



**Delray Beach CRA**

**Interlocal Agreement between the City of Delray Beach and the  
Delray Beach Community Redevelopment Agency for Funding  
Construction/Professional Services FY 2024 - 2025**

**Details:** This is an Interlocal Agreement ("ILA") between the City of Delray Beach ("City") and Delray Beach Community Redevelopment Agency ("CRA") for funding for Construction/Professional Services within the CRA District for Fiscal Year 2024 - 2025.

This agreement was originally signed at the November 18, 2024, CRA Regular Board Meeting. The City Attorney has recommended that we should correct our signature page because it reflected the name "Tom Carney" as opposed to "Thomas F. Carney Jr." There are two copies of this agreement.

**INTERLOCAL AGREEMENT BETWEEN  
THE CITY OF DELRAY BEACH AND THE  
DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY  
FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES  
2024/2025 FISCAL YEAR**

**THIS AGREEMENT** is made this 7<sup>th</sup> day of January, 202<sup>5</sup> by and between the **CITY OF DELRAY BEACH**, a Florida municipal corporation, (hereinafter referred to as "**CITY**"), and the **DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY**, a public body corporate and politic, duly created and operated pursuant to Chapter 163, Florida Statutes (hereinafter referred to as the "**CRA**") (hereinafter referred to as "Agreement").

**W I T N E S S E T H :**

**WHEREAS**, the **CITY** will be performing construction on the projects located in the **CRA**'s Community Redevelopment Area as shown in Exhibit "A"; and

**WHEREAS**, the **CRA** approved funding for the projects in the amount included in Exhibit "A" for the 2024-2025 fiscal year; and

**WHEREAS**, this **CITY** and the **CRA** find that this Agreement serves a municipal and public purpose, is consistent with the Community Redevelopment Plan, and the requirements of Chapter 163, Florida Statutes.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein contained, the parties hereby agree as follows:

1. The recitations set forth above are hereby incorporated herein.
2. The **CRA** shall provide funding to the **CITY** in the amounts listed for the projects included in Exhibit "A". Such payment shall be made to the **CITY** upon the bid award to the contractor, or approval of a Service Authorization with a consultant. Funding

for the projects included in Exhibit "A" shall include actual construction costs as well as other costs directly related to procuring, awarding, and completing the projects construction including, but not limited to, advertising, testing, inspection, and utility relocation costs.

3. The **CITY** shall provide a written request to the **CRA** for approval of any change order that will result in an increase in the funding to be provided by the **CRA**. The **CITY** shall submit the written request to the **CRA** prior to the execution of any work covered by the change order. Failure to obtain the **CRA**'s approval of the funding for the change order, prior to the execution of the work, shall be a basis for the **CRA** to deny additional funding to the **CITY** for the projects identified in the change order. The **CITY** and the **CRA** agree and acknowledge that the approval of a change order does not require an amendment to this Agreement.

4. The term of this Agreement shall commence upon execution by both parties, and this Agreement shall continue until either party delivers written notice to the other party of its intent to terminate this agreement, or 60 days after the City receives the final invoice from the contractor or professional for all of the projects included in Exhibit "A". Notwithstanding the foregoing, once the City has executed a contract with a contractor or professional for the projects included in Exhibit "A", the **CRA** shall not be allowed to withdraw its funding for the projects. If the **CITY** terminates this Agreement, the **CITY** shall refund to the **CRA** any funding that was provided to the **CITY** but was not paid to the contractor or professional. If the total funds the **CITY** requires to complete the projects, as identified in Exhibit "A", is less than the amount paid by the **CRA** to the **CITY** for a particular project, the **CITY** shall refund to the **CRA** any and all funds provided to the

**CITY** that exceed the amount the **CITY** paid to the contractor or professional for the projects.

5. Once the **CRA** provides any funding for the projects identified in Exhibit "A", the **CITY** shall provide the **CRA** with monthly reports detailing the progress of the projects, including, but not limited to, the contract amount, the amount of funds paid to the contractor, the status of the projects, and the total of any change orders related to the projects.

6. The **CITY** shall ensure that all publicity, public relations, advertisements and signs recognize the **CRA** for the support of all activities conducted with the funds provided by the **CRA**. The use of the **CRA** logo is permissible, but all signs used to publicize **CRA** contracted activities must be approved by the **CRA** Executive Director or her designee prior to being posted. Upon request by the **CRA**, the **CITY** shall provide proof of the use of the **CRA** logo as required by this paragraph for the projects funded pursuant to this Agreement.

7. This Agreement shall be filed pursuant to the requirements of section 163.01(11), Florida Statutes.

8. No prior or present agreements or representations with regard to any subject matter contained within this Agreement shall be binding on any party unless included expressly in this Agreement. Any modification to this Agreement shall be in writing and executed by the parties.

9. The validity of any portion, article, paragraph, provision, clause, or any portion thereof of this Agreement shall have no force and effect upon the validity of any other part of portion hereof.

10. PUBLIC RECORDS. **CITY** and **CRA** are public agencies subject to Chapter 119, Florida Statutes. The **CITY** and **CRA** shall comply with all public records laws in accordance with Chapter 119, Florida Statutes. In accordance with state law, **CITY** and **CRA** agree to:

10.1 Keep and maintain all records required by the **CITY** and **CRA** to perform the service.

10.2 Upon request from the **CITY** or **CRA**'s custodian of public records, provide the **CITY** or **CRA** with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

10.3 Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the **CITY** or **CRA** does not transfer the records to the **CITY** or **CRA**.

10.4 Upon the termination of the contract, the **CITY** and **CRA** shall transfer, at no cost to the **CITY** or **CRA**, all public records in possession of the **CITY** and **CRA** and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the **CITY** or **CRA** keeps and maintains public records upon completion of the contract, the **CITY** and **CRA** shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the **CITY** or **CRA**, upon request from the **CITY**'s or **CRA**'s custodian of public



records in a format that is compatible with the information technology systems of the **CITY** and **CRA**. All records shall be transferred to the **CITY** or **CRA** prior to final payment being made by the **CRA**.

10.5 If **CITY** or **CRA** does not comply with this section, the **CITY** or **CRA** shall enforce the contract provisions in accordance with the contract and may unilaterally cancel this contract in accordance with state law.

**IF THE CITY OR CRA HAS QUESTIONS  
REGARDING THE APPLICATION OF CHAPTER  
119, FLORIDA STATUTES, TO THE CITY OR  
CRA'S DUTY TO PROVIDE PUBLIC RECORDS  
RELATING TO THIS CONTRACT, CONTACT  
THE CUSTODIAN OF PUBLIC RECORDS AT**

**CITY CONTACT  
561-243-7050  
[CITYCLERK@MYDELRAYBEACH.COM](mailto:CITYCLERK@MYDELRAYBEACH.COM)**

**AND  
CRA CONTACT  
CHRISTINE TIBBS  
561-276-8640  
[TIBBSC@MYDELRAYBEACH.COM](mailto:TIBBSC@MYDELRAYBEACH.COM)**

11. INSPECTOR GENERAL. **CRA** is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this Agreement, and may demand and obtain records and testimony from the **CRA**, and its sub licensees and lower tier sub licensees. The **CRA** understands and agrees that in addition to all other remedies and consequences provided by law, the failure of the **CRA** or its sub licensee or lower tier sub licensees to fully cooperate with

the Inspector General when requested may be deemed by the **CITY** to be a material breach of this Agreement justifying its termination.

12. GOVERNING LAW. VENUE. This Agreement shall be governed by and in accordance with the Laws of Florida. The venue for any action arising from this Agreement shall be in Palm Beach County, Florida.

13. Neither the **CITY** nor the **CRA** shall assign or transfer any rights or interest in this Agreement.

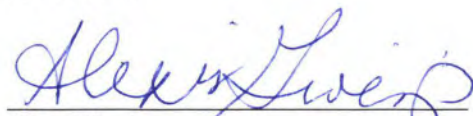
14. This Agreement shall not be valid until signed by both parties.

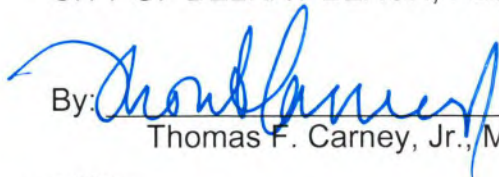
*[This Space is Intentionally Blank; Signature Page to Follow]*

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on the day and year first above written.


ATTEST:

CITY OF DELRAY BEACH, FLORIDA

  
City Clerk, Alexis Givings

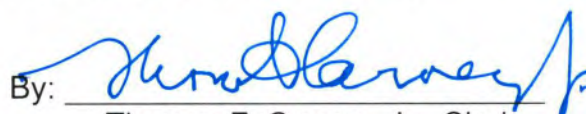
By:   
Thomas F. Carney, Jr., Mayor

Approved as to Form and  
Legal Sufficiency:

  
Lynn Gelin, City Attorney



DELRAY BEACH COMMUNITY  
REDEVELOPMENT AGENCY

By:   
Thomas F. Carney, Jr., Chair

ATTEST:

  
Renee A. Jadusingh, Esq., Executive Director

I HEREBY APPROVE THIS AGREEMENT  
AS TO FORM.

  
CRA Legal Counsel



## EXHIBIT “A”

		<b>Fiscal Year 2024-2025 Projects</b>	
<b>CRA GL#</b>	<b>City Project #</b>	<b>Project Name</b>	<b>CRA Funding</b>
5661		Pompey Park Construction	\$45,000,000
5622		NW Neighborhood Improvements	\$8,435,007
5510		Osceola Park Infrastructure Improvements – Certified Engineering Services	\$62,000
5201		Implementation of Old School Square Master Plan	\$500,000
5525	23-007	Currie Commons Restrooms	\$600,000
5625		Artist Alley Project	\$324,000
5621		Merritt Park Shade Structure	\$150,000
5364		Carver Square Park	\$360,000



## **Public Works Department City Commission Items Cover Sheet**

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**TO:** City Clerk's Office  
**FROM:** Amanda Skeberis, Budget Coordinator, Public Works  
**DATE:** January 7, 2025  
**RE:** Legistar File #24-1629 for the January 7 City Commission Agenda

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### **ATTACHMENTS**

Documents for file #24-1629:

APPROVE INTERLOCAL AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES - FY 2024-2025

- Agenda Cover Report
- Legal Review
- ILA

### **REQUEST**

Please return an original copy to Amanda Skeberis

### **ADDITIONAL NOTES**

- Two (2) copies to be signed, one (1) for retention by the Clerk's Office and one (1) to be returned (via Public Works) to the CRA.

If you have any questions, please feel free to contact me at 561-243-7329.

*Thank you!*



CITY OF DELRAY BEACH  
CITY ATTORNEY'S OFFICE  
200 NW 1<sup>ST</sup> Avenue, Delray Beach, FL 33444  
561-243-7090



## **LEGAL REVIEW FORM**

This form is to be used solely for the legal review of documents not including procurement agreements. Procurement Agreements are reviewed under a separate cover. This form shall only be completed by a member of the City Attorney's Office.

**Date of Review:** 12/20/24

**Document Name:** ILA with CRA for Funding Construction/Professional Services for FY 2024/2025

**Document Type:** Amendment

**Submitted by:** Amanda Skeberis

☒ This document is approved as to form and legal sufficiency.

☐ This document is approved as to form and legal sufficiency; however, the undersigned made the following change(s):

☐ This document is not approved as to form and legal sufficiency for the following reason(s):

s/Kelly W. Brandon, Esq.  
Attorney

**Copy to:**

\_\_\_\_ City Attorney's Office (with a copy of the approved document)