



Applicant:	100%	Reviewer Comments
Reviewer:	#1	
I. ORGANIZATION CAPACITY & QUALIFICATIONS (20%)		
1	Company history, length of time established, overall growth/stability (out of 5)	5
2	Stability/growth of organization funding (out of 5)	5
3	Staff composition and resources are adequate to implement activities (out of 5)	5
4	Program/project leadership and staff qualifications (out of 5)	5
5	Collaborative relationships/affiliations relative to program/project (out of 5)	5
Organization Capacity & Qualifications Subtotal		25
		20%
II. EXPERIENCE & TRACK RECORD (25%)		
6	Demonstrated experience/success with similar program/project (out of 5)	5
7	Overall approach and strategy (out of 5)	5
8	References (out of 5)	5
Experience & Track Record Subtotal		15
		25%
III. APPLICATION/PROPOSAL NARRATIVE (20%)		
9	Strength of application (out of 5)	5
10	Strength of business narrative and business plan (clearly and thoroughly describes business purpose, goals, objectives, etc.) (out of 5)	5
11	Realistic time frame to implement program/project (out of 5)	5
12	Realistic plans to sustain program/project (out of 5)	5
13	Strategic planning process / current plan (out of 5)	5
Application/Proposal Narrative Responses Subtotal		25
		20%
IV. BUDGET, FINANCES, SUSTAINABILITY (25%)		
14	All required financial documents are submitted (out of 5)	5
15	Financial documents demonstrate responsible financial management (out of 5)	5
16	Realistic plans to sustain program/project (out of 5)	5
17	Effective and efficient delivery of quality services is demonstrated in relation to the budget/pro forma allocation (out of 5)	5
18	Financial documents demonstrate responsible financial management (out of 5)	5
Budget, Finances, Sustainability Subtotal		25
		25%
V. OVERALL PROPOSAL (10%)		
19	All envisioned activities addressed (out of 5)	5
20	Mandatory Technical Requirements of RFP (out of 5)	5
Evaluation Plan Subtotal		10
		10%
TOTAL POINTS		100
PERCENTAGE		100%

NOTES AND COMMENTS

Rating Scale

0 - Not addressed/response of no value. Fails to meet minimum requirements and/or information is missing.

1 - Weak. Significant deficiencies in meeting requirements/information is unclear.

2 - Fair. Some Applicability

3 - Good. meets minimum specifications.

4 - Very Good. Substantial applicability.

5 - Excellent. Exceeds applicability.