



Cover Memorandum/Staff Report

File #: 19-346

Agenda Date: 4/2/2019

Item #: 6.P.1.

**TO: Mayor and Commissioners**  
**FROM: Sam Metott, Parks and Recreation Director**  
**THROUGH: Neal de Jesus, Interim City Manager**  
**DATE: April 16, 2019**

APPROVAL OF RESOLUTION NO. 65-19 TO AWARD AN AGREEMENT WITH FLORIDATOURS.COM FOR CHARTER BUS SERVICES FOR THE PARKS AND RECREATION DEPARTMENT (ITB NO. 2019-018) - \$267,724.00

**Recommended Action:**

Motion to approve Resolution No. 65-19 to award an agreement with FloridaTours.com for Charter Bus Services for the Parks and Recreation Department (ITB No. 2019-018) - \$267,724.00 for the Agreement term and authorize the City Manager to approve renewal options, in the same amounts below, contingent upon appropriations of funds .

**Background:**

On January 15, 2019 the City of Delray Beach (City) advertised ITB No. 2019-018 for Charter Bus Services for the Parks and Recreation Department. Three (3) proposals were received from the following bidders:

FloridaTours.com
Academy Bus, LLC
Annett Bus Lines

After review and evaluation of the proposal, FloridaTours.com has been deemed the responsive and responsible vendor recommended for award. The term of the contract will be for three (3) years with the option to renew for an additional two, one-year periods.

Should the City exercise the renewal options provided in the contract the cumulative contract value is provided below.

Estimated Contract Value	
Initial Term (3 years)	\$267,724.00
Renewal Term 1 April 16, 2022 - April 15, 2023	\$89,241.19
Renewal Term 2 April 16, 2023 - April 15, 2024	\$89,241.19

\$446
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Charter Bus Services are required for special events, summer camp, after school, senior program trips, youth football, holiday camp, sport and dance competitions, and over-night or weekend trips.

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures

**City Attorney Review:**

Approved as to form and legal sufficiency

**Funding Source/Financial Impact:**

Pompey Park

Seniors Club 001-72-736-572-52-20

Delray Rocks 001-72-736-572-52-67

Sport and Dance 001-72-736-572-52-20

Out of School 001-72-731-572-34-90