



Cover Memorandum/Staff Report

File #: 25-1054

Agenda Date: 8/19/2025

Item #: 7.G.

TO: Mayor and Commissioners
FROM: Alexis Givings, City Clerk
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 19, 2025

NOMINATIONS FOR APPOINTMENTS TO THE BOARD OF ADJUSTMENT. BASED ON THE ROTATION SYSTEM, THE NOMINATIONS FOR APPOINTMENTS FOR **TWO (2) QUALIFIED MEMBERS** TO SERVE A TERM ENDING AUGUST 31, 2027, WILL BE MADE BY DEPUTY VICE-MAYOR BURNS (SEAT #4) AND MAYOR CARNEY (SEAT #5).

Recommended Action:

Motion to approve the nominations for the appointments of **two (2) Qualified Members** to serve a term ending August 31, 2027.

Background:

At the August 12, 2025 City Commission Meeting, Deputy Vice Mayor Burns appointed Danielle Lands. However, the Office of the City Clerk received an email from Danielle Lands on August 13, 2025 formally declining the appointment.

Mayor Carney deferred making his appointment at the August 12, 2025 City Commission Meeting.

Tina Morales was removed from the board on July 22, 2025.

Richard Kasser was appointed to the Historic Preservation Board on July 16, 2025.

On November 2, 2021, the Commission approved Ordinance No. 21-21 to allow amending the Land Development Regulations of the City of Delray Beach Code of Ordinances to revise the board member composition from five (5) to seven (7) regular members.

Pursuant to Sec. 32.07 - Code of Ordinances - MEMBERSHIP QUALIFICATIONS/REQUIREMENTS.

Members serving on advisory boards or Committees shall possess sufficient knowledge, experience, judgment or background necessary to competently serve the Board or Committee to which they are appointed. Members shall be residents of or own property in the City, own a business within the City, or be an officer, Director or manager of a business located within the City except as may be provided for by Florida Statutes, Special Act or Resolution of the City Commission or elsewhere within the Code of Ordinances of the City of Delray Beach.

Pursuant to LDR Section 2.1.7(B), The Board of Adjustment shall consist of seven (7) regular members.

(1) At least four (4) seats on the Board must be filled with either a land use attorney, architect,

landscape architect, realtor/real estate broker, civil engineer, general contractor, land planner, building inspector, fire safety professional, or other design professional who is familiar with the Florida Building Code.

(2) The remaining three (3) seats may be at large.

(3) The appointing body shall endeavor to appoint as many disciplines as possible to the Board. If there is a lack of applicants to fill the seats reserved for professionals, at large members may be considered. The remaining three (3) seats may be at large. The appointing body shall endeavor to appoint as many disciplines as possible to the Board. If there is a lack of applicants to fill the seats reserved for professionals, then at large, members may be considered.

Currently serving on the Board of Adjustment and meeting qualifications:

- John Delacio

Please see Exhibit "A" for individuals who have submitted applications and would like to be nominated for appointment.