



## Cover Memorandum/Staff Report

File #: 25-459

Agenda Date: 4/8/2025

Item #: 7.C.

**TO:** Mayor and Commissioners  
**FROM:** Jeffrey L. Oris, CEcD, Assistant City Manager  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** April 8, 2025

AUTHORIZATION OF AN AMENDMENT TO THE CITY'S SPECIAL EVENT POLICY, SPECIFICALLY THE REMOVAL OF PRIDE FESTIVAL AND CONCERT FROM THE LIST OF CITY EVENTS CONTAINED IN SECTION 4.C. OF SAID POLICY.

**Recommended Action:**

The Commission is asked to discuss and consider removal of the Pride Festival and Concert from the defined list of City Events in the Special Events Policy

**Background:**

Members of the City Commission have enquired as to the potential to not host the Pride Festival and Concert event the City has produced each June since 2021.

In order for this to be considered, the City Commission would need to formally authorize the removal of the event from the Special Event Policy's definition of City Events. The referred portion of the Special Events Policy, Section 4.C., reads:

A. CITY EVENTS - Shall mean events which are produced by the City of Delray Beach, or an affiliated partner, which take place on an annual basis. These events are given priority in scheduling for: event dates, use of facilities, and use of City resources. The following City events list may only be amended by the City Commission. These annual events include:

1. Delray Beach Open
2. St. Patrick's Day Parade and Festival
3. Spring Fest/ Egg Hunt
4. Memorial Day
5. Pride Festival and Concert
6. 4<sup>th</sup> of July Festivities
7. Delray Beach Ocean Mile Swim
8. Annual Lifeguard Competition
9. National Night Out
10. Community Resource Fair
11. Amazing Challenge
12. Kids Fest/ Halloween

- 13. Veterans' Day
- 14. Turkey Trot
- 15. Surf Festival
- 16. Family Fun Day
- 17. 100' Christmas Tree Lighting Ceremonies and associated City events
- 18. Holiday Parade
- 19. Menorah Lighting
- 20. New Year's Eve Celebration
- 21. Green Market

**City Attorney Review:**

N/A

**Funding Source/Financial Impact:**

There is no cost to taking this action. Should the Commission choose to no longer host this event, there will be an operational budget savings (amount to be determined).

**Timing of Request:**

Pride Festival and Concert is currently scheduled for June 14th.