



MEMORANDUM CITY STANDARD APPROVAL

TO: Hugh Dunkley, Chief Financial Officer
FROM: Don Marese, Assistant IT Director *DM*
SUBJECT: Comcast
DATE: November 21, 2023

Background: The City of Delray Beach has contracted with Comcast for site-to-site network through their Metro Ethernet Transport Services. A Service Agreement and Resolution 55-18 was approved by Commission on May 15, 2018, for Ethernet services and VoIP telephone SIP circuits on a 61-month agreement. Additional sales order forms were approved over the 5-year period by City Manager to correct the Internet circuits at Swinton Complex, Police Department and Tallahassee data center to amend the Bandwidth utilization network speeds at some locations and to turn additional circuits on or off. This request is to enter into a new agreement with Comcast to continue providing network circuits to all the City's buildings.

Funds will be allocated from the IT budget 001-16-000-516.41-12.

Justification: The City of Delray Beach has contracted with Adelphia Cable in the early 2000's to provide Wide Area Network services to the City buildings on a 10-year agreement. Comcast acquired Adelphia shortly after this original agreement was signed and they have provided the city network circuits. In 2018 the technology was upgraded to Metro Ethernet Transport Services and the City migrated to the new technology. At this point, the 61-month agreement has expired, and Comcast has offered new pricing on the existing services which were installed in 2018. Fiber Optic network circuits are already installed and functional at all sites. There are currently service orders with Comcast to install service at the Railway project and Fire Station 113. The telephone SIP services will also be removed from Comcast as we migrate service to our new Ring Central phone system.

Market Research: There are many local Florida cities that are using the Comcast Metro Ethernet service. At this time, they are still the only provider which has fiber optic service installed in the city at each of our building and park locations.

Quote or Proposal is attached: ☒ Yes ☐ No

Comments: _____

☒ Approved. This City Standard approval is valid for 60 months from date of approval. Attach this City Standard Approval to all Acquisition Approval Memos and/or requisitions for this item.

☐ Need Additional Information ☐ Not Approved

Comments: _____

Hugh Dunkley Nov 22, 2023
Chief Financial Director Date

J. Stue Nov 22, 2023
Information Technology Director Date









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Final Audit Report

2023-11-22

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