



City of Delray Beach

100 N.W. 1st Avenue
Delray Beach, FL 33444

Advisory Board Agenda Historic Preservation Board

Wednesday, February 5, 2025

5:01 PM

City Commission Chambers

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. MINUTES

5. SWEARING IN OF THE PUBLIC

6. COMMENTS FROM THE PUBLIC

(NOTE: Comments on items that are NOT on the Agenda. Speakers will be limited to 3 minutes).

7. PRESENTATIONS

8. QUASI-JUDICIAL HEARING ITEMS

- A. Ad Valorem Tax Exemption (2025-107):** Recommendation to the City Commission for a Historic Property Ad Valorem Tax Exemption request associated with additions and alterations to a contributing structure

Address: 300 SE 7th Avenue, Marina Historic District

Owner: Lisa Ruth & Robert Kubin; coachbob007@gmail.com

Planner: Michelle Hewett; hewettm@mydelraybeach.com

Attachments:

[HPB SR-2025-02-05-300 SE 7th Avenue](#)

[Plans-2025-02-05-300 SE 7th Avenue](#)

[Before Survey-2025-02-05-300 SE 7th Avenue](#)

[After Survey-2025-02-05-300 SE 7th Avenue](#)

[Before Photos-2025-02-05-300 SE 7th Avenue](#)

[After Photos-2025-02-05-300 SE 7th Avenue](#)

[Certificate of Occupancy-2025-02-05-300 SE 7th Avenue](#)

[Historic Tax Exemption Application-2025-02-05-300 SE 7th Avenue](#)

[Tax Information and Quit Claim-2025-02-05-300 SE 7th Avenue](#)

- B. Certificate of Appropriateness and Amendment to the Master Sign Program (2025-026):** Consideration of an after-the fact Certificate of Appropriateness and amendment to the existing Master Sign Program associated with the installation of a wall sign.

Address: 10 SE 1st Avenue, Old School Square Historic District

Owner: Jetport LLC; comptroller@zonelaw.com

Applicant: Delray Orthodontics; cwittke@mb2dental.com

Planner: Michelle Hewett; hewettm@mydelraybeach.com

Attachments: [HPB MEMO-Delray Orthodontics-2025-02-05](#)

[HPB SR-10 SE 1st Avenue-2024-12-04](#)

[Photographs-10 SE 1st Avenue-2025-01-15](#)

[Revised Drawings-2025-02-05-10 SE 1st Avenue](#)

[Previous Proposal Drawings with electrical-10 SE 1st Avenue-2025-01-15](#)

[Previous Proposal Drawings without electrical-10 SE 1st Avenue-2025-01-15](#)

9. LEGISLATIVE ITEMS - CITY INITIATED

10. REPORTS AND COMMENTS

A. Staff

- Meeting Dates
- Project Updates

B. Board Comments

11. ADJOURN

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers. If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, such persons will need a record of these proceedings, and for this purpose such persons may need to ensure that a verbatim record of the proceedings is made. Such record includes the testimony and evidence upon which the appeal is to be based. The City does not provide or prepare such record. Two or more City Commissioners may be in attendance.