

City of Delray Beach

100 NW 1st Avenue - Delray Beach, Florida 33444

Phone: (561) 243-7000

www.delraybeachfl.gov



Regular Commission Meeting

Regular Meeting at 5:00 PM

Tuesday, October 21, 2025

Commission Chambers

Delray Beach City Hall or Watch on YouTube:

<https://www.youtube.com/@cityofdelraybeachfl/streams>

City Commission

Mayor Thomas F. Carney, Jr.

Vice Mayor Rob Long

Deputy Vice Mayor Angela Burns

Commissioner Tom Markert

Commissioner Juli Casale

RULES FOR PUBLIC PARTICIPATION

PUBLIC COMMENT: City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- A.** Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

SIGN IN SHEET: Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

ADDRESSING THE COMMISSION: At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

1. ROLL CALL**2. PLEDGE OF ALLEGIANCE TO THE FLAG****3. AGENDA APPROVAL**

3.A. Additions, Deletions, Substitutions

4. PRESENTATIONS:**4.A. EXCELLENCE IN EDUCATION: PACESETTERS AWARD**

Sponsors: City Manager Department

Attachments: [Agenda Cover Report](#)

4.B. ALL-HAZARDS INCIDENT MANAGEMENT (AHIMT) PRESENTATION

Recommendation: Staff recommends this presentation to be presented at the city commission meeting for the elected body, city officials, and residents to be educated and informed.

Sponsors: Fire Rescue Department

Attachments: [Agenda Cover Report](#)

[Executive Summary Presentation](#)

[IMT PP Presentation](#)

5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:

5.A. City Manager's response to inquiries and highlights

5.B. From the Public

6. CONSENT AGENDA: City Manager Recommends Approval**6.A. CITY COMMISSION MEETING MINUTES**

Recommendation: Motion to approve meeting minutes as listed below:

September 15, 2025 Workshop Meeting Minutes - DRAFT

September 3, 2025 1st Budget Public Hearing & Regular Meeting Minutes
- Revised - DRAFT

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
 [September 15, 2025 Workshop Meeting Minutes - DRAFT.pdf](#)
 [September 3, 2025 1st Budget Public Hearing & Regular Meeting Minutes - Re](#)

6.B. FISCAL YEAR 2025 - 2026 INTERNAL AUDIT PLAN

Recommendation: Motion to approve the FY 2026 Draft Internal Audit Plan.

Sponsors: Internal Audit

Attachments: [Agenda Cover Report](#)
 [Audit Plan - Copy](#)

6.C. ACCEPTANCE OF A LANDSCAPE MAINTENANCE AGREEMENT FOR THE PROPERTY LOCATED AT 369 VENETIAN DRIVE (LOT 1).

Recommendation: Acceptance of a Landscape Maintenance Agreement (LMA) for the property located at 369 Venetian Drive (Lot 1).

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
 [Landscape Maintenance Agreement-369 Venetian Drive](#)
 [Legal Review-369 Venetian Dr](#)

6.D. ACCEPTANCE OF A LANDSCAPE MAINTENANCE AGREEMENT FOR THE PROPERTY LOCATED AT 367 VENETIAN DRIVE (LOT 2).

Recommendation: Acceptance of a Landscape Maintenance Agreement (LMA) for the property located at 367 Venetian Drive (Lot 2).

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
 [Landscape Maintenance Agreement-367 Venetian Drive](#)
 [Legal Review-367 Venetian Dr](#)

6.E. ACCEPTANCE OF A LANDSCAPE MAINTENANCE AGREEMENT FOR THE PROPERTY LOCATED AT 365 VENETIAN DRIVE (LOT 3).

Recommendation: Acceptance of a Landscape Maintenance Agreement (LMA) for the property located at 365 Venetian Drive (Lot 3).

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
 [Landscape Maintenance Agreement-365 Venetian Drive](#)
 [Legal Review-365 Venetian Dr](#)

6.F. INTERLOCAL AGREEMENT BETWEEN THE COMMUNITY REDEVELOPMENT AGENCY AND THE CITY OF DELRAY BEACH FOR NEIGHBORHOOD PLANNING SERVICES ASSOCIATED WITH ACCESSORY DWELLING UNITS & INFILL HOUSING STUDY.

Recommendation: Approve the Interlocal Agreement between the Community Redevelopment Agency (CRA) and City to receive funding for planning services associated with the Accessory Dwelling Units & Infill Housing Study.

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
[Exhibit A - Interlocal Agreement for ADU Study](#)
[Simple Legal Review ILA with CRA for ADU study](#)

6.G. ITEM(S) A1 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 246 NE 6TH AVE.

Recommendation: Consideration of the following items:

Item A1 - Motion to approve and accept a Right-of-Way Dedication by the owners of 246 NE 6th Ave.

Sponsors: Public Works Department

Attachments: [Agenda Cover Report](#)
[A1a - Right of Way Deed - 246 NE 6th Ave - 246 Delray Management LLC](#)
[A1b - Legal Review Right of Way Deed - 246 NE 6th Avenue - 246 Delray Management LLC](#)

6.H. ITEM A1 - ACCEPTANCE OF A CITY STANDARD BILL OF SALE FOR WATER AND SEWER INFRASTRUCTURE CONSTRUCTED AT PROPERTY LOCATED AT 525 EAST ATLANTIC AVE, DELRAY BEACH, OWNED BY BOUGHTON HOTEL, INC.

Recommendation: Consideration of the following item:

Sponsors: Utilities Department

Attachments: [Agenda Cover Report](#)
[525 East Atlantic Ave-Bill of Sale Agreement_revised](#)
[Legal Review Bill of Sale - 525 East Atlantic Ave - Boughton Hotel Inc](#)

6.I. ITEM A1 - ACCEPTANCE OF A WATER AND SEWER EASEMENT WITH THE ATLANTIC GROVE TOWNHOUSE ASSOCIATION, INC., FOR PROPERTY LOCATED AT 35 NW 4TH AVE, IN AN AREA LOCATED WITHIN THE ATLANTIC GROVE DEVELOPMENT (PHASE 2).

ITEM A2 - ACCEPTANCE OF CITY STANDARD BILL OF SALE FOR WATER AND SEWER INFRASTRUCTURE CONSTRUCTED AT THE PROPERTY LOCATED AT 35 NW 4TH AVE, IN AN AREA LOCATED WITHIN THE ATLANTIC GROVE DEVELOPMENT (PHASE 2), OWNED BY ATLANTIC GROVE PARTNERS, L.L.C.

Recommendation: Consideration of the following items:

Item A1 - Motion to approve and accept a Water and Sewer Utility Easement Agreement with the Atlantic Grove Townhouse Association, Inc., for sanitary sewer, reclaimed water, and water piping dedication by property owner Atlantic Grove TownHome Association, Inc., for property located at 35 NW 4th Ave, in an area located within the Atlantic Grove Development (Phase 2) , Property Control Number (PCN) 12-43-46-17-72-018-0000.

Item A2 - Motion to approve and accept a Bill of Sale by Atlantic Grove Partners, L.L.C., for transfer and all right of ownership of potable water, reclaimed water, wastewater and or pump station facilities to the City of Delray Beach for property located at 35 NW 4th Ave, within the Atlantic Grove Development (Phase 2), Property Control Number (PCN) 12-43-46-17-72-018-0000.

Sponsors: Utilities Department

Attachments: [Agenda Cover Report](#)
[Water & Sewer Utility Easement Agreement 35 NW 4th Ave](#)
[Legal Review Water Sewer Utility Easement Agreement - 35 NW 4th Ave - Atla](#)
[Bill of Sale 35 NW 4th Ave revised](#)
[Legal Review Bill of Sale - 35 NW 4th Ave - Atlantic Grove Partners](#)

6.J. REVIEW AND ADOPTION OF AMENDMENTS TO THE DELRAY BEACH CITY COMMISSION LOCAL RULES OF PROCEDURE AND QUASI-JUDICIAL RULES

Recommendation: Motion to Adopt Amendments to the Local Rules of Procedure and Quasi-Judicial Rules of the Delray Beach City Commission.

Sponsors: City Attorney Department

Attachments: [Agenda Cover Report](#)
[Local Rules \(address not reqd for public comment\) final](#)

6.K. PROCLAMATIONS:

6.K.1. PROCLAMATION - OBSERVANCE OF VETERANS DAY

Recommendation: Motion to observe Tuesday, November 11, 2025 as National Veterans Day.

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Proclamation - Observance of Veteran's Day - 2025](#)

6.L. REVIEW OF APPEALABLE LAND DEVELOPMENT BOARD ACTIONS:

6.L.1. None

6.M. AWARD OF BIDS AND CONTRACTS:

6.M.1. APPROVAL OF RESOLUTION NO. 248-25 TO AWARD AN AGREEMENT WITH HBC ENGINEERING COMPANY FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE LINDELL BOULEVARD LOOP CONNECTION TO BRANT BRIDGE (BRANT BRIDGE LINDELL LOOP CONNECTOR) PROJECT PURSUANT TO RFQ NO. 2025-030 IN THE AMOUNT OF \$552,240.09

Recommendation: Motion to Approve Resolution No. 248-25 to award an HBC Engineering Company for Construction Engineering and Inspection Services for the Brant Bridge Lindell Loop Connector Project (Public Works Project No. 20-015) pursuant to RFQ No. 2025-030 in the amount of \$552,240.09; authorizing the City Manager to execute any amendments and/or renewals thereto and take any and all actions necessary to effectuate the intent of this resolution; providing an effective date; and for other purposes.

Sponsors: Public Works Department and Purchasing Department

Attachments: [Agenda Cover Report](#)
[Agreement No. RFQ 2025-030 CEI Lindell Loop_HBC Engineering Company](#)
[Ex A - RFQ 2025-030 CEI Lindell Loop - HBC Engineering Company](#)
[Ex B - RFQ 2025-030 CEI Lindell Loop - HBC Engineering Company](#)
[Legal Review Checklist RFQ 2025-030 CEI Lindell Loop - HBC Engineering Co](#)
[Bid Submittal RFQ 2025-030](#)
[Final Solicitation RFQ 2025-030](#)
[Resolution 248-25 lg rev](#)

7. REGULAR AGENDA:

7.A. RESOLUTION NO. 257-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AUTHORIZING THE ISSUANCE OF A SERIES OF BONDS IN THE INITIAL AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$33,000,000 AND DESIGNATED CITY OF DELRAY BEACH, FLORIDA, PUBLIC IMPROVEMENT REVENUE BONDS, SERIES 2025 (GOLF COURSE PROJECT) (THE "BONDS") TO FINANCE CERTAIN CAPITAL IMPROVEMENTS TO THE CITY OF DELRAY BEACH, FLORIDA'S MUNICIPAL GOLF COURSE, CLUBHOUSE AND RELATED FACILITIES, AS FURTHER DESCRIBED IN THIS RESOLUTION; AUTHORIZING THE PUBLIC SALE OF THE BONDS BY COMPETITIVE BID SUBJECT TO CERTAIN PARAMETERS SET FORTH IN THIS RESOLUTION; APPROVING THE FORMS OF AN OFFICIAL NOTICE OF SALE AND SUMMARY NOTICE OF SALE, AND AUTHORIZING THE PUBLICATION OF A SUMMARY THEREOF; APPROVING THE FORM AND ELECTRONIC DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT; AUTHORIZING THE EXECUTION AND ELECTRONIC DISTRIBUTION OF

AN OFFICIAL STATEMENT; AUTHORIZING THE CHIEF FINANCIAL OFFICER, THE CITY MANAGER OR OTHER CITY OFFICIALS, OR THEIR DESIGNEES, TO MAKE CERTAIN DETERMINATIONS WITH RESPECT TO THE BONDS SUBJECT TO THE PARAMETERS SET FORTH IN THIS RESOLUTION; APPOINTING A PAYING AGENT AND REGISTRAR; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A PAYING AGENT AND REGISTRAR AGREEMENT; AUTHORIZING THE REGISTRATION OF THE BONDS UNDER A BOOK-ENTRY ONLY SYSTEM; PROVIDING FOR THE UNDERTAKING BY THE CITY REQUIRED BY RULE 15c2-12 OF THE SECURITIES AND EXCHANGE COMMISSION; PROVIDING FOR THE TERMS AND PAYMENT OF SUCH BONDS; PROVIDING FOR THE RIGHTS, SECURITY AND REMEDIES OF THE OWNERS THEREOF; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; PROVIDING FOR CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Recommendation: Motion to approve Resolution No. 257-25 for the purpose of authorizing a series of Public Improvement Revenue Bonds, Series 2025 (Golf Course Project) not to exceed \$33,000,000.00

Sponsors: Finance Department

Attachments: [Agenda Cover Report](#)
[Bond Resolution - Delray Revenue Bonds Series 2025 \(Golf Course Project\) 9.30.25](#)
[Simple Legal Review Approval Bond Golf Course 9.30.25](#)
[Exhibit A - Summary Notice of Sale - Delray Rev Bonds \(Golf Course Project\)](#)
[Exhibit A- Official Notice of Sale - Delray Revenue Bonds \(Golf Course Project\)](#)
[Exhibit B - Preliminary Official Statement 2025 Revenue Bonds](#)
[Exhibit C - Paying Agent and Registrar Agreement - Delray Rev Bonds \(Golf Co](#)

7.A.1. APPROVE RESOLUTION NO. 231-25 APPROVING THE MAXIMUM RATE STRUCTURE FOR THE DELRAY BEACH MUNICIPAL GOLF COURSE, CLUBHOUSE AND RELATED FACILITIES AS PRESENTED BY PFM GROUP CONSULTING, LLC

Recommendation: Motion to approve Resolution No. 231-25 and approve the maximum rate structure for the Delray Beach Municipal Golf Course, Clubhouse and Related Facilities as presented by PFM Group Consulting, LLC.

Sponsors: Parks & Recreation Department

Attachments: [Agenda Cover Report](#)
[Reso 231-25 LRC lg 10-13-2025.docx](#)
[Res 231-25 Rate Structure for Golf Course lg rev.docx](#)
[Exhibit A.pdf](#)

7.B. RESOLUTION NO. 258-25 AMENDING THE FISCAL YEAR 2025-26 BUDGET ADOPTED BY RESOLUTION NO. 198-25 ON SEPTEMBER 15, 2025.

Recommendation: Motion to Approve Resolution No.258-25 amending the Fiscal Year 2025-26 budget adopted on September 15, 2025.

Sponsors: Finance Department

Attachments: [Agenda Cover Report](#)
[Resolution 258-25 Budget Amendment FY 2026](#)
[Exhibit A 258-25](#)
[Exhibit A 258-25 backup for Legistar](#)
[Finance Memo - Budget Amendment - FY 25-26 CBA Ratification - signed](#)
[Simple Legal Review Approval budget amendment 258-25](#)

7.C. RESOLUTION NO. 01-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, PROVIDING FOR THE ABANDONMENT OF THE RIGHT OF PUBLIC ACCESS TO ESTUARY WAY, OLD PALM LANE, EASTVIEW AVENUE, AND OPEN SPACE TRACTS OS 3, OS 4, OS 5, OS 10, OS 12, AND OS 13 AS RECORDED ON THE PLAT OF OLD PALM GROVE IN PLAT BOOK 99, PAGES 63 THROUGH 67 OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. (QUASI-JUDICIAL)

Recommendation: Review and consider abandoning the right of public access to Open Space Tracts OS 3, OS 4, OS 5, OS 10, OS 12, and OS 13; Old Palm Lane; Eastview Avenue, east of Old Palm Lane; and parts of Estuary Way (excluding the segment recorded in Plat Book 93, Page 129-130), as recorded in the plat of Old Palm Grove in Plat Book 99, Pages 63-67 of the Official Records of Palm Beach County.

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
[PZB Staff Report, Old Palm Grove](#)
[Crime Statistics, 2020 to 2025](#)
[Resolution No. 01-25](#)
[Area to be Abandoned](#)
[Applicant Justification Statement](#)
[City Engineer's Recommendation](#)
[Survey](#)
[Original Plat of Old Palm Grove](#)
[Estuary Private Easement Agreement](#)
[Legal Review Res. No. 01-25 abandonment of public access Old Palm Grove](#)
[Old Palm Grove Ex Parte Communications 10.21.25](#)

7.D. RESOLUTION 212-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO ACCEPT A

ONE-TIME PAYMENT OF \$160,000 IN LIEU OF PROVIDING ONE ON-SITE WORKFORCE HOUSING UNIT FOR THE PROJECT KNOWN AS ATLANTIC GROVE; RELEASING THE WORKFORCE HOUSING COVENANT FROM 63 NW 4TH AVENUE, AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Recommendation: Review and consider Resolution No. 212-25 authorizing the City Manager to accept a one-time payment of \$160,000 in lieu of providing one on-site workforce housing unit for the project known as Atlantic Grove, and releasing a workforce housing covenant on the property located at 63 NW 4th Avenue.

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
[Atlantic Grove Request Letter](#)
[Res. No. 212-25 Atlantic Grove Workforce Housing Payment](#)
[ORB 35124 328 - Designation of Lot 65 as WFH Unit](#)
[Workforce Housing Covenant highlighted](#)
[Res. No. 212-25 Legal Review](#)

7.E. NOMINATION FOR APPOINTMENT TO THE POLICE ADVISORY BOARD. BASED ON THE ROTATION SYSTEM, NOMINATIONS FOR APPOINTMENT FOR THREE (3) REGULAR MEMBERS TO SERVE A TERM ENDING JULY 31, 2027, WILL BE MADE BY MAYOR CARNEY (SEAT #5), COMMISSIONER MARKERT (SEAT #1) AND VICE-MAYOR LONG (SEAT #2).

Recommendation: Motion to approve the nominations for appointment for three (3) regular member to serve a term ending July 31, 2027.

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Exhibit A](#)
[Board Member List](#)
[Police Advisory Board Attendance 2025](#)
[Alper, Gregg](#)
[Badet, Founa](#)
[Chanin, Nancy](#)
[Charles, Ricardo](#)
[Delehanty, Terrence](#)
[Dormil, Wilkens](#)
[Gitu, Michele](#)
[Lewis, Robert](#)
[Moss, Steven](#)

8. PUBLIC HEARINGS/SECOND READINGS:

8.A. None

9. FIRST READINGS:

9.A None

10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

A. City Manager

B. City Attorney

C. City Commission

11. ADJOURNMENT

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.