CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement:						
Department:			Contact person:			
City Manager approval				City Commission approval Agenda item #:		
Reviewed by Purchasing				Agenda meeting date: Resolution #:		
Agreement Action: New Re		Renewal*		Amendment*	*Renewal: Only change is the agreement term *Amendment: For changes other than/in addition to term	
Does the Contractor r	equire the	City to s	ign fii	rst?:		
For City Attorney Use of	only:					
Agreement Terms:	,	C	omm	ents/Specific Provi	sion in Agreement	
Term (Duration of Agi	reement)				-	
Termination Clause						
Renewal Clause						
Insurance						
Indemnification						
Assignment						
Fiscal Funding Require	ement					
FL. Public Records Pro		.6)				
Inspector General Pro						
Governing Law						
Venue						
Attorney's fees						
E-verify						
,		•				
Business Principles:		C	omm	ents		
Fees: Total Value						
Fees: Per Fiscal Year						
Other Issues:		Ç	omm	ents		
Non-Negotiable Issue						
Miscellaneous Issues/						
Special Consideration	S					
Consistent with applica	able policie	s includi	ng, bı	ut not limited to, Pr	ocurement policies. Yes $\ \square$	
		Α	ttorn	ey:		
		R	eview	ved and approved a	s to form and legal sufficiency only	