




**MEMORANDUM
CONFIRMATION PURCHASE FORM**

(For ratification of an unauthorized purchase equal to or greater than \$65,000)

TO: Terrence R. Moore, ICMA-CM, City Manager
FROM: Hassan Hadjimiry, P.E., Utilities Director 
THROUGH: Hugh Dunkley, CPA, CPFO, CGFO, Chief Financial Director
SUBJECT: Waterblasting for Clarifiers 1 and 2 in excess of \$65,000
DATE: August 6, 2024

Background

In January 2024, the Utilities Water Treatment Plant (WTP) received three quotes from vendors for the cleaning of clarifiers No. 1 and 2, this cleaning was necessary prior to rebuilding the cage to clarifier 1 and repairing the motor drive on clarifier 2. Based upon the three quotes Waterblasting was the lowest of three quotes received and included the following:

Southland	\$84,800
Clean Sweep	\$68,000 (no sludge removal included)
Waterblasting	\$59,000 (based upon 60 hours to complete each and mobilization)

Clarifier No 1 required 90 hours of cleaning, clarifier No. 2 required 71 hours of cleaning. Total for both clarifiers including mobilization totaled \$69,925, this is \$4,925 greater than \$65,000 City Manager authorized limit.

Excessive buildup of calcification of lime on both units required more man hours than original quote based upon initial visual inspection. Repair to both units are key components of the water treatment process to provide drinking water to meet both State and Federal regulatory requirements. The Water Treatment Plant Superintendent approved the necessary cleaning based on urgency.

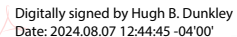
Utilities is requesting and seeking approval to increase purchase order 2024-772 by \$10,925 to for a total new value of \$69,925 to pay outstanding invoice for clarifier 2. Utilities will bring forth for ratification at the next Commission meeting.

Purchasing Policy

PPM, Limited or No Competition Acquisitions, Award, Unauthorized/Confirmation Purchases

Funding Account Number

441-36-259-536.34-90

Hugh B. Dunkley 
Digitally signed by Hugh B. Dunkley
Date: 2024.08.07 12:44:45 -04'00'
Hugh Dunkley, Chief Financial Officer
8/7/2024
Date

Terrence R. Moore, ICMA-CM
Terrence R. Moore, ICMA-CM, City Manager

Signature: 

Email: moore@mydelraybeach.com







24-0806_Waterblasting Confirmation Purchase Form_Exceeding \$65K_SIGNED

Final Audit Report

2024-08-07

Created:	2024-08-07
By:	Marie Catalano (CatalanoM@mydelraybeach.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAdREsuoqGrosahr9by_VEGnvZRcwG9rD

"24-0806_Waterblasting Confirmation Purchase Form_Exceeding \$65K_SIGNED" History

-  Document digitally presigned by Hugh B. Dunkley (dunkleyh@mydelraybeach.com)
2024-08-07 - 4:44:45 PM GMT
-  Document created by Marie Catalano (CatalanoM@mydelraybeach.com)
2024-08-07 - 6:40:04 PM GMT
-  Document emailed to Terrence Moore (moore@mydelraybeach.com) for signature
2024-08-07 - 6:40:41 PM GMT
-  Email viewed by Terrence Moore (moore@mydelraybeach.com)
2024-08-07 - 6:44:13 PM GMT
-  Document e-signed by Terrence Moore (moore@mydelraybeach.com)
Signature Date: 2024-08-07 - 6:44:43 PM GMT - Time Source: server
-  Agreement completed.
2024-08-07 - 6:44:43 PM GMT