

City of Delray Beach

*100 N.W. 1st Avenue
Delray Beach, FL 33444*



Minutes - Final

Thursday, November 21, 2024

09:00 AM

SOC Conference Room

Green Implementation Advancement Board

1. Call to Order

Evan Orellana called the meeting to order at 9:00 am

2. Roll Call

Present 4 - Evan Orellana, Heather Seaman, Vinnie Ardillo, and Adam Jones

Absent 1 - Melanie Stefanovic

3. Approval of Agenda

A motion was made by Seaman, seconded by Ardillo, that this be approved. The motion carried by the following vote:

Yes: 4 - Orellana, Seaman, Ardillo, and Jones

Absent: 1 - Stefanovic

4. Approval of Minutes

A motion was made by Seaman, seconded by Ardillo, that this be approved. The motion carried by the following vote:

Yes: 4 - Orellana, Seaman, Ardillo, and Jones

Absent: 1 - Stefanovic

Attachments: [GIAB Meeting Minutes - 2024-09-19-final.pdf](#)

5. Public Comments on Agenda & Non-Agenda Agenda Items

No public present

6. Old Business

6.a. Climate Action Plan

Kent thanked Vinnie and Evan for attending the Commission meeting, and described how the presentation went. Commission was engaged during the presentation, and gave direction to continue development of the Climate Action Plan, with a draft to be presented at a Commission meeting in April 2025, during Earth Month. In January, workgroup meetings will be scheduled to identify strategies that will be effective in addressing the issues identified as most important by the Climate action Survey. The workgroups will engage City staff and Delray residents. OSAR will be working in December on how to construct the workgroups, and identifying people to ask to participate. There also will be outreach meetings and/or webinars to allow broader engagement on the Climate Action Plan.

6.a.i. Green Building Ordinance Additions Memo

The two versions of the memo that Melanie generated at the last meeting were edited to make one document for the Board to review. Minor edits were noted, to update language in the first paragraph regarding the November 1 reevaluation of the ord, and last para of p 1, reword to clarify reference to all buildings in the City, rather than City buildings. The Board voted to send the memo, with minor revisions to Commission.

Attachments: [Memo GBO GHG E DRAFT 1.docx](#)

A motion to approve the creation of a Green Building Ordinance memo to commission.

This Advisory Board Agenda Item was approved.

6.b. Educational Initiatives

6.b.i. EP3 Memo

The minutes from last meeting were reviewed to inform the discussion. An EP3 could take different forms, and involve City and/or community activities. There also are limitations due to state preemptions. Evan mentioned that the City of Miami had been working for four years, and recently passed an ordinance prohibiting City purchases of single-use plastics. Cities taking a leadership role can be important in successfully pursuing a policy. At last meeting, it was decided the memo should be in 2 parts, with one focusing on City events, and the second on broader purchasing policies. The discussion reiterated a desire for the memo to address City events (St. Patrick's Day, Christmas Tree and Menorah lighting, 4th of July, Delray Beach Open, etc), and the Green Market was another example mentioned. It was recognized that the memo would open a discussion which would involve different City departments. Kent mentioned that Environmentally Preferred Purchasing was one of the responses on the Climate Action Survey, receiving the third highest responses in the Waste section. This topic can be addressed by the workgroup that works on the Waste section of the plan. Waste Reduction was the top response in this section, but Environmentally Preferred Purchasing can be used to develop a strategy to accomplish waste reduction. EP3 is also a principle in green building certification programs, where sustainably sourced materials, and those made with less waste and toxic emissions can obtain credits.

Other topics suggested in the last meeting to be addressed in the memo include reducing waste, not using straws, considering vendors that are sustainable during purchasing decisions, no styrofoam use, use paper or recyclable items, which plastics are more recyclable, health issues related to microplastics and volatiles. A draft memo will be written for review at the next GIAB meeting.

6.b.ii. Balloon Release language in permit application

Kent will email the Special Events Manager and Parks regarding additional language that could be included in their event applications, to draw attention to existing City policy, and state Statute that was passed last year.

6.c. Legislative Issues

Evan mentioned support for the coastal water bill that was considered last session, and was vetoed by the Governor for reasons that could be addressed this session. Kent mentioned the Board might also consider a general recommendation that bills related to energy conservation be tracked and supported where appropriate. The Board gave consensus on these items and Kent will email the CM and ACM.

7. New Business

No new business

8. Board Comments

Evan recapped the "Clean Waterways Act" and explained that it would likely be back on as a legislative issue this upcoming session.

9. Staff Comments

The Staff Report was reviewed, many items had been touched on during the meeting. The Tree Planting Program is generally on track for the year. Drop Off trees are slightly behind the annual allotment, but additional events and advertising are planned which should raise the numbers. A Tree Giveaway is scheduled for the Green Market on Dec 7. A Pocket Refugee was planted at Old School Square Garage on Oct 12. Habitat restoration activities at Leon Weekes Park received \$50K funding in the current fiscal year's budget. The Institute for Regional Conservation will put on a habitat restoration event on Dec 10 at Orchard View Park. The OSAR webpage is under revision. During comments after the CAP presentation on Nov 19, Comm Casale asked about social media resources for OSAR, specifically suggesting a Facebook page. OSAR has been involved with multiple outreach events, and this will continue to be a priority in the coming year, e.g. associated with development of the Climate Action Plan. Grant applications to the EPA Community Change program were submitted by local Community development Corporations and the Boys & Girls Club, with assistance from OSAR. Registration for LEED for Cities was completed for Delray Beach.

Attachments: [GIAB Staff Rpt 2024-11-21.docx](#)

Attachments: [GIAB Staff Report 2024-10-17.docx](#)

10. Adjournment

This was approved.

Green Implementation Advancement Board
(December 19, 2024) Meeting Minutes

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on (November 21, 2024) which minutes were formally approved and adopted by the Board on (December 19, 2024).

ATTEST:

A handwritten signature in black ink, appearing to read "Kurt E. Smith", written over a horizontal line.

CHAIR

A handwritten signature in blue ink, appearing to read "Kurt E. Smith", written over a horizontal line.

ADVISORY BOARD LIAISON/ SECRETARY

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