



Cover Memorandum/Staff Report

File #: 25-1056

Agenda Date: 9/3/2025

Item #: 6.H.2.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 3, 2025

APPROVAL OF RESOLUTION NO. 177-25 TO AWARD A SOLE SOURCE AGREEMENT WITH MWI CORPORATION FOR STORMWATER PUMP MAINTENANCE AND REPAIR SERVICES IN THE AMOUNT OF \$120,000.00.

Recommended Action:

Motion to approve Resolution No. 177-25 to award a Sole Source Agreement with MWI Corporation for Stormwater Pump Maintenance and Repair Services in the amount of \$120,000.00.

Background:

Stormwater pumps are a crucial component of the stormwater system as they convey stormwater produced from tidal and/or rainfall events from neighborhood drainage basins to minimize damaging flooding conditions on roadways and private properties. The City of Delray Beach (City) owns 10 stormwater pumps manufactured by MWI Corporation (MWI) that are maintained by the Stormwater Division of the Public Works Department. These pumps can only be diagnosed and repaired by the manufacturer as the technical specifications are proprietary to MWI.

On July 31, 2025, in accordance with Section 38 of the City's Purchasing Policies and Procedures Manual, MWI was approved as a Sole Source for the maintenance and repair of these pumps.

The agreement term will commence upon approval by City Commission and shall remain in effect for two (2) years.

Staff estimates that approximately \$60,000 will be spent annually on maintenance and related services. Services will be performed by MWI per quotes on an as-needed basis. The cumulative agreement value is provided below:

Estimated Agreement Value		
Initial Term	Two (2) years upon execution	\$120,000.00
TOTAL		\$120,000.00

The City, at its sole discretion, reserves the right to terminate this agreement with or without cause immediately upon providing written notice to the contractor. Upon receipt of such notice, the contractor shall not incur any additional costs under the agreement. The City shall be liable only for reasonable costs incurred by the contractor prior to the date of the notice of termination. The City

shall be the sole judge of “reasonable costs.”

This motion is in accordance with City of Delray Beach Code of Ordinances Section 36.02, Commission Approval Required; and Purchasing Policies and Procedures, Section 38, Limited or No Competition Acquisitions.

Attachments:

1. Resolution No. 177-25
2. Exhibit A to Resolution No. 177-25
3. Agreement SS 2025-017
4. Legal Review Checklist

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding is available from 448-38-380-538.46-15 (Repair and Maintenance Service Equipment Maintenance).