



April 9, 2024
(Revised May 2, 2024)

Kevin Matthews
Project Manager
Public Works
City of Delray Beach
434 South Swinton Avenue
Delray Beach, Florida 33444

REF: Additional Services Request
Design Fee Proposal – Additional Permitting and Musco Lighting Revision

Dear Kevin,
Please accept this document as our proposal for Architectural and Engineering Design Services for the above referenced project.

Scope of Work:

- Extended permitting: Additional permitting efforts related to resubmitting plans as requested by the Building Department dating back to September 2023.

Resubmittal affects all disciplines: Civil, Landscaping, Architecture, Structure, MEP and Fire Protection. See attached Civil and MEP proposal for scope of work.

- Musco Lighting Revision: As requested by Owner all the field lighting must be revised to be specified from Musco Lighting.

Affected disciplines: Architecture and MEP. See attached MEP proposal for scope of work.

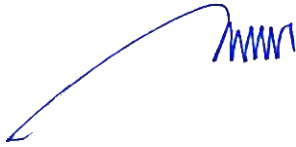
Architectural and Engineering Fees:

Justin Architects, P.A. – Architecture (see attached breakdown):	\$41,220.00
Mille Legg – Civil Engineering (see attached proposal):	\$10,500.00
CES – MEP Engineering (see attached proposal):	\$11,500.00
Total A/E Fees and Reimbursables Fees (see attached breakdown):	\$63,220.00

Thank you very much for the opportunity, we are available to begin this work immediately.

Should you have any questions, please call us at your convenience.

Sincerely,

A handwritten signature in blue ink, consisting of a long, sweeping curve that ends in a series of vertical, wavy lines.

Juan Justiniano, Principal
AIA, NCARB, AICP, LEED AP BD+C
Justin Architects, P.A.

Justin Architects, P.A.
2400 East Commercial Blvd. Suite 201
Fort Lauderdale, Fl. 33308
954-771-2724



Pompey Recreational Park Extended Permitting and Musco Revision

5/2/2024

CIVIL	\$ 10,500.00
LANDSCAPING	Not included
ARCHITECTURE	\$ 41,220.00
STRUCTURE	Not Included
MEP, FA, FP	\$ 11,500.00
TOTAL	\$ 63,220.00

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5/2/2024

Project: Pompey Park Extended Permitting and Musco Lighting Revision

Fee Worksheet	Principal	Sr. Project Manager	REVIT Manager	REVIT/CAD Drafter	Admin. Assistant	Phase
	\$250.00	\$180.00	\$120.00	\$100.00	\$90.00	Total
1. Permitting. Resubmittal September 2023 to Current date	8	40	20	60	0	128
	\$2,000.00	\$7,200.00	\$2,400.00	\$6,000.00	\$0.00	\$17,600.00
2. Coordination with Consultants and Owner	0	40	0	0	0	40
	\$0.00	\$7,200.00	\$0.00	\$0.00	\$0.00	\$7,200.00
3. Musco Lighting Revision	2	40	20	20	0	82
	\$500.00	\$7,200.00	\$2,400.00	\$2,000.00	\$0.00	\$12,100.00
4. Coordination with Consultants and Owner	0	24	0	0	0	24
	\$0.00	\$4,320.00	\$0.00	\$0.00	\$0.00	\$4,320.00
Total Hours	10	144	40	80	0	274
Total Costs	\$2,500.00	\$25,920.00	\$4,800.00	\$8,000.00	\$0.00	\$41,220.00



April 3, 2024
Rev May 3, 2024

E-Mail: cjustiniano@justinarc.com

Carlos Justiniano
Justin Architects, P.A.
2400 E. Commercial Boulevard, Suite 201
Fort Lauderdale, FL 33308

**Re: Pompey Park Community Center & Campus Design Services.
Additional Service 2 – Additional Permitting
ML Project No. 21-00053**

Dear Carlos:

Please find attached the scope and fee to assist you with additional permitting services and related landscape architecture services for the Pompey Park Community Center & Campus Design Services.

Please have an authorized Client signatory sign and initial the attached Agreement where indicated and return for Miller Legg's execution. A fully executed copy will be emailed to you for your file.

Should you have any questions, please do not hesitate to contact me at (561) 628-3616 or ppellerito@millerlegg.com. I look forward to continuing to work with you on this project and hope to hear from you soon.

Very truly yours,

A handwritten signature in blue ink, appearing to read "P. Pellerito". The signature is fluid and cursive, written over a light blue horizontal line.

Peter Pellerito, PE
Sr. Engineer

PP/mch

V:\Projects\2021\21-00053 - Pompey Park\Documents\Contracts\AS 2 - Additional Permitting\Agreement 03-25-2021.docx

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AGREEMENT FOR PROFESSIONAL SERVICES

Client: Justin Architects, P.A. **Client Representative:** Carlos Justiniano
Address: 2400 E. Commercial Blvd., Ste. 201 **Address:** Same
Fort Lauderdale, FL 33308 **Email:** cjustiniano@justinarc.com
Tel/Fax: (954) 771-2724 / (954) 776-4280

Date: April 3, 2024, Rev **ML Proposal No.** 21-00053 **T:** -- **R:** -- **S:** --
May 3 2024

Project Name and Location: Pompey Park Community Center & Campus Design Services
City of Delray Beach, Palm Beach County
Additional Permitting

Description of Services to be Provided: Consultant shall provide additional permitting services related to
Additional City comments from the engineering and building permit department were issued after bid package
Issuance, including stage pad plan revisions and coordination; review comments from FDOH regarding pool
operational permit.

Fee: Lump Sum of \$10,500.00 **AND** Hourly Not To Exceed (NTE) N/A
Optional Tasks

Retainer: (Payable upon execution of this Agreement) N/A

Special Conditions: None

Notice to Owner: Is the Client the Owner of the Property? Yes No
If "No", Owner's name and address: City of Delray Beach

The undersigned agree that these Additional Services shall be in compliance with the Agreement, General Conditions and Special Provisions dated 06/21/2021. Any additional requested services will be addressed in a separate agreement.

Miller, Legg & Associates, Inc. d/b/a Miller Legg
(Consultant)

Justin Architects, P.A.(Client)

Date: _____

Date: _____

Signature

Signature

Michael D. Kroll, RLA, FASLA

Printed Name/Title

President

MDK/mch

Attachments: N/A





April 8, 2024

Mr. Juan Justiniano AIA, AICP, LEED AP BD+C
Principal
Cartaya and Associates Architects, P.A.
2400 E. Commercial Boulevard, Suite 201
Fort Lauderdale, FL 33308

Re: City of Delray Beach - Pompey Park Community Center: **Additional Permitting and Lighting Changes**

Dear Juan,

We are very pleased to have this opportunity to provide to you this proposal for professional engineering services. It is our understanding that the project is best described as Added Engineering Services, for additional permitting associated with Building Department changes, as well as a change in exterior lighting basis of design. To complete this work, the following items shall be considered as our “Scope of Services” (hereinafter called the “Project”) and will be provided by our firm.

SCOPE OF SERVICES -- INCLUDED

1. We will provide additional services to support the resubmission of the completed permit plans in digital format. We understand that this second submission is prompting additional review comments that we will address.
2. We will prepare revised plans and specifications for the owner-directed change to Musco lighting for all exterior lighting.

SCOPE OF SERVICES -- EXCLUDED

It is our understanding that the items excluded from our initial proposal, in general, are not required by us and have therefore been excluded from our “Scope of Services”.

SCHEDULE FOR COMPLETION OF SCOPE OF SERVICES

We should be able to meet any reasonable schedule you may have at this time. The actual completion dates will be established based on the receipt date by this office of your acceptance of this proposal.

FEES FOR SCOPE OF SERVICES

To complete the Additional Services required for the Project, we propose the following lump sum fees:

1. Additional Permitting	\$5,000.00
2. <u>Lighting Design Change</u>	<u>\$6,500.00</u>
Total Lump Sum Fee	\$ 11,500.00

BILLING TERMS FOR SERVICES RENDERED

CES, LLC shall invoice monthly for all services rendered, as a percentage complete of overall scope by phase, and shall include reimbursable expenses monthly. Invoices shall be generated by the end of each month, and shall be directly emailed to the accounts payable department (or other entity assigned). Invoices are due and payable upon receipt.

JOBSITE SAFETY CLAUSE

Neither the professional activities of the Design Professional, nor the presence of the Design Professional, or the Design Professional’s employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordination all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Design Professional and Design Professional’s personnel have no authority to exercise any control over any construction contractors or their entity or their employees in connection with their work or any health or safety precautions. The client agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made evident in the Client’s agreement with the General Contractor. The Client also agrees that the Client, the Design Professional and the Design Professional’s consultants shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

STANDARD FORM OF AGREEMENT BETWEEN CLIENT AND ENGINEER

Finally, we understand that you will be using the AIA C401, Standard Form of Agreement document for the specific details of our contractual items. Once we have received the signed copy of the Standard Form of Agreement, we will consider this to be your acceptance of this “Scope of Services” and “The Standard Form of Agreement”. This shall constitute as our notice to proceed on the Project.

Thank you very much for the opportunity to provide you with this proposal. In the meantime, if we can be of any assistance to you, please feel free to call.

Sincerely yours,

CES ENGINEERING SERVICES, LLC

Annette Ben-Habib, PE

Annette Ben-Habib, PE
Associate