



## MEMORANDUM SOLE SOURCE APPROVAL

**TO:** Eugene Bitteker, Chief Procurement Officer

**FROM:** Andrew Rayfield, Fleet Maintenance Manager *Andrew Rayfield*  
Cynthia Buisson, Assistant Public Works Director *CyB*  
Cynthia Buisson (Feb 3, 2025 13:16 CST)

**THROUGH:** Missie Barletto, Public Works Director *Missie Barletto*

**SUBJECT:** Sole Source Approval Request

**DATE:** February 3, 2025

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### Background:

The Fleet Division (Fleet) of the Public Works Department has a responsibility to maintain the City of Delray Beach's (City) fleet of Freightliner branded vehicles. Freightliner vehicles are manufactured by Daimler Trucks North America, LLC (Daimler). Daimler qualifies and designates specific dealers for different regions throughout the United States for factory-authorized service and the purchase of Freightliner vehicles. The designated Freightliner dealer for the City's region is SBL Freightliner, LLC d/b/a Lou Bachrodt Freightliner (Lou Bachrodt). Fleet requests approval to designate Lou Bachrodt as the sole source provider for Freightliner original equipment manufacturer (OEM) parts and related services.

### Justification:

The City must utilize Freightliner OEM parts and related services to preserve the warranties on such vehicles. Lou Bachrodt was also designated as a Sole Source from 4/12/2023 – 4/12/2025 (attached).

### Market Research:

Daimler provided a letter stating that Lou Bachrodt is the City's only authorized dealer (attached).

**Quote or Proposal is attached** ☐ Yes ☐ No

Comments: \_\_\_\_\_



Approved This Sole Source approval is valid for 24 months from Commission date of approval. Attach this Sole Source Approval to all Acquisition Approval Memos and/or requisitions for this item.

☐ Need Additional Information ☐ Not Approved

Comments: \_\_\_\_\_

*Eugene Bitteker*

Mar 11, 2025

N/A

Chief Procurement Officer

Date

Information Technology (IT) Director

Date

# DAIMLER TRUCK

## North America

January 27, 2025

Andrew Rayfield  
City of Delray Beach  
434 S Swinton Ave.  
Delray Beach, FL 33444

Mr. Rayfield,

This letter is to confirm that SBL Freightliner, doing business at the following five locations:

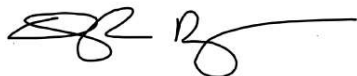
- 2840 Center Port Circle, Pompano Beach, FL 33064
- 9900 NW 77<sup>th</sup> Ave., Hialeah Gardens, FL 33106
- 5000 Orange Ave., Fort Pierce, FL 34947
- 7506 Bryon Drive, Riviera Beach, FL 33404
- 7245 NW 36<sup>th</sup> St., Miami, FL 33166

are the only authorized Freightliner dealerships in South Florida with the area of responsibility that includes the following counties:

Broward	Collier	Glades	Hendry
Indian River	Martin	Miami-Dade	Monroe
Okeechobee	Palm Beach	St. Lucie	

Should you require any additional information, please feel free to contact us at (803) 280-1208.

Sincerely,



Doug Rogers  
**Business Development Manager**  
*Distribution Network Strategy & Operations*

**DAIMLER TRUCK**

**M: 803-280-1208**



## MEMORANDUM SOLE SOURCE APPROVAL

**TO:** Hugh B. Dunkley, Chief Financial Officer

**FROM:** Kevin Rumell, Fleet Maintenance Manager *KR*  
Cynthia Buisson, Assistant Public Works Director *CB*

**THROUGH:** Missie Barletto, Public Works Director *MB*  
MB

**SUBJECT:** Sole Source Approval Request

**DATE:** April 3, 2023

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### Background:

The Fleet Division (Fleet) of the Public Works Department has a responsibility to maintain the City of Delray Beach's (City) fleet of Freightliner branded vehicles. Freightliner vehicles are manufactured by Daimler Trucks North America, LLC (Daimler). Daimler qualifies and designates specific dealers for different regions throughout the United States for factory-authorized service and the purchase of Freightliner vehicles. The designated Freightliner dealer for the City's region is SBL Freightliner, LLC d/b/a Lou Bachrodt Freightliner (Lou Bachrodt). Fleet requests approval to designate Lou Bachrodt as the sole source provider for Freightliner original equipment manufacturer (OEM) parts and related service.

### Justification:

The City must utilize Freightliner OEM parts and related services in order to preserve the warranties on such vehicles.

### Market Research:

Daimler provided a letter stating that Lou Bachrodt is the City's only authorized dealer.

**Quote or Proposal is attached** ☐ Yes ☐ No

Comments: \_\_\_\_\_

☒ **Approved** This Sole Source approval is valid for 24 months from date of approval. Attach this Sole Source Approval to all Acquisition Approval Memos and/or requisitions for this item.

☐ **Need Additional Information** ☐ **Not Approved**

Comments: \_\_\_\_\_

  
Chief Financial Officer

*4/12/23*  
Date

*N/A*  
Information Technology (IT) Director

\_\_\_\_\_  
Date

# DAIMLER TRUCK

Daimler Truck North America  
Distribution Network Development

March 10, 2023

City of Delray Beach  
100 NW 1<sup>st</sup> Ave.  
Delray Beach, FL. 33444-2612

To Mr. Rumell:

This letter is to confirm that SBL Freightliner, doing business at the following five locations

- 2840 Center Port Circle, Pompano Beach, FL 33064
- 9900 NW 77<sup>th</sup> Avenue, Hialeah Gardens, FL 33106
- 5000 Orange Avenue, Ft. Pierce, FL 34947
- 7506 Bryon Drive, Riviera Beach, FL 33404
- 7245 NW 36<sup>th</sup> St, Miami, FL 33166

are the only authorized Freightliner dealerships in South Florida with the area of responsibility that includes the following counties:

BROWARD	COLLIER	GLADES	HENDRY
INDIAN RIVER	MARTIN	MIAMI-DADE	MONROE
OKEECHOBEE	PALM BEACH	ST. LUCIE	

Please feel free to contact me directly at (803) 280-1208 if you have questions about this, or require additional information regarding Lou Bachrodt Freightliner.



Distribution Network Strategy & Operations Manager

**DAIMLERTRUCK**

**M: 803-280-1208**

Daimler Truck North America LLC  
2477 Pearfield Drive  
Fort Mill, SC 29715  
Cell: 803-280-1208  
[Douglas.Rogers@DaimlerTruck.com](mailto:Douglas.Rogers@DaimlerTruck.com)

Signature: *Kevin Rumell*

Email: rumell@mydelraybeach.com

Signature: *CyB*

Email: FuentesC@mydelraybeach.com

Signature: *Missie Barletto*  
Missie Barletto (Apr 4, 2023 09:06 EDT)

Email: barlettom@mydelraybeach.com






# SS2025-011 Lou Bachrodt OEM

Final Audit Report

2025-03-11

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## "SS2025-011 Lou Bachrodt OEM" History

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