



Cover Memorandum/Staff Report

File #: 25-1055

Agenda Date: 8/19/2025

Item #: 7.F.

TO: Mayor and Commissioners
FROM: Alexis Givings, City Clerk
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 19, 2025

NOMINATIONS FOR APPOINTMENT TO THE SITE PLAN REVIEW AND APPEARANCE BOARD (SPRAB). BASED ON THE ROTATION SYSTEM, THE NOMINATION FOR ONE (1) REGULAR MEMBER TO SERVE A TERM ENDING AUGUST 31, 2027, WILL BE MADE BY MAYOR CARNEY (SEAT #5) .

Recommended Action:

Motion to approve the nomination for the appointment of one (1) Regular Member to serve a term ending August 31, 2027.

Background:

Mayor Carney deferred making his appointment at the August 12, 2025 City Commission Meeting. The term for Jose Alvarez will expire on August 31, 2025.

Jose Alvarez will have served one (1) full term, is eligible, and would like to be considered for reappointment.

Pursuant to sec. 32.07 - Code of Ordinances - MEMBERSHIP QUALIFICATIONS/REQUIREMENTS.

Members serving on advisory boards or Committees shall possess sufficient knowledge, experience, judgment or background necessary to competently serve the Board or Committee to which they are appointed. Members shall be residents of or own property in the City, own a business within the City, or be an officer, Director or manager of a business located within the City except as may be provided for by Florida Statutes, Special Act or Resolution of the City Commission or elsewhere within the Code of Ordinances of the City of Delray Beach.

Pursuant to LDR Section 2.1.6. (B) - Composition - The SPRAB shall consist of seven members.

(1) At least **five (5) seats on the board must be filled with either an architect, landscape architect, land use attorney, realtor/real estate broker, civil engineer, general contractor, land planner or interior designer.**

(2) The remaining two (2) seats shall be at large.

(3) The appointing body shall endeavor to appoint as many of the required disciplines as possible to the Board.

Currently serving on the SPRAB and meeting qualifications:

- Christina Morrison
- Wensky Villanoix
- Robert Lewis

Please see Exhibit "A" for individuals who have submitted applications and would like to be nominated for appointment.