

**GREEN IMPLEMENTATION ADVANCEMENT BOARD MINUTES  
THURSDAY, MARCH 21, 9:00 A.M.  
SWINTON OPERATION COMPLEX BOARD ROOM**

**MEMBERS PRESENT:**

Lisa Shaheen  
Sarah Lucas  
Sandy Trento  
Hal Stern  
Mark Cassini

**MEMBERS ABSENT:**

Susan Lebrun

**STAFF PRESENT:**

Dr. Ana Puszkin-Chevlin, Sustainability Officer  
Caryn Gardner-Young, Assistant City Manager

**GUESTS/OTHERS:**

None.

**I. CALL TO ORDER:**

The meeting was called to order by Chairperson, Mr. Hal Stern, at 9:00 a.m.

**II. APPROVAL OF THE AGENDA**

Ms. Shaheen made a motion to approve the agenda of March 21, 2019, seconded by Ms. Lucas. Said motion passed unanimously (5-0)

**III. APPROVAL OF THE MINUTES**

Ms. Shaheen made a motion to approve the minutes of December 20, 2018 and February 21, 2019, seconded by Ms. Lucas. Said motion passed unanimously (5-0).

**IV. BOARD RULES AND PROCEDURES UPDATES:**

Dr. Puszkin-Chevlin stated she has not received a copy of the hearing procedures listed on Article VI of the board rules and procedure, however, she provided copies of the advisory board manual.

The board had a brief discussion of the board bylaws.

Ms. Lucas made a motion to table the board rules and procedures to the next available meeting. The motion was seconded by Ms. Trento and passed unanimously (5-0).

**V. ELECTION OF 2<sup>ND</sup> VICE CHAIR:**

Ms. Shaheen made a motion to nominate Ms. Lucas seconded by Ms. Trento. Said motion passed unanimously (5-0).

**VI. COMMENTS BY CITIZEN:**

None.

**VII. OLD BUSINESS/BOARD INITIATIVES UPDATES:**

**A. Skip the Straw:**

Dr. Puszkin-Chevlin gave a brief update stating a formal notice was mailed to all restaurants and beverage establishments and information is also available on the city's website.

**B. Plans for Earth Day:**

Dr. Puszkin-Chevlin briefly spoke about the preparation of the event.

**C. Climate and Art Weekend-Outreach and Marketing:**

Dr. Puszkin-Chevlin gave a brief update stating she has not received a theme from the participating venues and will be looking for a new headliner for the event.

The board had a discussion regarding different hand out materials for the event.

**D. Chambers of Commerce-Single-Use Plastics Program:**

Ms. Lucas stated the event is Plastic Planet-Town Hall meeting, scheduled on April 29, 2019 at 6:00 p.m. at Old School Square-Cornell Theater. The event is for local and national leaders to address the impact, challenges, and opportunities generated by the single-use plastic produced each year.

**E. Review and Discussion of April 9<sup>th</sup> Presentation:**

Dr. Puszkin-Chevlin stated she reached out to the City Manager's office confirming the board's presentation scheduled to be made at the City Commission Workshop meeting on April 9, 2019.

Ms. Gardner Young, Assistant City Manager stated she is waiting for confirmation from the City Manager and provided suggestions on how to have an effective presentation.

The board had a brief discussion on the final reviews of the presentation and asked for directions.

**VIII. NEW BUSINESS:**

**Expanding the Scope of Straw Ban to other Single-Use Plastics:**

**A. Mylar Ban:**

Mr. Stern spoke about suggesting passing an ordinance banning the use of Mylar and cigarette use on the beach. He presented a draft proposed resolution for the board to review to make recommendations to the City Commission on the banning of Mylar products.

The board had a discussion regarding the proposed ordinances and Dr. Puszkin-Chevlin made suggestions to include banning the releasing of mylar balloons into the environment.

**B. Cigarette Resolution:**

Mr. Stern presented a draft proposed resolution for the board to review to make recommendations to the City Commission on banning the use of cigarettes on the beach.

Ms. Gardner-Young suggested as a board to present any issues to staff and have staff work with the City Attorney's office in drafting a resolution.

Ms. Lucas made a motion instructing Dr. Puszkin-Chevlin to research the issues of restricting or prohibiting cigarettes on public and municipal beaches, mylar and other helium balloons; and to research potential recommendations for how to improve our overall environmental impact. It was seconded by Ms. Shaheen. Said motion passed unanimously (5-0).

**C. Actions to Support Outcomes of Tree Canopy Analysis:**

Ms. Trento made a motion to table the remaining agenda items 7.B and 8.A to a future meeting. It was seconded by Ms. Shaheen. Said motion passed unanimously (5-0).

**IX. NEWSWORTHY IDEAS:**

**A. Debrief on Regional Climate Compact Workshop:**

None.

**X. NON-AGENDA ITEMS:**

**A. Comments by Board Members**

None.

**B. Comments by Staff**

None.

There being no further business to discuss, Mr. Stern declared the meeting adjourned at 11:16 a.m.

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on March 21, 2019, which minutes were formally approved and adopted by the Board on April 18, 2019.

ATTEST:

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CHAIR

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Advisory Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Implementation Advancement Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.