



Advisory Board Agenda Development Services Management Group

Thursday, December 11, 2025

2:00 PM

City Hall, 1st Floor Conference Room

Regular Meeting

1. Roll Call

2. Approval of Agenda

3. Minutes

A. 5/22/2025 DSMG Minutes

Attachments: [MINUTES \(DRAFT\)](#)

B. 6/26/2025 DSMG Minutes

Attachments: [MINUTES \(DRAFT\)](#)

C. 7/24/2025 DSMG Minutes

Attachments: [MINUTES \(DRAFT\)](#)

D. 10/23/2025 DSMG Minutes

Attachments: [MINUTES \(DRAFT\)](#)

4. Consent Agenda

A. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "ST. VINCENT FERRER FESTIVAL" TO BE HELD ON JANUARY 30 - FEBRUARY 1, 2026, AT THE ST. VINCENT FERRER FIELD AND PARKING LOT; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
[St Vincent Ferrer Fest 2026 App](#)
[St Vincent Ferrer 2026 Map](#)

- B.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "PALM BEACH REGGAE MUSIC AND ARTS FESTIVAL" TO BE HELD ON MARCH 21 - MARCH 22, 2026, AT THE OLD SCHOOL SQUARE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
 [Reggae Fest App & Map](#)

- C.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "CRUISER PALOOZA" TO BE HELD ON May 16, 2026, AT THE OLD SCHOOL SQUARE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
 [Cruiser Palooza App Map IRS](#)
 [Cruiser palooza 2026 Site Map](#)

5. Old Business

None

6. New Business

- A.** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "5TH ANNUAL DELRAY BEACH CONCOURS D'ELEGANCE 2026" TO BE HELD ON APRIL 17- 19, 2026 AT THE OLD SCHOOL SQUARE AMPHITHEATER, PARK AND FRONT LAWN AND ON NE 2ND AVE & NE 1ST AVE.

Attachments: [Agenda Cover Report](#)
 [Revised Application Package 11.25.25](#)
 [FINAL DBC SITE PLAN 12.4.25](#)

- B. 137 Coconut Road (PZ-000266-2025):** Consideration of a request to reduce the front setback from the minimum requirement of 30 feet to 25 feet associated with redevelopment of the property.

Address: 137 Coconut Road

PCN: 12-43-46-04-13-001-0030

Applicant/ Owner: Todd Wilson

Agent: Todd Wilson

Planner: Charlie Landstrom, Planner

Attachments: [137 Coconut Road - DSMG Memo](#)
 [137 Coconut Road - Justification Letter](#)
 [137 Coconut Road - Survey](#)
 [137 Coconut Road - Site Photos](#)

- C. APPEAL OF LAND DEVELOPMENT REGULATIONS INTERPRETATION BY THE DEVELOPMENT SERVICES DIRECTOR REGARDING 814 SE 2ND AVENUE**

Attachments: [DSMG Memo](#)
 [Appeal of Zoning Interpretation dated November 4, 2025](#)
 [Setback Determination AG - 814 SE 2nd Ave](#)
 [Request for Zoning Interpretation](#)
 [DSMG Results 814 SE 2nd Avenue 02-13-2025](#)
 [Petition for ROW Reduction 814 SE 2nd Ave](#)
 [DSMG Minutes Feb 13 2025](#)

- D. Sidewalk Cafe Configuration & Furniture Type**

Attachments: [DSMG Memo 121125](#)

7. Board Comments

8. Adjournment

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.