

AUTHORIZATION FORM



Do not write / CM Office Only

CMO Log #: _____

Rcv'd Date: _____

Originator:

Name Eddyson Etienne Department Purchasing Division Ext. 7442 Date 11/20/23

Description of Request: Review and approval of City Standard - Generic Chemical, Inc

Department Leave Form ☐ Check Request Form ☐ Acquisition Approval ☐

Budget Transfer ☐ Grant Item ☐ Memorandum Service Authorization Approval ☐

☒ Other (Please Specify) Review and approval of City Standard for Generic Chemical for services related

to purchase and delivery of Polymer GP-143. This City Standard provides for a new Agreement with anticipated Commission date of 01/14/24, to cover through September, 30, 2026 for a total contract cost of \$136,000. The Purchasing Division has reviewed the request by Utilities and recommends approval to designate Generic Chemical as a City Standard.

Purchasing Manager Signature: 

Finance Signature:(if request impacts budget) _____

Chief Financial Officer Signature: 

Review Completed by Staff – Comments:

☐ RETURN TO ORIGINATOR FOR ADDITIONAL COMMENTS

☒ APPROVED FOR Peggy Cadeaux, Purchasing Manager 

TRACKING:

Returned to _____ Department for additional information on: _____

Forwarded to _____ Department for action on: _____



MEMORANDUM CITY STANDARD APPROVAL

TO: Hugh B. Dunkley, CPA, CGFO, Chief Financial Officer

FROM: John Holdman, Acting Water Treatment Plant Superintendent *JH*

THROUGH: Juan Guevarez, Assistant Utilities Director *JG*

SUBJECT: City Standard Approval – GP-143 Polymer from Generic Chemical, Inc.

DATE: November 13, 2023

Background: Polymer is a chemical used at the Water Treatment Plant (WTP) to assist with coagulation in the removal of solids. The polymer used at the WTP is an anionic polymer which provides a bridging action to assist other chemicals in the coagulation and softening processes. Anionic polymer also has a negative charge which works to counterbalance the positive charge of other treatment chemicals. This is critical for preventing carryover of particles from the clarifiers into the filters, and saturation of solids on the gravity thickeners.

Justification: Generic Chemical's GP-143 polymer was selected after extensive comparison testing with other polymers in 1998. It performed well from then until 2002 with the lime softening process. In 2002 ferric chloride was added to the treatment process for organics reduction to meet the Stage 1 Disinfectants and Disinfection Byproducts Rule. The GP-143 polymer continued to work effectively with the addition of ferric chloride from 2002 to the present. Generic Chemical has provided the City a new increased price of \$6.58/lb. (pricing is guaranteed through September 30, 2026). For consistency in maintaining public health, staff recommends continuing the use of GP-143 polymer from Generic Chemical, Inc.

Market Research: Intensive jar testing and plant trials have been performed at the WTP and resulted in Generic Chemical's GP-143 polymer providing the optimum results for lowering turbidity and color removal. Removal of turbidity is most important because it allows for the most effective disinfection results. This memo requests the designating of Generic Chemical GP-143 polymer as the City Standard, since it has performed consistency for over nineteen years, providing results meeting the regulatory standards for water production.

Quote or Proposal is attached: ☒ Yes ☐ No

Comments: _____

☒ Approved. This City Standard approval is valid for 24 months from date of approval. Attach this City Standard Approval to all requisitions for this item.

☐ Need Additional Information ☐ Not Approved

Comments: _____

Hugh Dunkley

Nov 20, 2023

N/A

Chief Financial Officer

Date

Information Technology (IT)
Director

Date

Generic Chemical

October 31, 2023

CITY OF DELRAY BEACH
WATER TREATMENT PLANT
ATTENTION: Susan DiMascio
Email: dimascios@mydelraybeach.com

Dear Susan DiMascio :

We have conscientiously tried to control rising manufacturing and transportation costs yearly. After a detailed review of how to maximize service, the cost of inflation overall including the Delivery of products to the plant.

As a new contract GENERIC CHEMICAL will guarantee this Price for a period of three years including all fees and Freight, in addition to polymer evaluations, case studies, training, and assistance when needed.

POLYMER GP-143 @ 6.58 / LB, delivered prices are good for 3 years. (September 30 Fiscal year 2026)

We highly value your business and appreciate your loyalty throughout the years.

Thank you for your confidence.

Sincerely,

GIL GARCIA
SALES DIRECTOR
GENERIC CHEMICAL
CELL: 305-992-3277
E-MAIL: GILGARCIA14@AOL.COM



MEMORANDUM CITY STANDARD APPROVAL

TO: Ilyse Triestman, Acting Purchasing Director
FROM: James Lee, Water Treatment Plant Manager *JLE*
THROUGH: Juan Guevarez, Assistant Utilities Director *JG*
SUBJECT: City Standard Approval – GP-143 Polymer from Generic Chemical, Inc.
DATE: January 20, 2022

Background: Polymer is a chemical used at the Water Treatment Plant (WTP) to assist with coagulation in the removal of solids. The polymer used at the WTP is an anionic polymer which has the highest molecular weight of a/l polymers and provides a bridging action to assist other chemicals in the coagulation and softening processes. Anionic polymer also has a negative charge which works to counterbalance the positive charge of other treatment chemicals. This is critical for preventing carryover of particles from the clarifiers into the filters, and saturation of solids on the gravity thickeners.

Justification: Generic Chemical's GP-143 polymer was selected after extensive comparison testing with other polymers in 1998. It performed well from then until 2002 with the lime softening process. In 2002 ferric chloride was added to the treatment process for organics reduction to meet the Stage 1 Disinfectants and Disinfection Byproducts Rule. The GP-143 polymer continued to work effectively with the addition of ferric chloride from 2002 to present. Generic Chemical has held the price of \$4.78 per pound for the last two years. Generic Chemical has provided the City a new increased price of \$5.11, which is a 7% overall increase, and will hold this same pricing until January 19, 2024. For consistency in maintaining public health, staff recommends continuing the use of GP-143 polymer from Generic Chemical, Inc.

Market Research: Intensive jar testing and plant trials have been performed at the WTP and resulted in Generic Chemical's GP-143 providing the optimum results for lowering turbidity and color removal. Removal of turbidity is most important because it allows for the most effective disinfection results. This memo requests designating Generic Chemical GP-143 as the City Standard, since it has performed consistency for over nineteen years, providing results meeting the regulatory standards for water production.

Quote or Proposal is attached: ☒ Yes ☐ No

Comments: _____

☒ Approved. This City Standard approval is valid for 24 months from date of approval. Attach this City Standard Approval to all requisitions for this item.

☐ Need Additional Information

☐ Not Approved

Comments: _____

I. Triestman (Acting)
Purchasing Director

1/26/22
Date

N/A

Information Technology (IT) Director

Date

Generic Chemical

January 19, 2022

CITY OF DELRAY BEACH
WATER TREATMENT PLANT
ATTENTION: Susan DiMascio
Email: dimascios@mydelraybeach.com

Dear Susan DiMascio:

We have been conscientiously trying to control rising manufacturing cost to the City for the past 4 years.

However, unable to offset the higher cost must increase a 7% as stated previously.

POLYMER GP-143 @ 5.11 / LB, prices are good for 2 years. (January 19, 2024, City Pickup Delivery)

POLYMER GP-143 @ 5.11 / LB.

(80 bag (4,400 lbs.) minimal order.

We highly value your business and appreciate your loyalty throughout the years.

Thank you for your confidence.

Sincerely,

GIL GARCIA
SALES DIRECTOR
GENERIC CHEMICAL
CELL: 305-992-3277
E-MAIL: GILGARCIA14@AOL.COM




MEMORANDUM CITY STANDARD APPROVAL


RECEIVED

DEC 27 2019

Assistant City Manager's
Office

TO: Jennifer Alvarez, Purchasing Director

THROUGH: Suzanne Fisher, Assistant City Manger 

FROM: Brian Heller, Deputy Director Utilities 

SUBJECT: City Standard Approval Request – GP-143 Polymer from Generic Chemical, Inc.

DATE: December 23, 2019

Background

Polymer is a chemical used at the water treatment plant (WTP) to assist with coagulation in the removal of solids. The polymer used at the WTP is an anionic polymer which has the highest molecular weight of all polymers and provides a bridging action to assist other chemicals in the coagulation and softening processes. Anionic polymer also has a negative charge which works to counterbalance the positive charge of other treatment chemicals. This is critical for preventing carryover of particles from the clarifiers into the filters, and saturation of solids on the gravity thickeners.

Justification:

Generic Chemical's GP-143 polymer was selected after extensive comparison testing with other polymers in 1998. It performed well from then until 2002 with the lime softening process. In 2002 ferric chloride was added to the treatment process for organics reduction to meet the Stage 1 Disinfectants and Disinfection Byproducts Rule. The GP-143 polymer continued to work effectively with the addition of ferric chloride from 2002 to present. Generic Chemical has held the price of \$4.78 per pound for the last two years and has committed to hold this same pricing until 2022. For consistency in maintaining public health, staff recommends continuing the use of GP-143 polymer from Generic Chemical, Inc.

Market Research:

Intensive jar testing and plant trials have been performed at the WTP and resulted in Generic Chemical's GP-143 providing the optimum results for lowering turbidity and color removal. Removal of turbidity is most important because it allows for the most effective disinfection results. This memo requests designating Generic Chemical GP-143 as the City Standard, since it has performed consistency for over nineteen years, providing results meeting the regulatory standards for water production.


Quote or Proposal is attached ☒ Yes ☐ No

Comments: _____

☒ **Approved** This City Standard approval is valid for 24 months from date of approval. Attach this City Standard Approval to all Acquisition Approval Memos and/or requisitions for this item.

☐ **Need Additional Information** ☐ **Not Approved**

Comments: _____


Purchasing Director

1/10/20
Date

N/A
Information Technology (IT Director) Date

Generic Chemical

12/23/19

CITY OF DELRAY BEACH
WATER TREATMENT PLANT
ATTENTION: JOHN
FAX: 561-243-7316

Dear Susan DiMascio and John Bullard:

The following is to confirm our price agreement extension for another year 2020

POLYMER GP-143 @ 4.78 / LB DELIVERED, prices are good for 2 years. Delivery included.
It is Generic's intention to limit the rate of price increases to our long time customers and to extend the period between price increases whenever possible.

POLYMER GP-143 @ 4.78 / LB DELIVERED.

(20 bag (1,100 lbs.) minimal order.

We highly value your business and appreciate your loyalty throughout the years.

Thank you for your confidence.

Sincerely,

GIL GARCIA
SALES DIRECTOR
GENERIC CHEMICAL
CELL: 305-992-3277
E-MAIL: GILGARCIA14@AOL.COM









CS2024-007 Approval Packet

Final Audit Report

2023-11-20

Created:	2023-11-20
By:	Eddyson Etienne (EtienneE@mydelraybeach.com)
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-  Document created by Eddyson Etienne (EtienneE@mydelraybeach.com)
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-  Document emailed to Hugh Dunkley (DunkleyH@mydelraybeach.com) for signature
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-  Agreement completed.
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