

CITY OF DELRAY BEACH

CONSULTING SERVICE AUTHORIZATION

DATE: _____

SERVICE AUTHORIZATION NO. 12-21 FOR CONSULTING SERVICES

CITY P.O. NO. 16-073 CITY EXPENSE CODE: _____

CITY PROJECT NO. _____ MATHEWS CONSULT. PROJECT NO. _____

TITLE: SFWMD Alternative Water Supply Grant Application for FY2017

This Service Authorization, when executed, shall be incorporated in and shall become an integral part of the Contract.

TITLE: Agreement for General Consulting Engineering Services

I. PROJECT DESCRIPTION

This service authorization provides for preparation and submittal of the South Florida Water Management District Alternative Water Supply Funding Program grant application for Fiscal Year 2017 on behalf of the City of Delray Beach. The application will be made in order to receive funding for the City's reclaimed water program, specifically for the Area 12C Reclaimed Water Main project.

II. SCOPE OF SERVICES

Phase I – Study and Report Phase

Consultant shall provide study and report phase services in accordance with Article III.A of the Agreement for Engineering Services with the City, dated December 20, 2011.

Task 1. SFWMD AWS Grant Application FY2017

1. Consultant shall prepare the funding application in accordance with the SFWMD requirements. It is anticipated the application will consist of the following components:
 - a. Application Form
 - b. Project Summary
 - c. Project Details, including Statement of Work, Project Maps, Project cost breakdown, and a deliverable schedule.

- d. Project Background and Supporting Information, including readiness to construct, copy of permits, multi-jurisdictional supply entity documentation, CIP program funding, water and wastewater rate information, description of user controls, and public education documentation.
 - e. Signed Acknowledgement.
2. Consultant shall provide one (1) draft copy of the application to the City for review and comment. City comments will be incorporated into the final application. Up to 3 copies of the application shall be prepared for submittal to SFWMD by the application deadline.

ADDITIONAL SERVICES

Consultant shall provide additional engineering services relating to grant application and updated cost estimating that are not covered under this Service Authorization. These additional services may be required due to uncertainties discovered during implementation of the scope of services.

Services performed under this task will be on as-directed basis in accordance with a written Notice-to-Proceed from the City Manager. The Notice-to-Proceed issued shall contain the following information and requirements.

- A detailed description of the work to be undertaken.
- A budget establishing the amount of the fee to be paid in accordance with the Agreement.
- A time established for completion of the work.

III. TIME OF PERFORMANCE

The completion dates for this work will be as follows (starting at time MC receives executed contract).

<u>Engineering Services</u>	<u>Time per Phase</u>	<u>Cumulative Time</u>
Task 1 – SFWMD Grant	6 weeks	6 weeks

VI. COMPENSATION

The compensation for services provided shall be billed on an hourly basis plus reimbursable expenses for each phase of work in accordance with Article VII, Method II, up to the following not to exceed cost for each phase. Refer to Attachment A for budget summary.

<u>Engineering Services</u>	<u>Estimated Fees</u>
Task 1 – SFWMD Grant	\$ 5,280.00
Reimbursables	\$ 100.00
TOTAL PROJECT COST	\$ 5,380.00

This Service Authorization is approved contingent upon the City's acceptance of and satisfaction of the completion of the services rendered in the previous phase whereas encompassed by the previous Service Authorization. If the City in its sole discretion is unsatisfied with the services provided in the previous phase or Service Authorization, the City may terminate the contract without incurring any further liability. The Consultant shall commence work upon City Commission approval and this Service Authorization to be included as part of the contract without any further notice to proceed.

Approve by:

CITY OF DELRAY BEACH:

Date: _____

Cary D. Glickstein, Mayor

MATHEWS CONSULTING, INC.

Date: 3-11-16

Rene Mathews, P.E., President

Witness

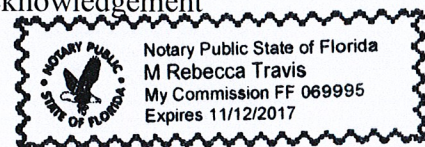
Attest:

Approved as to Legal Sufficiency
and Form

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 11 day of March, 2016 by Rene Mathews, President of Mathews Consulting, Inc., a Florida corporation, on behalf of the corporation. He/She is (personally known to me) or (has produced identification), Florida Driver's License _____ and (did/did not) take an oath.

Signature of person taking
Acknowledgement



ATTACHMENT A
SFWMD FY2017 AWS Grant Application

Budget Summary

Phase No.	Task Description	Labor Classification and Hourly Rates								
		Principal Engineer \$166.40	Senior Engineer - II \$144.86	Engineer I \$96.56	Construction Inspector \$89.15	Sr. Eng. Tech. \$115.13	Cadd \$88.07	Clerical \$70.58	Total Labor	Sub- Consultant Services
Task 1	SFWMD AWS Grant Application	2	30			4		2	\$5,280	
	Subtotal	2	30	0	0	4	0	2	\$5,280	
	Labor Subtotal Hours	2	30	0	0	4	0	2	\$5,280	\$0.00
	Labor Subtotal Costs	\$333	\$4,346	\$0	\$0	\$461	\$0	\$141		
	Labor Total Costs	\$5,280								
	Subconsultant Costs Total	\$0								
	Subconsultant Multiplier	1.1								
	Subconsultant Total	\$0								
	Reimbursable Expenses	\$100								
	Project Total	\$5,380								