



Cover Memorandum/Staff Report

File #: 24-945

Agenda Date: 8/5/2024

Item #: 6.F.

TO: Mayor and Commissioners
FROM: Sammie L. Walthour, Director, Neighborhood and Community Services
THROUGH: Terrence R. Moore, ICMA-CM, City Manager
DATE: August 5, 2024

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN FY2024-2025

Recommended Action:

Motion to approve and execute the attached Annual Action Plan.

Background:

Pursuant to the Housing Act of 1974, HUD requires all local municipalities and urban counties to prepare local planning documents as a condition of receiving federal assistance. Federal Regulation 24 CFR Part 91 governs the local plan submission and requires that each municipality submit a Consolidated Plan every five years and an Annual Action Plan each fiscal year. Citizen participation is integral to the development of the Plan. The City as a grantee is required to provide at least two public hearings per year to obtain the public's views and to respond to proposals and questions. The first "Needs Assessment" meeting, advertised in the April 27, 2024 issue of the Sun Sentinel, was held in the First Floor Conference Room on May 9, 2024. The item is set to appear before City Commission on August 5, 2024. Only comments from the public which are not accepted must be summarized and included in the final plan as an attachment. All reportable comments will be attached to the plan as supporting documentation. The plan and proposed budget is unanimously supported by the public as presented. This plan has been developed in accordance with the stated regulations.

The attached Annual Action Plan provides a description of the City's plan to utilize CDBG funding for activities and programs consistent with the needs delineated in the Five Year Consolidated Plan. The City CDBG entitlement for FY 2024-2025 will be \$ 444, 593 and has been categorized by the following objectives:

PROGRAM ADMINISTRATION \$ 88,918

General management, oversight, and coordination of the CDBG program & Neighborhood Services Division

HOUSING \$ 288,987

Owner Occupied Housing Rehabilitation

PUBLIC SERVICE \$ 66,688

Funds in support of various eligible public service activities consistent with needs identified in the City's Consolidated Plan and are subject to a 15% cap of annual allocation.

TOTAL CDBG FY2024-2025 BUDGET \$ 444,593

City Attorney Review:

N/A

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from account number 118-54-554-Various (511-515; Community Development Block Grant).

Timing of Request:

Plan to be submitted to HUD by August 15, 2024. The attached plan identifies the HUD budget for the upcoming year implemented under the Neighborhood Services Division.