



Cover Memorandum/Staff Report

File #: 24-1374

Agenda Date: 11/4/2024

Item #: 6.P.3.

TO: Mayor and Commissioners
FROM: Samuel Metott, Director, Parks and Recreation
THROUGH: Terrence R. Moore, ICMA-CM
DATE: November 4, 2024

APPROVAL OF RESOLUTION NO. 204-24 TO AWARD AN AGREEMENT WITH EAST COAST MULCH CORP. FOR BLOWN MULCH AND INSTALL SERVICES FOR THE PARKS AND RECREATION DEPARTMENT PURSUANT TO INVITATION TO BID 2024-050 IN THE NOT-TO-EXCEED AMOUNT OF \$187,500.00

Recommended Action:

Motion to approve Resolution No. 204-24 to award an agreement with East Coast Mulch Corp for Blown Mulch and Install Services for the Parks and Recreation Department pursuant to Invitation to Bid 2024-050 in the not-to-exceed amount of \$187,500.00 and authorize the City Manager to approve renewal options in the amounts below, contingent upon appropriation of funds.

Background:

On August 22, 2024, the City of Delray Beach advertised Invitation to Bid 2024-050 for Blown Mulch and Install Services for the Parks and Recreation Department. Four (4) vendors submitted proposals and East Coast Mulch Corp. was the lowest, responsible vendor.

The agreement is for three (3) years with the option to renew for an additional two (2) one year periods.

Parks and Recreation has an ongoing need to replace mulch at our parks and medians throughout the City in addition to several playgrounds to prevent potential safety hazards due to unsafe levels near impact zones.

The estimated contract value is provided below:

Estimated Contract Value		
Contract Term	November 4, 2024-November 3, 2027	\$112,500
Renewal Term 1	November 4, 2027-November 3, 2028	\$37,500
Renewal Term 2	November 4, 2028-November 3, 2029	\$37,500
Total Estimated Contract Value:		\$187,500

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

119-72-730-572.52-41; Beautification; Operating

Timing of Request:

Timely approval is requested.