

# City of Delray Beach, Florida

## Preliminary Budget

### Fiscal Year 2019-20



1993 • 2001 • 2017





# CITY OF DELRAY BEACH

## CITY MANAGER'S OFFICE

100 N.W. 1<sup>ST</sup> AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



August 3, 2019

Honorable Mayor and City Commission  
City of Delray Beach, Florida

In accordance with Article IV, Section 4.05 of the City Charter, I respectfully submit the proposed Operating Budget for the City of Delray Beach for the fiscal year (FY) beginning October 1, 2019 and ending September 30, 2020. The Capital Improvement Budget is submitted under separate cover. The budgets meet the policy directives of the City Commission wherever possible and comply with state law. The budget meets all requirements of the City's various bond issues including maintenance of coverage factors as required by various bond covenants. The budgets also fund approved union contracts and comply with state law requirements for funding these contracts. Together with the departmental Level of Service (LOS) objectives, these budgets comprise a fiscally proposed FY 2020 Operating Plan that continues to provide the quality of services Delray Beach residents enjoy and expect from the City.

The proposed FY 2020 budget is a continuation of the strategic policies and priorities set by the Commission in FY 2018:

1. Improve Infrastructure
2. Implement Development Plans and Initiatives
3. Improve Transportation and Mobility
4. Rebuild the Organization

Work began on these objectives in fiscal year 2018 and will carry over into fiscal year 2020 and beyond.

### **GENERAL FUND OPERATIONS:**

The balanced General Fund (GF) budget as presented was developed within the Commission's proposed millage adopted on July 9<sup>th</sup>, 2019 of a one tenth mill reduction from 6.7611 to 6.6611. As it has been in the past four years, the reduction in millage rate has been critical in preparing this budget, which decreased the ad valorem revenues by approximately \$1 million. This decrease in millage rate combined with maintaining the current level of services called for a realistic budget regarding expenditures that incorporates increases in unanticipated mandatory retirement contributions, unanticipated health insurance increases, and other contractual personnel service increases.

The plan to correct the gap between budgeted revenues and anticipated revenues resulted in identifying budget savings from this fiscal year, requesting departments to reduce their core budget submittals by approximately two percent, and using approximately \$1.0 million from reserves from fund balance. The appropriation from fund balance decreases the recommended reserves threshold from 25% to 23%, however, it remains healthy to withstand an emergency and contingency. The results of these collaborative efforts make this budget realistic and conservative.

### Budget Overview

Our City has experienced a steady growth revenue in several areas which are in alignment with the economic recovery. However, this pattern is not sustainable in the long-term and will have to be addressed in the future.

The proposed operating millage rate of 6.6611 is the fifth year the millage has been reduced by 0.1000 from the prior year. The debt service millage will be 0.2034 which is also a reduction from the FY 18/19 debt service millage of 0.2180. The overall millage rate of 6.8645 is a 1.6% decrease over prior year. The City's assessed value is at its highest level at \$11.1 billion or 6.62% increase over the previous valuation. While we are experiencing economic growth, with the development and redevelopment come an increased demand for service which must be funded to maintain the current level of service, let alone increase it.



The proposed general fund budget is recommended at \$139,895,462 an increase of \$642,334 over FY 18/19 amended. The personnel services budget for FY 2019-20 totals \$89.0 million or 64% of the GF budget. This is a 5.31% higher than the current FY 2019 budget with increased retirement and health care expenses as the main categories for this increase.

The staffing structure of the City is of significant value and remains at the same level as we mitigate the loss of several key personnel and prepare for new leadership within the organization. The Economic Development Director and Manager will be City employees with the CRA funding half of their salaries and benefits. This move is necessary to find creative new opportunities to market Delray Beach as a premier locale for residents, business, shoppers, and tourists.

Operating Expenses, expenses incurred during the normal course of conducting the business of the City, make up 21% of the total expenses and reflect a 6.9% decrease over FY 2019. Repair & replacement is continuing to be a focus of our maintenance efforts. Facilities and fleet maintenance are being examined to improve the LOS and address long-standing deficiencies.

No new programs are recommended in the proposed FY 19/20 budget while the FY 2020 level of service is being increased in specific areas pursuant to Commission direction. We are taking proactive steps to improve public information and transparency by hiring the first of three key staff members in the communications division within the City Manager's office.

### **Bases for Optimism**

The other funds are balanced from current years' revenues and a small appropriation from fund balance reserves. The Water and Sewer funds required \$12.1 million transfer from fund balance to work on the projects listed on the top eight (8) projects approved by the Commission.

The 2019/2020 budget included eight major projects that are proposed to be funded with funding from the Delray Beach Community Redevelopment Agency (CRA), infrastructure sales tax, bonds proceeds, and water and sewer reserves accumulated over the years.

### **Problems and Areas of Concern**

We still must finalize a complete facility assessment to determine those that are no longer needed or there is an inadequate return on investment. Longer term, we must determine whether anticipated capital and operating plans are cash or debt funded, new policies must be adopted to generate alternate sources of revenue to meet its forecasted cash needs.

Continuing the policy changes from FY 19/20 will increase the City's fiscal health and are as follows:

1. Invest in infrastructure funding by identifying priority projects and develop funding strategies for these projects.
2. Utilize all legally available means of increasing non-resident related fees or charges to improve the city's revenue structure.
3. Support the increased percentage of CRA funding for City initiated programs and projects that is embodied in the current and future plans.
4. Examine the current and projected economic forecasts to determine the sustainability of staffing levels, service levels, and contractual obligations in future budget cycles.

The proposed budget for FY19/20 has been constructed to meet not only the legal requirements, the goals, and objectives of the City Commission, but also to begin addressing the long-term needs of the community. It also reflects a challenging environment in maintaining our focus on priorities in the face of rising costs. Although we have not addressed all the issues facing the City, we are hoping to have set into motion, upon approval of this budget, a path which will prepare the City of Delray Beach for continued success in the future.

I wish to thank our Mayor and Commissioners for their guidance and support. In addition, a special note of thanks to the Ms. Laura Thezine, Acting Finance Director, Ms. Carmen Aleman, Chief Accounting Officer, the Executive Leadership Team and our employees for their commitment to public service and dedication to our community especially through these challenging times.

Sincerely,

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Neal de Jesus  
Interim City Manager

# **Delray Beach Florida**



**1993★2001★2017**

# Table of Contents

---

## **GENERAL FUND**

General Fund Revenues.....	7
City Commission.....	19
Internal Auditor.....	23
City Manager.....	26
Communications.....	30
Economic Development.....	33
Sustainability.....	36
Finance Department.....	38
City Attorney.....	42
City Clerk.....	46
Information Technology.....	50
Human Resources.....	54
Purchasing.....	58
Police Support Bureau.....	63
Police Operations Bureau.....	69
Fire Administration.....	74
Fire Operations.....	77
Emergency Management.....	80
Fire Safety.....	82
Ocean Rescue and Beach Operations.....	85
Highland Beach.....	88
Neighborhood & Community Services Administration.....	92
Clean and Safe.....	95
Code Enforcement.....	99
Planning and Zoning.....	103
Building Inspection.....	106
Public Works Administration.....	111
Streets Maintenance.....	114
Traffic Operations.....	117
Street Lighting.....	120
Right of Way Landscaping.....	122
Building Maintenance.....	125
Engineering.....	128
Programs.....	131
Project Management.....	134
Parking Facilities.....	136
Parks and Recreation Administration.....	140
Aquatics.....	143
Out School Program.....	146
Teen Center.....	149
Athletics.....	152
Community Center.....	155
Veterans Park Recreation Facility.....	158
Pompey Park.....	161
Catherine Strong Park.....	164
Parks Maintenance.....	167
Special Events.....	170
Cemetery.....	172
Tennis Centers.....	175

Tennis Stadium.....	179
Miscellaneous.....	182

## **WATER AND SEWER FUND**

Revenues.....	188
Utilities Customer Service.....	192
Water and Sewer Administration.....	197
Environmental Compliance.....	201
Water Maintenance.....	204
Liftstation Maintenance.....	207
Water Treatment and Storage.....	210
Wastewater Collection.....	214
Sewage Treatment.....	217
Water Distribution.....	219
Geographical Information System.....	223
Construction Services.....	225
Miscellaneous.....	228

## **OTHER OPERATING FUNDS**

Law Enforcement Trust Fund.....	235
Special Projects Fund.....	238
Neighborhood Services Fund.....	269
Beautification Trust Fund.....	285
General Obligation Debt Service Fund.....	290
Beach Restoration Fund.....	293
City Marina Fund.....	298
Sanitation Fund.....	305
Municipal Golf Course Fund.....	312
Lakeview Golf Course.....	326
Stormwater Fund.....	338

## **INTERNAL SERVICE FUNDS**

City Garage.....	351
Insurance.....	361

# **Delray Beach Florida**



**1993★2001★2017**

**This space left open for notes**



# General Fund Revenues

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
329-006	Permits Stocking Permits	1,650.00	750.00	42,001.00	43,000.00	1,500.00	.00
329-007	Permits Gas Permits	33,400.00	41,686.00	53,229.50	43,000.00	45,888.00	40,000.00
329-011	Permits Seawall/Dock Permits	38,513.00	59,435.00	14,833.00	55,000.00	65,204.00	50,000.00
329-012	Permits Tent Permits	3,300.00	2,850.00	2,550.00	4,000.00	3,075.00	40,000.00
329-020	Permits Paving Permits	130,711.20	145,855.20	280,758.50	150,000.00	181,113.80	150,000.00
329-025	Permits Roof Permits	215,890.00	253,575.00	606,448.00	460,000.00	332,144.00	475,000.00
329-030	Permits Tenant/Landlord Permits	630,075.00	647,625.00	631,725.00	680,000.00	662,100.00	680,000.00
329-033	Permits Tree Permits	17,370.00	19,597.50	32,657.50	29,000.00	24,390.00	29,000.00
329-034	Permits Landscape Permits	63,707.20	68,204.20	70,099.00	75,000.00	95,001.00	75,000.00
329-035	Permits Miscellaneous Permits	270,252.00	348,158.00	470,410.20	350,000.00	305,953.40	375,000.00
329-036	Permits Trailer Sales / Shutter Permits	750.00	.00	.00	.00	.00	.00
329-037	Permits Trailer Construc / Permits	1,000.00	1,500.00	2,500.00	1,000.00	3,250.00	1,000.00
329-039	Permits Foundation Only Permits	2,400.00	9,000.00	.00	1,000.00	4,200.00	1,000.00
329-040	Permits Custom Bathtub Inspections	4,753.50	4,357.50	4,350.00	2,000.00	5,100.00	2,000.00
329-041	Permits Overtime Inspections	1,600.00	800.00	3,200.00	2,000.00	1,200.00	2,000.00
329-042	Permits Pool Permits	104,790.00	102,659.00	104,563.00	77,000.00	79,708.00	80,000.00
329-043	Permits Food Truck Permits	.00	.00	150.00	3,000.00	.00	3,000.00
329-050	Permits CO/Tree/Renewal Ext Applic. Fees	700.00	1,450.00	14,026.00	25,000.00	4,100.00	23,000.00
329-051	Permits Change of Contractor/Cert of Occ	26,575.00	28,580.00	26,725.00	22,000.00	24,075.00	20,000.00
329-052	Permits Change of Contractor/Rev Drawing	25,217.00	24,400.00	20,437.00	50,000.00	16,678.00	50,000.00
329-053	Permits Revised Draw/No Final Insp Fees	50,466.00	56,393.00	66,378.00	48,000.00	64,357.00	28,000.00
329-054	Permits Custom Bathtub Insp/No Final Ins	17,100.00	20,600.00	35,150.00	31,000.00	31,350.00	3,000.00
329-055	Permits Early Submission Fees	2,200.00	1,600.00	1,400.00	2,000.00	.00	1,500.00
329-056	Permits Engineer Affidavit/Inlieu	14,100.00	13,300.00	23,100.00	20,000.00	16,000.00	20,000.00
329-057	Permits Open Permit/Prop Search	26,805.00	23,231.70	28,080.00	20,000.00	27,490.00	20,000.00
329-058	Permits Medical Gas Installation	240.00	240.00	.00	.00	.00	.00
329-059	Permits Special Events Appl Fees	11,135.00	33,484.50	13,279.42	20,000.00	31,400.00	15,000.00
329-062	Permits Fire Inspection Fee	.00	.00	68,775.83	70,000.00	198,152.83	500,000.00
<i>Permits Fees and Special Assessments Totals</i>		<b>\$11,407,008.27</b>	<b>\$14,479,778.24</b>	<b>\$14,144,510.24</b>	<b>\$13,098,424.00</b>	<b>\$11,970,906.54</b>	<b>\$13,834,500.00</b>
<i>Intergovernmental Revenue</i>							
331-111	Federal Grants Hurricane Matthew Assistance	.00	.00	57,819.75	.00	(220,984.59)	.00
331-201	Federal Grants DHS / Safer Grant	501,731.57	.00	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
331-203	Federal Grants DHS / 2011-2012 Hazmat	14,840.00	.00	.00	.00	.00	.00
331-208	Federal Grants USDOT/Speed & Aggressive	27,925.95	22,074.05	50,000.00	50,000.00	29,551.59	50,000.00
331-211	Federal Grants USDOJ/FY 2015 Justice Assist	34,516.00	.00	.00	.00	.00	.00
331-212	Federal Grants USDOJ/FY 2016 Justice Assist	.00	35,468.00	.00	.00	.00	.00
331-214	Federal Grants BJA 2017-19 Bulletproof Vest	.00	.00	14,087.93	.00	(7,031.93)	.00
331-215	Federal Grants USDOJ/FY 2019 Justice Assist	.00	.00	.00	30,487.00	.00	.00
331-216	Federal Grants USDOJ/FY 2020 Justice Assist	.00	.00	.00	.00	.00	30,000.00
331-220	Federal Grants FDOT -Child Passenger Safety	.00	.00	20,000.00	20,000.00	3,355.03	10,000.00
331-350	Federal Grants DHS/ FDEM FY2015	.00	2,726.61	.00	.00	.00	.00
331-351	Federal Grants DHS/ FDEM FY2016	.00	3,500.00	21,686.31	.00	.00	.00
331-352	Federal Grants DHS/ FDEM FY2018	.00	.00	6,430.72	29,646.00	12,931.74	.00
331-353	Federal Grants DHS/FDEM FY2019	.00	.00	.00	.00	.00	46,667.00
334-055	State Grants Hurricane Mathew Assistance	.00	.00	57,820.16	.00	(48,183.46)	.00
334-056	State Grants Hurricane Irma State Assistance	.00	.00	66,460.77	.00	.00	.00
334-201	State Grants FDOT / High Visibility Enfrmnt	29,377.76	45,347.14	.00	45,000.00	.00	.00
335-100	State Revenue Sharing State Revenue Sharing	2,009,339.89	2,103,060.49	2,171,328.09	2,211,277.00	1,783,651.34	2,400,000.00
335-140	State Revenue Sharing Mobile Home License	395.25	368.00	603.45	400.00	331.75	400.00
335-150	State Revenue Sharing Alcoholic Beverage	80,861.74	107,157.84	100,011.55	95,000.00	88,036.55	95,000.00
335-180	State Revenue Sharing Sales and Use Tax	4,935,105.61	5,029,603.21	5,132,152.72	5,333,204.00	4,510,794.05	5,474,820.00
335-190	State Revenue Sharing Refund State Gas Tax	49,753.02	24,626.60	.00	50,000.00	.00	50,000.00
335-210	State Revenue Sharing Reimbrsmt Fire	69,892.28	71,497.07	72,743.06	75,000.00	39,700.00	79,680.00
337-100	Local Grants So Fl Regional Trans Authority	75,000.00	.00	.00	.00	.00	.00
337-111	Local Grants PBC-Achievement CTR Child	30,836.14	.00	.00	.00	.00	.00
337-114	Local Grants PBC Agreements / EMS	.00	24,990.24	36,279.27	.00	.00	.00
338-020	Shared Revenue from Loc Units Occupational	115,830.24	140,443.92	148,293.40	100,000.00	71,898.71	150,000.00
<i>Intergovernmental Revenue Totals</i>		<b>\$7,975,405.45</b>	<b>\$7,610,863.17</b>	<b>\$7,955,717.18</b>	<b>\$8,040,014.00</b>	<b>\$6,264,050.78</b>	<b>\$8,386,567.00</b>
<i>Charges for Services</i>							
341-330	General Government Site Plan Approvals	208,904.02	150,593.00	140,732.37	118,550.00	132,153.00	120,000.00
341-334	General Government Other Gen Govt Charges	15.00	.00	500.00	.00	.00	.00
341-335	General Government Zoning Fees	5,200.00	20,000.00	18,100.00	14,000.00	68,215.60	20,000.00
341-337	General Government Liquor License Review	3,425.00	4,300.00	3,425.00	4,000.00	3,275.00	4,000.00
341-338	General Government Adm Fee-DPR Surcharge	12,250.17	9,989.26	11,484.95	9,000.00	8,539.60	9,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
341-339	General Government Adm Fee-Radon	8,828.59	12,093.09	6,378.19	9,000.00	5,775.88	9,000.00
341-340	General Government Certification Copy &	192,552.49	192,543.46	200,666.86	190,000.00	173,970.80	190,000.00
341-341	General Government Copies-Develop &	3,150.36	3,054.67	8,739.93	4,000.00	1,425.80	5,000.00
341-342	General Government Beach Overlay Fees	26,150.00	35,460.00	14,200.00	28,000.00	14,000.00	24,000.00
341-343	General Government Non-Tax-	1,057.15	627.10	1,539.56	1,000.00	511.59	500.00
341-344	General Government Recovery Of Advert Cost	9,583.74	1,671.65	3,019.35	7,000.00	3,567.24	5,000.00
341-345	General Government Board Of Adjustment	14,055.00	1,500.00	.00	.00	1,500.00	.00
341-346	General Government Plat Approval Fees	21,531.00	30,409.00	16,500.00	21,000.00	29,800.00	30,000.00
341-347	General Government Conditional Use Fees	15,500.00	9,150.00	13,950.00	8,500.00	13,900.00	10,000.00
341-348	General Government Abandonment Fees	19,000.00	13,250.00	3,000.00	13,000.00	17,000.00	5,000.00
341-349	General Government Master Plan Submission	.00	93.45	.00	.00	.00	.00
341-350	General Government Gulfstream Permit	480,797.25	496,133.29	477,201.70	390,000.00	417,654.40	400,000.00
341-360	General Government Misc Land Use	123,810.00	119,445.27	216,131.82	117,550.00	123,312.45	115,000.00
341-901	General Government Clean & Safe Reimb O/T	.00	2,221.57	818.86	.00	.00	.00
341-902	General Government Planning & Zoning	.00	.00	498.65	.00	.00	.00
341-910	General Government Non-Tax-	190.00	367.50	5,300.00	1,200.00	180.00	500.00
342-100	Public Safety Police Dispatch - Gulfstream	54,501.74	55,101.26	55,961.00	56,000.00	57,353.68	56,000.00
342-105	Public Safety High Visibility Enfrcmnt	.00	.00	45,000.01	.00	45,000.00	45,000.00
342-110	Public Safety Police Security Svcs O/T Reimb	147,774.06	84,518.69	112,304.64	624,000.00	630,534.37	385,000.00
342-111	Public Safety Off Duty Detail	42,242.53	32,694.76	50,310.35	35,000.00	46,505.64	40,000.00
342-120	Public Safety E911 Call Taker Reimb	45,075.37	2,775.11	.00	.00	.00	.00
342-130	Public Safety Alarm Registration Fees	186,721.00	174,975.00	135,725.00	200,000.00	127,194.00	200,000.00
342-140	Public Safety Other Public Safety	42,903.00	27,399.38	40,369.90	30,000.00	25,698.15	97,000.00
342-200	Public Safety Highland Beach Contract	3,222,155.00	3,713,571.88	3,831,070.04	4,223,795.00	3,519,829.20	4,439,684.00
342-201	Public Safety Highland Beach	102,000.00	110,500.00	.00	.00	.00	.00
342-210	Public Safety Fire EMS -Gulfstream Quarterly	429,463.88	450,937.08	473,483.88	496,914.00	414,298.40	521,760.00
342-211	Public Safety Occupancy Compliance	.00	.00	.00	.00	48,618.14	.00
342-220	Public Safety Haz Mat Program	256,993.88	264,743.75	272,605.00	280,824.00	280,824.25	289,249.00
342-230	Public Safety Fire Emergency Svc-O/T Reimb	51,005.47	61,890.35	51,703.61	49,500.00	30,942.68	50,000.00
342-231	Public Safety Fire Safety Services	7,225.00	9,400.00	7,325.00	7,000.00	875.00	7,000.00
342-365	Public Safety County Impact Admin Fee	89,584.95	75,262.70	36,385.67	75,000.00	25,605.50	78,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
342-500	Public Safety Fire Safety Plan Review	136,849.46	257,762.00	293,617.15	180,000.00	250,273.91	360,000.00
342-600	Public Safety EMS Transport Fees	2,595,103.33	2,642,833.90	2,466,364.77	2,800,000.00	2,259,209.26	2,800,000.00
342-601	Public Safety Transport Fees / Highland	12,000.00	.00	.00	.00	.00	.00
342-610	Public Safety EMS Transport Fees Unapplied	.00	1,184.25	17,749.43	.00	516.20	.00
342-900	Public Safety Transport Fees / Collection Agen	11,914.45	180.00	(1,705.69)	.00	(537.84)	.00
343-140	Physical Environment Other Law Enforcement	.00	12,235.98	11,625.48	10,000.00	1,330.09	15,000.00
343-331	Physical Environment Nuisance Abatement	29,422.86	(29,101.87)	5,174.34	17,000.00	8,518.77	5,500.00
343-332	Physical Environment Nuis Abate/Adm Recov	5,734.06	1,994.71	4,043.40	6,500.00	3,193.72	4,500.00
343-333	Physical Environment Project Inspection Fees	21,540.22	26,377.64	21,878.66	18,000.00	8,798.53	19,000.00
343-800	Physical Environment Cemetery FeesCrypt	103,130.00	107,906.96	80,470.00	70,000.00	83,890.00	68,000.00
344-500	Parking Fees Parking Fees	690,974.33	475,903.87	732,776.93	824,018.00	853,532.32	1,208,000.00
344-510	Parking Fees Multispace Meters-Taxable	663,011.28	618,147.93	498,326.40	502,750.00	371,287.60	557,000.00
344-511	Parking Fees Contra-Multispace-Taxable	(18,764.47)	(20,732.14)	(16,638.77)	.00	(14,575.50)	.00
344-512	Parking Fees Contra-Special Events Pk	(5,521.98)	(1,288.35)	(2,271.46)	.00	(3,068.45)	.00
344-513	Parking Fees Parkmobile	.00	13,533.16	425,061.44	428,250.00	940,964.52	1,365,000.00
344-514	Parking Fees Contra - Park Mobile	.00	(947.33)	(23,921.73)	.00	(62,506.54)	.00
344-515	Parking Fees Federspiel Garage	77,700.00	56,168.74	41,653.26	86,888.00	34,226.03	42,000.00
344-516	Parking Fees Contra-Federspiel Garage	(5,539.88)	(3,771.39)	(2,871.49)	.00	(2,687.30)	.00
344-517	Parking Fees Oxford Gr/Federspiel Gar	15,131.01	10,320.23	.00	.00	.00	.00
344-518	Parking Fees Misc Space Rental	4,140.00	.00	.00	.00	.00	.00
344-520	Parking Fees Old School Square Garage	237,830.00	222,929.94	327,026.77	792,078.00	301,258.54	420,000.00
344-521	Parking Fees Contra Old School Square	(13,462.08)	(14,222.38)	(21,675.27)	.00	(22,032.14)	.00
344-522	Parking Fees IPIC Parking Garage	.00	.00	.00	.00	6,450.01	32,000.00
344-523	Parking Fees Contra- IPIC Parking Garage	.00	.00	.00	.00	(451.50)	.00
344-525	Parking Fees Old School Square Valet	70,814.00	37,694.00	.00	.00	.00	.00
344-526	Parking Fees Contra Old School Square Valet	(4,008.34)	(2,491.85)	.00	.00	.00	.00
344-528	Parking Fees Residential Parking Permits	.00	.00	.00	.00	2,488.60	3,200.00
344-529	Parking Fees Contra- Residential Pking Permit	.00	.00	.00	.00	(192.68)	.00
344-530	Parking Fees Beach Parking Permits	92,905.00	123,255.28	124,122.50	130,000.00	116,395.15	150,000.00
344-531	Parking Fees Marina District Decals	2,405.00	3,265.00	2,830.00	3,000.00	3,270.00	3,000.00
344-535	Parking Fees Special & First N.Events Parking	58,324.92	28,825.00	21,449.64	45,000.00	31,227.63	35,000.00
344-536	Parking Fees Smart Card Fees	10,483.50	3,019.25	(736.18)	.00	(191.26)	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
344-537	Parking Fees Contra-Smart Card Fees	(296.70)	(954.52)	.00	.00	.00	.00
344-901	Parking Fees Public Works-O/T Reimb	18,791.09	22,319.68	16,084.90	19,000.00	9,441.10	19,000.00
347-020	Parks and Recreation Special Events /	2,223.59	7,608.17	.00	500.00	.00	500.00
347-025	Parks and Recreation Facilities Rental	.00	.00	(90.00)	.00	.00	.00
347-200	Parks and Recreation Programs Fees/Aft	4,874.92	5,876.64	5,450.00	20,285.00	4,045.00	5,000.00
347-201	Parks and Recreation Programs Fees/Aft	66,718.76	39,158.60	29,069.89	62,000.00	12,994.15	15,000.00
347-202	Parks and Recreation Day Camp / Dance Fees	49,730.06	29,027.06	29,444.96	49,730.00	22,090.97	30,000.00
347-203	Parks and Recreation After	18,884.40	15,660.00	15,104.50	10,000.00	13,832.55	24,500.00
347-205	Parks and Recreation	3,467.00	2,655.00	2,295.00	3,900.00	3,686.00	3,900.00
347-206	Parks and Recreation Facilt & Pool	300.00	249.53	150.47	500.00	200.00	300.00
347-207	Parks and Recreation Aquat/RC	2,100.00	2,407.50	.00	1,000.00	.00	1,000.00
347-208	Parks and Recreation Swim	10,330.00	7,395.00	3,880.00	6,500.00	5,970.00	6,500.00
347-209	Parks and Recreation Aqua/Progrm	95.00	40.00	8.00	7,000.00	.00	7,000.00
347-210	Parks and Recreation Facil Rntls/Veterans	15,449.47	21,886.99	21,807.28	6,000.00	16,798.83	6,000.00
347-211	Parks and Recreation Culture	13,250.00	10,747.66	11,776.34	10,000.00	17,118.00	10,000.00
347-212	Parks and Recreation Facilt Rntl/Pompey	32,499.40	24,475.46	26,059.79	25,000.00	16,236.10	24,000.00
347-213	Parks and Recreation Rec Facilt	31,756.60	16,609.35	4,717.82	20,000.00	3,795.00	20,000.00
347-214	Parks and Recreation Facilt Rntl/Sports	3,380.00	3,151.59	2,440.56	5,000.00	2,120.00	5,000.00
347-215	Parks and Recreation Facilt Rntl/Sports	4,356.41	2,200.00	950.00	5,000.00	.00	.00
347-216	Parks and Recreation Cult Rec/Pompey	900.00	200.00	50.00	1,000.00	820.00	1,000.00
347-217	Parks and Recreation Culture Recreation	1,800.00	1,800.00	1,800.00	1,800.00	300.00	1,800.00
347-218	Parks and Recreation Cult Rec/Track &	87,206.41	28,379.00	810.00	103,500.00	39,749.32	103,500.00
347-219	Parks and Recreation Program Fees /Misc	7,788.00	9,949.00	14,150.37	19,000.00	16,067.00	19,000.00
347-220	Parks and Recreation Cult Recr/Comm Ctr/CS	.00	26.98	.00	.00	.00	.00
347-221	Parks and Recreation Cult Rec/Adult	1,848.18	1,446.48	1,148.00	2,000.00	1,300.00	2,000.00
347-222	Parks and Recreation Facilt Rntl/Comm	8,654.13	6,091.23	7,229.43	20,000.00	6,406.09	20,000.00
347-223	Parks and Recreation Facilt Rntl/ Teen	.00	1,553.69	2,475.00	3,000.00	1,440.00	3,000.00
347-224	Parks and Recreation Aquatics/Swim Sports	3,928.00	5,198.00	4,109.00	4,300.00	3,759.00	4,300.00
347-230	Parks and Recreation SP Events / Tennis	132,579.94	157,206.13	113,249.38	132,000.00	166,187.50	150,000.00
347-235	Parks and Recreation SP Events Tennis	107,124.35	102,236.09	116,790.50	112,000.00	133,411.17	120,000.00
347-240	Parks and Recreation Special Events Tennis	544,565.40	472,181.71	444,270.76	570,000.00	525,656.60	530,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
347-241	Parks and Recreation Special Events Tennis	2,904.15	3,382.79	4,106.84	2,500.00	4,361.92	2,500.00
347-242	Parks and Recreation Special Events / League	19,416.00	34,689.33	22,835.50	20,000.00	17,083.50	20,000.00
347-243	Parks and Recreation Special Events/Sale Of	27,038.84	18,606.06	16,739.71	26,000.00	15,012.69	20,000.00
347-244	Parks and Recreation Special Events /Tennis	80.95	30.00	535.00	500.00	.00	500.00
347-245	Parks and Recreation SP Evnts/Misc Rev	191.29	937.01	3,349.59	1,000.00	340.47	1,000.00
347-246	Parks and Recreation Special Events/Other	.00	.00	257.70	.00	670.23	.00
347-247	Parks and Recreation Special Events / Round	40,878.00	41,363.66	41,602.00	40,000.00	56,790.00	40,000.00
347-250	Parks and Recreation Cult Rec /Recreational	11,548.61	12,532.74	10,267.16	12,000.00	10,346.21	.00
347-252	Parks and Recreation Special Event Revenue	10,458.20	(4,621.60)	9,116.86	10,000.00	4,425.44	.00
347-253	Parks and Recreation Cult Re/Special Evnt-	35,090.00	39,045.00	15,269.00	20,000.00	12,635.00	15,000.00
347-254	Parks and Recreation Cult Rec/ Other Parks &	11,869.91	13,300.15	6,954.14	12,000.00	6,071.82	7,250.00
347-255	Parks and Recreation Other P&R/ Surcharge	13,740.50	12,678.50	12,854.50	13,000.00	11,801.50	7,000.00
347-911	Parks and Recreation Special Evnts/Tennis Ctr	6,287.10	3,363.36	4,530.39	7,000.00	1,266.56	3,000.00
<i>Charges for Services Totals</i>		\$11,969,570.28	\$11,909,743.82	\$12,282,431.26	\$14,311,332.00	\$12,602,877.76	\$15,491,443.00
<i>Judgements, Fines, and Forfeitures</i>							
351-900	Other Fines and Judgements General / Boot	150.00	.00	.00	.00	.00	.00
351-901	Other Fines and Judgements Crt Fines &	95,079.33	105,418.97	62,569.06	90,000.00	85,169.73	90,000.00
351-902	Other Fines and Judgements Fines General /	53,746.33	48,782.62	39,517.24	50,000.00	41,727.94	55,000.00
351-903	Other Fines and Judgements Fines General /	19,162.08	118,422.41	3,441.36	1,000.00	(473.67)	.00
351-905	Other Fines and Judgements Handicap	82,500.00	63,885.00	170,560.00	100,000.00	94,890.00	132,000.00
351-910	Other Fines and Judgements Parking Tickets	459,339.11	321,327.91	449,546.21	410,000.00	625,683.07	876,000.00
351-915	Other Fines and Judgements Parking Late	264,488.60	127,463.88	73,223.00	160,000.00	149,752.11	160,000.00
351-920	Other Fines and Judgements School Crossing	183,480.00	104,375.00	128,880.00	135,000.00	187,270.00	263,000.00
351-925	Other Fines and Judgements Code	144,646.72	77,807.80	132,186.00	125,000.00	71,108.05	135,000.00
351-930	Other Fines and Judgements Court Fines &	12,540.83	16,538.55	8,461.80	12,000.00	14,578.88	14,000.00
351-931	Other Fines and Judgements Fines-Code	13,750.00	14,585.00	20,586.00	.00	.00	20,000.00
351-932	Other Fines and Judgements False Alarm Fees-	34,465.00	42,275.48	35,426.85	37,000.00	28,770.00	37,000.00
351-933	Other Fines and Judgements False Alarm-	.00	.00	.00	.00	830.00	.00
351-935	Other Fines and Judgements Penalties-Bus	20,213.83	18,754.70	27,386.14	25,000.00	29,818.12	30,000.00
351-936	Other Fines and Judgements Penalties-Bldg	40,250.00	42,350.00	57,700.00	55,000.00	44,450.00	45,000.00
351-937	Other Fines and Judgements Penalty-No Bldg	33,465.00	47,192.00	77,180.42	52,000.00	50,874.00	45,000.00
351-938	Other Fines and Judgements Penalty-	44,760.00	54,600.00	58,425.00	50,000.00	91,950.00	60,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
	<i>Judgements, Fines, and Forfeitures Totals</i>	\$1,502,036.83	\$1,203,779.32	\$1,345,089.08	\$1,302,000.00	\$1,516,398.23	\$1,962,000.00
	<i>Miscellaneous Revenues</i>						
361-100	Interest & Other Earnings Interest	64.83	.00	483.73	28,655.00	.00	.00
361-101	Interest & Other Earnings Int/Dividends	124,062.49	30,794.10	5,411.27	.00	13,196.63	.00
361-102	Interest & Other Earnings Interest	87,925.81	479,179.02	1,100,980.97	900,500.00	1,078,589.55	1,016,562.00
361-103	Interest & Other Earnings Interest	152,580.59	174,972.46	251,299.75	400,000.00	238,915.19	226,388.00
361-104	Interest & Other Earnings Int Invest/Gain on	26,062.47	20,424.63	.00	.00	.00	.00
361-105	Interest & Other Earnings Interest-Accounts	1,224,739.62	13,678.23	13,901.05	.00	11,386.95	10,000.00
361-106	Interest & Other Earnings Interest-Woods Of	152.41	103.92	103.92	.00	.00	.00
361-107	Interest & Other Earnings Interest-Pineapple	9,310.10	.00	.00	.00	2,290.22	2,000.00
361-108	Interest & Other Earnings Interest-	3,003.95	277.61	1,033.04	.00	.00	.00
361-400	Interest & Other Earnings Appreciation/Gain	15,061.17	(92,348.89)	(149,232.61)	.00	.00	.00
362-001	Rents & Royalties Tower Rental /	14,826.00	12,412.26	10,658.14	7,195.00	9,985.80	9,000.00
362-002	Rents & Royalties Tennis Stadium Rental	30,471.70	.00	13,375.00	10,000.00	65,000.00	15,000.00
362-003	Rents & Royalties Riverboat Water Tours	15,600.00	15,600.00	15,600.00	15,600.00	117,400.00	15,600.00
362-004	Rents & Royalties Misc Dockage Rents	.00	.00	.00	3,500.00	.00	35,000.00
362-010	Rents & Royalties Tower Rental	89,148.15	99,725.00	71,765.32	92,100.00	83,052.36	92,000.00
362-022	Rents & Royalties Vending And Coke	1,397.87	.00	.00	.00	319.25	.00
362-023	Rents & Royalties Pepsi/Right Machine Mthly	4,064.26	3,624.81	4,319.90	4,000.00	3,925.59	4,000.00
364-100	Sales Sale Of Surplus Property / Land	790.00	40,304.59	1,430,655.00	.00	181.00	.00
365-100	Sales Scrap Sales (Taxable)	212.80	.00	2,075.00	.00	.00	.00
365-101	Sales Scrap Sales (Non-Taxable)	3,213.12	1,370.24	2,287.41	2,500.00	1,013.86	2,000.00
366-100	Contributions & Donations Contr & Don Misc /	.00	1,800.00	.00	.00	.00	.00
366-101	Contributions & Donations Donations	36,784.38	28,609.31	14,270.55	40,000.00	16,172.38	15,000.00
366-102	Contributions & Donations Centennial/Citiz	15,000.00	.00	.00	.00	.00	.00
366-106	Contributions & Donations Eb Brd/Beach	4,800.00	.00	.00	.00	.00	.00
366-110	Contributions & Donations CRA-US1/Workfrc	361,418.80	361,418.80	361,418.80	361,419.00	361,418.80	361,419.00
366-111	Contributions & Donations CRA-Planning &	110,000.00	123,443.63	293,093.49	294,060.00	122,856.60	294,060.00
366-112	Contributions & Donations Tri Rail / Bus Stop	400,000.00	450,000.00	475,000.00	.00	207,990.77	.00
366-113	Contributions & Donations CRA-Prjc Mngmnt	94,541.92	123,040.10	106,511.29	100,000.00	63,914.97	190,000.00
366-114	Contributions & Donations CRA-Clean & Safe/	2,324,280.00	2,695,905.00	2,437,780.00	2,513,291.00	1,184,645.50	2,513,291.00



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
366-115	Contributions & Donations CRA-	550,000.00	993,780.00	1,000,000.00	905,000.00	905,000.00	905,000.00
366-116	Contributions & Donations CRA-Library	240,152.77	628,596.27	.00	.00	.00	.00
366-117	Contributions & Donations CRA-2013 LOC	58,730.56	58,730.56	58,730.56	58,731.00	58,730.56	58,731.00
366-119	Contributions & Donations CRA-Code	.00	42,000.00	73,488.14	65,660.00	32,830.00	65,660.00
366-164	Contributions & Donations CRA Contribution	.00	.00	.00	75,000.00	17,266.12	75,000.00
366-179	Contributions & Donations CRA-Purchasing	.00	.00	.00	67,728.00	.00	.00
366-183	Contributions & Donations CRA Contrib for	.00	.00	.00	.00	.00	85,000.00
366-900	Contributions & Donations FDOT-Master St	139,412.00	168,777.00	173,841.00	179,055.00	179,057.00	184,427.00
368-900	Contribution & Donations Pension Admin	76,715.64	70,059.67	108,521.69	199,587.00	182,613.48	199,587.00
369-000	Other Miscellaneous Revenues Billboards	4,000.00	4,000.00	4,000.00	34,000.00	34,000.00	4,000.00
369-060	Other Miscellaneous Revenues Caron House	84,309.05	104,069.99	106,073.08	106,073.00	105,378.64	105,000.00
369-100	Other Miscellaneous Revenues Miscellaneous	1,822,961.47	(119,071.87)	45,863.80	20,000.00	35,693.80	120,000.00
369-101	Other Miscellaneous Revenues Match Point	64.80	.00	.00	.00	.00	.00
369-200	Other Miscellaneous Revenues Misc Rev/ Rec	74,580.00	99,459.96	97,677.96	102,753.00	85,627.50	122,901.00
369-300	Other Miscellaneous Revenues Rec Adm Costs-	2,037,610.00	2,660,199.96	3,032,711.04	2,993,372.00	2,494,476.70	3,645,514.00
369-305	Other Miscellaneous Revenues Rec Adm Costs-	445,170.00	466,950.00	473,103.00	485,523.00	404,602.50	535,985.00
369-310	Other Miscellaneous Revenues Rec Adm Costs-	171,630.00	227,349.96	231,084.96	200,943.00	167,452.50	297,998.00
369-315	Other Miscellaneous Revenues Rec Adm Costs-	7,780.00	12,540.00	22,398.00	23,801.00	19,834.20	13,158.00
369-902	Other Miscellaneous Revenues Revenue Share-	118,180.10	67,538.97	76,730.39	.00	54,259.49	.00
369-904	Other Miscellaneous Revenues HDepot	1,381.83	1,743.19	2,003.11	2,000.00	1,792.20	2,000.00
369-905	Other Miscellaneous Revenues Recovery Of	5,860.68	7,400.91	3,500.00	15,000.00	11,890.57	3,000.00
369-906	Other Miscellaneous Revenues Utility	(1,851.54)	21,327.15	(16.00)	15,650.00	11,135.68	.00
369-911	Other Miscellaneous Revenues Hurricanes	.00	.00	.00	.00	68,893.95	.00
<i>Miscellaneous Revenues Totals</i>		\$10,986,199.80	\$10,099,786.54	\$11,972,501.75	\$10,322,696.00	\$8,452,790.31	\$11,224,281.00
<i>Other Sources</i>							
369-320	Other Miscellaneous Revenues Int on Auburn	177,835.88	.00	.00	.00	.00	.00
381-135	Inter-Fund Transfers Recvd from Special	12,000.00	12,000.00	.00	.00	.00	.00
381-150	Inter-Fund Transfers Received from Util Tx	1,800.00	1,800.00	1,800.00	1,800.00	1,500.00	1,800.00
381-907	Inter-Fund Transfers CDBG >10% Admin	300.00	.00	.00	.00	.00	.00
382-100	Contributions from Proprietary Funds Contrb-	416,580.00	352,358.04	307,044.00	419,792.00	349,826.70	310,167.00
382-110	Contributions from Proprietary Funds Contrb-	1,392,590.00	1,367,370.00	1,382,406.96	1,453,548.00	1,211,290.00	1,439,580.00
382-120	Contributions from Proprietary Funds Contrb-	125,270.00	107,684.04	92,637.96	91,788.00	76,490.00	91,786.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
382-130	Contributions from Proprietary Funds Contrb-	23,000.00	23,000.04	57,183.00	56,225.00	46,854.20	55,557.00
382-140	Contributions from Proprietary Funds Contrb-	52,970.00	51,015.96	51,434.04	48,708.00	40,590.00	56,719.00
382-141	Contributions from Proprietary Funds Contrb-	19,240.00	.00	.00	.00	.00	.00
382-145	Contributions from Proprietary Funds Contrb-	140.00	.00	.00	.00	.00	.00
382-150	Contributions from Proprietary Funds Contrb-	1,360,000.00	1,359,999.96	1,400,000.04	1,450,000.00	1,208,333.30	1,455,000.00
382-300	Contributions from Proprietary Funds Contrb-	477,500.00	316,500.00	179,754.96	650,513.00	542,094.20	660,600.00
383-100	Installment Purchase & Capital Lease Capital	.00	.00	1,004,606.66	.00	.00	.00
	<i>Other Sources Totals</i>	\$4,059,225.88	\$3,591,728.04	\$4,476,867.62	\$4,172,374.00	\$3,476,978.40	\$4,071,209.00
	<i>Other Source, Continued</i>						
301-101	Budgetary Account Prior Year Surplus	.00	.00	.00	5,428,576.00	.00	1,034,959.00
303-010	Prior Year Encumbrances Prior Year	.00	.00	.00	1,963,233.42	.00	.00
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$0.00	\$7,391,809.42	\$0.00	\$1,034,959.00
	<b>Division 000 - Administration Totals</b>	\$116,537,388.13	\$120,160,113.04	\$128,048,927.65	\$139,253,126.42	\$122,953,913.52	\$139,895,460.00
	<b>Department 00 - Administration Totals</b>	\$116,537,388.13	\$120,160,113.04	\$128,048,927.65	\$139,253,126.42	\$122,953,913.52	\$139,895,460.00
	<b>REVENUE TOTALS</b>	\$116,537,388.13	\$120,160,113.04	\$128,048,927.65	\$139,253,126.42	\$122,953,913.52	\$139,895,460.00

# General Fund Expenditures

# City Commission

## Mission Statement

The City Commission will provide sound public policy and lead the City toward our vision of a unified community with a viable downtown, quality neighborhoods, quality educational opportunities and an expanding, diversified local economy.

**Program: City Commission**

---

The City Commission is the legislative branch of the City and the community’s decision makers. Responsibilities include enacting ordinances and resolutions, issuing proclamations, and approving tax rates and the City’s annual budget. The Commission also establishes the City’s programs and policies for implementation by the City Manager with administrative guidelines and performance objectives. Commissioners appoint members to City boards as well as serving as liaison to various boards. The City’s interests are also represented before the State Legislature, County Commission, League of Cities, and the Federal Government.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To represent the citizens of Delray Beach in an effective and efficient manner through policy making which meets and anticipates the needs of the City.

**Objective:** Meet regularly to discuss and decide current issues within the City and allow citizens a forum to participate in formulating policies affecting their City.

Regular Meetings	45	60	60
Special Meetings and Workshops	14	20	25
Closed Meetings	4	4	5

**Goal:** To enhance community spirit and promote community involvement through use of City Advisory Boards, Committees, and Task Forces.

**Objective:** Support all City Boards and Committees and ensure that all vacant posts are filled.

City Boards and Committees	22	19	18
Appointments to Boards	24	24	50

Staffing Levels	17-18	18-19	19-20
Mayor	1	1	1
City Commissioner	4	4	4
Internal Auditor	<u>0</u>	<u>1</u>	<u>0</u>
	5	6	5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>11 - City Commission</b>							
Division <b>000 - Administration</b>							
Activity <b>511 - Legislative</b>							
<i>Personnel Services</i>							
11-10	Personal Services Executive Salaries	54,796.80	51,372.80	54,796.80	54,946.00	45,664.00	54,946.00
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	13,462.00	143,348.00	112,138.48	.00
15-10	Special Pay Expense / Mayor / Commission	30,500.04	28,500.04	30,500.04	30,581.00	25,416.70	30,581.00
15-20	Special Pay Car Allowance	.00	.00	220.00	32,640.00	27,200.00	30,000.00
15-65	Special Pay Other Non Taxable Pay	.00	.00	803.95	.00	.00	.00
21-10	FICA Taxes Employer FICA	6,109.47	5,266.17	6,963.75	15,924.00	15,121.88	8,000.00
22-10	Retirement Contributions General Employees	.00	.00	2,942.69	10,830.00	10,128.44	.00
22-20	Retirement Contributions ICMA Contributions	.00	.00	.00	4,311.00	.00	.00
23-10	Life & Health Insurance Health Insurance	29,255.76	27,347.84	36,401.00	25,627.00	22,189.52	18,506.00
23-20	Life & Health Insurance Life Insurance	.00	.00	.00	264.00	330.00	.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	.00	317.00	264.06	.00
24-10	Workers Compensation Workers Compensation	8,730.00	3,990.36	2,132.04	1,243.00	1,035.80	346.00
25-10	Other Employee Benefits Unemployment	.00	.00	2.80	33.00	28.10	.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	.00	29.00	24.80	.00
<i>Personnel Services Totals</i>		<b>\$129,392.07</b>	<b>\$116,477.21</b>	<b>\$148,225.07</b>	<b>\$320,093.00</b>	<b>\$259,541.78</b>	<b>\$142,379.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	4,450.00	6,645.00	.00	25,000.00	.00	8,000.00
34-90	Other Contractual Services Other Contractual	33,750.00	61,500.00	67,277.00	50,500.00	43,375.00	45,000.00
40-10	Travel & Per Diem Travel & Training	3,310.06	15,434.41	6,973.48	6,300.00	4,991.98	11,000.00
40-20	Travel & Per Diem Non-Employee Travel	.00	.00	954.64	.00	.00	.00
41-10	Communication Services Telephone	70.01	19.32	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,821.13	2,319.81	1,456.79	1,224.00	724.08	1,224.00
42-10	Freight & Postage Services Postage	20.31	19.66	16.16	100.00	104.88	50.00
44-11	Rentals & Leases Building Rental / Lease	300.00	.00	.00	600.00	675.50	400.00
44-30	Rentals & Leases Equipment	.00	.00	1,956.82	1,500.00	1,180.17	1,950.00
45-10	Insurance General Liability	3,160.00	3,090.36	2,900.04	3,310.00	2,758.30	5,975.00
48-15	Promotional Activities Special Events	.00	.00	1,551.10	.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	1,208.67	5,980.91	3,553.72	4,250.00	4,679.18	2,000.00
49-50	Other Current Charges Advertising	45.00	35.00	.00	100.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	101.32	775.50	.00	400.00	.00	400.00
51-15	Office Supplies Other Office Supplies	1,888.11	5,436.85	3,580.43	1,700.00	1,546.93	1,900.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
51-20	Office Supplies Office Equipment < \$5,000	.00	11,625.60	580.36	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	.00	90.43	.00	.00	.00	.00
52-27	Operating Supplies Equipment < \$5,000	.00	258.71	.00	.00	.00	.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	121.37	.00	90.00	.00	90.00
54-13	Books Pubs Subs & Memberships Memberships	31,714.00	35,454.00	34,554.00	35,045.00	35,711.03	32,650.00
54-30	Books Pubs Subs & Memberships Training &	2,110.00	2,075.14	4,260.74	2,510.00	2,783.93	3,900.00
<i>Operating Expenditures/Expenses Totals</i>		\$83,948.61	\$150,882.07	\$129,615.28	\$132,629.00	\$98,530.98	\$114,539.00
Activity <b>511 - Legislative</b> Totals		\$213,340.68	\$267,359.28	\$277,840.35	\$452,722.00	\$358,072.76	\$256,918.00
Division <b>000 - Administration</b> Totals		\$213,340.68	\$267,359.28	\$277,840.35	\$452,722.00	\$358,072.76	\$256,918.00

# Internal Auditor

## Mission Statement

The Internal Auditor provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. The internal auditor achieves this by providing key information to stakeholders and the public, helping improve program performance and operations, promoting effective controls to facilitate decision making via analyses, appraisals and recommendations and stimulating continuous process improvement.



**Program: City Internal Auditor**

---

The City Internal Auditor’s Office was established pursuant to Section 4.10-4.11 of City Ordinance 31-15, to review business practices, procedures, internal controls, and procurement practices that are used, employed and promulgated by the City of Delray Beach. The Internal Auditor reports exclusively to the City Commission but shall review any matter related to city business upon request of a majority of the City Commission or the City Manager.

Internal Audit provides independent, objective assurance, as well as consulting services in order to add value and improve City-wide operations. Internal Audit achieves its mission and assists the City in accomplishing its objectives by providing key information to stakeholders and the public to maintain accountability; to help improve program performance and operations; to promote effective controls at a reasonable cost; to facilitate decision making via analyses, appraisals and recommendations; and to stimulate continues process improvement.

---



---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing the proposed audits in the approved annual audit plan.

**Objective:** Perform scheduled audits in accordance with the annual plan and issue audit reports upon completion.

Number of audit reports issued	N/A	6	4
--------------------------------	-----	---	---

**Goal:** To provide the City Commission, the City Manager and the citizens of Delray Beach with objective information by completing special projects and limited scope assignments, on an as-requested basis.

**Objective:** Perform special projects and limited scope assignments as requested and report results or recommendations upon completion.

Number of special projects completed	N/A	3	3
--------------------------------------	-----	---	---

---



---

Staffing Levels	17-18	18-19	19-20
Internal Auditor	$\frac{0}{0}$	$\frac{1}{1}$	$\frac{1}{1}$

---



---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	Department <b>11 - City Commission</b>						
	Division <b>001 - Internal Auditing</b>						
	Activity <b>513 - Financial &amp; Administrative</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	.00	.00	.00	149,654.00
15-20	Special Pay Car Allowance	.00	.00	.00	.00	.00	2,640.00
21-10	FICA Taxes Employer FICA	.00	.00	.00	.00	.00	11,448.00
22-10	Retirement Contributions General Employees	.00	.00	.00	.00	.00	15,238.00
23-10	Life & Health Insurance Health Insurance	.00	.00	.00	.00	.00	9,253.00
23-20	Life & Health Insurance Life Insurance	.00	.00	.00	.00	.00	396.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	.00	.00	.00	309.00
25-10	Other Employee Benefits Unemployment	.00	.00	.00	.00	.00	33.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	.00	.00	.00	29.00
	<i>Personnel Services Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$189,000.00</b>
	<i>Operating Expenditures/Expenses</i>						
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	.00	.00	2,500.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	.00	.00	.00	150.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	.00	.00	.00	700.00
51-25	Office Supplies Computer Software	.00	.00	.00	.00	.00	2,490.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	.00	.00	1,040.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	.00	.00	1,375.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,255.00</b>
Activity	<b>513 - Financial &amp; Administrative Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$197,255.00</b>
	Division <b>001 - Internal Auditing Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$197,255.00</b>
	Department <b>11 - City Commission Totals</b>	<b>\$213,340.68</b>	<b>\$267,359.28</b>	<b>\$277,840.35</b>	<b>\$452,722.00</b>	<b>\$358,072.76</b>	<b>\$454,173.00</b>

# City Manager

## Mission Statement

The mission of the City Manager's office is to implement City Commission policies; to oversee all departmental activities, enabling and supporting the departments as they work in the best interest of our community; to instill the City's vision statement among our employees and to foster an outstanding level of service at a reasonable cost.

**Program: City Manager**

---

The City Manager, appointed by the Commission, is the Chief Executive Officer of the City. The Manager administers all policies adopted by the Commission and supervises the daily operations of the City through department heads and assistant managers. Other responsibilities include development of the annual budget, preparation of Commission meeting agendas, development of staff recommendations and supporting information on all matters to be considered by the Commission, responding to Citizen complaints and service requests, conducting disciplinary hearings, approving purchases between \$6,000 and \$15,000, and preparing and reviewing special reports.

---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To provide professional administration of policies and programs established by the City Commission.

**Objective:** Review all agenda items being presented to the City Commission and attend all Commission meetings.

Attend Commission Meetings, Workshops and Special Meetings	45	45	60
Agenda items reviewed	641	650	655

**Goal:** To provide leadership in the daily administration of City government and assure fair and consistent treatment to all employees and customers of the City.

**Objective:** Respond to all inquiries, both internal and external, in a courteous and timely manner.

Telephone calls inbound and outbound	5,875	5,900	5,950
Respond to letters of inquiry/complaints within 5 days	99%	98%	99%
Conduct grievance/disciplinary hearings	6	5	5
External and Internal Walk-in Customers	300	275	250

---

Staffing Levels	17-18	18-19	19-20
City Manager	1	1	1
Assistant City Manager	3	3	2
Executive Assistant	1	1	1
Executive Administrative Assistant to the City Commission	1	0	1
Executive Administrative Assistant to the City Manager	1	0	1
Executive Secretary	0	2	0
Customer Support Representative	0	1	0
Planning, Budget and Control Manager	0	1	0
Management Fellow	1	1	0
FTEs	0	.23	0
	8	10.23	6

---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	Department <b>12 - City Manager</b>						
	Division <b>000 - Administration</b>						
	Activity <b>512 - Executive</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	607,143.37	540,402.64	658,844.90	950,467.00	692,608.64	802,022.00
12-30	Regular Salaries/Wages Term. Pay Sick &	1,267.20	50,983.48	.00	.00	1,844.61	.00
13-10	Other Salaries/ Wages Part Time Wages	49,965.00	6,652.50	5,447.00	19,839.00	11,471.10	6,839.00
14-10	Overtime Overtime /Call-Out Pay	.00	11,019.22	1,618.39	.00	.00	.00
15-20	Special Pay Car Allowance	9,860.00	6,420.00	10,980.00	14,040.00	8,230.00	14,040.00
15-40	Special Pay Educational/Certification	.00	.00	240.00	.00	600.00	.00
15-60	Special Pay Other Taxable Pay	4,548.94	62,186.40	18,330.33	.00	25,395.52	.00
15-65	Special Pay Other Non Taxable Pay	.00	.00	18,569.32	.00	.00	.00
21-10	FICA Taxes Employer FICA	46,340.71	44,595.60	45,834.79	66,240.00	49,314.66	50,945.00
22-10	Retirement Contributions General Employees	23,230.07	18,110.35	32,686.34	40,076.00	27,927.80	41,015.00
22-20	Retirement Contributions ICMA Contributions	54,069.66	41,196.77	44,112.85	73,164.00	43,859.17	57,981.00
23-10	Life & Health Insurance Health Insurance	49,696.96	38,415.00	45,080.00	80,975.00	59,570.62	64,772.00
23-20	Life & Health Insurance Life Insurance	1,627.60	1,532.05	1,480.01	2,471.00	1,806.83	1,821.00
23-30	Life & Health Insurance Disability Insurance	1,151.77	746.07	1,242.45	2,205.00	1,605.86	1,657.00
24-10	Workers Compensation Workers Compensation	12,530.00	5,829.96	2,921.04	1,325.00	1,104.20	572.00
25-10	Other Employee Benefits Unemployment	231.84	175.56	215.17	327.00	275.59	230.00
26-10	Other Postemployment Benefits OPEB Expense	.00	.00	.00	.00	.00	204.00
27-10	Other Employee Benefits Employee Assistance	173.40	109.20	132.88	280.00	208.51	294.00
	<i>Personnel Services Totals</i>	<b>\$861,836.52</b>	<b>\$828,374.80</b>	<b>\$887,735.47</b>	<b>\$1,251,409.00</b>	<b>\$925,823.11</b>	<b>\$1,042,392.00</b>
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	242.20	7,569.70	2,999.22	49,000.00	14,655.00	48,850.00
34-90	Other Contractual Services Other Contractual	22,452.60	9,433.00	5,821.58	15,000.00	15,885.18	20,000.00
40-10	Travel & Per Diem Travel & Training	7,781.62	5,367.32	12,839.99	15,500.00	2,190.62	15,000.00
40-15	Travel & Per Diem Recruitment/Relocation	113.12	.00	1,116.05	.00	.00	.00
40-20	Travel & Per Diem Non-Employee Travel	.00	.00	3,304.22	.00	.00	.00
41-10	Communication Services Telephone	710.61	398.04	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	3,475.43	2,220.99	3,785.69	3,925.00	2,621.06	5,192.00
42-10	Freight & Postage Services Postage	502.38	232.95	426.17	500.00	499.49	500.00
44-30	Rentals & Leases Equipment	4,801.44	3,898.24	3,855.10	6,500.00	4,468.52	6,500.00
45-10	Insurance General Liability	9,900.00	12,000.00	12,930.00	12,786.00	10,655.00	22,345.00
46-15	Repair and Maintenance Service Equipment	213.00	195.25	88.75	.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	595.31	79.43	7,063.83	500.00	1,007.00	500.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
49-50	Other Current Charges Advertising	.00	.00	572.75	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	105.00	205.73	1,669.33	800.00	133.95	800.00
51-15	Office Supplies Other Office Supplies	3,861.84	1,367.47	4,346.95	3,500.00	2,254.47	3,500.00
51-20	Office Supplies Office Equipment < \$5,000	.00	3,097.14	4,240.79	7,000.00	.00	7,000.00
52-20	Operating Supplies General Operating Supplies	.00	.00	.00	1,500.00	65.37	.00
54-10	Books Pubs Subs & Memberships Books &	.00	.00	2,464.57	674.00	635.48	674.00
54-11	Books Pubs Subs & Memberships Suscriptions	532.21	457.75	539.58	.00	16.20	.00
54-13	Books Pubs Subs & Memberships Memberships	4,987.22	3,637.88	3,694.00	15,080.00	12,225.92	8,500.00
54-30	Books Pubs Subs & Memberships Training &	1,742.00	(425.00)	5,509.13	8,500.00	2,279.15	8,000.00
54-90	Books Pubs Subs & Memberships Other	.00	.00	.00	550.00	970.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$62,015.98</b>	<b>\$49,735.89</b>	<b>\$77,267.70</b>	<b>\$141,315.00</b>	<b>\$70,562.41</b>	<b>\$147,361.00</b>
<i>Capital Outlay</i>							
64-10	Machinery & Equipment Office Furniture /	.00	.00	2,196.32	.00	.00	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,196.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Activity 512 - Executive Totals</b>		<b>\$923,852.50</b>	<b>\$878,110.69</b>	<b>\$967,199.49</b>	<b>\$1,392,724.00</b>	<b>\$996,385.52</b>	<b>\$1,189,753.00</b>
<b>Division 000 - Administration Totals</b>		<b>\$923,852.50</b>	<b>\$878,110.69</b>	<b>\$967,199.49</b>	<b>\$1,392,724.00</b>	<b>\$996,385.52</b>	<b>\$1,189,753.00</b>

## **Program: Communications**

Communications develops and leads community strategies for the public, media and employees through the preparation and distribution of quality information regarding City policies, programs, events and activities. Duties and responsibilities include the production of electronic and printed materials, media releases and public notices. In addition, this division processes Speakers Bureau requests, publishes an electronic employee newsletter, provides photography coverage of Commission meetings and City special events as needed, assists with promotional advertisements, and distributes City-related information at various locations (City and non-City facilities). Other duties include the Communications Division fiscal year budget preparation and administrative/clerical tasks.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** To promote community awareness of City information, related functions, services and events in collaboration with City departments and partners, local organizations and community non-profits. To ensure that residents, businesses, stakeholders, visitors, media and employees are provided with current, relevant information on important City issues.

**Objective:** To increase City visibility within the community and provide greater opportunities for direct public contact through social media platforms, such as Facebook, Twitter and Instagram. Also, provide facts and information to the media to assist with balanced representation of City issues.

Website Events and News Postings	150	155	160
City Website E-mail Subscriptions	2,600	5,000	6,000
Twitter Followers	9,000	15,000	17,000
Instagram Followers	1,095	7,000	10,000
Facebook Likes	2,300	10,000	15,000
Media Releases (excl. releases issued by other departments)	28	30	35
Local Newspaper Coverage (related published articles)	82	85	88

**Objective:** To provide informational materials during special events promoting the City of Delray Beach and photography. To support partner organizations through marketing & promotional campaigns. To process film requests.

Special Events Photography	17	15	15
Film Requests Processed	40	40	40
Marketing & Promotional Campaigns (events/programs that are sponsored and/or partnered by the City incl. nonprofits)	16	14	15

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Public Information Officer	0	0	1
Digital Media/Public Relations Coordinator	1	1	0
	1	1	1

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 001 - General Fund							
<b>EXPENSE</b>							
Department 12 - City Manager							
Division 010 - Communications							
Activity 512 - Executive							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	41,394.89	68,403.14	51,255.04	53,496.00	26,461.60	110,586.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	12,480.65	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	2,514.93	2,737.51	.00	.00	.00	.00
15-20	Special Pay Car Allowance	.00	660.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	3,263.69	6,351.88	3,907.06	4,093.00	2,007.22	4,252.00
22-10	Retirement Contributions General Employees	3,810.20	5,967.61	4,256.45	4,833.00	2,390.01	5,659.00
22-20	Retirement Contributions ICMA Contributions	.00	669.67	.00	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	9,751.92	9,189.76	7,514.00	8,543.00	4,230.48	9,253.00
23-20	Life & Health Insurance Life Insurance	156.00	221.00	158.40	158.00	79.20	158.00
23-30	Life & Health Insurance Disability Insurance	90.22	90.97	102.56	120.00	55.20	115.00
24-10	Workers Compensation Workers Compensation	1,180.00	549.96	276.00	125.00	104.20	54.00
25-10	Other Employee Benefits Unemployment	33.12	37.24	33.60	33.00	19.67	33.00
27-10	Other Employee Benefits Employee Assistance	30.60	25.35	23.16	29.00	14.88	29.00
<i>Personnel Services Totals</i>		\$62,225.57	\$107,384.74	\$67,526.27	\$71,430.00	\$35,362.46	\$130,139.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	25,250.00	.00	20,101.15	.00	.00	5,000.00
34-90	Other Contractual Services Other Contractual	836.00	536.00	25,664.07	16,871.00	.00	8,400.00
40-10	Travel & Per Diem Travel & Training	.00	.00	514.23	1,500.00	661.21	1,500.00
41-10	Communication Services Telephone	423.56	.00	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	32.11	71.67	104.12	135.00	129.93	135.00
42-10	Freight & Postage Services Postage	1.46	.00	139.15	5,000.00	1.42	500.00
45-10	Insurance General Liability	3,400.00	1,010.04	909.96	1,026.00	855.00	1,773.00
46-15	Repair and Maintenance Service Equipment	579.26	649.67	263.30	.00	.00	500.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	.00	8,500.00	69.60	20,500.00
47-11	Printing & Binding Other Printing Costs	.00	.00	47.50	1,000.00	.00	1,000.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	169.42	.00	.00	.00
49-50	Other Current Charges Advertising	.00	3.99	90.91	2,000.00	.00	2,000.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	67.39	250.00	64.03	250.00
51-15	Office Supplies Other Office Supplies	.00	442.12	1,278.08	1,000.00	.00	1,000.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	6,403.08	4,950.00	.00	4,950.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	1,065.72	3,500.00	1,010.00	3,500.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	250.00	80.00	250.00



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
54-30	Books Pubs Subs & Memberships Training &	.00	.00	75.00	1,300.00	300.84	1,300.00
	<i>Operating Expenditures/Expenses Totals</i>	\$30,522.39	\$2,713.49	\$56,893.08	\$47,282.00	\$3,172.03	\$52,558.00
	Activity <b>512 - Executive</b> Totals	\$92,747.96	\$110,098.23	\$124,419.35	\$118,712.00	\$38,534.49	\$182,697.00
Division	<b>010 - Communications</b> Totals	\$92,747.96	\$110,098.23	\$124,419.35	\$118,712.00	\$38,534.49	\$182,697.00

## **Program: Economic Development**

---

The Office of Economic Development (OED) is a unique, joint office between the Delray Beach Community Redevelopment Agency and the City of Delray Beach and is governed by an Interlocal Agency Agreement last amended in September 2016 and providing for an automatic renewal on an annual basis provided that funding for the related positions is set forth in the CRA and City budgets, and those budget are approved. Either party may cancel the agreement if it provides written notice to the other party, at least 30 days prior to renewal of its intent to cancel the agreement. OED is responsible for formulating, recommending and carrying out policies relative to economic development, business development, business retention and business enhancement strategies and programs with the CRA Redevelopment Area and all other business districts within the City. The team helps businesses, investors and developers find the best path forward by providing assistance with site selection, site plan approvals, city licenses and permitting, business and commercial property improvement funding, technical assistance and business counseling through area partners, business intelligence, market research, workforce development and community connections.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To provide key services, data-information and connections to relocating, expanding businesses seeking a Delray Beach business location and seek to retain at-risk businesses.

**Objective:** Lead the Business Navigator Program for the City of Delray Beach

Assist Business Navigator businesses through City processes and permitting.	N/A	72	80
---	-----	----	----

**Objective:** Recruit and assist start-up businesses and expand and retain businesses in the City of Delray Beach

Number of Economic Development Announcements-Projects	14	6	10
Number of New or Retained Jobs	151	210	350
Amount of Capital Investment	\$30 million	\$3 million	\$5 million

**Goal:** To promote and manage the City-CRA’s funding assistance and incentives programs.

**Objective:** Respond to all inquiries, package all requests for formal consideration and if approved, manage all funding agreements, compliance and reporting

Number of Awarded CRA Funding Agreements	8	6	6
Number of Open City Incentive Agreements	1	1	1
Total Number of CRA Funding Assistance-City Incentive Leads	15	15	20

**Goal:** To execute workforce development initiatives to improve Delray Beach’s job readiness and increase the number of local job placements.

**Objective:** Partner with Career Cottage and its service providers to track performance, promote activities and initiative new programming.

Total Number of Job Seekers Served at Career Cottage	N/A	1,850	1,985
Number of Delray Beach Residents Placed in Jobs	N/A	375	400
Number of Job Readiness Workshops	N/A	4	8

**Goal:** To provide leadership in the implementation of an economic development strategy, advocate for a more competitive business climate and improve the telling of the Delray Beach business story.

**Objective:** Scale and attract more in-area small business and entrepreneur resources, events, programs to Delray Beach

Number of OED Sponsored Entrepreneur Events-Programs	N/A	1	2
--	-----	---	---

**Objective:** Identify barriers to an inclusive economy and development plans to increase local opportunities.

Number of Keep It Local Workshops	2	1	2
-----------------------------------	---	---	---

**Objective:** Cultivate a more business-friendly environment and dynamic entrepreneurial ecosystem by monitoring business confidence and feedback

Number of Business Walks	0	1	1
% of Local Businesses Recommending Delray Beach as a Place to Do Business	N/A	96%	85%

**Objective:** Increase the number of positive Delray Beach business stories, website visitors and social media impressions.

Number of Press Releases Created and Distributed	4	8	10
Number of Unique Website Visitors @ We Heart Small Biz	N/A	175	225

Staffing Levels	17-18	18-19	19-20
Economic Development Director	.5	.5	1
Economic Development Manager	<u>.5</u>	<u>.5</u>	<u>1</u>
	1	1	2

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>12 - City Manager</b>							
Division <b>060 - Economic Development</b>							
Activity <b>559 - Other Economic Environment</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	.00	.00	.00	125,750.00
21-10	FICA Taxes Employer FICA	.00	.00	.00	.00	.00	9,625.00
22-10	Retirement Contributions General Employees	.00	.00	.00	.00	.00	6,549.00
22-20	Retirement Contributions ICMA Contributions	.00	.00	.00	.00	.00	3,773.00
23-10	Life & Health Insurance Health Insurance	.00	.00	.00	.00	.00	18,507.00
23-20	Life & Health Insurance Life Insurance	.00	.00	.00	.00	.00	528.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	.00	.00	.00	260.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	.00	.00	.00	59.00
<i>Personnel Services Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$165,051.00</b>
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	102,940.51	78,875.48	116,295.09	178,866.00	56,185.29	20,000.00
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	6,000.00	.00	2,935.00
48-10	Promotional Activities Marketing	10,196.45	5,569.64	6,130.45	15,500.00	4,605.67	20,000.00
49-10	Other Current Charges Economic Incentives	.00	6,748.96	11,276.40	45,600.00	15,758.25	22,000.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	2,505.00	.00	430.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	.00	.00	1,905.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$113,136.96</b>	<b>\$91,194.08</b>	<b>\$133,701.94</b>	<b>\$248,471.00</b>	<b>\$76,549.21</b>	<b>\$67,270.00</b>
Activity	<b>559 - Other Economic Environment</b>	<b>\$113,136.96</b>	<b>\$91,194.08</b>	<b>\$133,701.94</b>	<b>\$248,471.00</b>	<b>\$76,549.21</b>	<b>\$232,321.00</b>
Division	<b>060 - Economic Development Totals</b>	<b>\$113,136.96</b>	<b>\$91,194.08</b>	<b>\$133,701.94</b>	<b>\$248,471.00</b>	<b>\$76,549.21</b>	<b>\$232,321.00</b>

**Program: Sustainability**

The Sustainability Officer is responsible for identifying, proposing, planning and implementation of policies and programmatic efforts to foster a ecologically sustainable and resilient built environment, and protect and conserve the natural environment, in order to preserve and improve the quality of life for this and future generations.

Performance Measures	2018 Actual	2019 Actual	2020 Projected
----------------------	----------------	----------------	-------------------

**Goal:** Advance a sustainable and resilient built and natural environment.

**Objective:** Promote energy conservation and use of renewable and other clean energy technologies

Advance one policy related to city use or development of solar or clean energy	20%	65%	95%
Advance one project or policy related to low impact mobility	60%	100%	30%

**Objective:** Reduce waste and promote recycling and reuse of assets by developing and implementing new policies and programs

Advance & implement policy to address plastic straw waste	60%	85%	95%
Adopt and implement active textile recycling initiative	40%	60%	80%
Introduce 1 new plastic reduction policies proposed by GIAB	0%	30%	60%
Support creation of one pilot project related to composting	10%	30%	60%

**Objective:** Provide diverse types of education and outreach programs to the public on sustainability and resilience.

Sponsor two public events on climate, energy or environmental topics	100%	100%	100%
Execute one initiative targeted to City Staff	100%	30%	50%
Execute one event or program targeted to youth –	100%	100%	100%

**Objective:** Identify and recommend strategies that address climate change resilience

Complete a Community Climate Vulnerability Assessment through the CRP group	20%	65%	90%
Identify sources of GhG emissions and develop mitigation plan	10%	25%	35%

Staffing Levels	17-18	18-19	19-20
Sustainability Officer	1	1	1
Sustainability Analyst	0	0	0
Sustainability Intern	<u>0</u>	<u>.5</u>	<u>.5</u>
	1	1.5	1.5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>12 - City Manager</b>							
Division <b>070 - Sustainability / Resilience</b>							
Activity <b>513 - Financial &amp; Administrative</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	.00	.00	.00	79,231.00
21-10	FICA Taxes Employer FICA	.00	.00	.00	.00	.00	6,061.00
22-10	Retirement Contributions General Employees	.00	.00	.00	.00	.00	8,067.00
23-10	Life & Health Insurance Health Insurance	.00	.00	.00	.00	.00	9,253.00
23-20	Life & Health Insurance Life Insurance	.00	.00	.00	.00	.00	198.00
23-30		.00	.00	.00	.00	.00	164.00
25-10	Other Employee Benefits Unemployment	.00	.00	.00	.00	.00	33.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	.00	.00	.00	29.00
<i>Personnel Services Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$103,036.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	.00	.00	.00	.00	.00	234,000.00
34-90	Other Contractual Services Other Contractual	.00	.00	.00	.00	.00	40,000.00
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	.00	.00	3,500.00
41-11	Communication Services Portable Phones / MDD	.00	.00	.00	.00	.00	540.00
42-10	Freight & Postage Services Postage	.00	.00	.00	.00	.00	1,200.00
47-10	Printing & Binding Printing & Binding	.00	.00	.00	.00	.00	4,350.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	.00	.00	.00	500.00
52-20	Operating Supplies General Operating Supplies	.00	.00	.00	.00	.00	16,000.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	.00	225.00	5,675.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	.00	.00	5,350.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225.00</b>	<b>\$311,115.00</b>
Activity <b>513 - Financial &amp; Administrative</b> Totals		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225.00</b>	<b>\$414,151.00</b>
Division <b>070 - Sustainability / Resilience</b> Totals		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225.00</b>	<b>\$414,151.00</b>
Department <b>12 - City Manager</b> Totals		<b>\$1,129,737.42</b>	<b>\$1,079,403.00</b>	<b>\$1,225,320.78</b>	<b>\$1,759,907.00</b>	<b>\$1,111,694.22</b>	<b>\$2,018,922.00</b>

# Finance Department

## Mission Statement

The Finance Department is primarily a service organization that provides internal and external customers Citywide with financial and operational information and analysis in support of their missions. Finance also is responsible for fulfilling the City's external financial, regulatory and tax reporting requirements.

**Program: Finance Administration**

Finance Administration is responsible for overseeing the financial operations of the City which include: Accounting, Treasury, Budgeting, and Risk Management.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To produce relevant, accurate, and timely financial reports on-line (current) monthly, and annually. Manage the accounting, budgeting and financial processes, to ensure accuracy, timeliness, and adherence to established practices and guidelines.

**Objective:** Process accurate financial transactions, reports and analyses and provide customer assistance in a timely manner.

Complete month-end closing within four working days*	75%	95%	100%
Complete Payroll/Pension Report within set timeframe	100%	100%	100%
Complete Emergency Medical Services (EMS) monthly report within five days	100%	100%	100%

\*Note: Year-end closing cannot be done within this timeframe.

**Goal:** Monitor and maintain compliance of the City’s financial policies and internal controls procedures by coordinating external audits and submitting the financial reports within the set deadlines.

**Objective:** Conduct at least 2 independent audits and 2 training sessions by September.

Coordinate independent annual audit and single audit	2	2	2
Receive an unmodified audit opinion	1	1	1
Complete, submit, and file financial reports with the GFOA and the state	100%	100%	100%

**Goal:** Maintain payable, payroll and procurement processes in accordance with Federal, State, and local guidelines.

**Objective:** To ensure timely and accurate issuance of all vendor checks, bi-weekly payroll disbursements, and procurement and renewal of goods and services for the City.

Accounts payable payments issued	8,234	8,421	10,000
Accounts payable e-payments issued	1,736	1,918	2,300
Paychecks/Direct Deposit available by Friday 8:00am	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Finance Director	1	1	1
Assistant Finance Director	1	1	1
EMS Billing Supervisor	1	1	1
EMS Billing Specialist	2	2	2
Executive Assistant	1	1	1
Chief Accounting Officer	1	1	1
Accountant	4	4	4
Accounting Manager	1	1	1
Accounts Payable Specialist	2	2	2
Budgeting Manager	1	1	1
Payroll Administrator	1	1	1
Pension Administrator	2	2	2
Treasury Specialist	1	1	1
Treasury Analyst	1	1	1
Treasurer	1	1	1
FTEs	0.5	0	0.5
	21.50	21	21.50



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>13 - Finance</b>							
Division <b>000 - Administration</b>							
Activity <b>513 - Financial &amp; Administrative</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	992,915.12	1,011,080.40	1,249,840.02	1,419,545.00	1,004,228.47	1,548,049.00
12-30	Regular Salaries/Wages Term. Pay Sick &	4,119.52	12,605.28	92,448.66	33,850.00	68,947.56	33,850.00
13-10	Other Salaries/ Wages Part Time Wages	2,270.00	64,660.00	27,770.00	.00	23,653.22	25,000.00
14-10	Overtime Overtime /Call-Out Pay	4,092.83	10,554.67	5,505.44	.00	284.28	.00
15-50	Special Pay Incentive Pay	.00	.00	.00	.00	3,852.16	.00
15-60	Special Pay Other Taxable Pay	.00	39,676.40	874.46	.00	9,207.03	.00
21-10	FICA Taxes Employer FICA	73,625.17	84,853.33	104,835.61	106,417.00	83,223.56	123,054.00
22-10	Retirement Contributions General Employees	85,590.24	72,066.35	77,674.20	94,967.00	74,773.16	126,232.00
22-20	Retirement Contributions ICMA Contributions	29,945.40	11,839.90	26,164.60	24,507.00	12,974.74	27,162.00
23-10	Life & Health Insurance Health Insurance	111,676.96	124,006.40	127,740.00	161,403.00	129,079.10	179,048.00
23-20	Life & Health Insurance Life Insurance	2,976.77	3,206.58	3,365.43	3,746.00	2,938.52	4,012.00
23-30	Life & Health Insurance Disability Insurance	2,075.25	1,362.49	2,389.05	3,112.00	2,327.14	3,135.00
24-10	Workers Compensation Workers Compensation	5,000.00	3,810.00	8,259.96	3,418.00	2,848.30	1,002.00
25-10	Other Employee Benefits Unemployment	453.80	532.00	622.55	670.00	556.05	695.00
27-10	Other Employee Benefits Employee Assistance	403.97	352.95	405.95	592.00	468.35	593.00
<i>Personnel Services Totals</i>		<b>\$1,315,145.03</b>	<b>\$1,440,606.75</b>	<b>\$1,727,895.93</b>	<b>\$1,852,227.00</b>	<b>\$1,419,361.64</b>	<b>\$2,071,832.00</b>
<i>Operating Expenditures/Expenses</i>							
31-11	Professional Services Investment Services	11,304.63	10,487.29	9,165.46	12,500.00	6,311.94	12,500.00
31-90	Professional Services Other Professional Services	230,947.44	82,193.05	69,777.07	168,174.03	19,596.57	147,420.00
32-10	Accounting & Auditing Audit & Accounting Fees	67,635.22	86,014.03	142,894.99	95,400.00	71,807.85	85,400.00
34-10	Other Contractual Services Temporary Services	1,259.25	17,145.13	81,656.99	65,000.00	62,211.07	35,000.00
34-90	Other Contractual Services Other Contractual	662.80	8,957.73	16,348.34	26,562.00	1,586.86	21,312.00
40-10	Travel & Per Diem Travel & Training	4,072.28	5,237.17	14,127.65	15,759.00	7,423.74	11,701.00
40-15	Travel & Per Diem Recruitment/Relocation	455.90	.00	.00	.00	.00	.00
41-10	Communication Services Telephone	1,525.29	613.53	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	500.46	324.56	377.44	612.00	644.79	1,836.00
42-10	Freight & Postage Services Postage	5,177.20	14,815.29	15,517.02	15,100.00	14,341.41	15,100.00
42-20	Freight & Postage Services Express Charges /	69.22	693.62	354.45	400.00	285.24	200.00
44-30	Rentals & Leases Equipment	4,663.34	5,989.68	4,069.62	7,092.50	5,095.90	6,960.00
45-10	Insurance General Liability	23,270.00	28,719.96	25,670.04	28,166.00	23,471.70	32,936.00
46-15	Repair and Maintenance Service Equipment	3,133.08	2,365.20	985.50	1,820.00	.00	986.00
47-10	Printing & Binding Printing & Binding	5,404.96	5,670.00	119.00	7,205.00	.00	7,205.00
48-17	Promotional Activities Refreshment / Food /	194.22	65.24	379.37	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
49-50	Other Current Charges Advertising	2,820.25	5,248.00	2,699.06	3,600.00	522.75	3,600.00
51-10	Office Supplies Stationery, Paper, Forms	2,500.00	4,926.96	6,504.91	2,500.00	5,596.54	6,000.00
51-15	Office Supplies Other Office Supplies	9,225.01	12,841.87	11,266.95	9,500.00	9,565.28	9,500.00
51-20	Office Supplies Office Equipment < \$5,000	409.07	1,721.60	4,466.49	925.00	6,999.10	5,000.00
51-25	Office Supplies Computer Software	.00	.00	6,484.72	50,270.00	11,949.88	7,900.00
52-20	Operating Supplies General Operating Supplies	593.30	.00	.00	.00	.00	.00
54-10	Books Pubs Subs & Memberships Books &	4.50	139.41	.00	100.00	.00	100.00
54-11	Books Pubs Subs & Memberships Suscriptions	860.00	639.40	.00	900.00	121.00	.00
54-13	Books Pubs Subs & Memberships Memberships	1,314.00	2,559.00	4,664.00	3,295.00	555.00	1,995.00
54-30	Books Pubs Subs & Memberships Training &	1,490.00	7,168.00	13,144.00	10,385.00	4,400.60	10,385.00
54-40	Books Pubs Subs & Memberships Tuition	.00	.00	.00	14,500.00	3,731.25	10,000.00
54-90	Books Pubs Subs & Memberships Other	580.00	1,019.00	1,130.00	550.00	725.00	1,335.00
<i>Operating Expenditures/Expenses Totals</i>		\$380,071.42	\$305,554.72	\$431,803.07	\$540,315.53	\$256,943.47	\$434,371.00
Activity <b>513 - Financial &amp; Administrative</b>		\$1,695,216.45	\$1,746,161.47	\$2,159,699.00	\$2,392,542.53	\$1,676,305.11	\$2,506,203.00
Totals							
Division <b>000 - Administration</b> Totals		\$1,695,216.45	\$1,746,161.47	\$2,159,699.00	\$2,392,542.53	\$1,676,305.11	\$2,506,203.00
Department <b>13 - Finance</b> Totals		\$1,695,216.45	\$1,746,161.47	\$2,159,699.00	\$2,392,542.53	\$1,676,305.11	\$2,506,203.00

# City Attorney

## Mission Statement

The City Attorney's Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.

**Program: City Attorney**

---

The City Attorney’s Office adheres to the highest ethical standards while providing high quality, timely, professional, cost-effective legal representation to the City Commission, City Boards, the City Manager and staff of the City of Delray Beach.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To provide quality, timely, professional, cost-effective legal representation to the City Commission, other officials and employees of the City of Delray Beach.

**Objective:** To provide legal advice; to review, draft and negotiate contracts and agreements between the City and other entities or persons; and to draft/review ordinances, resolutions, agenda items and board orders.

Contracts drafted/revised/reviewed	562	590	620
Ordinances and resolutions drafted/reviewed	121	127	133
Agenda items prepared/reviewed	655	688	722

**Objective:** To represent the City’s interests and positions in legal proceedings.

Court cases/claims	73	77	81
Bankruptcy issues	12	13	14
Forfeiture cases	4	4	4
Nuisance abatement cases	0	0	0
Municipal ordinance violation prosecution cases	31	33	35
Percentage of cases/claims handled in-house	97%	97%	97%

---

Staffing Levels	17-18	18-19	19-20
City Attorney	0	0	1
Assistant City Attorney II	2	1	1
Assistant City Attorney/Police Legal Advisor	1	1	1
Assistant City Attorney II/Deputy City Attorney	0	1	1
Staff Assistant City Attorney	0	0	0
Legal Secretary II	3	0	0
Executive Legal Secretary	0	2	2
Legal Secretary/Administrative Assistant	<u>0</u>	<u>1</u>	<u>1</u>
	6	6	7

---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	Department <b>14 - City Attorney</b>						
	Division <b>000 - Administration</b>						
	Activity <b>514 - Legal Counsel</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	610,464.65	468,345.76	494,795.56	506,663.00	459,699.98	685,332.00
12-30	Regular Salaries/Wages Term. Pay Sick &	67,863.09	.00	6,488.68	.00	10,912.00	12,621.00
13-10	Other Salaries/ Wages Part Time Wages	3,105.00	932.50	.00	.00	1,927.50	.00
14-10	Overtime Overtime /Call-Out Pay	.00	167.55	.00	.00	.00	.00
15-20	Special Pay Car Allowance	8,648.92	.00	7,920.00	7,920.00	8,280.00	11,280.00
21-10	FICA Taxes Employer FICA	49,004.10	34,224.06	37,124.37	40,088.00	35,945.56	50,204.00
22-10	Retirement Contributions General Employees	35,069.56	31,747.53	40,107.03	35,068.00	31,577.81	55,851.00
22-20	Retirement Contributions ICMA Contributions	26,876.07	6,146.07	9,572.25	10,189.00	9,115.81	12,749.00
23-10	Life & Health Insurance Health Insurance	62,574.82	50,100.80	52,600.00	51,256.00	42,684.48	64,772.00
23-20	Life & Health Insurance Life Insurance	1,830.14	1,453.40	1,240.80	1,241.00	1,084.60	1,399.00
23-30	Life & Health Insurance Disability Insurance	1,231.74	654.22	978.86	1,139.00	1,047.16	1,416.00
24-10	Workers Compensation Workers Compensation	13,960.00	7,179.96	3,729.96	1,450.00	1,208.30	346.00
25-10	Other Employee Benefits Unemployment	264.96	204.82	201.60	202.00	177.03	230.00
27-10	Other Employee Benefits Employee Assistance	216.75	138.45	138.96	178.00	146.32	204.00
	<i>Personnel Services Totals</i>	<b>\$881,109.80</b>	<b>\$601,295.12</b>	<b>\$654,898.07</b>	<b>\$655,394.00</b>	<b>\$603,806.55</b>	<b>\$896,404.00</b>
	<i>Operating Expenditures/Expenses</i>						
31-20	Professional Services Legal Services	479,258.86	719,993.29	445,217.87	650,000.00	128,707.20	400,000.00
31-90	Professional Services Other Professional Services	3,453.90	36,468.70	11,593.28	65,000.00	5,036.90	65,000.00
33-10	Court Reporter Services Court Reporter Services	4,230.95	3,959.70	4,557.05	6,000.00	2,757.00	6,000.00
34-15	Other Contractual Services Janitorial Services	6,152.74	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	119.88	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	1,830.56	1,693.21	1,914.90	1,820.00	349.90	480.00
40-10	Travel & Per Diem Travel & Training	3,392.72	3,429.87	3,676.88	5,840.00	2,610.13	300.00
41-10	Communication Services Telephone	1,570.36	1,102.10	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,393.26	1,687.50	1,452.28	1,836.00	1,129.04	1,692.00
42-10	Freight & Postage Services Postage	184.30	132.69	270.52	400.00	111.65	400.00
42-20	Freight & Postage Services Express Charges /	751.42	208.64	144.33	150.00	229.82	275.00
43-10	Utility Services Electricity	5,776.61	6,036.72	5,659.46	5,692.00	4,670.74	5,738.00
43-15	Utility Services Water & Sewer	769.59	1,854.12	950.89	1,643.00	740.87	871.00
43-20	Utility Services Irrigation Water	869.04	1,007.70	1,178.21	1,207.00	1,206.96	1,353.00
43-25	Utility Services Stormwater Assessment Fee	209.58	209.58	209.58	210.00	209.58	210.00
44-30	Rentals & Leases Equipment	4,518.83	4,789.64	3,200.19	6,000.00	4,165.91	6,000.00
45-10	Insurance General Liability	20,690.00	19,119.96	17,889.96	38,566.00	32,138.30	21,142.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
46-15	Repair and Maintenance Service Equipment	2,464.38	2,259.07	1,232.22	2,500.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	239.87	239.87	239.87	.00	.00	.00
47-20	Printing & Binding Reproduction Services	22.93	.00	15.00	50.00	108.75	100.00
48-17	Promotional Activities Refreshment / Food /	105.21	200.00	61.42	75.00	43.43	75.00
51-10	Office Supplies Stationery, Paper, Forms	802.23	514.80	1,306.41	1,100.00	955.42	1,100.00
51-15	Office Supplies Other Office Supplies	2,188.21	2,955.27	2,519.87	3,000.00	699.44	3,000.00
51-20	Office Supplies Office Equipment < \$5,000	.00	227.18	3,933.72	1,500.00	3,408.00	.00
51-25	Office Supplies Computer Software	.00	1,396.68	.00	.00	232.94	.00
52-20	Operating Supplies General Operating Supplies	88.93	.00	.00	.00	.00	.00
54-10	Books Pubs Subs & Memberships Books &	2,513.56	2,219.98	18.50	.00	.00	.00
54-11	Books Pubs Subs & Memberships Suscriptions	2,411.55	778.87	209.72	6,210.00	558.86	475.00
54-13	Books Pubs Subs & Memberships Memberships	16,343.22	17,569.98	14,316.95	15,990.00	10,842.12	16,745.00
54-30	Books Pubs Subs & Memberships Training &	975.00	954.20	2,714.00	5,099.00	2,078.19	1,100.00
	<i>Operating Expenditures/Expenses Totals</i>	\$563,327.69	\$831,009.32	\$524,483.08	\$819,888.00	\$202,991.15	\$532,056.00
	Activity <b>514 - Legal Counsel</b> Totals	\$1,444,437.49	\$1,432,304.44	\$1,179,381.15	\$1,475,282.00	\$806,797.70	\$1,428,460.00
	Division <b>000 - Administration</b> Totals	\$1,444,437.49	\$1,432,304.44	\$1,179,381.15	\$1,475,282.00	\$806,797.70	\$1,428,460.00
	Department <b>14 - City Attorney</b> Totals	\$1,444,437.49	\$1,432,304.44	\$1,179,381.15	\$1,475,282.00	\$806,797.70	\$1,428,460.00

# City Clerk

## Mission Statement

The City Clerk's Office creates or maintains accurate, unbiased records of all municipal business activities, and retrieves these records in a courteous and expeditious manner, providing the means for citizens to participate in City government and together build a more harmonious community in which to live.

## Program: City Clerk

The City Clerk's Office maintains all official records in compliance with state regulations. Serves as secretariat for the City Commission through the preparation of agenda documents as well as taking and transcribing minutes of proceedings. Provides support to advisory boards and committees, including applicant tracking, monitoring appointments, and rotation sequence. Issues residency cards and responds to public records and general information requests. Coordinates municipal elections, as well as employee elections for the Civil Service Board. Prepares and maintains proclamations, ordinances and resolutions. Maintains the Code of Ordinances and Land Development Regulations. Oversees and implements the City's records management and scanning program in accordance with State requirements. Responsibilities also include oversight of Customer Relations Management tasks.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To provide for and ensure the accurate and unbiased compilation and maintenance of documents and legislative history for official actions of the City of Delray Beach.

**Objective:** (1) To compile and distribute all agenda documents for City Commission meetings, special meetings and assigned advisory boards, (2) to attend meetings and prepare accurate, unbiased minutes of proceedings in accordance with established procedures and time frames and (3) prepare applications for advisory board appointments.

Prepare agendas and attend Commission meetings	45	60	60
Prepare Commission minutes within 2 weeks	85%	98%	99%
Prepare agendas/minutes & attend Advisory Board meetings	130	129	72
Prepare applications for Advisory Board appointments	358	300	300
Advisory Board appointments	90	76	75
Number of Corrections to Advisory Board Minutes	2	0	2

**Objective:** (1) To ensure accurate execution of all City contracts and documents within one week from date of approval, (2) provide for timely publication of legal notices per statutory and code requirements, (3) maintain State standards in the Records Management Facility for retention and destruction of public records, and (4) scanning of current and permanent records.

Execute contracts/documents within 1 week of approval	93%	98%	98%
Legal notices published	80	80	80
Receipt and destruction of public records (cubic feet)	1,480	1,500	1600
Keep agenda and backup records up-to-date	99%	98%	98%
Scanning of Cemetery Index Records	98%	0%	0
Scanning of Palm Beach County Contracts	90%	98%	99%

**Goal:** To serve as a principal contact for citizen inquiries and inform the residents about the actions of the City using the most current means and methods; and provide the highest level of receptionist services to our internal and external customers.

**Objective:** (1) Provide effective and courteous customer service within targeted response times; walk-ins-immediate; telephone inquiries within 24 hours; written requests within 2 to 3 days; (2) posting of official actions on website within 1-2 days; (3) provide courteous uninterrupted switchboard services.

Telephone inquiries responded to within 24 hours	97%	100%	100%
Written requests responded to within 2 to 3 days	98%	100%	100%
Post Agendas and Backup and Minutes on website within 1 to 2 days of approval	85%	100%	100%
Respond to phone calls within 8 working hours	98%	100%	99%

Staffing Levels	17-18	18-19	19-20
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Agenda Coordinator	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	3	3	3
Records Management Assistant	1	0	0
Customer Service Assistant	1	0	0
FTEs	<u>.23</u>	<u>0</u>	<u>0</u>
	9.23	7	7



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	Department <b>15 - City Clerk</b>						
	Division <b>000 - Administration</b>						
	Activity <b>512 - Executive</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	381,656.23	408,603.94	405,350.09	387,856.00	279,970.54	406,014.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	50,595.06	.00	.00	485.73	.00
13-10	Other Salaries/ Wages Part Time Wages	3,879.71	4,192.03	4,296.90	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	2,867.31	8,476.81	4,692.78	4,200.00	945.42	4,200.00
15-60	Special Pay Other Taxable Pay	992.57	714.99	200.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	27,878.34	35,013.59	30,278.15	30,192.00	20,580.90	31,381.00
22-10	Retirement Contributions General Employees	39,449.81	38,090.50	35,114.66	35,549.00	24,079.18	41,245.00
22-20	Retirement Contributions ICMA Contributions	4,974.59	2,320.51	3,388.70	4,563.00	2,735.09	4,770.00
23-10	Life & Health Insurance Health Insurance	71,514.08	67,207.04	67,630.00	59,799.00	45,256.56	64,772.00
23-20	Life & Health Insurance Life Insurance	1,526.20	1,521.00	1,306.80	1,175.00	852.50	1,175.00
23-30	Life & Health Insurance Disability Insurance	773.82	558.94	804.31	874.00	655.62	839.00
24-10	Workers Compensation Workers Compensation	12,210.00	6,369.96	5,328.00	1,864.00	1,553.30	404.00
25-10	Other Employee Benefits Unemployment	292.56	297.92	319.20	240.00	177.03	230.00
27-10	Other Employee Benefits Employee Assistance	224.40	191.10	194.93	208.00	153.76	204.00
	<i>Personnel Services Totals</i>	<b>\$548,239.62</b>	<b>\$624,153.39</b>	<b>\$558,904.52</b>	<b>\$526,520.00</b>	<b>\$377,445.63</b>	<b>\$555,234.00</b>
	<i>Operating Expenditures/Expenses</i>						
31-15	Professional Services Medical	81.20	.00	.00	.00	.00	.00
31-90	Professional Services Other Professional Services	9,524.82	53,596.76	63,309.23	.00	183.41	58,000.00
34-10	Other Contractual Services Temporary Services	.00	23,710.00	23,145.00	.00	.00	27,000.00
34-15	Other Contractual Services Janitorial Services	1,774.41	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	98.52	.00	.00	.00	.00	90.00
34-90	Other Contractual Services Other Contractual	.00	108,162.68	1,743.92	18,000.00	2,398.08	18,000.00
40-10	Travel & Per Diem Travel & Training	1,933.17	1,364.36	640.84	3,600.00	1,499.21	2,406.00
41-10	Communication Services Telephone	986.76	601.74	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	73.80	183.17	395.50	.00	.00	480.00
42-10	Freight & Postage Services Postage	507.65	458.50	368.20	1,600.00	98.11	2,400.00
42-11	Freight & Postage Services Other Transportation	.00	3,843.32	3,399.86	4,000.00	782.60	4,000.00
44-11	Rentals & Leases Building Rental / Lease	.00	.00	725.00	.00	.00	725.00
44-30	Rentals & Leases Equipment	12,702.19	17,191.00	8,328.71	15,000.00	4,317.37	15,219.00
45-10	Insurance General Liability	11,170.00	10,560.00	13,479.96	12,620.00	10,516.70	9,417.00
46-15	Repair and Maintenance Service Equipment	5,314.47	1,163.64	715.85	7,770.00	5,515.36	7,770.00
46-40	Repair and Maintenance Service Other Repair	(456.55)	.00	.00	.00	.00	.00
47-11	Printing & Binding Other Printing Costs	2,048.49	15,428.76	20,228.48	31,000.00	8,810.65	31,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
48-17	Promotional Activities Refreshment / Food /	213.82	325.14	178.95	400.00	355.67	200.00
49-50	Other Current Charges Advertising	16,360.42	21,986.96	9,599.48	5,000.00	4,132.23	10,000.00
49-90	Other Current Charges Other Current Charges	6,000.00	1,266.80	4,242.30	31,000.00	2,357.60	31,000.00
51-10	Office Supplies Stationery, Paper, Forms	1,143.92	2,332.62	1,176.56	2,300.00	329.28	2,300.00
51-15	Office Supplies Other Office Supplies	2,909.08	4,750.50	4,186.50	3,320.00	2,151.14	2,300.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	2,231.00	3,000.00	.00	3,000.00
52-33	Operating Supplies Uniform / Linen Service	.00	64.24	157.45	400.00	85.10	400.00
54-13	Books Pubs Subs & Memberships Memberships	1,076.30	695.00	293.05	1,690.00	725.00	1,090.00
54-30	Books Pubs Subs & Memberships Training &	2,105.00	380.00	220.00	2,300.00	1,072.50	1,670.00
54-40	Books Pubs Subs & Memberships Tuition	600.00	.00	.00	2,600.00	.00	2,600.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$76,167.47</b>	<b>\$268,065.19</b>	<b>\$158,765.84</b>	<b>\$145,600.00</b>	<b>\$45,330.01</b>	<b>\$231,067.00</b>
	<i>Capital Outlay</i>						
68-10	Capital Outlay Software	.00	.00	.00	8,000.00	.00	33,000.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$33,000.00</b>
	Activity <b>512 - Executive</b> Totals	<b>\$624,407.09</b>	<b>\$892,218.58</b>	<b>\$717,670.36</b>	<b>\$680,120.00</b>	<b>\$422,775.64</b>	<b>\$819,301.00</b>
	Division <b>000 - Administration</b> Totals	<b>\$624,407.09</b>	<b>\$892,218.58</b>	<b>\$717,670.36</b>	<b>\$680,120.00</b>	<b>\$422,775.64</b>	<b>\$819,301.00</b>
	Department <b>15 - City Clerk</b> Totals	<b>\$624,407.09</b>	<b>\$892,218.58</b>	<b>\$717,670.36</b>	<b>\$680,120.00</b>	<b>\$422,775.64</b>	<b>\$819,301.00</b>

# Information Technology

## Mission Statement

The Mission of the Department of Information Technology is to consistently provide the highest quality technology-based services to support the vision for the City of Delray Beach.

## **Program: Information Technology**

The Information Technology (IT) Department is the custodian of the technical infrastructure for the City of Delray Beach. As custodian, IT maintains a technical infrastructure, network, hardware, software, and human capital, which effectively supports the departments and decision-making processes within the City while maintaining integrity and security of the City's data. IT is accountable for the strategic plan, tactical plan, and the IT project plans that support the City of Delray Beach technical infrastructure. IT's stakeholders include the City Hall, Public Works, Parks, Fire and Police Departments that utilize IBM iSeries, ERP System, 200 virtual/physical servers, 550 personal computers, and 450 laptops/tablets and peripherals. IT is also responsible for data processing, output distribution, security, data integrity, e-mail, e-government, Internet usage, website content management, business process automation, hardware and software acquisition and maintenance, LAN administration, system security, virus protection, systems analysis and design plus disaster recovery. IT continuously updates its plans to accommodate changes to the existing infrastructure based on trends and issues within the industry, business objectives, and growth.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
<b>Goal: Ensure the availability of existing Processing Capabilities</b>			
<b>Objective:</b> Minimize downtime through proactive support initiatives. Evaluate the number of non-desktop problems that affect more than a single user and resolution time. Implement programs, i.e. Virtual Desktop, Repair and Replacement (hardware and software) Program, and Training. Evaluate the availability of non-desktop infrastructure during peak business hours. Evaluate trends affecting application availability (Correct any deficiencies).			
Service Desk incidents / requests:	10,000	12,000	14,000
Infrastructure Uptime (SLA 0800 – 1730 hours M-F)	98%	99%	99%
Daily full system backups performed	100%	100%	100%
Complete Data Migration to DR Facility	100%	100%	100%
<b>Goal: Deliver Value</b>			
<b>Objective:</b> To provide exceptional technological services that align with the user department business requirements. Work with the user departments to anticipate the future benefits from the technology investment			
Customer Satisfaction	80%	85%	90%
Business Alignment	85%	85%	90%
Continuous Improvement (Anticipating Benefit from Investments)	85%	85%	90%
<b>Goal: Ensure the successful Implementation of System Changes</b>			
<b>Objective:</b> Implement technology solutions, timely. Implement Strong Change Management processing			
Infrastructure Changes on time by need by date	80%	80%	90%
Apply required updates (Security w/in 60d, software w/in 90d)	85%	85%	85%
Complete Project Plans	85%	85%	90%
Infrastructure Upgrade (PC, SAN, Server Replacement)	95%	95%	95%
ERP Project (Application Consolidation)	75%	75%	90%
Telecommunication Project (VOIP, WAN, DR)	95%	95%	100%
<b>Staffing Levels</b>			
	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
IT Director	1	1	1
Assistant IT Director	1	1	1
Senior Solutions Architect	0	1	
Application Manager	0	0	0
Infrastructure Operations Manager/Team Lead	1	1	1
Software Applications Manager/Lead Software Engineer	1	0	1
IT Project Manager	1	1	1
Software Engineer	1	1	1
Software Engineer – ERP	1	0	0
Senior Infrastructure Engineer	1	1	1
Technical Support Analyst I	2	3	2
Infrastructure Engineer	1	1	1
Information Security Analyst	1	1	1
Business Analyst	1	1	1
Technical Services Manager	2	2	0
Technical Support Specialist	1	0	0
Application Support Specialist	0	2	2
IT Services Coordinator	1	1	1
FTE	<u>1.89</u>	<u>2.19</u>	<u>2.19</u>
	18.89	19.19	17.19

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>16 - Information Technology</b>							
Division <b>000 - Administration</b>							
Activity <b>516 - Information Systems</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	1,042,044.13	1,150,010.61	1,140,908.68	1,379,137.00	825,918.63	1,429,125.00
12-30	Regular Salaries/Wages Term. Pay Sick &	90,122.55	18,460.80	12,746.71	.00	6,032.88	.00
13-10	Other Salaries/ Wages Part Time Wages	105,692.00	18,320.00	52,917.64	65,160.00	94,927.86	67,860.00
14-10	Overtime Overtime /Call-Out Pay	2,709.08	17,318.86	3,073.87	16,000.00	18,326.38	16,000.00
15-20	Special Pay Car Allowance	2,420.00	1,540.00	2,640.00	2,640.00	2,200.00	2,640.00
15-60	Special Pay Other Taxable Pay	14,207.67	34,712.40	2,317.91	.00	12,441.07	.00
21-10	FICA Taxes Employer FICA	96,294.60	92,470.39	90,585.73	112,702.00	72,200.24	114,154.00
22-10	Retirement Contributions General Employees	118,767.87	97,819.36	97,035.42	125,477.00	73,605.25	145,520.00
22-20	Retirement Contributions ICMA Contributions	27,001.70	18,259.12	9,717.88	10,361.00	7,759.79	12,164.00
23-10	Life & Health Insurance Health Insurance	119,461.02	124,781.44	127,740.00	136,644.00	85,516.99	148,050.00
23-20	Life & Health Insurance Life Insurance	3,008.20	3,452.80	2,872.45	3,305.00	2,142.80	3,432.00
23-30	Life & Health Insurance Disability Insurance	2,083.01	1,612.05	2,220.26	3,102.00	1,875.44	2,954.00
24-10	Workers Compensation Workers Compensation	14,200.00	9,560.04	9,059.04	3,313.00	2,935.00	973.00
25-10	Other Employee Benefits Unemployment	513.36	524.02	588.00	610.00	477.70	631.00
27-10	Other Employee Benefits Employee Assistance	372.30	343.20	331.96	476.00	322.40	496.00
<i>Personnel Services Totals</i>		<b>\$1,638,897.49</b>	<b>\$1,589,185.09</b>	<b>\$1,554,755.55</b>	<b>\$1,858,927.00</b>	<b>\$1,206,682.43</b>	<b>\$1,943,999.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	23,940.77	59,651.67	25,900.21	370,735.00	186,636.38	325,000.00
34-15	Other Contractual Services Janitorial Services	4,441.36	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	95.88	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	2,391.20	35,512.00	7,162.74	3,400.00	1,465.99	3,400.00
40-10	Travel & Per Diem Travel & Training	5,777.38	493.49	1,527.98	11,400.00	1,787.03	6,600.00
41-10	Communication Services Telephone	27,399.69	16,492.27	56,435.89	25,125.00	100,253.67	53,625.00
41-11	Communication Services Portable Phones / MDD	2,233.53	3,616.18	6,201.82	5,213.00	5,728.99	7,177.00
41-12	Communication Services Internet Access	3,300.00	86,705.65	37,542.37	181,680.00	88,938.30	168,000.00
42-10	Freight & Postage Services Postage	35.47	110.06	2.47	.00	40.22	.00
43-10	Utility Services Electricity	26,747.79	29,073.56	29,906.12	27,765.00	18,195.41	28,523.00
43-15	Utility Services Water & Sewer	501.07	510.73	561.29	536.00	396.23	524.00
44-30	Rentals & Leases Equipment	91,688.17	71,681.93	104,861.35	18,120.00	11,576.21	21,720.00
45-10	Insurance General Liability	30,730.00	66,129.96	57,710.04	54,775.00	46,818.30	62,878.00
46-10	Repair and Maintenance Service Vehicle	939.03	.00	.00	1,000.00	.00	.00
46-15	Repair and Maintenance Service Equipment	59,054.03	65,605.06	58,903.37	65,852.50	61,719.20	159,576.00
46-16	Repair and Maintenance Service Police IT Equip	1,100.00	4,333.00	45,062.19	407,790.31	401,073.60	227,600.00
46-17	Repair and Maintenance Service Fire IT Equip	.00	2,181.32	6,789.03	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
46-40	Repair and Maintenance Service Other Repair	418,993.38	602,039.38	1,107,255.27	1,085,420.74	922,856.87	661,930.00
46-41	Repair and Maintenance Service Tree Grate	294,211.60	307,277.76	343,817.89	476,365.00	33,796.75	442,290.00
46-42	Repair and Maintenance Service Fire IT Other	26,800.97	63,982.07	60,881.40	7,205.00	12,831.80	11,075.00
48-17	Promotional Activities Refreshment / Food /	301.01	.00	351.13	2,400.00	213.03	2,400.00
49-50	Other Current Charges Advertising	395.00	.00	.00	.00	250.00	.00
49-90	Other Current Charges Other Current Charges	7.25	.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	27.38	34.34	37.97	500.00	101.63	500.00
51-15	Office Supplies Other Office Supplies	3,668.08	26,790.66	9,224.01	1,200.00	2,263.01	1,200.00
51-20	Office Supplies Office Equipment < \$5,000	26,412.87	32,774.67	91,568.95	106,655.00	16,096.41	41,500.00
51-25	Office Supplies Computer Software	11,536.55	34,210.81	42,840.56	5,000.00	1,138.30	5,000.00
52-11	Operating Supplies Fuel / Oil / Other	.00	.00	.00	652.00	.00	500.00
52-20	Operating Supplies General Operating Supplies	5,875.63	12,247.38	13,446.47	5,896.12	13,497.01	500.00
54-10	Books Pubs Subs & Memberships Books &	.00	.00	.00	6,000.00	.00	6,000.00
54-11	Books Pubs Subs & Memberships Suscriptions	5,889.95	795.00	1,370.55	559,226.00	63,080.59	880,396.00
54-13	Books Pubs Subs & Memberships Memberships	395.00	526.63	300.84	650.00	119.00	650.00
54-30	Books Pubs Subs & Memberships Training &	17,711.20	3,140.29	29,175.00	65,325.00	29,748.95	79,450.00
54-40	Books Pubs Subs & Memberships Tuition	.00	.00	4,437.84	4,438.00	.00	10,200.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$1,092,601.24</b>	<b>\$1,525,915.87</b>	<b>\$2,143,274.75</b>	<b>\$3,500,324.67</b>	<b>\$2,020,622.88</b>	<b>\$3,208,214.00</b>
<i>Capital Outlay</i>							
64-11	Machinery & Equipment Computer Equipment	1,219.98	.00	.00	15,000.00	.00	65,000.00
64-90	Machinery & Equipment Other Machinery /	13,853.00	.00	.00	.00	.00	.00
68-10	Capital Outlay Software	28,050.00	.00	.00	.00	.00	.00
<i>Capital Outlay Totals</i>		<b>\$43,122.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$65,000.00</b>
Activity <b>516 - Information Systems</b> Totals		<b>\$2,774,621.71</b>	<b>\$3,115,100.96</b>	<b>\$3,698,030.30</b>	<b>\$5,374,251.67</b>	<b>\$3,227,305.31</b>	<b>\$5,217,213.00</b>
Division <b>000 - Administration</b> Totals		<b>\$2,774,621.71</b>	<b>\$3,115,100.96</b>	<b>\$3,698,030.30</b>	<b>\$5,374,251.67</b>	<b>\$3,227,305.31</b>	<b>\$5,217,213.00</b>
Department <b>16 - Information Technology</b> Totals		<b>\$2,774,621.71</b>	<b>\$3,115,100.96</b>	<b>\$3,698,030.30</b>	<b>\$5,374,251.67</b>	<b>\$3,227,305.31</b>	<b>\$5,217,213.00</b>

# HUMAN RESOURCES Department

## Mission Statement

Human Resources serves as a strategic partner supporting the City of Delray Beach as an employer of choice by attracting, retaining and inspiring great people, with great passion, to work for a great purpose.

Human Resources promotes workplace solutions and services through our core values of Service, Performance, Integrity, Responsibility, Innovation and Teamwork to foster a healthy, safe, well equipped and productive work environment for employees, their families, departments, and public to maximize individual potential, increase organizational capacity and ensure that the City continues to be recognized as an employer of choice.

**Program: Human Resources**

The Human Resources Department manages the recruitment and employment of the City’s workforce; coordinates City-wide training; administers compensation plans; manages employee relations; administers contracts for collective bargaining with four bargaining units; plans and organizes City-wide employee events; develops employment policies and procedures; ensures compliance with state and federal employment laws; consults with management and employees on Human Resources related issues; manages employee benefits and oversees the Employee Health and Wellness Center.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To maintain effective and positive employee/labor relations through the administration and development of sound employment policies and procedures.

**Objective:** Update policies and procedures that address employee needs. Conduct investigations to ensure compliance.

Administrative Policies and Procedures revised	33	5	10
Employee complaint investigations/mediations	29	30	30

**Goal:** To recruit for the highly professional/technical candidate; to provide immediate assistance to the departments in meeting and maintaining adequate staffing levels.

**Objective:** To assist departments with the recruitment of key positions.

New Hires (full time & part time)	165	190	160
Separations (full time & part time)	110	80	110
Turnover ratio	12.2%	10%	11.5%
College internships and shadows provided	59	65	65

**Goal:** To provide for continual development and training of the City’s workforce. To implement and establish both a career and succession plan; to maintain a focal point for enhancing employee skills and job knowledge.

**Objective:** To provide training programs for employees that will develop skills required for their current and future positions. To provide a comprehensive training for new employees.

Employees Trained (count duplicated)	2,299	4,000	3,800
Training Sessions Provided (inhouse and contract)	100	80	75
Employees involved in mentoring program	0	0	10
Employees involved in career path program/apprentice	0	0	6

**Goal:** To assure a fair and equitable classification and compensation plan for employees.

**Objective:** To ensure competitiveness of wages and benefits and maintain accurate job descriptions

Job descriptions revised	48	30	20
Position reclassifications/reallocations processed	35	30	20

**Goal:** To develop and maintain organizational productivity and employee effectiveness.

**Objective:** Provide programs that recognize and motivate employees. To develop rewards systems to compensate employees.

Service Award Honorees at Quarterly Ceremonies	115	130	135
Employees nominated for Employee of the Month	25	36	24
Employee Suggestion Award Recipients	1	2	2
Employee Fitness Challenge Participants	180	200	200
SPIRIT Instant Recognitions	140	144	144

Staffing Levels	2018	2019	2020
Human Resources Director	1	1	1
Executive HR Assistant	1	0	0
Administrative Assistant	0	0	1
HR Coordinator	0	1	0
HR Specialist – Talent Acquisition	2	2	0
Human Resources Analyst	1	1	1
Sr. HR Manager	1	1	0
Assistant Director	1	1	1
Human Resources Generalist	1	1	3
Asst. HR Generalist	0	0	1
FTE Part Time Staff Assistant	<u>.73</u>	<u>.73</u>	<u>.73</u>
	8.73	8.73	8.73



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>17 - Human Resource</b>							
Division <b>000 - Administration</b>							
Activity <b>513 - Financial &amp; Administrative</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	459,282.42	472,605.72	552,838.60	605,644.00	426,681.11	596,798.00
12-30	Regular Salaries/Wages Term. Pay Sick &	11,370.00	20,149.75	.00	.00	9,628.80	.00
13-10	Other Salaries/ Wages Part Time Wages	5,586.54	10,380.00	17,096.86	22,379.00	13,033.11	24,882.00
14-10	Overtime Overtime /Call-Out Pay	1,320.11	1,111.97	1,222.63	.00	233.21	.00
15-20	Special Pay Car Allowance	2,420.00	1,540.00	.00	.00	1,100.00	2,640.00
15-60	Special Pay Other Taxable Pay	6,000.00	36,672.25	.00	.00	43,329.60	.00
21-10	FICA Taxes Employer FICA	37,121.28	40,218.80	44,329.30	48,572.00	38,255.92	48,460.00
22-10	Retirement Contributions General Employees	32,050.09	35,399.83	47,350.91	53,698.00	37,910.92	59,805.00
22-20	Retirement Contributions ICMA Contributions	18,952.69	14,581.19	9,637.15	9,815.00	6,441.37	9,354.00
23-10	Life & Health Insurance Health Insurance	64,037.61	59,290.56	60,110.00	68,342.00	51,835.92	74,025.00
23-20	Life & Health Insurance Life Insurance	1,558.18	1,532.70	1,405.80	1,531.00	1,157.20	1,531.00
23-30	Life & Health Insurance Disability Insurance	961.48	659.77	1,068.98	1,338.00	979.50	1,216.00
24-10	Workers Compensation Workers Compensation	5,950.00	5,439.96	3,032.04	1,179.00	982.50	422.00
25-10	Other Employee Benefits Unemployment	246.43	252.70	282.80	292.00	224.80	278.00
27-10	Other Employee Benefits Employee Assistance	200.94	159.90	169.84	237.00	176.08	233.00
<i>Personnel Services Totals</i>		<b>\$647,057.77</b>	<b>\$699,995.10</b>	<b>\$738,544.91</b>	<b>\$813,027.00</b>	<b>\$631,970.04</b>	<b>\$819,644.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	663.68	.00	12,000.00	.00	.00	.00
34-10	Other Contractual Services Temporary Services	7,772.51	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	80,459.24	34,555.00	688.08	8,130.00	3,710.46	6,130.00
40-10	Travel & Per Diem Travel & Training	10,979.46	8,230.53	3,388.48	4,350.00	.00	3,340.00
40-15	Travel & Per Diem Recruitment/Relocation	4,905.53	.00	2,000.00	11,160.00	495.00	2,120.00
40-20	Travel & Per Diem Non-Employee Travel	220.00	.00	4,019.49	.00	.00	.00
41-10	Communication Services Telephone	779.45	353.18	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	609.93	581.13	86.15	.00	135.00	540.00
42-10	Freight & Postage Services Postage	144.07	408.70	305.55	300.00	285.89	300.00
42-20	Freight & Postage Services Express Charges /	22.95	29.01	.00	.00	.00	.00
44-11	Rentals & Leases Building Rental / Lease	650.00	550.00	100.00	1,280.00	400.00	655.00
44-30	Rentals & Leases Equipment	2,197.07	1,978.29	4,507.67	4,050.00	2,661.01	4,050.00
45-10	Insurance General Liability	10,080.00	9,660.00	11,450.04	12,862.00	10,718.30	14,217.00
46-15	Repair and Maintenance Service Equipment	733.32	733.32	305.55	120.00	.00	120.00
48-15	Promotional Activities Special Events	2,887.39	7,333.60	3,737.67	5,800.00	1,612.11	5,800.00
48-16	Promotional Activities Employee Recognition	15,765.86	14,675.89	14,052.90	18,539.00	13,268.84	19,559.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
48-17	Promotional Activities Refreshment / Food /	7,097.74	19,300.78	12,307.09	15,500.00	9,900.34	9,000.00
48-20	Promotional Activities Other Promotional Costs	.00	.00	.00	600.00	4.99	600.00
49-50	Other Current Charges Advertising	445.50	818.25	254.99	9,000.00	1,619.69	.00
51-10	Office Supplies Stationery, Paper, Forms	1,127.33	622.46	824.81	700.00	726.47	700.00
51-15	Office Supplies Other Office Supplies	3,091.25	1,391.37	2,531.60	1,200.00	454.68	1,200.00
51-20	Office Supplies Office Equipment < \$5,000	4,940.77	386.28	861.07	740.00	8.12	.00
51-25	Office Supplies Computer Software	.00	.00	1,929.85	.00	.00	.00
54-10	Books Pubs Subs & Memberships Books &	30.60	56.50	40.00	200.00	.00	200.00
54-11	Books Pubs Subs & Memberships Suscriptions	222.75	.00	.00	73,600.00	66,478.34	69,350.00
54-13	Books Pubs Subs & Memberships Memberships	2,938.01	2,491.00	1,273.00	2,268.00	2,608.00	2,065.00
54-30	Books Pubs Subs & Memberships Training &	22,170.41	17,730.50	6,579.00	8,650.00	7,276.00	9,813.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$180,934.82</b>	<b>\$121,885.79</b>	<b>\$83,242.99</b>	<b>\$179,049.00</b>	<b>\$122,363.24</b>	<b>\$149,759.00</b>
	<i>Capital Outlay</i>						
68-10	Capital Outlay Software	.00	.00	84,995.00	.00	.00	.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$84,995.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Activity	<b>513 - Financial &amp; Administrative</b>	<b>\$827,992.59</b>	<b>\$821,880.89</b>	<b>\$906,782.90</b>	<b>\$992,076.00</b>	<b>\$754,333.28</b>	<b>\$969,403.00</b>
Division	<b>000 - Administration Totals</b>	<b>\$827,992.59</b>	<b>\$821,880.89</b>	<b>\$906,782.90</b>	<b>\$992,076.00</b>	<b>\$754,333.28</b>	<b>\$969,403.00</b>
Department	<b>17 - Human Resource Totals</b>	<b>\$827,992.59</b>	<b>\$821,880.89</b>	<b>\$906,782.90</b>	<b>\$992,076.00</b>	<b>\$754,333.28</b>	<b>\$969,403.00</b>

# Purchasing

## Mission Statement

The mission of the Purchasing Department is to establish strategic thinking in all procurement efforts; resulting in stewardship of public resources, customer-focused services, innovative suppliers, streamlining of business processes while maintaining compliance, with integrity and equity woven into everything we do.

**Program: Purchasing**

Purchasing is responsible for facilitating the procurement of goods and services for the City at large, including warehouse operations and contract administration.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Ensure a transparent and competitive procurement process

Objective: Maximize competition			
Average number of responses per solicitation	3.7	4.2	4

**Goal:** Develop and invest in our most valuable asset, our employees

Objective: Offer opportunities for training and associations that enable employees to be nationally recognized leaders			
Number of training & outreach events attended or conducted by purchasing staff	17	21	20

Objective: Facilitate and support professional purchasing certification for employees			
Percent of staff certified	25%	38%	43%

**Goal:** Deliver value to the City of Delray Beach

Objective: Employ cost containment measures and strategies			
Document savings and revenue to the city	\$36,000	\$1,400,000	\$900,000

Staffing Levels	17-18	18-19	19-20
Purchasing Director	1	1	1
Purchasing Manager	0	1	1
Sr. Purchasing Agent	1	0	0
Purchasing Agent	2	3	4
Buyer	2	2	1
Purchasing Assistant	1	1	1
Inventory Control Clerk	$\frac{1}{8}$	$\frac{1}{9}$	$\frac{1}{9}$

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>19 - Purchasing</b>							
Division <b>000 - Administration</b>							
Activity <b>513 - Financial &amp; Administrative</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	330,825.92	416,753.79	406,770.46	594,917.00	382,119.53	570,809.00
12-30	Regular Salaries/Wages Term. Pay Sick &	11,779.60	2,077.20	2,325.84	.00	5,183.91	22,000.00
13-10	Other Salaries/ Wages Part Time Wages	61,200.00	.00	24,761.12	.00	16,305.80	.00
14-10	Overtime Overtime /Call-Out Pay	.00	1,597.32	455.55	.00	250.61	.00
15-60	Special Pay Other Taxable Pay	31,251.99	.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	33,396.85	32,237.30	32,608.57	46,019.00	30,303.18	45,732.00
22-10	Retirement Contributions General Employees	29,469.70	24,075.85	22,204.66	37,007.00	21,314.31	44,278.00
22-20	Retirement Contributions ICMA Contributions	11,424.30	13,501.80	10,586.11	15,898.00	12,572.82	19,038.00
23-10	Life & Health Insurance Health Insurance	56,137.33	60,619.20	60,110.00	76,884.00	51,091.20	75,089.00
23-20	Life & Health Insurance Life Insurance	1,087.27	1,549.60	1,178.10	1,663.00	1,141.80	1,546.00
23-30	Life & Health Insurance Disability Insurance	636.39	583.36	758.08	1,334.00	888.70	1,179.00
24-10	Workers Compensation Workers Compensation	1,750.00	5,580.00	3,197.04	1,657.00	1,380.80	519.00
25-10	Other Employee Benefits Unemployment	225.60	231.42	245.72	303.00	221.99	267.00
27-10	Other Employee Benefits Employee Assistance	175.28	167.70	150.54	266.00	178.56	236.00
<i>Personnel Services Totals</i>		<b>\$569,360.23</b>	<b>\$558,974.54</b>	<b>\$565,351.79</b>	<b>\$775,948.00</b>	<b>\$522,953.21</b>	<b>\$780,693.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	.00	89.99	138.52	.00	44.00	.00
34-10	Other Contractual Services Temporary Services	30.60	.00	.00	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	640.25	2,265.92	7,624.63	8,250.00	2,116.48	.00
40-20	Travel & Per Diem Non-Employee Travel	220.00	.00	.00	.00	.00	.00
41-10	Communication Services Telephone	263.43	105.70	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	156.28	505.23	835.63	540.00	1,037.03	1,080.00
42-10	Freight & Postage Services Postage	200.23	464.74	218.35	250.00	150.53	250.00
42-20	Freight & Postage Services Express Charges /	61.00	.00	.00	.00	.00	.00
44-30	Rentals & Leases Equipment	.00	.00	6,246.91	8,000.00	2,874.90	8,400.00
45-10	Insurance General Liability	8,180.00	9,429.96	8,850.00	10,399.00	8,665.80	11,946.00
46-15	Repair and Maintenance Service Equipment	.00	3.89	.00	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	.00	8,700.00	.00	.00
47-10	Printing & Binding Printing & Binding	1,570.00	50.00	.00	.00	.00	.00
49-50	Other Current Charges Advertising	7,691.54	1,750.96	1,045.76	3,000.00	872.12	3,000.00
51-10	Office Supplies Stationery, Paper, Forms	.00	557.79	501.29	750.00	515.39	700.00
51-15	Office Supplies Other Office Supplies	404.73	.00	1,329.32	1,350.00	693.27	1,350.00
51-20	Office Supplies Office Equipment < \$5,000	.00	243.39	10,193.90	2,163.46	2,125.46	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
52-20	Operating Supplies General Operating Supplies	1,559.69	1,934.24	3,599.24	.00	14.99	.00
52-33	Operating Supplies Uniform / Linen Service	303.71	362.32	268.47	500.00	177.55	.00
54-10	Books Pubs Subs & Memberships Books &	.00	.00	215.00	500.00	.00	500.00
54-13	Books Pubs Subs & Memberships Memberships	615.00	1,110.00	989.00	1,175.00	293.00	1,175.00
54-30	Books Pubs Subs & Memberships Training &	2,120.00	4,575.00	3,913.31	10,250.00	4,552.90	.00
54-40	Books Pubs Subs & Memberships Tuition	.00	.00	.00	2,000.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		\$24,991.66	\$24,682.66	\$45,969.33	\$57,827.46	\$24,133.42	\$28,401.00
Activity <b>513 - Financial &amp; Administrative</b>		\$594,351.89	\$583,657.20	\$611,321.12	\$833,775.46	\$547,086.63	\$809,094.00
Division <b>000 - Administration</b> Totals		\$594,351.89	\$583,657.20	\$611,321.12	\$833,775.46	\$547,086.63	\$809,094.00
Department <b>19 - Purchasing</b> Totals		\$594,351.89	\$583,657.20	\$611,321.12	\$833,775.46	\$547,086.63	\$809,094.00

# Police Department

*Mission Statement*

*Ensuring Public Safety*

## **Program: Support Bureau**

---

The *Special Services Bureau/Support Bureau* includes the budget for the Office of the Chief of Police, which includes the Internal Affairs Unit, which investigates all internal and external complaints involving sworn and civilian personnel, the Administrative Unit, which is tasked with payroll, purchasing, budgeting, and managing grants, and the Public Information Office who has daily contact with the media and serves as a liaison between the department and the community. The Special Services Bureau also consists of the Support Services Division, Community Response Division, and Professional Standards Division.

The Professional Standards Division consists of: Accreditation and Program Services Unit, which monitors compliance with state law enforcement accreditation standards and re-accreditation, manages revisions and publication of all written directives, oversees the Career Officer Program and Career Crime Scene Investigators' Programs, and manages the Power DMS electronic document distribution system; Training Unit, tasked with identifying and addressing training needs, ensuring mandatory certification training requirements are met, managing recruitment and hiring efforts and testing new equipment; the Public Records Unit tasked with management of public records requests; and the Information Technology Unit, tasked with ensuring daily functionality of computer equipment and researching and testing new technologies.

The Support Services Division is comprised of the following sections: Communications/911 Operations, which answers/processes all incoming E-911 and non-emergency calls and dispatches them for the cities of Delray Beach, Gulf Stream, and Highland Beach in a timely and efficient manner; the Records/Police Information Section which enters data, stores, maintains and distributes all police reports in accordance with Florida Public Records Laws, and conducts Uniform Crime Reporting, along with subpoena distribution for the agency. The Support Services Division also coordinates all facility maintenance.

The Community Response Division is comprised of the following units: Clean and Safe, which is responsible for policing both the Downtown Entertainment District and the Atlantic Avenue corridor from I95 to A1A; Traffic/Motor Unit, responsible for traffic enforcement and traffic homicide investigations; Community Service Officers, responsible for non-criminal traffic crash investigations and school crossing assistance; Special Operations Section, responsible for providing police staffing and cost estimates for special events and overseeing the off-duty detail and towing contracts; Fleet Coordinator, responsible for maintaining the police fleet; Service Population Advocate, who provides referrals and services to the homeless and those with behavioral health and/or substance abuse issues; Atlantic High School Criminal Justice Academy; a curriculum which dedicates one police officer to instruct students pursuing a career in law enforcement; Volunteer Program, which provides miscellaneous support to the police department; and Dive Team, responsible for underwater search and recovery.

---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** The Special Services Bureau will provide the community with professional, effective, well trained Police and Communication personnel.

**Objective:** Annual promotional examinations will be given for the positions of Sergeant and Lieutenant. Promotional materials for written examinations will be produced by a validated outside vendor and testing will be conducted in accordance with accreditation standards. We will continue the development of a comprehensive in-service training plan for both sworn and non-sworn members of the Department that will provide the basis for the promotion of the best personnel possible.

Employees taking the annual Police promotional test	17	16	20
Number of Hours of Training Completed	22,290	20,700	23,000

---



**Goal:** The Special Services Bureau will strive to provide the Department with a workforce representative of the community we serve, to better mirror community demographics.

**Objective:** To recruit and hire minority and protected-class individuals as police officer candidates and sponsoring non-certified candidates through the police academy to ensure opportunities for all demographics.

Police Officers Hired	13	20	7
Minority/Protected-Class police officer hires ( <u>Percentages</u> )	64%	75%	71%

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** The Special Services Bureau will provide timely, professional and courteous service and referrals to the community and customers who utilize our Communications Section's services.

**Objective:** To provide excellent customer service by dispatching calls for service in a timely manner and conducting quality assurance inspections.

Priority 1 call dispatch time (seconds)	28	25	23
Calls reviewed for quality assurance	615	676	796

**Goal:** The Special Services Bureau will enhance police ties with the community we serve.

**Objective:** Continue utilizing Volunteers to patrol neighborhoods and assist with various duties within the department.

Total number of volunteers	217	210	225
Total number of volunteer neighborhood tours	3,324	3,396	3,330
Volunteer hours worked	19,008	18,940	19,980
Monetary value to the City of Delray Beach ( <i>based on Independent Sector's 2018 value of Volunteer Time in Florida for 2018: \$24.04</i> )	456,952	455,318	480,319

**Goal:** The Special Services Bureau will utilize technological advances to enhance customer service, transparency, and the preservation of evidence.

**Objective:** Obtain and implement new hardware/ software to include Body-Worn Cameras.

Total number of body-worn cameras issued	67	16	10
--	----	----	----

*\*Full implementation of the body worn cameras were completed fiscal year 2018/19 with 149 cameras deployed.*

**Goal:** Proactively work to deter crime.

**Objective:** Increase traditional enforcement efforts and maintain community partnerships.

Field Interview Reports	505	420	525
Extra Patrols	10,718	8,340	9,500
Number of Arrests	211	225	220
Walk and Talks	6,521	5,425	6,651

**Goal:** Identify and provide services to the vulnerable population throughout the city (homeless, substance abuse and/or behavioral health issues).

**Objective:** Go out and identify those in need as well as address walk-ins to the police department, follow up on police interactions, address phone call inquiries.

Internal/external contacts	383	546	585
Provide individuals with resources and linkage to services	363	374	407
Placed in treatment or housing	84	50	30

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Reduce traffic crashes through enforcement and increasing the public’s awareness regarding safe, responsible operation of motor vehicles.

**Objective:** Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.

City-wide Traffic Crashes	3,643	3,780	3,480
Traffic Selective Enforcements	2,607	3,840	4,420
Number of Citations Issued	24,905	28,830	29,410
DUI Arrests	59	67	80

*\*These totals include both Operations and Special Services  
Bureau statistics*

Staffing Levels	17-18	18-19	19-20
Police Chief	1	1	1
Assistant Police Chief	1	1	1
Police Sergeant (Training)	1	1	1
Police Sergeant (Internal Affairs)	0	1	1
Police Officers (Training & Recruiting)	3	3	3
Administrative Officer	1	1	1
Accreditation Manager	1	1	1
Emergency Management Director/Sergeant	1	0	0
Executive Assistant	1	1	1
Administrative Assistant	5	6	6
Communications Manager	1	1	1
Communications Supervisor	4	4	4
Communications Specialist	15	15	15
PINS Supervisor	1	1	1
Police Information Specialist	8	7	7
Police Information Specialist, Sr.	2	3	3
Police Lieutenant (IA)	1	1	1
Support Services Lieutenant	1	1	1
Public Information Manager	1	1	1
Police Captain (Community Response)	1	1	1
Lieutenant (Special OPS/Fleet)	1	1	1
Police Sergeant	4	4	4
Police Officer	16	16	16
Fleet Coordinator	1	1	1
Community Service Officer	9	9	9
Police Digital Public Records Specialist	1	1	1
Records Management Assistant	1	1	1
Digital/Social Media Coordinator	0	1	1
Service Population Advocate	1	1	1
Technical Services Manager	0	0	1
Technical Support Analyst I	0	0	1
Administrative Program Coordinator	1	1	1
FTEs	2.15	2.69	3.42
	87.15	89.69	92.42

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>21 - Police</b>							
Division <b>110 - Support Bureau</b>							
Activity <b>521 - Law Enforcement</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	4,459,705.57	4,946,721.12	5,347,986.48	5,792,482.00	4,588,976.62	6,086,890.00
12-30	Regular Salaries/Wages Term. Pay Sick &	31,928.65	88,988.51	83,176.96	185,000.00	161,404.29	30,000.00
13-10	Other Salaries/ Wages Part Time Wages	79,486.49	64,527.50	85,830.73	72,245.00	43,584.42	79,085.00
14-10	Overtime Overtime /Call-Out Pay	452,220.95	653,261.17	665,041.66	533,000.00	546,229.72	541,000.00
14-20	Overtime Reimbursable Overtime	125,369.02	78,010.93	143,695.93	115,000.00	149,088.87	190,000.00
15-20	Special Pay Car Allowance	1,320.00	1,540.00	2,420.00	2,640.00	1,100.00	1,320.00
15-30	Special Pay Clothing Allowance	1,200.00	1,600.01	1,600.00	.00	800.00	.00
15-40	Special Pay Educational/Certification	32,060.00	35,890.00	38,970.00	35,804.00	31,810.00	37,920.00
15-60	Special Pay Other Taxable Pay	2,242.17	2,084.30	75.00	.00	14.40	.00
21-10	FICA Taxes Employer FICA	376,691.19	427,738.15	464,727.14	508,318.00	402,111.38	526,571.00
22-10	Retirement Contributions General Employees	208,698.82	197,445.11	189,323.12	216,596.00	170,542.83	272,986.00
22-20	Retirement Contributions ICMA Contributions	30,713.53	28,480.09	31,027.13	31,346.00	24,561.49	36,235.00
22-30	Retirement Contributions Police & Fire	1,084,350.08	1,168,952.19	1,017,154.79	1,374,410.00	928,256.72	1,352,693.00
22-60	Retirement Contributions Retiree Health Trust	24,732.05	22,595.05	59,557.83	70,852.00	70,788.21	76,295.00
23-10	Life & Health Insurance Health Insurance	704,576.22	648,154.88	636,569.00	706,487.00	556,600.73	777,265.00
23-20	Life & Health Insurance Life Insurance	13,618.59	45,148.62	23,261.03	27,008.00	21,250.10	13,743.00
23-30	Life & Health Insurance Disability Insurance	9,459.93	6,848.47	10,514.30	12,356.00	10,549.06	13,068.00
24-10	Workers Compensation Workers Compensation	60,390.00	67,790.04	75,090.00	88,211.00	73,390.00	101,359.00
25-10	Other Employee Benefits Unemployment	2,567.06	2,629.42	2,882.19	2,936.00	2,402.71	2,992.00
27-10	Other Employee Benefits Employee Assistance	2,210.85	1,801.80	1,859.26	2,526.00	2,011.42	2,596.00
<i>Personnel Services Totals</i>		\$7,703,541.17	\$8,490,207.36	\$8,880,762.55	\$9,777,217.00	\$7,785,472.97	\$10,142,018.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	17,502.13	20,597.59	19,863.62	21,092.00	8,353.00	21,092.00
34-15	Other Contractual Services Janitorial Services	52,162.47	16,301.06	794.50	37,570.00	1,679.24	17,600.00
34-16	Other Contractual Services Pest Control Services	432.00	.00	.00	.00	.00	.00
34-70	Other Contractual Services Photo/Microfilm	.00	.00	.00	3,000.00	.00	20,000.00
34-90	Other Contractual Services Other Contractual	72,801.38	211,425.82	353,897.70	1,009,351.00	707,009.35	739,538.00
40-10	Travel & Per Diem Travel & Training	54,715.42	46,437.73	45,139.81	35,000.00	36,699.93	58,070.00
40-20	Travel & Per Diem Non-Employee Travel	7,770.21	8,944.86	9,699.49	26,949.00	14,953.40	22,145.00
41-10	Communication Services Telephone	16,023.25	4,922.76	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	12,939.91	16,785.69	24,760.12	27,628.00	23,055.73	29,206.00
41-12	Communication Services Internet Access	6,358.34	9,559.20	9,437.30	7,790.00	6,181.46	7,790.00
42-10	Freight & Postage Services Postage	12,938.91	7,996.33	3,900.30	6,000.00	3,780.98	6,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
42-20	Freight & Postage Services Express Charges /	641.17	794.90	810.02	1,000.00	787.65	1,000.00
43-10	Utility Services Electricity	98,710.18	106,069.85	92,001.96	99,670.00	73,848.47	92,652.00
43-15	Utility Services Water & Sewer	11,208.36	12,613.20	9,208.15	11,598.00	6,190.27	6,649.00
43-20	Utility Services Irrigation Water	5,839.87	3,387.07	3,416.76	3,721.00	5,414.68	5,370.00
43-25	Utility Services Stormwater Assessment Fee	2,996.52	2,996.52	2,996.52	3,000.00	2,996.52	2,997.00
43-35	Utility Services Waste Collection & Disposal	11,957.66	11,455.94	11,790.42	11,790.00	11,372.32	11,372.00
44-11	Rentals & Leases Building Rental / Lease	1,479.00	1,407.00	1,840.00	1,480.00	713.00	1,480.00
44-20	Rentals & Leases Vehicles	30,582.36	29,798.28	59,321.29	38,000.00	19,641.72	38,000.00
44-30	Rentals & Leases Equipment	34,908.11	41,084.21	74,978.93	46,300.00	27,371.43	32,550.00
44-45	Rentals & Leases Vehicle Rental / Garage	25,700.00	39,080.04	49,500.00	49,500.00	41,250.00	52,400.00
45-10	Insurance General Liability	101,150.00	91,140.00	140,619.96	149,484.00	123,838.30	168,168.00
46-10	Repair and Maintenance Service Vehicle	(2,225.73)	(3,145.50)	26,888.73	42,000.00	19,350.15	55,280.00
46-11	Repair and Maintenance Service Vehicle	2,148.28	10,893.53	36,291.68	13,400.00	15,228.10	13,400.00
46-15	Repair and Maintenance Service Equipment	156,054.83	90,293.94	82,301.85	159,311.78	22,555.22	226,720.00
46-20	Repair and Maintenance Service Building	89,191.85	1,048.74	3,092.44	.00	14,186.91	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	25,610.03	44,259.00	85,661.65	35,287.00
47-10	Printing & Binding Printing & Binding	12,653.05	3,889.76	5,512.00	11,700.00	4,328.95	7,200.00
48-15	Promotional Activities Special Events	12,705.95	8,481.31	13,278.01	7,940.00	12,119.66	7,710.00
48-16	Promotional Activities Employee Recognition	4,060.90	2,817.73	2,514.42	8,230.00	3,063.79	8,230.00
48-17	Promotional Activities Refreshment / Food /	9,324.95	14,888.77	5,798.67	14,525.00	4,568.14	7,380.00
48-20	Promotional Activities Other Promotional Costs	7,741.91	7,336.59	2,021.50	8,300.00	4,194.02	3,800.00
49-50	Other Current Charges Advertising	1,030.38	565.03	599.47	1,750.00	304.00	1,750.00
49-90	Other Current Charges Other Current Charges	6,247.50	683.50	95.00	5,750.00	3,206.17	5,750.00
51-10	Office Supplies Stationery, Paper, Forms	7,515.58	5,236.13	7,544.31	6,100.00	4,544.89	6,160.00
51-15	Office Supplies Other Office Supplies	10,611.17	11,908.37	10,083.71	11,000.00	6,071.57	11,900.00
51-20	Office Supplies Office Equipment < \$5,000	14,604.39	35,030.82	75,904.17	42,470.00	35,500.97	13,760.00
51-25	Office Supplies Computer Software	.00	3,994.25	26,935.08	1,980.00	29,436.03	.00
52-10	Operating Supplies Fuel & Lube	14,373.05	20,250.06	20,244.98	29,253.00	13,908.73	44,870.00
52-20	Operating Supplies General Operating Supplies	110,182.26	85,430.59	69,554.44	132,290.00	42,675.03	112,260.00
52-27	Operating Supplies Equipment < \$5,000	46,752.38	54,419.16	146,712.79	112,007.00	79,623.30	91,705.00
52-29	Operating Supplies Service Population Expenses	.00	.00	626.06	.00	1,938.27	4,345.00
52-33	Operating Supplies Uniform / Linen Service	33,901.60	42,141.98	28,855.40	41,820.00	43,085.01	51,140.00
52-34	Operating Supplies Investigative Expenses	177.01	4,600.00	6,790.22	8,000.00	5,604.00	8,000.00
52-36	Operating Supplies Janitorial Supplies	12,610.07	7,696.05	2,739.62	11,900.00	1,685.10	7,400.00
54-10	Books Pubs Subs & Memberships Books &	2,840.10	3,361.03	1,025.72	3,840.00	1,148.48	3,840.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
54-11	Books Pubs Subs & Memberships Suscriptions	263.69	20,234.72	27,425.88	16,975.00	747.09	22,055.00
54-13	Books Pubs Subs & Memberships Memberships	10,722.62	8,767.40	7,950.38	12,850.00	10,658.13	12,040.00
54-30	Books Pubs Subs & Memberships Training &	70,794.57	45,627.67	49,939.30	46,000.00	36,479.14	66,805.00
54-40	Books Pubs Subs & Memberships Tuition	9,514.60	8,633.95	4,538.35	30,920.00	11,749.82	26,400.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$1,222,614.21</b>	<b>\$1,177,883.63</b>	<b>\$1,604,851.06</b>	<b>\$2,414,493.78</b>	<b>\$1,628,759.77</b>	<b>\$2,189,266.00</b>
<i>Capital Outlay</i>							
62-10	Capital Outlay Buildings	.00	.00	.00	15,000.00	.00	.00
64-12	Machinery & Equipment Office Equipment	2,771.55	.00	.00	.00	.00	.00
64-90	Machinery & Equipment Other Machinery /	118,488.39	22,511.95	.00	10,000.00	.00	.00
68-10	Capital Outlay Software	.00	36,020.00	56,480.00	46,860.00	.00	10,000.00
<i>Capital Outlay Totals</i>		<b>\$121,259.94</b>	<b>\$58,531.95</b>	<b>\$56,480.00</b>	<b>\$71,860.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>Activity 521 - Law Enforcement Totals</b>		<b>\$9,047,415.32</b>	<b>\$9,726,622.94</b>	<b>\$10,542,093.61</b>	<b>\$12,263,570.78</b>	<b>\$9,414,232.74</b>	<b>\$12,341,284.00</b>
<b>Division 110 - Support Bureau Totals</b>		<b>\$9,047,415.32</b>	<b>\$9,726,622.94</b>	<b>\$10,542,093.61</b>	<b>\$12,263,570.78</b>	<b>\$9,414,232.74</b>	<b>\$12,341,284.00</b>

## **Program: Operations Bureau**

The Fields Operations Bureau consists of the Criminal Investigations Division and the Community Patrol Division.

The **Community Patrol Division** is responsible for the preliminary investigation of crimes, first responders for all calls for service and identification of criminal opportunity. These efforts are accomplished through ongoing relationships with citizens (community policing) and proactive enforcement through the Intelligence Led Policing (ILP) philosophy.

The **Criminal Investigative Division's** task is to conduct thorough follow up investigations on criminal cases, identify and arrest suspects charged with perpetrating crimes. This division is comprised of Property Detectives, Person Detectives, White-Collar Detectives, Auto Theft Detective, Vice, Intelligence and Narcotics Unit; Crime Scene; Criminal Intelligence Unit; and Evidence.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Proactively work to deter crime

<b>Objective:</b> Increase traditional enforcement efforts.			
Field Interview Reports	4,822	4,980	5,130
Extra Patrols	67,594	72,330	77,390
Number of Arrests	2,550	1,920	1,440
Walk & Talks	9,898	9,698	9,500

\* These numbers do not include data from the Community Response Division now in Special Services Bureau

**Goal:** Apply Community and Intelligence Led Policing philosophy and strategies to address issues and problems.

<b>Objective:</b> Establish and maintain a working relationship with homeowners, business and community associations.			
Active homeowners' associations	195	197	197
Active business owners' associations	7	7	7

**Goal:** Reduce traffic crashes through enforcement and increasing the public's awareness regarding safe, responsible operation of motor vehicles.

<b>Objective:</b> Conduct traffic crash analysis and initiate selective traffic enforcement in areas where data indicates a need and in areas identified by the community.			
City-wide Traffic Crashes	837	536	340
Traffic Selective Enforcements	1,260	1,411	1,580
Number of Citations Issued	16,574	17,175	17,860

\* These numbers do not include data from the Community Response Division now in Special Services Bureau

**Goal:** To conduct comprehensive, follow up investigations on select criminal cases in order to identify and arrest perpetrators of crimes against our residents, visitors and businesses.

<b>Objective:</b> Utilize established solvability factors and common sense in determining case assignment for follow up investigation.			
Clearance rate of assigned violent crime investigations	45%	45%	45%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Assistant Police Chief	1	1	1
Police Captain	2	2	2
Police Lieutenant	6	6	6
Police Sergeant	18	19	19
Police Officer	107	107	107
Crime Scene Supervisor	1	1	1
Crime Scene Specialist	5	5	5
Crime Analyst	2	2	2
Evidence Custodian	2	2	2
Administrative Assistant	3	3	3
FTEs	<u>0.73</u>	<u>0.73</u>	<u>0.73</u>
	147.73	148.73	148.73

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>21 - Police</b>							
Division <b>150 - Operations</b>							
Activity <b>521 - Law Enforcement</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	9,673,209.59	9,958,883.22	10,432,811.89	11,580,721.00	9,153,735.84	11,846,236.00
12-30	Regular Salaries/Wages Term. Pay Sick &	120,627.04	139,400.85	128,116.01	145,000.00	122,711.06	45,000.00
13-10	Other Salaries/ Wages Part Time Wages	36,570.97	34,068.97	23,441.57	39,000.00	19,246.97	41,560.00
14-10	Overtime Overtime /Call-Out Pay	770,409.82	1,357,147.74	950,993.21	673,000.00	1,130,529.01	715,000.00
14-20	Overtime Reimbursable Overtime	113,843.75	88,491.23	118,906.57	564,000.00	410,198.56	250,000.00
15-20	Special Pay Car Allowance	.00	578.40	.00	.00	.00	.00
15-30	Special Pay Clothing Allowance	16,266.66	16,333.37	19,416.65	21,700.00	21,000.00	21,800.00
15-40	Special Pay Educational/Certification	133,440.00	136,010.00	141,590.00	137,399.00	120,120.00	142,320.00
15-50	Special Pay Incentive Pay	5,465.63	6,881.92	10,281.92	5,415.00	7,886.44	8,582.00
15-60	Special Pay Other Taxable Pay	5,391.91	7,483.15	11,868.62	.00	58,758.58	.00
21-10	FICA Taxes Employer FICA	797,437.67	869,285.64	873,586.88	963,226.00	810,797.62	994,535.00
22-10	Retirement Contributions General Employees	50,489.57	52,275.04	57,458.25	57,787.00	44,402.77	69,738.00
22-20	Retirement Contributions ICMA Contributions	28,626.58	28,922.73	32,580.97	29,156.00	27,053.95	36,399.00
22-30	Retirement Contributions Police & Fire Retirement	4,924,390.20	4,748,138.34	3,943,839.37	5,654,010.00	4,292,210.33	5,564,671.00
22-60	Retirement Contributions Retiree Health Trust	299,158.62	286,367.28	306,120.17	270,877.00	270,817.12	286,934.00
23-10	Life & Health Insurance Health Insurance	1,298,630.68	1,127,295.68	1,068,850.00	1,178,541.00	1,003,062.14	1,323,199.00
23-20	Life & Health Insurance Life Insurance	22,587.71	23,154.51	20,183.25	20,131.00	16,900.52	20,777.00
23-30	Life & Health Insurance Disability Insurance	20,851.03	13,758.20	20,286.06	22,844.00	21,190.51	25,065.00
24-10	Workers Compensation Workers Compensation	535,840.00	601,550.04	666,330.96	781,492.00	651,243.30	899,430.00
25-10	Other Employee Benefits Unemployment	4,682.43	4,484.75	4,874.56	4,831.00	4,117.83	4,890.00
27-10	Other Employee Benefits Employee Assistance	4,243.20	3,233.10	3,311.97	4,236.00	3,589.60	4,316.00
<i>Personnel Services Totals</i>		\$18,862,163.06	\$19,503,744.16	\$18,834,848.88	\$22,153,366.00	\$18,189,572.15	\$22,300,452.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	6,329.00	6,551.75	6,596.10	8,335.00	4,847.10	12,953.00
34-70	Other Contractual Services Photo/Microfilm	.00	.00	.00	620.00	.00	620.00
34-90	Other Contractual Services Other Contractual	278,087.44	281,822.53	125,661.28	153,460.00	63,739.00	100,264.00
40-10	Travel & Per Diem Travel & Training	36,033.12	23,730.20	45,759.20	40,000.00	46,209.84	40,000.00
41-10	Communication Services Telephone	6,576.34	3,354.62	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	101,623.71	116,737.30	126,765.64	144,168.00	88,962.24	154,788.00
41-12	Communication Services Internet Access	.00	.00	.00	240.00	.00	.00
42-10	Freight & Postage Services Postage	.00	.00	25.00	70.00	22.64	70.00
42-20	Freight & Postage Services Express Charges /	555.86	468.07	1,417.74	1,270.00	194.99	995.00
43-35	Utility Services Waste Collection & Disposal	.00	.00	572.00	1,500.00	.00	1,500.00
44-20	Rentals & Leases Vehicles	36,609.33	44,415.14	51,036.67	65,000.00	26,910.00	60,200.00
44-30	Rentals & Leases Equipment	10,943.27	25,985.56	33,507.70	48,700.00	23,487.17	33,700.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
44-45	Rentals & Leases Vehicle Rental / Garage	799,250.00	810,099.96	973,029.96	973,030.00	810,858.30	1,302,920.00
45-10	Insurance General Liability	399,830.00	399,710.04	316,560.00	306,963.00	255,802.50	336,967.00
46-10	Repair and Maintenance Service Vehicle	433,604.04	457,970.19	463,118.76	460,340.00	261,123.22	515,400.00
46-11	Repair and Maintenance Service Vehicle	37,875.34	25,118.74	9,750.35	20,580.00	12,660.18	20,580.00
46-15	Repair and Maintenance Service Equipment	7,199.44	3,013.44	18,433.43	18,425.00	29,078.95	33,300.00
46-20	Repair and Maintenance Service Building	96.96	198.26	510.22	.00	165.90	.00
46-40	Repair and Maintenance Service Other Repair	5,989.00	4,860.00	1,420.00	13,405.00	(7,322.12)	42,874.00
47-10	Printing & Binding Printing & Binding	363.04	231.40	.00	1,500.00	.00	1,500.00
48-15	Promotional Activities Special Events	.00	106.49	797.62	.00	.00	.00
48-16	Promotional Activities Employee Recognition	.00	78.14	48.97	.00	470.17	.00
48-17	Promotional Activities Refreshment / Food /	24.34	427.73	972.77	350.00	280.25	350.00
48-20	Promotional Activities Other Promotional Costs	.00	800.00	2,436.78	1,800.00	545.00	1,800.00
49-50	Other Current Charges Advertising	626.08	100.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	12,500.00	.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	1,999.20	3,142.31	1,686.60	3,462.00	1,714.20	2,720.00
51-15	Office Supplies Other Office Supplies	6,013.06	5,986.41	6,842.56	8,000.00	4,243.56	8,000.00
51-20	Office Supplies Office Equipment < \$5,000	21,467.16	11,450.13	8,572.06	11,260.00	14,967.96	13,770.00
51-25	Office Supplies Computer Software	69.99	.00	11,450.31	41,060.00	44,951.09	4,700.00
52-10	Operating Supplies Fuel & Lube	370,741.82	406,587.55	384,035.87	398,387.00	305,611.86	518,290.00
52-20	Operating Supplies General Operating Supplies	39,953.01	21,597.99	19,521.36	30,935.00	13,569.72	40,470.00
52-27	Operating Supplies Equipment < \$5,000	85,975.70	108,270.21	203,301.36	172,742.52	71,606.71	72,482.00
52-30	Operating Supplies Chemicals	301.24	728.80	.00	3,110.00	.00	2,110.00
52-32	Operating Supplies SWAT Expenditures < \$1,000	50,504.28	74,623.75	24,515.76	100,000.00	86,129.11	92,892.00
52-33	Operating Supplies Uniform / Linen Service	26,620.28	33,681.28	35,687.40	35,390.00	26,236.76	32,810.00
52-34	Operating Supplies Investigative Expenses	38,130.20	31,306.50	59,344.10	31,080.00	25,753.36	34,304.00
52-36	Operating Supplies Janitorial Supplies	.00	19.44	.00	.00	.00	.00
52-37	Operating Supplies K-9 Expenses	17,085.05	16,683.13	24,642.65	35,000.00	13,901.22	28,254.00
54-10	Books Pubs Subs & Memberships Books &	589.65	.00	310.32	1,340.00	938.28	830.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	335.00	3,150.00	500.00	.00	18,600.00
54-13	Books Pubs Subs & Memberships Memberships	4,146.00	4,628.50	5,935.50	7,710.00	4,958.00	10,401.00
54-30	Books Pubs Subs & Memberships Training &	57,515.95	53,578.61	70,104.75	46,000.00	56,936.52	55,000.00
54-40	Books Pubs Subs & Memberships Tuition	10,065.32	3,147.68	4,328.12	12,520.00	13,779.72	19,000.00
<i>Operating Expenditures/Expenses Totals</i>		\$2,905,294.22	\$2,981,546.85	\$3,041,848.91	\$3,198,252.52	\$2,303,333.40	\$3,615,414.00
<i>Capital Outlay</i>							
64-20	Machinery & Equipment Automotive	53,262.00	131,872.00	.00	.00	.00	.00
64-90	Machinery & Equipment Other Machinery /	166,433.64	97,995.00	16,510.00	57,500.00	.00	.00
68-10	Capital Outlay Software	.00	.00	51,570.00	117,170.00	49,540.00	.00



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
		\$219,69 5.64	\$229,867.00	\$68,080.00	\$174,670.00	\$49,540.00	\$0.00
		\$21,987, 152.92	\$22,715,158.01	\$21,944,777.79	\$25,526,288.52	\$20,542,445.55	\$25,915,866.00
		\$21,987, 152.92	\$22,715,158.01	\$21,944,777.79	\$25,526,288.52	\$20,542,445.55	\$25,915,866.00
Department	<b>21 - Police Totals</b>	\$31,034,568.24	\$32,441,780.95	\$32,486,871.40	\$37,789,859.30	\$29,956,678.29	\$38,257,150.00

# Fire-Rescue Department

## Mission Statement

Delray Beach Fire Rescue puts community first, responds professionally and provides service above all.

**Program: Fire-Rescue Department Administration**

The Administration Program provides leadership and direction for administrative, managerial, budgetary, logistical, support, and planning activities for departmental operations. Activities include approval and processing of all purchases, preparation and administration of the annual budget; coordination and supervision of preventive maintenance for the fire and rescue apparatus fleet; coordination of departmental facility maintenance; coordination of ISO classification and Professional Standards, Fire Safety Inspection Fee program, and coordination of other employee assistance activities and functions.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Provide logistical and support services to the members of the Fire Rescue Department and to ensure Department facilities and vehicles are maintained in a state of readiness.

**Objective:** (1) To provide proper inventory control and delivery of emergency medical and station supplies in order to remain a proper state of operational readiness. (2) To facilitate the repair and maintenance of facilities and vehicle apparatus with Public Works and Fleet Maintenance.

Number of supply/inventory deliveries to each facility	NA	1,092	1,100
Number of station and apparatus repair notices processed	NA	1,040	1,070

**Goal:** Be responsive to all customer and citizen needs by identifying appropriate service levels through interaction with citizens and other local government departments. Maintain high level of compliance with industry standards.

**Objective:** Secure and maintain stated levels of recognition and compliance with Insurance Services Office (ISO); State of Florida Emergency Medical Services Inspections; and State/County Hazardous Materials Team compliance.

ISO Public Protection Classification	Class 1	Class 1	Class 1
State EMS Compliance Inspection Outcomes	100%	100%	100%
State/County HazMat Inspection Compliance	100%	100%	100%

**Goal:** Enhance Fire-Rescue Department revenues.

**Objective:** Establish fire safety inspection fee program

Percent of total budget off-set by contracts/fees	25%	25%	25%
Fire Safety Inspection fees	65,000	\$70,000	\$70,000

Staffing Levels	17-18	18-19	19-20
Fire Chief	1	1	1
Assistant Fire Chief – Administration	1	1	1
Division Chief	1	1	1
Budget Coordinator	1	1	1
Administrative Assistant	1	1	1
Executive Assistant	1	1	1
Emergency Management Specialist	1	0	0
Logistics/Support Service Coordinator	$\frac{1}{8}$	$\frac{1}{7}$	$\frac{1}{7}$
	8	7	7

\* **Note:** This is a new goal that has been established due to reorganization of the department. There is no historical data to include for fiscal years 2017 and 2018.

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department 22 - Fire							
Division 000 - Administration							
Activity 522 - Fire Control							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	910,050.94	709,821.51	747,494.45	736,116.00	484,055.97	734,999.00
12-30	Regular Salaries/Wages Term. Pay Sick &	87,594.13	.00	2,860.80	86,888.00	86,887.68	.00
14-10	Overtime Overtime /Call-Out Pay	.00	1,648.25	822.45	.00	5,065.70	.00
15-40	Special Pay Educational/Certification	15,652.90	15,116.65	8,096.66	3,608.00	4,820.00	7,320.00
15-60	Special Pay Other Taxable Pay	1,944.00	936.00	22,000.00	24,000.00	12,000.00	24,000.00
15-65	Special Pay Other Non Taxable Pay	.00	.00	.00	.00	(.06)	.00
21-10	FICA Taxes Employer FICA	73,059.69	54,996.93	54,671.35	55,677.00	41,887.60	51,632.00
22-10	Retirement Contributions General Employees	28,463.19	32,761.22	35,731.48	39,328.00	27,087.71	41,434.00
22-20	Retirement Contributions ICMA Contributions	19,888.41	12,068.42	28,797.56	30,510.00	19,062.36	30,895.00
22-40	Retirement Contributions Police & Fire	165,899.72	165,766.54	35,906.54	.00	30,705.00	.00
22-60	Retirement Contributions Retiree Health Trust	9,638.15	16,625.38	11,872.07	.00	.00	10,864.00
23-10	Life & Health Insurance Health Insurance	117,835.70	76,230.72	69,741.00	62,657.00	43,634.57	64,772.00
23-20	Life & Health Insurance Life Insurance	2,574.20	6,015.82	6,629.04	7,862.00	6,044.20	7,775.00
23-30	Life & Health Insurance Disability Insurance	1,845.49	977.96	1,488.36	1,648.00	1,103.28	1,408.00
24-10	Workers Compensation Workers Compensation	17,560.00	21,099.96	22,556.04	22,179.00	18,427.50	23,566.00
25-10	Other Employee Benefits Unemployment	400.53	284.03	276.16	241.00	169.85	230.00
27-10	Other Employee Benefits Employee Assistance	369.75	210.60	188.41	213.00	147.42	204.00
<i>Personnel Services Totals</i>		<b>\$1,452,776.80</b>	<b>\$1,114,559.99</b>	<b>\$1,049,132.37</b>	<b>\$1,070,927.00</b>	<b>\$781,098.78</b>	<b>\$999,099.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	16,144.26	3,074.25	4,692.21	5,286.00	134.06	286.00
34-15	Other Contractual Services Janitorial Services	5,990.99	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	5,120.87	3,456.00	576.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	11,128.27	6,337.24	33,622.91	61,632.00	44,386.54	13,768.00
40-10	Travel & Per Diem Travel & Training	8,929.25	13,227.52	9,159.56	18,040.00	17,342.53	7,528.00
40-20	Travel & Per Diem Non-Employee Travel	169.00	.00	878.96	.00	.00	.00
41-10	Communication Services Telephone	3,514.09	3,707.77	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	5,748.36	5,073.41	4,757.99	4,501.00	2,790.02	3,961.00
42-10	Freight & Postage Services Postage	11,897.86	2,003.56	1,330.48	2,000.00	1,166.28	2,000.00
42-20	Freight & Postage Services Express Charges /	545.30	440.25	113.73	400.00	.00	400.00
43-10	Utility Services Electricity	82,635.52	90,215.29	89,859.42	86,318.00	72,801.06	91,772.00
43-15	Utility Services Water & Sewer	15,053.95	13,725.45	15,071.52	15,021.00	11,696.90	15,495.00
43-20	Utility Services Irrigation Water	21,389.43	19,381.67	17,308.93	18,321.00	10,045.84	13,976.00
43-25	Utility Services Stormwater Assessment Fee	5,524.81	5,524.81	5,524.81	4,009.00	4,008.02	4,009.00
43-35	Utility Services Waste Collection & Disposal	5,479.76	5,249.84	5,403.12	5,400.00	5,211.52	5,211.00
43-40	Utility Services Gas	10,041.86	13,697.93	11,154.89	9,040.00	7,718.15	9,040.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

44-11	Rentals & Leases Building Rental / Lease	.00	.00	.00	1,000.00	1,250.00	1,000.00
44-30	Rentals & Leases Equipment	6,213.28	4,945.99	2,009.16	2,243.00	1,674.30	2,243.00
44-45	Rentals & Leases Vehicle Rental / Garage	18,770.00	21,860.04	16,670.04	16,670.00	13,891.70	24,750.00
45-10	Insurance General Liability	31,290.00	30,189.96	26,739.96	21,438.00	17,424.20	22,189.00
46-10	Repair and Maintenance Service Vehicle	15,797.35	36,926.53	20,061.01	8,110.00	13,740.89	9,910.00
46-15	Repair and Maintenance Service Equipment	35,916.32	19,138.66	17,292.40	26,170.00	11,548.06	24,665.00
46-20	Repair and Maintenance Service Building	204,480.19	50,000.00	4,662.00	12,000.00	3,424.73	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	3,203.48	5,000.00	2,282.60	5,000.00
47-10	Printing & Binding Printing & Binding	2,816.95	800.00	1,773.00	2,800.00	1,783.00	2,800.00
48-16	Promotional Activities Employee Recognition	2,926.85	1,516.25	3,025.86	3,500.00	237.99	3,500.00
48-17	Promotional Activities Refreshment / Food /	1,343.91	10,756.26	10,323.29	15,880.00	9,250.41	13,550.00
49-50	Other Current Charges Advertising	985.95	.00	225.00	500.00	125.00	500.00
49-90	Other Current Charges Other Current Charges	4,497.00	225.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	1,283.67	3,673.34	1,648.80	2,280.00	2,290.53	2,280.00
51-15	Office Supplies Other Office Supplies	11,997.86	25,849.07	8,958.54	18,000.00	6,071.13	18,000.00
51-20	Office Supplies Office Equipment < \$5,000	6,763.34	1,830.51	193.19	20,250.00	6,594.24	.00
51-25	Office Supplies Computer Software	.00	.00	540.00	7,295.00	6,976.13	.00
52-10	Operating Supplies Fuel & Lube	12,797.20	20,326.84	20,369.08	21,185.00	13,808.69	7,800.00
52-20	Operating Supplies General Operating Supplies	5,362.53	5,962.35	7,072.72	6,950.00	1,699.87	6,950.00
52-27	Operating Supplies Equipment < \$5,000	18,237.22	.00	11,227.95	136,300.00	18,813.14	14,000.00
52-33	Operating Supplies Uniform / Linen Service	5,827.22	7,445.31	17,475.29	5,344.00	422.30	6,091.00
52-36	Operating Supplies Janitorial Supplies	13,198.83	19,348.64	21,679.15	20,180.00	9,535.39	20,180.00
54-10	Books Pubs Subs & Memberships Books &	889.18	423.76	.00	.00	120.00	.00
54-11	Books Pubs Subs & Memberships Suscriptions	193.76	.00	227.52	10,200.00	.00	14,300.00
54-13	Books Pubs Subs & Memberships Memberships	2,322.00	2,293.00	3,676.00	5,545.00	2,135.00	5,665.00
54-30	Books Pubs Subs & Memberships Training &	10,059.51	11,335.73	9,395.00	6,810.00	3,571.80	5,145.00
54-40	Books Pubs Subs & Memberships Tuition	2,189.16	380.19	.00	.00	.00	2,500.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$625,472.86</b>	<b>\$460,342.42</b>	<b>\$407,902.97</b>	<b>\$605,618.00</b>	<b>\$325,972.02</b>	<b>\$380,464.00</b>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	36,994.23	.00	.00	.00	.00	.00
68-10	Capital Outlay Software	.00	.00	15,895.00	.00	10,200.00	.00
<i>Capital Outlay Totals</i>		<b>\$36,994.23</b>	<b>\$0.00</b>	<b>\$15,895.00</b>	<b>\$0.00</b>	<b>\$10,200.00</b>	<b>\$0.00</b>
Activity <b>522 - Fire Control</b> Totals		<b>\$2,115,243.89</b>	<b>\$1,574,902.41</b>	<b>\$1,472,930.34</b>	<b>\$1,676,545.00</b>	<b>\$1,117,270.80</b>	<b>\$1,379,563.00</b>
Division <b>000 - Administration</b> Totals		<b>\$2,115,243.89</b>	<b>\$1,574,902.41</b>	<b>\$1,472,930.34</b>	<b>\$1,676,545.00</b>	<b>\$1,117,270.80</b>	<b>\$1,379,563.00</b>

The Operations Division is responsible for providing and supporting emergency response to medical incidents, fire incidents, special operations, and natural and man-made disasters. The division's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. All services are designed to improve the quality of life in Delray Beach and contract communities. Activities include: providing advanced or basic life support and transportation for medical emergencies; confining and extinguishing structure, vehicle, brush and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication, and technical rescue. The division also performs inspections of fire hydrants and provides public education in CPR/AED, Stroke, Diabetes, fall prevention, flu vaccinations for the elderly, fire safety and hazardous materials training. Delray Beach Fire Rescue operates a State of Florida Haz Mat/WMD Team as a Regional Domestic Security Task Force in Region 7, also is one of four county-wide Regional Haz Mat Teams jointly with Boca Raton Fire-Rescue.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Protect life and property in the community through timely and effective emergency response.

**Objective:** To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	12,335	12,240	12,350
EMS Patient transports	9,197	9,075	9,075
Fire suppression and related responses	1,651	3,502	4,000
Actual number of fires	212	175	200
Total property loss (Estimated)	\$1,682,162	\$1,590,000	\$3,200,000
Emergency incident response time (average in minutes)	6:00	5:55	5:55
Minimum daily staffing level	37	37	37

**Goal:** Provide career development, education, and training for personnel to meet future challenges and issues that will impact the City.

**Objective:** To provide 20 hours of in-service training each month to all employees in the division while on duty.

Total hours of in-service and technical training	38,671	46,685	47,000
--	--------	--------	--------

Staffing Levels	17-18	18-19	19-20
Assistant Chief – Operations	1	1	1
Division Chief-Training, Safety, EMS, and Special Operations	1	1	1
Emergency Management Specialist	1	0	0
Battalion Chief	3	3	3
Captain-Shift	23	23	23
Captain-Non-Shift	3	3	3
Driver Engineers	24	24	24
Firefighter/Paramedics	77	77	77
Administrative Assistant	<u>2</u>	<u>2</u>	<u>2</u>
	135	134	134

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 001	<b>General Fund</b>						
	<b>EXPENSE</b>						
	Department 22 - Fire						
	Division 150 - Operations						
	Activity 526 - Ambulance & Rescue Services						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	8,833,882.86	8,046,263.87	9,505,476.07	10,309,193.00	8,266,570.30	11,263,079.00
12-20	Regular Salaries/Wages Holiday Pay	304,606.26	283,885.61	312,376.61	442,559.00	305,748.30	507,705.00
12-30	Regular Salaries/Wages Term. Pay Sick &	227,701.54	212,494.89	71,868.41	5,970.00	.00	2,067.00
13-10	Other Salaries/ Wages Part Time Wages	.00	8,239.46	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	1,210,496.04	2,001,871.02	1,493,236.93	1,150,660.00	1,314,297.32	1,124,160.00
15-40	Special Pay Educational/Certification	246,469.32	262,800.82	319,573.85	338,644.00	288,551.20	351,036.00
15-60	Special Pay Other Taxable Pay	8,450.66	10,315.47	240.19	.00	.00	.00
21-10	FICA Taxes Employer FICA	796,411.23	798,065.92	862,728.02	921,052.00	747,370.35	974,714.00
22-10	Retirement Contributions General Employees	15,490.39	11,970.96	27,471.24	21,248.00	18,330.28	25,621.00
22-20	Retirement Contributions ICMA Contributions	19,080.83	17,665.63	23,931.12	17,520.00	25,332.68	33,145.00
22-40	Retirement Contributions Police & Fire	3,893,820.43	4,078,408.98	3,806,481.22	5,131,290.00	4,661,455.45	6,028,318.00
22-60	Retirement Contributions Retiree Health Trust	187,857.25	237,289.21	385,929.24	346,754.00	346,667.54	378,183.00
23-10	Life & Health Insurance Health Insurance	980,880.62	868,072.51	968,715.00	1,059,246.00	910,849.32	1,258,427.00
23-20	Life & Health Insurance Life Insurance	17,293.84	17,760.89	17,371.52	17,669.00	14,796.83	18,876.00
23-30	Life & Health Insurance Disability Insurance	17,025.83	11,280.82	19,416.81	23,876.00	20,343.23	25,051.00
24-10	Workers Compensation Workers Compensation	221,890.00	266,679.96	285,078.00	279,474.00	232,895.00	297,839.00
25-10	Other Employee Benefits Unemployment	3,599.71	3,564.03	4,317.68	4,382.00	3,642.22	4,537.00
27-10	Other Employee Benefits Employee Assistance	3,243.60	2,523.37	2,928.03	3,864.00	3,212.01	4,024.00
	<i>Personnel Services Totals</i>	<b>\$16,988,200.41</b>	<b>\$17,139,153.42</b>	<b>\$18,107,139.94</b>	<b>\$20,073,401.00</b>	<b>\$17,160,062.03</b>	<b>\$22,296,782.00</b>
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	32,185.59	31,989.21	46,230.26	113,700.00	107,333.13	118,150.00
34-90	Other Contractual Services Other Contractual	.00	.00	623.52	.00	139.00	.00
40-10	Travel & Per Diem Travel & Training	20,138.13	25,259.26	33,456.13	106,150.00	46,876.17	42,017.00
40-20	Travel & Per Diem Non-Employee Travel	118.90	514.62	.00	2,310.00	.00	2,305.00
41-10	Communication Services Telephone	14,349.69	15,673.63	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	19,173.91	13,408.53	19,184.02	26,320.00	15,112.18	23,981.00
42-10	Freight & Postage Services Postage	(.42)	.00	.00	.00	.00	.00
44-30	Rentals & Leases Equipment	.00	200.00	.00	.00	.00	.00
44-45	Rentals & Leases Vehicle Rental / Garage	455,690.00	459,960.00	585,960.00	585,960.00	488,300.00	899,020.00
45-10	Insurance General Liability	311,040.00	294,879.96	280,220.04	310,777.00	258,980.80	322,924.00
46-10	Repair and Maintenance Service Vehicle	337,684.02	471,401.02	423,543.12	454,400.00	289,056.85	550,380.00
46-15	Repair and Maintenance Service Equipment	122,410.75	100,394.33	71,156.60	119,395.00	38,250.59	66,855.00
46-20	Repair and Maintenance Service Building	.00	76.43	.00	.00	931.50	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	.00	5,380.00	5,373.50	5,380.00
47-10	Printing & Binding Printing & Binding	150.00	60.00	.00	.00	.00	.00
49-50	Other Current Charges Advertising	.00	1,225.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	510.00	7,125.00	1,160.00	9,350.00	10,685.00	2,010.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
51-15	Office Supplies Other Office Supplies	123.51	180.00	387.36	.00	29,650.50	.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	29,640.00	.00	.00
51-25	Office Supplies Computer Software	.00	.00	.00	4,825.00	.00	4,825.00
52-10	Operating Supplies Fuel & Lube	108,236.65	121,573.66	94,464.39	161,940.00	73,625.11	164,330.00
52-15	Operating Supplies EMS Supplies	263,057.85	300,340.92	266,128.38	380,599.40	171,273.06	225,540.00
52-20	Operating Supplies General Operating Supplies	59,622.74	66,330.48	63,905.84	63,545.00	39,002.85	61,395.00
52-27	Operating Supplies Equipment < \$5,000	277,095.95	319,946.14	147,397.35	111,267.00	53,273.13	96,317.00
52-31	Operating Supplies Protective Gear	93,585.43	149,258.86	425,876.82	104,320.70	2,615.85	208,240.00
52-33	Operating Supplies Uniform / Linen Service	74,343.73	66,060.05	103,985.45	234,752.00	121,524.59	181,350.00
54-10	Books Pubs Subs & Memberships Books &	2,359.64	.00	5,822.42	300.00	125.40	5,300.00
54-11	Books Pubs Subs & Memberships Suscriptions	343.74	.00	.00	37,925.00	15,221.12	38,500.00
54-13	Books Pubs Subs & Memberships Memberships	764.00	1,757.00	1,472.00	1,714.00	1,125.00	1,714.00
54-30	Books Pubs Subs & Memberships Training &	62,531.28	95,927.22	72,144.57	233,600.00	122,753.34	121,560.00
54-40	Books Pubs Subs & Memberships Tuition	16,513.59	10,561.70	2,614.04	50,040.00	7,521.43	61,080.00
54-90	Books Pubs Subs & Memberships Other	.00	300.00	300.00	800.00	300.00	800.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$2,272,028.68</b>	<b>\$2,554,403.02</b>	<b>\$2,646,032.31</b>	<b>\$3,149,010.10</b>	<b>\$1,899,050.10</b>	<b>\$3,203,973.00</b>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	135,577.93	143,464.24	82,842.36	30,000.00	26,173.00	20,690.00
<i>Capital Outlay Totals</i>		<b>\$135,577.93</b>	<b>\$143,464.24</b>	<b>\$82,842.36</b>	<b>\$30,000.00</b>	<b>\$26,173.00</b>	<b>\$20,690.00</b>
<b>Activity 526 - Ambulance &amp; Rescue Services Totals</b>		<b>\$19,395,807.02</b>	<b>\$19,837,020.68</b>	<b>\$20,836,014.61</b>	<b>\$23,252,411.10</b>	<b>\$19,085,285.13</b>	<b>\$25,521,445.00</b>
Division <b>150 - Operations Totals</b>		<b>\$19,395,807.02</b>	<b>\$19,837,020.68</b>	<b>\$20,836,014.61</b>	<b>\$23,252,411.10</b>	<b>\$19,085,285.13</b>	<b>\$25,521,445.00</b>



**Program: Emergency Management**

The Emergency Management Program is authorized by Chapter 95 of the Delray Beach Code of Ordinances. Activities include: the mitigation of, preparation for, response to, and recovery from any condition which threatens or adversely affects public health, safety or security and which is, or threatens to be, beyond the control of those public and private agencies normally responsible for the management of such condition, resulting from an act or imminent threatened act of war, civil disturbance, terrorism, mob or other acts of violence; from conflagration, explosion, hazardous materials incident or release; from a weather event such as a flood, hurricane or tornado; from a disruption in the City's utility system; or from any other cause. The Emergency Management Division will be responsible for the City's Hurricane Plan, ICS course delivery, review and development of departmental comprehensive emergency management plan, participation in countywide and regional preparedness, annual hurricane exercise, and the City's overall preparedness.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To provide a City readiness plan to address various types of major emergencies and disasters.

**Objective:** Conduct an annual review of the City's Hurricane Plan.

Annual Review of City's Hurricane Plan	0	0	1
--	---	---	---

**Objective:** To maintain and conduct an annual exercise at the emergency operations center to facilitate the management, communications and control of emergency conditions.

Annual exercise	1	1	1
-----------------	---	---	---

**Goal:** To provide career development, education, and training for personnel to meet future challenges and issues that will impact the City pertaining to emergency management.

**Objective:** To provide training to City employees with Emergency Management responsibilities.

Governor's Hurricane Conference Attendees	1	2	2
---	---	---	---

**Goal:** To provide training and information to our Community Emergency Response Teams (CERT).

**Objective:** To maintain skills and facilitate management of CERT volunteers.

CERT Refresher classes	4	4	4
CERT training classes (new participants)	3	3	3

Staffing Levels	17-18	18-19	19-20
-----------------	-------	-------	-------

Emergency Management Specialist	0	1	1
---------------------------------	---	---	---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>22 - Fire</b>							
Division <b>160 - Emergency Management</b>							
Activity <b>525 - Emergency &amp; Disaster Relief Svcs</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	.00	47,385.00	.00	58,043.00
14-10	Overtime Overtime /Call-Out Pay	5,488.95	.00	.00	.00	.00	6,500.00
21-10	FICA Taxes Employer FICA	400.38	.00	.00	3,625.00	.00	4,940.00
22-10	Retirement Contributions General Employees	.00	.00	.00	4,280.00	.00	5,910.00
23-10	Life & Health Insurance Health Insurance	.00	.00	.00	8,543.00	.00	9,253.00
23-20	Life & Health Insurance Life Insurance	.00	.00	.00	158.00	.00	158.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	.00	106.00	.00	120.00
24-10	Workers Compensation Workers Compensation	.00	.00	.00	.00	.00	1,066.00
25-10	Other Employee Benefits Unemployment	1.36	.00	.00	33.00	.00	33.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	.00	29.00	.00	29.00
<i>Personnel Services Totals</i>		\$5,890.69	\$0.00	\$0.00	\$64,159.00	\$0.00	\$86,052.00
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	.00	.00	.00	35,500.00	35,500.00	35,500.00
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	2,592.00	.00	2,875.00
41-11	Communication Services Portable Phones / MDD	.00	.00	.00	540.00	.00	540.00
45-10	Insurance General Liability	.00	.00	.00	.00	.00	1,516.00
46-15	Repair and Maintenance Service Equipment	1,316.00	.00	.00	.00	3,000.00	.00
47-10	Printing & Binding Printing & Binding	75.94	.00	.00	.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	294.12	.00	.00	.00	.00	.00
51-15	Office Supplies Other Office Supplies	17.99	.00	.00	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	2,343.03	.00	.00	.00	.00	3,600.00
52-33	Operating Supplies Uniform / Linen Service	.00	.00	.00	897.00	.00	2,907.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	.00	.00	.00	2,785.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	650.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	1,470.00	.00	1,755.00
<i>Operating Expenditures/Expenses Totals</i>		\$4,047.08	\$0.00	\$0.00	\$41,649.00	\$38,500.00	\$51,478.00
Activity <b>525 - Emergency &amp; Disaster Relief</b>		\$9,937.77	\$0.00	\$0.00	\$105,808.00	\$38,500.00	\$137,530.00
Division <b>160 - Emergency Management Totals</b>		\$9,937.77	\$0.00	\$0.00	\$105,808.00	\$38,500.00	\$137,530.00

# Program: Fire Safety

City of Delray Beach, Florida  
2019-20 Proposed Budget

The Fire Safety Division provides engineering, education, and enforcement services to reduce life and property losses from fires and other emergencies. Engineering service utilizes a permit and plans review process for new construction, renovation, and hazardous activities. Educational programs are provided to residents of all ages on topics such as fire safety, accident prevention, and disaster preparedness. In addition, technical in-service training is provided to personnel assigned to Operations. Enforcement responsibilities are accomplished through inspections of new and existing commercial, industrial, and multi-family residential occupancies. The Fire Safety Division also investigates the cause and origin of fire incidents in order to prosecute arsonists and/or identify faulty products or procedures.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Require all buildings to be in compliance with the appropriate Local and State fire codes.

**Objective:** (1) To provide technical fire and life safety annual inspections for commercial and multi-family buildings located within the City of Delray Beach, Towns of Highland Beach and Gulf Stream; (2) provide plan review for new construction, renovation, and hazardous activities projects in a timely manner; and (3) provide public education/community outreach through open house events held at area Fire Stations.

Fire safety inspections and re-inspections	2,914	4,600	5,000
Code violations identified	1,606	2,200	1,300
% Corrected within 90 days	90%	90%	90%
New construction Plans reviewed	1,576	1,650	1,700

*\*Note: Inspections data is now being captured by square footage.*

**Goal:** Reduce preventable and intentional fires in the City.

**Objective:** (1) To promptly investigate fires of a suspicious or undetermined origin; and (2) to prevent loss of life from fire and fire-related injuries.

Fire cause/origin investigations	40	50	50
Investigation response time (minutes)	12	12	15
Loss of Life from fire	0	0	0
Civilian/Firefighter Injuries from fire incidents	0	0	0

**Goal:** Educate the community on methods of reducing preventable deaths, injuries, and property loss through public education instructional programs, teacher training in schools, and adult group presentations throughout the community.

**Objective:** (1) To participate in various community education programs in order to teach the citizens of the community how to be prepared in an emergency situation. (2) To provide outreach programs to citizens on fire safety, injury prevention, drowning prevention, and hurricane preparedness; and (3) to provide technical training to Division personnel.

Public health and wellness education events	397	410	430
Public health and wellness education attendees	12,902	14,500	15,500

**Goal:** Provide career development, education and training for personnel to meet future challenges and issues that will impact the City. Maintain pro-active recruitment programs to attract and retain high quality professional staff.

**Objective:** Provide effective leadership and team development programs for all employees at least once per year to improve department operations and service quality.

Total hours of in-service and technical training	1,359	1,600	1,600
Percentage of authorized staffing filled	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Div. Chief - Fire Marshal	1	1	1
Fire Captain Inspector*	4.5	4.5	4.5
Administrative Assistant	1	1	1
Fire & Life Safety Plan Reviewer ( <i>shared with Building Inspection</i> )	1	1	1
Public Education Specialist	1	1	1
Civilian Fire Inspector	1	1	1
*Highland Beach pays for ½ Fire Inspector and the CRA pays for one Fire Inspector.	9.5	9.5	9.5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department 22 - Fire							
Division 170 - Safety							
Activity 522 - Fire Control							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	738,339.47	701,344.04	712,549.24	806,642.00	673,169.63	860,139.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	63,610.07	48,823.14	20,695.00	22,949.70	44,479.00
13-10	Other Salaries/ Wages Part Time Wages	5,880.62	.00	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	23,359.94	64,090.42	39,002.37	33,000.00	57,065.72	33,000.00
15-40	Special Pay Educational/Certification	16,440.00	16,159.95	25,277.86	27,781.00	23,496.50	29,720.00
15-60	Special Pay Other Taxable Pay	999.85	780.90	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	58,900.03	62,042.79	60,192.98	68,066.00	57,515.53	74,003.00
22-10	Retirement Contributions General Employees	6,759.73	10,801.68	11,871.97	12,101.00	14,329.32	20,632.00
22-20	Retirement Contributions ICMA Contributions	3,626.68	3,547.92	2,972.42	3,604.00	2,999.38	3,882.00
22-40	Retirement Contributions Police & Fire Retirement	270,300.45	131,258.15	144,307.66	248,136.00	214,866.40	291,513.00
22-60	Retirement Contributions Retiree Health Trust	11,197.72	15,497.62	24,584.27	17,897.00	17,851.53	26,160.00
23-10	Life & Health Insurance Health Insurance	63,387.48	65,601.60	69,741.00	76,881.00	57,992.82	74,025.00
23-20	Life & Health Insurance Life Insurance	1,401.42	1,473.91	1,151.68	1,245.00	1,135.11	1,333.00
23-30	Life & Health Insurance Disability Insurance	1,395.85	971.45	1,420.88	1,807.00	1,577.54	1,833.00
24-10	Workers Compensation Workers Compensation	19,170.00	23,040.00	24,629.04	24,145.00	20,120.80	25,732.00
25-10	Other Employee Benefits Unemployment	264.53	258.53	280.22	314.00	269.23	316.00
27-10	Other Employee Benefits Employee Assistance	241.80	196.00	193.17	277.00	233.62	280.00
<i>Personnel Services Totals</i>		<b>\$1,221,665.57</b>	<b>\$1,160,675.03</b>	<b>\$1,166,997.90</b>	<b>\$1,342,591.00</b>	<b>\$1,165,572.83</b>	<b>\$1,487,047.00</b>
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	1,327.61	1,585.87	719.82	11,370.00	3,053.36	7,320.00
41-10	Communication Services Telephone	2,447.84	2,697.96	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	3,256.25	3,543.31	3,142.88	2,593.00	2,218.65	2,593.00
44-30	Rentals & Leases Equipment	1,760.60	1,580.02	7,604.16	2,405.00	6,310.57	2,405.00
44-45	Rentals & Leases Vehicle Rental / Garage	20,400.00	19,200.00	19,950.00	19,950.00	16,625.00	31,490.00
45-10	Insurance General Liability	19,340.00	19,190.04	19,110.00	20,360.00	16,966.70	20,542.00
46-10	Repair and Maintenance Service Vehicle	7,187.27	7,389.32	6,438.79	9,760.00	2,254.71	10,770.00
47-10	Printing & Binding Printing & Binding	100.00	40.00	457.00	450.00	.00	450.00
49-90	Other Current Charges Other Current Charges	.00	225.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	64.57	.00	.00	.00	.00	.00
51-15	Office Supplies Other Office Supplies	1,512.96	1,285.66	2,936.41	.00	.00	.00
51-20	Office Supplies Office Equipment < \$5,000	83.66	2,957.00	.00	8,800.00	9,043.88	4,300.00
52-10	Operating Supplies Fuel & Lube	5,991.94	3,584.02	2,480.94	11,069.00	1,932.83	7,670.00
52-15	Operating Supplies EMS Supplies	2,435.00	402.79	.00	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	3,549.33	4,586.89	4,684.61	9,125.00	6,631.80	9,525.00
52-27	Operating Supplies Equipment < \$5,000	2,367.08	967.09	1,199.98	1,500.00	1,698.37	1,550.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
52-31	Operating Supplies Protective Gear	.00	581.25	1,395.65	23.10	.00	.00
52-33	Operating Supplies Uniform / Linen Service	3,540.58	7,472.38	26,642.46	7,038.00	.00	9,135.00
54-10	Books Pubs Subs & Memberships Books &	1,557.92	1,310.00	2,873.61	3,965.00	1,742.96	4,885.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	.00	.00	.00	16,000.00
54-13	Books Pubs Subs & Memberships Memberships	1,157.50	1,004.00	572.00	890.00	1,235.00	890.00
54-30	Books Pubs Subs & Memberships Training &	2,324.99	1,541.67	1,248.49	5,675.00	5,907.50	7,175.00
54-40	Books Pubs Subs & Memberships Tuition	.00	.00	.00	.00	.00	8,000.00
<i>Operating Expenditures/Expenses Totals</i>		\$80,405.10	\$81,144.27	\$101,456.80	\$114,973.10	\$75,621.33	\$144,700.00
<b>Activity 522 - Fire Control Totals</b>		\$1,302,070.67	\$1,241,819.30	\$1,268,454.70	\$1,457,564.10	\$1,241,194.16	\$1,631,747.00
<b>Division 170 - Safety Totals</b>		\$1,302,070.67	\$1,241,819.30	\$1,268,454.70	\$1,457,564.10	\$1,241,194.16	\$1,631,747.00

**Program: Ocean Rescue & Beach Operations**

Ocean Rescue provides lifeguard supervision on one mile of beachfront at two separate locations, the Municipal Beach and Atlantic Dunes Park, from eight lifeguard towers and four all-terrain vehicles 365 days per year. Hours of operation are 9:00am – 5:00pm. During a period of Daylight Savings the hours of operation have been adjusted to 9:00am – 6:30pm. A self-administered training and certification program ensures a high level of physical fitness in conjunction with thorough knowledge and experience with lifesaving techniques and equipment. The division is one of 43 agencies in the U.S.A. certified by the United States Lifesaving Association as an Advanced Open Water Lifesaving Agency. All staff are required to be licensed Emergency Medical Technicians. The City Codes are also enforced and assistance provided to other departments and agencies as requested including Police, Fire, Florida Wildlife Commission, Palm Beach County Marine Unit, and the U.S. Coast Guard. Ocean Rescue provides four "surf chairs" for the physically challenged population at both beach parks. Daily ocean conditions are updated on the City's Web Site. Additionally, the division is involved with: Pride Community Service, Junior Lifeguard Program, Ocean Awareness Classes, United States Lifesaving Association, and the Florida Beach Patrol Chiefs Association. Rescue response by Personal Rescue Craft is also provided.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Provide a safe, properly protected and supervised ocean beach operation.

**Objective:** To provide safe oceanfront through emergency response and preventive lifesaving. This includes identifying and limiting risks to the public, to ensure safety, enhance the public's perception by providing public assistance and enforcement of City Ordinances on the Municipal Beach.

Beach attendance	2,995,000	3,250,000	3,255,000
Water rescues	105	110	105
Boating Incidents / Kite Boarders / Stand Up Paddle boarders	2	4	15
EMS/911 Major Medicals	35	40	42
Minor First Aids	4,950	5,450	6,250
Missing persons located	24	30	25
Preventive actions	52,975	58,545	52,990
Public assists	58,145	58,250	58,350
Code Enforcements	22,750	23,500	23,715

**Objective:** To ensure that all Ocean Rescue Officers are licensed as EMT's and participate in a comprehensive training program to maintain Delray's status as an "Advanced Lifesaving Agency" within the United States Lifesaving Association.

% staff certified as Emergency Medical Technicians (36 staff)	100%	100%	100%
Total lifeguard staff USLA training hours (36 staff)	5,900	6,100	6,125
Physical Training (Miles ran, swan & paddled)	5,975	6,275	6,750
Hours of Medical Training & Classroom Skills Review	1,975	2,075	2,600

**Objective:** To promote ocean safety, positive public relations and valued public service through educational programs such as, CPR classes, Ocean Awareness Presentations, the Junior Lifeguard Program and various special events.

Number of CPR classes	12	10	12
Number of CPR class participants	96	75	100
Ocean Awareness presentations	5	6	8
Ocean Awareness participants	110	120	135
Number of Junior Lifeguard programs	3	3	3
Number of Junior Lifeguard participants	130	140	140
Number of Special Events	4	4	4

Staffing Levels	17-18	18-19	19-20
Ocean Rescue Division Chief	1	1	1
Ocean Rescue Captain	1	1	1
Ocean Rescue Lieutenant	4	4	4
Ocean Rescue Lifeguards	13	13	13
Administrative Assistant	1	1	1
FTE	<u>6.60</u>	<u>5.84</u>	<u>5.84</u>
	26.6	25.84	25.84

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>22 - Fire</b>							
Division <b>180 - Ocean Rescue &amp; Beach Oper</b>							
Activity <b>522 - Fire Control</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	701,490.93	672,681.66	920,315.34	971,758.00	767,262.20	1,001,508.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	1,034.90	13,198.21	10,718.48	14,049.00	14,048.50	.00
13-10	Other Salaries/ Wages Part Time Wages	206,499.88	251,603.79	191,688.48	206,465.00	165,338.26	206,465.00
14-10	Overtime Overtime /Call-Out Pay	40,489.55	40,982.23	65,483.15	59,553.00	57,422.23	70,705.00
15-40	Special Pay Educational/Certification	58,516.85	49,545.36	77,584.96	89,515.00	67,758.35	96,342.00
15-60	Special Pay Other Taxable Pay	1,043.54	19,302.36	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	74,345.42	77,027.15	94,111.19	102,981.00	80,099.26	112,659.00
22-10	Retirement Contributions General Employees	54,759.85	52,220.01	66,497.21	78,077.00	65,463.44	97,613.00
23-10	Life & Health Insurance Health Insurance	142,215.50	122,068.80	156,860.00	136,677.00	113,459.52	148,050.00
23-20	Life & Health Insurance Life Insurance	2,535.00	2,483.00	2,651.00	2,753.00	2,288.00	2,838.00
23-30	Life & Health Insurance Disability Insurance	1,420.30	943.49	1,773.09	2,182.00	1,785.88	2,131.00
24-10	Workers Compensation Workers Compensation	19,250.00	23,139.96	24,735.96	24,250.00	20,208.30	25,844.00
25-10	Other Employee Benefits Unemployment Compensation	1,178.52	1,151.78	1,187.78	851.00	975.07	658.00
27-10	Other Employee Benefits Employee Assistance Program	481.95	360.75	436.18	577.00	478.64	583.00
<i>Personnel Services Totals</i>		<b>\$1,305,262.19</b>	<b>\$1,326,708.55</b>	<b>\$1,614,042.82</b>	<b>\$1,689,688.00</b>	<b>\$1,356,587.65</b>	<b>\$1,765,396.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	306.00	417.56	30.52	286.00	.00	286.00
34-16	Other Contractual Services Pest Control Services	345.88	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual Services	150.00	910.01	1,205.20	900.00	645.00	900.00
40-10	Travel & Per Diem Travel & Training	2,595.79	1,432.84	940.86	4,859.00	580.54	2,524.00
41-10	Communication Services Telephone	1,200.94	1,342.59	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,319.61	1,515.69	1,523.51	1,836.00	1,086.11	1,836.00
43-10	Utility Services Electricity	5,034.26	4,450.41	4,465.77	4,045.00	3,628.84	4,561.00
43-15	Utility Services Water & Sewer	3,485.58	4,388.36	3,758.65	4,418.00	2,964.73	4,148.00
43-20	Utility Services Irrigation Water	4,859.25	.00	361.09	.00	211.40	.00
44-30	Rentals & Leases Equipment	1,361.95	1,904.91	2,509.04	1,536.00	1,694.22	1,536.00
44-45	Rentals & Leases Vehicle Rental / Garage	33,940.00	37,350.00	42,810.00	40,310.00	33,591.70	44,470.00
45-10	Insurance General Liability	26,240.00	22,370.04	22,869.96	26,329.00	21,940.80	26,388.00
45-15	Insurance Other Insurance Costs	.00	.00	.00	600.00	.00	800.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	10,325.86	9,336.72	7,018.78	14,290.00	5,502.23	18,570.00
46-15	Repair and Maintenance Service Equipment	8,974.38	12,628.09	12,681.01	11,379.00	8,634.06	7,580.00
46-20	Repair and Maintenance Service Building Maintenance	13,181.48	.00	.00	.00	.00	.00
47-10	Printing & Binding Printing & Binding	147.00	236.60	(68.80)	330.00	.00	330.00
48-15	Promotional Activities Special Events	.00	408.00	200.00	450.00	.00	.00
48-16	Promotional Activities Employee Recognition Awards	204.08	332.80	1,010.00	1,160.00	1,100.00	1,160.00
48-17	Promotional Activities Refreshment / Food / Meetings	144.35	257.50	392.81	560.00	168.55	560.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
51-10	Office Supplies Stationery, Paper, Forms	29.12	80.32	206.75	.00	.00	.00
51-15	Office Supplies Other Office Supplies	1,065.30	1,247.83	582.35	.00	.00	.00
51-20	Office Supplies Office Equipment < \$5,000	268.80	.00	.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	2,382.80	2,796.85	2,177.02	4,370.00	3,495.28	5,070.00
52-15	Operating Supplies EMS Supplies	.00	276.42	3,582.93	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	3,973.29	7,346.36	4,405.38	4,311.00	1,613.94	5,898.00
52-27	Operating Supplies Equipment < \$5,000	7,359.84	10,580.34	11,260.23	5,896.00	3,404.24	7,326.00
52-33	Operating Supplies Uniform / Linen Service	9,079.09	4,499.79	1,572.57	23,431.00	3,377.48	23,431.00
52-35	Operating Supplies Building Materials	305.90	.00	.00	.00	.00	.00
52-36	Operating Supplies Janitorial Supplies	625.18	521.71	888.60	.00	.00	.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	352.20	70.16	180.00	175.95	180.00
54-13	Books Pubs Subs & Memberships Memberships	600.00	1,934.00	520.00	1,470.00	1,290.00	1,470.00
54-30	Books Pubs Subs & Memberships Training & Education	2,879.96	1,025.00	1,650.00	2,150.00	900.00	1,400.00
	<i>Operating Expenditures/Expenses Totals</i>	\$142,385.69	\$130,202.94	\$128,924.39	\$155,596.00	\$96,005.07	\$160,924.00
	Activity <b>522 - Fire Control</b> Totals	\$1,447,647.88	\$1,456,911.49	\$1,742,967.21	\$1,845,284.00	\$1,452,592.72	\$1,926,320.00
Division	<b>180 - Ocean Rescue &amp; Beach Oper</b> Totals	\$1,447,647.88	\$1,456,911.49	\$1,742,967.21	\$1,845,284.00	\$1,452,592.72	\$1,926,320.00



## Program: Highland Beach

The Highland Beach Program provides contractual Fire-Rescue services within the Town of Highland Beach. The Program's mission is the preservation of life, stabilization of emergency incidents, and the protection of property and the environment. Services are designed to improve the quality of life in Highland Beach.

Activities include providing advanced or basic life support for medical emergencies and medical transportation for patients; confining and extinguishing structure, vehicle, brush, and trash fires; and special operations such as hazardous materials incident control, underwater search and rescue, confined space rescue, vehicle extrication and technical rescue. The program provides fire safety inspections and public education in fire safety and hurricane preparedness.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Protect life and property in the community through timely and effective emergency response.

**Objective:** To respond and effectively mitigate 100% of the daily calls for emergency medical, fire and special operations incidents while achieving an average response time of 6.0 minutes or less, from time of call received to arrival.

Emergency medical service responses	475	559	643
Fire suppression and related responses	195	215	235
EMS patient transports	595	641	687
Emergency incident response times (average in minutes)	5:22	5:24	5:24

**Goal:** Provide career development, education and training for personnel to meet future challenges and issues that will impact the City.

**Objective:** To provide 20 hours of in-service training each month to all employees in this division while on duty.

Total hours of in-service and technical training	6,600	7,472	7,600
Minimum daily staffing level	5	6	6

Staffing Levels	17-18	18-19	19-20
Fire Captain – Shift	3	4	4
Firefighter/Paramedic	13	13	13
Driver Engineer	3	3	3
Firefighter/EMT	3	2	2
Fire Captain Inspector (1)	<u>.5</u>	<u>.5</u>	<u>.5</u>
	22.5	22.5	22.5

(1) Shared with Fire Safety

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>22 - Fire</b>							
Division <b>190 - Highland Beach</b>							
Activity <b>522 - Fire Control</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	1,748,275.37	1,723,887.28	1,848,330.66	1,955,538.00	1,463,170.97	1,935,631.00
12-20	Regular Salaries/Wages Holiday Pay	66,774.31	61,960.77	67,155.51	90,014.00	56,714.41	89,052.00
12-30	Regular Salaries/Wages Term. Pay Sick &	30,101.05	52,961.29	44,546.76	74,487.00	20,182.38	12,004.00
14-10	Overtime Overtime /Call-Out Pay	211,635.45	320,160.95	218,917.28	160,400.00	164,017.75	160,400.00
15-40	Special Pay Educational/Certification	29,840.00	29,441.29	28,700.00	28,920.00	20,290.00	24,120.00
15-60	Special Pay Other Taxable Pay	.00	.00	106.04	.00	.00	.00
21-10	FICA Taxes Employer FICA	154,228.17	161,936.40	159,965.35	175,941.00	126,785.01	161,189.00
22-40	Retirement Contributions Police & Fire Retirement	649,450.07	591,264.80	540,609.34	573,183.00	578,814.71	673,384.00
22-60	Retirement Contributions Retiree Health Trust	35,863.90	46,440.12	85,667.42	72,761.00	69,698.26	67,423.00
23-10	Life & Health Insurance Health Insurance	208,040.96	181,276.29	165,251.89	187,940.00	158,991.74	203,569.00
23-20	Life & Health Insurance Life Insurance	3,418.21	3,432.46	2,901.86	2,904.00	2,428.97	2,904.00
23-30	Life & Health Insurance Disability Insurance	3,628.27	2,443.08	3,848.59	4,610.00	3,617.88	4,192.00
24-10	Workers Compensation Workers Compensation	45,700.00	54,930.00	58,719.96	57,566.00	47,971.70	61,349.00
25-10	Other Employee Benefits Unemployment	699.70	686.24	738.65	741.00	620.50	723.00
27-10	Other Employee Benefits Employee Assistance	673.20	516.68	509.15	655.00	547.63	642.00
<i>Personnel Services Totals</i>		<b>\$3,188,328.66</b>	<b>\$3,231,337.65</b>	<b>\$3,225,968.46</b>	<b>\$3,385,660.00</b>	<b>\$2,713,851.91</b>	<b>\$3,396,582.00</b>
<i>Operating Expenditures/Expenses</i>							
34-16	Other Contractual Services Pest Control Services	95.88	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	1,137.00	1,842.00	1,921.52	1,560.00	1,829.00	1,560.00
40-10	Travel & Per Diem Travel & Training	.00	209.00	459.00	.00	971.49	.00
41-10	Communication Services Telephone	1,611.96	1,747.95	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	422.93	591.81	130.41	.00	.00	.00
43-40	Utility Services Gas	1,432.56	1,584.43	1,527.36	1,330.00	1,138.12	1,330.00
46-10	Repair and Maintenance Service Vehicle	7,525.89	2,014.02	5,227.53	12,300.00	3,109.67	13,800.00
46-15	Repair and Maintenance Service Equipment	6,329.62	7,285.11	9,133.21	17,230.00	5,960.00	6,170.00
46-20	Repair and Maintenance Service Building	2,391.51	.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	.00	800.00	.00	1,320.00	.00	100.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	560.00	.00	560.00
52-10	Operating Supplies Fuel & Lube	1,534.99	1,662.81	4,304.44	18,054.00	3,745.02	10,690.00
52-15	Operating Supplies EMS Supplies	35,699.63	45,255.06	14,704.51	51,875.00	1,701.66	7,375.00
52-20	Operating Supplies General Operating Supplies	273.99	.00	.00	3,528.00	901.00	3,528.00
52-27	Operating Supplies Equipment < \$5,000	2,715.72	.00	.00	.00	1,000.00	.00
52-31	Operating Supplies Protective Gear	2,303.50	4,848.70	2,791.30	25,996.20	.00	.00
52-33	Operating Supplies Uniform / Linen Service	10,860.22	9,357.68	14,018.85	20,047.00	.00	.00
52-36	Operating Supplies Janitorial Supplies	1,500.00	1,500.00	1,145.39	1,500.00	1,500.00	1,500.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
54-40	Books Pubs Subs & Memberships Tuition	2,188.76	6,912.76	(6,819.81)	4,520.00	.00	2,500.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$84,038.34</u>	<u>\$86,814.33</u>	<u>\$49,007.21</u>	<u>\$168,340.20</u>	<u>\$25,615.45</u>	<u>\$49,113.00</u>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	15,418.07	.00	1,010,470.66	.00	.00	.00
<i>Capital Outlay Totals</i>		<u>\$15,418.07</u>	<u>\$0.00</u>	<u>\$1,010,470.66</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>522 - Fire Control</b> Totals		<u>\$3,287,785.07</u>	<u>\$3,318,151.98</u>	<u>\$4,285,446.33</u>	<u>\$3,554,000.20</u>	<u>\$2,739,467.36</u>	<u>\$3,445,695.00</u>
Division <b>190 - Highland Beach</b> Totals		<u>\$3,287,785.07</u>	<u>\$3,318,151.98</u>	<u>\$4,285,446.33</u>	<u>\$3,554,000.20</u>	<u>\$2,739,467.36</u>	<u>\$3,445,695.00</u>
Department <b>22 - Fire</b> Totals		<u>\$27,558,492.30</u>	<u>\$27,428,805.86</u>	<u>\$29,605,813.19</u>	<u>\$31,891,612.40</u>	<u>\$25,674,310.17</u>	<u>\$34,042,300.00</u>

# Neighborhood and Community Services Department

## Mission Statement

The Neighborhood and Community Services Department is committed to providing our customers with efficient and timely services in a supportive environment. We continue to explore ways to streamline our services utilizing available technology, efficient procedures and processes, self-directed teams and many other resources that allow us to maintain our competitive edge.

**Program: Neighborhood & Community Services Administration**

Administration is responsible for the management of all departmental activities and coordination of special projects. This division serves as liaison for special projects, Education Board and designated Task Forces and/or committees that may be associated with specific projects assigned by the City Manager or City Commission. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administration Division.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To enhance the Community Improvement staff's knowledge through Professional Development to increase the level of service provided to the residents of Delray Beach.

**Objective:** Educate staff on regulatory laws such as State Statutes, Ordinances, LDR's and Federal guidelines while developing strategies for succession planning.

Monthly (12) Professional Development Trainings	90%	100%	100%
Cross training of at least (1) Employee per year	100%	100%	100%
Quarterly (4) Supervisor Trainings	50%	100%	100%

**Goal:** To highlight and educate citizens on issues affecting quality of life.

**Objective:** To develop public relations and facilitate citizen involvement.

Staff to present on various topics at (12) HOA Meetings	65%	105%	100%
Coordinate or assist with providing (6) educational workshops	100%	100%	100%
Update social media and/or website weekly (52)	60%	100%	100%
Design and distribute annual newsletter (1), monthly report (12) and Community Improvement subject related brochures (minimum 2 per year)	100%	100%	100%

**Goal:** To provide quality education and learning opportunities for Delray Beach Citizens

**Objective:** To sustain programs and initiatives that supports the Campaign for Grade Level Reading which impacts 2,800 at risk children from K to 3<sup>rd</sup> Grade.

Coordinate 4 programs to increase 3 <sup>rd</sup> grade reading scores	125%	100%	100%
Coordinate 2 early childhood programs with non-profit partners	43%	100%	100%
Coordinate 4 family engagement program with non-profit partners	n/a	50%	100%

**Objective:** To design and coordinate programs to support 500+ individuals from Middle, High School and beyond to improve economic independence.

Support 4 mentoring programs for middle and high school students	25%	100%	100%
Initiate and help coordinate 4 workforce readiness programs with non-profit partners and the Office of Economic Development	50%	100%	100%
Initiate and partner in 5 grant application submittals and other funding resources for programs in line with our education goals	80%	100%	100%

Staffing Levels	17-18	18-19	19-20
Director	1	1	1
Assistant Director	1	1	1
Community Improvement Coordinator	1	1	1
Education Coordinator	1	1	1
Intern	4	<u>0</u>	<u>.14</u>
	4	4	4

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>24 - Neighborhood and Community Svcs</b>							
Division <b>000 - Administration</b>							
Activity <b>524 - Protective Inspections</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	324,594.89	326,220.29	402,848.41	409,227.00	304,534.76	414,200.00
12-30	Regular Salaries/Wages Term. Pay Sick &	22,307.14	.00	13,814.69	13,814.00	10,002.03	22,661.00
13-10	Other Salaries/ Wages Part Time Wages	6,500.00	.00	7,590.00	2,900.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	.00	1,753.98	.00	.00	75.66	.00
15-20	Special Pay Car Allowance	2,530.00	3,080.00	5,280.00	5,280.00	3,960.00	5,280.00
15-50	Special Pay Incentive Pay	.00	5,073.12	.00	.00	.00	.00
15-60	Special Pay Other Taxable Pay	3,400.00	(150.00)	.00	.00	38.00	.00
15-65	Special Pay Other Non Taxable Pay	.00	.00	.00	.00	(159.00)	.00
21-10	FICA Taxes Employer FICA	24,875.30	24,124.82	31,674.46	32,146.00	22,845.49	33,394.00
22-10	Retirement Contributions General Employees	29,740.48	22,551.08	21,159.80	20,867.00	14,109.43	23,964.00
22-20	Retirement Contributions ICMA Contributions	7,212.15	6,663.13	10,038.68	10,048.00	7,102.36	10,189.00
23-10	Life & Health Insurance Health Insurance	31,490.58	27,403.20	30,060.00	34,171.00	26,872.32	37,013.00
23-20	Life & Health Insurance Life Insurance	992.46	1,059.50	1,056.00	1,056.00	781.00	1,056.00
23-30	Life & Health Insurance Disability Insurance	679.87	443.35	783.71	910.00	690.48	848.00
24-10	Workers Compensation Workers Compensation	1,700.00	279.96	297.00	170.00	141.70	249.00
25-10	Other Employee Benefits Unemployment	122.51	103.74	154.67	140.00	101.16	132.00
27-10	Other Employee Benefits Employee Assistance	100.44	76.05	92.64	120.00	89.28	117.00
<i>Personnel Services Totals</i>		<b>\$456,245.82</b>	<b>\$418,682.22</b>	<b>\$524,850.06</b>	<b>\$530,849.00</b>	<b>\$391,184.67</b>	<b>\$549,103.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	18,500.00	59.95	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	19,020.00	.00	10,264.56	1,750.00	1,750.00	.00
40-10	Travel & Per Diem Travel & Training	2,761.47	60.00	7,720.10	4,050.00	4,663.93	.00
41-10	Communication Services Telephone	315.71	125.01	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,514.55	1,358.88	1,226.59	865.00	226.44	1,200.00
42-10	Freight & Postage Services Postage	75.79	2,811.30	412.60	100.00	810.26	750.00
44-30	Rentals & Leases Equipment	2,499.96	2,205.90	.00	.00	.00	.00
44-45	Rentals & Leases Vehicle Rental / Garage	4,590.00	3,270.00	3,270.00	3,270.00	2,725.00	3,270.00
45-10	Insurance General Liability	8,580.00	8,799.96	7,280.04	8,353.00	6,960.80	10,352.00
46-10	Repair and Maintenance Service Vehicle	3,489.67	3,525.95	1,694.96	1,500.00	790.85	2,490.00
46-15	Repair and Maintenance Service Equipment	6,408.53	5,822.73	5,076.40	.00	3,285.60	.00
47-10	Printing & Binding Printing & Binding	585.60	1,066.40	489.81	1,000.00	837.79	1,000.00
47-20	Printing & Binding Reproduction Services	.00	160.00	.00	.00	.00	.00
48-15	Promotional Activities Special Events	18,523.55	.00	20,776.96	94,500.00	83,680.89	28,500.00
48-17	Promotional Activities Refreshment / Food /	471.92	473.58	594.66	500.00	467.77	.00
48-20	Promotional Activities Other Promotional Costs	225.00	.00	31,000.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
51-10	Office Supplies Stationery, Paper, Forms	942.31	1,671.60	819.64	1,000.00	158.35	1,000.00
51-15	Office Supplies Other Office Supplies	3,842.80	3,508.21	3,159.02	3,000.00	3,074.94	3,000.00
51-20	Office Supplies Office Equipment < \$5,000	4,310.01	.00	.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	1,576.39	1,541.53	1,273.32	1,631.00	856.07	1,480.00
52-20	Operating Supplies General Operating Supplies	1,893.58	1,549.79	1,199.98	1,000.00	1,016.88	1,000.00
54-13	Books Pubs Subs & Memberships Memberships	55.00	60.00	60.00	.00	.00	890.00
54-30	Books Pubs Subs & Memberships Training &	1,600.00	175.00	4,609.20	2,550.00	1,415.00	.00
<i>Operating Expenditures/Expenses Totals</i>		\$102,006.84	\$38,420.79	\$101,102.84	\$125,289.00	\$112,895.57	\$55,152.00
<i>Grants and Aids</i>							
82-60	Grants Aid to Private Organizations Other Grants	.00	.00	34,800.00	68,000.00	65,000.00	134,000.00
<i>Grants and Aids Totals</i>		\$0.00	\$0.00	\$34,800.00	\$68,000.00	\$65,000.00	\$134,000.00
Activity	<b>524 - Protective Inspections</b> Totals	\$558,252.66	\$457,103.01	\$660,752.90	\$724,138.00	\$569,080.24	\$738,255.00
Division	<b>000 - Administration</b> Totals	\$558,252.66	\$457,103.01	\$660,752.90	\$724,138.00	\$569,080.24	\$738,255.00

**Program: Clean and Safe**

Our Clean and Safe Division is made up of four teams: Code Enforcement Officers, General Maintenance Workers, Nuisance Abatement Officers and Electricians. Together, these teams are responsible for the beautification, maintenance and assurance of local businesses compliance with local, state and federal laws. The Clean & Safe Administrator is responsible for overseeing planning, management and resource allocation related to nightlife and downtown management.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To enhance the cleanliness, maintenance and landscape beautification of the Clean & Safe District.

**Objective:** To ensure all public and private areas within the downtown are clean, safe, and inviting.

Conduct daily litter abatement (365) of the C&S District (2.25 miles)	95%	95%	95%
Bi-Annual (2) pressure washing of the entire C&S District (4.5 miles of sidewalk)	100%	200%	200%
Monthly (12) landscape maintenance of 186 plant beds along East Atlantic Ave	95%	95%	95%
Graffiti inspections/removal within 24 hours of notice in the C&S District	95%	95%	95%
Replacement of dysfunctional lighting within 24 hours of Notice	100%	100%	100%

**Objective:** To ensure that all businesses and residents within the Clean & Safe District are in compliance with the ordinances of Delray Beach.

Conduct Annual BTR Inspections of 200+ Businesses in C&S District	90%	95%	95%
Conduct Annual Rental Housing Inspections of 385 Rental Units in the C&S District	60%	60%	60%
Weekly Sidewalk Inspections of the 70+ Restaurants with Sidewalk Cafés	90%	95%	95%
Conduct an annual Landscape and exterior inspections of 800+ properties in the C&S District	90%	95%	95%

**Goal:** To ensure maintenance task for the Clean and Safe area are performed by other departments and oversight of all maintenance contracts in the Clean & Safe Districts is sustained.

**Objective:** To develop and maintain working relationships with internal and external organizations that performs work within the Clean & Safe District.

Street Sweeping of 4.5miles in the C&S District (5 Days a week)	90%	90%	90%
Monthly Meetings with West Atlantic Landscape Contractor	100%	100%	100%
Ensure City is restored to natural conditions within 24hrs of Special Events	90%	95%	95%
Monthly attendance @ Team Delray Meetings	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Clean & Safe Administrator	1	1	1
Clean & Safe Supervisor	2	2	2
Electrician	2	2	2
Code Enforcement Officer	2	2	2
General Maintenance Worker I	<u>3</u>	<u>3</u>	<u>3</u>
	10	10	10



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>24 - Neighborhood and Community Svcs</b>							
Division <b>230 - Clean &amp; Safe</b>							
Activity <b>519 - Other Gen. Govt. Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	228,213.40	340,190.79	414,537.02	444,843.00	358,575.78	470,260.00
12-30	Regular Salaries/Wages Term. Pay Sick &	32,982.88	2,325.12	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	8,456.01	13,657.05	16,494.89	20,000.00	17,996.88	20,000.00
15-60	Special Pay Other Taxable Pay	.00	.00	205.00	.00	.00	.00
15-65	Special Pay Other Non Taxable Pay	.00	.00	50.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	19,817.98	25,955.30	32,064.92	35,561.00	27,693.21	37,505.00
22-10	Retirement Contributions General Employees	20,720.13	30,785.48	36,305.70	39,655.00	32,208.70	47,680.00
23-10	Life & Health Insurance Health Insurance	48,515.80	66,846.58	75,140.00	68,342.00	64,940.40	83,278.00
23-20	Life & Health Insurance Life Insurance	878.80	1,356.96	1,328.80	1,373.00	1,150.60	1,373.00
23-30	Life & Health Insurance Disability Insurance	480.31	467.52	818.64	988.00	838.36	968.00
24-10	Workers Compensation Workers Compensation	8,280.00	1,400.04	1,485.00	852.00	710.00	1,247.00
25-10	Other Employee Benefits Unemployment	173.05	260.90	327.60	337.00	281.00	329.00
27-10	Other Employee Benefits Employee Assistance	152.24	191.26	223.88	297.00	248.00	292.00
<i>Personnel Services Totals</i>		<b>\$368,670.60</b>	<b>\$483,437.00</b>	<b>\$578,981.45</b>	<b>\$612,248.00</b>	<b>\$504,642.93</b>	<b>\$662,932.00</b>
<i>Operating Expenditures/Expenses</i>							
34-16	Other Contractual Services Pest Control Services	.00	2,903.10	2,315.00	6,600.00	1,806.00	6,600.00
34-90	Other Contractual Services Other Contractual	66,519.00	20.00	60,028.52	120,000.00	22,650.94	110,396.00
40-10	Travel & Per Diem Travel & Training	880.88	.00	678.90	1,500.00	567.98	1,500.00
41-11	Communication Services Portable Phones / MDD	775.62	1,558.68	1,681.28	2,450.00	1,571.39	4,348.00
44-45	Rentals & Leases Vehicle Rental / Garage	4,260.00	10,820.04	16,440.00	16,440.00	13,700.00	23,230.00
45-10	Insurance General Liability	3,670.00	6,909.96	8,900.04	12,582.00	10,485.00	12,936.00
46-10	Repair and Maintenance Service Vehicle	5,964.50	7,490.05	15,338.65	16,890.00	11,770.74	19,070.00
46-15	Repair and Maintenance Service Equipment	.00	134.33	1,163.92	2,000.00	773.45	2,000.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	4,378.49	40,000.00	5,480.73	10,000.00
49-90	Other Current Charges Other Current Charges	4,200.00	9,991.26	17,960.00	24,000.00	13,975.00	25,000.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	201.44	.00	.00	.00
51-15	Office Supplies Other Office Supplies	119.13	227.15	174.00	200.00	56.77	.00
51-20	Office Supplies Office Equipment < \$5,000	1,823.29	.00	.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	2,928.57	5,937.52	6,799.82	5,518.00	6,077.95	7,850.00
52-20	Operating Supplies General Operating Supplies	647.00	18,124.72	9,704.57	5,000.00	3,206.80	5,000.00
52-27	Operating Supplies Equipment < \$5,000	2,001.52	2,516.36	2,479.24	3,000.00	.00	3,000.00
52-33	Operating Supplies Uniform / Linen Service	5,621.00	3,464.46	8,450.95	7,412.00	3,521.07	7,412.00
52-41	Operating Supplies Gardening Supplies	18,246.25	9,576.00	34,026.50	27,465.00	13,398.73	25,000.00
54-13	Books Pubs Subs & Memberships Memberships	100.00	.00	.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	1,190.36	.00	1,179.00	1,850.00	964.00	1,850.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
<i>Capital Outlay</i>							
64-20	Machinery & Equipment Automotive	9,999.95	.00	.00	.00	.00	.00
64-90	Machinery & Equipment Other Machinery /	.00	.00	9,572.09	.00	.00	.00
<i>Capital Outlay Totals</i>		<u>\$9,999.95</u>	<u>\$0.00</u>	<u>\$9,572.09</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>519 - Other Gen. Govt. Services</b> Totals	<u>\$497,617.67</u>	<u>\$563,110.63</u>	<u>\$780,453.86</u>	<u>\$905,155.00</u>	<u>\$614,649.48</u>	<u>\$928,124.00</u>
	Division <b>230 - Clean &amp; Safe</b> Totals	<u>\$497,617.67</u>	<u>\$563,110.63</u>	<u>\$780,453.86</u>	<u>\$905,155.00</u>	<u>\$614,649.48</u>	<u>\$928,124.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>24 - Neighborhood and Community Svcs</b>							
Division <b>231 - Clean &amp; Safe</b>							
Activity <b>512 - Executive</b>							
<i>Personnel Services</i>							
14-10	Overtime Overtime /Call-Out Pay	.00	.00	.00	.00	155.11	.00
21-10	FICA Taxes Employer FICA	.00	.00	.00	.00	11.75	.00
<i>Personnel Services Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$166.86</u>	<u>\$0.00</u>
Activity <b>512 - Executive Totals</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$166.86</u>	<u>\$0.00</u>
Division <b>231 - Clean &amp; Safe Totals</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$166.86</u>	<u>\$0.00</u>

**Program: Code Enforcement**

The Community-Oriented Code Enforcement Program is designed to create a quality living environment through ensuring compliance with the City’s housing, zoning and property maintenance codes. The division staff encourages voluntary compliance through the use of community-oriented problem-solving techniques, the issuance of violation notices, warnings, informational brochures, notices to appear, and other creative methods. This division provides technical assistance to the Code Enforcement Board and serves as contract administrator to the City’s solid waste collection contractor for compliance with performance pursuant to approved contract.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To create an attractive and safe living environment through a community-oriented Code Enforcement Program.

**Objective:** To proactively encourage voluntary compliance with the City’s building, housing and property maintenance codes and to promptly remove abandoned vehicles and abate other nuisances that negatively impact the neighborhood.

Address code violations w/in 24 hours of notice	100%	100%	100%
Voluntary compliance w/in 30 days of notice	95%	100%	100%
Notice of Code Board hearing within 60 days	100%	100%	100%
Scheduling of Code Board within 90 Days	100%	100%	100%
Cases brought into compliance prior to Code Board	95%	100%	100%
Cases presented before Code Board within 120 Days	100%	100%	100%

**Objective:** To provide educational materials, training seminars and workshops for residents, board members, and staff.

Quarterly (4) Code Officer Trainings	100%	100%	100%
Semi Annual (2) Code Board Workshops	100%	100%	100%
Quarterly (4) Intra-departmental Trainings	100%	100%	100%
Annual (1) Emergency Management Training	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Code Enforcement Administrator	1	1	1
Code Enforcement Supervisor	1	1	1
Code Enforcement Officer	9	9	9
Business License Inspector	1	1	1
C.I. Support Services Supervisor	1	1	1
Administrative Assistant	1	1	1
Alarm Specialist	1	0	0
Code Board Specialist	1	1	1
Business Tax Receipt Specialist	1	0	0
Staff Assistant II	2	0	0
Community Improvement Specialist	0	4	4
FTE	<u>1.46</u>	<u>1.74</u>	<u>1.74</u>
	20.46	20.74	20.74

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>24 - Neighborhood and Community Svcs</b>							
Division <b>240 - Code Enforcement</b>							
Activity <b>524 - Protective Inspections</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	815,030.46	777,473.04	795,710.01	911,632.00	712,197.48	947,185.00
12-30	Regular Salaries/Wages Term. Pay Sick &	4,791.78	11,732.76	2,561.16	.00	2,134.08	.00
13-10	Other Salaries/ Wages Part Time Wages	43,331.85	37,434.56	37,261.02	35,190.00	18,117.26	29,390.00
14-10	Overtime Overtime /Call-Out Pay	10,673.70	24,672.55	32,528.89	37,000.00	15,344.27	10,000.00
15-60	Special Pay Other Taxable Pay	3,114.40	2,486.85	200.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	64,023.93	62,939.11	63,412.77	75,430.00	54,490.19	77,715.00
22-10	Retirement Contributions General Employees	74,039.73	67,054.39	62,418.75	75,854.00	59,799.70	90,036.00
22-20	Retirement Contributions ICMA Contributions	1,897.53	1,991.99	2,246.92	2,283.00	1,820.36	2,395.00
23-10	Life & Health Insurance Health Insurance	187,399.42	145,898.77	142,550.00	162,312.00	126,036.24	166,557.00
23-20	Life & Health Insurance Life Insurance	3,174.60	2,829.68	2,371.60	2,666.00	2,142.80	2,640.00
23-30	Life & Health Insurance Disability Insurance	1,754.87	1,078.28	1,574.78	2,009.00	1,639.03	1,945.00
24-10	Workers Compensation Workers Compensation	31,240.00	5,259.96	5,577.96	3,200.00	2,666.70	4,683.00
25-10	Other Employee Benefits Unemployment	705.48	617.39	646.13	700.00	550.76	635.00
27-10	Other Employee Benefits Employee Assistance	588.09	405.09	397.58	566.00	453.84	554.00
<i>Personnel Services Totals</i>		<b>\$1,241,765.84</b>	<b>\$1,141,874.42</b>	<b>\$1,149,457.57</b>	<b>\$1,308,842.00</b>	<b>\$997,392.71</b>	<b>\$1,333,735.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	1,977.80	3,204.24	2,298.41	2,500.00	1,251.70	2,500.00
34-20	Other Contractual Services Unsafe Buildings &	(1,244.35)	.00	1,500.00	6,400.00	.00	3,500.00
34-45	Other Contractual Services Lot Mowing / Clearing	13,594.26	8,560.50	10,944.00	22,818.00	4,376.00	14,000.00
34-46	Other Contractual Services Abandoned/Junk	1,102.25	488.55	250.00	3,000.00	200.00	3,000.00
34-70	Other Contractual Services Photo/Microfilm	1,036.90	.00	973.22	2,000.00	.00	1,000.00
34-90	Other Contractual Services Other Contractual	5,031.42	4,892.53	10,429.09	5,600.00	8,622.97	11,960.00
40-10	Travel & Per Diem Travel & Training	1,003.34	625.71	1,870.80	3,400.00	2,554.88	1,550.00
41-10	Communication Services Telephone	1,288.22	431.48	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	11,291.47	8,125.48	7,863.40	18,084.00	7,500.22	25,149.00
42-10	Freight & Postage Services Postage	33,849.80	27,889.62	46,670.67	45,000.00	36,918.79	45,000.00
44-30	Rentals & Leases Equipment	1,962.19	2,210.09	20,463.96	16,000.00	12,454.31	18,000.00
44-45	Rentals & Leases Vehicle Rental / Garage	20,140.00	25,380.00	29,750.04	29,750.00	24,791.70	36,240.00
45-10	Insurance General Liability	18,400.00	23,829.96	20,010.00	20,318.00	16,931.70	22,247.00
46-10	Repair and Maintenance Service Vehicle	19,204.62	19,320.57	22,158.26	18,930.00	13,639.45	25,030.00
46-15	Repair and Maintenance Service Equipment	1,168.48	412.30	379.95	.00	.00	.00
47-10	Printing & Binding Printing & Binding	.00	.00	596.70	.00	1,967.59	.00
49-50	Other Current Charges Advertising	.00	394.01	1,612.90	600.00	.00	600.00
49-90	Other Current Charges Other Current Charges	4,458.00	2,469.00	452.00	1,000.00	2,452.00	500.00
51-10	Office Supplies Stationery, Paper, Forms	4,878.78	4,598.69	6,507.59	3,000.00	2,566.81	4,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
51-20	Office Supplies Office Equipment < \$5,000	3,414.58	324.86	.00	25,205.03	20,060.96	2,964.00
52-10	Operating Supplies Fuel & Lube	10,461.50	11,697.66	9,452.38	11,134.00	8,624.31	13,070.00
52-20	Operating Supplies General Operating Supplies	558.59	1,014.85	1,125.69	1,000.00	333.29	1,000.00
52-27	Operating Supplies Equipment < \$5,000	.00	1,271.78	.00	.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	9,255.00	2,657.69	5,887.98	6,450.00	4,621.68	6,975.00
54-11	Books Pubs Subs & Memberships Suscriptions	508.67	551.88	575.88	520.00	1,113.23	600.00
54-13	Books Pubs Subs & Memberships Memberships	465.00	1,060.00	1,000.00	1,210.00	1,215.00	1,420.00
54-30	Books Pubs Subs & Memberships Training &	2,719.00	535.00	4,678.00	4,300.00	4,198.00	4,250.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$172,241.22</u>	<u>\$156,737.32</u>	<u>\$211,505.80</u>	<u>\$253,219.03</u>	<u>\$178,907.39</u>	<u>\$248,555.00</u>
<i>Capital Outlay</i>							
64-11	Machinery & Equipment Computer Equipment	12,692.50	.00	.00	.00	.00	.00
64-20	Machinery & Equipment Automotive	.00	19,934.25	.00	.00	.00	.00
<i>Capital Outlay Totals</i>		<u>\$12,692.50</u>	<u>\$19,934.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>524 - Protective Inspections</b> Totals		<u>\$1,426,699.56</u>	<u>\$1,318,545.99</u>	<u>\$1,360,963.37</u>	<u>\$1,562,061.03</u>	<u>\$1,176,300.10</u>	<u>\$1,582,290.00</u>
Division <b>240 - Code Enforcement</b> Totals		<u>\$1,426,699.56</u>	<u>\$1,318,545.99</u>	<u>\$1,360,963.37</u>	<u>\$1,562,061.03</u>	<u>\$1,176,300.10</u>	<u>\$1,582,290.00</u>
Department <b>24 - Neighborhood and Community</b>		<u>\$2,482,569.89</u>	<u>\$2,338,759.63</u>	<u>\$2,802,170.13</u>	<u>\$3,191,354.03</u>	<u>\$2,360,196.68</u>	<u>\$3,248,669.00</u>

# Development Services Department

## Mission Statement

The Development Services Department balances social, economic, environmental, historic, architectural and community goals by guiding, regulating, permitting and inspecting the physical development of the City to preserve the unique characteristics of Delray Beach and maintain a community of lasting value for present and future residents.

**Program: Planning & Zoning**

The Planning and Zoning Division provides professional expertise in land use, zoning and development, historic preservation, and long range planning issues; administers the Land Development Regulations (LDRs) and the land development application process; maintains and enforces the city's Comprehensive Plan and ensures compliance of the LDRs and development proposals; implements historic preservation codes, policies, and programs; monitors changing community trends; maintains all planning related maps (zoning, future land use, comprehensive plan maps); provides technical support to other city departments; and presents technical reports/development proposals and provides technical support to the city's advisory boards and the City Commission.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
Review building permits for compliance with approved site plan	1,027	1,200	1,200
<i>Percentage of building permits reviewed within 3 days or less of receipt</i>	<i>78%</i>	<i>90%</i>	<i>90%</i>
Review Beach Overlay applications	7	10	10
<i>Percentage of Beach Overlay applications reviewed within 30-days or less</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Prepare zoning verification letters	102	100	100
<i>Percentage of zoning verification requests completed with 2 weeks</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Process landscape permits/inspections	110/284	150/300	150/300
<i>Percentage of LA permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
<i>Percentage of LA inspections performed within 2 days or less of request</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Process sign permits/inspections	195/121	200/150	200/150
<i>Percentage of sign permits reviewed within 3 days or less of receipt</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
<i>Percentage of sign inspections performed within 1 day or less of request</i>	<i>90%</i>	<i>90%</i>	<i>90%</i>
Email inquiries/Phone calls/Walk-in customers	12,000	10,000	10,000
Technical reports: SPRAB, HPB, BOA, PZB, and CC	161	175	175
Board Support: PZB, SPRAB, HPB, PGMS, CRA, CC, WARC, DDA	128	140	140
Representation at organizations: TPA, IPARC	8	10	10

Staffing Levels	17-18	18-19	19-20
Director	1	1	1
Principal Planner	3	3	3
Senior Planner	4	4	4
Senior Landscape Planner	1	1	1
Planner	2	3	3
Executive Assistant	1	1	1
Assistant Planner	2	1	2
Administrative Office Coordinator	1	1	1
Transportation Planner	0	1	1
FTE	<u>2.95</u>	<u>3.19</u>	<u>3.19</u>
	17.95	19.19	20.19

Site Plan Review and Appearance Board (SPRAB), Board of Adjustment (BOA), Planning and Zoning Board (PZB), Historic Preservation Board (HPB), Pineapple Grove Main Street (PGMS), Community Redevelopment Agency (CRA), City Commission (CC), Downtown Development Authority (DDA), Transportation Planning Agency (TPA), and Intergovernmental Plan Amendment Review Committee (IPARC).



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>26 - Development Services</b>							
Division <b>200 - Planning</b>							
Activity <b>515 - Comprehensive Planning</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	1,000,045.87	837,642.56	808,265.13	1,030,793.00	760,890.17	1,106,772.00
12-30	Regular Salaries/Wages Term. Pay Sick &	3,494.62	10,172.91	.00	25,700.00	29,964.37	.00
13-10	Other Salaries/ Wages Part Time Wages	575.00	48,609.83	45,423.82	102,232.00	53,312.44	102,232.00
14-10	Overtime Overtime /Call-Out Pay	27,485.39	25,207.63	16,366.83	30,000.00	13,999.55	24,000.00
15-20	Special Pay Car Allowance	4,180.00	1,694.00	1,056.00	1,152.00	880.00	1,056.00
15-60	Special Pay Other Taxable Pay	388.80	684.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	76,406.71	68,064.56	64,910.05	90,388.00	63,741.32	94,446.00
22-10	Retirement Contributions General Employees	94,816.12	69,071.38	69,000.83	83,200.00	63,412.82	107,692.00
22-20	Retirement Contributions ICMA Contributions	6,700.04	2,491.58	1,847.68	1,822.00	3,252.01	4,614.00
23-10	Life & Health Insurance Health Insurance	135,714.22	99,509.64	108,969.00	105,930.00	83,190.54	136,021.00
23-20	Life & Health Insurance Life Insurance	3,215.94	2,539.28	2,003.38	2,659.00	1,998.46	2,746.00
23-30	Life & Health Insurance Disability Insurance	2,160.15	1,161.28	1,586.84	2,302.00	1,754.13	2,287.00
24-10	Workers Compensation Workers Compensation	20,930.00	9,810.00	9,231.00	3,683.00	3,069.20	1,045.00
25-10	Other Employee Benefits Unemployment	475.83	473.81	481.89	602.00	490.94	558.00
27-10	Other Employee Benefits Employee Assistance	426.86	273.71	243.56	477.00	319.96	429.00
<i>Personnel Services Totals</i>		<b>\$1,377,015.55</b>	<b>\$1,177,406.17</b>	<b>\$1,129,386.01</b>	<b>\$1,480,940.00</b>	<b>\$1,080,275.91</b>	<b>\$1,583,898.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	106,403.88	265,336.08	200,667.73	416,161.00	269,083.84	200,000.00
34-10	Other Contractual Services Temporary Services	1,753.17	3,827.82	15,048.32	5,000.00	.00	.00
34-70	Other Contractual Services Photo/Microfilm	.00	.00	9,846.43	25,000.00	.00	.00
34-90	Other Contractual Services Other Contractual	309.42	184.14	234.62	75,000.00	.00	60,000.00
40-10	Travel & Per Diem Travel & Training	4,360.79	307.23	1,943.50	16,000.00	2,825.81	10,000.00
41-10	Communication Services Telephone	1,267.19	638.53	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,090.05	661.65	723.85	1,152.00	506.03	1,152.00
42-10	Freight & Postage Services Postage	2,062.29	2,426.95	2,047.71	3,000.00	1,930.18	3,000.00
42-20	Freight & Postage Services Express Charges /	2,499.26	3,005.00	2,755.72	3,350.00	1,540.00	1,600.00
44-30	Rentals & Leases Equipment	2,499.91	2,176.21	2,327.91	5,500.00	3,466.66	8,000.00
44-45	Rentals & Leases Vehicle Rental / Garage	.00	4,940.04	.00	.00	.00	.00
45-10	Insurance General Liability	20,980.00	28,179.96	24,350.04	28,172.00	23,476.70	28,502.00
46-10	Repair and Maintenance Service Vehicle	683.73	573.45	561.06	.00	1,275.82	.00
46-15	Repair and Maintenance Service Equipment	2,459.28	2,459.28	1,024.70	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	.00	10,000.00	.00	.00
47-10	Printing & Binding Printing & Binding	2,494.62	.00	.00	10,000.00	302.00	5,000.00
47-20	Printing & Binding Reproduction Services	1,423.25	1,463.77	7,100.22	1,000.00	377.95	1,500.00
48-16	Promotional Activities Employee Recognition	.00	.00	.00	680.00	.00	680.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
49-50	Other Current Charges Advertising	9,974.59	5,446.44	9,113.40	5,000.00	12,636.87	10,000.00
49-90	Other Current Charges Other Current Charges	27.25	.00	3,905.08	100.00	.00	100.00
51-10	Office Supplies Stationery, Paper, Forms	2,581.12	2,321.44	1,515.32	3,000.00	1,704.99	3,000.00
51-15	Office Supplies Other Office Supplies	19,575.15	13,038.22	8,068.27	10,000.00	7,031.40	10,000.00
51-20	Office Supplies Office Equipment < \$5,000	1,515.00	4,157.05	8,402.60	2,000.00	3,370.09	2,000.00
51-25	Office Supplies Computer Software	.00	.00	.00	15,000.00	1,866.05	.00
52-10	Operating Supplies Fuel & Lube	29.84	586.64	707.16	.00	337.24	.00
52-33	Operating Supplies Uniform / Linen Service	.00	.00	66.14	1,020.00	.00	1,380.00
54-10	Books Pubs Subs & Memberships Books &	60.00	327.32	116.48	300.00	52.95	300.00
54-11	Books Pubs Subs & Memberships Suscriptions	751.73	300.00	.00	1,870.00	.00	1,970.00
54-13	Books Pubs Subs & Memberships Memberships	4,422.75	5,657.14	7,770.71	5,578.00	2,779.91	6,000.00
54-30	Books Pubs Subs & Memberships Training &	11,217.00	3,374.85	2,650.00	5,000.00	2,057.50	5,000.00
54-40	Books Pubs Subs & Memberships Tuition	2,780.48	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		\$205,104.77	\$353,414.35	\$313,331.77	\$650,883.00	\$338,935.03	\$361,184.00
<i>Capital Outlay</i>							
64-11	Machinery & Equipment Computer Equipment	1,310.19	.00	.00	.00	.00	.00
64-20	Machinery & Equipment Automotive	19,802.00	.00	.00	.00	.00	.00
<i>Capital Outlay Totals</i>		\$21,112.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Grants and Aids</i>							
82-60	Grants Aid to Private Organizations Other Grants	.00	.00	.00	40,000.00	.00	40,000.00
<i>Grants and Aids Totals</i>		\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00
<b>Activity 515 - Comprehensive Planning Totals</b>		<b>\$1,603,232.51</b>	<b>\$1,530,820.52</b>	<b>\$1,442,717.78</b>	<b>\$2,171,823.00</b>	<b>\$1,419,210.94</b>	<b>\$1,985,082.00</b>
<b>Division 200 - Planning Totals</b>		<b>\$1,603,232.51</b>	<b>\$1,530,820.52</b>	<b>\$1,442,717.78</b>	<b>\$2,171,823.00</b>	<b>\$1,419,210.94</b>	<b>\$1,985,082.00</b>

## **Program: Building Inspection**

The Building Inspection Division is responsible for commercial and residential plan review, permitting and inspection of all construction activity, sign permits, and the interpretation and development of code requirements relating to building, housing and landscape improvements and calculate permit fees. Building Division Coordinates with City Departments to ensure Emergency Preparedness is seamless. The division staff reviews and inspects all landscaping for new single-family units, commercial and multi-family projects and encourages water conservation and the preservation of trees and coastal vegetation. Staff provides technical assistance to the Board of Adjustment and Site Plan Review and Appearance Board.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
Number of same-day permits/turnaround time	2,386/0.5hr	2,500/0.5hr	2,500/0.5hr
<i>Percentage of initial permits which intake process is completed within thirty (30) minutes – the time it takes to see a Permit Technician upon arrival to the Building Division</i>	85%	85%	85%
Number of Building Inspections Performed same day	21,808	20,000	20,000
<i>Percentage of customers who waited less than ten (10) minutes to see a Plan Reviewer</i>	90%	90%	90%
Number of inspections scheduled via the IVR & website	10,695	10,000	10,000
<i>The average time a customer waits to have a revision routed and reviewed – residential (10 business days) and commercial (15 business days)</i>	90%	90%	90%
Number of plan inquiries through website	46,074	40,000	40,000
<i>Percentage of customers who waited more than two (2) business days to receive final processing of a revision</i>	10%	10%	10%
<i>Percentage of customers who received final processing within five (5) business days on approved permit applications (less revisions)</i>	80%	90%	90%
<i>Percentage of customers who received a CO within five (5) business days from the last approved final inspection</i>	85%	90%	90%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Building and Inspection Administrator/Chief Building Official	1	1	1
Plan Reviewer	1	1	1
Structural Plan Reviewer	3	3	3
Building Inspector	3	3	2
Building Inspector II	0	0	1
Plumbing Inspector	1	1	0
Electrical Inspector II	1	1	1
Mechanical Inspector II	1	1	1
Landscape Inspector	1	1	1
Sr. Permit Clerk/Technician	1	1	1
Permit Clerk/Technician	3	3	3
Staff Assistant II	5	5	5
Permit Supervisor	1	1	1
Administrative Assistant	1	1	1
IPP Administrator	0	0	0.5
GIS Specialist	1	1	1
Fire and Life Safety Plan Reviewer ( <i>shared with Fire Safety</i> )	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>
	24.90	24.40	23.90

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>26 - Development Services</b>							
Division <b>220 - Building Inspection</b>							
Activity <b>524 - Protective Inspections</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	921,830.25	1,304,703.72	1,340,239.72	1,548,229.00	1,132,074.42	1,690,412.00
12-30	Regular Salaries/Wages Term. Pay Sick &	17,859.20	39,852.38	10,248.59	5,000.00	2,194.60	10,000.00
13-10	Other Salaries/ Wages Part Time Wages	.00	23,805.00	61,525.00	75,400.00	19,957.76	50,000.00
14-10	Overtime Overtime /Call-Out Pay	65,385.39	79,374.01	59,514.28	50,000.00	51,144.67	40,000.00
15-20	Special Pay Car Allowance	110.00	1,496.00	1,584.00	1,584.00	1,320.00	1,584.00
15-40	Special Pay Educational/Certification	12,960.00	16,020.00	16,680.00	14,040.00	14,700.00	16,800.00
15-60	Special Pay Other Taxable Pay	1,145.20	1,018.01	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	75,953.17	109,296.33	110,949.41	128,894.00	90,446.31	136,967.00
22-10	Retirement Contributions General Employees	93,470.43	106,000.55	112,187.87	134,793.00	93,238.87	160,654.00
22-20	Retirement Contributions ICMA Contributions	1,591.54	5,188.84	6,152.27	5,997.00	4,877.66	6,322.00
23-10	Life & Health Insurance Health Insurance	145,466.14	179,457.43	186,765.00	214,423.00	147,793.82	229,478.00
23-20	Life & Health Insurance Life Insurance	2,752.88	3,897.85	3,363.47	4,294.00	2,894.41	4,227.00
23-30	Life & Health Insurance Disability Insurance	1,891.21	1,793.95	2,633.03	3,633.00	2,596.85	3,494.00
24-10	Workers Compensation Workers Compensation	24,990.00	11,709.96	11,019.00	4,396.00	3,663.30	1,248.00
25-10	Other Employee Benefits Unemployment	524.73	718.30	773.92	951.00	640.54	871.00
27-10	Other Employee Benefits Employee Assistance	472.11	508.16	498.57	817.00	541.22	764.00
<i>Personnel Services Totals</i>		\$1,366,402.25	\$1,884,840.49	\$1,924,134.13	\$2,192,451.00	\$1,568,084.43	\$2,352,821.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	15,320.00	19,524.05	102,329.70	250,000.00	106,118.74	200,000.00
34-70	Other Contractual Services Photo/Microfilm	9,348.26	37,870.40	8,888.39	100,000.00	.00	100,000.00
34-90	Other Contractual Services Other Contractual	217.88	12,025.56	34,488.40	125,000.00	.00	.00
40-10	Travel & Per Diem Travel & Training	2,152.52	2,318.12	3,867.05	4,000.00	1,530.86	4,000.00
41-10	Communication Services Telephone	3,143.23	2,132.42	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	8,139.46	8,413.57	11,451.99	7,321.00	5,793.78	8,365.00
42-10	Freight & Postage Services Postage	906.09	149.64	237.22	150.00	87.98	150.00
42-20	Freight & Postage Services Express Charges /	.00	.00	.00	760.00	50.00	350.00
44-30	Rentals & Leases Equipment	5,139.81	10,284.15	16,008.76	13,500.00	17,190.65	16,000.00
44-45	Rentals & Leases Vehicle Rental / Garage	16,550.00	14,079.96	17,589.96	17,590.00	14,658.30	22,940.00
45-10	Insurance General Liability	25,540.00	28,059.96	33,249.96	36,800.00	30,666.70	41,637.00
46-10	Repair and Maintenance Service Vehicle	7,055.01	11,183.87	7,746.67	9,100.00	4,443.15	9,800.00
46-15	Repair and Maintenance Service Equipment	.00	.00	9,307.24	.00	.00	8,630.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	.00	2,000.00	608.33	1,000.00
48-17	Promotional Activities Refreshment / Food /	.00	213.83	.00	300.00	134.67	300.00
49-21	Other Current Charges Refund Prior Year	172.61	.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	1,477.30	2,848.25	4,199.73	2,000.00	2,592.72	2,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
51-20	Office Supplies Office Equipment < \$5,000	1,724.93	5,622.80	27,392.85	15,000.00	10,159.26	8,200.00
51-25	Office Supplies Computer Software	.00	.00	.00	9,600.00	.00	5,000.00
52-10	Operating Supplies Fuel & Lube	7,317.05	8,741.88	7,214.70	8,407.00	5,274.28	9,710.00
52-20	Operating Supplies General Operating Supplies	275.00	145.71	5,556.18	5,000.00	4,292.62	5,000.00
52-33	Operating Supplies Uniform / Linen Service	1,948.58	3,722.75	6,036.79	5,880.00	3,761.64	5,880.00
54-10	Books Pubs Subs & Memberships Books &	1,842.73	2,568.24	2,865.39	3,000.00	1,020.32	3,000.00
54-13	Books Pubs Subs & Memberships Memberships	1,865.00	1,785.74	1,777.00	2,400.00	2,092.75	2,700.00
54-30	Books Pubs Subs & Memberships Training &	3,933.00	3,757.76	4,603.99	6,300.00	3,301.00	6,300.00
<i>Operating Expenditures/Expenses Totals</i>		\$119,454.06	\$182,138.57	\$312,209.77	\$629,108.00	\$219,650.81	\$465,962.00
<i>Capital Outlay</i>							
64-20	Machinery & Equipment Automotive	.00	.00	43,518.00	.00	.00	.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$43,518.00	\$0.00	\$0.00	\$0.00
Activity <b>524 - Protective Inspections</b> Totals		\$1,485,856.31	\$2,066,979.06	\$2,279,861.90	\$2,821,559.00	\$1,787,735.24	\$2,818,783.00
Division <b>220 - Building Inspection</b> Totals		\$1,485,856.31	\$2,066,979.06	\$2,279,861.90	\$2,821,559.00	\$1,787,735.24	\$2,818,783.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>26 - Development Services</b>							
Division <b>221 - Building Inspection</b>							
Activity <b>524 - Protective Inspections</b>							
<i>Operating Expenditures/Expenses</i>							
52-33	Operating Supplies Uniform / Linen Service	.05	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>524 - Protective Inspections Totals</b>		<u>\$0.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>221 - Building Inspection Totals</b>		<u>\$0.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Department <b>26 - Development Services Totals</b>		<u>\$3,089,088.87</u>	<u>\$3,597,799.58</u>	<u>\$3,722,579.68</u>	<u>\$4,993,382.00</u>	<u>\$3,206,946.18</u>	<u>\$4,803,865.00</u>

# Public Works

## Mission Statement

Public Works will ensure the quality, safety and reliability of City Wide infrastructure systems. Public Works will oversee the maintenance of a safe and aesthetically pleasing environment for residents, visitors and employees through the top quality maintenance of vehicular and pedestrian thoroughfares, parking facilities, municipal buildings and other infrastructure.

**Program: Public Works Administration**

---

Public Works Administration is responsible for overall management and direction of the activities of the Public Works Department. Primary functions include management, interdivisional coordination and direction, administration of Personnel Policies and Procedures, development and implementation of public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

**Objective:** Ensure the availability of adequate resources for achievement of divisional goals and objectives.

Percentage of full staffing maintained	60%	90%	100%
Divisional performance measures met or exceeded	80%	90%	98%

**Objective:** Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	20	10	20
Employee evaluations processed within 2 weeks of anniversary	79%	50%	90%
Grievances/conflicts resolved at the department level	90%	90%	95%

**Objective:** Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 5 working days	95%	95%	100%
Interactive citizen forums	7	12	15

Staffing Levels	17-18	18-19	19-20
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Deputy Director of Public Works	1	1	1
Administrative Assistant	1	1	1
Executive Assistant	<u>2</u>	<u>2</u>	<u>2</u>
	6	6	6



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>41 - Public Works</b>							
Division <b>000 - Administration</b>							
Activity <b>534 - Garbage / Solid Waste Control</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	72,561.42	90,999.11	402,457.58	475,813.00	336,328.51	489,103.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	6,755.76	.00	.00	24,379.69	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	.00	4,880.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	366.11	12,674.64	16,812.99	.00	3,259.86	.00
15-20	Special Pay Car Allowance	.00	.00	4,620.00	2,640.00	5,720.00	7,920.00
15-60	Special Pay Other Taxable Pay	.00	.00	8,971.08	.00	40,772.00	.00
21-10	FICA Taxes Employer FICA	5,580.80	8,262.52	33,635.51	36,822.00	31,749.74	38,230.00
22-10	Retirement Contributions General Employees	10,699.91	7,263.31	18,351.35	32,538.00	17,906.01	25,429.00
22-20	Retirement Contributions ICMA Contributions	1,359.96	.00	8,717.31	6,807.00	8,440.12	15,914.00
23-10	Life & Health Insurance Health Insurance	8,906.79	9,193.66	42,968.00	51,253.00	38,334.20	55,519.00
23-20	Life & Health Insurance Life Insurance	189.98	292.52	1,103.99	1,296.00	992.61	1,336.00
23-30	Life & Health Insurance Disability Insurance	155.88	114.82	752.80	1,070.00	787.22	1,042.00
24-10	Workers Compensation Workers Compensation	330.00	369.96	366.00	1,300.00	1,083.30	774.00
25-10	Other Employee Benefits Unemployment	29.48	37.59	195.80	196.00	153.21	197.00
27-10	Other Employee Benefits Employee Assistance	27.94	25.75	125.32	173.00	135.22	175.00
<i>Personnel Services Totals</i>		\$100,208.27	\$135,989.64	\$543,957.73	\$609,908.00	\$510,041.69	\$635,639.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	.00	30.60	.00	2,000.00	.00	.00
34-10	Other Contractual Services Temporary Services	.00	.00	.00	.00	1,000.00	.00
40-10	Travel & Per Diem Travel & Training	629.92	210.70	3,261.57	10,600.00	5,958.13	4,800.00
41-10	Communication Services Telephone	707.34	729.85	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	730.25	1,525.14	3,244.23	3,600.00	2,184.05	3,600.00
42-10	Freight & Postage Services Postage	2.84	4.61	192.22	100.00	109.83	.00
43-10	Utility Services Electricity	8,625.05	9,115.57	7,829.98	8,754.00	5,149.79	8,448.00
43-15	Utility Services Water & Sewer	2,445.20	2,617.52	2,317.26	2,493.00	2,259.12	2,189.00
43-25	Utility Services Stormwater Assessment Fee	1,874.67	1,874.67	1,874.67	1,875.00	1,874.67	1,875.00
43-35	Utility Services Waste Collection & Disposal	7,971.53	7,637.06	7,860.05	7,860.00	7,581.32	7,581.00
44-30	Rentals & Leases Equipment	1,239.53	2,088.95	4,454.67	.00	2,644.36	4,415.00
44-45	Rentals & Leases Vehicle Rental / Garage	.00	.00	1,569.96	1,570.00	1,308.30	.00
45-10	Insurance General Liability	3,080.00	2,820.00	2,720.04	9,128.00	7,606.70	9,554.00
46-10	Repair and Maintenance Service Vehicle	.00	1,447.30	859.83	2,750.00	.00	.00
46-15	Repair and Maintenance Service Equipment	93.48	32.97	222.00	100.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	.00	2,000.00	1,000.00	2,500.00
51-10	Office Supplies Stationery, Paper, Forms	56.50	83.90	272.29	750.00	46.00	750.00
51-15	Office Supplies Other Office Supplies	338.62	206.67	731.73	500.00	316.43	500.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
52-10	Operating Supplies Fuel & Lube	.00	298.81	310.29	196.00	.00	.00
52-20	Operating Supplies General Operating Supplies	.00	179.38	220.65	.00	.00	.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	1,956.71	2,000.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	439.00	(39.00)	494.00	500.00	485.00	2,250.00
54-40	Books Pubs Subs & Memberships Tuition	.00	.00	.00	.00	1,603.87	2,500.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$28,233.93</u>	<u>\$30,864.70</u>	<u>\$41,094.04</u>	<u>\$56,776.00</u>	<u>\$42,544.16</u>	<u>\$50,962.00</u>
Activity	<b>534 - Garbage / Solid Waste Control</b>	<u>\$128,442.20</u>	<u>\$166,854.34</u>	<u>\$585,051.77</u>	<u>\$666,684.00</u>	<u>\$552,585.85</u>	<u>\$686,601.00</u>
	Division <b>000 - Administration</b> Totals	<u>\$128,442.20</u>	<u>\$166,854.34</u>	<u>\$585,051.77</u>	<u>\$666,684.00</u>	<u>\$552,585.85</u>	<u>\$686,601.00</u>

**Program: Streets Maintenance**

---

Streets Maintenance is responsible for the maintenance of all City streets and rights-of-way. General maintenance includes: street repair, repair of utility cuts, pothole patching; and sidewalk repair and construction. Responsibilities include: assisting in emergency utility cuts, repairing roads and sod installation on rights-of-way, and providing street and site maintenance for special events to include barricading and clean up assistance.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To ensure all paved streets, sidewalks, and curbs within the City are properly maintained so they provide a structurally sound and safe means for public travel.

**Objective:** To promptly respond to all notifications of deterioration and damage to sidewalks and roadways and ensure that they are safe for public use.

Number of days patch truck operation provides street inspections and repair.	200	200	215
Barricade unsafe conditions within 1 ½ hours	100%	100%	100%
Emergency repairs completed within 24 hours	100%	100%	100%
Non-emergency road repairs within 1 week	100%	100%	100%
Non-emergency sidewalk repairs within 10 business days	95%	95%	98%
Repair approximately 7,500 linear feet of sidewalk and curbs annually.	1,913	5,000	6,500
Road cuts/repairs for Utilities within 2 business days.	100%	100%	100%
Square feet of asphalt repaired	13,800	33,000	35,000

**Goal:** To provide responsive services to the community for approved special events.

**Objective:** To ensure street closures for events are completed in a timely manner and are properly advertised.

Provide barricading assistance for events	31	22	31
Ensure street closure announcements are provided to Public Information office at least 2 weeks prior to event	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Superintendent of Streets	1	1	1
Administrative Assistant	1	1	1
Crew Leader II	2	2	2
Equipment Operator II	2	2	2
Street Maintenance Worker II	5	5	5
Street Maintenance Supervisor	1	1	1
	12	12	12

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>41 - Public Works</b>							
Division <b>310 - Streets Maintenance</b>							
Activity <b>541 - Road &amp; Street Facilities</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	261,581.74	239,480.61	358,960.79	428,338.00	312,285.93	496,401.00
14-10	Overtime Overtime /Call-Out Pay	28,607.57	35,099.33	44,001.81	50,000.00	30,408.87	50,000.00
14-20	Overtime Reimbursable Overtime	960.13	.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	21,763.93	20,513.39	30,216.98	36,572.00	25,435.24	38,123.00
22-10	Retirement Contributions General Employees	34,110.31	22,271.65	33,063.01	36,367.00	28,044.15	52,109.00
22-20	Retirement Contributions ICMA Contributions	1,162.26	.00	854.73	.00	1,526.67	2,004.00
23-10	Life & Health Insurance Health Insurance	78,015.36	62,999.68	90,170.00	93,965.00	64,891.64	101,785.00
23-20	Life & Health Insurance Life Insurance	1,300.00	1,177.80	1,415.55	1,562.00	1,122.82	1,610.00
23-30	Life & Health Insurance Disability Insurance	551.83	314.80	712.81	904.00	719.46	1,058.00
24-10	Workers Compensation Workers Compensation	26,130.00	29,319.96	28,971.00	37,008.00	30,840.00	22,048.00
25-10	Other Employee Benefits Unemployment	272.88	241.32	353.60	393.00	285.14	395.00
27-10	Other Employee Benefits Employee Assistance	244.80	175.50	243.73	346.00	246.70	350.00
<i>Personnel Services Totals</i>		<b>\$454,700.81</b>	<b>\$411,594.04</b>	<b>\$588,964.01</b>	<b>\$685,455.00</b>	<b>\$495,806.62</b>	<b>\$765,883.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	183.60	1,101.20	5,380.52	1,650.00	.00	1,650.00
34-10	Other Contractual Services Temporary Services	2,365.67	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	.00	32,161.25	43,121.05	20,000.00	16,834.12	30,000.00
40-10	Travel & Per Diem Travel & Training	.00	.00	828.63	.00	739.92	.00
41-10	Communication Services Telephone	198.71	192.44	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	3,068.50	2,721.85	1,820.58	2,280.00	2,038.72	5,994.00
44-30	Rentals & Leases Equipment	74.80	.00	232.08	.00	771.18	.00
44-45	Rentals & Leases Vehicle Rental / Garage	30,870.00	29,679.96	39,759.96	39,760.00	33,133.30	46,750.00
44-90	Rentals & Leases Other Rental/Lease Costs	22,350.00	83,011.77	233,942.57	215,000.00	49,592.52	215,000.00
45-10	Insurance General Liability	16,890.00	20,460.00	12,609.96	17,242.00	14,368.30	17,920.00
46-10	Repair and Maintenance Service Vehicle	51,298.18	46,166.39	95,763.22	64,320.00	29,749.08	84,990.00
46-15	Repair and Maintenance Service Equipment	1,421.80	483.32	999.00	1,000.00	.00	1,000.00
46-20	Repair and Maintenance Service Building	.00	.00	.00	.00	(43.95)	.00
46-40	Repair and Maintenance Service Other Repair	29.44	1,626.62	195.00	.00	.00	.00
48-16	Promotional Activities Employee Recognition	.00	.00	.00	100.00	161.98	100.00
49-49	Other Current Charges Auto Reg./License Fees	16.25	.00	.00	.00	.00	.00
49-53	Other Current Charges Commercial Driver License	.00	.00	.00	240.00	88.25	240.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	49.66	.00	.00	.00
51-15	Office Supplies Other Office Supplies	287.93	152.02	116.10	.00	.00	.00
51-20	Office Supplies Office Equipment < \$5,000	698.00	.00	4,429.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	11,906.69	13,185.62	14,907.74	13,795.00	9,799.89	17,960.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
52-27	Operating Supplies Equipment < \$5,000	2,203.30	2,557.00	6,689.18	2,500.00	3,879.74	.00
52-33	Operating Supplies Uniform / Linen Service	3,620.96	2,281.52	3,197.38	4,740.00	3,560.22	3,500.00
52-35	Operating Supplies Building Materials	466.67	.00	.00	1,000.00	.00	.00
53-10	Road Materials & Supplies Repairs Roads	68,231.35	3,003.27	93,015.23	136,562.00	20,006.41	122,600.00
53-15	Road Materials & Supplies Repairs / Other Road	23,150.01	7,106.99	24,554.91	49,727.00	46,384.24	32,950.00
54-30	Books Pubs Subs & Memberships Training &	683.25	595.00	1,190.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$248,418.27</b>	<b>\$254,400.71</b>	<b>\$590,140.17</b>	<b>\$569,916.00</b>	<b>\$231,291.91</b>	<b>\$580,654.00</b>
<i>Capital Outlay</i>							
64-20	Machinery & Equipment Automotive	.00	.00	.00	23,765.00	23,765.00	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,765.00</b>	<b>\$23,765.00</b>	<b>\$0.00</b>
Activity <b>541 - Road &amp; Street Facilities</b> Totals		<b>\$703,119.08</b>	<b>\$665,994.75</b>	<b>\$1,179,104.18</b>	<b>\$1,279,136.00</b>	<b>\$750,863.53</b>	<b>\$1,346,537.00</b>
Division <b>310 - Streets Maintenance</b> Totals		<b>\$703,119.08</b>	<b>\$665,994.75</b>	<b>\$1,179,104.18</b>	<b>\$1,279,136.00</b>	<b>\$750,863.53</b>	<b>\$1,346,537.00</b>

## **Program: Traffic Operations**

Traffic Operations Division duties include fabrication, installation, repair, removal, and replacement of signs, as needed, on 297 lane miles of City streets. Additionally, street markings, barricade maintenance, specialty signs, traffic counts, and maintenance of traffic are provided. Signage, barricade placement and maintenance of traffic are provided for special events, as needed. Traffic studies are performed to determine speed and volume data information which is supplied to other departments for evaluation. Banners, flags, and Christmas decorations are installed on Atlantic Avenue, N.E. 2nd Avenue, NW/SW 5<sup>th</sup> Avenue and in certain parking lots for special events and holidays.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** To maintain signage, replace damaged and faded signs, markings and striping on all City streets and in parking areas so as to enhance the safety of motorists and pedestrians.

**Objective:** (1) To maintain adequate signage on all City streets through repair and replacement activities for the City's 26,500+ signs and provide specialty signs as needed. (2) To evaluate and ensure all signs are visible and meet retro-reflectivity levels. (3) To ensure the removal of obsolete signs.

Replace missing or damaged stop signs within 2 hours	100%	100%	100%
Replace other traffic control signs within 2 business day	100%	100%	100%
Replace missing street name signs within 5 business days	100%	100%	100%
Inspect one quadrant per month for missing/damaged signs	100%	100%	100%
Number of traffic control signs fabricated	400	500	550
Number of specialty signs fabricated for other departments and special events	4,027	1,000	1,100
Replace damaged/faded/missing signs	691	600	600
Obsolete Signs Removed (Pathfinder, business signs etc.)	766	60	60

**Objective:** To maintain and enhance markings and striping on streets and in parking areas throughout the City.

Install road markings within 3 weeks of work order	100%	100%	100%
Linear feet of striping applied – paint	11,363	7,916	2,500
Linear feet of striping applied – thermoplastic	13,542	78,685	80,000
Striping crew operations (days)	38	168	170
Complete inspection and develop striping program for each quadrant of City.	100%	100%	100%

**Objective:** To maintain banners installed on light poles throughout the city. Banners are located at the following locations: E & W Atlantic Avenue, N & S Swinton Avenue, Pineapple Grove Way, N & S Federal Highway, NW & SW 5<sup>th</sup> Avenue, NE 4<sup>th</sup> Avenue, SW 2<sup>nd</sup> Avenue and Cason Cottage.

Number of times banners are changed out for different events and banner maintenance is performed.	62	20	20
---	----	----	----

**Objective:** Supply field data from limited traffic studies to requesting departments or agencies to determine traffic control needs within thirty days of request.

Traffic counts conducted	38	13	6
Results submitted within 30 days of work order	100%	100%	100%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Traffic Maintenance Supervisor	1	1	1
Traffic Maintenance Worker Senior	2	2	2
Traffic Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	5	5	5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 001	<b>General Fund</b>						
<b>EXPENSE</b>							
Department 41 - Public Works							
Division 320 - Traffic Operations							
Activity 541 - Road & Street Facilities							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	139,930.48	149,817.10	176,314.59	191,232.00	143,412.19	198,214.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	4,489.97	3,397.47	.00	17,385.56	.00
14-10	Overtime Overtime /Call-Out Pay	17,747.70	37,460.90	13,227.07	21,000.00	13,228.13	21,000.00
14-20	Overtime Reimbursable Overtime	435.34	.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	11,208.42	13,765.40	13,856.06	16,236.00	12,689.12	16,770.00
22-10	Retirement Contributions General Employees	15,189.72	9,165.95	11,882.98	11,663.00	12,023.19	20,807.00
23-10	Life & Health Insurance Health Insurance	36,569.70	32,440.96	37,570.00	42,712.00	33,962.26	46,266.00
23-20	Life & Health Insurance Life Insurance	588.26	627.56	653.40	665.00	525.80	660.00
23-30	Life & Health Insurance Disability Insurance	292.90	206.28	348.34	413.00	337.17	422.00
24-10	Workers Compensation Workers Compensation	14,690.00	16,479.96	16,284.00	20,801.00	17,334.20	12,393.00
25-10	Other Employee Benefits Unemployment	135.43	141.53	162.40	163.00	132.07	164.00
27-10	Other Employee Benefits Employee Assistance	114.75	89.70	110.01	145.00	116.56	146.00
<i>Personnel Services Totals</i>		\$236,902.70	\$264,685.31	\$273,806.32	\$305,030.00	\$251,146.25	\$316,842.00
<i>Operating Expenditures/Expenses</i>							
31-15	Professional Services Medical	.00	.00	.00	200.00	.00	200.00
31-90	Professional Services Other Professional Services	.00	.00	30.52	.00	.00	.00
34-90	Other Contractual Services Other Contractual	17,877.47	10,834.97	23,694.00	50,135.43	.00	20,000.00
40-10	Travel & Per Diem Travel & Training	11.00	.00	.00	1,025.00	199.00	.00
41-10	Communication Services Telephone	267.85	211.76	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	2,254.22	2,375.31	1,548.54	760.00	1,381.40	2,089.00
44-30	Rentals & Leases Equipment	.00	875.00	13.44	.00	.00	.00
44-45	Rentals & Leases Vehicle Rental / Garage	6,970.00	6,969.96	7,490.04	7,490.00	6,241.70	8,080.00
45-10	Insurance General Liability	7,310.00	7,209.96	5,840.04	7,388.00	6,156.70	7,625.00
46-10	Repair and Maintenance Service Vehicle	9,975.42	15,873.89	11,447.78	23,280.00	9,110.41	20,770.00
46-15	Repair and Maintenance Service Equipment	486.94	164.91	555.00	.00	.00	.00
46-20	Repair and Maintenance Service Building	.00	6,820.00	.00	.00	.00	.00
49-53	Other Current Charges Commercial Driver License	.00	.00	.00	240.00	95.25	240.00
51-20	Office Supplies Office Equipment < \$5,000	.00	9.75	32.40	970.00	.00	.00
51-25	Office Supplies Computer Software	.00	.00	.00	.00	.00	243.00
52-10	Operating Supplies Fuel & Lube	5,356.79	6,239.31	6,077.35	4,774.00	5,207.41	8,130.00
52-20	Operating Supplies General Operating Supplies	50,453.27	45,201.69	77,441.26	100,000.00	29,114.42	100,000.00
52-27	Operating Supplies Equipment < \$5,000	14,706.12	2,258.68	6,604.82	4,500.00	3,026.90	.00
52-33	Operating Supplies Uniform / Linen Service	1,985.79	2,236.75	2,551.05	2,370.00	3,713.11	2,370.00
52-35	Operating Supplies Building Materials	.00	798.25	.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	764.00	.00	2,515.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery /	.00	.00	.00	24,030.00	17,277.88	.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$24,030.00</u>	<u>\$17,277.88</u>	<u>\$0.00</u>
Activity	<b>541 - Road &amp; Street Facilities</b> Totals	<u>\$355,321.57</u>	<u>\$372,765.50</u>	<u>\$419,647.56</u>	<u>\$532,192.43</u>	<u>\$332,670.43</u>	<u>\$486,589.00</u>
Division	<b>320 - Traffic Operations</b> Totals	<u>\$355,321.57</u>	<u>\$372,765.50</u>	<u>\$419,647.56</u>	<u>\$532,192.43</u>	<u>\$332,670.43</u>	<u>\$486,589.00</u>



**Program: Street Lighting**

---

Operate and maintain the existing system of street lights. Install or upgrade street lighting in response to requests by homeowner’s associations or residents to enhance the safety of motorists and pedestrians within the City through appropriate use of street lighting and coordinated efforts with Florida Power and Light Company (FPL). Maintain the safety and aesthetics of the Central Business District through timely repairs of City owned decorative street lights.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To maintain adequate lighting throughout the City so as to enhance public safety.

**Objective:** To report street light outages to FP&L and monitor their repair in a timely manner.

FPL lighting repair needs identified and reported to FPL	276	225	250
Street Light outages reported to FP&L within 24 hours	276	225	260
% reported within 24 hours of notice	100%	90%	95%

**Objective:** Respond to neighborhood associations’ requests for lighting and coordinate with FPL to determine areas which may require additional and/or upgraded street lighting.

Street light requests for neighborhood lighting	2	1	3
Follow-up street light requests within 2 weeks	100%	100%	100%

**Objective:** (1) Perform inspections of all decorative street lights, turtle lights, flood lights, and repair as needed and (2) continue decorative street light globe change out program.

Number of decorative street lights inspected	966	966	980
Weekly inspection of downtown lighting	10%	10%	10%
Decorative street light globe change outs	8	4	6
Repair decorative street lights within 24 hours of discovery	100%	100%	100%
Inspect palm tree rope lights, twinkle lights, and outlet boxes weekly	100%	100%	100%
Inspect turtle lights weekly	12%	12%	30%
Maintain a minimum inventory of ten low pressure sodium bulbs and two fixtures to enable Florida Power and Light to repair turtle lights in a timely manner.	100%	100%	N/A

Staffing Levels	17-18	18-19	19-20
-----------------	-------	-------	-------

There are no positions assigned to this division	0	0	0
--	---	---	---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>41 - Public Works</b>							
Division <b>330 - Street Lighting</b>							
Activity <b>541 - Road &amp; Street Facilities</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	304.64	.00	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	.00	.00	.00	2,000.00	.00	.00
21-10	FICA Taxes Employer FICA	22.69	.00	.00	153.00	.00	.00
22-10	Retirement Contributions General Employees	.21	.00	.00	.00	.00	.00
23-30	Life & Health Insurance Disability Insurance	3.58	.00	.00	.00	.00	.00
<i>Personnel Services Totals</i>		\$331.12	\$0.00	\$0.00	\$2,153.00	\$0.00	\$0.00
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	334.15	7,187.69	.00	15,000.00	.00	15,000.00
43-10	Utility Services Electricity	642,077.71	739,031.27	803,972.06	704,639.00	549,374.22	732,764.00
45-10	Insurance General Liability	2,490.00	660.00	759.96	1,123.00	935.80	1,107.00
46-10	Repair and Maintenance Service Vehicle	1,759.96	.00	.00	.00	2,931.18	.00
46-15	Repair and Maintenance Service Equipment	.00	.00	.00	35,000.00	.00	35,000.00
52-10	Operating Supplies Fuel & Lube	1,492.02	.00	485.53	.00	1,372.74	.00
52-20	Operating Supplies General Operating Supplies	28,527.72	21,376.06	12,974.87	24,000.00	13,605.76	24,000.00
<i>Operating Expenditures/Expenses Totals</i>		\$676,681.56	\$768,255.02	\$818,192.42	\$779,762.00	\$568,219.70	\$807,871.00
Activity	<b>541 - Road &amp; Street Facilities Totals</b>	\$677,012.68	\$768,255.02	\$818,192.42	\$781,915.00	\$568,219.70	\$807,871.00
	Division <b>330 - Street Lighting Totals</b>	\$677,012.68	\$768,255.02	\$818,192.42	\$781,915.00	\$568,219.70	\$807,871.00

**Program: Right of Way Landscaping**

The areas maintained by the City of Delray Beach Right of Way Landscaping Division consists of landscaped areas along highways, streets, interchanges, and medians. Maintenance includes turf care, edging, weeding, trimming, fertilizing, pest control, and irrigation maintenance and litter abatement in right of way areas.

Maintenance is performed both in house by Right-of-Way maintenance staff as well as landscape maintenance contractors. Contracted areas include Anti-Rust and Chemicals and Pump maintenance of (13) pumps on Linton Blvd., (15) pumps on Congress Avenue and (1) pump at Mae Volen Center. Homewood & Linton Blvd. & 3 medians on Military Trail (Delaire), Lake Ida Rd. medians (locations: A and B) 12<sup>th</sup> Ave., S. W. 12<sup>th</sup> Ave. & S.W. 3<sup>rd</sup> St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8<sup>th</sup> St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2<sup>nd</sup> Ave. between Swinton Ave. & 15<sup>th</sup> Ave. as well as many other road right of ways, medians and City owned properties.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Maintain all landscaped areas within the targeted City right of ways in an attractive and pleasing manner.

**Objective:** Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following Professional Landscape Maintenance standards.

Number of sites maintained weekly	103	103	103
Number of right-of-way areas for weekly litter abatement is performed	126	126	126
Number of acres mowed (81 acres x 52 wks)	4212	4212	4212
Number of Fertilizer application for:			
Turf (includes weed and feed)	3	2	5
Palm Trees	1	1	2
Ornamental Shrubs	1	1	2

Staffing Levels	17-18	18-19	19-20
Landscape Maintenance Superintendent		1	1
Parks Supervisor		1	1
Executive Assistant		1	1
Crew Leader I		5	5
Tree Trimmer		1	1
Equipment Operator		2	2
General Maintenance Worker		<u>8</u>	<u>8</u>
<b>TOTAL</b>		19	19

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>41 - Public Works</b>							
Division <b>343 - Right of Way Landscaping</b>							
Activity <b>541 - Road &amp; Street Facilities</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	.00	664,245.00	585,200.87	753,387.00
14-10	Overtime Overtime /Call-Out Pay	.00	.00	.00	15,000.00	18,909.39	15,000.00
21-10	FICA Taxes Employer FICA	.00	.00	.00	51,962.00	43,797.94	58,785.00
22-10	Retirement Contributions General Employees	.00	.00	.00	50,556.00	46,066.09	69,090.00
22-20	Retirement Contributions ICMA Contributions	.00	.00	.00	3,040.00	.00	.00
23-10	Life & Health Insurance Health Insurance	.00	.00	.00	136,677.00	117,410.40	157,303.00
23-20	Life & Health Insurance Life Insurance	.00	.00	.00	2,484.00	2,137.81	2,561.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	.00	1,460.00	1,318.80	1,606.00
24-10	Workers Compensation Workers Compensation	.00	.00	.00	45,885.00	38,237.50	27,337.00
25-10	Other Employee Benefits Unemployment	.00	.00	.00	622.00	533.18	625.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	.00	548.00	470.57	554.00
<i>Personnel Services Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$972,479.00</b>	<b>\$854,082.55</b>	<b>\$1,086,248.00</b>
<i>Operating Expenditures/Expenses</i>							
31-15	Professional Services Medical	.00	.00	.00	500.00	.00	500.00
34-10	Other Contractual Services Temporary Services	.00	.00	.00	4,170.00	.00	4,170.00
34-16	Other Contractual Services Pest Control Services	.00	.00	.00	840.00	.00	840.00
34-90	Other Contractual Services Other Contractual	.00	.00	.00	6,000.00	.00	6,000.00
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	660.00	678.82	660.00
41-11	Communication Services Portable Phones / MDD	.00	.00	.00	760.00	.00	3,420.00
43-10	Utility Services Electricity	.00	.00	.00	3,556.00	2,935.60	3,692.00
43-20	Utility Services Irrigation Water	.00	.00	.00	331,438.00	259,504.31	280,788.00
44-45	Rentals & Leases Vehicle Rental / Garage	.00	.00	.00	18,160.00	15,133.30	54,040.00
45-10	Insurance General Liability	.00	.00	.00	23,220.00	19,350.00	21,138.00
46-10	Repair and Maintenance Service Vehicle Maintenance	.00	.00	.00	28,350.00	11,206.36	65,650.00
46-15	Repair and Maintenance Service Equipment	.00	.00	.00	6,000.00	2,153.90	6,000.00
46-35	Repair and Maintenance Service Irrigation	.00	.00	.00	6,000.00	973.82	6,000.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	.00	6,200.00	.00	3,000.00
48-16	Promotional Activities Employee Recognition Awards	.00	.00	.00	70.00	.00	70.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	.00	200.00	50.54	200.00
51-15	Office Supplies Other Office Supplies	.00	.00	.00	600.00	159.85	600.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	200.00	206.61	200.00
52-10	Operating Supplies Fuel & Lube	.00	.00	.00	14,695.00	3,970.51	24,130.00
52-20	Operating Supplies General Operating Supplies	.00	.00	.00	4,600.00	2,570.63	4,600.00
52-27	Operating Supplies Equipment < \$5,000	.00	.00	.00	9,440.00	4,543.87	9,440.00
52-30	Operating Supplies Chemicals	.00	.00	.00	1,000.00	955.96	1,000.00
52-33	Operating Supplies Uniform / Linen Service	.00	.00	.00	14,530.00	3,648.65	14,530.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
52-35	Operating Supplies Building Materials	.00	.00	.00	2,400.00	746.74	2,400.00
52-36	Operating Supplies Janitorial Supplies	.00	.00	.00	.00	.00	500.00
52-41	Operating Supplies Gardening Supplies	.00	.00	.00	17,000.00	10,251.93	17,000.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	740.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	1,220.00	285.00	570.00
55-10	Training Education & Training Costs	.00	.00	.00	.00	.00	650.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$502,549.00</u>	<u>\$339,326.40</u>	<u>\$531,788.00</u>
Activity <b>541 - Road &amp; Street Facilities</b> Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,475,028.00</u>	<u>\$1,193,408.95</u>	<u>\$1,618,036.00</u>
Division <b>343 - Right of Way Landscaping</b> Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,475,028.00</u>	<u>\$1,193,408.95</u>	<u>\$1,618,036.00</u>

**Program: Building Maintenance**

Building Maintenance is responsible for the routine and preventive maintenance of City buildings (approximately 110 facilities totaling about 984,447 square feet) in order to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for employee and general public occupancy in compliance with all City codes and standards. Special jobs are also performed as requested by departments that include plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings, assist departments in obtaining contract maintenance and construction services and monitor contract services for air conditioning, plumbing, electrical work, and janitorial services.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To maintain all City buildings in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy, in compliance with all City codes and standards, through preventive maintenance and repairs.

**Objective:** (1) To complete a comprehensive inspection of all City buildings at least once every two years and (2) to provide technical support for special events.

Number of City buildings maintained	110	110	120
Facilities Inspected Annually	22	24	32
Preventative Maintenance service on A/C units			
Change filters every 3 months	50%	60%	100%
Clean A/C coils and drains and check belts every 6 months	50%	50%	100%
Respond to emergencies within 4 hours	100%	100%	100%
Work order response time			
Schedule within 2 days of receipt	96%	96%	98%
Complete within 2 weeks	90%	90%	95%
Number of Events Supported	50	50	50
Janitorial Service Inspections (Weekly)	52	52	52

**Objective:** To ensure all City departments are kept informed on the status of work orders and project recommendations.

Provide monthly project status reports to departments	12	12	12
Provide project recommendations within 72 hours of receipt	95%	95%	95%
Customer Satisfaction Rating (Out of a maximum rating of 5)	4.80	4.80	4.85

Staffing Levels	17-18	18-19	19-20
Building Maintenance Superintendent	1	1	1
Carpenter	1	1	1
Building Maintenance Worker	2	3	3
Building Maintenance Worker II	1	1	1
Electrician I	2	2	2
FTE	<u>0</u>	<u>1.46</u>	<u>1.22</u>
	7	9.46	9.22

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 001 - General Fund							
<b>EXPENSE</b>							
Department 41 - Public Works							
Division 350 - Building Maintenance							
Activity 519 - Other Gen. Govt. Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	278,370.72	311,280.97	354,836.49	385,741.00	319,968.50	394,998.00
12-30	Regular Salaries/Wages Term. Pay Sick &	7,527.14	14,729.50	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	.00	6,119.83	18,850.00	26,655.68	43,790.00
14-10	Overtime Overtime /Call-Out Pay	49,787.77	135,573.79	107,316.37	114,000.00	92,435.27	22,500.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	2,200.00	2,640.00
21-10	FICA Taxes Employer FICA	24,538.70	34,192.79	34,374.97	36,230.00	32,382.88	36,944.00
22-10	Retirement Contributions General Employees	27,490.40	25,685.67	27,952.27	26,128.00	20,822.47	32,763.00
22-20	Retirement Contributions ICMA Contributions	2,388.18	2,377.47	2,561.49	2,560.00	1,992.27	2,535.00
23-10	Life & Health Insurance Health Insurance	54,448.22	53,367.04	50,479.00	59,796.00	50,509.20	64,772.00
23-20	Life & Health Insurance Life Insurance	962.44	1,056.24	1,019.85	1,088.00	935.00	1,122.00
23-30	Life & Health Insurance Disability Insurance	604.69	437.22	677.53	842.00	740.79	842.00
24-10	Workers Compensation Workers Compensation	19,260.00	21,609.96	21,353.04	27,276.00	22,730.00	16,250.00
25-10	Other Employee Benefits Unemployment	184.97	201.46	273.60	288.00	281.00	320.00
27-10	Other Employee Benefits Employee Assistance	170.85	146.25	167.36	231.00	198.40	233.00
<i>Personnel Services Totals</i>		\$468,374.08	\$603,298.36	\$609,771.80	\$675,670.00	\$571,851.46	\$619,709.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	2,350.00	.00	.00	.00	.00	.00
34-15	Other Contractual Services Janitorial Services	47,759.37	222,656.56	237,436.35	280,164.99	237,537.86	280,165.00
34-16	Other Contractual Services Pest Control Services	2,555.28	8,156.50	61,402.00	73,850.00	25,500.25	73,850.00
34-90	Other Contractual Services Other Contractual	10,866.42	32,929.50	12,922.50	303,700.00	212,922.40	178,700.00
41-10	Communication Services Telephone	412.28	469.22	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,567.12	1,106.42	5,157.01	1,372.00	362.03	2,512.00
42-20	Freight & Postage Services Express Charges /	.00	19.98	.00	.00	.00	.00
43-10	Utility Services Electricity	77,363.55	78,664.96	79,944.61	76,000.00	62,338.18	80,314.00
43-15	Utility Services Water & Sewer	314.84	5,110.97	4,418.43	6,627.00	4,362.26	4,529.00
43-20	Utility Services Irrigation Water	8,384.23	2,735.50	852.24	852.00	689.22	820.00
43-25	Utility Services Stormwater Assessment Fee	3,292.65	3,292.65	3,292.65	4,809.00	4,811.36	4,809.00
43-35	Utility Services Waste Collection & Disposal	26,654.72	26,429.64	26,606.93	26,280.00	25,349.95	25,350.00
44-45	Rentals & Leases Vehicle Rental / Garage	11,410.00	11,409.96	11,900.04	11,900.00	9,916.70	15,230.00
45-10	Insurance General Liability	18,620.00	17,850.00	15,759.96	31,764.00	26,470.00	37,123.00
46-10	Repair and Maintenance Service Vehicle	19,482.42	20,387.83	5,816.60	20,900.00	4,029.78	15,950.00
46-15	Repair and Maintenance Service Equipment	13,249.20	34,718.53	23,648.27	60,000.00	35,533.76	60,000.00
46-20	Repair and Maintenance Service Building	382,464.23	1,127,176.12	1,819,084.61	1,320,161.75	808,890.21	1,140,000.00
46-40	Repair and Maintenance Service Other Repair	8,549.75	7,871.37	1,595.41	20,000.00	.00	20,000.00
49-50	Other Current Charges Advertising	.00	.00	.00	400.00	.00	400.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	619.32	700.00	1,046.62	700.00
52-10	Operating Supplies Fuel & Lube	6,115.97	8,193.36	6,445.22	13,019.00	5,990.96	16,740.00
52-11	Operating Supplies Fuel / Oil / Other	.00	.00	.00	130.00	.00	130.00
52-20	Operating Supplies General Operating Supplies	6,920.73	7,951.98	4,704.36	8,000.00	3,901.93	8,000.00
52-27	Operating Supplies Equipment < \$5,000	92.68	1,415.71	.00	2,500.00	48.97	2,500.00
52-33	Operating Supplies Uniform / Linen Service	2,056.77	2,344.38	1,782.38	3,360.00	3,048.57	3,360.00
52-35	Operating Supplies Building Materials	699.03	367.06	.00	2,000.00	1,526.97	2,000.00
52-36	Operating Supplies Janitorial Supplies	16,318.07	12,424.33	323.13	18,102.32	336.33	18,102.00
54-13	Books Pubs Subs & Memberships Memberships	50.00	.00	.00	300.00	299.00	300.00
<i>Operating Expenditures/Expenses Totals</i>		\$667,549.31	\$1,633,682.53	\$2,323,915.12	\$2,287,092.06	\$1,474,913.31	\$1,991,784.00
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	.00	.00	29,830.02	2,031.98	.00	.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$29,830.02	\$2,031.98	\$0.00	\$0.00
<b>Activity 519 - Other Gen. Govt. Services Totals</b>		<b>\$1,135,923.39</b>	<b>\$2,236,980.89</b>	<b>\$2,963,516.94</b>	<b>\$2,964,794.04</b>	<b>\$2,046,764.77</b>	<b>\$2,611,493.00</b>
<b>Division 350 - Building Maintenance Totals</b>		<b>\$1,135,923.39</b>	<b>\$2,236,980.89</b>	<b>\$2,963,516.94</b>	<b>\$2,964,794.04</b>	<b>\$2,046,764.77</b>	<b>\$2,611,493.00</b>
<b>Department 41 - Public Works Totals</b>		<b>\$2,999,818.92</b>	<b>\$4,210,850.50</b>	<b>\$5,965,512.87</b>	<b>\$7,699,749.47</b>	<b>\$5,444,513.23</b>	<b>\$7,557,127.00</b>



**Program: Engineering**

---

Engineering is responsible for the engineering support for public facilities and infrastructure as well as project management of capital projects. Technical staff reviews detailed construction documents developed for the City by consultants.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

<b>Objective:</b> Provide engineering and project management services within established budgets and timeframes.
--

Management of projects initiated in fiscal year on schedule	85%	95%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	80%	95%	80%*
Percent of projects where design and construction are completed within budget	80%	90%	90%

<b>Objective:</b> Optimize levels of customer service provided.
---

Respond to customer inquiries not exceeding 2 business days	80%	100%	100%
---	-----	------	------

Staffing Levels	17-18	18-19	19-20
City Engineer	1	1	1
Principal Engineer	1	1	1
Engineering Inspector	2	2	2
Engineer I / ADA Coordinator	1	1	1
Engineer III	3	3	3
Plan Reviewer	1	1	0
Utility Inspector	1	1	1
Plan Review Superintendent	<u>0</u>	<u>0</u>	<u>1</u>
	10	10	10

- Several projects were not completed within 30 days of schedule this fiscal year due to a number of factors including contractor slow starts, poor workmanship issues and in more than one instance, stopping work to replace the contractor.

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>42 - Engineering</b>							
Division <b>000 - Administration</b>							
Activity <b>519 - Other Gen. Govt. Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	396,471.60	507,241.99	701,880.15	790,999.00	570,912.47	838,014.00
12-30	Regular Salaries/Wages Term. Pay Sick &	7,974.38	3,936.45	6,394.08	.00	18,204.64	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	26,624.35	5,800.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	62.80	.00	6,850.98	.00	2,004.26	.00
15-20	Special Pay Car Allowance	7,260.00	7,480.00	9,680.00	10,560.00	9,900.00	13,200.00
21-10	FICA Taxes Employer FICA	30,942.74	41,458.68	54,943.46	61,962.00	45,388.66	65,838.00
22-10	Retirement Contributions General Employees	33,419.79	35,831.39	52,524.27	66,043.00	48,109.70	81,422.00
22-20	Retirement Contributions ICMA Contributions	5,203.61	7,113.41	9,370.99	9,088.00	6,162.39	9,751.00
23-10	Life & Health Insurance Health Insurance	56,886.20	57,131.52	75,140.00	85,423.00	60,960.24	92,531.00
23-20	Life & Health Insurance Life Insurance	1,143.89	1,357.98	1,597.82	1,832.00	1,326.50	1,889.00
23-30	Life & Health Insurance Disability Insurance	850.17	698.51	1,361.64	1,778.00	1,322.58	1,786.00
24-10	Workers Compensation Workers Compensation	2,850.00	3,200.04	1,236.00	1,300.00	1,083.30	774.00
25-10	Other Employee Benefits Unemployment	193.27	244.72	304.15	327.00	238.85	329.00
27-10	Other Employee Benefits Employee Assistance	178.50	157.95	199.99	288.00	208.32	292.00
<i>Personnel Services Totals</i>		<b>\$543,436.95</b>	<b>\$692,476.99</b>	<b>\$927,283.53</b>	<b>\$1,029,600.00</b>	<b>\$765,821.91</b>	<b>\$1,105,826.00</b>
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	31,466.01	174,872.24	127,094.32	355,892.77	58,872.08	100,000.00
31-90	Professional Services Other Professional Services	61.20	166,422.37	211,347.00	200,031.33	3,850.00	150,000.00
34-90	Other Contractual Services Other Contractual	.00	.00	172.08	167,000.00	131,151.00	167,000.00
40-10	Travel & Per Diem Travel & Training	316.12	973.63	710.10	6,000.00	2,303.30	6,250.00
41-10	Communication Services Telephone	1,659.22	2,116.67	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,986.89	2,960.15	3,032.33	2,916.00	2,618.15	5,968.00
42-10	Freight & Postage Services Postage	560.45	803.53	1,116.00	1,100.00	2,377.82	1,100.00
43-10	Utility Services Electricity	1,658.64	1,752.99	1,505.77	1,683.00	990.37	1,625.00
44-30	Rentals & Leases Equipment	911.62	1,051.61	676.53	980.00	.00	4,415.00
44-45	Rentals & Leases Vehicle Rental / Garage	5,180.00	5,180.04	9,189.96	5,000.00	4,166.70	12,140.00
45-10	Insurance General Liability	11,340.00	11,439.96	3,639.96	19,837.00	16,530.80	24,804.00
46-10	Repair and Maintenance Service Vehicle	4,519.48	3,924.68	764.37	6,000.00	6,957.98	8,330.00
46-15	Repair and Maintenance Service Equipment	540.00	540.00	540.00	540.00	.00	540.00
48-17	Promotional Activities Refreshment / Food /	82.26	220.00	44.50	300.00	297.52	300.00
49-50	Other Current Charges Advertising	.00	.00	1,115.95	250.00	620.00	250.00
51-10	Office Supplies Stationery, Paper, Forms	230.68	437.38	405.67	400.00	66.00	400.00
51-15	Office Supplies Other Office Supplies	2,144.12	2,044.31	1,808.55	2,007.00	341.13	2,007.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	3,287.98	5,000.00	1,540.80	5,000.00
51-25	Office Supplies Computer Software	.00	305.76	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
52-20	Operating Supplies General Operating Supplies	384.85	185.89	341.24	1,560.00	748.55	1,560.00
52-33	Operating Supplies Uniform / Linen Service	595.99	355.69	2,088.22	3,250.00	.00	1,950.00
54-10	Books Pubs Subs & Memberships Books &	.00	.00	.00	515.00	.00	.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	56.00	.00	.00	.00	.00
54-13	Books Pubs Subs & Memberships Memberships	1,422.00	717.75	637.00	4,485.00	1,589.25	.00
54-30	Books Pubs Subs & Memberships Training &	35.98	502.75	579.00	6,000.00	3,629.72	6,000.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$66,668.75</b>	<b>\$378,737.71</b>	<b>\$371,860.73</b>	<b>\$792,162.10</b>	<b>\$241,499.09</b>	<b>\$504,729.00</b>
<i>Capital Outlay</i>							
68-10	Capital Outlay Software	.00	.00	.00	15,000.00	.00	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Activity <b>519 - Other Gen. Govt. Services</b> Totals		<b>\$610,105.70</b>	<b>\$1,071,214.70</b>	<b>\$1,299,144.26</b>	<b>\$1,836,762.10</b>	<b>\$1,007,321.00</b>	<b>\$1,610,555.00</b>
Division <b>000 - Administration</b> Totals		<b>\$610,105.70</b>	<b>\$1,071,214.70</b>	<b>\$1,299,144.26</b>	<b>\$1,836,762.10</b>	<b>\$1,007,321.00</b>	<b>\$1,610,555.00</b>

**Program: Programs**

---

Program management is responsible for the planning and implementation of policies and programmatic efforts to increase efficiency and quality of life including but not limited to transportation and mobility, bicycle pedestrian, stormwater and beach management, sustainability and resilience, and the capital improvements program.

---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To ensure programs, policies, and infrastructure systems provide the most cost-effective service to the residents of the City.

**Objective:** Provide engineering and project management services within established budgets and timeframes.

Management of programs on schedule	85%	75%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	60%	60%	95%
Percent of projects where study, design or constructions is completed within budget	50%	100%	95%

**Objective:** Optimize levels of customer service provided.

Respond to customer inquiries not exceeding 2 business days	75%	95%	100%
---	-----	-----	------

---

Staffing Levels	17-18	18-19	19-20
Transportation Engineer	1	1	1
Business Operations Administrator	1	1	1
Bicycle Pedestrian Coordinator	1	0	0
Emergency Management Specialist	1	0	0
Sustainability Officer	<u>1</u>	<u>1</u>	<u>0</u>
	5	3	2

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 001 - General Fund							
<b>EXPENSE</b>							
Department 42 - Engineering							
Division 360 - Programs							
Activity 519 - Other Gen. Govt. Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	188,146.88	247,291.00	67,453.20	174,259.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	.00	3,501.60	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	.00	.00	10,000.00	5,325.00	.00
14-10	Overtime Overtime /Call-Out Pay	.00	.00	782.46	.00	.00	.00
15-20	Special Pay Car Allowance	.00	.00	1,100.00	2,640.00	220.00	.00
21-10	FICA Taxes Employer FICA	.00	.00	14,384.87	19,113.00	5,181.12	13,331.00
22-10	Retirement Contributions General Employees	.00	.00	17,414.84	23,214.00	6,092.33	18,293.00
22-20	Retirement Contributions ICMA Contributions	.00	.00	903.71	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	.00	.00	30,635.00	25,627.00	7,215.60	18,506.00
23-20	Life & Health Insurance Life Insurance	.00	.00	510.40	634.00	165.00	396.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	355.61	559.00	145.95	371.00
24-10	Workers Compensation Workers Compensation	.00	.00	1,235.04	1,300.00	1,083.30	774.00
25-10	Other Employee Benefits Unemployment	.00	.00	89.60	98.00	42.15	66.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	57.90	87.00	24.80	58.00
<i>Personnel Services Totals</i>		\$0.00	\$0.00	\$259,117.91	\$330,563.00	\$92,948.45	\$226,054.00
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	.00	.00	.00	(16,401.00)	40,061.20	.00
31-90	Professional Services Other Professional Services	.00	.00	70,990.63	137,206.50	54,862.50	35,000.00
34-90	Other Contractual Services Other Contractual	.00	.00	12,716.67	41,401.00	4,700.00	25,000.00
40-10	Travel & Per Diem Travel & Training	.00	.00	336.20	11,900.00	2,350.95	1,700.00
41-11	Communication Services Portable Phones / MDD	.00	.00	1,125.00	2,160.00	450.00	540.00
42-10	Freight & Postage Services Postage	.00	.00	.00	1,500.00	.00	.00
44-30	Rentals & Leases Equipment	.00	.00	.00	9,250.00	1,450.00	4,415.00
45-10	Insurance General Liability	.00	.00	3,639.96	10,456.00	8,713.30	8,565.00
47-10	Printing & Binding Printing & Binding	.00	.00	549.00	2,000.00	759.80	2,000.00
47-11	Printing & Binding Other Printing Costs	.00	.00	22.00	500.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	95.94	300.00	.00	300.00
48-20	Promotional Activities Other Promotional Costs	.00	.00	1,408.51	10,000.00	1,500.00	.00
49-50	Other Current Charges Advertising	.00	.00	213.50	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	170.30	1,200.00	57.27	1,200.00
51-15	Office Supplies Other Office Supplies	.00	.00	959.28	1,000.00	120.98	1,000.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	2,490.21	13,735.00	1,752.00	.00
51-25	Office Supplies Computer Software	.00	.00	.00	2,945.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	.00	.00	111.99	450.00	.00	125.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	.00	1,200.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
54-30	Books Pubs Subs & Memberships Training &	.00	.00	936.00	5,550.00	1,485.00	1,000.00
	<i>Operating Expenditures/Expenses Totals</i>	\$0.00	\$0.00	\$99,700.19	\$242,287.50	\$121,463.00	\$82,345.00
	<i>Capital Outlay</i>						
68-10	Capital Outlay Software	.00	.00	.00	.92	8,735.92	.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.92	\$8,735.92	\$0.00
Activity	<b>519 - Other Gen. Govt. Services</b> Totals	\$0.00	\$0.00	\$358,818.10	\$572,851.42	\$223,147.37	\$308,399.00
	Division <b>360 - Programs</b> Totals	\$0.00	\$0.00	\$358,818.10	\$572,851.42	\$223,147.37	\$308,399.00

**Program: Project Management**

---

Project management is responsible for the project management services for public facilities and infrastructure as well as capital projects. Project management staff coordinates the projects from the development of the concept to beginning operations at construction close out. Project management review plans, specifications, and detailed construction documents developed for the City by consultants.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To ensure infrastructure systems integrity and serviceability to provide the most cost-effective service to the residents of the City.

<b>Objective:</b> Provide project management services within established budgets and timeframes.
--

Management of projects initiated in fiscal year on schedule	95%	100%	95%
Percent of total fiscal year capital projects where design is completed within 30 days of schedule	86%	95%	90%
Percent of projects where design and construction is completed within budget	93%	95%	95%

<b>Objective:</b> Optimize levels of customer service provided.
---

Respond to customer inquiries not exceeding 2 business days	90%	100%	100%
---	-----	------	------

Staffing Levels	17-18	18-19	19-20
Engineering Division Manager	0	0	1
CIP Engineering Manager	1	1	0
Engineering Inspector	1	1	1
Project Manager II	<u>3</u>	<u>3</u>	<u>3</u>
	5	5	5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>42 - Engineering</b>							
Division <b>361 - Project Management</b>							
Activity <b>519 - Other Gen. Govt. Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	.00	.00	184,326.57	347,432.00	295,018.08	407,768.00
13-10	Other Salaries/ Wages Part Time Wages	.00	.00	2,350.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	.00	.00	.00	.00	1,738.52	.00
15-20	Special Pay Car Allowance	.00	.00	4,620.00	3,960.00	7,920.00	10,560.00
21-10	FICA Taxes Employer FICA	.00	.00	14,651.47	27,225.00	22,834.14	32,626.00
22-10	Retirement Contributions General Employees	.00	.00	18,574.73	31,379.00	26,446.19	42,805.00
22-20	Retirement Contributions ICMA Contributions	.00	.00	4,977.06	7,325.00	7,705.04	8,446.00
23-10	Life & Health Insurance Health Insurance	.00	.00	39,691.00	42,712.00	32,842.56	46,266.00
23-20	Life & Health Insurance Life Insurance	.00	.00	428.10	922.00	660.00	858.00
23-30	Life & Health Insurance Disability Insurance	.00	.00	330.30	781.00	684.09	869.00
24-10	Workers Compensation Workers Compensation	.00	.00	1,235.04	1,300.00	1,083.30	774.00
25-10	Other Employee Benefits Unemployment	.00	.00	83.84	163.00	129.26	164.00
27-10	Other Employee Benefits Employee Assistance	.00	.00	52.01	145.00	114.08	146.00
<i>Personnel Services Totals</i>		\$0.00	\$0.00	\$271,320.12	\$463,344.00	\$397,175.26	\$551,282.00
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	.00	.00	2,306.87	.00	1,519.51	2,250.00
41-11	Communication Services Portable Phones / MDD	.00	.00	1,339.84	1,764.00	1,465.55	2,304.00
44-30	Rentals & Leases Equipment	.00	.00	.00	.00	.00	4,415.00
45-10	Insurance General Liability	.00	.00	3,639.96	7,275.00	6,062.50	6,999.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	29.99	200.00	44.00	200.00
51-15	Office Supplies Other Office Supplies	.00	.00	331.43	500.00	.00	500.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	2,179.80	12,260.00	.00	.00
52-20	Operating Supplies General Operating Supplies	.00	.00	.00	700.00	.00	700.00
52-33	Operating Supplies Uniform / Linen Service	.00	.00	441.43	1,125.00	120.00	375.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	1,872.00	10,000.00	539.81	5,000.00
<i>Operating Expenditures/Expenses Totals</i>		\$0.00	\$0.00	\$12,141.32	\$33,824.00	\$9,751.37	\$22,743.00
<i>Capital Outlay</i>							
68-10	Capital Outlay Software	.00	.00	.00	(24.07)	8,761.71	.00
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	(\$24.07)	\$8,761.71	\$0.00
Activity <b>519 - Other Gen. Govt. Services Totals</b>		\$0.00	\$0.00	\$283,461.44	\$497,143.93	\$415,688.34	\$574,025.00
Division <b>361 - Project Management Totals</b>		\$0.00	\$0.00	\$283,461.44	\$497,143.93	\$415,688.34	\$574,025.00
Department <b>42 - Engineering Totals</b>		\$610,105.70	\$1,071,214.70	\$1,941,423.80	\$2,906,757.45	\$1,646,156.71	\$2,492,979.00



**Program: Parking Facilities**

---

Parking Facilities is responsible for the operation and maintenance of the City’s parking system which entails two multi-level parking structures totaling 627 spaces, nineteen surface lots totaling 1,474 spaces, and an additional 1,053 on street spaces. In addition, parking facilities administers vendor contracts for parking management and city valet services, and monitors and administers private valet parking license agreements in the downtown district.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To maintain all City parking facilities through preventive maintenance and repair and replacement activities, and coordination with Public Information Officer to alert public of parking services.

**Objective:** Provide maintenance, repair and cleaning services in a timely manner.

Number of metered parking spaces	1,427	2,400	2,400
Repair malfunctioning meters within 24 hours	98%	98%	99%
Complete timing verifications twice a year	100%	N/A	N/A
Daily inspections of the garages including lighting	52	52	250
Check cleanliness and operation of garage elevators (7/wk)	100%	100%	100%
Pick up debris, sweep and clean garages (daily)	365	365	365
Pressure Clean garage interiors (stairwells weekly)	4	52	52
Repair mechanical equipment within 48 hours	50%	98%	99%

**Goal:** To maximize meter revenue while ensuring that customers are treated fairly. Respond to parking enforcement staff and/or citizen complaints within 24 working hours of complaint.

**Objective:** To ensure maximum revenue by performing meter collections at least 100 days per year.

Parking meter collection (days per year)	156	104	104
Parking revenue	\$1,459,473	\$2,136,473	\$3,902,152
Meters operational (weekly average)	99%	65%	99%

**Objective:** Investigate and respond to complaints relative to parking violation citations and garage operations in a timely and courteous manner.

Respond to complaints within 24 hours	95%	95%	95%
Reduce number of customer complaints concerning parking program			50%

Staffing Levels	17-18	18-19	19-20
Parking Facilities Manager	1	1	1

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>45 - Parking Facility</b>							
Division <b>150 - Operations</b>							
Activity <b>545 - Parking Facility</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	87,297.01	115,795.55	79,929.04	84,121.00	66,040.80	87,398.00
12-30	Regular Salaries/Wages Term. Pay Sick &	9,663.28	.00	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	18,376.29	13,500.05	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	11,504.23	23,389.51	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	9,649.76	11,637.73	6,075.63	6,435.00	4,772.26	6,686.00
22-10	Retirement Contributions General Employees	14,210.14	10,389.76	13,127.37	7,598.00	5,964.84	8,900.00
22-20	Retirement Contributions ICMA Contributions	396.24	.00	.00	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	5,688.62	8,470.08	7,514.00	8,543.00	7,215.60	9,253.00
23-20	Life & Health Insurance Life Insurance	294.30	390.00	209.00	198.00	165.00	198.00
23-30	Life & Health Insurance Disability Insurance	176.22	161.41	165.53	189.00	155.42	181.00
24-10	Workers Compensation Workers Compensation	1,610.00	1,800.00	1,235.04	1,578.00	1,315.00	940.00
25-10	Other Employee Benefits Unemployment	92.67	103.97	39.20	33.00	28.10	33.00
27-10	Other Employee Benefits Employee Assistance	48.45	46.80	25.09	29.00	24.80	29.00
<i>Personnel Services Totals</i>		\$159,007.21	\$185,684.86	\$108,319.90	\$108,724.00	\$85,681.82	\$113,618.00
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	280,091.22	400,380.85	836,839.53	925,571.48	599,645.00	960,500.00
40-10	Travel & Per Diem Travel & Training	1,039.15	377.60	1,100.12	3,400.00	114.70	3,400.00
41-10	Communication Services Telephone	1,807.81	2,108.13	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	7,422.10	9,412.80	7,122.65	2,060.00	5,338.90	730.00
42-20	Freight & Postage Services Express Charges /	78.36	107.77	.00	300.00	.00	.00
43-10	Utility Services Electricity	51,355.52	53,040.32	50,334.22	49,405.00	40,977.42	48,968.00
43-15	Utility Services Water & Sewer	2,798.31	2,706.99	2,791.65	2,701.00	2,538.97	2,723.00
43-25	Utility Services Stormwater Assessment Fee	7,466.06	7,466.06	7,466.06	7,480.00	7,466.06	7,466.00
43-35	Utility Services Waste Collection & Disposal	1,345.63	1,289.17	1,326.81	1,290.00	1,279.76	1,280.00
44-10	Rentals & Leases Land Rental / Lease	45,849.76	57,538.69	21,474.60	60,000.00	14,654.67	61,264.00
44-45	Rentals & Leases Vehicle Rental / Garage	4,610.00	4,610.04	4,610.04	4,610.00	3,841.70	5,080.00
45-10	Insurance General Liability	22,440.00	21,210.00	17,670.00	25,697.00	21,414.20	25,302.00
46-10	Repair and Maintenance Service Vehicle	508.54	454.45	1,087.53	1,000.00	3,788.92	2,321.00
46-15	Repair and Maintenance Service Equipment	.00	.00	.00	.00	.00	12,128.00
46-20	Repair and Maintenance Service Building	29,978.87	12,568.55	.00	5,855.80	.00	.00
47-10	Printing & Binding Printing & Binding	4,199.25	5,445.48	1,718.43	4,000.00	.00	.00
49-50	Other Current Charges Advertising	.00	127.90	.00	600.00	.00	600.00
49-63	Other Current Charges Tri Rail Trolley/Crime	472,716.85	486,480.56	613,388.68	525,000.00	336,937.17	.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	.00	300.00	.00	.00
51-15	Office Supplies Other Office Supplies	254.06	20.00	56.92	500.00	.00	500.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
52-10	Operating Supplies Fuel & Lube	1,495.62	1,911.16	1,915.63	978.00	2,705.29	2,610.00
52-20	Operating Supplies General Operating Supplies	26,197.61	11,654.52	.00	35,000.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	525.60	358.56	.00	.00	.00	.00
54-13	Books Pubs Subs & Memberships Memberships	624.99	.00	.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	1,020.00	1,144.00	2,095.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	\$963,825.31	\$1,080,413.60	\$1,570,997.87	\$1,656,248.28	\$1,040,702.76	\$1,135,372.00
	<i>Capital Outlay</i>						
68-10	Capital Outlay Software	.00	.00	.00	11,550.00	.00	.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$11,550.00	\$0.00	\$0.00
Activity	<b>545 - Parking Facility</b> Totals	\$1,122,832.52	\$1,266,098.46	\$1,679,317.77	\$1,776,522.28	\$1,126,384.58	\$1,248,990.00
Division	<b>150 - Operations</b> Totals	\$1,122,832.52	\$1,266,098.46	\$1,679,317.77	\$1,776,522.28	\$1,126,384.58	\$1,248,990.00
Department	<b>45 - Parking Facility</b> Totals	\$1,122,832.52	\$1,266,098.46	\$1,679,317.77	\$1,776,522.28	\$1,126,384.58	\$1,248,990.00

# Parks and Recreation Department

## Mission Statement

The Parks and Recreation Department will enrich the quality of life for the people of Delray Beach by providing significant recreational opportunities in exemplary park environments.

## Program: Parks and Recreation Administration

The Parks and Recreation Administration Division provides administrative oversight and managerial support to all parks and recreation divisions, promoting the effective and efficient delivery of leisure services to the citizens of Delray Beach. The division oversees a variety of City-wide volunteer and non-profit operations, special events, athletic and sport programs, while working closely with the Palm Beach County School District and other community agencies. Responsibilities also include development, design and improvement of all City parks and leisure facilities.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Develop a progressive and effective training program for all department employees that encourages professional development and to build a cohesive and unified Parks and Recreation team.

**Objective:** Encourage all staff to attend professional training, new system(s) training and attendance at City sponsored courses and at institutions of learning. Support higher education through the tuition reimbursement program and create develop team building exercises to unify and create camaraderie between departments.

Management training classes attended	14	9	10
Seminars/Conferences attended (NRPA, FRPA, Agency Summit, FAPAP)	7	6	10
Tuition reimbursement program participants	1	2	1
Staff meetings/strategic planning meetings	14	14	16
Staff Training – Accident/Sharps/ICS	11	11	10
Team Building Event	1	0	1

**Goal:** To increase community enjoyment of our parks, manage and maintain a high level of quality, safety and efficiency related to all Parks and Recreation services.

**Objective:**  
By enforcing City ordinances, maintaining a presence though out the parks and documenting incidents via the Park Ranger program, it has helped to keep the parks cleaner and safer. Having designated personnel frequent the parks throughout the day/evening we have been able to avoid injuries related to broken or damaged equipment and downed trees/branches as the rangers will spot potential dangers and report them to be repaired or cleaned. We have also been able to improve cleanliness of the facilities in between maintenance days by having the rangers check in on each park.

Park Ranger hours of coverage	5,233	5,738	6,000
PT Park Ranger hours of coverage	1,255	2,455	1,700

**Objective:** To increase the rental of park pavilions by the public.

Park pavilion rentals	4,782	3,000	3,300
Sail Boat Permits	44	44	50

Staffing Levels	17-18	18-19	19-20
Parks and Recreation Director	1	1	1
Executive Assistant	1	1	1
Assistant Director	1	1	1
Business Operations Administrator	1	1	1
Administrative Assistant	1	1	1
Administrative Services Coordinator	1	1	1
Cemetery Manager	0	1	1
Special Events Administrator	0	0	1
Administrative Office Coordinator	1	1	1
Park Ranger	3	3	3
FTE	<u>.72</u>	<u>.72</u>	<u>.72</u>
	10.72	11.72	12.72

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>000 - Administration</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	368,487.84	452,100.91	489,535.10	631,363.00	486,023.62	620,867.00
12-30	Regular Salaries/Wages Term. Pay Sick &	12,386.21	38,046.53	34,657.44	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	12,590.64	11,787.93	13,750.58	17,070.00	16,494.65	17,070.00
14-10	Overtime Overtime /Call-Out Pay	4,473.65	15,517.05	13,086.30	3,060.00	7,087.37	3,060.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	2,200.00	2,640.00
15-50	Special Pay Incentive Pay	.00	.00	414.40	.00	.00	.00
15-60	Special Pay Other Taxable Pay	.00	103.00	2,000.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	28,714.51	37,888.73	40,880.50	49,979.00	36,719.66	53,266.00
22-10	Retirement Contributions General Employees	20,655.33	26,292.15	28,241.21	44,860.00	34,075.35	56,383.00
22-20	Retirement Contributions ICMA Contributions	16,178.74	16,221.04	21,648.38	20,276.00	14,818.24	22,235.00
23-10	Life & Health Insurance Health Insurance	56,073.54	58,819.93	67,630.00	76,881.00	58,738.14	83,278.00
23-20	Life & Health Insurance Life Insurance	1,420.47	1,629.64	1,463.00	1,908.00	1,480.48	1,927.00
23-30	Life & Health Insurance Disability Insurance	776.12	614.06	963.35	1,436.00	1,115.06	1,458.00
24-10	Workers Compensation Workers Compensation	3,620.00	3,489.96	3,623.04	9,919.00	8,265.80	15,238.00
25-10	Other Employee Benefits Unemployment	261.06	300.37	305.20	383.00	322.01	362.00
27-10	Other Employee Benefits Employee Assistance	206.55	1,100.47	191.07	317.00	249.47	321.00
	<i>Personnel Services Totals</i>	<b>\$528,484.66</b>	<b>\$666,551.77</b>	<b>\$721,029.57</b>	<b>\$860,092.00</b>	<b>\$667,589.85</b>	<b>\$878,105.00</b>
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	61.20	47.24	(287.00)	150.00	(213.92)	150.00
34-47	Other Contractual Services Programs	57,314.77	9,301.60	1,998.61	1,000.00	29,669.60	1,000.00
34-90	Other Contractual Services Other Contractual	5,161.55	5,515.92	6,599.81	37,424.00	35,913.02	47,424.00
40-10	Travel & Per Diem Travel & Training	1,937.78	3,806.60	1,097.61	2,200.00	1,296.64	2,200.00
41-10	Communication Services Telephone	923.33	345.39	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,365.19	1,950.77	5,998.94	2,890.00	1,874.26	5,534.00
42-10	Freight & Postage Services Postage	744.53	864.77	924.92	800.00	302.05	800.00
42-20	Freight & Postage Services Express Charges /	22.69	5.31	5.31	200.00	.00	200.00
44-10	Rentals & Leases Land Rental / Lease	3.00	25.00	14.00	20.00	10.00	20.00
44-30	Rentals & Leases Equipment	811.03	6,265.81	6,782.69	10,070.00	4,847.61	10,070.00
44-45	Rentals & Leases Vehicle Rental / Garage	7,410.00	4,940.04	9,830.04	9,830.00	8,191.70	14,930.00
45-10	Insurance General Liability	10,680.00	10,790.04	11,280.00	12,401.00	10,334.20	13,415.00
46-10	Repair and Maintenance Service Vehicle	7,318.52	2,648.88	7,100.95	3,900.00	7,204.80	7,940.00
46-15	Repair and Maintenance Service Equipment	1,681.54	1,932.31	946.10	1,460.00	.00	1,460.00
46-40	Repair and Maintenance Service Other Repair	65,004.00	17.98	.00	.00	.00	.00
47-10	Printing & Binding Printing & Binding	.00	17.58	.00	.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	134.20	580.95	1,639.23	800.00	1,739.12	800.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
49-90	Other Current Charges Other Current Charges	2,568.42	3,906.58	2,251.00	3,200.00	2,136.00	3,200.00
51-10	Office Supplies Stationery, Paper, Forms	395.25	1,125.58	392.09	600.00	400.67	600.00
51-15	Office Supplies Other Office Supplies	4,299.20	3,629.14	3,063.51	1,500.00	2,050.51	1,500.00
51-20	Office Supplies Office Equipment < \$5,000	100.00	.00	281.15	1,500.00	1,890.89	1,500.00
52-10	Operating Supplies Fuel & Lube	2,742.63	3,261.76	3,235.94	3,476.00	2,515.50	3,870.00
52-20	Operating Supplies General Operating Supplies	195.00	2,333.91	2,934.57	150.00	303.12	150.00
52-33	Operating Supplies Uniform / Linen Service	1,109.57	930.77	2,213.60	2,100.00	1,606.00	2,100.00
52-36	Operating Supplies Janitorial Supplies	.00	1,833.34	.00	.00	.00	.00
54-10	Books Pubs Subs & Memberships Books &	25.40	.00	200.00	.00	.00	.00
54-13	Books Pubs Subs & Memberships Memberships	1,420.00	1,960.00	2,342.90	1,490.00	2,395.00	1,490.00
54-30	Books Pubs Subs & Memberships Training &	1,725.82	1,666.69	1,823.54	670.00	1,065.00	670.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$175,328.62</u>	<u>\$69,900.04</u>	<u>\$72,685.22</u>	<u>\$98,031.00</u>	<u>\$115,531.77</u>	<u>\$121,223.00</u>
<i>Grants and Aids</i>							
82-60	Grants Aid to Private Organizations Other Grants	52,000.00	.00	.00	.00	.00	.00
<i>Grants and Aids Totals</i>		<u>\$52,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>572 - Parks &amp; Recreation</b> Totals		<u>\$755,813.28</u>	<u>\$736,451.81</u>	<u>\$793,714.79</u>	<u>\$958,123.00</u>	<u>\$783,121.62</u>	<u>\$999,328.00</u>
Division <b>000 - Administration</b> Totals		<u>\$755,813.28</u>	<u>\$736,451.81</u>	<u>\$793,714.79</u>	<u>\$958,123.00</u>	<u>\$783,121.62</u>	<u>\$999,328.00</u>

## **Program: Aquatics Operations**

Provides lifeguard supervision and aquatics programs at Pompey Pool and Delray Swim and Tennis Club. Aquatics programs and activities offered: swimming instruction, recreational swimming, lifeguard training instruction, Jr. Lifeguard program, swim lessons for non-profit groups and organizations, pool rentals and special events.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Provide lifeguard supervised aquatic recreational programming at both pools for a variety of age groups and swimming skill levels. Teach water safety awareness, develop basic swimming skills, and enhance proficiency levels of aquatic skills. Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To develop a comprehensive community swim program to increase the safety of residents and visitors using the aquatics facilities.

Total pool attendance	14,002	18,001	18,550
Number of Adult Swimming Class participants	5,363	8,000	8,050
Number of Youth Swimming Class participants	6,793	6,430	6,450
Number of Water Fitness Class participants	2,058	4,030	4,050
Number of SCUBA Class participants	188	230	235
Number of School Presentations	34	15	17

**Objective:** To increase services, programs and use of the pool by community groups and associations; implement evening and youth classes.

Number of Special Events	11	10	10
Number of Special Event participants	682	770	847
Number of Dive Rescue Trainings at facility	52	60	60
Number of canopy rentals	6	15	15
Number of Lifeguard Instructor Course participants	4	5	5
Number of Water Safety Instruction Class participants	0	5	5
Number of Boating Safety Class participants	11	12	12

**Objective:** For the Supervisor and Lead Lifeguard to obtain/maintain certified pool operators license and certificates in lifeguard instructor and water safety instructor and for all staff to maintain lifeguard-training certifications.

Number of staff certified as Lifeguards	40	13	15
Number of staff certified as Lifeguard Instructors	12	8	10
Number of staff certified as Water Safety Instructors	8	7	8
Number of staff certified as Scuba Divers	9	10	12
Number of staff certified as Certified Pool Operator	3	4	4

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Aquatic Operations Supervisor	1	1	1
Lead Lifeguard	1	1	1
Lifeguards	3	3	3
FTEs	<u>3.94</u>	<u>4.87</u>	<u>4.74</u>
	8.94	9.87	9.74



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>720 - Aquatics Operations</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	160,262.25	189,155.15	161,284.91	198,192.00	139,334.29	206,529.00
12-30	Regular Salaries/Wages Term. Pay Sick &	192.32	4,775.18	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	74,242.35	82,864.77	69,623.66	150,935.00	62,241.06	146,931.00
14-10	Overtime Overtime /Call-Out Pay	88.32	436.22	11.47	620.00	2,507.73	620.00
15-60	Special Pay Other Taxable Pay	25.64	128.47	200.00	.00	34.20	.00
21-10	FICA Taxes Employer FICA	17,203.08	20,552.14	17,378.56	26,755.00	15,384.03	30,920.00
22-10	Retirement Contributions General Employees	15,820.22	16,874.69	15,153.27	17,900.00	12,522.80	21,585.00
23-10	Life & Health Insurance Health Insurance	44,696.30	40,357.44	37,570.00	42,712.00	29,607.12	46,266.00
23-20	Life & Health Insurance Life Insurance	746.20	772.20	554.40	667.00	473.00	713.00
23-30	Life & Health Insurance Disability Insurance	345.09	261.63	324.79	445.00	312.80	440.00
24-10	Workers Compensation Workers Compensation	4,910.00	4,730.04	4,910.04	13,443.00	11,202.50	20,652.00
25-10	Other Employee Benefits Unemployment	314.54	350.28	316.40	327.00	281.00	164.00
27-10	Other Employee Benefits Employee Assistance	140.25	111.15	92.64	145.00	101.68	146.00
<i>Personnel Services Totals</i>		<b>\$318,986.56</b>	<b>\$361,369.36</b>	<b>\$307,420.14</b>	<b>\$452,141.00</b>	<b>\$274,002.21</b>	<b>\$474,966.00</b>
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	418.75	604.73	837.34	3,920.00	372.36	4,000.00
40-10	Travel & Per Diem Travel & Training	800.00	213.08	.00	2,480.00	.00	2,480.00
41-10	Communication Services Telephone	609.86	689.66	.00	.00	.00	.00
43-10	Utility Services Electricity	23,093.36	22,969.27	14,667.23	19,764.00	16,765.30	15,804.00
43-15	Utility Services Water & Sewer	6,643.14	6,400.12	8,847.06	6,248.00	8,831.04	9,371.00
43-25	Utility Services Stormwater Assessment Fee	761.69	761.69	761.69	762.00	761.69	762.00
43-35	Utility Services Waste Collection & Disposal	1,464.32	954.89	982.77	980.00	947.92	948.00
44-90	Rentals & Leases Other Rental/Lease Costs	.00	.00	.00	24,000.00	3,401.42	4,000.00
45-10	Insurance General Liability	7,440.00	7,089.96	6,399.96	7,987.00	6,655.80	8,237.00
45-15	Insurance Other Insurance Costs	720.00	720.00	1,459.44	1,990.00	.00	1,990.00
46-10	Repair and Maintenance Service Vehicle	.00	.00	.00	.00	1,847.68	.00
46-15	Repair and Maintenance Service Equipment	6,711.26	4,245.37	4,248.27	.00	.00	.00
46-20	Repair and Maintenance Service Building	6,727.53	4,027.80	614.91	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	545.12	1,948.44	2,807.61	3,950.00	2,440.53	3,950.00
48-15	Promotional Activities Special Events	.00	483.29	2,041.85	500.00	997.78	500.00
48-17	Promotional Activities Refreshment / Food /	61.11	158.88	704.92	800.00	197.47	800.00
49-90	Other Current Charges Other Current Charges	745.00	685.00	310.00	870.00	370.00	950.00
51-10	Office Supplies Stationery, Paper, Forms	50.40	90.38	87.60	300.00	54.75	300.00
51-15	Office Supplies Other Office Supplies	448.11	114.96	265.99	700.00	52.31	700.00
52-20	Operating Supplies General Operating Supplies	910.90	757.11	1,458.20	1,550.00	1,454.54	1,650.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
52-30	Operating Supplies Chemicals	30,164.29	22,251.19	15,215.07	30,500.00	22,891.33	30,000.00
52-33	Operating Supplies Uniform / Linen Service	1,140.28	1,504.39	708.00	1,690.00	.00	1,690.00
52-36	Operating Supplies Janitorial Supplies	.00	239.85	.00	300.00	.00	300.00
54-10	Books Pubs Subs & Memberships Books &	257.00	.00	350.00	700.00	.00	700.00
54-13	Books Pubs Subs & Memberships Memberships	420.00	320.00	702.00	4,365.00	989.00	4,400.00
54-30	Books Pubs Subs & Memberships Training &	1,050.00	2,547.00	1,495.00	2,830.00	2,516.00	2,830.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$92,215.53</b>	<b>\$80,532.71</b>	<b>\$78,220.46</b>	<b>\$122,616.00</b>	<b>\$71,810.61</b>	<b>\$101,792.00</b>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	.00	.00	18,665.71	.00	143.00	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,665.71</b>	<b>\$0.00</b>	<b>\$143.00</b>	<b>\$0.00</b>
Activity <b>572 - Parks &amp; Recreation</b> Totals		<b>\$411,202.09</b>	<b>\$441,902.07</b>	<b>\$404,306.31</b>	<b>\$574,757.00</b>	<b>\$345,955.82</b>	<b>\$576,758.00</b>
Division <b>720 - Aquatics Operations</b> Totals		<b>\$411,202.09</b>	<b>\$441,902.07</b>	<b>\$404,306.31</b>	<b>\$574,757.00</b>	<b>\$345,955.82</b>	<b>\$576,758.00</b>

## Program: Out of School Program

The Parks and Recreation Department provides an Out of School Program for Delray Beach residents and City employees. The program is for elementary school children ages 5 through 12 and provides a supervised, structured program of traditional and non-traditional recreational and athletic activities, as well as academic services and cultural programs. The program provides the opportunity for youth to participate in various sports and educational programs which they might not otherwise have an opportunity to experience. The elementary school age program is licensed to serve 150 children at two locations (Pompey Park and Delray Beach Community Center with full-day camp programs provided for most school holidays).

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Provide elementary school age children with social, cultural, and academic structured quality programs, while maintaining a safe, clean and secure environment.

**Objective:** To provide supervised out of school activities by trained staff for elementary school-age children.

Total number of children enrolled	316	233	250
Average daily attendance	341	230	250
Inclusion children enrolled	8	6	7
Number of staff training courses	27	20	22

**Objective:** To provide traditional and non-traditional special events, activities and cultural activities.

Special events	14	15	16
Parents/children participating in special events	298	250	275
Traditional activities/classes: tennis, golf, soccer, and swimming	63	63	69
Non-traditional activities (cub scouts, drumming, computer building, environment education program, etc.)	132	96	95
Average number of field trips (One day, Holiday, Spring, Summer camps)	60	132	95
Average number of on-site activities* (On-site contractual activities vendor)	120	80	88
Arts and cultural classes per week* (unable to provide accurate measurement)	46	28	28

**Objective:** To encourage academic excellence by providing 1 hour of daily homework assistance by Recreation Leaders. Includes English, Math, Reading, Science, Spelling, Social Studies, etc.

Homework assistance (sessions)*	120	160	175
Average number of education programs	23	30	30
Summer Literacy Program Enrollment	381	245	270

**Objective:** To provide a Cub Scout program for boys ages 5 to 12 years old to encourage positive character and involvement with community organizations and activities.

Cub Scouts / number of participants	45	35	38
Cub Scouts / number of field trips	3	4	5

Staffing Levels	17-18	18-19	19-20
Out of School Program Recreation Supervisor	1	1	1
FTEs	<u>7.91</u> 8.91	<u>7.96</u> 8.96	<u>8.11</u> 8.96

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>731 - Out of School</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	49,282.24	52,728.05	55,393.66	59,055.00	46,822.25	61,379.00
13-10	Other Salaries/ Wages Part Time Wages	205,347.18	205,361.74	188,340.19	227,546.00	155,455.94	227,546.00
14-10	Overtime Overtime /Call-Out Pay	496.20	57.04	8.76	500.00	.00	500.00
15-60	Special Pay Other Taxable Pay	.00	33.75	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	19,078.31	19,306.82	18,188.25	21,963.00	14,932.86	22,140.00
22-10	Retirement Contributions General Employees	4,851.79	4,774.70	6,127.93	5,334.00	4,229.01	6,249.00
23-10	Life & Health Insurance Health Insurance	9,751.92	8,470.08	7,514.00	8,543.00	7,215.60	9,253.00
23-20	Life & Health Insurance Life Insurance	187.20	187.20	158.40	158.00	132.00	158.00
23-30	Life & Health Insurance Disability Insurance	107.66	74.38	111.21	133.00	110.11	127.00
24-10	Workers Compensation Workers Compensation	9,280.00	8,949.96	9,291.00	25,438.00	21,198.30	39,080.00
25-10	Other Employee Benefits Unemployment	458.31	405.66	394.29	307.00	325.96	33.00
27-10	Other Employee Benefits Employee Assistance	30.60	23.40	23.16	29.00	24.80	29.00
<i>Personnel Services Totals</i>		<b>\$298,871.41</b>	<b>\$300,372.78</b>	<b>\$285,550.85</b>	<b>\$349,006.00</b>	<b>\$250,446.83</b>	<b>\$366,494.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	1,216.97	1,023.56	605.37	550.00	206.34	550.00
34-90	Other Contractual Services Other Contractual	10,925.61	12,518.19	43,387.51	33,720.00	56,910.09	33,720.00
40-10	Travel & Per Diem Travel & Training	1,865.05	379.88	2,253.86	2,440.00	535.60	2,440.00
41-10	Communication Services Telephone	158.45	47.28	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,007.79	1,487.50	2,922.46	380.00	2,013.69	4,052.00
44-30	Rentals & Leases Equipment	811.32	69.95	.00	1,020.00	.00	1,020.00
44-45	Rentals & Leases Vehicle Rental / Garage	4,600.00	4,599.96	4,599.96	4,600.00	3,833.30	6,070.00
44-90	Rentals & Leases Other Rental/Lease Costs	1,609.54	1,574.55	.00	2,100.00	.00	2,100.00
45-10	Insurance General Liability	3,810.00	4,989.96	4,689.96	5,444.00	4,536.70	6,227.00
45-15	Insurance Other Insurance Costs	470.00	470.00	.00	440.00	.00	440.00
46-10	Repair and Maintenance Service Vehicle	4,418.80	3,465.48	2,094.36	5,100.00	1,388.30	3,000.00
48-15	Promotional Activities Special Events	159.76	813.00	126.00	5,000.00	4,977.63	3,000.00
48-17	Promotional Activities Refreshment / Food /	1,645.08	2,586.10	8,925.97	2,640.00	1,025.36	2,640.00
49-90	Other Current Charges Other Current Charges	1,300.00	1,006.00	1,000.00	2,500.00	.00	2,500.00
51-10	Office Supplies Stationery, Paper, Forms	906.97	413.22	352.39	800.00	314.97	800.00
51-15	Office Supplies Other Office Supplies	2,723.75	1,141.09	739.14	460.00	964.07	460.00
51-20	Office Supplies Office Equipment < \$5,000	59.39	.00	.00	115.00	233.10	115.00
52-10	Operating Supplies Fuel & Lube	882.17	840.26	1,216.24	998.00	1,146.69	2,000.00
52-20	Operating Supplies General Operating Supplies	4,371.90	4,324.24	3,556.45	9,000.00	5,143.54	7,000.00
52-33	Operating Supplies Uniform / Linen Service	5,480.51	3,425.75	5,540.25	5,140.00	211.25	3,140.00
52-62	Operating Supplies Recreatnl. Supplies Basketball	.00	.00	.00	.00	104.18	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
EXPENSE							
54-30	Books Pubs Subs & Memberships Training &	1,768.00	759.72	457.00	2,010.00	1,754.00	3,060.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$50,551.06</u>	<u>\$46,485.69</u>	<u>\$83,315.92</u>	<u>\$85,497.00</u>	<u>\$85,298.81</u>	<u>\$85,369.00</u>
Activity <b>572 - Parks &amp; Recreation</b> Totals		<u>\$349,422.47</u>	<u>\$346,858.47</u>	<u>\$368,866.77</u>	<u>\$434,503.00</u>	<u>\$335,745.64</u>	<u>\$451,863.00</u>
Division <b>731 - Out of School</b> Totals		<u>\$349,422.47</u>	<u>\$346,858.47</u>	<u>\$368,866.77</u>	<u>\$434,503.00</u>	<u>\$335,745.64</u>	<u>\$451,863.00</u>

## Program: Teen Center

The “505” Teen Center is a recreational center complete with kitchen prep area and available for rent. The “505” Teen Center has computers designated for producing music, a computer station available for research projects and homework in addition to a lounge room with cable television and a billiards table.

The Teen Center offers engaging programs such as cooking 101 and teen sports training. The facility also offers basketball tournaments, video game tournaments and movie nights in addition to trips to professional sporting events, theaters, museums and colleges/trade schools.

The Hobbit Skate Park includes ramps, a street course and a half pipe for skate enthusiasts. Hobbit Skate Park is the home for winter, summer, and spring skate camps.

A large room is available for Woman’s Club meetings, classes, dances and special events. The center is open during the school months:

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To increase registrants and participation in teen activities and programs.

Number of membership payments	136	143	150
Teen activities	75	60	60

**Objective:** To increase the number of participants in classes, programs, activities, events, and tutorial programs.

Number of participants in skate camp	149	175	180
Participants in educational program	59	30*	63
Teens in career work programs	0	10	15
Fund raising events	4	5	6
Monthly functions: dances, pizza night, etc.	75	35*	65
Number of skateboard park participants	1,459	1,625	1,650
Number of teen center participants	1,790	1,890	1,900
Number of special events	4	3	5
Number of fields trips	28	20*	35

**Objective:** To encourage interaction between teens and work force professionals through presentations by guest speakers such as police officers, fire fighters, college representatives and other professionals.

Number of presentations	5	10	10
Number of teens and parents in attendance	69	80	80

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	.5
FTEs	<u>2.02</u>	<u>2.37</u>	<u>2.37</u>
	5.52	5.87	5.87

\*\$0 was approved in our operating budget for teen programming

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>732 - Teen Center</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	107,739.58	149,598.38	157,893.96	163,624.00	137,381.16	173,072.00
12-30	Regular Salaries/Wages Term. Pay Sick &	3,588.36	.00	2,954.22	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	76,442.43	80,636.30	84,143.91	93,220.00	57,259.92	93,220.00
14-10	Overtime Overtime /Call-Out Pay	434.50	1,251.18	297.89	.00	1,449.74	.00
14-20	Overtime Reimbursable Overtime	.00	1,892.53	3,684.79	.00	1,688.63	.00
21-10	FICA Taxes Employer FICA	13,668.01	17,142.24	18,324.49	19,649.00	14,523.95	20,372.00
22-10	Retirement Contributions General Employees	11,269.83	13,061.60	13,029.67	14,778.00	12,315.42	18,168.00
23-10	Life & Health Insurance Health Insurance	24,786.13	28,482.64	30,060.00	29,898.00	25,254.60	32,386.00
23-20	Life & Health Insurance Life Insurance	427.69	559.60	466.40	473.00	429.00	515.00
23-30	Life & Health Insurance Disability Insurance	228.09	209.31	320.88	368.00	320.50	369.00
24-10	Workers Compensation Workers Compensation	4,120.00	3,969.96	4,121.04	11,283.00	9,402.50	17,334.00
25-10	Other Employee Benefits Unemployment	235.75	257.65	260.40	195.00	196.75	115.00
27-10	Other Employee Benefits Employee Assistance	77.72	79.20	77.25	101.00	86.80	102.00
<i>Personnel Services Totals</i>		\$243,018.09	\$297,140.59	\$315,634.90	\$333,589.00	\$260,308.97	\$355,653.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	222.15	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	95.88	.00	.00	.00	.00	380.00
34-90	Other Contractual Services Other Contractual	1,314.57	1,415.27	1,917.63	9,930.00	1,071.25	2,100.00
40-10	Travel & Per Diem Travel & Training	333.54	1,260.67	1,144.76	2,014.00	496.82	2,014.00
41-10	Communication Services Telephone	826.80	902.36	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	.00	.00	.00	1,680.00	.00	.00
43-10	Utility Services Electricity	6,540.17	6,448.73	5,319.47	5,706.00	4,952.78	5,212.00
43-15	Utility Services Water & Sewer	622.70	670.70	303.46	610.00	435.45	374.00
43-25	Utility Services Stormwater Assessment Fee	455.39	455.39	455.39	455.00	455.39	455.00
43-35	Utility Services Waste Collection & Disposal	497.64	476.76	490.68	490.00	473.28	473.00
44-11	Rentals & Leases Building Rental / Lease	5,130.00	5,240.00	.00	5,250.00	10,868.00	5,250.00
44-30	Rentals & Leases Equipment	.00	46.34	975.72	.00	852.29	.00
44-90	Rentals & Leases Other Rental/Lease Costs	.00	.00	1,057.33	7,856.00	1,219.50	7,856.00
45-10	Insurance General Liability	4,260.00	4,050.00	4,449.96	5,101.00	4,250.80	5,864.00
45-15	Insurance Other Insurance Costs	600.00	600.00	.00	600.00	.00	600.00
46-15	Repair and Maintenance Service Equipment	931.75	2,004.20	1,509.29	850.00	1,437.74	1,950.00
46-20	Repair and Maintenance Service Building	2,036.83	44.34	.00	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	.00	73.67	199.80	3,100.00	.00	3,100.00
48-15	Promotional Activities Special Events	75.64	54.36	343.74	11,450.00	14,821.63	26,750.00
48-17	Promotional Activities Refreshment / Food /	916.35	762.43	2,833.51	2,100.00	3,005.11	2,100.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
51-15	Office Supplies Other Office Supplies	1,024.12	624.24	269.25	300.00	150.38	650.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	1,500.00	1,922.07	2,500.00
52-10	Operating Supplies Fuel & Lube	683.09	411.02	297.27	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	719.99	790.55	1,652.34	8,530.00	2,797.80	2,800.00
52-27	Operating Supplies Equipment < \$5,000	332.90	786.76	436.44	10,000.00	5,453.64	2,000.00
52-33	Operating Supplies Uniform / Linen Service	466.50	375.04	414.41	1,000.00	766.79	1,000.00
52-36	Operating Supplies Janitorial Supplies	288.63	638.47	.00	900.00	459.74	900.00
54-13	Books Pubs Subs & Memberships Memberships	320.00	320.00	.00	4,300.00	515.00	2,500.00
54-30	Books Pubs Subs & Memberships Training &	1,434.75	500.00	937.14	1,325.00	795.86	2,025.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$30,386.72</u>	<u>\$29,110.44</u>	<u>\$25,101.39</u>	<u>\$85,397.00</u>	<u>\$57,201.32</u>	<u>\$79,203.00</u>
Activity <b>572 - Parks &amp; Recreation</b> Totals		<u>\$273,404.81</u>	<u>\$326,251.03</u>	<u>\$340,736.29</u>	<u>\$418,986.00</u>	<u>\$317,510.29</u>	<u>\$434,856.00</u>
Division <b>732 - Teen Center</b> Totals		<u>\$273,404.81</u>	<u>\$326,251.03</u>	<u>\$340,736.29</u>	<u>\$418,986.00</u>	<u>\$317,510.29</u>	<u>\$434,856.00</u>



## **Program: Athletics**

The Athletics Division plans, organizes, and supervises athletic leagues for adults in softball, golf and basketball. They coordinate with community run youth athletic leagues including: Little League Baseball, lacrosse, soccer, and Miracle League baseball.

The Athletics Division encompasses the following sites:

Community Center, Pompey Park, Veterans Park, Teen Center, Merritt Park, Currie Commons Park, Robert P. Miller Park, Hilltopper Stadium, Catherine Strong Park and Pine Grove Park.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Ensure all athletic fields are maintained to a high level of quality standards.

**Objective:** Coordinate maintenance of all athletic fields at Miller Park, Currie Commons Park, Pine Grove Park, Plumosa Park, Merritt Park and Seacrest Soccer Complex.

Athletic fields maintained	22	22	22
----------------------------	----	----	----

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** Organize community run athletic leagues for youth and adult participants.

Number of Miracle League participants (2 Seasons)	165*	150*	165*
Number of youth lacrosse participants (1 Season)	350*	345*	384*
Number of youth recreation soccer participants (1 Season)	850*	685*	753*
Number of travel soccer participants (1 Season)	225*	205*	225*
Number of adult co-ed kickball participants (1 Season)	235*	215*	236*

**Objective:** Organize City run athletic leagues for youth and adult participants.

Youth basketball participants (1 Season)	215	220	242
Golf league participants (1 Season)	120**	120**	122
Adult basketball league participants (1 Season)	72**	72**	79
Adult men's softball league participants; (2 Seasons)	335	338	340
Co-ed softball league participants (2 Seasons)	195	240**	240**

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Recreation Superintendent	1	1	1
Administrative Assistant	.5	.5	.5
Recreation Supervisor I	1	1	1
FTE	<u>2.33</u>	<u>2.37</u>	<u>2.35</u>
Total	4.83	4.87	4.85

\* Participation numbers are given to the city's youth sports providers.

\*\* Participation number limited to the facilities available to run the leagues.

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>733 - Athletics</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	127,726.69	149,698.20	132,482.04	134,010.00	91,467.81	135,304.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	55,038.72	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	52,078.38	57,498.71	61,031.17	77,381.00	49,490.50	77,381.00
14-10	Overtime Overtime /Call-Out Pay	7.09	186.69	318.56	1,230.00	1,362.47	1,230.00
14-20	Overtime Reimbursable Overtime	.00	.00	26.67	.00	35.56	.00
15-60	Special Pay Other Taxable Pay	977.89	465.97	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	13,485.46	19,912.37	14,414.58	16,266.00	10,622.93	16,045.00
22-10	Retirement Contributions General Employees	11,920.36	6,721.80	10,764.63	12,102.00	6,066.40	11,484.00
22-20	Retirement Contributions ICMA Contributions	2,108.50	2,213.43	.00	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	24,379.80	21,839.52	18,800.36	21,356.00	15,520.08	23,133.00
23-20	Life & Health Insurance Life Insurance	364.35	380.25	369.60	370.00	264.12	370.00
23-30	Life & Health Insurance Disability Insurance	278.52	207.40	256.33	301.00	211.17	288.00
24-10	Workers Compensation Workers Compensation	1,590.00	1,530.00	1,587.96	4,348.00	3,623.30	6,680.00
25-10	Other Employee Benefits Unemployment	180.79	187.78	202.79	164.00	144.40	82.00
27-10	Other Employee Benefits Employee Assistance	76.56	59.52	57.85	74.00	53.09	73.00
<i>Personnel Services Totals</i>		\$235,174.39	\$315,940.36	\$240,312.54	\$267,602.00	\$178,861.83	\$272,070.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	40.00	.00	223.39	.00	.00	.00
34-90	Other Contractual Services Other Contractual	10,660.93	2,246.80	1,748.00	4,280.00	853.63	14,300.00
40-10	Travel & Per Diem Travel & Training	89.76	1,170.84	752.00	2,814.00	.00	2,800.00
41-10	Communication Services Telephone	1,982.29	2,146.06	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,543.86	1,909.55	863.98	2,160.00	657.32	760.00
41-12	Communication Services Internet Access	8,938.13	6,870.91	8,316.72	5,830.00	5,550.98	5,830.00
43-10	Utility Services Electricity	110,351.85	106,163.41	126,982.25	101,973.00	103,669.16	121,301.00
43-15	Utility Services Water & Sewer	3,957.15	4,030.80	3,225.36	3,731.00	2,698.69	3,162.00
43-20	Utility Services Irrigation Water	10,971.84	13,922.14	11,126.91	11,796.00	12,209.92	12,417.00
43-25	Utility Services Stormwater Assessment Fee	9,737.24	9,737.24	9,737.24	9,736.00	9,770.49	9,736.00
43-35	Utility Services Waste Collection & Disposal	3,985.41	3,818.19	3,929.67	3,930.00	3,790.32	3,790.00
44-30	Rentals & Leases Equipment	409.91	35.35	.00	1,500.00	.00	2,500.00
44-45	Rentals & Leases Vehicle Rental / Garage	14,870.00	12,789.96	15,129.96	15,130.00	12,608.30	16,570.00
45-10	Insurance General Liability	8,960.00	8,559.96	7,119.96	7,798.00	6,498.30	8,645.00
45-15	Insurance Other Insurance Costs	1,800.00	1,800.00	.00	1,800.00	.00	1,800.00
46-10	Repair and Maintenance Service Vehicle	10,786.36	13,833.77	19,596.98	18,130.00	2,091.32	20,770.00
46-15	Repair and Maintenance Service Equipment	1,610.00	1,850.00	5,750.00	2,000.00	540.00	2,500.00
46-20	Repair and Maintenance Service Building	9,739.35	.00	246.42	.00	2,615.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
48-15	Promotional Activities Special Events	13.38	.00	.00	.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	.00	59.86	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	375.27	363.36	260.90	300.00	202.02	300.00
51-15	Office Supplies Other Office Supplies	698.09	590.36	494.89	500.00	835.39	500.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	3,400.00	256.00	1,500.00
52-10	Operating Supplies Fuel & Lube	2,883.55	2,448.49	1,717.38	3,509.00	1,321.71	4,250.00
52-20	Operating Supplies General Operating Supplies	12,925.56	7,069.42	19,515.64	13,980.00	13,551.63	10,000.00
52-27	Operating Supplies Equipment < \$5,000	38.35	.00	.00	13,500.00	665.40	3,000.00
52-33	Operating Supplies Uniform / Linen Service	.00	.00	483.54	350.00	28.00	350.00
52-36	Operating Supplies Janitorial Supplies	.00	.00	.00	100.00	.00	100.00
52-62	Operating Supplies Recreatnl. Supplies Basketball	14,098.26	13,946.35	7,006.97	43,756.00	22,439.30	45,755.00
52-65	Operating Supplies Rec Supplies Youth Basketball	.00	.00	.00	1,500.00	.00	1,500.00
54-13	Books Pubs Subs & Memberships Memberships	480.00	320.00	160.00	500.00	.00	450.00
54-30	Books Pubs Subs & Memberships Training &	160.00	492.69	583.57	1,450.00	435.00	1,300.00
<i>Operating Expenditures/Expenses Totals</i>		\$276,199.79	\$234,202.56	\$275,701.73	\$300,653.00	\$217,759.16	\$316,086.00
<i>Capital Outlay</i>							
63-30	Capital Outlay Recreational & Other Improvmnts	13,400.00	.00	.00	35,000.00	9,243.38	.00
<i>Capital Outlay Totals</i>		\$13,400.00	\$0.00	\$0.00	\$35,000.00	\$9,243.38	\$0.00
Activity <b>572 - Parks &amp; Recreation Totals</b>		\$524,774.18	\$550,142.92	\$516,014.27	\$603,255.00	\$405,864.37	\$588,156.00
Division <b>733 - Athletics Totals</b>		\$524,774.18	\$550,142.92	\$516,014.27	\$603,255.00	\$405,864.37	\$588,156.00

**Program: Community Center**

---

The Community Center provides diverse activities for youths, adults, and senior citizens of the community and houses the administrative offices for the Parks and Recreation Department. The gym with stage and multi-purpose rental rooms allows for athletic events, meetings, entertainment, and arts and crafts programs for Delray Beach residents and guests. Numerous adult activities are conducted in the evening including service clubs, exercise and aerobic classes and open play basketball. The Community Center is the host to 100 children in a yearly Out of School Program, which includes an After School program, Christmas, Spring and One Day camps in addition to an eight week Summer Day camp program with space for an additional 20 children ages 5 to 12. The center has added a Summer Youth Basketball program this year. The Community Center Hosted the 1<sup>st</sup> Annual Haitian America Fest in which we had nearly 500 in attendance. Other major events at the center are the International ITC Tennis Championships/Champions Tour, Chris Evert Pro Celebrity Tournament and Project Holiday to name a few.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To increase participation in gym programs and activities by youths and adults of the community.

Number of Participants in adult athletic programs (aerobis, badminton and pickle ball)	3,257	3000	3,000
Number of participants in instructional classes	195	250	300
Number of participants in youth programs (youth basketball)	230	250	300
Number of weekly open gym participants	500	600	650
Number of weekly participants in meetings	1,750	1,875	1900

**Objective:** Increase usage of the center for meeting space by local civic / public groups.

Number of meetings in conference room	45	50	50
Average number of meetings in other rooms	50	50	50
Number of special events at the Community Center	9	12	12
Number of facility rentals	35	40	40

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor III	1	1	1
Staff Assistant II	1	1	1
Building Maintenance Worker	1	1	1
FTEs	<u>.98</u>	<u>1.02</u>	<u>1.02</u>
	3.98	4.02	4.02

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>734 - Community Center</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	128,794.03	133,935.95	136,848.93	145,566.00	113,831.05	147,910.00
13-10	Other Salaries/ Wages Part Time Wages	25,751.80	28,742.89	30,932.19	31,460.00	25,051.10	31,460.00
14-10	Overtime Overtime /Call-Out Pay	4,189.70	4,216.39	4,648.46	3,500.00	3,021.03	3,500.00
14-20	Overtime Reimbursable Overtime	6,080.66	4,589.51	6,013.12	5,000.00	4,840.51	5,000.00
15-60	Special Pay Other Taxable Pay	.00	.00	100.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	11,507.70	12,115.56	12,655.65	14,193.00	10,473.91	14,372.00
22-10	Retirement Contributions General Employees	12,246.25	12,112.68	11,370.73	13,147.00	10,281.20	15,527.00
23-10	Life & Health Insurance Health Insurance	29,286.23	25,423.77	22,542.00	25,627.00	21,299.32	27,759.00
23-20	Life & Health Insurance Life Insurance	546.49	546.24	462.00	462.00	386.89	462.00
23-30	Life & Health Insurance Disability Insurance	282.61	188.39	274.37	327.00	268.09	315.00
24-10	Workers Compensation Workers Compensation	3,130.00	3,020.04	3,135.00	8,583.00	7,152.50	13,186.00
25-10	Other Employee Benefits Unemployment	148.63	134.18	134.40	136.00	110.93	99.00
27-10	Other Employee Benefits Employee Assistance	91.90	70.24	69.48	89.00	73.10	87.00
<i>Personnel Services Totals</i>		\$222,056.00	\$225,095.84	\$229,186.33	\$248,090.00	\$196,789.63	\$259,677.00
<i>Operating Expenditures/Expenses</i>							
34-16	Other Contractual Services Pest Control Services	761.92	455.00	450.00	700.00	600.00	700.00
34-90	Other Contractual Services Other Contractual	2,310.66	9,193.94	3,886.32	4,820.00	2,221.81	14,800.00
40-10	Travel & Per Diem Travel & Training	7.93	.00	.00	1,710.00	.00	1,700.00
41-10	Communication Services Telephone	649.27	539.91	.00	.00	.00	.00
41-12	Communication Services Internet Access	1,889.10	969.10	1,188.70	1,660.00	876.63	1,660.00
43-10	Utility Services Electricity	22,861.94	25,232.42	22,241.51	22,146.00	14,776.79	22,295.00
43-15	Utility Services Water & Sewer	8,999.07	8,508.55	8,199.31	8,285.00	7,070.91	8,375.00
43-25	Utility Services Stormwater Assessment Fee	1,737.47	1,737.47	1,737.47	1,737.00	1,737.47	1,737.00
43-35	Utility Services Waste Collection & Disposal	7,971.77	7,637.29	7,860.28	7,860.00	7,581.55	7,580.00
44-11	Rentals & Leases Building Rental / Lease	.00	250.00	250.00	600.00	2,155.50	600.00
44-30	Rentals & Leases Equipment	409.91	35.35	26.61	960.00	(26.61)	960.00
45-10	Insurance General Liability	5,830.00	5,150.04	4,130.04	4,512.00	3,760.00	4,916.00
45-15	Insurance Other Insurance Costs	520.00	520.00	.00	250.00	.00	250.00
46-15	Repair and Maintenance Service Equipment	856.10	329.00	369.79	780.00	.00	650.00
46-20	Repair and Maintenance Service Building	21,912.86	9,005.56	34.72	.00	53.50	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	1,675.00	6,000.00	3,734.36	6,000.00
48-17	Promotional Activities Refreshment / Food /	32.76	76.57	104.97	100.00	73.56	100.00
51-10	Office Supplies Stationery, Paper, Forms	292.44	267.43	356.10	490.00	232.57	490.00
51-15	Office Supplies Other Office Supplies	3,613.60	183.37	698.36	700.00	229.06	700.00
51-20	Office Supplies Office Equipment < \$5,000	4,208.39	7,010.46	6,737.91	4,075.00	5,830.26	1,900.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
52-27	Operating Supplies Equipment < \$5,000	.00	.00	2,316.50	8,000.00	3,393.97	2,000.00
52-33	Operating Supplies Uniform / Linen Service	574.99	701.54	658.45	840.00	996.59	450.00
52-36	Operating Supplies Janitorial Supplies	4,132.69	2,165.34	47.45	4,000.00	1,003.77	5,000.00
54-13	Books Pubs Subs & Memberships Memberships	160.00	160.00	185.00	160.00	.00	200.00
54-30	Books Pubs Subs & Memberships Training &	368.75	50.00	513.64	3,500.00	375.00	3,500.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$91,982.89</u>	<u>\$82,737.14</u>	<u>\$67,419.70</u>	<u>\$86,985.00</u>	<u>\$60,082.11</u>	<u>\$89,663.00</u>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery /	.00	.00	.00	8,000.00	7,046.00	.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,000.00</u>	<u>\$7,046.00</u>	<u>\$0.00</u>
Activity	<b>572 - Parks &amp; Recreation Totals</b>	<u>\$314,038.89</u>	<u>\$307,832.98</u>	<u>\$296,606.03</u>	<u>\$343,075.00</u>	<u>\$263,917.74</u>	<u>\$349,340.00</u>
Division	<b>734 - Community Center Totals</b>	<u>\$314,038.89</u>	<u>\$307,832.98</u>	<u>\$296,606.03</u>	<u>\$343,075.00</u>	<u>\$263,917.74</u>	<u>\$349,340.00</u>

## Program: Veterans Park

Veterans Park includes a recreation center complete with a rental facility, full kitchen and restroom. The outside new additions include a playground and seawall dock for fishing and boat docking. The large meeting room is a popular ballroom and is rented throughout the year for different events. Veterans Park hosts several special events throughout the whole year which include annual Granfonda Garneau Bike Race, Kidsfest, Art League, Veteran's Day Parade and the new event added to the calendar is the Holiday Parade event.

Veterans Park year around program offered at the center include acrylic painting; watercolors; tango; yoga; kindermusik; chess club; tai chi; modern line dancing; soccer shots; Zumba gold; bridge shuffleboard; lawn bowling and international folk dance.

The exterior grounds have seven lighted lawn bowling courts and sixteen lighted shuffleboard courts and several tournaments throughout the year. A covered patio with handicap accessible picnic tables and a barbecue grill is available for rent.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

<b>Objective:</b> To maintain memberships, participation, and tournaments in lawn bowling, shuffleboard, chess and bridge activities.
---

Number of outdoor organized participants	4,375	9,690	9,700
Number of annual chess participants	649	825	825
Number of bridge members players	1,280	1,390	1,400
Number of lawn bowling participants	1,904	2,950	2,950
Number of shuffleboard participants	126	270	270
Number of Drum Circle & Square Play participants	445	1,222	0
Music & Art participants	556	1,278	1,278

<b>Objective:</b> To increase the number of participants in classes, center activities, and special events. Create a winter, spring and summer specialized camp.
--

Number of adult class participants	7,891	7,945	7,950
Number of children/kids class participants	786	2,043	0
Number of day trip participants	89	70	70
Number of participants at rentals and special events	4,990	10,000	10,000
Number of participants on Tue & Thurs evenings	1,170	1,335	1,335

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor III	1	1	1
Building Maintenance Worker	.5	.5	.5
FTEs	<u>1.46</u>	<u>1.45</u>	<u>1.94</u>
	2.96	2.95	3.44

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>735 - Veterans Park</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	72,780.48	77,049.78	81,955.04	83,023.00	69,160.23	86,775.00
13-10	Other Salaries/ Wages Part Time Wages	26,100.18	27,085.73	29,950.05	30,540.00	19,072.31	42,080.00
14-10	Overtime Overtime /Call-Out Pay	1,356.93	1,462.19	1,317.21	1,000.00	782.86	1,000.00
14-20	Overtime Reimbursable Overtime	12,550.37	7,246.07	5,195.41	.00	7,859.67	.00
21-10	FICA Taxes Employer FICA	8,701.77	8,537.31	8,947.60	9,204.00	7,341.15	9,934.00
22-10	Retirement Contributions General Employees	6,790.40	6,941.18	6,723.57	7,498.00	6,133.08	8,836.00
23-10	Life & Health Insurance Health Insurance	15,034.21	11,708.72	11,270.00	12,814.00	10,823.40	13,880.00
23-20	Life & Health Insurance Life Insurance	271.71	243.80	213.40	224.00	193.60	224.00
23-30	Life & Health Insurance Disability Insurance	158.19	103.54	156.28	187.00	159.57	179.00
24-10	Workers Compensation Workers Compensation	1,890.00	1,820.04	1,889.04	5,172.00	4,310.00	7,946.00
25-10	Other Employee Benefits Unemployment	147.85	137.28	140.00	99.00	103.92	49.00
27-10	Other Employee Benefits Employee Assistance	47.23	31.95	32.76	45.00	37.20	44.00
<i>Personnel Services Totals</i>		<b>\$145,829.32</b>	<b>\$142,367.59</b>	<b>\$147,790.36</b>	<b>\$149,806.00</b>	<b>\$125,976.99</b>	<b>\$170,947.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	1,222.69	42.00	132.00	.00	76.43	.00
34-16	Other Contractual Services Pest Control Services	700.88	380.00	605.00	756.00	605.00	756.00
34-90	Other Contractual Services Other Contractual	1,100.35	1,371.35	1,099.82	2,724.00	1,061.88	42,724.00
40-10	Travel & Per Diem Travel & Training	538.55	886.68	.00	1,020.00	977.69	1,020.00
41-10	Communication Services Telephone	606.44	702.62	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	.00	.00	360.00	.00	450.00	540.00
43-10	Utility Services Electricity	10,362.49	10,794.45	10,509.51	10,473.00	8,670.21	10,442.00
43-20	Utility Services Irrigation Water	763.56	536.20	6,762.18	497.00	574.28	519.00
43-25	Utility Services Stormwater Assessment Fee	1,410.31	1,410.31	1,410.31	1,410.00	1,410.31	1,410.00
43-35	Utility Services Waste Collection & Disposal	3,070.21	2,941.39	3,027.27	3,020.00	2,919.92	2,920.00
44-30	Rentals & Leases Equipment	295.88	.00	.00	.00	.00	4,000.00
45-10	Insurance General Liability	2,480.00	2,700.00	2,340.00	2,626.00	2,188.30	3,150.00
45-15	Insurance Other Insurance Costs	230.00	230.00	.00	230.00	.00	230.00
46-15	Repair and Maintenance Service Equipment	138.00	388.36	49.00	500.00	331.96	550.00
46-20	Repair and Maintenance Service Building	3,375.35	.00	265.01	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	.00	.00	7,068.00	15,000.00	66.40	.00
47-10	Printing & Binding Printing & Binding	200.03	446.62	135.44	200.00	155.00	200.00
48-15	Promotional Activities Special Events	1,218.97	1,250.92	527.94	4,000.00	1,462.71	13,000.00
48-17	Promotional Activities Refreshment / Food /	494.29	358.95	272.68	600.00	443.79	600.00
51-10	Office Supplies Stationery, Paper, Forms	127.42	311.85	108.18	300.00	192.80	300.00
51-15	Office Supplies Other Office Supplies	482.40	531.29	273.69	600.00	326.74	600.00



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
52-20	Operating Supplies General Operating Supplies	2,621.38	2,547.39	1,172.44	1,630.00	1,253.54	1,420.00
52-27	Operating Supplies Equipment < \$5,000	.00	232.52	740.95	5,000.00	4,743.96	2,000.00
52-33	Operating Supplies Uniform / Linen Service	298.84	384.00	1,167.80	340.00	333.92	350.00
52-35	Operating Supplies Building Materials	.00	.00	.00	4,000.00	3,800.00	4,000.00
52-36	Operating Supplies Janitorial Supplies	851.11	1,047.05	910.65	1,735.00	.00	2,000.00
54-13	Books Pubs Subs & Memberships Memberships	260.00	225.00	180.00	160.00	.00	160.00
54-30	Books Pubs Subs & Memberships Training &	376.53	355.00	65.00	2,010.00	1,097.50	2,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$33,335.86</u>	<u>\$30,273.95</u>	<u>\$40,428.94</u>	<u>\$59,556.00</u>	<u>\$34,500.99</u>	<u>\$96,291.00</u>
	Activity <b>572 - Parks &amp; Recreation</b> Totals	<u>\$179,165.18</u>	<u>\$172,641.54</u>	<u>\$188,219.30</u>	<u>\$209,362.00</u>	<u>\$160,477.98</u>	<u>\$267,238.00</u>
	Division <b>735 - Veterans Park</b> Totals	<u>\$179,165.18</u>	<u>\$172,641.54</u>	<u>\$188,219.30</u>	<u>\$209,362.00</u>	<u>\$160,477.98</u>	<u>\$267,238.00</u>

**Program: Pompey Park**

Pompey Park is a diversified recreational facility on 17.5 acres with outdoor lighted tennis, basketball, and racquetball courts, one ball field pavilion, one major league/multi-purpose field and two little league fields with a newly renovated concession stand, pressbox, restroom facilities, lighted batting cage, lighted parking lots, and a large playground with a pavilion, benches, and barbecue grills. Inside the facility is an auditorium that can be subdivided into three smaller rooms with a stage, game room, technology center, large meeting/class room, lounge area, conference room, gymnasium, locker rooms and a full-service kitchen.

Athletic programs include youth basketball, fast pitch, tackle football, flag football, track and field, adult basketball, netball, intramural sports and tennis lessons and clinics. Senior Program Activities as well as Teen Program Activities have been added to the daily program operation. Activities and classes include: Martial Arts, Delray Divas Step Team, Diamond and Pearls Dance Team, VITA Tax Preparation, Computer Classes and many more. The annual Roots Cultural Festival Basketball Tournament (Youth and Adults), Keith Straghn Thanksgiving Dinner, Rev. Dr. Martin Luther King Jr. Birthday Celebration, Annual Family Fun Day, Annual Delray Divas Step Show, Basketball Shoot out Series and the All America YBOA Basketball Tournament are held at the site. Community groups, civic organizations and homeowner associations hold monthly meetings at the facility.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To increase use of outdoor facilities through programming, rentals, and partnerships

Number of Delray Rocks Football Participants	227	240*	240*
Number of Delray Rocks Cheerleaders	80	112*	112*
Number of Delray American Little League Participants	125	125	125
Number of Delray Track Participants	40	58	60
Number of field rentals	14	7	10

**Objective:** To increase use of the center by community groups and associations through rentals and meetings; youth and adults recreation programming and open play.

Number of Rental	471	288	295
Number of meetings by community groups	145	145	160
Number of Pompey Park Senior Club Participants	153	160	165
Number of Diamond and Pearls Participants	50*	50*	50*
Number of Delray Divas Participants	25	40*	40*
Number of Karate Participants	10	20	25
Pickle ball Participants Visits	7,781	8,000	8,100
Open Play (Gym) Participants Visits	1,847	1,870	1,880

**Objective:** To plan and organize indoor athletic teams and leagues for adults and youths

Number of indoor adult leagues and/clinics	2	5	5
Number of indoor youth leagues and/ clinic	6	10	10
Number of gym rental for tournaments	16	18	18
Number of Delray Blazers Participants	48	48*	48*
Number of Lady Blazers Participants	12	12	15

Staffing Levels	17-18	18-19	19-20
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
Administrative Assistant	1	1	1
Building Maintenance Worker	2	2	2
Staff Assistant I	1	1	1
FTEs	<u>7.48</u>	<u>8.60</u>	<u>8.60</u>
	14.48	15.6	15.6

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>736 - Pompey Park</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	250,852.32	293,417.11	309,770.88	310,241.00	259,463.62	325,832.00
12-30	Regular Salaries/Wages Term. Pay Sick &	107.92	.00	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	166,585.03	179,227.91	252,333.07	268,171.00	225,732.56	268,171.00
14-10	Overtime Overtime /Call-Out Pay	7,790.45	6,409.89	15,008.82	9,470.00	11,330.26	9,470.00
14-20	Overtime Reimbursable Overtime	421.32	307.80	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	32,130.74	36,230.71	43,687.61	44,976.00	37,489.98	46,169.00
22-10	Retirement Contributions General Employees	27,610.26	26,380.63	25,583.95	27,966.00	23,252.69	34,203.00
23-10	Life & Health Insurance Health Insurance	62,392.06	59,290.56	52,600.00	59,796.00	50,509.20	64,772.00
23-20	Life & Health Insurance Life Insurance	1,056.65	1,152.87	976.80	947.00	825.00	977.00
23-30	Life & Health Insurance Disability Insurance	538.60	408.74	618.37	697.00	605.31	695.00
24-10	Workers Compensation Workers Compensation	9,480.00	9,140.04	9,488.04	25,977.00	21,647.50	39,908.00
25-10	Other Employee Benefits Unemployment	584.88	617.68	747.60	519.00	651.92	230.00
27-10	Other Employee Benefits Employee Assistance	200.87	163.80	162.12	203.00	173.60	204.00
<i>Personnel Services Totals</i>		\$559,751.10	\$612,747.74	\$710,977.26	\$748,963.00	\$631,681.64	\$790,631.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	452.78	321.30	120.17	350.00	44.00	350.00
34-16	Other Contractual Services Pest Control Services	119.88	.00	.00	340.00	499.00	340.00
34-90	Other Contractual Services Other Contractual	20,364.97	7,651.82	10,026.31	31,645.00	21,909.92	43,200.00
40-10	Travel & Per Diem Travel & Training	2,132.27	1,420.39	1,405.14	1,500.00	2,827.84	1,500.00
41-10	Communication Services Telephone	2,251.88	2,492.88	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	519.53	476.54	164.86	760.00	1,609.84	3,208.00
41-12	Communication Services Internet Access	1,547.62	749.25	2,397.09	1,770.00	1,152.77	1,770.00
43-10	Utility Services Electricity	53,324.00	55,586.11	58,145.83	52,564.00	44,899.88	56,914.00
43-15	Utility Services Water & Sewer	6,985.90	5,908.08	5,096.93	5,406.00	4,135.43	5,219.00
43-20	Utility Services Irrigation Water	594.72	443.99	657.49	676.00	178.64	434.00
43-25	Utility Services Stormwater Assessment Fee	1,905.02	1,905.02	1,905.02	1,905.00	1,905.02	1,905.00
43-35	Utility Services Waste Collection & Disposal	18,813.08	18,471.71	19,011.03	19,020.00	18,336.88	18,335.00
43-40	Utility Services Gas	1,512.80	2,216.82	3,564.01	1,560.00	3,374.49	1,560.00
44-30	Rentals & Leases Equipment	3,127.64	4,718.11	5,772.31	3,600.00	3,750.43	3,600.00
44-45	Rentals & Leases Vehicle Rental / Garage	4,490.00	5,049.96	5,049.96	5,050.00	4,208.30	5,050.00
45-10	Insurance General Liability	13,770.00	13,299.96	11,300.04	13,071.00	10,892.50	15,276.00
45-15	Insurance Other Insurance Costs	1,340.00	1,340.00	.00	1,500.00	.00	1,500.00
46-10	Repair and Maintenance Service Vehicle	3,999.90	4,433.48	3,753.92	6,592.00	5,702.40	5,500.00
46-15	Repair and Maintenance Service Equipment	1,671.27	1,048.00	2,446.80	25,680.00	9,512.93	10,000.00
46-20	Repair and Maintenance Service Building	27,330.21	.00	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
47-10	Printing & Binding Printing & Binding	270.00	.00	981.56	.00	.00	.00
48-15	Promotional Activities Special Events	4,203.55	3,653.43	3,878.68	22,700.00	7,163.57	17,700.00
48-17	Promotional Activities Refreshment / Food /	525.58	351.72	1,921.55	3,000.00	1,248.65	3,000.00
51-10	Office Supplies Stationery, Paper, Forms	783.06	306.23	510.69	1,500.00	456.49	1,500.00
51-15	Office Supplies Other Office Supplies	3,519.59	423.85	1,344.36	5,000.00	3,946.33	5,000.00
51-20	Office Supplies Office Equipment < \$5,000	10,056.72	.00	33.48	1,940.00	3,620.56	1,500.00
52-10	Operating Supplies Fuel & Lube	1,305.67	870.10	1,341.08	1,800.00	273.74	1,640.00
52-20	Operating Supplies General Operating Supplies	5,930.82	2,899.47	14,778.50	26,080.00	30,218.77	31,760.00
52-27	Operating Supplies Equipment < \$5,000	.00	.00	.00	.00	983.82	1,000.00
52-33	Operating Supplies Uniform / Linen Service	1,668.26	996.86	6,555.46	2,000.00	1,941.51	2,000.00
52-36	Operating Supplies Janitorial Supplies	5,345.61	4,154.15	3,571.50	4,000.00	.00	4,000.00
52-62	Operating Supplies Recreatnl. Supplies Basketball	747.25	240.20	740.00	15,250.00	12,514.19	12,000.00
52-65	Operating Supplies Rec Supplies Youth Basketball	.00	.00	1,004.00	.00	3,850.00	.00
52-67	Operating Supplies Recreational Supplies Football	45,491.13	40,969.03	53,217.83	58,312.50	34,483.92	45,297.00
54-13	Books Pubs Subs & Memberships Memberships	940.00	320.00	160.00	730.00	160.00	730.00
54-30	Books Pubs Subs & Memberships Training &	766.75	425.00	50.00	630.00	2,620.00	630.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$254,910.98</b>	<b>\$191,913.91</b>	<b>\$248,112.90</b>	<b>\$325,326.50</b>	<b>\$247,073.97</b>	<b>\$309,918.00</b>
<i>Capital Outlay</i>							
63-90	Capital Outlay Other Improvements	17,286.29	.00	.00	.00	.00	.00
<i>Capital Outlay Totals</i>		<b>\$17,286.29</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Activity 572 - Parks &amp; Recreation Totals</b>		<b>\$831,948.37</b>	<b>\$804,661.65</b>	<b>\$959,090.16</b>	<b>\$1,074,289.50</b>	<b>\$878,755.61</b>	<b>\$1,100,549.00</b>
<b>Division 736 - Pompey Park Totals</b>		<b>\$831,948.37</b>	<b>\$804,661.65</b>	<b>\$959,090.16</b>	<b>\$1,074,289.50</b>	<b>\$878,755.61</b>	<b>\$1,100,549.00</b>

## **Program: Catherine Strong Park**

Catherine Strong is an indoor and outdoor facility. They host Knights of Pythagoras Mentoring Network, Community Greening, Bible Engagement School Program, Girls Club and Brother to Brother Mentoring. The Modules will also house camps, educational & community programs. Catherine Strong Park offers the following: Youth Game Room, First Step Sports Program, Early Fitness Curriculum, Skill Drill Program, Homework Assistance Program, Girls Club, Teen Field Trips, Tennis Program, Youth Fitness, and Three Traditional Camps – winter, spring and summer. Special events include: Back to School Bash, Movie Night, Halloween Bash, Community Field Trips Annual Kids Spring Festival & Easter Egg Hunt, Community Cookout, Included and Accepted, Preschool Holiday & Annual Kids Splash Dance.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Ensure the park is maintained at NRPA Level A quality standards.

**Objective:** Coordinate maintenance at the splash park, basketball courts and the tennis courts.

Buildings, basketball and tennis courts checked by Catherine Strong staff/days	280	280	280
Splash Park controls checked/days	280	280	280
Community Service Workers	0	0	0

**Goal:** Improve and expand the quality, diversity, and number of recreation programs and activities.

**Objective:** To retain consistent or increased participation at the park per year.

Number of Splash Park participants per year	3,009	13,500	15,000
Number of open play basketball patrons	3,018	6,509	8,000
Number of yearly tennis and fitness trail patrons	1,618	4,309	5,500
Number of pavilion rentals	42	80	200

**Objective:** Provide special events for the community and programs to increase parent to child interaction.

Number of participants at special events	480	1,240	2,500
Number of preschool that participate in the sports program	17	12	20
Number of camp participants	106	103	110
Number of participants in homework program	35	22	30

**Objective:** To increase teen participation through sports programs, vocational programs and field trips

Number of teen participants per field trips	339	245	255
---	-----	-----	-----

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Recreation Supervisor III	1	1	1
Recreation Supervisor II	1	1	1
Recreation Supervisor I	1	1	1
FTEs	<u>2.35</u>	<u>2.35</u>	<u>2.85</u>
	5.35	5.35	5.85

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>737 - Catherine Strong</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	122,344.04	139,582.28	141,860.73	145,233.00	119,541.99	148,878.00
13-10	Other Salaries/ Wages Part Time Wages	34,395.98	42,219.68	35,719.89	75,763.00	42,440.52	75,763.00
14-10	Overtime Overtime /Call-Out Pay	557.05	483.43	511.72	600.00	614.60	600.00
15-60	Special Pay Other Taxable Pay	1,175.62	900.43	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	12,050.39	13,866.03	13,346.91	17,891.00	12,099.25	18,169.00
22-10	Retirement Contributions General Employees	12,363.40	12,501.33	11,644.44	13,117.00	10,638.74	15,629.00
23-10	Life & Health Insurance Health Insurance	26,817.78	24,081.60	22,542.00	25,628.00	21,646.80	27,759.00
23-20	Life & Health Insurance Life Insurance	491.40	499.20	448.80	449.00	374.00	449.00
23-30	Life & Health Insurance Disability Insurance	261.89	190.93	281.32	327.00	276.65	317.00
24-10	Workers Compensation Workers Compensation	2,670.00	2,570.04	2,667.96	7,305.00	6,087.50	11,222.00
25-10	Other Employee Benefits Unemployment	193.06	189.96	184.80	198.00	179.84	87.00
27-10	Other Employee Benefits Employee Assistance	84.15	66.30	69.48	89.00	74.40	89.00
<i>Personnel Services Totals</i>		\$213,404.76	\$237,151.21	\$229,278.05	\$286,600.00	\$213,974.29	\$298,962.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	91.80	69.00	1,774.39	.00	943.40	.00
34-16	Other Contractual Services Pest Control Services	233.88	207.00	138.00	380.00	276.00	400.00
34-90	Other Contractual Services Other Contractual	1,910.27	1,818.59	659.52	3,074.00	479.70	18,050.00
40-10	Travel & Per Diem Travel & Training	893.20	944.40	303.96	1,800.00	171.55	1,800.00
41-10	Communication Services Telephone	992.39	1,127.94	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	.00	.00	.00	.00	58.54	.00
41-12	Communication Services Internet Access	.00	.00	.00	1,770.00	.00	1,770.00
43-10	Utility Services Electricity	10,896.74	12,111.25	13,587.60	11,738.00	11,528.50	14,463.00
43-15	Utility Services Water & Sewer	3,910.98	3,364.56	3,639.75	3,416.00	3,521.32	3,617.00
43-20	Utility Services Irrigation Water	8,181.64	8,227.11	9,709.97	8,155.00	9,449.91	9,261.00
43-25	Utility Services Stormwater Assessment Fee	1,369.31	1,369.31	1,369.31	1,369.00	1,369.31	1,369.00
43-35	Utility Services Waste Collection & Disposal	5,978.83	5,727.97	5,895.21	5,900.00	5,686.16	5,686.00
44-90	Rentals & Leases Other Rental/Lease Costs	4,507.68	3,204.40	.00	4,000.00	.00	4,000.00
45-10	Insurance General Liability	4,280.00	4,950.00	4,389.96	5,185.00	4,320.80	5,884.00
45-15	Insurance Other Insurance Costs	628.00	500.00	.00	500.00	.00	500.00
46-15	Repair and Maintenance Service Equipment	.00	361.90	339.80	3,700.00	7,395.00	4,000.00
46-20	Repair and Maintenance Service Building	6,781.39	499.96	.00	.00	378.50	.00
46-40	Repair and Maintenance Service Other Repair	.00	1,377.10	13,129.48	15,000.00	8,010.30	15,000.00
48-15	Promotional Activities Special Events	238.31	628.61	1,782.14	20,000.00	7,306.91	20,000.00
48-17	Promotional Activities Refreshment / Food /	724.73	810.46	424.16	950.00	.00	950.00
48-20	Promotional Activities Other Promotional Costs	62.69	.00	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
51-10	Office Supplies Stationery, Paper, Forms	64.00	93.35	426.80	500.00	402.25	500.00
51-15	Office Supplies Other Office Supplies	883.08	782.79	673.44	900.00	582.63	900.00
51-20	Office Supplies Office Equipment < \$5,000	161.36	267.82	7,145.00	1,070.00	192.49	2,500.00
52-10	Operating Supplies Fuel & Lube	682.10	894.18	522.68	.00	558.97	.00
52-20	Operating Supplies General Operating Supplies	1,567.68	790.89	2,961.66	15,000.00	3,391.57	10,000.00
52-27	Operating Supplies Equipment < \$5,000	298.00	.00	4,463.33	11,000.00	8,410.10	8,000.00
52-33	Operating Supplies Uniform / Linen Service	463.50	719.00	589.50	800.00	456.00	800.00
52-36	Operating Supplies Janitorial Supplies	1,777.06	690.81	561.93	1,000.00	203.94	1,000.00
54-13	Books Pubs Subs & Memberships Memberships	520.00	320.00	480.00	480.00	320.00	500.00
54-30	Books Pubs Subs & Memberships Training &	493.75	405.00	70.00	3,900.00	1,042.10	2,000.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$58,592.37</b>	<b>\$52,263.40</b>	<b>\$75,037.59</b>	<b>\$122,587.00</b>	<b>\$76,690.95</b>	<b>\$133,950.00</b>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	.00	.00	18,587.00	.00	.00	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,587.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Activity <b>572 - Parks &amp; Recreation</b> Totals		<b>\$271,997.13</b>	<b>\$289,414.61</b>	<b>\$322,902.64</b>	<b>\$409,187.00</b>	<b>\$290,665.24</b>	<b>\$432,912.00</b>
Division <b>737 - Catherine Strong</b> Totals		<b>\$271,997.13</b>	<b>\$289,414.61</b>	<b>\$322,902.64</b>	<b>\$409,187.00</b>	<b>\$290,665.24</b>	<b>\$432,912.00</b>

## **Program: Parks Maintenance**

The Parks Maintenance Division is responsible for the upkeep, repairs, and renovations for all parks, athletic facilities and other landscaped areas throughout the City. This division provides for attractive, clean, sanitary and safe facilities at the Parks through an effective systematic maintenance program. Facilities are maintained through a routine schedule of operations as well as a work-order system at a pre-determined level of quality. The Parks Maintenance Division provides support for the Recreation division and for various citywide groups and associations conducting special events as well as for regularly scheduled events and activities.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Maintain all parks and public facilities at a high level of quality by utilizing a standard maintenance classification system (A, B, C, D) which emphasizes frequency per activity.

**Objective:** To provide Class maintenance for all park areas and public facilities.

Number of acres mowed (522 acres x 52 wks)	27,817	28,150	28,150
Number of acres mowed twice a week (May – Oct.)	152	100	100

**Objective:** To trim and prune trees throughout the City as needed. Apply fertilizer as nine times a year.

Average number of sites maintained	246	0	0
Number of fertilizer applications for:			
Turf (includes weed and feed)	5	5	5
Ornamental Shrubs	2	2	2
Number of hardwood trees pruned and trimmed	300	0	0
Number of palm trees pruned and trimmed	1,280	0	0

**Objective:** To monitor private vendor contracts for landscape services. Inspect facilities, equipment, and irrigation systems to achieve a high level of cleanliness and a preventative maintenance.

Average number of contracts monitored on a weekly basis	13	2	3
Average number of daily inspections	246	246	270

**Objective:** To ensure safe, accessibility and sanitary restroom services throughout the City Parks on a daily basis.

Average number of building restrooms maintained daily -	18	18	18
---	----	----	----

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Parks Superintendent	1	1	1
Assistant Parks Superintendent	0	0	0
Parks Maintenance Supervisor	2	1	1
Administrative Assistant	1	1	1
Executive Assistant	1	0	0
Irrigation Maintenance Supervisor	1	1	1
Equipment Technician / Lawn	1	1	1
Crew Leader I	9	5	5
Tree Trimmer	1	0	0
Equipment Operator I	4	2	1
Irrigation Maintenance Worker	5	2	5
General Maintenance Worker	16	10	9
Building Maintenance Worker	1	1	1
FTEs	<u>1.25</u>	<u>.5</u>	<u>2.16</u>
	45.25	26.50	28.16



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>738 - Parks Maintenance</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	1,357,155.87	1,377,222.70	1,467,070.39	962,031.00	729,739.10	1,028,874.00
12-30	Regular Salaries/Wages Term. Pay Sick &	66,779.80	19,505.86	1,213.60	.00	17,596.00	.00
13-10	Other Salaries/ Wages Part Time Wages	29,083.00	18,763.42	6,067.50	10,400.00	4,775.00	64,325.00
14-10	Overtime Overtime /Call-Out Pay	92,903.45	129,564.51	114,887.82	81,280.00	51,633.77	81,280.00
14-20	Overtime Reimbursable Overtime	9,416.87	5,971.73	.00	.00	.00	.00
15-50	Special Pay Incentive Pay	.00	.00	1,160.00	.00	.00	.00
15-60	Special Pay Other Taxable Pay	715.66	702.30	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	112,488.59	113,020.78	116,315.01	80,825.00	59,459.07	89,847.00
22-10	Retirement Contributions General Employees	124,325.31	111,957.17	106,715.23	74,220.00	55,341.67	97,247.00
22-20	Retirement Contributions ICMA Contributions	2,696.21	2,654.26	2,977.53	2,941.00	2,388.46	3,141.00
23-10	Life & Health Insurance Health Insurance	377,866.66	334,499.34	330,610.00	213,558.00	172,124.71	231,329.00
23-20	Life & Health Insurance Life Insurance	6,317.67	6,557.52	5,810.20	3,483.00	2,785.79	3,590.00
23-30	Life & Health Insurance Disability Insurance	2,971.37	1,921.10	2,912.54	2,070.00	1,741.11	2,192.00
24-10	Workers Compensation Workers Compensation	39,880.00	38,439.96	39,903.00	63,365.00	52,804.20	97,345.00
25-10	Other Employee Benefits Unemployment	1,376.55	1,368.86	1,472.80	866.00	717.27	855.00
27-10	Other Employee Benefits Employee Assistance	1,185.66	946.87	982.37	749.00	598.31	758.00
<i>Personnel Services Totals</i>		<b>\$2,225,162.67</b>	<b>\$2,163,096.38</b>	<b>\$2,198,097.99</b>	<b>\$1,495,788.00</b>	<b>\$1,151,704.46</b>	<b>\$1,700,783.00</b>
<i>Operating Expenditures/Expenses</i>							
31-15	Professional Services Medical	.00	.00	.00	500.00	.00	500.00
31-90	Professional Services Other Professional Services	693.20	591.00	91.56	.00	.00	.00
34-10	Other Contractual Services Temporary Services	8,000.00	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	2,608.75	1,100.67	32.94	.00	.00	.00
34-90	Other Contractual Services Other Contractual	244,086.29	226,677.04	226,877.04	226,473.33	146,158.99	216,390.00
40-10	Travel & Per Diem Travel & Training	.00	83.73	660.00	660.00	.00	660.00
41-10	Communication Services Telephone	2,185.44	2,480.78	.00	1,224.00	.00	.00
41-11	Communication Services Portable Phones / MDD	4,530.88	6,252.91	7,869.34	6,460.00	724.08	6,544.00
43-10	Utility Services Electricity	11,605.62	15,405.99	16,486.29	11,464.00	8,736.13	12,963.00
43-15	Utility Services Water & Sewer	58,389.06	44,910.01	36,246.00	34,653.00	24,222.20	88,658.00
43-20	Utility Services Irrigation Water	464,448.26	483,507.97	390,166.85	131,816.00	74,249.30	67,636.00
43-25	Utility Services Stormwater Assessment Fee	12,213.21	12,536.50	12,403.54	12,404.00	12,502.91	12,404.00
43-35	Utility Services Waste Collection & Disposal	52,196.43	50,006.37	51,623.62	52,070.00	49,641.36	50,210.00
44-30	Rentals & Leases Equipment	1,187.82	2,315.22	1,751.32	2,315.00	1,504.96	2,315.00
44-45	Rentals & Leases Vehicle Rental / Garage	179,350.00	181,779.96	193,800.00	175,640.00	146,366.70	157,680.00
45-10	Insurance General Liability	63,620.00	63,560.04	56,100.00	31,777.00	26,480.80	36,055.00
46-10	Repair and Maintenance Service Vehicle	121,777.16	100,608.28	176,066.38	123,880.00	89,801.16	122,220.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
46-20	Repair and Maintenance Service Building	18,897.54	23,196.72	328.69	.00	401.70	.00
46-35	Repair and Maintenance Service Irrigation	29,271.19	30,673.17	9,098.86	14,000.00	2,342.06	14,000.00
46-40	Repair and Maintenance Service Other Repair	18,961.85	9,800.94	27,380.65	9,190.00	16,681.60	9,190.00
48-16	Promotional Activities Employee Recognition	36.94	.00	.00	110.00	.00	150.00
48-17	Promotional Activities Refreshment / Food /	535.81	.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	.00	.00	100.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	357.27	73.82	60.00	300.00	29.00	300.00
51-15	Office Supplies Other Office Supplies	1,804.95	1,208.06	596.10	900.00	363.33	1,000.00
51-20	Office Supplies Office Equipment < \$5,000	382.40	1,067.34	.00	300.00	717.13	300.00
52-10	Operating Supplies Fuel & Lube	64,009.54	68,771.65	69,242.74	50,862.00	46,777.86	70,650.00
52-20	Operating Supplies General Operating Supplies	16,552.49	10,759.20	10,666.88	7,000.00	29,588.05	7,000.00
52-27	Operating Supplies Equipment < \$5,000	9,736.00	6,546.65	7,355.99	11,250.00	13,208.05	7,490.00
52-30	Operating Supplies Chemicals	11,625.85	2,001.35	2,120.50	1,500.00	.00	1,500.00
52-33	Operating Supplies Uniform / Linen Service	23,647.51	18,783.45	15,166.03	10,010.00	7,172.43	12,000.00
52-35	Operating Supplies Building Materials	3,395.79	1,633.62	4,879.04	3,600.00	4,275.08	3,600.00
52-36	Operating Supplies Janitorial Supplies	35,998.98	25,556.48	1,032.88	2,800.00	435.31	2,800.00
52-41	Operating Supplies Gardening Supplies	38,847.49	41,836.11	52,772.70	23,510.00	65,732.39	23,510.00
54-13	Books Pubs Subs & Memberships Memberships	1,117.00	1,085.00	760.00	740.00	.00	740.00
54-30	Books Pubs Subs & Memberships Training &	4,250.56	1,106.00	480.00	1,830.00	600.00	1,830.00
<i>Operating Expenditures/Expenses Totals</i>		\$1,546,266.30	\$1,484,886.34	\$1,396,222.69	\$960,978.33	\$823,380.38	\$942,035.00
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	12,438.00	51,936.00	22.97	72,930.00	25,853.83	.00
<i>Capital Outlay Totals</i>		\$12,438.00	\$51,936.00	\$22.97	\$72,930.00	\$25,853.83	\$0.00
Activity <b>572 - Parks &amp; Recreation Totals</b>		\$3,783,866.97	\$3,699,918.72	\$3,594,343.65	\$2,529,696.33	\$2,000,938.67	\$2,642,818.00
Division <b>738 - Parks Maintenance Totals</b>		\$3,783,866.97	\$3,699,918.72	\$3,594,343.65	\$2,529,696.33	\$2,000,938.67	\$2,642,818.00
Department <b>72 - Parks &amp; Recreation Totals</b>		\$7,695,633.37	\$7,676,075.80	\$7,784,800.21	\$7,555,233.83	\$5,782,952.98	\$7,843,818.00

**Program: Special Events**

---

The Marketing/Special Events Coordinator plans City wide special events such as Holiday Parade, Turkey Trot, Senior Games, etc. This division also performs the Parks and Recreation Department’s marketing, including public presentations, seasonal brochures, Department booth at other events, website, and news releases regarding departmental events, programs, and activities. The Marketing/Special Events Coordinator will coordinate 16 city wide special events. This includes contacting and promoting through local businesses to secure support and sponsorships for our events. This program also provides support for the 4<sup>th</sup> of July event.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Improve and expand the quality of special events within the City.

**Objective:** To provide Parks & Recreation special events during the year.

Number of Parks and Recreation special events	18	18	18
Number of participants at major special events			
Turkey Trot	525	700	750
Kids Fest	1500	1600	1750
Easter Egg Hunt/Springfest	1,100	1200	1500
Senior Games	206	218	250
Father’s Day Dance (formerly Dad and Daughter Date Night)	109	51	125
Amazing Delray Beach Challenge (fomerly Mom and Son Challenge)	148	101	150

**Goal:** Effectively market and communicate to the public all programs offered by the Parks and Recreation Dept.

**Objective:** Publish brochures and updates at least 60 news releases and web sites per year to market Parks and Recreation programs to the public.

Number of news releases	36	40	45
Number of Web Site updates	116	103	103
Number of brochures published	2	2	2
Number of flyers published	130	140	145

**Objective:** Parks & Recreation presentations given to the community.

Number of Parks and Recreation presentations	15	20	25
--	----	----	----

Staffing Levels	17-18	18-19	19-20
Special Events/Marketing Coordinator	1	1	1
Administrative Assistant	.5	.5	.5
Total	1.5	1.5	1.5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>74 - Special Events</b>							
Division <b>000 - Administration</b>							
Activity <b>574 - Special Events</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	79,402.39	81,223.46	88,722.20	94,292.00	78,152.71	97,630.00
13-10	Other Salaries/ Wages Part Time Wages	420.73	742.86	424.84	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	2,559.21	2,454.73	2,610.07	3,000.00	2,705.35	3,000.00
21-10	FICA Taxes Employer FICA	5,968.14	6,225.69	6,771.70	7,443.00	5,972.93	7,469.00
22-10	Retirement Contributions General Employees	7,470.58	7,339.02	8,627.17	8,516.00	4,962.63	7,220.00
23-10	Life & Health Insurance Health Insurance	14,627.88	11,708.64	11,270.00	12,814.00	10,823.40	13,880.00
23-20	Life & Health Insurance Life Insurance	288.61	263.39	224.40	238.00	204.60	238.00
23-30	Life & Health Insurance Disability Insurance	170.75	113.99	175.11	213.00	180.70	202.00
24-10	Workers Compensation Workers Compensation	1,590.00	1,530.00	1,587.96	4,348.00	3,623.30	6,680.00
25-10	Other Employee Benefits Unemployment	52.35	46.84	47.60	51.00	42.20	49.00
27-10	Other Employee Benefits Employee Assistance	45.84	32.13	32.86	45.00	37.20	44.00
<i>Personnel Services Totals</i>		\$112,596.48	\$111,680.75	\$120,493.91	\$130,960.00	\$106,705.02	\$136,412.00
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	17.35	18.10	18.00	24.00	365.00	24.00
40-10	Travel & Per Diem Travel & Training	819.51	830.74	1,328.04	1,154.00	272.08	1,200.00
41-10	Communication Services Telephone	77.29	25.92	.00	.00	.00	.00
42-20	Freight & Postage Services Express Charges /	29.65	9.82	8.40	30.00	.00	30.00
44-30	Rentals & Leases Equipment	29,048.20	22,412.29	38,977.21	31,206.00	21,743.27	47,550.00
44-90	Rentals & Leases Other Rental/Lease Costs	21.00	.00	.00	.00	.00	.00
45-10	Insurance General Liability	2,360.00	2,130.00	2,019.96	2,600.00	2,166.70	3,098.00
45-15	Insurance Other Insurance Costs	350.00	350.00	.00	350.00	.00	350.00
47-10	Printing & Binding Printing & Binding	3,802.02	2,743.37	5,068.87	5,100.00	4,180.20	5,200.00
48-15	Promotional Activities Special Events	7,425.51	9,836.72	19,086.41	32,450.00	32,686.49	43,500.00
48-17	Promotional Activities Refreshment / Food /	591.43	486.35	762.11	2,900.00	4,305.90	3,000.00
48-20	Promotional Activities Other Promotional Costs	535.40	.00	909.24	800.00	1,713.27	800.00
49-50	Other Current Charges Advertising	178.00	322.00	397.88	2,850.00	1,547.46	2,600.00
51-10	Office Supplies Stationery, Paper, Forms	292.77	292.16	387.47	400.00	217.05	400.00
51-15	Office Supplies Other Office Supplies	1,910.21	166.82	717.14	1,200.00	374.33	1,200.00
52-27	Operating Supplies Equipment < \$5,000	499.96	148.27	795.75	1,400.00	1,413.91	1,400.00
52-33	Operating Supplies Uniform / Linen Service	97.00	40.00	95.92	1,850.00	352.00	1,850.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	144.00	144.00	340.60	150.00
54-13	Books Pubs Subs & Memberships Memberships	250.00	410.00	250.00	250.00	650.00	250.00
54-30	Books Pubs Subs & Memberships Training &	585.00	475.00	525.00	500.00	998.00	500.00
<i>Operating Expenditures/Expenses Totals</i>		\$48,890.30	\$40,697.56	\$71,491.40	\$85,208.00	\$73,326.26	\$113,102.00
Activity <b>574 - Special Events Totals</b>		\$161,486.78	\$152,378.31	\$191,985.31	\$216,168.00	\$180,031.28	\$249,514.00
Division <b>000 - Administration Totals</b>		\$161,486.78	\$152,378.31	\$191,985.31	\$216,168.00	\$180,031.28	\$249,514.00
Department <b>74 - Special Events Totals</b>		\$161,486.78	\$152,378.31	\$191,985.31	\$216,168.00	\$180,031.28	\$249,514.00

**Program: Cemetery**

---

The City cemetery is promoted through the City of Delray Beach. The cemetery manager is responsible for the enforcement of the rules and regulations governing the use of burial plots, crypts, niches, monuments, vaults, etc. All funeral procedures are under the direct control and supervision of the Cemetery Manager.

City employees are responsible for the preparation of approximately three ceremonies a week. This includes the opening and closing procedures and set up (placement of chairs, tent, and artificial turf) for each interment. The City's maintenance crew provides daily cleanup and turf care consisting of mowing and weeding. In addition, irrigation maintenance, fertilization and pesticide applications, tree pruning, and shrub trimming are also provided.

The Administration division of the Parks and Recreation department is responsible for sales, records, and research for the Delray Beach Memorial Gardens Municipal Cemetery. The original conveyance "CERTIFICATE OF OWNERSHIP" is given by the City to the original purchaser. Transfers, assignments and repurchases must be made on forms provided by the City Manager.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Coordinate with Administration and funeral directors to ensure that services are provided to families in a timely and orderly manner.

**Objective:** To perform opening, set-up, and closing duties for each interment in a timely and efficient manner.

Total interments per year	131	142	145
Labor hours for interments (average of 10 hours per interment, two employees 5 hours each)	870	1,700	1,700

**Goal:** Provide a Class A level of landscape maintenance by following NRPA maintenance standards.

**Objective:** To provide a safe and appealing facility through weekly mowing and weeding, litter control, and maintenance of vaults and one fountain.

Number of acres maintained/year (38 acres x 52 wks.)	1,976	1,976	1,976
Days of litter control	260	260	260
Number of vaults maintained and one fountain	560	560	560
Number of fertilizer applications for:			
Turf (includes weed and feed)	3	2	2
Palm Trees	3	2	2
Ornamental Shrubs	4	2	2

Staffing Levels	17-18	18-19	19-20
Crew Leader II	1	1	1
Equipment Operator I	1	1	1
General Maintenance Worker	<u>2</u>	<u>2</u>	<u>2</u>
	4	4	4

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>39 - Cemetery</b>							
Division <b>000 - Administration</b>							
Activity <b>539 - Other Physical Environment</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	95,591.88	105,377.22	116,350.20	130,336.00	108,346.51	142,761.00
12-30	Regular Salaries/Wages Term. Pay Sick &	.00	394.07	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	5,326.20	10,875.21	9,169.91	5,630.00	15,037.75	5,630.00
14-20	Overtime Reimbursable Overtime	.00	.00	.00	1,000.00	.00	1,000.00
21-10	FICA Taxes Employer FICA	7,541.13	8,245.94	9,171.56	17,104.00	9,218.20	11,352.00
22-10	Retirement Contributions General Employees	9,199.73	9,620.68	12,142.74	10,768.00	9,785.92	14,987.00
23-10	Life & Health Insurance Health Insurance	31,693.74	30,281.92	30,060.00	34,169.00	28,864.97	37,012.00
23-20	Life & Health Insurance Life Insurance	507.00	559.00	528.00	512.00	440.00	528.00
23-30	Life & Health Insurance Disability Insurance	207.17	143.21	232.69	268.00	253.96	304.00
24-10	Workers Compensation Workers Compensation	4,740.00	4,569.96	4,743.96	12,989.00	10,824.20	19,955.00
25-10	Other Employee Benefits Unemployment	111.17	120.13	134.40	131.00	112.40	132.00
27-10	Other Employee Benefits Employee Assistance	99.47	83.85	92.64	116.00	99.20	117.00
<i>Personnel Services Totals</i>		\$155,017.49	\$170,271.19	\$182,626.10	\$213,023.00	\$182,983.11	\$233,778.00
<i>Operating Expenditures/Expenses</i>							
34-10	Other Contractual Services Temporary Services	3,869.33	2,000.00	37,924.57	4,000.00	1,749.52	4,000.00
34-90	Other Contractual Services Other Contractual	.00	3,000.00	26,639.01	6,479.00	978.92	6,479.00
40-10	Travel & Per Diem Travel & Training	.00	.00	506.00	280.00	599.44	280.00
41-11	Communication Services Portable Phones / MDD	887.04	1,010.96	971.18	612.00	862.25	1,224.00
43-10	Utility Services Electricity	1,263.39	1,918.12	1,925.42	1,931.00	1,611.77	1,881.00
43-20	Utility Services Irrigation Water	38,289.36	62,860.70	41,010.81	56,837.00	40,420.41	44,915.00
43-25	Utility Services Stormwater Assessment Fee	2,221.27	2,221.27	2,221.27	2,220.00	2,221.27	2,220.00
44-45	Rentals & Leases Vehicle Rental / Garage	11,000.00	11,000.04	11,390.04	11,390.00	9,491.70	15,830.00
45-10	Insurance General Liability	6,450.00	5,280.00	4,310.04	4,684.00	3,903.30	5,924.00
46-10	Repair and Maintenance Service Vehicle	9,797.55	7,144.51	13,118.13	14,700.00	8,441.36	17,200.00
46-15	Repair and Maintenance Service Equipment	14,031.24	10,933.37	26,397.24	12,000.00	2,319.99	12,000.00
46-20	Repair and Maintenance Service Building	97.67	2,489.25	.00	.00	.00	.00
46-35	Repair and Maintenance Service Irrigation	6,038.39	1,266.57	748.06	5,000.00	1,218.22	5,000.00
46-40	Repair and Maintenance Service Other Repair	3,002.65	8,821.64	3,258.83	5,060.00	6,000.00	5,060.00
48-16	Promotional Activities Employee Recognition	14.99	.00	.00	.00	.00	.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	.00	500.00	14.90	500.00
49-50	Other Current Charges Advertising	.00	.00	.00	500.00	.00	500.00
51-25	Office Supplies Computer Software	.00	.00	.00	.00	.00	3,150.00
52-10	Operating Supplies Fuel & Lube	2,519.70	2,389.32	2,475.67	2,968.00	2,449.94	4,400.00
52-20	Operating Supplies General Operating Supplies	4,173.37	2,073.23	6,664.53	14,800.00	4,249.03	14,800.00
52-27	Operating Supplies Equipment < \$5,000	3,359.98	3,047.32	5,874.62	7,365.00	.00	7,477.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
52-33	Operating Supplies Uniform / Linen Service	2,303.30	1,394.33	3,864.53	2,744.00	1,558.22	2,744.00
52-35	Operating Supplies Building Materials	1,195.91	168.16	219.44	500.00	.00	500.00
52-36	Operating Supplies Janitorial Supplies	3,478.84	2,000.00	.00	2,500.00	.00	2,500.00
52-41	Operating Supplies Gardening Supplies	8,697.65	3,557.50	285.08	7,500.00	1,290.00	7,500.00
54-13	Books Pubs Subs & Memberships Memberships	.00	99.00	.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	20.00	310.00	443.00	140.00	158.00	140.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$122,711.63</u>	<u>\$136,035.35</u>	<u>\$190,247.47</u>	<u>\$184,710.00</u>	<u>\$89,538.24</u>	<u>\$176,224.00</u>
<i>Capital Outlay</i>							
64-10	Machinery & Equipment Office Furniture /	.00	.00	.00	.00	.00	3,150.00
64-90	Machinery & Equipment Other Machinery /	3,165.16	.00	.00	22,100.00	.00	22,100.00
<i>Capital Outlay Totals</i>		<u>\$3,165.16</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$22,100.00</u>	<u>\$0.00</u>	<u>\$25,250.00</u>
Activity	<b>539 - Other Physical Environment</b>	<u>\$280,894.28</u>	<u>\$306,306.54</u>	<u>\$372,873.57</u>	<u>\$419,833.00</u>	<u>\$272,521.35</u>	<u>\$435,252.00</u>
Division	<b>000 - Administration</b> Totals	<u>\$280,894.28</u>	<u>\$306,306.54</u>	<u>\$372,873.57</u>	<u>\$419,833.00</u>	<u>\$272,521.35</u>	<u>\$435,252.00</u>
Department	<b>39 - Cemetery</b> Totals	<u>\$280,894.28</u>	<u>\$306,306.54</u>	<u>\$372,873.57</u>	<u>\$419,833.00</u>	<u>\$272,521.35</u>	<u>\$435,252.00</u>

# Tennis Centers

## *Mission Statement*

The Delray Beach Tennis Centers will be recognized as the best public tennis facilities in South Florida; serving the needs of the entire community through well-planned tennis programs, special events, and a wide variety of well-managed amateur and professional tournaments.



**Program: Tennis Centers**

The Delray Beach Tennis Center is open from 8:00am to 9:00pm Monday through Friday and 8:00am to 6:00pm Saturday and Sunday year round. The Delray Swim & Tennis Club is open from 8:00am to 5:00pm Monday through Sunday in season, with reduced summer hours. The facilities consist of 38 clay and 7 hard courts, pro shops, swimming pool and lounge areas. Private and group lessons are available from certified tennis professionals. Tennis programs include beginner to advanced classes, Tennis USA, leagues for men and women, junior clinics, and camps.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

Goal: To create a friendly, welcoming environment for players and patrons while maintaining a high standard of customer service in all areas.

**Objective:** Continue efforts to improve customer satisfaction. Providing professional and welcoming facilities to the community.

Conduct Member Satisfaction Survey	1	1	1
Customer Service Rating (Staff Friendliness)	4.6	4.8	4.8
Overall Facility Condition	4.1	4.5	4.5
Variety of Adult/Junior programming	4.3	4.5	4.5
Value	4.4	4.5	4.5
Overall Satisfaction Rating (Average of all)	4.6	4.6	4.5

*Note: Rating Scale 1 to 5 with 5 being the highest.*

Goal: Develop and implement new programs that will enhance and create a positive experience for members and increase and sustain membership.

**Objective:** To promote player and community camaraderie through organized and professional programs and policies.

Summer Memberships	19	25	25
Annual memberships (renewals and new memberships)	295	300	300
Established Member Guest Days	12	12	12
Established City Championships	1	1	1

Goal: Expand and enhance communications and marketing tools utilized to inform members and residents about events, programs and policies.

**Objective:** To develop and distribute newsletters and monthly calendars to the general public, guests and members to raise awareness of programs and opportunities at the facilities.

Number of calendars distributed per year	12	12	12
--	----	----	----

Goal: Enhance and develop additional opportunities and programs for juniors.

**Objective:** Provide opportunities for juniors to learn and experience the sport of tennis by hosting various camps and programs.

Summer Junior Camps Participants	775	800	800
Christmas Junior Camp Participants	187	200	200
Junior Tournament Participants	3,139	3,200	3,200
Collaborative youth program efforts with Parks & Rec. Dept. (Local schools, Boys & Girls Club etc...)	1,728	1,750	1,750

*\*Numbers represent total participants*

Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>770 - Tennis Centers</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	325,488.87	376,963.36	369,229.47	430,601.00	352,791.29	438,301.00
34-16	Other Contractual Services Pest Control Services	191.76	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual	415,932.99	370,143.28	390,575.92	481,430.00	438,791.89	508,430.00
40-10	Travel & Per Diem Travel & Training	1,119.56	542.74	220.11	800.00	818.24	1,000.00
41-10	Communication Services Telephone	2,833.52	3,164.53	.00	.00	.00	.00
42-10	Freight & Postage Services Postage	9.80	.00	3.95	100.00	32.00	100.00
43-10	Utility Services Electricity	57,569.64	68,779.04	75,237.96	85,800.00	68,625.63	71,607.00
43-15	Utility Services Water & Sewer	38,821.89	33,527.09	26,151.20	45,347.00	31,631.26	29,464.00
43-20	Utility Services Irrigation Water	32,370.81	31,666.63	33,388.19	30,883.00	19,147.21	33,446.00
43-25	Utility Services Stormwater Assessment Fee	4,113.90	4,113.90	4,113.90	4,115.00	4,113.90	4,115.00
43-35	Utility Services Waste Collection & Disposal	8,968.49	8,592.19	8,843.05	8,840.00	8,529.46	8,528.00
44-30	Rentals & Leases Equipment	3,698.35	3,821.95	3,672.98	3,600.00	1,007.49	3,600.00
44-45	Rentals & Leases Vehicle Rental / Garage	500.00	.00	.00	.00	.00	.00
45-10	Insurance General Liability	20,270.00	20,250.00	18,740.04	18,669.00	15,557.50	18,231.00
45-15	Insurance Other Insurance Costs	28,282.11	14,190.76	25,661.65	27,860.00	18,510.90	32,330.00
45-45	Insurance Health Care Premiums	26,291.54	20,924.95	18,476.69	29,500.00	21,446.88	33,600.00
46-10	Repair and Maintenance Service Vehicle	893.58	713.59	854.00	1,200.00	104.33	1,200.00
46-15	Repair and Maintenance Service Equipment	44.99	120.00	8.54	.00	.00	.00
46-20	Repair and Maintenance Service Building	9,497.63	15.21	525.89	.00	85.82	.00
46-40	Repair and Maintenance Service Other Repair	78,058.62	32,165.29	349,855.38	104,000.00	36,696.93	104,000.00
47-10	Printing & Binding Printing & Binding	918.42	948.09	1,415.40	1,300.00	675.00	1,300.00
49-50	Other Current Charges Advertising	9,263.64	8,385.00	4,521.38	10,500.00	4,093.72	10,500.00
49-55	Other Current Charges Tennis Tournament	31,170.64	42,103.60	26,987.10	37,000.00	36,358.15	37,000.00
49-90	Other Current Charges Other Current Charges	590.00	2,045.16	3,975.32	650.00	655.00	650.00
51-10	Office Supplies Stationery, Paper, Forms	117.66	73.96	245.16	270.00	1,782.06	270.00
51-20	Office Supplies Office Equipment < \$5,000	17.99	151.89	67.14	250.00	244.00	250.00
52-10	Operating Supplies Fuel & Lube	.00	.00	87.26	496.00	.00	760.00
52-11	Operating Supplies Fuel / Oil / Other	930.42	1,103.93	1,457.08	946.00	1,827.20	682.00
52-20	Operating Supplies General Operating Supplies	6,788.27	6,786.63	9,466.47	8,500.00	6,304.62	8,500.00
52-27	Operating Supplies Equipment < \$5,000	3,379.00	154.32	3,054.99	1,000.00	3,797.99	1,000.00
52-33	Operating Supplies Uniform / Linen Service	1,810.75	1,811.28	2,337.87	1,800.00	3,366.35	1,800.00
52-36	Operating Supplies Janitorial Supplies	1,353.52	1,033.54	919.56	1,100.00	157.51	1,100.00
52-61	Operating Supplies Tennis Merchandise	20,993.56	12,605.58	15,172.42	22,130.00	9,507.53	15,000.00
54-13	Books Pubs Subs & Memberships Memberships	1,070.00	645.00	818.75	970.00	649.00	970.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>001 - General Fund</b>							
<b>EXPENSE</b>							
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery /	6,102.00	.00	.00	.00	.00	.00
<i>Capital Outlay Totals</i>		<u>\$6,102.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>575 - Special Recreation Facilities</b>	<u>\$1,139,463.92</u>	<u>\$1,067,542.49</u>	<u>\$1,396,084.82</u>	<u>\$1,359,657.00</u>	<u>\$1,087,308.86</u>	<u>\$1,367,734.00</u>
Division	<b>770 - Tennis Centers Totals</b>	<u>\$1,139,463.92</u>	<u>\$1,067,542.49</u>	<u>\$1,396,084.82</u>	<u>\$1,359,657.00</u>	<u>\$1,087,308.86</u>	<u>\$1,367,734.00</u>

# Tennis Stadium

## Mission Statement

The Delray Beach Stadium will be recognized as a premier center for special events in South Florida while serving the needs of the citizens and community through tennis and other events.

**Program: Tennis Stadium**

---

The Delray Beach Tennis Center Stadium is an 8,200 seat facility with approximately 3,000 box and reserved seats. The facility includes bathrooms, a courtyard area, VIP seating area and a television booth equipped to televise live or taped delay. The City hosts a variety of premier events at the stadium such as the Chris Evert Pro Celebrity, Delray Beach Open by the Venetian, Fed Cup, ATP Champions Tour and other community events.

---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

Goal: To promote the Stadium as a multi faceted venue available for professional tennis, amateur tennis, other sports events, and community and charity events while promoting the City of Delray Beach through national and international television exposure.

**Objective:** Host events in the stadium that market the City of Delray Beach and add economic impact as well as support the community and charitable organizations.

Delray Beach Open	1	1	1
USTA Junior Tennis Tournaments	15	15	15
ATP Champions Tour	1	1	1
Chris Evert Charity Event (Annual celebrity event)	1	1	1
Special Events (other miscellaneous events)	2	2	2

---

Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>780 - Tennis Stadium</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	38,135.74	39,890.66	39,149.24	64,900.00	44,486.53	64,900.00
34-90	Other Contractual Services Other Contractual	42,608.80	32,784.87	.00	.00	.00	.00
43-10	Utility Services Electricity	16,700.04	15,540.00	15,350.04	16,431.00	13,692.50	17,900.00
43-15	Utility Services Water & Sewer	5,199.96	7,239.96	8,949.96	11,337.00	9,447.50	7,365.00
45-10	Insurance General Liability	39,830.00	37,989.96	36,729.96	38,004.00	31,670.00	25,158.00
45-15	Insurance Other Insurance Costs	1,854.24	6,131.32	2,495.00	1,500.00	1,622.32	1,500.00
46-20	Repair and Maintenance Service Building	7,413.91	.00	.00	.00	.00	.00
49-50	Other Current Charges Advertising	.00	.00	.00	.00	603.75	.00
49-55	Other Current Charges Tennis Tournament	1,593,789.14	1,647,958.47	2,136,286.16	1,808,000.00	1,783,984.18	1,910,810.00
49-60	Other Current Charges Players Intl Mgmt Inc.	176,851.32	178,048.08	181,349.64	216,996.00	166,988.18	225,676.00
49-65	Other Current Charges Rec Supplies Champions	393,928.08	405,745.84	.00	430,456.00	431,695.27	443,370.00
49-69	Other Current Charges Chris Evert Classic	60,687.82	61,838.04	62,275.93	68,400.00	65,186.20	70,400.00
52-20	Operating Supplies General Operating Supplies	1,678.26	1,029.64	4,467.24	2,500.00	2,266.48	4,800.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$2,378,677.31</b>	<b>\$2,434,196.84</b>	<b>\$2,487,053.17</b>	<b>\$2,658,524.00</b>	<b>\$2,551,642.91</b>	<b>\$2,771,879.00</b>
Activity <b>575 - Special Recreation Facilities</b>		<b>\$2,378,677.31</b>	<b>\$2,434,196.84</b>	<b>\$2,487,053.17</b>	<b>\$2,658,524.00</b>	<b>\$2,551,642.91</b>	<b>\$2,771,879.00</b>
Division <b>780 - Tennis Stadium</b> Totals		<b>\$2,378,677.31</b>	<b>\$2,434,196.84</b>	<b>\$2,487,053.17</b>	<b>\$2,658,524.00</b>	<b>\$2,551,642.91</b>	<b>\$2,771,879.00</b>
Department <b>75 - Recreation Facilities</b> Totals		<b>\$3,518,141.23</b>	<b>\$3,501,739.33</b>	<b>\$3,883,137.99</b>	<b>\$4,018,181.00</b>	<b>\$3,638,951.77</b>	<b>\$4,139,613.00</b>

# Miscellaneous

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>85 - Debt Service</b>							
Division <b>850 - Debt Service</b>							
Activity <b>517 - Debt Service Payments</b>							
<i>Debt Service</i>							
71-18	Debt Service Principal 2013 Revenue Bond	2,629,000.00	.00	.00	.00	.00	.00
71-35	Debt Service Principal 2005 G.O.B	785,000.00	.00	.00	.00	.00	.00
71-36	Debt Service Principal 2013 G.O.B.	805,000.00	.00	.00	.00	.00	.00
71-42	Debt Service Principal 2000 Rev Bond	372,300.00	394,200.00	416,100.00	438,000.00	438,000.00	.00
71-44	Debt Service Principal 2003 Revenue Bond	774,736.00	803,080.00	831,600.00	869,216.00	868,983.00	.00
71-50	Debt Service Principal Lease/Purchase	119,425.17	111,433.47	124,651.65	21,837.00	31,392.40	.00
71-70	Debt Service Principal Lease 17 Pumper	.00	.00	.00	198,904.00	198,904.31	203,742.00
71-71	Debt Service Principal Lease 17 Ladder	.00	.00	133,379.68	136,623.00	136,623.47	139,946.00
71-72	Debt Service Principal Lease 17 Rescue	.00	.00	.00	92,004.00	.00	.00
72-18	Debt Service Interest 2013 Revenue Bond	20,962.19	.00	.00	.00	.00	.00
72-35	Debt Service Interest 2005 G.O.B	337,706.25	.00	.00	.00	.00	.00
72-36	Debt Service Interest 2013 G.O.B.	161,851.26	.00	.00	.00	.00	.00
72-42	Debt Service Interest 2000 Rev Bond	85,000.48	65,473.34	44,797.55	22,973.00	22,973.09	.00
72-44	Debt Service Interest 2003 Revenue Bond	119,960.00	91,611.12	62,239.59	62,226.00	31,794.52	.00
72-50	Debt Service Interest Lease-Purchase	6,338.55	3,849.94	1,112.07	97.00	48.53	.00
72-70	Debt Service Interest Lease 17 Pumper	.00	.00	.00	30,849.00	30,849.39	.00
72-71	Debt Service Interest Lease 17 Ladder	.00	.00	24,432.03	21,188.00	20,442.29	26,012.00
72-72	Debt Service Interest Lease 17 Rescue	.00	.00	.00	19,211.00	.00	17,866.00
73-10	Other Debt Service Costs Fiscal Agent Charges	345.00	.00	.00	.00	.00	.00
<i>Debt Service Totals</i>		<u>\$6,217,624.90</u>	<u>\$1,469,647.87</u>	<u>\$1,638,312.57</u>	<u>\$1,913,128.00</u>	<u>\$1,780,011.00</u>	<u>\$387,566.00</u>
Activity	<b>517 - Debt Service Payments Totals</b>	<u>\$6,217,624.90</u>	<u>\$1,469,647.87</u>	<u>\$1,638,312.57</u>	<u>\$1,913,128.00</u>	<u>\$1,780,011.00</u>	<u>\$387,566.00</u>
Division <b>850 - Debt Service Totals</b>		<u>\$6,217,624.90</u>	<u>\$1,469,647.87</u>	<u>\$1,638,312.57</u>	<u>\$1,913,128.00</u>	<u>\$1,780,011.00</u>	<u>\$387,566.00</u>
Department <b>85 - Debt Service Totals</b>		<u>\$6,217,624.90</u>	<u>\$1,469,647.87</u>	<u>\$1,638,312.57</u>	<u>\$1,913,128.00</u>	<u>\$1,780,011.00</u>	<u>\$387,566.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 001	<b>General Fund</b>						
	<b>EXPENSE</b>						
	Department 90 - Miscellaneous						
	Division 810 - Miscellaneous Grants						
	Activity 559 - Other Economic Environment						
	<i>Grants and Aids</i>						
82-11	Grants Aid to Private Organizations DBMC	73,000.00	73,000.00	103,000.00	103,000.00	113,958.56	.00
82-14	Grants Aid to Private Organizations Miracle	.00	.00	50,000.00	.00	.00	.00
82-22	Grants Aid to Private Organizations Chamber Of	.00	.00	.00	99,000.00	87,000.00	.00
82-28	Grants Aid to Private Organizations DBMC	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	.00
	<i>Grants and Aids Totals</i>	<u>\$97,000.00</u>	<u>\$97,000.00</u>	<u>\$177,000.00</u>	<u>\$226,000.00</u>	<u>\$224,958.56</u>	<u>\$0.00</u>
	Activity 559 - Other Economic Environment	\$97,000.00	\$97,000.00	\$177,000.00	\$226,000.00	\$224,958.56	\$0.00
	Activity 562 - Health Services						
	<i>Grants and Aids</i>						
82-15	Grants Aid to Private Organizations Community	22,750.00	77,000.00	77,000.00	87,000.00	87,000.00	87,000.00
82-20	Grants Aid to Private Organizations Boys & Girls	25,000.00	25,000.00	25,000.00	25,000.00	.00	25,000.00
	<i>Grants and Aids Totals</i>	<u>\$47,750.00</u>	<u>\$102,000.00</u>	<u>\$102,000.00</u>	<u>\$112,000.00</u>	<u>\$87,000.00</u>	<u>\$112,000.00</u>
	Activity 562 - Health Services Totals	\$47,750.00	\$102,000.00	\$102,000.00	\$112,000.00	\$87,000.00	\$112,000.00
	Activity 571 - Libraries						
	<i>Grants and Aids</i>						
82-35	Grants Aid to Private Organizations Library	1,453,500.00	1,453,500.00	1,453,500.00	1,453,500.00	1,453,500.00	1,453,500.00
	<i>Grants and Aids Totals</i>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>	<u>\$1,453,500.00</u>
	Activity 571 - Libraries Totals	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00	\$1,453,500.00
	Activity 572 - Parks & Recreation						
	<i>Grants and Aids</i>						
82-40	Grants Aid to Private Organizations EPOCH	31,000.00	5,000.00	.00	.00	.00	50,000.00
82-45	Grants Aid to Private Organizations Friends of	21,200.00	21,200.00	21,200.00	21,200.00	21,200.00	21,200.00
82-50	Grants Aid to Private Organizations DB Hist	50,000.00	5,000.00	.00	.00	.00	31,000.00
82-60	Grants Aid to Private Organizations Other Grants	.00	7,500.00	6,000.00	.00	5,000.00	.00
	<i>Grants and Aids Totals</i>	<u>\$102,200.00</u>	<u>\$38,700.00</u>	<u>\$27,200.00</u>	<u>\$21,200.00</u>	<u>\$26,200.00</u>	<u>\$102,200.00</u>
	Activity 572 - Parks & Recreation Totals	\$102,200.00	\$38,700.00	\$27,200.00	\$21,200.00	\$26,200.00	\$102,200.00
	Activity 574 - Special Events						
	<i>Grants and Aids</i>						
82-12	Grants Aid to Private Organizations DBMC- New	.00	.00	35,000.00	35,000.00	35,000.00	.00
82-39	Grants Aid to Private Organizations Mlk	500.00	.00	500.00	500.00	.00	500.00
	<i>Grants and Aids Totals</i>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$35,500.00</u>	<u>\$35,500.00</u>	<u>\$35,000.00</u>	<u>\$500.00</u>
	Activity 574 - Special Events Totals	\$500.00	\$0.00	\$35,500.00	\$35,500.00	\$35,000.00	\$500.00
	Activity 579 - Other Culture/Recreation						
	<i>Grants and Aids</i>						
82-25	Grants Aid to Private Organizations Sister Cities	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
82-30	Grants Aid to Private Organizations Old School	250,000.00	.00	.00	.00	.00	.00
	<i>Grants and Aids Totals</i>	<u>\$251,000.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>
	Activity 579 - Other Culture/Recreation Totals	\$251,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Division 810 - Miscellaneous Grants Totals	\$1,951,950.00	\$1,692,200.00	\$1,796,200.00	\$1,849,200.00	\$1,827,658.56	\$1,669,200.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
<b>EXPENSE</b>							
Department <b>90 - Miscellaneous</b>							
Division <b>900 - Miscellaneous Expenditures</b>							
Activity <b>519 - Other Gen. Govt. Services</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	39,965.86	95,730.11	149,104.68	40,000.00	306,353.95	157,716.00
42-10	Freight & Postage Services Postage	4,471.00	4,418.00	4,604.00	4,500.00	4,757.00	4,500.00
46-20	Repair and Maintenance Service Building	1,759.92	1,759.92	1,759.92	1,760.00	879.96	1,760.00
49-15	Other Current Charges Bad Debt Expense	1,107,035.42	41,863.00	396,548.08	.00	.00	.00
49-20	Other Current Charges Finance Charges	5,061.54	.00	.00	.00	.00	.00
49-62	Other Current Charges Adj to Inv. / Death Benefit	.00	25,319.71	.00	.00	.00	.00
49-68	Other Current Charges Reimb Special Event Costs	(321.87)	2,460.87	26,271.09	.00	1,418.54	.00
49-90	Other Current Charges Other Current Charges	440.66	444.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$1,158,412.53</b>	<b>\$171,995.61</b>	<b>\$578,287.77</b>	<b>\$46,260.00</b>	<b>\$313,409.45</b>	<b>\$163,976.00</b>
<i>Other Uses</i>							
99-03	Other Non-Operating Contingency	.00	.00	.00	279,815.00	.00	368,000.00
<i>Other Uses Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,815.00</b>	<b>\$0.00</b>	<b>\$368,000.00</b>
Activity <b>519 - Other Gen. Govt. Services Totals</b>		<b>\$1,158,412.53</b>	<b>\$171,995.61</b>	<b>\$578,287.77</b>	<b>\$326,075.00</b>	<b>\$313,409.45</b>	<b>\$531,976.00</b>
Division <b>900 - Miscellaneous Expenditures Totals</b>		<b>\$1,158,412.53</b>	<b>\$171,995.61</b>	<b>\$578,287.77</b>	<b>\$326,075.00</b>	<b>\$313,409.45</b>	<b>\$531,976.00</b>
Department <b>90 - Miscellaneous Totals</b>		<b>\$3,110,362.53</b>	<b>\$1,864,195.61</b>	<b>\$2,374,487.77</b>	<b>\$2,175,275.00</b>	<b>\$2,141,068.01</b>	<b>\$2,201,176.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>001 - General Fund</b>						
	<b>EXPENSE</b>						
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-35	Non-Operating Transfers Transfers to Municipal	1,789,321.00	.00	.00	.00	.00	.00
91-40	Non-Operating Transfers Tranfers to Util R & R	69,890.00	.00	.00	.00	.00	.00
91-45	Non-Operating Transfers Transfers to CDBG	149,430.00	149,430.00	175,781.04	183,930.00	153,275.00	195,506.00
91-46	Non-Operating Transfers Transfers to Lakeview	1,193,403.00	.00	.00	.00	.00	.00
91-49	Non-Operating Transfers 2015 Util Rev Ref/Imp	2,055,900.00	2,061,399.96	2,060,400.00	2,058,150.00	1,715,125.00	3,434,650.00
91-50	Non-Operating Transfers Transfer to General	3,748,611.00	6,441,918.96	5,808,549.99	2,250,000.00	1,875,000.00	125,000.00
91-55	Non-Operating Transfers Transfers to Special	.00	.00	.00	18,800.00	.00	.00
91-77	Non-Operating Transfers Transfer to Beach Fund	15,000.00	66,735.00	52,446.96	237,511.00	197,925.80	254,447.00
91-78	Non-Operating Transfers Transfers to Beaut.	939,335.92	942,158.00	984,931.94	930,000.00	775,000.00	930,000.00
91-81	Non-Operating Transfers Transfer to Garage	580,500.00	.00	79,160.00	.00	.00	.00
	<i>Other Uses Totals</i>	<b>\$10,541,390.92</b>	<b>\$9,661,641.92</b>	<b>\$9,161,269.93</b>	<b>\$5,678,391.00</b>	<b>\$4,716,325.80</b>	<b>\$4,939,603.00</b>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<b>\$10,541,390.92</b>	<b>\$9,661,641.92</b>	<b>\$9,161,269.93</b>	<b>\$5,678,391.00</b>	<b>\$4,716,325.80</b>	<b>\$4,939,603.00</b>
	Division <b>910 - Transfers Totals</b>	<b>\$10,541,390.92</b>	<b>\$9,661,641.92</b>	<b>\$9,161,269.93</b>	<b>\$5,678,391.00</b>	<b>\$4,716,325.80</b>	<b>\$4,939,603.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 001 - General Fund</b>							
<b>EXPENSE</b>							
Department <b>91 - Transfers</b>							
Division <b>920 - Intra-Fund</b>							
Activity <b>559 - Other Economic Environment</b>							
<i>Grants and Aids</i>							
81-10	Aid to Government Agencies CRA Ad Valorem	8,791,322.00	10,100,654.00	11,731,860.00	13,067,003.00	12,995,327.00	13,825,069.00
<i>Grants and Aids Totals</i>		<b>\$8,791,322.00</b>	<b>\$10,100,654.00</b>	<b>\$11,731,860.00</b>	<b>\$13,067,003.00</b>	<b>\$12,995,327.00</b>	<b>\$13,825,069.00</b>
Activity <b>559 - Other Economic Environment Totals</b>		<b>\$8,791,322.00</b>	<b>\$10,100,654.00</b>	<b>\$11,731,860.00</b>	<b>\$13,067,003.00</b>	<b>\$12,995,327.00</b>	<b>\$13,825,069.00</b>
Division <b>920 - Intra-Fund Totals</b>		<b>\$8,791,322.00</b>	<b>\$10,100,654.00</b>	<b>\$11,731,860.00</b>	<b>\$13,067,003.00</b>	<b>\$12,995,327.00</b>	<b>\$13,825,069.00</b>
Department <b>91 - Transfers Totals</b>		<b>\$19,332,712.92</b>	<b>\$19,762,295.92</b>	<b>\$20,893,129.93</b>	<b>\$18,745,394.00</b>	<b>\$17,711,652.80</b>	<b>\$18,764,672.00</b>
<b>EXPENSE TOTALS</b>		<b>\$118,518,437.77</b>	<b>\$117,026,034.88</b>	<b>\$126,118,462.15</b>	<b>\$139,253,126.42</b>	<b>\$109,826,745.68</b>	<b>\$139,895,460.00</b>

# Delray Beach Florida



**1993★2001★2017**

# Water and Sewer Fund Revenues

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 441 - Water &amp; Sewer Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Intergovernmental Revenue</i>							
334-910	State Grants FDEP- Reclaimed Water	.00	.00	300,000.00	.00	.00	.00
337-350	Local Grants South Fl Water Mgmt Dist.	.00	.00	400,000.00	.00	.00	.00
<i>Intergovernmental Revenue Totals</i>		\$0.00	\$0.00	\$700,000.00	\$0.00	\$0.00	\$0.00
<i>Charges for Services</i>							
343-600	Physical Environment Sale of Water	14,223,169.30	15,041,869.82	14,541,554.06	14,500,000.00	11,808,371.11	14,550,000.00
343-610	Physical Environment Meter	92,354.64	69,713.00	47,050.00	75,000.00	65,575.00	83,000.00
343-620	Physical Environment Water Connection	.00	.00	.00	200,000.00	159,946.08	210,000.00
343-630	Physical Environment Water Service	251,254.48	269,582.27	264,091.48	250,000.00	171,891.37	250,000.00
343-640	Physical Environment Sewer Service	17,919,112.68	18,359,424.65	18,214,360.33	18,400,000.00	14,869,769.25	18,400,000.00
343-650	Physical Environment Sewer	.00	.00	.00	300,000.00	195,900.48	260,000.00
343-660	Physical Environment Reclaimed Water	325,503.20	389,921.36	375,516.43	360,000.00	348,169.93	450,000.00
343-670	Physical Environment Other Income	3,899.01	4,601.37	49,029.70	4,000.00	3,628.07	4,000.00
343-671	Physical Environment IPT Surcharge	50.04	50.04	50.04	50.00	41.70	50.00
343-672	Physical Environment Project	300.00	.00	.00	.00	.00	.00
<i>Charges for Services Totals</i>		\$32,815,643.35	\$34,135,162.51	\$33,491,652.04	\$34,089,050.00	\$27,623,292.99	\$34,207,050.00
<i>Miscellaneous Revenues</i>							
361-100	Interest & Other Earnings Interest	(396.69)	407.59	.00	.00	.00	.00
361-101	Interest & Other Earnings Int/Dividends	124,010.98	142,210.09	169,552.08	18,590.00	194,180.03	183,998.00
361-102	Interest & Other Earnings Interest	914.03	.00	.00	.00	.00	.00
361-400	Interest & Other Earnings	12,241.11	(75,057.23)	(128,403.36)	.00	.00	.00
364-100	Sales Sale Of Surplus Property / Land	.00	.00	.00	.00	13.50	.00
365-100	Sales Scrap Sales (Taxable)	73,821.45	25,986.54	1,077.45	30,000.00	900.15	.00
365-101	Sales Scrap Sales (Non-Taxable)	.00	5,302.00	291.00	.00	.00	.00
366-100	Contributions & Donations Contr & Don	.00	312,930.75	855,890.46	.00	.00	.00
369-900	Other Miscellaneous Revenues PY Exp	234,306.94	639,502.52	33.29	.00	.00	.00
369-904	Other Miscellaneous Revenues HDepot	105,105.63	686.96	23.16	.00	89.95	.00
<i>Miscellaneous Revenues Totals</i>		\$550,003.45	\$1,051,969.22	\$898,464.08	\$48,590.00	\$195,183.63	\$183,998.00
<i>Other Sources</i>							
382-010	Contributions from Proprietary Funds	112,000.00	108,000.00	74,000.04	109,000.00	90,833.30	113,353.00
389-700	Grants/Donations Contr from Other	(1,346,726.00)	(1,349,710.50)	(748,656.50)	.00	.00	.00
389-800	Grants/Donations Capital Contributions	1,092,373.12	842,618.06	349,002.80	.00	.00	.00
<i>Other Sources Totals</i>		(\$142,352.88)	(\$399,092.44)	(\$325,653.66)	\$109,000.00	\$90,833.30	\$113,353.00
<i>Other Source, Continued</i>							
301-049	Budgetary Account Prior Year Surplus	.00	.00	.00	13,015,172.00	.00	14,695,964.00
303-041	Prior Year Encumbrances Prior Year	.00	.00	.00	2,431,033.33	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>REVENUE</b>						
	<i>Other Source, Continued Totals</i>	\$0.00	\$0.00	\$0.00	\$15,446,205.33	\$0.00	\$14,695,964.00
Division	<b>000 - Administration Totals</b>	\$33,223,293.92	\$34,788,039.29	\$34,764,462.46	\$49,692,845.33	\$27,909,309.92	\$49,200,365.00
Department	<b>00 - Administration Totals</b>	\$33,223,293.92	\$34,788,039.29	\$34,764,462.46	\$49,692,845.33	\$27,909,309.92	\$49,200,365.00
	<b>REVENUE TOTALS</b>	\$33,223,293.92	\$34,788,039.29	\$34,764,462.46	\$49,692,845.33	\$27,909,309.92	\$49,200,365.00



# Water and Sewer Fund Expenditures

# Utilities Customer Service

## Mission Statement

The Utilities Customer Service Division will consistently provide timely, accurate and courteous service for meter reading, account maintenance, utility billing, collection activities and cashiering operations.

**Program: Utilities Customer Service**

The Utilities Customer Service Division is responsible for meter reading, billing and collection of all water, sewer and garbage accounts and water theft deterrence. The Division also works in conjunction with the Water Sewer Network to ensure that meters are maintained and functioning properly. Additionally, this division is responsible for utility customer services to include new service, service termination, and inquiries. This division also serves as the collection center for all city cash receipts and customer payments.

Performance Measures	2017 Actual	2018 Actual	2019 Projected
----------------------	----------------	----------------	-------------------

**Goal:** To provide cost-effective meter reading and meter maintenance services in the City.

**Objective:** Provide timely and accurate monthly utility bills for water, sewer, and garbage accounts.

Number of water meters read per month	22,392	22,465	22,515
Billing cost per meter/account number for Customer Service	\$2.79	\$2.55	\$2.83
Read meters within 28-32 days of previous reading	97%	98%	99%
Percentage of estimated accounts per cycle	<1%	<1%	<1%
Number of months that individual meter estimates are <2%	12	12	12

**Objective:** Provide comprehensive meter maintenance working with Water Sewer Network and compliance program to include detection of defective meters, water theft deterrence and the completion of service orders and the replacement of worn out or defective meters. Track completion of work orders and address problem areas. Increase completion of turn off for non-payment work orders.

Complete new work-orders issued to Public Works within four weeks	80%	75%	85%
Percentage of Turn off Work Orders Issued & Completed	75%	70%	90%

**Objective:** Provide a comprehensive collection program.

To lien a delinquent status property within six months	80%	70%	85%
Number of liens recorded	242	183	250

Staffing Levels	16-17	17-18	18-19
Utilities Financial Manager	1	1	1
Customer Service and Collections Supervisor	1	1	1
Accounting Clerk	1	1	1
Meter Operations Supervisor	1	1	1
Customer Service Representative/Cashier	5	5	6
Water Meter Reader	5	3	3
Utilities Office Supervisor	1	1	1
Utility Billing Specialist	1	1	1
Meter Maint./Compliance Technician	1	0	0
FTE	<u>.63</u>	<u>.63</u>	<u>.73</u>
	17.63	14.63	15.73

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department 36 - Water & Sewer							
Division 050 - Utilities Customer Serv.							
Activity 536 - Water-Sewer Combined Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	614,474.17	510,151.47	468,264.63	748,552.00	581,359.38	789,591.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	50,627.01	.00	5,186.72	.00	1,211.71	.00
13-10	Other Salaries/ Wages Part Time Wages	10,581.80	4,867.52	46,198.96	22,379.00	7,891.17	22,379.00
14-10	Overtime Overtime /Call-Out Pay	29,609.80	5,544.12	986.91	16,000.00	18,307.74	20,500.00
15-60	Special Pay Other Taxable Pay	1,590.05	.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	52,397.62	38,219.54	38,394.26	60,234.00	44,722.08	63,686.00
22-10	Retirement Contributions General Employees Retirement	56,609.71	52,272.51	47,955.77	58,758.00	47,695.51	61,380.00
22-20	Retirement Contributions ICMA Contributions	1,593.57	2,818.82	144.48	4,741.00	1,882.53	4,988.00
23-10	Life & Health Insurance Health Insurance	161,760.63	103,704.60	78,319.00	124,061.00	101,048.50	135,559.00
23-20	Life & Health Insurance Life Insurance	2,708.94	1,999.40	1,515.80	2,363.00	1,860.32	2,363.00
23-30	Life & Health Insurance Disability Insurance	1,366.79	712.08	913.94	1,678.00	1,344.61	1,632.00
24-10	Workers Compensation Workers Compensation	26,400.00	20,100.00	8,259.96	3,418.00	2,848.30	1,002.00
25-10	Other Employee Benefits Unemployment Compensation	560.83	380.28	403.20	547.00	444.39	515.00
27-10	Other Employee Benefits Employee Assistance Program	490.11	267.15	241.25	463.00	369.96	457.00
<i>Personnel Services Totals</i>		\$1,010,771.03	\$741,037.49	\$696,784.88	\$1,043,194.00	\$810,986.20	\$1,104,052.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	2,632.15	12,963.46	3,023.92	46,055.00	28,430.04	46,877.00
34-10	Other Contractual Services Temporary Services	.00	.00	17,648.88	20,000.00	.00	10,000.00
34-90	Other Contractual Services Other Contractual Services	45,414.74	36,617.84	36,863.50	41,504.00	30,012.20	52,504.00
40-10	Travel & Per Diem Travel & Training	.00	.00	183.86	5,138.00	136.91	5,000.00
41-10	Communication Services Telephone	2,254.98	1,805.95	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,982.69	534.47	2,026.16	2,202.00	362.03	2,202.00
42-10	Freight & Postage Services Postage	105,860.46	100,950.56	106,814.24	110,000.00	82,340.90	110,000.00
42-20	Freight & Postage Services Express Charges / Messenger	.00	45.00	.00	175.00	.00	175.00
44-30	Rentals & Leases Equipment	5,490.72	5,490.72	5,033.16	5,491.00	4,017.03	5,000.00
44-45	Rentals & Leases Vehicle Rental / Garage	13,550.00	14,720.04	2,259.96	11,750.00	9,791.70	12,060.00
45-10	Insurance General Liability	23,000.00	21,639.96	19,700.04	13,211.00	11,009.20	19,515.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	24,624.93	4,602.92	396.86	8,300.00	5,194.40	4,690.00
46-15	Repair and Maintenance Service Equipment Maintenance	4,041.76	1,509.33	1,436.15	4,570.00	117.60	4,570.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
47-10	Printing & Binding Printing & Binding	650.00	1,490.00	(110.00)	2,735.00	.00	2,735.00
48-16	Promotional Activities Employee Recognition Awards	.00	.00	99.84	330.00	.00	375.00
48-17	Promotional Activities Refreshment / Food / Meetings	71.63	113.21	301.70	500.00	274.51	500.00
49-90	Other Current Charges Other Current Charges	3,300.75	604.20	519.30	3,000.00	530.00	3,000.00
51-10	Office Supplies Stationery, Paper, Forms	1,012.96	1,277.68	1,091.49	1,800.00	1,097.79	1,800.00
51-15	Office Supplies Other Office Supplies	2,260.58	3,276.64	3,049.48	4,020.00	2,521.09	2,295.00
51-20	Office Supplies Office Equipment < \$5,000	305.00	1,543.54	1,281.43	7,100.00	7,064.92	6,422.00
52-10	Operating Supplies Fuel & Lube	14,659.48	4,145.44	697.74	8,531.00	5,052.23	8,260.00
52-20	Operating Supplies General Operating Supplies	1,578.14	3,174.70	8,129.18	1,940.00	.00	1,940.00
52-27	Operating Supplies Equipment < \$5,000	40.86	.00	.00	700.00	817.94	700.00
52-33	Operating Supplies Uniform / Linen Service	2,633.60	452.60	332.53	3,810.00	840.74	2,650.00
54-13	Books Pubs Subs & Memberships Memberships	.00	152.00	.00	255.00	.00	255.00
54-30	Books Pubs Subs & Memberships Training & Education	75.00	483.49	.00	6,485.00	1,050.00	2,000.00
54-40	Books Pubs Subs & Memberships Tuition Reimbursement	.00	.00	.00	850.00	1,243.75	850.00
54-90	Books Pubs Subs & Memberships Other Books/Membership	53.86	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$255,494.29</b>	<b>\$217,593.75</b>	<b>\$210,779.42</b>	<b>\$310,452.00</b>	<b>\$191,904.98</b>	<b>\$306,375.00</b>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	.00	8,092.00	.00	8,812.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,092.00</b>	<b>\$0.00</b>	<b>\$8,812.00</b>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<b>\$1,266,265.32</b>	<b>\$958,631.24</b>	<b>\$907,564.30</b>	<b>\$1,361,738.00</b>	<b>\$1,002,891.18</b>	<b>\$1,419,239.00</b>
Division	<b>050 - Utilities Customer Serv. Totals</b>	<b>\$1,266,265.32</b>	<b>\$958,631.24</b>	<b>\$907,564.30</b>	<b>\$1,361,738.00</b>	<b>\$1,002,891.18</b>	<b>\$1,419,239.00</b>

# Utilities Department

## Mission Statement

The utilities Department ensures safe, reliable and sustainable utilities services through commitment to excellence, best management practices and continuous improvement for the health, safety and welfare of our customers.

## **Program: Utilities Administration**

The Utilities Administration Division is responsible for overall management and direction of the daily operations for potable water treatment and distribution, sewage collection, reclaimed water distribution, and stormwater pumping and support for the sewage treatment program. Primary functions include interdivisional coordination and direction, administration of personnel policies and procedures, development and implementation of water conservation and other resource efficiency programs and public information and customer service programs including outreach and educational initiatives. Additional responsibilities include planning for future infrastructure and organizational needs as well as optimizing efficiency and effectiveness in providing services.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Support the achievement of divisional goals and objectives while providing direction in the planning, prioritization and implementation of utilities operation, maintenance, and capital infrastructure programs, and optimizing levels of customer service.

**Objective:** Ensure the availability of adequate resources for achievement of divisional goals and objectives

Percentage of full staffing maintained	77%	95%	95%
Divisional performance measures met or exceeded	95%	95%	95%

**Objective:** Equitable and timely administration of Personnel Policies and Procedures.

Employee attendance at ICS training sessions (mandatory)	7	7	7
Employee evaluations processed within 2 weeks of anniversary	85%	100%	100%
Grievances/conflicts resolved at the department level	90%	90%	90%

**Objective:** Optimize customer service levels and provide consumer information and education opportunities.

Response to customer inquiries not exceeding 2 working days	95%	100%	100%
Interactive citizen forums	7	12	12
Water Conservation educational forums	3	6	6

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Deputy Director of Utilities	2	2	2
Utilities Coordinator	1	1	1
Utilities Director	1	1	1
Business Operations Administrator	1	1	1
Utilities Operations Engineer III	0	1	1
Utilities Water Resources/Env. Affairs Administrator	0	1	1
Utilities Asset Management Administrator	0	1	1
Executive Assistant	1	1	1
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
	7	10	10

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department 36 - Water & Sewer							
Division 000 - Administration							
Activity 536 - Water-Sewer Combined Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	899,760.09	1,011,567.26	430,738.28	749,132.01	369,811.38	842,317.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	74,025.53	43,370.82	9,851.31	.00	16,954.24	.00
13-10	Other Salaries/ Wages Part Time Wages	10,894.00	.00	.00	.00	33,318.59	.00
14-10	Overtime Overtime /Call-Out Pay	1,290.63	49,634.39	142.91	.00	86.25	1,000.00
15-20	Special Pay Car Allowance	12,540.00	15,400.00	5,280.00	5,280.00	6,160.00	15,840.00
15-60	Special Pay Other Taxable Pay	.00	.00	.00	.00	45,000.00	.00
21-10	FICA Taxes Employer FICA	75,737.43	84,103.28	33,482.66	59,699.00	35,448.34	65,461.00
22-10	Retirement Contributions General Employees Retirement	71,845.08	89,677.83	86,952.57	66,487.00	29,288.98	68,326.00
22-20	Retirement Contributions ICMA Contributions	19,910.46	21,735.52	7,940.03	10,148.00	5,670.87	10,912.00
22-99	Retirement Contributions GASB Statement Implementation	342,454.00	(52,764.00)	(220,082.00)	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	124,183.27	127,236.46	204,625.00	85,423.00	40,640.16	92,531.00
23-20	Life & Health Insurance Life Insurance	2,853.35	3,227.92	1,187.66	2,165.00	957.00	2,138.00
23-30	Life & Health Insurance Disability Insurance	1,905.32	1,415.11	882.40	1,740.00	823.03	1,741.00
24-10	Workers Compensation Workers Compensation	6,250.00	7,010.04	6,927.00	5,953.00	4,960.80	6,247.00
25-10	Other Employee Benefits Unemployment Compensation	420.42	436.59	188.87	338.00	179.84	338.00
27-10	Other Employee Benefits Employee Assistance Program	377.29	316.28	128.25	297.00	138.88	297.00
<i>Personnel Services Totals</i>		<b>\$1,644,446.87</b>	<b>\$1,402,367.50</b>	<b>\$568,244.94</b>	<b>\$986,662.01</b>	<b>\$589,438.36</b>	<b>\$1,107,148.00</b>
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	.00	49,898.56	.00	99.44	.00	.00
31-15	Professional Services Medical	.00	.00	.00	160.00	.00	160.00
31-20	Professional Services Legal Services	.00	994.25	733.50	1,000.00	.00	1,000.00
31-90	Professional Services Other Professional Services	47,974.54	5,486.71	.00	.00	3,755.00	.00
32-10	Accounting & Auditing Audit & Accounting Fees	29,326.07	37,241.69	51,960.22	30,500.00	31,135.29	30,500.00
34-15	Other Contractual Services Janitorial Services	28,050.12	.00	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	384.12	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual Services	8,060.00	480.00	75.59	16,320.00	4,925.17	16,320.00
40-10	Travel & Per Diem Travel & Training	1,423.86	1,693.59	3,676.13	10,000.00	2,586.33	5,000.00
41-10	Communication Services Telephone	3,769.63	3,440.38	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	2,704.76	5,405.14	3,962.65	5,276.00	3,142.84	5,876.00



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department 36 - Water & Sewer						
42-10	Freight & Postage Services Postage	394.79	838.47	404.04	400.00	89.17	400.00
43-10	Utility Services Electricity	9,189.02	9,948.63	8,413.96	9,536.00	5,909.47	8,746.00
43-15	Utility Services Water & Sewer	4,663.47	7,191.15	6,585.65	7,198.00	4,015.96	3,984.00
43-20	Utility Services Irrigation Water	4,977.28	3,349.41	2,537.36	3,167.00	4,178.59	5,214.00
43-25	Utility Services Stormwater Assessment Fee	2,718.27	2,718.27	2,718.27	2,718.00	2,718.27	2,718.00
43-35	Utility Services Waste Collection & Disposal	7,971.54	7,637.07	7,860.04	7,860.00	7,581.32	7,581.00
44-30	Rentals & Leases Equipment	1,904.41	3,464.08	9,432.24	3,269.00	6,337.72	3,269.00
44-45	Rentals & Leases Vehicle Rental / Garage	7,230.00	7,019.88	810.00	8,080.00	6,733.30	4,300.00
45-10	Insurance General Liability	21,160.00	22,110.24	27,309.96	17,122.00	14,268.30	21,639.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	7,714.58	6,501.17	6,780.87	10,650.00	1,316.33	2,600.00
46-15	Repair and Maintenance Service Equipment Maintenance	2,453.19	2,339.74	2,832.91	2,478.00	16.90	2,478.00
46-20	Repair and Maintenance Service Building Maintenance	2,699.86	.00	.00	.00	.00	.00
48-17	Promotional Activities Refreshment / Food / Meetings	1,867.36	2,011.82	3,004.92	5,000.00	3,005.52	5,000.00
48-20	Promotional Activities Other Promotional Costs	500.00	1,724.12	1,202.01	6,250.00	2,494.86	6,250.00
49-50	Other Current Charges Advertising	.00	.00	260.00	24,999.99	7,500.00	.00
49-90	Other Current Charges Other Current Charges	55.00	.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	328.30	418.21	561.94	400.00	684.31	400.00
51-15	Office Supplies Other Office Supplies	769.12	1,419.02	2,964.44	1,000.00	1,662.15	1,700.00
51-20	Office Supplies Office Equipment < \$5,000	7,755.51	7,048.58	2,497.36	3,500.00	6,949.98	6,500.00
51-25	Office Supplies Computer Software	.00	322.51	38,980.74	.00	77.32	.00
52-10	Operating Supplies Fuel & Lube	1,017.99	1,179.63	1,198.44	2,133.00	396.39	1,000.00
52-20	Operating Supplies General Operating Supplies	1,752.08	530.33	1,489.38	500.00	331.57	500.00
52-33	Operating Supplies Uniform / Linen Service	572.48	486.13	250.00	300.00	205.00	300.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	1,088.20	.00	.00	.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	341.00	4,230.00	601.50	1,500.00
54-13	Books Pubs Subs & Memberships Memberships	2,694.00	6,043.85	3,204.50	4,879.00	556.75	4,839.00
54-30	Books Pubs Subs & Memberships Training & Education	44,842.81	464.54	1,759.50	2,400.00	1,852.79	2,400.00
	<i>Operating Expenditures/Expenses Totals</i>	\$256,924.16	\$199,407.17	\$194,895.82	\$191,425.43	\$125,028.10	\$152,174.00
	<i>Capital Outlay</i>						
64-12	Machinery & Equipment Office Equipment	.00	.00	.00	7,000.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
68-10	Capital Outlay Software	.00	.00	.00	843,332.30	214,146.96	.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$850,332.30</u>	<u>\$214,146.96</u>	<u>\$0.00</u>
Activity	<b>536 - Water-Sewer Combined Services</b> Totals	<u>\$1,901,371.03</u>	<u>\$1,601,774.67</u>	<u>\$763,140.76</u>	<u>\$2,028,419.74</u>	<u>\$928,613.42</u>	<u>\$1,259,322.00</u>
	Division <b>000 - Administration</b> Totals	<u>\$1,901,371.03</u>	<u>\$1,601,774.67</u>	<u>\$763,140.76</u>	<u>\$2,028,419.74</u>	<u>\$928,613.42</u>	<u>\$1,259,322.00</u>

## **Program: Environmental Compliance**

The Environmental Compliance Division is responsible for the operation of the City of Delray Beach’s Environmental Services Laboratory Program.

The laboratory monitors drinking water quality and compliance with State and Federal requirements through collection and analysis at strategic locations throughout the distribution system, as well as reporting of test results on drinking water and environmental samples to state regulatory agencies.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Continue monitoring of the City’s drinking water and maintain necessary license to keep the laboratory operational. To respond to all regulatory agencies’ data requirements and maintain all records related to safe drinking water requirements. Perform daily routine drinking water analysis, special testing during emergency spills, main breaks, and natural disaster events.

**Objective:** Monitor raw and finished water to ensure compliance with all pertinent Federal, State, and Local regulations. Minimize use of outside laboratory services.

- |  |     |     |     |
|--|-----|-----|-----|
| • % of water quality sample tests processed per year | 97% | 99% | 99% |
| • % of total samples processed in house per year     | 99% | 99% | 99% |

**Objective:** To maintain quality assurance and quality control throughout the Delray Beach Environmental Services Laboratory.

- |   |      |      |      |
|---|------|------|------|
| • % Laboratory Certification Program Proficiency Testing results within acceptable ranges | 99%  | 95%  | 95%  |
| • % Monthly Compliance Reports reviewed   | 100% | 100% | 100% |

**Objective:** Maintain laboratory proficiency through in-house cross training and monitor division’s budget along with additional NELAP (National Environmental Laboratory Accreditation Program) surveillance.

- |   |     |     |     |
|---|-----|-----|-----|
| • Meet NELAP requirements by maintaining Quality Manual and Standard Operating Procedures current and up-to-date. | 90% | 90% | 90% |
| • Conduct cross training on a monthly basis to ensure balanced capabilities of compliance division staff.         | 90% | 90% | 90% |

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Environmental Compliance Manager	1	1	1
Senior Chemist	1	0	0
Junior Chemist	1	0	0
Field Technician	1	0	0
Laboratory Technician	1	0	0
Quality Control Analyst	0	3	3
Quality Control Chemist	<u>0</u>	<u>2</u>	<u>2</u>
	<b>5</b>	<b>6</b>	<b>6</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department <b>36 - Water &amp; Sewer</b>							
Division <b>250 - Environmental Compliance</b>							
Activity <b>536 - Water-Sewer Combined Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	202,649.91	258,116.17	269,302.67	342,041.00	214,661.56	360,605.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	.00	.00	.00	1,951.85	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	.00	1,450.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	21,437.64	19,869.04	20,146.45	15,000.00	21,248.07	16,148.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	2,200.00	2,640.00
21-10	FICA Taxes Employer FICA	18,316.28	21,303.68	22,250.87	27,706.00	18,201.85	29,224.00
22-10	Retirement Contributions General Employees Retirement	24,140.39	30,805.52	29,950.63	28,503.00	19,164.13	31,073.00
22-20	Retirement Contributions ICMA Contributions	2,300.24	2,295.97	2,589.28	2,604.00	2,090.18	2,717.00
23-10	Life & Health Insurance Health Insurance	48,637.36	53,382.36	37,570.00	51,253.00	30,134.88	55,519.00
23-20	Life & Health Insurance Life Insurance	707.20	850.20	730.40	910.00	545.60	911.00
23-30	Life & Health Insurance Disability Insurance	461.22	351.88	533.66	724.00	489.58	746.00
24-10	Workers Compensation Workers Compensation	12,450.00	13,970.04	13,803.96	11,864.00	9,886.70	12,449.00
25-10	Other Employee Benefits Unemployment Compensation	132.48	154.28	165.20	202.00	123.64	197.00
27-10	Other Employee Benefits Employee Assistance Program	117.30	111.15	111.94	178.00	104.16	175.00
<i>Personnel Services Totals</i>		\$333,990.02	\$403,850.29	\$401,245.06	\$483,625.00	\$320,802.20	\$512,404.00
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	1,315.10	6,010.60	4,098.20	8,000.00	7,662.20	8,000.00
34-90	Other Contractual Services Other Contractual Services	5,648.25	6,091.00	9,871.52	13,000.00	9,260.50	14,000.00
40-10	Travel & Per Diem Travel & Training	667.89	470.23	362.03	4,000.00	1,329.79	1,300.00
41-11	Communication Services Portable Phones / MDD	1,109.29	1,249.23	648.25	740.00	724.53	2,216.00
42-10	Freight & Postage Services Postage	77.46	167.00	568.31	120.00	155.52	150.00
42-20	Freight & Postage Services Express Charges / Messenger	49.57	.00	.00	100.00	.00	100.00
44-45	Rentals & Leases Vehicle Rental / Garage	3,310.00	3,309.96	3,639.96	3,640.00	3,033.30	3,640.00
45-10	Insurance General Liability	8,910.00	8,010.00	7,580.04	8,281.00	6,900.80	8,996.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	1,423.49	6,787.72	602.54	1,400.00	1,392.12	1,400.00
46-15	Repair and Maintenance Service Equipment Maintenance	35,109.56	15,008.79	25,127.69	37,500.00	9,580.41	37,500.00
46-20	Repair and Maintenance Service Building Maintenance	1,483.06	2,194.30	.00	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair Maintenance	768.45	.00	35.65	1,200.00	.00	1,200.00
48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	.00	50.00	.00	50.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
49-90	Other Current Charges Other Current Charges	4,000.00	4,250.00	4,000.00	4,300.00	2,800.00	4,000.00
51-10	Office Supplies Stationery, Paper, Forms	195.70	20.88	150.21	150.00	44.05	150.00
51-15	Office Supplies Other Office Supplies	830.70	512.36	1,208.08	1,000.00	698.93	1,000.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	1,976.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	529.00	946.48	663.43	378.00	473.73	860.00
52-20	Operating Supplies General Operating Supplies	16,014.16	17,433.56	19,742.06	23,500.00	10,924.36	24,500.00
52-27	Operating Supplies Equipment < \$5,000	1,100.39	2,447.40	20,740.43	1,000.00	.00	1,000.00
52-30	Operating Supplies Chemicals	24,770.32	30,134.21	25,032.64	30,000.00	20,633.87	25,000.00
52-33	Operating Supplies Uniform / Linen Service	1,847.39	872.03	913.43	1,500.00	1,250.22	1,500.00
54-10	Books Pubs Subs & Memberships Books & Publications	98.00	.00	491.00	450.00	.00	450.00
54-11	Books Pubs Subs & Memberships Suscriptions	162.00	.00	1,233.20	300.00	.00	300.00
54-13	Books Pubs Subs & Memberships Memberships	453.00	293.00	411.00	700.00	423.00	700.00
54-30	Books Pubs Subs & Memberships Training & Education	1,475.00	1,400.00	2,160.00	2,800.00	2,178.00	2,800.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$111,347.78</b>	<b>\$107,608.75</b>	<b>\$131,255.67</b>	<b>\$144,109.00</b>	<b>\$79,465.33</b>	<b>\$140,812.00</b>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	.01	.00	.00	.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<b>\$445,337.80</b>	<b>\$511,459.04</b>	<b>\$532,500.74</b>	<b>\$627,734.00</b>	<b>\$400,267.53</b>	<b>\$653,216.00</b>
Division	<b>250 - Environmental Compliance Totals</b>	<b>\$445,337.80</b>	<b>\$511,459.04</b>	<b>\$532,500.74</b>	<b>\$627,734.00</b>	<b>\$400,267.53</b>	<b>\$653,216.00</b>

## **Program: Water Maintenance**

The Water Maintenance division is responsible for the maintenance of electrical and mechanical components of the City's Water Treatment Plant, raw water wells and pumping and storage facilities. Activities include repairs, scheduled preventive maintenance, monitoring critical equipment, grounds maintenance and cross-training technical staff in all areas.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Ensure consistent and reliable service is provided to water treatment and storage facilities through regular inspection and maintenance of component systems.

**Objective:** Ensure operational reliability of water supply, treatment, and storage facilities.

• Inspections of raw water wells (based on 36 per month, 432 per year)	77%	95%	98%
• Inspections of mechanical/electrical components at WTP and pumping stations including stormwater stations. (300 per year.)	87%	93%	96%
• Quarterly vibration analysis inspections of critical process components (over 15 hp, 56 per year)	95%	85%	97%
• Critical process equipment operational rate (based on 400 units.)	100%	100%	100%
• Inspect, exercise, and maintain weekly all fixed and portable auxiliary generators (based on 46 units per week 26 portable generators, 20 fixed generators each week. Also includes generators assigned to lift stations. 2392 total)	55%	83%	90%
• Buildings and Grounds maintenance at the WTP and related facilities. (Based on 4500 per year)	95%	93%	97%

**Objective:** To respond to emergencies within one hour or less and complete at least 95% of work orders within 3 days of receipt.

• Response to system emergencies not exceeding one hour	100%	100%	100%
• Work orders completed within 3 working days	100%	100%	100%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Crew Leader II	1	1	1
Utility Building Maintenance Worker II	1	1	1
Utilities Mechanic, Sr.	1	1	1
Motor/Pump Technician	1	1	1
Well Maintenance Technician	1	1	1
Utility Service Worker C	4	4	4
Instrumentation Tech., Sr.	<u>1</u>	<u>1</u>	<u>1</u>
	10	10	10

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department <b>36 - Water &amp; Sewer</b>							
Division <b>256 - Water Maintenance</b>							
Activity <b>536 - Water-Sewer Combined Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	401,287.07	425,819.99	422,345.58	471,591.00	303,674.36	502,130.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	3,914.47	19,779.58	.00	27,282.45	.00
14-10	Overtime Overtime /Call-Out Pay	12,412.30	30,896.95	20,647.77	18,000.00	24,177.73	18,720.00
21-10	FICA Taxes Employer FICA	29,875.05	32,801.42	33,074.45	37,457.00	26,195.04	39,845.00
22-10	Retirement Contributions General Employees Retirement	25,779.99	28,091.15	26,623.14	19,117.00	15,533.48	29,194.00
23-10	Life & Health Insurance Health Insurance	103,501.91	93,269.86	75,140.00	85,428.00	50,509.20	83,278.00
23-20	Life & Health Insurance Life Insurance	1,475.66	1,430.89	1,179.40	1,289.00	862.15	1,289.00
23-30	Life & Health Insurance Disability Insurance	911.83	597.26	840.34	1,060.00	699.64	1,038.00
24-10	Workers Compensation Workers Compensation	18,940.00	21,249.96	20,997.00	18,046.00	15,038.30	18,936.00
25-10	Other Employee Benefits Unemployment Compensation	312.36	304.99	308.00	337.00	233.23	329.00
27-10	Other Employee Benefits Employee Assistance Program	289.46	222.13	212.30	297.00	198.40	292.00
<i>Personnel Services Totals</i>		<b>\$594,785.63</b>	<b>\$638,599.07</b>	<b>\$621,147.56</b>	<b>\$652,622.00</b>	<b>\$464,403.98</b>	<b>\$695,051.00</b>
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	800.00	.00	800.00
41-11	Communication Services Portable Phones / MDD	779.24	1,431.07	4,625.06	2,280.00	242.49	2,280.00
42-10	Freight & Postage Services Postage	7.55	63.10	37.39	200.00	1.50	200.00
42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	.00	100.00	.00	100.00
43-15	Utility Services Water & Sewer	2,484.06	2,479.07	2,404.45	2,613.00	2,016.64	2,662.00
43-20	Utility Services Irrigation Water	.00	.00	217.18	.00	.00	.00
44-45	Rentals & Leases Vehicle Rental / Garage	23,780.00	23,780.04	24,270.00	24,270.00	20,225.00	30,200.00
45-10	Insurance General Liability	14,860.00	13,899.96	12,819.96	13,105.00	10,920.80	15,282.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	15,977.42	24,276.41	17,165.25	30,800.00	11,723.03	29,530.00
46-15	Repair and Maintenance Service Equipment Maintenance	114,072.67	145,065.50	145,958.62	305,200.00	167,745.19	260,000.00
46-20	Repair and Maintenance Service Building Maintenance	8,420.63	18.46	2,911.04	2,025.00	2,850.60	.00
46-35	Repair and Maintenance Service Irrigation Maintenance	454.08	76.61	8.16	2,500.00	17.53	1,624.00
51-10	Office Supplies Stationery, Paper, Forms	250.00	233.23	331.78	500.00	78.61	500.00
51-15	Office Supplies Other Office Supplies	453.60	543.84	503.20	700.00	778.85	700.00
52-10	Operating Supplies Fuel & Lube	9,643.64	9,509.39	18,931.49	9,738.00	7,839.10	14,690.00
52-11	Operating Supplies Fuel / Oil / Other	105.60	396.40	.00	326.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
52-20	Operating Supplies General Operating Supplies	4,307.76	6,653.19	17,683.63	10,000.00	6,955.56	10,000.00
52-27	Operating Supplies Equipment < \$5,000	250.99	271.96	1,196.10	1,500.00	209.90	1,500.00
52-33	Operating Supplies Uniform / Linen Service	2,414.40	3,303.17	3,288.80	4,000.00	3,335.07	4,000.00
52-35	Operating Supplies Building Materials	.00	.00	300.00	1,500.00	1,041.02	3,525.00
52-36	Operating Supplies Janitorial Supplies	.00	.00	107.20	500.00	23.90	500.00
52-41	Operating Supplies Gardening Supplies	612.15	477.54	90.31	2,000.00	39.37	1,000.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	.00	200.00	.00	200.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	50.00	100.00	.00	100.00
54-30	Books Pubs Subs & Memberships Training & Education	.00	75.00	.00	4,000.00	.00	4,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$198,873.79</u>	<u>\$232,553.94</u>	<u>\$252,899.62</u>	<u>\$418,957.00</u>	<u>\$236,044.16</u>	<u>\$383,393.00</u>
Activity	<b>536 - Water-Sewer Combined Services</b> Totals	<u>\$793,659.42</u>	<u>\$871,153.01</u>	<u>\$874,047.18</u>	<u>\$1,071,579.00</u>	<u>\$700,448.14</u>	<u>\$1,078,444.00</u>
	Division <b>256 - Water Maintenance</b> Totals	<u>\$793,659.42</u>	<u>\$871,153.01</u>	<u>\$874,047.18</u>	<u>\$1,071,579.00</u>	<u>\$700,448.14</u>	<u>\$1,078,444.00</u>



## **Program: Lift Station Maintenance**

The Lift Station Maintenance division is responsible for the electrical and mechanical maintenance and repair of all sewage lift stations (129) and stormwater pumping stations (7) in the City. Lift station Maintenance monitors levels of odor and gases at lift stations, maintains lift station buildings and grounds, responds to odor complaints, and provides 24-hour on-call personnel for emergencies. The division also provides parts and equipment for maintenance of portable generators associated with lift stations.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Ensure consistent and reliable levels of service are provided by wastewater and stormwater pumping facilities through regular inspection and maintenance of component systems.

**Objective:** Ensure operational reliability of sewage liftstations and stormwater pump stations.

• Cleaning and inspecting of sewage pumping facility components (based on 64 per week, 3328 per year)	99%	99%	100%
• Inspection of stormwater pumping facility components (based on 7 per month, 84 per year)	100%	100%	100%
• Vibration analysis of primary transmission components (over 15 hp) of sewage/stormwater pump stations, (84 per year)	73%	89%	95%
• Preventive maintenance tasks of sewage pumping facilities. (Electrical PM's, Mechanical PM's etc. based on 516 per year)	46%	93%	95%
• Preventive maintenance tasks of stormwater pumping facilities. (200 per year)	76%	84%	90%
• Operational Ability of Primary Equipment	100%	100%	100%
• Response to system emergencies not exceeding 1 hour	100%	100%	100%

**Objective:** To properly maintain all lift stations and surrounding grounds in order to minimize their impact on residential communities.

• Odor complaints (six or less per year)	100%	100%	100%
• Semi-monthly facility grounds maintenance including mowing, trimming, edging, and litter control based on maintenance of 129 lift stations and 43 other utility sites (4128 per year.)	82%	90%	94%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Instrumentation Tech	1	1	1
Manager of Maintenance	1	1	0
Assistant Manager of Maintenance	0	1	1
Utilities Maintenance Supervisor	2	3	3
Utilities Mechanic	5	5	5
Generator Technician	0	4	4
Electrician I	2	2	2
Electrician III	1	1	1
Mech/Elec Technician	2	0	0
Utility Service Worker C	3	3	3
Staff Assistant II	<u>1</u>	<u>1</u>	<u>1</u>
	18	22	22

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department	<b>36 - Water &amp; Sewer</b>						
Division	<b>257 - Lift Station Maintenance</b>						
Activity	<b>536 - Water-Sewer Combined Services</b>						
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	718,374.06	778,276.87	848,620.85	1,092,549.00	753,242.92	1,178,230.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	19,645.47	.00	7,282.99	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	14,334.61	37,008.99	8,924.27	18,000.00	27,237.64	19,377.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	2,200.00	2,640.00
21-10	FICA Taxes Employer FICA	56,607.85	61,045.58	64,936.79	85,283.00	58,632.19	91,946.00
22-10	Retirement Contributions General Employees Retirement	62,009.52	54,033.59	56,315.74	74,857.00	53,348.78	83,758.00
22-20	Retirement Contributions ICMA Contributions	725.34	1,273.08	1,628.28	1,651.00	1,313.98	1,722.00
23-10	Life & Health Insurance Health Insurance	162,409.76	153,196.44	135,250.00	187,930.00	124,513.44	194,316.00
23-20	Life & Health Insurance Life Insurance	2,729.35	2,880.80	2,532.40	3,229.00	2,230.60	3,164.00
23-30	Life & Health Insurance Disability Insurance	1,597.95	1,072.46	1,683.61	2,455.00	1,715.07	2,436.00
24-10	Workers Compensation Workers Compensation	35,500.00	39,830.04	39,356.04	33,824.00	28,186.70	35,492.00
25-10	Other Employee Benefits Unemployment Compensation	515.05	536.67	590.80	741.00	536.71	723.00
27-10	Other Employee Benefits Employee Assistance Program	474.29	388.05	407.23	655.00	458.80	642.00
<i>Personnel Services Totals</i>		<b>\$1,077,563.25</b>	<b>\$1,132,182.57</b>	<b>\$1,170,169.00</b>	<b>\$1,503,814.00</b>	<b>\$1,053,616.83</b>	<b>\$1,614,446.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	30.60	91.80	.00	.00	.00	.00
34-16	Other Contractual Services Pest Control Services	95.88	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual Services	.00	.00	30.52	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	800.00	37.24	800.00
41-10	Communication Services Telephone	1,402.55	1,484.69	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,632.67	9,232.10	1,158.43	6,776.00	14,121.05	30,160.00
42-10	Freight & Postage Services Postage	.00	18.80	.00	200.00	158.31	200.00
42-20	Freight & Postage Services Express Charges / Messenger	.00	.00	.00	100.00	.00	100.00
43-10	Utility Services Electricity	187,109.75	187,561.33	219,185.74	204,766.00	151,763.51	209,831.00
43-25	Utility Services Stormwater Assessment Fee	462.33	462.33	462.33	462.00	462.33	462.00
43-35	Utility Services Waste Collection & Disposal	.00	.00	.00	300.00	.00	.00
44-30	Rentals & Leases Equipment	.00	.00	7,859.25	2,500.00	1,885.53	2,500.00
44-45	Rentals & Leases Vehicle Rental / Garage	62,810.00	62,810.04	66,080.04	66,080.00	55,066.70	101,730.00
45-10	Insurance General Liability	30,620.00	29,169.96	27,540.00	28,163.00	23,469.20	39,442.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
46-10	Repair and Maintenance Service Vehicle Maintenance /	31,928.18	38,919.75	57,210.96	70,400.00	28,143.14	113,980.00
46-15	Repair and Maintenance Service Equipment Maintenance	182,247.12	165,231.73	291,756.64	667,480.00	135,926.30	600,000.00
46-20	Repair and Maintenance Service Building Maintenance	2,308.90	.00	5,175.75	3,000.00	3,968.59	.00
46-35	Repair and Maintenance Service Irrigation Maintenance	204.65	496.31	123.42	1,000.00	.00	1,000.00
46-40	Repair and Maintenance Service Other Repair Maintenance	.00	265.00	25.00	7,000.00	829.99	7,000.00
47-10	Printing & Binding Printing & Binding	.00	.00	.00	200.00	.00	200.00
48-17	Promotional Activities Refreshment / Food / Meetings	295.23	731.01	334.33	700.00	793.64	700.00
49-50	Other Current Charges Advertising	.00	.00	.00	1,000.00	.00	250.00
49-90	Other Current Charges Other Current Charges	.00	75.00	229.30	.00	25.00	.00
51-10	Office Supplies Stationery, Paper, Forms	276.39	158.11	34.99	750.00	66.86	750.00
51-15	Office Supplies Other Office Supplies	322.60	565.70	67.66	1,500.00	1,494.79	1,500.00
51-20	Office Supplies Office Equipment < \$5,000	176.06	.00	.00	30,730.00	6,848.33	8,460.00
52-10	Operating Supplies Fuel & Lube	22,994.12	34,632.73	44,490.42	41,209.00	26,373.97	90,040.00
52-11	Operating Supplies Fuel / Oil / Other	26.40	833.64	.00	13,045.00	2,374.00	1,000.00
52-20	Operating Supplies General Operating Supplies	11,889.84	10,523.07	19,251.90	17,000.00	15,331.39	17,000.00
52-27	Operating Supplies Equipment < \$5,000	.00	1,908.92	2,245.00	23,000.00	16,306.27	11,300.00
52-30	Operating Supplies Chemicals	15,354.25	6,144.00	3,986.53	25,000.00	5,903.33	25,000.00
52-33	Operating Supplies Uniform / Linen Service	5,975.08	4,678.54	7,176.78	9,000.00	6,388.40	11,000.00
52-35	Operating Supplies Building Materials	.00	.00	300.00	1,001.00	444.91	4,000.00
52-41	Operating Supplies Gardening Supplies	.00	.00	.00	1,015.00	410.00	640.00
53-10	Road Materials & Supplies Repairs Roads	.00	.00	.00	1,500.00	.00	750.00
54-13	Books Pubs Subs & Memberships Memberships	220.00	.00	.00	1,000.00	.00	495.00
54-30	Books Pubs Subs & Memberships Training & Education	.00	.00	.00	6,000.00	75.00	6,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$558,382.60</b>	<b>\$555,994.56</b>	<b>\$754,724.99</b>	<b>\$1,232,677.00</b>	<b>\$498,667.78</b>	<b>\$1,286,290.00</b>
	<i>Capital Outlay</i>						
64-12	Machinery & Equipment Office Equipment	.00	.00	.00	15,770.00	9,405.46	.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,770.00</b>	<b>\$9,405.46</b>	<b>\$0.00</b>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<b>\$1,635,945.85</b>	<b>\$1,688,177.13</b>	<b>\$1,924,893.99</b>	<b>\$2,752,261.00</b>	<b>\$1,561,690.07</b>	<b>\$2,900,736.00</b>
Division	<b>257 - Lift Station Maintenance Totals</b>	<b>\$1,635,945.85</b>	<b>\$1,688,177.13</b>	<b>\$1,924,893.99</b>	<b>\$2,752,261.00</b>	<b>\$1,561,690.07</b>	<b>\$2,900,736.00</b>

## Program: Water Treatment and Storage

The Water Treatment and Storage division is responsible for the extraction, transmission, purification and storage of water resources to provide an adequate supply and an enhanced quality of drinking water for the residents of Delray Beach meeting, or exceeding, all Federal, State and Local regulations.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** The cost-efficient provision of a safe and reliable drinking water supply with adequate raw water resources compliant with all current and future Federal, State, and Local requirements for drinking water quality.

**Objective:** Maintain potable water quality within all regulatory parameters.

• Primary contaminant concentrations below MCL(1)	100%	100%	100%
• Secondary contaminant concentrations/aesthetic characteristics below MCL(2)	99%	99%	99%
• Water quality notices of violation received	0	0	0
<i>(1) Maximum Contaminant Level (MCL) based on semi-annual monitoring of 76 primary contaminants.</i>			
<i>(2) Maximum Contaminant Level (MCL) based on monthly monitoring of 6 elements (chloride, color, iron, pH, fluoride and zinc).</i>			

**Objective:** Maintain monthly average distribution system pressure above 50 psi and maintain potable water aesthetic quality.

• Hardness reduction of 50% or more	100%	100%	100%
• Color 13 units or below on a monthly average	100%	100%	100%
• Monthly average water pressure (P.S.I.)	52	52	50

**Objective:** Ensure consistent operational reliability of all water treatment and storage facilities.

• Cleaning, descaling, and preventive maintenance of clarifiers	1	3	3
• Cleaning and preventive maintenance of 2 sludge thickeners	3	2	2
• Semi-Annual Wastewater Recovery Basin cleaning	1	1	1
• Weekly site inspections of Water Treatment Plant and four re-pump facilities to include report and required maintenance	240	240	240

Staffing Levels	17-18	18-19	19-20
WTP Manager	1	1	1
Staff Assistant II	1	1	0
Administrative Assistant (proposed)	0	0	1
WTP Operations Supervisor	1	1	1
Treatment Plant Operator A/Reports Specialist	1	1	1
Treatment Plant Operator A/Trainer	1	1	1
Treatment Plant Operator A	1	1	1
Treatment Plant Operator B	0	2	2
Treatment Plant Operator C	7	7	7
Treatment Plant Operator Trainee	2	0	0
Treatment Plant Operator C – Part Time	<u>0</u>	<u>0</u>	<u>.72</u>
	15	15	15.72

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department 36 - Water & Sewer							
Division 259 - Water Treatment and Storage							
Activity 536 - Water-Sewer Combined Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	538,149.79	642,562.17	662,663.84	705,232.00	573,781.37	739,311.00
12-20	Regular Salaries/Wages Holiday Pay	107.44	.00	.00	.00	.00	.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	17,825.51	.00	7.59	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	.00	1,450.00	.00	2,807.58	21,079.00
14-10	Overtime Overtime /Call-Out Pay	55,816.45	58,102.83	42,932.03	48,000.00	73,157.29	51,672.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	2,200.00	2,640.00
15-60	Special Pay Other Taxable Pay	166.00	98.75	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	45,250.55	50,776.98	51,499.18	57,821.00	47,461.86	62,325.00
22-10	Retirement Contributions General Employees Retirement	45,830.22	46,447.51	47,045.69	49,203.00	40,117.22	49,529.00
23-10	Life & Health Insurance Health Insurance	127,413.13	133,156.12	112,710.00	128,140.00	108,234.00	138,797.00
23-20	Life & Health Insurance Life Insurance	2,123.36	2,475.20	2,096.60	2,178.00	1,815.00	2,178.00
23-30	Life & Health Insurance Disability Insurance	1,213.80	889.81	1,303.82	1,585.00	1,348.32	1,528.00
24-10	Workers Compensation Workers Compensation	30,080.00	33,750.00	33,348.96	28,661.00	23,884.20	30,075.00
25-10	Other Employee Benefits Unemployment Compensation	395.14	455.55	487.20	506.00	427.12	493.00
27-10	Other Employee Benefits Employee Assistance Program	364.49	331.50	331.96	446.00	372.00	437.00
<i>Personnel Services Totals</i>		<b>\$867,375.88</b>	<b>\$971,686.42</b>	<b>\$958,516.87</b>	<b>\$1,024,412.00</b>	<b>\$875,605.96</b>	<b>\$1,100,064.00</b>
<i>Operating Expenditures/Expenses</i>							
31-15	Professional Services Medical	.00	78.36	.00	200.00	.00	200.00
31-90	Professional Services Other Professional Services	41,609.27	34,749.75	19,575.32	57,500.00	31,436.81	50,000.00
34-10	Other Contractual Services Temporary Services	2,517.51	2,347.26	4,740.03	10,500.00	3,068.76	7,000.00
34-16	Other Contractual Services Pest Control Services	143.88	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual Services	404,779.45	450,162.52	492,970.12	603,970.00	387,911.47	591,470.00
40-10	Travel & Per Diem Travel & Training	134.99	55.70	8.00	930.00	.00	930.00
41-10	Communication Services Telephone	1,218.66	1,399.12	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	889.69	1,010.46	1,015.66	1,600.00	724.08	1,600.00
42-10	Freight & Postage Services Postage	24.37	19.15	102.40	12,000.00	398.55	10,000.00
42-20	Freight & Postage Services Express Charges / Messenger	.00	18.75	.00	.00	.00	.00
43-10	Utility Services Electricity	766,623.50	832,924.76	864,547.35	766,909.00	619,290.06	805,974.00
43-15	Utility Services Water & Sewer	3,950.90	4,123.23	3,682.90	3,789.00	2,159.25	3,662.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department 36 - Water & Sewer						
43-20	Utility Services Irrigation Water	8,564.81	14,535.69	9,158.21	13,928.00	6,275.40	6,996.00
43-25	Utility Services Stormwater Assessment Fee	4,163.12	4,163.12	4,163.12	4,193.00	4,163.12	4,163.00
43-35	Utility Services Waste Collection & Disposal	2,990.13	2,864.67	2,948.31	2,950.00	2,843.76	2,844.00
44-10	Rentals & Leases Land Rental / Lease	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
44-30	Rentals & Leases Equipment	1,435.44	1,673.99	2,829.74	3,500.00	1,803.69	3,500.00
44-45	Rentals & Leases Vehicle Rental / Garage	23,080.00	23,079.96	22,959.96	26,780.00	22,316.70	23,730.00
45-10	Insurance General Liability	75,620.00	72,459.96	70,389.96	68,668.00	57,223.30	69,107.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	12,223.08	15,575.98	22,222.90	20,300.00	10,037.29	27,830.00
46-15	Repair and Maintenance Service Equipment Maintenance	7,458.78	3,365.91	18,239.23	18,850.00	8,581.75	18,300.00
46-20	Repair and Maintenance Service Building Maintenance	3,976.34	.00	.00	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair Maintenance	92,447.02	57,890.12	75,314.85	28,050.00	25,029.06	33,750.00
47-11	Printing & Binding Other Printing Costs	1,685.00	1,846.04	1,775.00	6,000.00	2,875.00	6,000.00
48-15	Promotional Activities Special Events	149.50	42.92	.00	100.00	.00	100.00
48-16	Promotional Activities Employee Recognition Awards	.00	.00	60.45	100.00	.00	100.00
48-17	Promotional Activities Refreshment / Food / Meetings	47.13	.00	.00	250.00	65.42	250.00
49-53	Other Current Charges Commercial Driver License Renew.	83.75	.00	83.75	150.00	177.50	300.00
49-90	Other Current Charges Other Current Charges	9,730.00	10,505.00	10,047.00	13,450.00	2,230.50	9,980.00
51-10	Office Supplies Stationery, Paper, Forms	301.93	336.88	115.78	250.00	112.29	250.00
51-15	Office Supplies Other Office Supplies	1,604.90	2,109.64	1,989.19	2,500.00	2,003.54	2,500.00
51-20	Office Supplies Office Equipment < \$5,000	204.99	12,339.61	141.69	1,825.00	374.98	600.00
52-10	Operating Supplies Fuel & Lube	1,088.56	990.49	12,996.34	3,754.00	1,092.05	5,795.00
52-11	Operating Supplies Fuel / Oil / Other	6,094.54	6,877.10	3,000.59	8,342.00	7,300.85	12,790.00
52-20	Operating Supplies General Operating Supplies	20,416.49	15,230.62	17,196.94	10,000.00	8,601.85	10,000.00
52-27	Operating Supplies Equipment < \$5,000	24,272.05	6,196.13	13,200.61	7,000.00	6,101.31	7,000.00
52-30	Operating Supplies Chemicals	1,710,490.36	1,669,670.94	1,674,965.98	2,062,050.00	1,264,477.79	2,037,050.00
52-33	Operating Supplies Uniform / Linen Service	8,281.40	5,769.30	6,968.38	9,320.00	5,177.11	9,320.00
52-50	Operating Supplies Beverages	.00	.00	70.76	.00	.00	.00
54-10	Books Pubs Subs & Memberships Books & Publications	262.00	.00	119.00	200.00	129.50	200.00
54-13	Books Pubs Subs & Memberships Memberships	420.00	615.00	180.00	820.00	150.00	820.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
54-30	Books Pubs Subs & Memberships Training & Education	1,426.00	2,463.00	2,679.00	2,540.00	1,679.00	6,640.00
55-20	Training Recreational Supplies/Basketball	.00	.00	25,000.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$3,255,409.54</u>	<u>\$3,272,491.13</u>	<u>\$3,400,458.52</u>	<u>\$3,788,268.00</u>	<u>\$2,500,811.74</u>	<u>\$3,785,751.00</u>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	.00	9,655.00	3,839.47	.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$9,655.00</u>	<u>\$3,839.47</u>	<u>\$0.00</u>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<u>\$4,122,785.42</u>	<u>\$4,244,177.55</u>	<u>\$4,358,975.39</u>	<u>\$4,822,335.00</u>	<u>\$3,380,257.17</u>	<u>\$4,885,815.00</u>
Division	<b>259 - Water Treatment and Storage Totals</b>	<u>\$4,122,785.42</u>	<u>\$4,244,177.55</u>	<u>\$4,358,975.39</u>	<u>\$4,822,335.00</u>	<u>\$3,380,257.17</u>	<u>\$4,885,815.00</u>

**Program: Wastewater Collection**

Wastewater Collection is responsible for the operation and maintenance of the underground gravity and force main piping systems that receive and transmit wastewater discharged from homes and businesses to the South Central Regional Wastewater Treatment Plant. Facilities include 355 miles of gravity and force mains, 22,160 service laterals and approximately 4,975 manholes. Programs include preventive maintenance, chemical applications, root control, cleaning and closed-circuit televised inspections of gravity sewer mains. The Industrial Pretreatment Program monitors all discharges from commercial and industrial users into the public sanitary sewer system. Provides for utility locations reducing the potential for service interruption resulting from construction activities. Assistance is provided to other divisions as needed.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting, and rehabilitating of system components.

**Objective:** Maintain system integrity and operational condition to comply with minimum regulatory parameters.

• Response to main breaks not exceeding 1 hour	100%	100%	100%
• Main and lateral stoppages cleared	251	250	250
• Clearance of main blockages not exceeding 1 working day	100%	100%	100%
• Sanitary sewer spills resolved not exceeding 24hrs.	100%	100%	100%

**Objective:** Ensure optimum levels of customer service.

• Response to requests within 1 working day	100%	100%	100%
• Utility locations completed within 48 hours of request	100%	100%	100%

**Objective:** Minimize the introduction of corrosive, toxic, and contaminating pollutants into the wastewater collection system through enforcement of the City's industrial pretreatment program. Based on DEP requirements that a total of 80% of commercial businesses subject to IPP requirements (i.e. restaurants, dental offices, hospitals, etc.) in the City's service area must be inspected annually.

• Commercial/Industrial discharge facilities inspected	913	800	800
• IPP Notices of Violation issued	183	0	0
• Notices of Violation (NOV) issued within 5 business days of inspection	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Assistant Water Sewer Network Manager	0	0	1
Equipment Operator, Senior	0	0	1
Utilities Supervisor	1	1	1
Crew Leader	2	2	3
IPP Administrator	1	1	1
IPP Inspector 50%	1	1	1
Utilities Locator	1	1	1
Equipment Operator	2	2	2
Utility Service Worker A	3	3	4
Utility Service Worker C	<u>3</u>	<u>3</u>	<u>5</u>
	14	14	20



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department <b>36 - Water &amp; Sewer</b>							
Division <b>270 - Wastewater Collection</b>							
Activity <b>536 - Water-Sewer Combined Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	543,656.78	412,072.38	431,514.60	536,391.00	330,091.31	940,518.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	16,923.08	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	18,378.87	36,761.72	29,138.73	27,620.00	34,591.20	26,810.00
21-10	FICA Taxes Employer FICA	41,725.93	34,169.28	33,871.03	43,147.00	27,285.20	74,000.00
22-10	Retirement Contributions General Employees Retirement	54,939.83	41,673.82	41,220.51	43,772.00	29,781.75	77,588.00
23-10	Life & Health Insurance Health Insurance	140,467.94	97,061.40	100,382.00	115,327.00	69,108.54	180,436.00
23-20	Life & Health Insurance Life Insurance	2,223.00	1,683.59	1,522.40	1,841.00	1,100.28	2,699.00
23-30	Life & Health Insurance Disability Insurance	1,216.00	571.42	860.72	1,205.00	762.22	1,944.00
24-10	Workers Compensation Workers Compensation	25,480.00	28,590.00	28,250.04	24,280.00	20,233.30	38,353.00
25-10	Other Employee Benefits Unemployment Compensation	445.71	328.21	375.20	455.00	276.81	641.00
27-10	Other Employee Benefits Employee Assistance Program	405.45	235.77	256.63	401.00	236.90	569.00
<i>Personnel Services Totals</i>		<b>\$828,939.51</b>	<b>\$670,070.67</b>	<b>\$667,391.86</b>	<b>\$794,439.00</b>	<b>\$513,467.51</b>	<b>\$1,343,558.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	91.80	111.64	.00	.00	900.00	.00
34-90	Other Contractual Services Other Contractual Services	3,299.90	595,935.77	579,446.74	655,344.28	260,543.26	651,100.00
40-10	Travel & Per Diem Travel & Training	377.00	813.94	719.80	5,886.00	.00	2,650.00
41-10	Communication Services Telephone	671.07	725.66	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	4,880.74	5,169.83	5,924.30	12,653.00	5,509.10	14,851.00
42-10	Freight & Postage Services Postage	90.73	21.70	444.59	100.00	14.54	100.00
42-20	Freight & Postage Services Express Charges / Messenger	13.37	72.18	72.18	200.00	.00	200.00
43-10	Utility Services Electricity	1,658.65	1,752.99	1,505.74	1,683.00	990.36	2,275.00
44-10	Rentals & Leases Land Rental / Lease	10,033.33	9,862.65	10,355.79	11,685.00	10,873.57	12,339.00
44-30	Rentals & Leases Equipment	312.99	.00	4,808.16	2,400.00	3,320.21	2,400.00
44-45	Rentals & Leases Vehicle Rental / Garage	84,920.00	85,920.00	95,930.04	148,160.00	123,466.70	173,610.00
45-10	Insurance General Liability	20,040.00	18,960.00	28,280.04	26,420.00	22,016.70	36,160.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	87,029.65	55,442.12	60,628.85	148,900.00	132,070.17	195,170.00
46-15	Repair and Maintenance Service Equipment Maintenance	24,464.44	8,368.49	8,279.22	35,815.00	5,238.36	19,260.00
46-40	Repair and Maintenance Service Other Repair Maintenance	411.29	.00	1,198.84	.00	.00	.00
47-20	Printing & Binding Reproduction Services	.00	.00	.00	150.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
48-16	Promotional Activities Employee Recognition Awards	.00	.00	.00	100.00	.00	.00
48-17	Promotional Activities Refreshment / Food / Meetings	.00	230.00	.00	250.00	.00	500.00
49-53	Other Current Charges Commercial Driver License Renew.	75.00	.00	.00	220.00	216.50	220.00
49-90	Other Current Charges Other Current Charges	.00	600.00	150.00	250.00	.00	350.00
51-10	Office Supplies Stationery, Paper, Forms	20.00	57.00	19.41	507.00	134.74	650.00
51-15	Office Supplies Other Office Supplies	346.10	1,763.14	209.60	700.00	(33.40)	850.00
51-20	Office Supplies Office Equipment < \$5,000	141.79	599.98	222.01	.00	774.96	.00
51-25	Office Supplies Computer Software	.00	611.52	.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	24,909.85	22,355.37	19,298.41	21,524.00	16,680.66	36,850.00
52-20	Operating Supplies General Operating Supplies	29,443.07	33,254.27	45,985.88	48,492.24	11,407.57	48,000.00
52-27	Operating Supplies Equipment < \$5,000	8,861.68	3,673.25	10,974.21	20,700.00	170.87	23,600.00
52-30	Operating Supplies Chemicals	1,024.00	.00	.00	1,070.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	5,497.47	4,034.88	5,170.47	7,000.00	3,095.80	10,520.00
52-35	Operating Supplies Building Materials	.00	.00	.00	100.00	.00	100.00
52-41	Operating Supplies Gardening Supplies	1,585.00	1,875.00	1,459.60	3,490.00	2,413.20	3,940.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	27.95	160.00	.00	280.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	.00	180.00	.00	180.00
54-13	Books Pubs Subs & Memberships Memberships	30.00	65.00	60.00	360.00	.00	360.00
54-30	Books Pubs Subs & Memberships Training & Education	1,430.00	3,385.00	620.00	5,720.00	1,886.00	2,480.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$311,658.92</b>	<b>\$855,661.38</b>	<b>\$881,791.83</b>	<b>\$1,160,219.52</b>	<b>\$601,689.87</b>	<b>\$1,238,995.00</b>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery / Equipment	.00	.00	.00	16,500.00	8,556.00	.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,500.00</b>	<b>\$8,556.00</b>	<b>\$0.00</b>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<b>\$1,140,598.43</b>	<b>\$1,525,732.05</b>	<b>\$1,549,183.69</b>	<b>\$1,971,158.52</b>	<b>\$1,123,713.38</b>	<b>\$2,582,553.00</b>
	Division <b>270 - Wastewater Collection Totals</b>	<b>\$1,140,598.43</b>	<b>\$1,525,732.05</b>	<b>\$1,549,183.69</b>	<b>\$1,971,158.52</b>	<b>\$1,123,713.38</b>	<b>\$2,582,553.00</b>

**Program: Sewage Treatment**

---

This division funds the City's portion of costs associated with the operation of the South Central Regional Wastewater Treatment and Disposal Board (SCRWTDB), Sewage Treatment Facility, a joint venture between the City of Boynton Beach and Delray Beach, which provides for the treatment and disposal of wastewater generated within the Cities. The SCRWTDB also monitors the city's program administration for permitted facilities that are subject to the Industrial Pretreatment Program (IPP) and provides a source of reclaimed water for irrigation use within the City.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Control costs and contribute to maximum efficiency of operation of wastewater treatment facility.

<b>Objective:</b> Reduce groundwater inflow and infiltration through rehabilitation of wastewater collection system (L.F./yr.).
---

- |   |       |       |       |
|---|-------|-------|-------|
| • Rehabilitate wastewater collection system (L.F./year) | 6,285 | 6,000 | 6,000 |
|---|-------|-------|-------|

<b>Objective:</b> Maintain chloride levels at SCRWTDB entry point below 250 parts per million (ppm)
---

- |  |     |     |     |
|--|-----|-----|-----|
| • Chloride levels in wastewater stream<br>(Annual monthly average) | 151 | 200 | 200 |
|--|-----|-----|-----|

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department	<b>36 - Water &amp; Sewer</b>						
Division	<b>275 - Sewage Treatment Plant</b>						
Activity	<b>536 - Water-Sewer Combined Services</b>						
<i>Operating Expenditures/Expenses</i>							
34-30	Other Contractual Services Share Wastewater Treatment	2,583,743.58	2,925,456.64	2,852,941.00	3,200,000.00	2,154,810.10	3,030,000.00
43-25	Utility Services Stormwater Assessment Fee	684.05	1,026.07	1,026.07	1,026.00	1,026.07	684.00
43-30	Utility Services Reclaimed Water	122,175.16	173,690.28	146,164.86	175,000.00	127,332.34	175,000.00
43-35	Utility Services Waste Collection & Disposal	1,993.42	1,909.78	1,965.54	1,970.00	1,895.84	1,970.00
52-20	Operating Supplies General Operating Supplies	26.28	31.67	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$2,708,622.49</u>	<u>\$3,102,114.44</u>	<u>\$3,002,097.47</u>	<u>\$3,377,996.00</u>	<u>\$2,285,064.35</u>	<u>\$3,207,654.00</u>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<u>\$2,708,622.49</u>	<u>\$3,102,114.44</u>	<u>\$3,002,097.47</u>	<u>\$3,377,996.00</u>	<u>\$2,285,064.35</u>	<u>\$3,207,654.00</u>
Division	<b>275 - Sewage Treatment Plant Totals</b>	<u>\$2,708,622.49</u>	<u>\$3,102,114.44</u>	<u>\$3,002,097.47</u>	<u>\$3,377,996.00</u>	<u>\$2,285,064.35</u>	<u>\$3,207,654.00</u>

## **Program: Water Distribution**

Water distribution is responsible for operation and maintenance of the underground piping network providing drinking water and fire protection to the citizens of Delray Beach. Facilities include in excess of 431 miles of water distribution and transmission mains, 22,508 service lines, 8,600 valves and 2,883 fire hydrants. Ensures water quality through the administration of the Backflow Prevention Program and maintenance and monitoring of remote chlorine injection stations. Provides support for the work order data base management system by the collection and input of data. This division also provides administration of the utility warehouse, which stocks commonly used general operating supplies and materials. It is the responsibility of the warehouse to conduct physical inventories, reorder and stock these items as necessary.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Ensure the reliable distribution of drinking water to residents of Delray Beach in a cost-efficient manner compliant with all current and proposed Federal, State, and Local requirements for system pressure, integrity, and water quality.

**Objective:** Respond to water main/ service line failures in one hour or less, replace deteriorating residential service lines and construct new service line installations within five days of being requested.

• Water main/Service line failures	305	300	300
• % repaired within one hour	100%	100%	100%
• Service line replacement/new installation	23	33	40
• % replaced or installed within five days of request	100%	100%	100%

**Objective:** To install new water meters within one week of receipt of paid applications and ensure optimum levels of customer service.

• Water meters installed	126	100	150
• % completed within one week	100%	100%	100%

**Objective:** Ensure consistent operational reliability of water distribution system through routine operation and maintenance of system components i.e. Fire Hydrants, Isolation valves and replacement of water meters.

• Hydrants inspected/maintained (twice per year)	6,500	6,500	6,500
• Valves inspected/exercised	628	2,500	2,500
• Utility locations completed within 48 hours of request	100%	100%	100%
• Water Meters Replaced	502	300	250

**Objective:** Prevent water system contamination through administration of the City's backflow prevention program.

• City owned backflow devices inspected (once per year)	250	550	550
• % of total units inspected	100%	100%	100%
• Notification for reinspection of private backflow devices posted no later than 30 days prior to expiration date	100%	100%	100%

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Manager of W & S Network	1	1	1
Asst. Manager	1	1	1
Administrative Asst.	1	2	2
Staff Assistant	1	0	0
Data Processor	1	1	1
Backflow Inspector	1	1	1
Utilities Supervisor	2	2	2
Crew Leader II	5	6	6
Equipment Operator II	2	2	2
Utility Service Worker A	2	2	2
Utility Service Worker B	3	3	3
Utility Service Worker C	<u>10</u>	<u>6</u>	<u>6</u>
	30	27	27

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department 36 - Water & Sewer							
Division 283 - Water Distribution							
Activity 536 - Water-Sewer Combined Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	667,210.36	951,919.96	977,627.70	1,119,185.00	772,089.31	1,271,193.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	30,002.93	30,051.77	21,388.28	.00	61,887.36	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	231.36	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	13,174.13	76,970.38	37,569.52	31,740.00	31,383.25	37,720.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	1,760.00	2,640.00
15-60	Special Pay Other Taxable Pay	.00	.00	18.00	.00	.00	500.00
21-10	FICA Taxes Employer FICA	53,223.89	78,000.16	75,159.12	88,448.00	63,672.69	100,378.00
22-10	Retirement Contributions General Employees Retirement	54,869.85	74,497.93	74,317.60	93,879.00	60,257.94	105,367.00
22-20	Retirement Contributions ICMA Contributions	2,549.31	2,370.17	2,673.52	2,707.00	1,780.74	2,689.00
23-10	Life & Health Insurance Health Insurance	170,588.61	206,009.88	223,301.00	223,003.00	155,239.05	249,835.00
23-20	Life & Health Insurance Life Insurance	2,784.69	3,746.60	3,299.30	3,775.00	2,546.93	3,775.00
23-30	Life & Health Insurance Disability Insurance	1,458.61	1,307.03	1,917.69	2,519.00	1,765.34	2,627.00
24-10	Workers Compensation Workers Compensation	32,810.00	36,810.00	36,372.00	31,259.00	26,049.20	32,801.00
25-10	Other Employee Benefits Unemployment Compensation	546.94	728.92	809.20	912.00	630.95	888.00
27-10	Other Employee Benefits Employee Assistance Program	500.83	530.41	544.26	804.00	541.98	787.00
<i>Personnel Services Totals</i>		<b>\$1,032,360.15</b>	<b>\$1,465,814.57</b>	<b>\$1,457,637.19</b>	<b>\$1,600,871.00</b>	<b>\$1,179,604.74</b>	<b>\$1,811,200.00</b>
<i>Operating Expenditures/Expenses</i>							
31-15	Professional Services Medical	245.00	.00	.00	.00	.00	.00
31-20	Professional Services Legal Services	.00	.00	95.00	.00	.00	.00
31-90	Professional Services Other Professional Services	61.20	.00	30.52	.00	.00	.00
34-10	Other Contractual Services Temporary Services	.00	.00	.00	.00	.00	40,000.00
34-15	Other Contractual Services Janitorial Services	10,522.68	.00	.00	.00	.00	.00
34-90	Other Contractual Services Other Contractual Services	154,327.06	244,529.38	378,854.69	1,600,093.02	240,424.21	1,110,955.00
40-10	Travel & Per Diem Travel & Training	.00	987.27	440.80	6,470.00	2,015.30	3,970.00
41-10	Communication Services Telephone	1,689.60	1,841.01	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	6,385.80	7,644.84	12,868.65	11,410.00	13,240.75	24,178.00
42-10	Freight & Postage Services Postage	749.53	557.58	614.08	750.00	339.79	750.00
42-20	Freight & Postage Services Express Charges / Messenger	4.98	145.61	.00	200.00	.00	200.00
43-10	Utility Services Electricity	1,758.09	2,067.42	1,638.24	1,804.00	1,102.57	1,747.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department 36 - Water & Sewer						
43-15	Utility Services Water & Sewer	.00	14.40	.00	.00	.00	.00
44-10	Rentals & Leases Land Rental / Lease	10,239.30	10,753.01	11,290.69	12,720.00	11,855.21	12,340.00
44-30	Rentals & Leases Equipment	775.29	3,304.83	.00	2,400.00	.00	2,400.00
44-45	Rentals & Leases Vehicle Rental / Garage	44,960.00	44,960.04	69,930.00	59,340.00	49,450.00	61,620.00
44-90	Rentals & Leases Other Rental/Lease Costs	.00	.00	.00	.00	900.00	.00
45-10	Insurance General Liability	31,300.00	28,869.96	33,440.04	49,780.00	41,483.30	46,283.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	32,172.22	43,220.47	33,538.68	60,050.00	24,012.98	53,040.00
46-15	Repair and Maintenance Service Equipment Maintenance	22,455.92	18,803.14	18,644.73	26,088.00	4,881.26	29,534.00
46-20	Repair and Maintenance Service Building Maintenance	568.00	.00	.00	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair Maintenance	7,123.61	695.44	4,838.77	3,200.00	4,800.00	8,000.00
47-10	Printing & Binding Printing & Binding	.00	.00	.00	.00	1,448.00	.00
47-20	Printing & Binding Reproduction Services	.00	80.00	.00	300.00	.00	.00
48-16	Promotional Activities Employee Recognition Awards	.00	.00	.00	270.00	117.37	270.00
48-17	Promotional Activities Refreshment / Food / Meetings	.00	391.12	.00	300.00	185.05	300.00
49-50	Other Current Charges Advertising	3,270.00	2,524.00	2,095.50	3,200.00	2,107.64	3,200.00
49-53	Other Current Charges Commercial Driver License Renew.	.00	167.75	497.38	220.00	.00	220.00
49-90	Other Current Charges Other Current Charges	.00	1,285.00	558.05	600.00	.00	600.00
51-10	Office Supplies Stationery, Paper, Forms	598.12	440.07	186.95	750.00	451.40	750.00
51-15	Office Supplies Other Office Supplies	1,987.27	1,389.33	3,141.15	2,000.00	759.32	2,000.00
51-20	Office Supplies Office Equipment < \$5,000	420.96	3,278.18	2,839.94	2,000.00	828.99	.00
51-25	Office Supplies Computer Software	.00	305.76	399.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	21,450.82	32,084.10	30,768.24	26,212.00	17,007.09	30,230.00
52-20	Operating Supplies General Operating Supplies	157,926.03	126,567.63	140,219.73	156,472.07	56,630.71	150,000.00
52-27	Operating Supplies Equipment < \$5,000	6,286.81	12,604.22	29,034.76	10,050.00	1,935.66	10,050.00
52-30	Operating Supplies Chemicals	46,636.10	31,410.05	38,918.95	51,454.00	11,441.85	29,950.00
52-33	Operating Supplies Uniform / Linen Service	7,410.83	8,238.80	10,210.41	11,652.00	5,309.19	11,876.00
52-35	Operating Supplies Building Materials	.00	75.00	.00	200.00	.00	200.00
52-39	Operating Supplies <\$1,000 Water Meter	(773.70)	51,408.89	15,734.29	70,000.00	14,692.65	50,000.00
52-41	Operating Supplies Gardening Supplies	2,853.92	5,115.38	6,897.64	3,000.00	2,512.50	3,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
52-44	Operating Supplies Reclaim Water Meters	.00	2,108.35	.00	20,000.00	.00	20,000.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	441.35	200.00	790.00	200.00
54-11	Books Pubs Subs & Memberships Suscriptions	695.00	1,483.00	.00	1,050.00	.00	1,050.00
54-13	Books Pubs Subs & Memberships Memberships	544.00	677.00	853.00	2,085.00	526.00	2,085.00
54-30	Books Pubs Subs & Memberships Training & Education	1,497.50	7,865.00	4,613.39	7,735.00	5,255.00	7,735.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$576,141.94</b>	<b>\$697,893.03</b>	<b>\$853,634.62</b>	<b>\$2,204,055.09</b>	<b>\$516,503.79</b>	<b>\$1,718,733.00</b>
Activity	<b>536 - Water-Sewer Combined Services</b> Totals	<b>\$1,608,502.09</b>	<b>\$2,163,707.60</b>	<b>\$2,311,271.81</b>	<b>\$3,804,926.09</b>	<b>\$1,696,108.53</b>	<b>\$3,529,933.00</b>
Division	<b>283 - Water Distribution</b> Totals	<b>\$1,608,502.09</b>	<b>\$2,163,707.60</b>	<b>\$2,311,271.81</b>	<b>\$3,804,926.09</b>	<b>\$1,696,108.53</b>	<b>\$3,529,933.00</b>



**Program: GIS**

---

The GIS Division is responsible for 4 core tasks: 1) The development, collection, management, and maintenance of data sets related to the City’s utilities infrastructure. 2) The development of strategies and applications to facilitate the sharing of this data with a variety of consumers. 3) The creation, maintenance, and distribution of a variety of printed and digital map products. 4) To research and pursue opportunities that enhance the Utilities Department continued development of GIS systems, data, and services.

Technical staff attends to assigned data and mapping tasks using GIS software and database programs. The GIS Administrator oversees this technical staff and provides guidance and support as needed. This Administrator will also meet with customers to develop strategies to provide GIS data or services to meet their business needs and serve as project coordinator for GIS work performed for the Utilities Department by GIS consultants.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** To develop, maintain, and share infrastructure data through the creation of digital or printed map products thus, supporting informed and effective decision making by those who have an impact on the community we serve.

<b>Objective:</b> Dataset development to accurately represent city infrastructure features.
---

Percent of short-term projects completed within requested timeframes in fiscal year	97%	97%	100%
Assigned portions of long-term projects completed within fiscal year	97%	97%	100%

<b>Objective:</b> Share infrastructure datasets through the creation of printed or digital map products.
--

Distribute amended system atlas sheets on a quarterly basis	100%	100%	100%
Reflect completed infrastructure projects on system atlases Within one week of asbuilt receipt	100%	100%	100%

<b>Objective:</b> Provide GIS mapping and data research services to support a variety of internal business needs.
---

Respond to customer inquiries not exceeding 24 hours	100%	100%	100%
--	------	------	------

Staffing Levels	17-18	18-19	19-20
GIS Administrator	1	1	1
GIS Specialist	3	2	2
GIS Analyst	1	2	2
GIS Analyst II	$\frac{1}{6}$	$\frac{1}{6}$	$\frac{1}{6}$
	6	6	6

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department	<b>36 - Water &amp; Sewer</b>						
Department	<b>37 - Geographic Information System</b>						
Division	<b>000 - Administration</b>						
Activity	<b>537 - Conservation &amp; Resource Mgmt.</b>						
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	271,492.00	316,388.88	408,501.73	421,585.00	329,265.59	446,890.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	3,179.52	4,549.80	.00	5,616.61	.00
14-10	Overtime Overtime /Call-Out Pay	580.44	302.68	.00	2,000.00	.00	750.00
21-10	FICA Taxes Employer FICA	19,735.76	24,494.42	31,540.51	32,798.00	25,642.33	34,753.00
22-10	Retirement Contributions General Employees Retirement	17,390.35	29,967.04	53,357.79	31,339.00	24,416.52	31,822.00
22-20	Retirement Contributions ICMA Contributions	2,655.47	3,816.55	5,281.73	5,358.00	4,301.51	5,586.00
23-10	Life & Health Insurance Health Insurance	28,443.10	29,230.08	39,691.00	34,171.00	35,082.96	46,266.00
23-20	Life & Health Insurance Life Insurance	564.20	734.50	878.42	871.00	735.75	911.00
23-30	Life & Health Insurance Disability Insurance	530.58	426.64	791.21	948.00	771.35	924.00
24-10	Workers Compensation Workers Compensation	1,040.00	1,170.00	1,155.96	994.00	828.30	1,043.00
25-10	Other Employee Benefits Unemployment Compensation	132.48	146.30	205.23	202.00	160.17	197.00
27-10	Other Employee Benefits Employee Assistance Program	119.85	105.30	139.53	178.00	141.36	175.00
<i>Personnel Services Totals</i>		<b>\$342,684.23</b>	<b>\$409,961.91</b>	<b>\$546,092.91</b>	<b>\$530,444.00</b>	<b>\$426,962.45</b>	<b>\$569,317.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	.00	18,541.12	2,095.70	.00	46,000.00	.00
34-90	Other Contractual Services Other Contractual Services	.00	4,197.58	22,813.85	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	.00	52.01	911.22	225.00	459.87	225.00
45-10	Insurance General Liability	4,040.00	5,090.04	11,739.96	8,888.00	7,406.70	8,554.00
46-15	Repair and Maintenance Service Equipment Maintenance	.00	.00	119.99	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	.00	400.00	520.98	3,900.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	450.18	2,680.00	.00	.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	4,860.00	30,449.00	11,230.00	6,000.00
54-13	Books Pubs Subs & Memberships Memberships	175.00	175.00	.00	.00	.00	200.00
54-30	Books Pubs Subs & Memberships Training & Education	.00	519.00	3,450.00	6,000.00	3,448.60	6,000.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$4,215.00</b>	<b>\$28,574.75</b>	<b>\$46,440.90</b>	<b>\$48,642.00</b>	<b>\$69,066.15</b>	<b>\$24,879.00</b>
<i>Capital Outlay</i>							
64-12	Machinery & Equipment Office Equipment	.00	.00	.00	17,820.00	9,407.54	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,820.00</b>	<b>\$9,407.54</b>	<b>\$0.00</b>
Activity	<b>537 - Conservation &amp; Resource Mgmt. Totals</b>	<b>\$346,899.23</b>	<b>\$438,536.66</b>	<b>\$592,533.81</b>	<b>\$596,906.00</b>	<b>\$505,436.14</b>	<b>\$594,196.00</b>
Division	<b>000 - Administration Totals</b>	<b>\$346,899.23</b>	<b>\$438,536.66</b>	<b>\$592,533.81</b>	<b>\$596,906.00</b>	<b>\$505,436.14</b>	<b>\$594,196.00</b>
Department	<b>37 - Geographic Information System Totals</b>	<b>\$346,899.23</b>	<b>\$438,536.66</b>	<b>\$592,533.81</b>	<b>\$596,906.00</b>	<b>\$505,436.14</b>	<b>\$594,196.00</b>

**Program: Construction Services**

---

Construction Services provides in-house repairs and maintenance in support of unscheduled, emergency, and replacement of potable and raw water, wastewater, reclaimed and storm water systems.

Performance Measures	2017 Actual	2018 Actual	2019 Projected
----------------------	----------------	----------------	-------------------

**Goal:** Administer repair and maintenance projects on the potable and raw water, sanitary sewer, reclaimed water, storm water systems within established time and budgetary parameters.

**Objective:** Perform repairs and maintenance on potable, raw, reclaimed water systems in an efficient and cost-effective manner.

Repairs completed with 3 days of issuance. (i.e. services, main repairs, valve and fire hydrant replacement.)	N/A	100%	100%
---	-----	------	------

**Objective:** Perform repairs and maintenance on sanitary sewer systems in an efficient and cost-effective manner.

Repairs completed with 3 days of issuance. (i.e. cleanouts service laterals, and main repairs.)	N/A	100%	100%
---	-----	------	------

**Objective:** Perform repairs and maintenance on storm water systems in an efficient and cost-effective manner.

Repairs completed with 5 days of issuance. (i.e. cleanouts service laterals, and main repairs.)	N/A	100%	100%
---	-----	------	------

---

Staffing Levels	16-17	17-18	18-19
Deputy Director of Construction	0	0	0
Business Operations Administrator	1	0	0
Superintendent of Construction	1	0	0
Asst. Water/Sewer Network Manager	0	1	1
Utility Service Worker C	2	2	2
Equipment Operator III	1	1	1
Utility Construction Crew Pipelayer	1	0	0
Utility Service Worker A	0	1	1
Project Manager II	2	0	0
Utility Crew Leader III	1	1	1
Chief Project Manager	<u>1</u>	<u>0</u>	<u>0</u>
	10	6	6

---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department 36 - Water & Sewer							
Division 258 - Construction Services							
Activity 536 - Water-Sewer Combined Services							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	403,650.17	415,003.80	252,169.21	292,722.00	183,428.89	.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	6,282.49	1,063.33	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	943.77	5,739.81	1,358.89	20,620.00	5,961.98	.00
15-20	Special Pay Car Allowance	2,640.00	1,870.00	.00	.00	.00	.00
15-60	Special Pay Other Taxable Pay	.00	7,500.00	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	30,547.46	31,457.29	17,973.23	23,973.00	13,607.02	.00
22-10	Retirement Contributions General Employees Retirement	41,139.82	43,913.22	42,250.73	23,095.00	13,586.33	.00
22-20	Retirement Contributions ICMA Contributions	3,242.53	2,465.70	100.61	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	86,832.38	76,079.96	45,080.00	51,256.00	31,102.80	.00
23-20	Life & Health Insurance Life Insurance	1,466.40	1,370.20	726.46	858.00	528.00	.00
23-30	Life & Health Insurance Disability Insurance	904.67	574.64	512.31	658.00	428.08	.00
24-10	Workers Compensation Workers Compensation	12,880.00	14,450.04	14,277.96	12,270.00	10,225.00	.00
25-10	Other Employee Benefits Unemployment Compensation	259.44	239.40	168.08	202.00	120.83	.00
27-10	Other Employee Benefits Employee Assistance Program	237.15	173.55	115.85	178.00	106.64	.00
<i>Personnel Services Totals</i>		\$591,026.28	\$601,900.94	\$374,733.33	\$425,832.00	\$259,095.57	\$0.00
<i>Operating Expenditures/Expenses</i>							
31-20	Professional Services Legal Services	.00	.00	.00	280.00	.00	.00
31-90	Professional Services Other Professional Services	.00	30.60	.00	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	1,286.81	1,227.44	.00	6,000.00	.00	.00
41-10	Communication Services Telephone	693.78	704.04	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	1,326.20	1,767.03	1,523.51	1,840.00	927.57	.00
43-10	Utility Services Electricity	663.48	624.70	1,237.64	674.00	396.15	.00
44-20	Rentals & Leases Vehicles	.00	4,676.18	.00	.00	.00	.00
44-30	Rentals & Leases Equipment	911.27	827.75	676.53	903.00	.00	.00
44-45	Rentals & Leases Vehicle Rental / Garage	38,480.00	38,480.04	40,869.96	40,870.00	34,058.30	.00
45-10	Insurance General Liability	12,110.00	11,400.00	13,599.96	7,960.00	6,633.30	.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	26,845.72	63,173.36	33,760.73	38,800.00	16,224.55	.00
46-15	Repair and Maintenance Service Equipment Maintenance	3,278.30	979.53	2,116.33	3,620.00	1,710.71	.00
48-16	Promotional Activities Employee Recognition Awards	.00	.00	.00	50.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
	<b>EXPENSE</b>						
	Department <b>36 - Water &amp; Sewer</b>						
48-17	Promotional Activities Refreshment / Food / Meetings	.00	597.70	.00	750.00	.00	.00
49-53	Other Current Charges Commercial Driver License Renew.	.00	89.00	.00	220.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	147.80	150.00	.00	150.00	.00	.00
51-15	Office Supplies Other Office Supplies	412.14	328.65	.00	500.00	.00	.00
52-10	Operating Supplies Fuel & Lube	7,200.35	8,660.53	7,187.71	9,197.00	4,641.17	.00
52-11	Operating Supplies Fuel / Oil / Other	.00	.00	.00	130.00	.00	.00
52-20	Operating Supplies General Operating Supplies	2,069.44	852.57	11,028.44	3,000.00	30.96	.00
52-27	Operating Supplies Equipment < \$5,000	456.23	806.03	3,785.00	8,250.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	3,077.59	2,567.66	2,571.15	3,570.00	1,650.77	.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	82.00	.00	120.00	.00	.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	82.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training & Education	.00	292.95	224.00	7,700.00	50.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$98,959.11</u>	<u>\$138,317.76</u>	<u>\$118,662.96</u>	<u>\$134,584.00</u>	<u>\$66,323.48</u>	<u>\$0.00</u>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<u>\$689,985.39</u>	<u>\$740,218.70</u>	<u>\$493,396.29</u>	<u>\$560,416.00</u>	<u>\$325,419.05</u>	<u>\$0.00</u>
Division	<b>258 - Construction Services Totals</b>	<u>\$689,985.39</u>	<u>\$740,218.70</u>	<u>\$493,396.29</u>	<u>\$560,416.00</u>	<u>\$325,419.05</u>	<u>\$0.00</u>

# Miscellaneous

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department	<b>36 - Water &amp; Sewer</b>						
Division	<b>300 - Capital Outlay</b>						
Activity	<b>536 - Water-Sewer Combined Services</b>						
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	.00	.00	.00	.00	.00	1,950,000.00
31-90	Professional Services Other Professional Services	61,636.83	9,855.31	.00	150,000.00	.00	.00
34-35	Other Contractual Services SCRWTDB South Central Reg	500,000.00	500,000.00	550,000.00	650,000.00	600,000.00	700,000.00
34-90	Other Contractual Services Other Contractual Services	.00	.00	.00	575,000.00	.00	1,125,000.00
49-61	Other Current Charges Reclaimed Water Distrib System	13,531.78	104,408.69	15,523.23	109,903.50	59,263.70	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$575,168.61</b>	<b>\$614,264.00</b>	<b>\$565,523.23</b>	<b>\$1,484,903.50</b>	<b>\$659,263.70</b>	<b>\$3,775,000.00</b>
<i>Capital Outlay</i>							
62-10	Capital Outlay Buildings	.00	.00	.00	125,000.00	.00	2,500,000.00
63-24	Capital Outlay Reclaim Water Transmission	.00	.00	.00	200,000.00	.00	200,000.00
68-64	Capital Outlay Reclaim Water Area 12C	.00	.00	.00	1,213,897.48	675,739.44	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,538,897.48</b>	<b>\$675,739.44</b>	<b>\$2,700,000.00</b>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<b>\$575,168.61</b>	<b>\$614,264.00</b>	<b>\$565,523.23</b>	<b>\$3,023,800.98</b>	<b>\$1,335,003.14</b>	<b>\$6,475,000.00</b>
Division	<b>300 - Capital Outlay Totals</b>	<b>\$575,168.61</b>	<b>\$614,264.00</b>	<b>\$565,523.23</b>	<b>\$3,023,800.98</b>	<b>\$1,335,003.14</b>	<b>\$6,475,000.00</b>
Department	<b>36 - Water &amp; Sewer Totals</b>	<b>\$16,888,241.8</b>	<b>\$18,021,409.43</b>	<b>\$17,282,594.8</b>	<b>\$25,402,364.33</b>	<b>\$14,739,475.96</b>	<b>\$27,991,912.0</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
	Department <b>36 - Water &amp; Sewer</b>						
	Department <b>81 - Depreciation</b>						
	Division <b>840 - Depreciation</b>						
	Activity <b>536 - Water-Sewer Combined Services</b>						
	<i>Operating Expenditures/Expenses</i>						
49-64	Other Current Charges Depreciation	3,260,503.44	3,254,848.40	3,492,668.84	.00	2,384,927.54	.00
49-93	Other Current Charges Loss On Disposal of FA	11.52	1,142.22	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$3,260,514.96</u>	<u>\$3,255,990.62</u>	<u>\$3,492,668.84</u>	<u>\$0.00</u>	<u>\$2,384,927.54</u>	<u>\$0.00</u>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<u>\$3,260,514.96</u>	<u>\$3,255,990.62</u>	<u>\$3,492,668.84</u>	<u>\$0.00</u>	<u>\$2,384,927.54</u>	<u>\$0.00</u>
	Division <b>840 - Depreciation Totals</b>	<u>\$3,260,514.96</u>	<u>\$3,255,990.62</u>	<u>\$3,492,668.84</u>	<u>\$0.00</u>	<u>\$2,384,927.54</u>	<u>\$0.00</u>
	Department <b>81 - Depreciation Totals</b>	<u>\$3,260,514.96</u>	<u>\$3,255,990.62</u>	<u>\$3,492,668.84</u>	<u>\$0.00</u>	<u>\$2,384,927.54</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department	<b>36 - Water &amp; Sewer</b>						
Department	<b>85 - Debt Service</b>						
Division	<b>850 - Debt Service</b>						
Activity	<b>517 - Debt Service Payments</b>						
<i>Debt Service</i>							
71-23	Debt Service Principal 2006B W&S Rev Bond	.00	.00	.00	185,000.00	185,000.00	195,000.00
71-26	Debt Service Principal 2011A W&S Rev Bond	.00	.00	.00	555,000.00	555,000.00	565,000.00
71-27	Debt Service Principal 2011B W&S Rev Bond	.00	.00	.00	1,035,000.00	1,035,000.00	1,060,000.00
71-42	Debt Service Principal 2000 Rev Bond	.00	.00	.00	113,400.00	113,400.00	.00
72-23	Debt Service Interest 2006B W&S Rev Bond	45,173.00	38,407.50	36,289.00	27,562.00	34,397.55	24,307.00
72-26	Debt Service Interest 2011A W&S Rev Bond	74,587.50	62,874.26	50,940.51	44,808.00	44,808.51	32,432.00
72-27	Debt Service Interest 2011B W&S Rev Bond	139,893.01	117,792.50	95,252.00	83,814.00	83,813.75	60,665.00
72-42	Debt Service Interest 2000 Rev Bond	27,657.96	16,951.32	11,598.26	5,948.00	5,947.84	.00
<i>Debt Service Totals</i>		<u>\$287,311.47</u>	<u>\$236,025.58</u>	<u>\$194,079.77</u>	<u>\$2,050,532.00</u>	<u>\$2,057,367.65</u>	<u>\$1,937,404.00</u>
Activity	<b>517 - Debt Service Payments Totals</b>	<u>\$287,311.47</u>	<u>\$236,025.58</u>	<u>\$194,079.77</u>	<u>\$2,050,532.00</u>	<u>\$2,057,367.65</u>	<u>\$1,937,404.00</u>
Division	<b>850 - Debt Service Totals</b>	<u>\$287,311.47</u>	<u>\$236,025.58</u>	<u>\$194,079.77</u>	<u>\$2,050,532.00</u>	<u>\$2,057,367.65</u>	<u>\$1,937,404.00</u>
Department	<b>85 - Debt Service Totals</b>	<u>\$287,311.47</u>	<u>\$236,025.58</u>	<u>\$194,079.77</u>	<u>\$2,050,532.00</u>	<u>\$2,057,367.65</u>	<u>\$1,937,404.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>441 - Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department	<b>36 - Water &amp; Sewer</b>						
Department	<b>90 - Miscellaneous</b>						
Division	<b>900 - Miscellaneous Expenditures</b>						
Activity	<b>536 - Water-Sewer Combined Services</b>						
<i>Operating Expenditures/Expenses</i>							
31-11	Professional Services Investment Services	9,187.93	8,523.64	7,422.51	.00	5,302.77	.00
31-90	Professional Services Other Professional Services	74,222.31	90,562.43	114,089.90	.00	95,746.94	.00
49-15	Other Current Charges Bad Debt Expense	41,214.44	155,295.65	(87,002.86)	.00	(6,509.63)	.00
49-21	Other Current Charges Refund Prior Year Revenue	.00	1,188.00	.00	.00	.00	.00
49-35	Other Current Charges Share of Administrative Expense	2,037,610.00	2,660,199.96	3,032,711.04	2,993,372.00	2,494,476.70	3,645,514.00
49-90	Other Current Charges Other Current Charges	(366.57)	43,773.10	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$2,161,868.11</u>	<u>\$2,959,542.78</u>	<u>\$3,067,220.59</u>	<u>\$2,993,372.00</u>	<u>\$2,589,016.78</u>	<u>\$3,645,514.00</u>
Activity	<b>536 - Water-Sewer Combined Services Totals</b>	<u>\$2,161,868.11</u>	<u>\$2,959,542.78</u>	<u>\$3,067,220.59</u>	<u>\$2,993,372.00</u>	<u>\$2,589,016.78</u>	<u>\$3,645,514.00</u>
Division	<b>900 - Miscellaneous Expenditures Totals</b>	<u>\$2,161,868.11</u>	<u>\$2,959,542.78</u>	<u>\$3,067,220.59</u>	<u>\$2,993,372.00</u>	<u>\$2,589,016.78</u>	<u>\$3,645,514.00</u>
Department	<b>90 - Miscellaneous Totals</b>	<u>\$2,161,868.11</u>	<u>\$2,959,542.78</u>	<u>\$3,067,220.59</u>	<u>\$2,993,372.00</u>	<u>\$2,589,016.78</u>	<u>\$3,645,514.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 441	<b>Water &amp; Sewer Fund</b>						
<b>EXPENSE</b>							
Department 36 - Water & Sewer							
Department 91 - Transfers							
Division 910 - Transfers							
Activity 581 - Inter-Fund Group Xfrs Out							
<i>Debt Service</i>							
71-75	Debt Service Principal Transfer To R & R Fund	5,832,491.00	.00	.00	.00	.00	.00
<i>Debt Service Totals</i>		<u>\$5,832,491.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Other Uses</i>							
91-15	Non-Operating Transfers Transfers to General Fund	1,869,720.00	1,683,870.00	1,562,161.92	2,104,061.00	1,753,384.20	1,439,580.00
91-75	Non-Operating Transfers Transfer to Util R&R Fund	.00	5,564,348.04	7,733,829.00	15,090,420.00	12,575,350.00	12,136,759.00
91-78	Non-Operating Transfers Transfers to Beaut. Trust	5,190.00	5,190.00	5,190.00	5,190.00	4,325.00	.00
91-79	Non-Operating Transfers In Lieu Utility Tax	1,360,000.00	1,359,999.96	1,400,000.04	1,450,000.00	1,208,333.30	1,455,000.00
91-81	Non-Operating Transfers Transfer to Garage Fund	8,145.00	98,915.00	.00	.00	.00	.00
<i>Other Uses Totals</i>		<u>\$3,243,055.00</u>	<u>\$8,712,323.00</u>	<u>\$10,701,180.9</u>	<u>\$18,649,671.00</u>	<u>\$15,541,392.50</u>	<u>\$15,031,339.0</u>
Activity 581 - Inter-Fund Group Xfrs Out Totals		<u>\$9,075,546.00</u>	<u>\$8,712,323.00</u>	<u>\$10,701,180.9</u>	<u>\$18,649,671.00</u>	<u>\$15,541,392.50</u>	<u>\$15,031,339.0</u>
Division 910 - Transfers Totals		<u>\$9,075,546.00</u>	<u>\$8,712,323.00</u>	<u>\$10,701,180.9</u>	<u>\$18,649,671.00</u>	<u>\$15,541,392.50</u>	<u>\$15,031,339.0</u>
Department 91 - Transfers Totals		<u>\$9,075,546.00</u>	<u>\$8,712,323.00</u>	<u>\$10,701,180.9</u>	<u>\$18,649,671.00</u>	<u>\$15,541,392.50</u>	<u>\$15,031,339.0</u>
<b>EXPENSE TOTALS</b>		<u>\$32,020,381.6</u>	<u>\$33,623,828.07</u>	<u>\$35,330,278.8</u>	<u>\$49,692,845.33</u>	<u>\$37,817,616.57</u>	<u>\$49,200,365.0</u>

# **Delray Beach Florida**



**1993★2001★2017**

**This space left open for notes**

# Law Enforcement Trust Fund

## Mission Statement

We, the members of the Delray Beach Police Department, are committed to improving the quality of life, promoting peace, and resolving problems through a working partnership with our community and empowerment of our members.

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>112 - Law Enforcement Trust Fund</b>						
	<b>REVENUE</b>						
	Department <b>00 - Administration</b>						
	Division <b>000 - Administration</b>						
	<i>Judgements, Fines, and Forfeitures</i>						
351-940	Other Fines and Judgements	49,991.14	28,265.51	25,846.78	204,250.00	109,757.77	130,600.00
	<i>Judgements, Fines, and Forfeitures Totals</i>	<u>\$49,991.14</u>	<u>\$28,265.51</u>	<u>\$25,846.78</u>	<u>\$204,250.00</u>	<u>\$109,757.77</u>	<u>\$130,600.00</u>
	Division <b>000 - Administration Totals</b>	<u>\$49,991.14</u>	<u>\$28,265.51</u>	<u>\$25,846.78</u>	<u>\$204,250.00</u>	<u>\$109,757.77</u>	<u>\$130,600.00</u>
	Department <b>00 - Administration Totals</b>	<u>\$49,991.14</u>	<u>\$28,265.51</u>	<u>\$25,846.78</u>	<u>\$204,250.00</u>	<u>\$109,757.77</u>	<u>\$130,600.00</u>
	<b>REVENUE TOTALS</b>	<u>\$49,991.14</u>	<u>\$28,265.51</u>	<u>\$25,846.78</u>	<u>\$204,250.00</u>	<u>\$109,757.77</u>	<u>\$130,600.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 112 - Law Enforcement Trust Fund</b>							
<b>EXPENSE</b>							
Department <b>21 - Police</b>							
Division <b>120 - Law Enforcement</b>							
Activity <b>521 - Law Enforcement</b>							
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	3,601.63	(291.00)	434.52	5,000.00	.00	2,500.00
42-10	Freight & Postage Services Postage	243.13	39.49	.92	750.00	50.60	100.00
48-17	Promotional Activities Refreshment / Food / Meetings	.00	.00	.00	500.00	.00	.00
49-50	Other Current Charges Advertising	828.00	1,051.56	4,500.00	3,000.00	243.00	3,000.00
49-63	Other Current Charges Tri Rail Trolley/Crime Prevention	37,796.00	64,734.00	66,993.50	40,000.00	35,417.00	40,000.00
49-90	Other Current Charges Other Current Charges	.00	.00	.00	.00	28,267.00	25,000.00
52-20	Operating Supplies General Operating Supplies	4,021.00	6,345.00	.00	10,000.00	.00	.00
52-27	Operating Supplies Equipment < \$5,000	22,000.00	.00	.00	10,000.00	.00	.00
52-34	Operating Supplies Investigative Expenses	40.00	.00	.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training & Education Costs	19,390.00	3,100.00	47,750.00	15,000.00	.00	10,000.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$87,919.76</b>	<b>\$74,979.05</b>	<b>\$119,678.94</b>	<b>\$84,250.00</b>	<b>\$63,977.60</b>	<b>\$80,600.00</b>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery / Equipment	8,985.00	152,325.00	.00	120,000.00	.00	50,000.00
<i>Capital Outlay Totals</i>		<b>\$8,985.00</b>	<b>\$152,325.00</b>	<b>\$0.00</b>	<b>\$120,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>
Activity <b>521 - Law Enforcement Totals</b>		<b>\$96,904.76</b>	<b>\$227,304.05</b>	<b>\$119,678.94</b>	<b>\$204,250.00</b>	<b>\$63,977.60</b>	<b>\$130,600.00</b>
Division <b>120 - Law Enforcement Totals</b>		<b>\$96,904.76</b>	<b>\$227,304.05</b>	<b>\$119,678.94</b>	<b>\$204,250.00</b>	<b>\$63,977.60</b>	<b>\$130,600.00</b>
Department <b>21 - Police Totals</b>		<b>\$96,904.76</b>	<b>\$227,304.05</b>	<b>\$119,678.94</b>	<b>\$204,250.00</b>	<b>\$63,977.60</b>	<b>\$130,600.00</b>
<b>EXPENSE TOTALS</b>		<b>\$96,904.76</b>	<b>\$227,304.05</b>	<b>\$119,678.94</b>	<b>\$204,250.00</b>	<b>\$63,977.60</b>	<b>\$130,600.00</b>

# Special Projects Fund



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Permits Fees and Special Assessments</i>							
323-940	Franchise Fees Highbridge / Parking License	66,547.23	67,959.06	67,303.32	.00	67,684.00	.00
329-050	Permits CO/Tree/Renewal Ext Applic. Fees	.00	.00	48,655.00	.00	77,499.00	.00
<i>Permits Fees and Special Assessments Totals</i>		<b>\$66,547.23</b>	<b>\$67,959.06</b>	<b>\$115,958.32</b>	<b>\$0.00</b>	<b>\$145,183.00</b>	<b>\$0.00</b>
<i>Intergovernmental Revenue</i>							
344-540	Parking Fees In-Lieu Parking fee	.00	53,235.00	53,735.00	2,018.00	1.40	.00
344-545	Parking Fees Area "1"	.00	23,660.00	23,660.00	2,947.00	.00	.00
344-550	Parking Fees Area "2"	3,900.00	.00	35,490.00	17,501.00	47,320.00	.00
344-555	Parking Fees area "3"	43,700.00	169,000.00	21,850.00	2,895.00	21,850.00	.00
<i>Intergovernmental Revenue Totals</i>		<b>\$47,600.00</b>	<b>\$245,895.00</b>	<b>\$134,735.00</b>	<b>\$25,361.00</b>	<b>\$69,171.40</b>	<b>\$0.00</b>
<i>Charges for Services</i>							
344-525	Parking Fees Old School Square Valet	454.26	36.14	18.07	.00	.00	.00
344-535	Parking Fees Special & First N.Events Parking	6,555.00	.00	.00	.00	.00	.00
347-010	Parks and Recreation Memorial Bricks	.00	.00	.00	.00	1,300.00	.00
347-077	Parks and Recreation St. Patrick's Day Special Event	.00	.00	.00	.00	20,375.00	.00
347-078	Parks and Recreation 4th Of July	.00	.00	.00	.00	8,695.00	.00
347-101	Parks and Recreation Sponsorship Benefit/Southern	10,000.00	23,000.00	37,000.00	37,000.00	43,000.00	43,000.00
347-200	Parks and Recreation Programs Fees/Aft	29,007.75	35,276.58	34,584.33	.00	26,805.45	15,000.00
347-201	Parks and Recreation Programs Fees/Aft	4,011.00	3,914.00	3,939.00	.00	1,241.00	5,000.00
347-202	Parks and Recreation Day Camp / Dance Fees	3,650.00	1,357.00	2,140.00	3,400.00	400.00	3,000.00
347-203	Parks and Recreation After Hours/Weekend/SP Evnt	4,002.00	3,912.00	4,822.25	3,100.00	4,322.50	.00
347-204	Parks and Recreation Program Fees / Resource Fair	2,963.39	2,475.00	2,500.00	.00	2,500.00	.00
347-205	Parks and Recreation Aquatics/Pool/Camps/Comm	4,500.00	1,890.00	2,535.00	.00	1,885.00	.00
347-206	Parks and Recreation Facilt & Pool	20,307.48	26,041.90	25,887.23	.00	16,470.00	.00
347-207	Parks and Recreation Aquat/RC Class/Camps/F	.00	38,100.62	.00	.00	.00	.00
347-208	Parks and Recreation Swim Fees/Camps/Pompey Pk	.00	2,095.00	.00	.00	.00	.00
347-209	Parks and Recreation Aqua/Progrm	19,556.76	21,640.36	21,627.60	.00	16,200.00	.00
347-210	Parks and Recreation Facil Rntls/Veterans Pk/Prog	600.00	1,656.00	236.00	.00	485.00	.00
347-211	Parks and Recreation Culture Rec/Prgm/Beach	450.00	200.00	450.00	1,200.00	150.00	500.00
347-212	Parks and Recreation Facilt Rntl/Pompey Pk/Prgm	1,045.00	330.00	420.00	1,300.00	190.00	3,000.00
347-213	Parks and Recreation Rec Facilt	.00	.00	.00	.00	.00	8,000.00
347-214	Parks and Recreation Facilt Rntl/Sports Fees/Parks	1,150.00	1,605.00	4,170.00	.00	1,777.00	.00
347-216	Parks and Recreation Cult Rec/Pompey Pk/Sports	6,350.00	5,107.00	12,300.00	9,635.00	4,595.00	.00
347-217	Parks and Recreation Culture Recreation /Sports	2,550.00	2,400.00	2,400.00	.00	2,975.00	.00
347-218	Parks and Recreation Cult Rec/Track &	2,120.00	2,330.00	2,835.00	4,500.00	6,555.00	3,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
347-220	Parks and Recreation Cult Recr/Comm Ctr/CS	22,555.00	18,210.15	16,115.00	.00	20,075.00	.00
347-222	Parks and Recreation Facilt Rntl/Comm Ctr/Sports	9,000.00	11,875.00	10,925.00	.00	2,375.00	.00
347-223	Parks and Recreation Facilt Rntl/ Teen Ctr/Sports	(240.00)	350.00	.00	.00	.00	.00
347-224	Parks and Recreation Aquatics/Swim Sports Fees	685.00	850.00	70.00	.00	.00	6,000.00
347-227	Parks and Recreation Rocks Football / Sponsorships	.00	8.40	.00	1,200.00	.00	.00
347-231	Parks and Recreation Sports Fees / Youth	5,190.00	5,363.00	8,395.00	.00	8,265.00	.00
347-232	Parks and Recreation Cult Rec /Pompey Pk College	18,497.00	8,081.00	17,855.00	7,000.00	2,935.00	8,000.00
347-248	Parks and Recreation Special Evnts/Cult	.00	1,740.07	3,600.00	.00	.00	.00
347-670	Parks and Recreation Program Fees / Senior Games	5,706.00	5,506.00	4,853.00	.00	5,428.00	6,000.00
347-900	Parks and Recreation Programs /Ads /Golf Fees	4,000.00	2,100.00	2,200.00	4,000.00	3,800.00	3,000.00
347-901	Parks and Recreation Prgm/SE/Vending Mach	1,850.00	11,575.00	7,430.00	11,575.00	7,915.00	.00
347-902	Parks and Recreation LG Comp/Rest Misc	10,329.00	7,628.90	4,912.00	10,000.00	4,914.19	.00
347-903	Parks and Recreation Sports Fees / Golf	1,900.00	1,750.00	1,825.00	.00	1,460.00	.00
347-931	Parks and Recreation Cult Rec/Rest/Consess/Food	1,500.00	.00	.00	1,500.00	.00	.00
347-960	Parks and Recreation Donation/WastW Pump/Pk	.00	.00	.00	5,000.00	.00	.00
347-961	Parks and Recreation Kidfets / Marina Dockage	885.00	935.00	1,940.00	1,100.00	1,125.00	750.00
347-962	Parks and Recreation Turkey Trot/Progrms Late	16,933.00	16,350.00	11,848.00	.00	13,260.50	13,000.00
347-963	Parks and Recreation Program Fees / Other	13,373.50	14,625.60	12,186.25	.00	9,491.50	.00
347-964	Parks and Recreation Camp/ After School Prog /	3,853.00	35.00	45.00	.00	30.00	.00
347-966	Parks and Recreation SP Event Revenue/First Night	72,070.31	.00	.00	72,000.00	.00	.00
<i>Charges for Services Totals</i>		<b>\$307,359.45</b>	<b>\$280,349.72</b>	<b>\$262,063.73</b>	<b>\$173,510.00</b>	<b>\$240,995.14</b>	<b>\$117,250.00</b>
<i>Judgements, Fines, and Forfeitures</i>							
351-940	Other Fines and Judgements Confiscated Property	41,016.70	281,486.28	103,429.67	.00	62,567.63	88,000.00
<i>Judgements, Fines, and Forfeitures Totals</i>		<b>\$41,016.70</b>	<b>\$281,486.28</b>	<b>\$103,429.67</b>	<b>\$0.00</b>	<b>\$62,567.63</b>	<b>\$88,000.00</b>
<i>Miscellaneous Revenues</i>							
361-100	Interest & Other Earnings Interest Investments	27,261.49	31,262.21	37,272.83	34,375.00	42,686.84	40,449.00
361-400	Interest & Other Earnings Appreciation/Gain on	2,690.98	(16,499.92)	(28,227.06)	.00	.00	.00
364-100	Sales Sale Of Surplus Property / Land	.00	2,004.50	.00	.00	.00	.00
365-100	Sales Scrap Sales (Taxable)	134,800.00	.00	.00	.00	.00	.00
366-021	Contributions & Donations Rock the Block	.00	.00	2,000.00	.00	1,000.00	.00
366-100	Contributions & Donations Contr & Don Misc /	.00	.00	2,450.00	.00	5,250.00	.00
366-103	Contributions & Donations Whalen/Housing/CRA-	6,098.12	20,200.69	9,183.86	.00	7,732.98	.00
366-104	Contributions & Donations Adelphia/Fire/CRA-	4,745.00	7,595.00	.00	.00	400.00	.00
366-108	Contributions & Donations CRA-Program	95,841.23	.00	.00	50,000.00	.00	50,000.00
366-131	Contributions & Donations CRA-Ed Board Grd Lv	6,075.00	9,107.00	5,775.00	.00	2,075.00	.00
366-823	Contributions & Donations Fire Explorer Scholarship	.00	5,375.00	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
369-904	Other Miscellaneous Revenues HDepot Reb/Orig	.00	11.90	.00	.00	.00	.00
	<i>Miscellaneous Revenues Totals</i>	<u>\$277,511.82</u>	<u>\$59,056.38</u>	<u>\$28,454.63</u>	<u>\$84,375.00</u>	<u>\$59,144.82</u>	<u>\$90,449.00</u>
	<i>Other Sources</i>						
381-100	Inter-Fund Transfers Received from General Fund	.00	.00	.00	18,800.00	.00	.00
381-130	Inter-Fund Transfers Received from General Const.	79,560.00	51,960.00	.00	.00	.00	.00
381-155	Inter-Fund Transfers 2004 GO Bond P&R Fd/Rec	5,620.00	.00	.00	.00	.00	.00
	<i>Other Sources Totals</i>	<u>\$85,180.00</u>	<u>\$51,960.00</u>	<u>\$0.00</u>	<u>\$18,800.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Other Source, Continued</i>						
301-015	Budgetary Account Special Projects Fund	.00	.00	.00	2,623,703.00	.00	.00
303-015	Prior Year Encumbrances Special Projects	.00	.00	.00	2,188.00	.00	.00
	<i>Other Source, Continued Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,625,891.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>000 - Administration</b> Totals	<u>\$825,215.20</u>	<u>\$986,706.44</u>	<u>\$644,641.35</u>	<u>\$2,927,937.00</u>	<u>\$577,061.99</u>	<u>\$295,699.00</u>
	Department <b>00 - Administration</b> Totals	<u>\$825,215.20</u>	<u>\$986,706.44</u>	<u>\$644,641.35</u>	<u>\$2,927,937.00</u>	<u>\$577,061.99</u>	<u>\$295,699.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
<b>EXPENSE</b>							
Department <b>21 - Police</b>							
Division <b>110 - Support Bureau</b>							
Activity <b>521 - Law Enforcement</b>							
<i>Personnel Services</i>							
21-10	FICA Taxes Employer FICA	.00	.00	24.51	.00	.00	.00
<i>Personnel Services Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$24.51</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	.00	.00	330.00	5,000.00	.00	2,500.00
49-50	Other Current Charges Advertising	.00	.00	.00	3,000.00	.00	3,000.00
52-27	Operating Supplies Equipment < \$5,000	.00	.00	.00	10,000.00	3,105.00	10,000.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	15,000.00	.00	10,000.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$330.00</u>	<u>\$33,000.00</u>	<u>\$3,105.00</u>	<u>\$25,500.00</u>
<i>Capital Outlay</i>							
64-20	Machinery & Equipment Automotive	.00	.00	15,202.00	.00	.00	.00
64-90	Machinery & Equipment Other Machinery /	.00	.00	.00	120,000.00	80,975.09	50,000.00
<i>Capital Outlay Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$15,202.00</u>	<u>\$120,000.00</u>	<u>\$80,975.09</u>	<u>\$50,000.00</u>
Activity <b>521 - Law Enforcement Totals</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$15,556.51</u>	<u>\$153,000.00</u>	<u>\$84,080.09</u>	<u>\$75,500.00</u>
Division <b>110 - Support Bureau Totals</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$15,556.51</u>	<u>\$153,000.00</u>	<u>\$84,080.09</u>	<u>\$75,500.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>21 - Police</b>						
	Division <b>120 - Law Enforcement</b>						
	Activity <b>521 - Law Enforcement</b>						
	<i>Operating Expenditures/Expenses</i>						
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	5,000.00	.00	5,000.00
46-10	Repair and Maintenance Service Vehicle	.00	0	.00	3,000.00	.00	.00
52-27	Operating Supplies Equipment < \$5,000	.00	.00	.00	10,000.00	.00	5,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,000.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
	Activity <b>521 - Law Enforcement Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,000.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
	Division <b>120 - Law Enforcement Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,000.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 115 - Special Projects Fund							
	EXPENSE						
	Department 21 - Police						
	Division 121 - Federal Forfeiture Funds						
	Activity 521 - Law Enforcement						
	Personnel Services						
21-10	FICA Taxes Employer FICA	16.30	66.32	58.12	.00	.00	.00
	<i>Personnel Services Totals</i>	<u>\$16.30</u>	<u>\$66.32</u>	<u>\$58.12</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Operating Expenditures/Expenses</i>						
40-10	Travel & Per Diem Travel & Training	1,100.00	880.00	9,579.90	5,000.00	579.17	3,000.00
49-90	Other Current Charges Other Current Charges	.00	391.00	.00	.00	.00	.00
52-27	Operating Supplies Equipment < \$5,000	.00	48,606.40	19,750.00	10,000.00	.00	10,000.00
54-30	Books Pubs Subs & Memberships Training &	7,190.00	7,190.00	10,165.45	15,000.00	19,250.00	30,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$8,290.00</u>	<u>\$57,067.40</u>	<u>\$39,495.35</u>	<u>\$30,000.00</u>	<u>\$19,829.17</u>	<u>\$43,000.00</u>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery /	.00	142,984.86	37,028.45	120,000.00	19,276.50	50,000.00
68-10	Capital Outlay Software	7,731.00	.00	.00	.00	.00	.00
	<i>Capital Outlay Totals</i>	<u>\$7,731.00</u>	<u>\$142,984.86</u>	<u>\$37,028.45</u>	<u>\$120,000.00</u>	<u>\$19,276.50</u>	<u>\$50,000.00</u>
	<i>Other Uses</i>						
99-01	Other Non-Operating Contingency	.00	.00	.00	498,672.00	.00	.00
	<i>Other Uses Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$498,672.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity 521 - Law Enforcement Totals	<u>\$16,037.30</u>	<u>\$200,118.58</u>	<u>\$76,581.92</u>	<u>\$648,672.00</u>	<u>\$39,105.67</u>	<u>\$93,000.00</u>
	Division 121 - Federal Forfeiture Funds Totals	<u>\$16,037.30</u>	<u>\$200,118.58</u>	<u>\$76,581.92</u>	<u>\$648,672.00</u>	<u>\$39,105.67</u>	<u>\$93,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>21 - Police</b>						
	Division <b>122 - Bulletproof Vest Grant</b>						
	Activity <b>521 - Law Enforcement</b>						
	<i>Operating Expenditures/Expenses</i>						
52-27	Operating Supplies Equipment < \$5,000	.00	.00	.00	10,000.00	.00	10,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
	Activity <b>521 - Law Enforcement Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
	Division <b>122 - Bulletproof Vest Grant Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
	Department <b>21 - Police Totals</b>	<u>\$16,037.30</u>	<u>\$200,118.58</u>	<u>\$92,138.43</u>	<u>\$829,672.00</u>	<u>\$123,185.76</u>	<u>\$188,500.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>22 - Fire</b>						
	Division <b>000 - Administration</b>						
	Activity <b>522 - Fire Control</b>						
	<i>Operating Expenditures/Expenses</i>						
49-90	Other Current Charges Other Current Charges	2,248.50	6,710.74	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$2,248.50</u>	<u>\$6,710.74</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>522 - Fire Control</b> Totals	<u>\$2,248.50</u>	<u>\$6,710.74</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>000 - Administration</b> Totals	<u>\$2,248.50</u>	<u>\$6,710.74</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>22 - Fire</b> Totals	<u>\$2,248.50</u>	<u>\$6,710.74</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
<b>EXPENSE</b>							
Department <b>24 - Neighborhood and Community Svcs</b>							
Division <b>000 - Administration</b>							
Activity <b>524 - Protective Inspections</b>							
<i>Operating Expenditures/Expenses</i>							
48-17	Promotional Activities Refreshment / Food /	.00	.00	637.93	.00	.00	2,000.00
49-52	Other Current Charges Acquisition Rehabilitation	791.28	.00	.00	.00	.00	.00
49-66	Other Current Charges Grade Level Read	8,951.52	.00	.00	.00	3,500.00	8,000.00
49-67	Other Current Charges Fizz, Boom, Read	.00	2,400.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	1,950.89	15,641.18	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$11,693.69</u>	<u>\$18,041.18</u>	<u>\$637.93</u>	<u>\$0.00</u>	<u>\$3,500.00</u>	<u>\$10,000.00</u>
Activity <b>524 - Protective Inspections Totals</b>		<u>\$11,693.69</u>	<u>\$18,041.18</u>	<u>\$637.93</u>	<u>\$0.00</u>	<u>\$3,500.00</u>	<u>\$10,000.00</u>
Activity <b>579 - Other Culture/Recreation</b>							
<i>Operating Expenditures/Expenses</i>							
49-34	Other Current Charges Turkey Giveaway	.00	.00	5,497.71	.00	.00	8,000.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$5,497.71</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,000.00</u>
Activity <b>579 - Other Culture/Recreation Totals</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$5,497.71</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,000.00</u>
Division <b>000 - Administration Totals</b>		<u>\$11,693.69</u>	<u>\$18,041.18</u>	<u>\$6,135.64</u>	<u>\$0.00</u>	<u>\$3,500.00</u>	<u>\$18,000.00</u>
Department <b>24 - Neighborhood and Community Svcs</b>		<u>\$11,693.69</u>	<u>\$18,041.18</u>	<u>\$6,135.64</u>	<u>\$0.00</u>	<u>\$3,500.00</u>	<u>\$18,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>45 - Parking Facility</b>						
	Division <b>150 - Operations</b>						
	Activity <b>545 - Parking Facility</b>						
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery /	.00	.00	.00	260,000.00	161,258.03	.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$260,000.00</u>	<u>\$161,258.03</u>	<u>\$0.00</u>
	Activity <b>545 - Parking Facility</b> Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$260,000.00</u>	<u>\$161,258.03</u>	<u>\$0.00</u>
	Division <b>150 - Operations</b> Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$260,000.00</u>	<u>\$161,258.03</u>	<u>\$0.00</u>
	Department <b>45 - Parking Facility</b> Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$260,000.00</u>	<u>\$161,258.03</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>000 - Administration</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
34-90	Other Contractual Services Other Contractual	.00	12,000.00	.00	.00	.00	.00
49-50	Other Current Charges Advertising	2,321.00	2,500.00	1,500.00	3,000.00	.00	3,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$2,321.00</u>	<u>\$14,500.00</u>	<u>\$1,500.00</u>	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$2,321.00</u>	<u>\$14,500.00</u>	<u>\$1,500.00</u>	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>
	Division <b>000 - Administration Totals</b>	<u>\$2,321.00</u>	<u>\$14,500.00</u>	<u>\$1,500.00</u>	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>711 - Special Programs</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-03	Other Current Charges Adopt A Brick Program	.00	.00	.00	.00	355.30	.00
49-90	Other Current Charges Other Current Charges	3,576.25	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$3,576.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$355.30</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$3,576.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$355.30</u>	<u>\$0.00</u>
	Division <b>711 - Special Programs Totals</b>	<u>\$3,576.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$355.30</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>732 - Teen Center</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-90	Other Current Charges Other Current Charges	184.00	1,936.34	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$184.00</u>	<u>\$1,936.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$184.00</u>	<u>\$1,936.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>732 - Teen Center Totals</b>	<u>\$184.00</u>	<u>\$1,936.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>736 - Pompey Park</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-75	Other Current Charges Park &Rec/Pompey Park	1,332.56	3,325.97	558.84	.00	.00	15,000.00
49-84	Other Current Charges Park&Rec Pmpey Park	11,983.99	12,952.10	41,902.53	12,000.00	14,106.06	.00
49-85	Other Current Charges Park&Rec Pompey Pk Delray	505.95	9.53	95.60	2,000.00	1,837.48	1,000.00
49-86	Other Current Charges Park&Rec Diamonds & Pearls	3,624.58	3,019.63	7,664.66	4,000.00	2,484.00	3,000.00
49-90	Other Current Charges Other Current Charges	3,735.97	1,180.91	2,239.43	.00	.00	2,000.00
49-92	Other Current Charges Park&Rec Lady Blazers	727.12	560.00	340.50	2,000.00	.00	2,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$21,910.17</u>	<u>\$21,048.14</u>	<u>\$52,801.56</u>	<u>\$20,000.00</u>	<u>\$18,427.54</u>	<u>\$23,000.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$21,910.17</u>	<u>\$21,048.14</u>	<u>\$52,801.56</u>	<u>\$20,000.00</u>	<u>\$18,427.54</u>	<u>\$23,000.00</u>
	Division <b>736 - Pompey Park Totals</b>	<u>\$21,910.17</u>	<u>\$21,048.14</u>	<u>\$52,801.56</u>	<u>\$20,000.00</u>	<u>\$18,427.54</u>	<u>\$23,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>741 - Sports / Softball</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
52-63	Operating Supplies Recreational Supplies Softball	9,652.28	14,309.28	14,705.50	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$9,652.28</u>	<u>\$14,309.28</u>	<u>\$14,705.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$9,652.28</u>	<u>\$14,309.28</u>	<u>\$14,705.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>741 - Sports / Softball Totals</b>	<u>\$9,652.28</u>	<u>\$14,309.28</u>	<u>\$14,705.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
<b>EXPENSE</b>							
Department <b>72 - Parks &amp; Recreation</b>							
Division <b>742 - Sports/Rocks Football</b>							
Activity <b>572 - Parks &amp; Recreation</b>							
<i>Personnel Services</i>							
14-10	Overtime Overtime /Call-Out Pay	.00	118.56	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	.00	8.67	.00	.00	.00	.00
<i>Personnel Services Totals</i>		<b>\$0.00</b>	<b>\$127.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<i>Operating Expenditures/Expenses</i>							
52-67	Operating Supplies Recreational Supplies Football	3,299.87	372.90	24.70	40,000.00	2,495.00	5,300.00
52-69	Operating Supplies Rec Supplies Rocks Other Costs	75.12	.00	.00	3,000.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$3,374.99</b>	<b>\$372.90</b>	<b>\$24.70</b>	<b>\$43,000.00</b>	<b>\$2,495.00</b>	<b>\$5,300.00</b>
Activity <b>572 - Parks &amp; Recreation Totals</b>		<b>\$3,374.99</b>	<b>\$500.13</b>	<b>\$24.70</b>	<b>\$43,000.00</b>	<b>\$2,495.00</b>	<b>\$5,300.00</b>
Division <b>742 - Sports/Rocks Football Totals</b>		<b>\$3,374.99</b>	<b>\$500.13</b>	<b>\$24.70</b>	<b>\$43,000.00</b>	<b>\$2,495.00</b>	<b>\$5,300.00</b>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>743 - Sports/Golf</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
52-64	Operating Supplies Recreational Supplies Golf	2,697.00	3,097.00	2,297.00	5,000.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$2,697.00</u>	<u>\$3,097.00</u>	<u>\$2,297.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$2,697.00</u>	<u>\$3,097.00</u>	<u>\$2,297.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>743 - Sports/Golf Totals</b>	<u>\$2,697.00</u>	<u>\$3,097.00</u>	<u>\$2,297.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>744 - Sports Basketball</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
52-65	Operating Supplies Rec Supplies Youth Basketball	5,358.65	1,606.00	5,426.65	.00	.00	.00
52-66	Operating Supplies Rec Supplies Adult Basketball	3,761.20	2,539.20	6,070.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$9,119.85</b>	<b>\$4,145.20</b>	<b>\$11,496.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<b>\$9,119.85</b>	<b>\$4,145.20</b>	<b>\$11,496.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	Division <b>744 - Sports Basketball Totals</b>	<b>\$9,119.85</b>	<b>\$4,145.20</b>	<b>\$11,496.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>745 - Camp/Pine Grove Elem</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-70	Other Current Charges Park & Rec Programs /Field	.00	41,350.84	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$0.00</u>	<u>\$41,350.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$0.00</u>	<u>\$41,350.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>745 - Camp/Pine Grove Elem Totals</b>	<u>\$0.00</u>	<u>\$41,350.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>746 - Camp/Pompey Park</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-70	Other Current Charges Park & Rec Programs /Field	11,622.51	9,454.22	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$11,622.51</u>	<u>\$9,454.22</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$11,622.51</u>	<u>\$9,454.22</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>746 - Camp/Pompey Park Totals</b>	<u>\$11,622.51</u>	<u>\$9,454.22</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>72 - Parks &amp; Recreation</b>						
	Division <b>747 - After School Prog</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-90	Other Current Charges Other Current Charges	.00	1,525.25	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$0.00</u>	<u>\$1,525.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$0.00</u>	<u>\$1,525.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>747 - After School Prog Totals</b>	<u>\$0.00</u>	<u>\$1,525.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 115 - Special Projects Fund							
	EXPENSE						
	Division 748 - Special Events						
	Activity 572 - Parks & Recreation						
	Operating Expenditures/Expenses						
48-17	Promotional Activities Refreshment / Food /	163.02	.00	.00	.00	.00	.00
49-71	Other Current Charges Park & Rec /Junior Lifeguard	313.25	11,806.14	4,103.60	.00	4,787.65	.00
49-72	Other Current Charges Park & Rec/Lifeguard	8,858.32	2,900.57	3,454.75	.00	1,676.70	1,899.00
49-73	Other Current Charges Park & Rec Programs/Kids	1,789.78	1,333.48	1,526.03	.00	.00	.00
49-74	Other Current Charges Park & Rec Programs/Teen	37,637.06	38,687.81	37,483.68	.00	.00	.00
49-76	Other Current Charges Park&Rec Veterans Park Day	2,235.00	4,022.68	876.78	.00	.00	.00
49-77	Other Current Charges Park & Rec Dad/Daughter	5,890.93	5,086.16	4,631.36	.00	.00	.00
49-78	Other Current Charges Park & Rec Turkey Trot	16,610.34	17,951.02	11,027.34	.00	.00	.00
49-79	Other Current Charges Park & Rec Senior Games	4,623.49	4,233.99	2,538.38	7,200.00	.00	.00
49-80	Other Current Charges Park & Rec Easter Egg Hunt	577.15	1,322.24	382.68	.00	.00	.00
49-81	Other Current Charges Park & Rec Other Special	6,860.03	12,910.85	5,218.39	.00	633.00	.00
49-82	Other Current Charges Park & Rec Sports Events	3,357.29	7,587.09	7,311.14	.00	36.00	.00
49-83	Other Current Charges Park & Rec Catherine Strong	19,762.36	14,327.66	10,610.64	.00	.00	.00
49-87	Other Current Charges Park&RecSpecial Events-	769.64	193.69	999.96	.00	.00	.00
49-88	Other Current Charges Park & Rec Resource Fair	2,674.48	2,580.83	1,111.52	.00	.00	.00
49-89	Other Current Charges Park & Rec Sponsored City	7,500.00	13,100.00	25,635.00	23,310.00	2,350.00	25,000.00
49-96	Other Current Charges St. Patrick's Day Special	.00	.00	.00	18,800.00	33,611.05	20,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$119,622.14</u>	<u>\$138,044.21</u>	<u>\$116,911.25</u>	<u>\$49,310.00</u>	<u>\$43,094.40</u>	<u>\$46,899.00</u>
	Activity 572 - Parks & Recreation Totals	<u>\$119,622.14</u>	<u>\$138,044.21</u>	<u>\$116,911.25</u>	<u>\$49,310.00</u>	<u>\$43,094.40</u>	<u>\$46,899.00</u>
	Division 748 - Special Events Totals	<u>\$119,622.14</u>	<u>\$138,044.21</u>	<u>\$116,911.25</u>	<u>\$49,310.00</u>	<u>\$43,094.40</u>	<u>\$46,899.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Division <b>748 - Special Events</b>						
	Division <b>749 - Camp/Community Center</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
49-70	Other Current Charges Park & Rec Programs /Field	27,215.78	53,321.96	16,340.75	.00	.00	.00
49-91	Other Current Charges Park & Rec Camp	18,818.41	1,896.46	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$46,034.19</u>	<u>\$55,218.42</u>	<u>\$16,340.75</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$46,034.19</u>	<u>\$55,218.42</u>	<u>\$16,340.75</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>749 - Camp/Community Center Totals</b>	<u>\$46,034.19</u>	<u>\$55,218.42</u>	<u>\$16,340.75</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>72 - Parks &amp; Recreation Totals</b>	<u>\$230,114.38</u>	<u>\$305,129.03</u>	<u>\$216,077.41</u>	<u>\$120,310.00</u>	<u>\$64,372.24</u>	<u>\$78,199.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>74 - Special Events</b>						
	Division <b>400 - Production First Night</b>						
	Activity <b>574 - Special Events</b>						
	<i>Operating Expenditures/Expenses</i>						
34-90	Other Contractual Services Other Contractual	13,800.00	.00	.00	.00	.00	.00
44-30	Rentals & Leases Equipment	6,294.75	.00	.00	.00	.00	.00
48-20	Promotional Activities Other Promotional Costs	10,536.30	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$30,631.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>574 - Special Events</b> Totals	<u>\$30,631.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>400 - Production First Night</b> Totals	<u>\$30,631.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>74 - Special Events</b>						
	Division <b>401 - Talent First Night</b>						
	Activity <b>574 - Special Events</b>						
	<i>Operating Expenditures/Expenses</i>						
34-90	Other Contractual Services Other Contractual	29,759.33	35,000.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$29,759.33</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>574 - Special Events</b> Totals	<u>\$29,759.33</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>401 - Talent First Night</b> Totals	<u>\$29,759.33</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
<b>EXPENSE</b>							
Department <b>74 - Special Events</b>							
Division <b>402 - Marketing First Night</b>							
Activity <b>574 - Special Events</b>							
<i>Operating Expenditures/Expenses</i>							
47-11	Printing & Binding Other Printing Costs	412.50	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$412.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>574 - Special Events</b> Totals		<u>\$412.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>402 - Marketing First Night</b> Totals		<u>\$412.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>403 - Admin First Night</b>							
Activity <b>574 - Special Events</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	3,024.45	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$3,024.45</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>574 - Special Events</b> Totals		<u>\$3,024.45</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>403 - Admin First Night</b> Totals		<u>\$3,024.45</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Department <b>74 - Special Events</b> Totals		<u>\$63,827.33</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>79 - Other Recreation Facilities</b>						
	Division <b>790 - Old School Square</b>						
	Activity <b>579 - Other Culture/Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
41-10	Communication Services Telephone	339.61	5,104.86	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$339.61</u>	<u>\$5,104.86</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>579 - Other Culture/Recreation Totals</b>	<u>\$339.61</u>	<u>\$5,104.86</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>790 - Old School Square Totals</b>	<u>\$339.61</u>	<u>\$5,104.86</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>79 - Other Recreation Facilities</b>						
	Division <b>791 - Public Arts Trust</b>						
	Activity <b>579 - Other Culture/Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	15,770.00	64,004.07	22,951.93	105,240.00	7,541.70	11,000.00
49-90	Other Current Charges Other Current Charges	(170.00)	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$15,600.00</u>	<u>\$64,004.07</u>	<u>\$22,951.93</u>	<u>\$105,240.00</u>	<u>\$7,541.70</u>	<u>\$11,000.00</u>
	Activity <b>579 - Other Culture/Recreation Totals</b>	<u>\$15,600.00</u>	<u>\$64,004.07</u>	<u>\$22,951.93</u>	<u>\$105,240.00</u>	<u>\$7,541.70</u>	<u>\$11,000.00</u>
	Division <b>791 - Public Arts Trust Totals</b>	<u>\$15,600.00</u>	<u>\$64,004.07</u>	<u>\$22,951.93</u>	<u>\$105,240.00</u>	<u>\$7,541.70</u>	<u>\$11,000.00</u>
	Department <b>79 - Other Recreation Facilities Totals</b>	<u>\$15,939.61</u>	<u>\$69,108.93</u>	<u>\$22,951.93</u>	<u>\$105,240.00</u>	<u>\$7,541.70</u>	<u>\$11,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 115 - Special Projects Fund</b>							
<b>EXPENSE</b>							
Department <b>90 - Miscellaneous</b>							
Division <b>815 - Eagle Nest</b>							
Activity <b>559 - Other Economic Environment</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	10,099.56	36,156.64	69,731.41	50,178.00	1,341.00	.00
34-90	Other Contractual Services Other Contractual	2,000.00	.00	.00	.00	.00	.00
43-15	Utility Services Water & Sewer	703.93	188.64	317.64	.00	421.70	.00
44-30	Rentals & Leases Equipment	992.80	838.35	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	130,152.29	.00	.00	.00	.00	.00
52-35	Operating Supplies Building Materials	.00	3,000.32	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$143,948.58</u>	<u>\$40,183.95</u>	<u>\$70,049.05</u>	<u>\$50,178.00</u>	<u>\$1,762.70</u>	<u>\$0.00</u>
Activity	<b>559 - Other Economic Environment Totals</b>	<u>\$143,948.58</u>	<u>\$40,183.95</u>	<u>\$70,049.05</u>	<u>\$50,178.00</u>	<u>\$1,762.70</u>	<u>\$0.00</u>
	Division <b>815 - Eagle Nest Totals</b>	<u>\$143,948.58</u>	<u>\$40,183.95</u>	<u>\$70,049.05</u>	<u>\$50,178.00</u>	<u>\$1,762.70</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>90 - Miscellaneous</b>						
	Division <b>900 - Miscellaneous Expenditures</b>						
	Activity <b>519 - Other Gen. Govt. Services</b>						
	<i>Operating Expenditures/Expenses</i>						
31-11	Professional Services Investment Services	2,019.80	1,874.68	3,370.96	.00	1,379.10	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$2,019.80</u>	<u>\$1,874.68</u>	<u>\$3,370.96</u>	<u>\$0.00</u>	<u>\$1,379.10</u>	<u>\$0.00</u>
	Activity <b>519 - Other Gen. Govt. Services Totals</b>	\$2,019.80	\$1,874.68	\$3,370.96	\$0.00	\$1,379.10	\$0.00
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
99-01	Other Non-Operating Contingency	.00	.00	.00	1,562,537.00	.00	.00
	<i>Other Uses Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,562,537.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>581 - Inter-Fund Group Xfrs Out Totals</b>	\$0.00	\$0.00	\$0.00	\$1,562,537.00	\$0.00	\$0.00
	Division <b>900 - Miscellaneous Expenditures Totals</b>	<u>\$2,019.80</u>	<u>\$1,874.68</u>	<u>\$3,370.96</u>	<u>\$1,562,537.00</u>	<u>\$1,379.10</u>	<u>\$0.00</u>
	Department <b>90 - Miscellaneous Totals</b>	\$145,968.38	\$42,058.63	\$73,420.01	\$1,612,715.00	\$3,141.80	\$0.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>115 - Special Projects Fund</b>						
	<b>EXPENSE</b>						
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	12,000.00	12,000.00	.00	.00	.00	.00
91-45	Non-Operating Transfers Transfers to CDBG	3,812.34	.00	.00	.00	.00	.00
91-71	Non-Operating Transfers Xfer to Recreation Impact	.00	40,000.00	.00	.00	.00	.00
	<i>Other Uses Totals</i>	<u>\$15,812.34</u>	<u>\$52,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<u>\$15,812.34</u>	<u>\$52,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>910 - Transfers Totals</b>	<u>\$15,812.34</u>	<u>\$52,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>91 - Transfers Totals</b>	<u>\$15,812.34</u>	<u>\$52,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$501,641.53</u>	<u>\$728,167.09</u>	<u>\$410,723.42</u>	<u>\$2,927,937.00</u>	<u>\$362,999.53</u>	<u>\$295,699.00</u>

# Neighborhood Services Fund

## Mission Statement

The mission of Neighborhood Services is to provide a quality living environment for residents of the city by providing the opportunity for civic engagement, decent, affordable housing, expanding economic and job opportunities and eliminating slum and blighted conditions.

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Intergovernmental Revenue</i>							
331-110	Federal Grants HUD / PBC Disaster	29,015.58	.00	.00	.00	.00	.00
331-694	Federal Grants HUD/Comm Devel	109,870.61	.00	.00	.00	.00	.00
331-695	Federal Grants HUD/Comm Devel	118,752.91	92,599.69	58,380.86	.00	117,296.58	.00
331-696	Federal Grants HUD/Comm Devel	249,864.96	105,095.68	6,134.74	.00	19.10	.00
331-697	Federal Grants HUD/Comm Devel	.00	175,895.00	123,111.44	.00	32,248.00	.00
331-698	Federal Grants HUD/Comm Devel	.00	.00	267,078.37	511,162.00	75,456.50	.00
331-699	Federal Grants HUD/Comm Devel Grant	.00	.00	.00	.00	133,784.87	.00
331-701	Federal Grants HUD/Comm Devel Grant	.00	.00	.00	.00	.00	518,054.00
334-390	State Grants Fema-Residential	135,026.45	21,936.21	.00	.00	.00	.00
334-690	State Grants Ship Program	305,430.00	311,676.54	278,350.15	87,747.00	.00	91,734.00
337-112	Local Grants PBC Agreements / SWA	.00	10,980.00	31,119.85	50,000.00	105,336.66	.00
<i>Intergovernmental Revenue Totals</i>		<b>\$947,960.51</b>	<b>\$718,183.12</b>	<b>\$764,175.41</b>	<b>\$648,909.00</b>	<b>\$464,141.71</b>	<b>\$609,788.00</b>
<i>Miscellaneous Revenues</i>							
361-100	Interest & Other Earnings Interest	802.29	1,435.11	1,864.92	.00	.00	.00
366-104	Contributions & Donations	79,192.59	38,470.00	41,435.50	42,656.00	32,772.29	42,656.00
366-105	Contributions & Donations CRA-Fed	.00	.00	.00	75,000.00	.00	75,000.00
366-107	Contributions & Donations CRA/SW	9,875.00	.00	.00	.00	.00	.00
366-110	Contributions & Donations CRA-	13,325.00	.00	.00	.00	.00	.00
369-100	Other Miscellaneous Revenues	5,524.79	32.23	.00	.00	.00	.00
369-900	Other Miscellaneous Revenues PY Exp	.00	.00	.00	.00	91,122.50	.00
369-901	Other Miscellaneous Revenues PY Exp	986.15	1,017.22	687.23	.00	484.60	571.00
369-903	Other Miscellaneous Revenues PY Exp	.00	1,109.72	.00	.00	.00	.00
369-904	Other Miscellaneous Revenues HDepot	4,815.05	6,073.16	6,403.15	.00	5,961.20	5,170.00
369-909	Other Miscellaneous Revenues Prom	.00	99,750.80	33,719.21	.00	6,500.00	.00
388-102	Sale of General Capital Assets DCA NSP	30,147.46	.00	.00	.00	.00	.00
<i>Miscellaneous Revenues Totals</i>		<b>\$144,668.33</b>	<b>\$147,888.24</b>	<b>\$84,110.01</b>	<b>\$117,656.00</b>	<b>\$136,840.59</b>	<b>\$123,397.00</b>
<i>Other Sources</i>							
381-100	Inter-Fund Transfers Received from	149,430.00	149,430.00	175,781.04	183,930.00	153,275.00	195,506.00
381-135	Inter-Fund Transfers Recvd from	3,812.34	.00	.00	.00	.00	.00
388-100	Sale of General Capital Assets DCA NSP	84,952.53	.00	.00	.00	.00	.00
<i>Other Sources Totals</i>		<b>\$238,194.87</b>	<b>\$149,430.00</b>	<b>\$175,781.04</b>	<b>\$183,930.00</b>	<b>\$153,275.00</b>	<b>\$195,506.00</b>
<i>Other Source, Continued</i>							
303-018	Prior Year Encumbrances Prior Year	.00	.00	.00	213,446.19	.00	.00
<i>Other Source, Continued Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$213,446.19</b>	<b>\$0.00</b>	<b>\$0.00</b>
Division <b>000 - Administration Totals</b>		<b>\$1,330,823.71</b>	<b>\$1,015,501.36</b>	<b>\$1,024,066.46</b>	<b>\$1,163,941.19</b>	<b>\$754,257.30</b>	<b>\$928,691.00</b>
Department <b>00 - Administration Totals</b>		<b>\$1,330,823.71</b>	<b>\$1,015,501.36</b>	<b>\$1,024,066.46</b>	<b>\$1,163,941.19</b>	<b>\$754,257.30</b>	<b>\$928,691.00</b>
<b>REVENUE TOTALS</b>		<b>\$1,330,823.71</b>	<b>\$1,015,501.36</b>	<b>\$1,024,066.46</b>	<b>\$1,163,941.19</b>	<b>\$754,257.30</b>	<b>\$928,691.00</b>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>511 - CDBG Program Plan/Admin</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	44,963.74	49,028.20	55,381.84	70,115.00	54,622.91	74,701.00
15-60	Special Pay Other Taxable Pay	680.40	478.80	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	3,215.78	3,493.19	3,825.90	5,364.00	3,782.70	5,715.00
22-10	Retirement Contributions General Employees	3,989.78	3,800.72	4,500.67	6,256.00	4,872.74	6,362.00
23-10	Life & Health Insurance Health Insurance	6,826.32	5,929.08	5,630.00	7,773.00	6,517.49	8,605.00
23-20	Life & Health Insurance Life Insurance	131.04	131.04	118.80	144.00	126.10	147.00
23-30	Life & Health Insurance Disability Insurance	97.51	69.20	110.20	158.00	130.63	154.00
24-10	Workers Compensation Workers Compensation	520.00	80.04	60.00	41.00	34.20	60.00
25-10	Other Employee Benefits Unemployment	23.16	22.32	25.20	30.00	25.60	31.00
27-10	Other Employee Benefits Employee Assistance	21.48	16.32	17.40	27.00	22.60	27.00
<i>Personnel Services Totals</i>		<b>\$60,469.21</b>	<b>\$63,048.91</b>	<b>\$69,670.01</b>	<b>\$89,908.00</b>	<b>\$70,134.97</b>	<b>\$95,802.00</b>
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	1,506.16	.00	.00	.00	.00	.00
32-10	Accounting & Auditing Audit & Accounting Fees	6,722.74	8,484.12	8,316.47	7,137.00	7,137.49	7,137.00
40-10	Travel & Per Diem Travel & Training	2.00	994.20	1,409.82	1,500.00	658.26	1,200.00
41-10	Communication Services Telephone	95.95	26.28	.00	.00	.00	.00
42-10	Freight & Postage Services Postage	227.09	39.75	219.89	200.00	13.34	200.00
42-20	Freight & Postage Services Express Charges /	18.75	56.31	18.48	.00	6.92	.00
44-45	Rentals & Leases Vehicle Rental / Garage	1,850.00	2,370.00	2,370.00	2,370.00	1,975.00	2,370.00
45-10	Insurance General Liability	1,330.00	1,239.96	1,140.00	.00	1,053.30	.00
46-10	Repair and Maintenance Service Vehicle	.00	.00	.00	1,650.00	.00	1,840.00
49-50	Other Current Charges Advertising	370.60	869.39	539.10	500.00	351.45	500.00
49-90	Other Current Charges Other Current Charges	10.60	10.60	.00	50.00	10.60	50.00
52-10	Operating Supplies Fuel & Lube	.00	.00	.00	391.00	.00	190.00
54-11	Books Pubs Subs & Memberships Suscriptions	.00	.00	.00	.00	.00	364.00
54-13	Books Pubs Subs & Memberships Memberships	.00	50.00	.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	.00	.00	416.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$12,133.89</b>	<b>\$14,140.61</b>	<b>\$14,013.76</b>	<b>\$13,798.00</b>	<b>\$11,206.36</b>	<b>\$14,267.00</b>
<i>Other Uses</i>							
99-02	Other Non-Operating Contingency	.00	.00	.00	116.00	.00	69,010.00
<i>Other Uses Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$116.00</b>	<b>\$0.00</b>	<b>\$69,010.00</b>
Activity <b>554 - Housing &amp; Urban Development</b>		<b>\$72,603.10</b>	<b>\$77,189.52</b>	<b>\$83,683.77</b>	<b>\$103,822.00</b>	<b>\$81,341.33</b>	<b>\$179,079.00</b>
Division <b>511 - CDBG Program Plan/Admin Totals</b>		<b>\$72,603.10</b>	<b>\$77,189.52</b>	<b>\$83,683.77</b>	<b>\$103,822.00</b>	<b>\$81,341.33</b>	<b>\$179,079.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>513 - CDBG Housing Rehab-Federal</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	105,082.03	100,671.20	110,364.80	115,258.00	92,818.64	120,111.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	27,376.44	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	.00	2,735.15	.00	.00	903.88	.00
15-60	Special Pay Other Taxable Pay	.00	319.28	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	7,147.86	9,459.69	8,603.47	8,817.00	6,934.11	9,189.00
22-10	Retirement Contributions General Employees	5,419.95	6,200.97	9,086.25	10,324.00	8,232.41	10,268.00
23-10	Life & Health Insurance Health Insurance	16,578.24	15,356.88	15,030.00	17,086.00	14,431.20	18,506.00
23-20	Life & Health Insurance Life Insurance	351.00	308.84	290.40	290.00	242.00	290.00
23-30	Life & Health Insurance Disability Insurance	230.16	142.13	219.90	259.00	216.75	248.00
24-10	Workers Compensation Workers Compensation	3,550.00	590.04	638.04	366.00	305.00	536.00
25-10	Other Employee Benefits Unemployment	56.28	56.98	67.20	67.00	56.20	66.00
27-10	Other Employee Benefits Employee Assistance	51.96	42.49	46.32	60.00	49.60	58.00
<i>Personnel Services Totals</i>		<b>\$138,467.48</b>	<b>\$163,260.09</b>	<b>\$144,346.38</b>	<b>\$152,527.00</b>	<b>\$124,189.79</b>	<b>\$159,272.00</b>
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	36.17	2,570.02	2,802.42	100.00	247.61	800.00
41-10	Communication Services Telephone	186.14	214.59	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	460.75	456.77	507.85	612.00	362.03	612.00
44-45	Rentals & Leases Vehicle Rental / Garage	1,840.00	1,839.96	1,839.96	1,840.00	1,533.30	1,840.00
46-10	Repair and Maintenance Service Vehicle	2,374.18	946.29	3,774.34	1,300.00	592.99	900.00
49-19	Other Current Charges Housing Rehabilitation	202,816.72	12,259.21	81,719.96	343,440.84	260,304.79	172,639.00
49-90	Other Current Charges Other Current Charges	.00	.00	19.10	.00	21.20	.00
52-10	Operating Supplies Fuel & Lube	1,116.69	795.04	591.33	391.00	316.22	490.00
52-33	Operating Supplies Uniform / Linen Service	355.02	.00	228.79	.00	600.00	475.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	700.00	700.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$209,185.67</b>	<b>\$19,081.88</b>	<b>\$91,483.75</b>	<b>\$348,383.84</b>	<b>\$264,678.14</b>	<b>\$177,756.00</b>
<i>Other Uses</i>							
99-02	Other Non-Operating Contingency	.00	.00	.00	201.00	161.95	.00
<i>Other Uses Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$201.00</b>	<b>\$161.95</b>	<b>\$0.00</b>
<b>Activity 554 - Housing &amp; Urban Development</b>		<b>\$347,653.15</b>	<b>\$182,341.97</b>	<b>\$235,830.13</b>	<b>\$501,111.84</b>	<b>\$389,029.88</b>	<b>\$337,028.00</b>
<b>Division 513 - CDBG Housing Rehab-Federal Totals</b>		<b>\$347,653.15</b>	<b>\$182,341.97</b>	<b>\$235,830.13</b>	<b>\$501,111.84</b>	<b>\$389,029.88</b>	<b>\$337,028.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>514 - CDBG Misc. Exp-Federal Grant</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Operating Expenditures/Expenses</i>							
34-20	Other Contractual Services Unsafe Buildings &	5,485.00	.00	800.00	.00	475.00	.00
49-12	Other Current Charges Micro Lending	35,000.00	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$40,485.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$475.00</b>	<b>\$0.00</b>
Activity <b>554 - Housing &amp; Urban Development</b>		<b>\$40,485.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$475.00</b>	<b>\$0.00</b>
Division <b>514 - CDBG Misc. Exp-Federal Grant Totals</b>		<b>\$40,485.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$475.00</b>	<b>\$0.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>515 - CDBG Grants &amp; Aids-Federal Grant</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Grants and Aids</i>							
82-13	Grants Aid to Private Organizations Urban League	.00	5,000.00	5,000.00	10,000.00	4,250.00	.00
82-15	Grants Aid to Private Organizations Community Child	55,000.00	13,383.00	25,000.00	.00	.00	.00
82-21	Grants Aid to Private Organizations Milagro	.00	30,000.00	13,164.55	16,164.00	17,755.65	.00
82-26	Grants Aid to Private Organizations Knights Of	.00	13,000.00	21,000.00	36,000.00	.00	.00
82-27	Grants Aid to Private Organizations Legal Aid Society	3,000.00	6,750.00	4,750.00	7,000.00	4,250.00	.00
<i>Grants and Aids Totals</i>		<b>\$58,000.00</b>	<b>\$68,133.00</b>	<b>\$68,914.55</b>	<b>\$69,164.00</b>	<b>\$26,255.65</b>	<b>\$0.00</b>
Activity <b>554 - Housing &amp; Urban Development</b>		<b>\$58,000.00</b>	<b>\$68,133.00</b>	<b>\$68,914.55</b>	<b>\$69,164.00</b>	<b>\$26,255.65</b>	<b>\$0.00</b>
Division <b>515 - CDBG Grants &amp; Aids-Federal Grant</b>		<b>\$58,000.00</b>	<b>\$68,133.00</b>	<b>\$68,914.55</b>	<b>\$69,164.00</b>	<b>\$26,255.65</b>	<b>\$0.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>520 - CRA Program Projects</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Operating Expenditures/Expenses</i>							
34-20	Other Contractual Services Unsafe Buildings &	15,875.00	10,450.00	600.00	50,000.00	29,047.00	50,000.00
34-67	Other Contractual Services Curb Appeal Program	.00	13,540.00	35,050.00	90,130.00	86,635.00	75,000.00
34-90	Other Contractual Services Other Contractual	6,950.00	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$22,825.00</u>	<u>\$23,990.00</u>	<u>\$35,650.00</u>	<u>\$140,130.00</u>	<u>\$115,682.00</u>	<u>\$125,000.00</u>
Activity <b>554 - Housing &amp; Urban Development</b>		<u>\$22,825.00</u>	<u>\$23,990.00</u>	<u>\$35,650.00</u>	<u>\$140,130.00</u>	<u>\$115,682.00</u>	<u>\$125,000.00</u>
Division <b>520 - CRA Program Projects Totals</b>		<u>\$22,825.00</u>	<u>\$23,990.00</u>	<u>\$35,650.00</u>	<u>\$140,130.00</u>	<u>\$115,682.00</u>	<u>\$125,000.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>118</b>	<b>- Neighborhood Services Fund</b>						
	<b>EXPENSE</b>						
	Department <b>54 - Neighborhood Services</b>						
	Division <b>521 - Achievement Center Child/Fam</b>						
	Activity <b>562 - Health Services</b>						
	<i>Grants and Aids</i>						
82-15	Grants Aid to Private Organizations Community Child	10,000.00	.00	.00	.00	.00	.00
	<i>Grants and Aids Totals</i>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>562 - Health Services Totals</b>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>521 - Achievement Center Child/Fam</b>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>522 - Workforce Housing</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	16,880.00	47,773.28	49,799.36	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	.00	.00	295.08	.00	.00	.00
21-10	FICA Taxes Employer FICA	1,189.00	3,351.10	3,652.08	.00	.00	.00
22-10	Retirement Contributions General Employees	.27	3,613.31	4,134.84	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	3,250.64	8,470.08	7,514.00	.00	304.56	.00
23-20	Life & Health Insurance Life Insurance	52.00	156.00	132.00	.00	.00	.00
23-30	Life & Health Insurance Disability Insurance	32.94	67.10	99.97	.00	3.95	.00
25-10	Other Employee Benefits Unemployment	11.04	31.92	33.60	.00	.00	.00
27-10	Other Employee Benefits Employee Assistance	10.20	23.40	23.16	.00	.00	.00
<i>Personnel Services Totals</i>		<b>\$21,426.09</b>	<b>\$63,486.19</b>	<b>\$65,684.09</b>	<b>\$0.00</b>	<b>\$308.51</b>	<b>\$0.00</b>
<i>Operating Expenditures/Expenses</i>							
34-90	Other Contractual Services Other Contractual	12,800.00	.00	.00	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	24.91	.00	60.00	.00	.00	.00
49-19	Other Current Charges Housing Rehabilitation	.00	.00	.00	.00	11,234.10	.00
49-25	Other Current Charges Homeowner Subsidy	.00	.00	.00	.00	78,106.20	.00
49-26	Other Current Charges Rental Assistance	.00	.00	18,250.00	.00	24,056.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$12,824.91</b>	<b>\$0.00</b>	<b>\$18,310.00</b>	<b>\$0.00</b>	<b>\$113,396.30</b>	<b>\$0.00</b>
Activity <b>554 - Housing &amp; Urban Development</b>		<b>\$34,251.00</b>	<b>\$63,486.19</b>	<b>\$83,994.09</b>	<b>\$0.00</b>	<b>\$113,704.81</b>	<b>\$0.00</b>
Division <b>522 - Workforce Housing Totals</b>		<b>\$34,251.00</b>	<b>\$63,486.19</b>	<b>\$83,994.09</b>	<b>\$0.00</b>	<b>\$113,704.81</b>	<b>\$0.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>118</b>	<b>- Neighborhood Services Fund</b>						
	<b>EXPENSE</b>						
	Department <b>54 - Neighborhood Services</b>						
	Division <b>524 - SWA Blighted Grant</b>						
	Activity <b>554 - Housing &amp; Urban Development</b>						
	<i>Operating Expenditures/Expenses</i>						
34-20	Other Contractual Services Unsafe Buildings &	10,980.00	27,896.51	33,223.34	28,470.80	105,291.32	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$10,980.00</u>	<u>\$27,896.51</u>	<u>\$33,223.34</u>	<u>\$28,470.80</u>	<u>\$105,291.32</u>	<u>\$0.00</u>
Activity	<b>554 - Housing &amp; Urban Development</b>	<u>\$10,980.00</u>	<u>\$27,896.51</u>	<u>\$33,223.34</u>	<u>\$28,470.80</u>	<u>\$105,291.32</u>	<u>\$0.00</u>
	Division <b>524 - SWA Blighted Grant</b> Totals	<u>\$10,980.00</u>	<u>\$27,896.51</u>	<u>\$33,223.34</u>	<u>\$28,470.80</u>	<u>\$105,291.32</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 118	<b>Neighborhood Services Fund</b>						
	<b>EXPENSE</b>						
	Department <b>54 - Neighborhood Services</b>						
	Division <b>530 - Neighborhood Improvement</b>						
	Activity <b>554 - Housing &amp; Urban Development</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	103,806.78	69,340.21	73,442.44	127,003.00	105,553.74	136,964.00
14-10	Overtime Overtime /Call-Out Pay	.00	1,999.02	315.78	.00	121.98	.00
15-60	Special Pay Other Taxable Pay	145.80	75.00	140.05	.00	.00	.00
21-10	FICA Taxes Employer FICA	7,701.05	5,416.33	5,593.31	9,715.00	7,902.52	10,478.00
22-10	Retirement Contributions General Employees	6,960.92	5,536.50	5,879.35	8,287.00	6,851.15	8,605.00
23-10	Life & Health Insurance Health Insurance	11,214.72	4,148.54	3,757.00	12,815.00	10,518.84	13,880.00
23-20	Life & Health Insurance Life Insurance	371.28	249.60	211.20	343.00	289.30	343.00
23-30	Life & Health Insurance Disability Insurance	228.18	99.67	145.33	286.00	242.38	283.00
24-10	Workers Compensation Workers Compensation	600.00	99.96	99.00	57.00	47.50	83.00
25-10	Other Employee Benefits Unemployment	71.28	47.88	50.40	84.00	70.30	82.00
27-10	Other Employee Benefits Employee Assistance	65.76	35.16	34.80	74.00	62.00	73.00
	<i>Personnel Services Totals</i>	<b>\$131,165.77</b>	<b>\$87,047.87</b>	<b>\$89,668.66</b>	<b>\$158,664.00</b>	<b>\$131,659.71</b>	<b>\$170,791.00</b>
	<i>Operating Expenditures/Expenses</i>						
34-90	Other Contractual Services Other Contractual	1,331.44	1,043.57	1,158.92	.00	461.88	.00
40-10	Travel & Per Diem Travel & Training	269.00	29.83	(126.25)	1,000.00	445.00	1,000.00
41-10	Communication Services Telephone	4,070.72	4,475.50	.00	.00	.00	.00
42-10	Freight & Postage Services Postage	36.33	46.91	149.91	.00	291.02	.00
43-10	Utility Services Electricity	5,342.14	4,736.57	4,896.90	4,257.00	4,481.92	4,947.00
43-15	Utility Services Water & Sewer	4,932.61	4,970.92	2,843.37	4,802.00	3,655.54	3,153.00
43-20	Utility Services Irrigation Water	3,358.83	5,117.52	3,876.24	4,762.00	2,777.27	3,733.00
43-25	Utility Services Stormwater Assessment Fee	1,222.21	780.69	780.69	551.00	780.69	779.00
43-35	Utility Services Waste Collection & Disposal	3,454.35	2,993.45	2,755.50	2,530.00	2,530.28	2,441.00
44-30	Rentals & Leases Equipment	5,508.69	2,212.13	.00	4,500.00	.00	4,500.00
45-10	Insurance General Liability	.00	.00	.00	1,264.00	.00	1,488.00
47-10	Printing & Binding Printing & Binding	202.65	220.30	108.90	900.00	.00	500.00
48-15	Promotional Activities Special Events	6,690.00	35,000.00	.00	.00	.00	2,000.00
49-19	Other Current Charges Housing Rehabilitation	2,969.10	20,119.10	.00	2,582.25	.00	.00
49-90	Other Current Charges Other Current Charges	.00	86.94	10.60	200.00	197.35	200.00
51-10	Office Supplies Stationery, Paper, Forms	.00	.00	.00	100.00	.00	.00
51-15	Office Supplies Other Office Supplies	39.18	13.05	.00	100.00	57.30	100.00
52-20	Operating Supplies General Operating Supplies	136.35	69.17	.00	200.00	.00	100.00
52-36	Operating Supplies Janitorial Supplies	39.20	.00	.00	100.00	.00	100.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
	<i>Operating Expenditures/Expenses Totals</i>	\$39,602.80	\$81,915.65	\$16,454.78	\$27,848.25	\$15,678.25	\$25,041.00
	Activity <b>554 - Housing &amp; Urban Development</b>	\$170,768.57	\$168,963.52	\$106,123.44	\$186,512.25	\$147,337.96	\$195,832.00
	Division <b>530 - Neighborhood Improvement</b> Totals	\$170,768.57	\$168,963.52	\$106,123.44	\$186,512.25	\$147,337.96	\$195,832.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>540 - SHIP Program-State Grant</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	9,635.08	21,012.08	18,460.61	6,935.00	5,402.29	5,623.00
15-60	Special Pay Other Taxable Pay	145.80	205.20	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	689.14	1,497.13	1,275.37	531.00	374.15	430.00
22-10	Retirement Contributions General Employees	908.55	1,700.00	1,450.62	618.00	482.00	479.00
23-10	Life & Health Insurance Health Insurance	1,462.80	2,627.50	1,892.95	769.00	698.11	648.00
23-20	Life & Health Insurance Life Insurance	28.08	56.16	39.60	14.00	12.50	11.00
23-30	Life & Health Insurance Disability Insurance	20.85	29.06	37.03	15.00	14.00	11.00
24-10	Workers Compensation Workers Compensation	60.00	.00	20.04	11.00	9.20	16.00
25-10	Other Employee Benefits Unemployment	4.92	9.60	8.40	3.00	2.50	2.00
27-10	Other Employee Benefits Employee Assistance	4.56	7.08	5.76	3.00	2.20	2.00
<i>Personnel Services Totals</i>		\$12,959.78	\$27,143.81	\$23,190.38	\$8,899.00	\$6,996.95	\$7,222.00
<i>Operating Expenditures/Expenses</i>							
40-10	Travel & Per Diem Travel & Training	701.68	.00	2,391.95	1,500.00	437.81	1,000.00
42-10	Freight & Postage Services Postage	.00	(68.27)	68.74	.00	.47	.00
42-20	Freight & Postage Services Express Charges /	.00	12.96	2.44	.00	.00	.00
49-15	Other Current Charges Bad Debt Expense	196,212.66	30,000.00	.00	.00	.00	.00
49-19	Other Current Charges Housing Rehabilitation	95,739.30	355,673.56	81,064.12	96,284.10	139,811.87	45,000.00
49-25	Other Current Charges Homeowner Subsidy	.00	89,000.00	164,165.99	21,547.00	105,100.00	32,330.00
49-26	Other Current Charges Rental Assistance	.00	.00	9,280.00	5,000.00	5,381.00	5,000.00
49-50	Other Current Charges Advertising	.00	.00	.00	500.00	138.30	500.00
49-90	Other Current Charges Other Current Charges	.00	29.70	.00	.00	10.60	.00
54-13	Books Pubs Subs & Memberships Memberships	200.00	.00	.00	200.00	200.00	200.00
54-30	Books Pubs Subs & Memberships Training &	690.00	.00	50.00	.00	.00	500.00
<i>Operating Expenditures/Expenses Totals</i>		\$293,543.64	\$474,647.95	\$257,023.24	\$125,031.10	\$251,080.05	\$84,530.00
<i>Other Uses</i>							
99-01	Other Non-Operating Contingency	.00	.00	.00	101.00	21.20	.00
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$0.00	\$101.00	\$21.20	\$0.00
Activity <b>554 - Housing &amp; Urban Development</b>		\$306,503.42	\$501,791.76	\$280,213.62	\$134,031.10	\$258,098.20	\$91,752.00
Division <b>540 - SHIP Program-State Grant Totals</b>		\$306,503.42	\$501,791.76	\$280,213.62	\$134,031.10	\$258,098.20	\$91,752.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 118 - Neighborhood Services Fund</b>							
<b>EXPENSE</b>							
Department <b>54 - Neighborhood Services</b>							
Division <b>541 - DCA-Neigh. Stabilization Prgm.</b>							
Activity <b>554 - Housing &amp; Urban Development</b>							
<i>Operating Expenditures/Expenses</i>							
42-20	Freight & Postage Services Express Charges /	13.49	.00	.00	.00	.00	.00
43-10	Utility Services Electricity	283.44	.00	.00	.00	.00	.00
43-15	Utility Services Water & Sewer	554.54	.00	.00	.00	.00	.00
49-30	Other Current Charges Loss on Disposition of NSP	.09	193,306.23	.00	.00	.00	.00
49-50	Other Current Charges Advertising	124.20	.00	.00	.00	.00	.00
49-51	Other Current Charges Property Acquisition	266.79	.00	.00	.00	.00	.00
49-56	Other Current Charges Water Valve Replacement	30,147.46	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$31,390.01</u>	<u>\$193,306.23</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Capital Outlay</i>							
62-12	Capital Outlay Acquisition Rehabilitation	.00	84,674.77	.00	.00	.00	.00
<i>Capital Outlay Totals</i>		<u>\$0.00</u>	<u>\$84,674.77</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>554 - Housing &amp; Urban Development</b>		<u>\$31,390.01</u>	<u>\$277,981.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>541 - DCA-Neigh. Stabilization Prgm.</b>		<u>\$31,390.01</u>	<u>\$277,981.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 118	<b>Neighborhood Services Fund</b>						
	<b>EXPENSE</b>						
	Department <b>54 - Neighborhood Services</b>						
	Division <b>542 - FEMA-Residential Mitigation</b>						
	Activity <b>554 - Housing &amp; Urban Development</b>						
	<i>Operating Expenditures/Expenses</i>						
42-20	Freight & Postage Services Express Charges /	24.52	.00	.00	.00	.00	.00
49-19	Other Current Charges Housing Rehabilitation	120,118.31	19.10	.00	.00	37,508.60	.00
49-50	Other Current Charges Advertising	58.40	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$120,201.23</u>	<u>\$19.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$37,508.60</u>	<u>\$0.00</u>
	Activity <b>554 - Housing &amp; Urban Development</b>	<u>\$120,201.23</u>	<u>\$19.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$37,508.60</u>	<u>\$0.00</u>
	Division <b>542 - FEMA-Residential Mitigation</b> Totals	<u>\$120,201.23</u>	<u>\$19.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$37,508.60</u>	<u>\$0.00</u>
	Department <b>54 - Neighborhood Services</b> Totals	<u>\$1,225,660.48</u>	<u>\$1,391,792.57</u>	<u>\$928,432.94</u>	<u>\$1,163,241.99</u>	<u>\$1,274,724.75</u>	<u>\$928,691.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>118 - Neighborhood Services Fund</b>						
	<b>EXPENSE</b>						
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	300.00	.00	.00	.00	.00	.00
	<i>Other Uses Totals</i>	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>910 - Transfers Totals</b>	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>91 - Transfers Totals</b>	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$1,225,960.48</u>	<u>\$1,391,792.57</u>	<u>\$928,432.94</u>	<u>\$1,163,241.99</u>	<u>\$1,274,724.75</u>	<u>\$928,691.00</u>

# Beautification Trust Fund

## Mission Statement

The Beautification Program maintains the landscaping in designated public rights-of-way to provide an aesthetically pleasing appearance to citizens and visitors in the City of Delray Beach.

## **Program: Beautification Trust Fund**

---

The Beautification Trust Fund is funded by a portion of the utility tax collection. The Fund's share is 1.2% of the 10% charged on electric sales and competing energy sources, and a proportionate amount on communications service. It is used for the landscape maintenance of beautification areas.

The primary areas maintained in this fund consist of landscaped areas along highways, streets, interchanges, and medians identified in the 1986 Comprehensive Beautification Program and landscaped through the Beautification Bond issue. Maintenance includes not only turf care, edging, weeding, and trimming, but also irrigation maintenance and litter pick up in the beautification areas.

Maintenance is performed both in house by a crew of maintenance workers as well as by contract with landscape companies. Contract areas include Homewood & Linton Blvd. & 3 medians on Military Trail, Lake Ida Rd. – Medians between Swinton Ave. & I-95, S. Federal Highway & Congress Ave., Martin Luther King Blvd. – N.E. 1<sup>st</sup> Ave. to N.W. 12<sup>th</sup> Ave., S. W. 12<sup>th</sup> Ave. & S.W. 3<sup>rd</sup> St., Homewood & Linton Blvd. & Medians on Military Trail, Atlantic Ave., , Lake Ida Rd. Medians between Congress Ave. & Military Trail, George Bush Blvd./N.E. 8<sup>th</sup> St. & W. Atlantic Ave., I-95 Interchanges, Atlantic Ave., Landscape Maintenance - Atlantic Ave., West of CSX – Railroad to Military Trail, Lake Ida Rd. Medians between Swinton Ave. & I-95, Lake Ida Rd., Medians between Congress Ave. & Military Trail, S. Federal Hwy. & Congress Ave., S.W. 2<sup>nd</sup> Ave. between Swinton Ave. & 15<sup>th</sup> Ave..

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** Maintain all landscaped areas within the targeted Beautification Trust areas in an attractive and pleasing manner.

**Objective:** Continue maintenance of targeted areas through proper grooming, fertilization, and litter control by following National Recreation and Parks Association maintenance standards.

Number of sites maintained weekly	10	10	10
Number of times in beautification areas where litter is picked up three times/week	3,380	3,380	3,380
Number of acres mowed (15 acres x 52 wks)	780	780	780
Number of Fertilizer application for:			
Turf (includes weed and feed)	2	5	5
Palm Trees	2	2	2
Ornamental Shrubs	2	3	3

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Crew Leader I	1	1	1
Irrigation Maintenance Worker	1	1	1
General Maintenance Worker	<u>4</u>	<u>3</u>	<u>3</u>
	6	5	5



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 119 - Beautifcation Trust Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Miscellaneous Revenues</i>							
366-101	Contributions & Donations Donations	32,189.54	6,254.53	7,215.00	100,000.00	9,182.00	100,000.00
<i>Miscellaneous Revenues Totals</i>		<u>\$32,189.54</u>	<u>\$6,254.53</u>	<u>\$7,215.00</u>	<u>\$100,000.00</u>	<u>\$9,182.00</u>	<u>\$100,000.00</u>
<i>Other Sources</i>							
381-100	Inter-Fund Transfers Received from	939,335.92	942,158.00	984,931.94	930,000.00	775,000.00	930,000.00
381-105	Inter-Fund Transfers Received from W	5,190.00	5,190.00	5,190.00	5,190.00	4,325.00	5,190.00
<i>Other Sources Totals</i>		<u>\$944,525.92</u>	<u>\$947,348.00</u>	<u>\$990,121.94</u>	<u>\$935,190.00</u>	<u>\$779,325.00</u>	<u>\$935,190.00</u>
<i>Other Source, Continued</i>							
303-190	Prior Year Encumbrances Prior Years	.00	.00	.00	15,000.00	.00	.00
<i>Other Source, Continued Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$15,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>000 - Administration Totals</b>		<u>\$976,715.46</u>	<u>\$953,602.53</u>	<u>\$997,336.94</u>	<u>\$1,050,190.00</u>	<u>\$788,507.00</u>	<u>\$1,035,190.00</u>
Department <b>00 - Administration Totals</b>		<u>\$976,715.46</u>	<u>\$953,602.53</u>	<u>\$997,336.94</u>	<u>\$1,050,190.00</u>	<u>\$788,507.00</u>	<u>\$1,035,190.00</u>
<b>REVENUE TOTALS</b>		<u>\$976,715.46</u>	<u>\$953,602.53</u>	<u>\$997,336.94</u>	<u>\$1,050,190.00</u>	<u>\$788,507.00</u>	<u>\$1,035,190.00</u>
<b>Fund 119 - Beautifcation Trust Fund Totals</b>		<u>\$976,715.46</u>	<u>\$953,602.53</u>	<u>\$997,336.94</u>	<u>\$1,050,190.00</u>	<u>\$788,507.00</u>	<u>\$1,035,190.00</u>
<b>Net Grand Totals</b>		<u>\$976,715.46</u>	<u>\$953,602.53</u>	<u>\$997,336.94</u>	<u>\$1,050,190.00</u>	<u>\$788,507.00</u>	<u>\$1,035,190.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 119	<b>Beautification Trust Fund</b>						
	<b>EXPENSE</b>						
	Department 72 - Parks & Recreation						
	Division 730 - Parks						
	Activity 572 - Parks & Recreation						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	151,923.09	173,955.40	182,282.48	161,142.00	137,969.88	181,933.00
14-10	Overtime Overtime /Call-Out Pay	9,724.74	10,117.32	13,654.30	8,000.00	20,320.71	8,000.00
15-60	Special Pay Other Taxable Pay	1,123.32	788.41	.00	.00	.00	.00
21-10	FICA Taxes Employer FICA	11,927.99	13,535.31	14,124.77	12,939.00	11,372.11	14,530.00
22-10	Retirement Contributions General Employees	16,699.80	14,758.75	15,060.00	14,472.00	12,393.23	15,596.00
23-10	Life & Health Insurance Health Insurance	49,572.26	50,100.80	45,084.00	42,712.00	36,382.56	46,266.00
23-20	Life & Health Insurance Life Insurance	793.00	923.00	792.00	640.00	550.00	660.00
23-30	Life & Health Insurance Disability Insurance	322.84	243.38	364.74	362.00	326.00	376.00
24-10	Workers Compensation Workers Compensation	6,340.00	6,110.04	6,342.96	17,366.00	14,471.70	26,679.00
25-10	Other Employee Benefits Unemployment	172.22	184.68	201.60	163.00	140.50	164.00
27-10	Other Employee Benefits Employee Assistance	155.55	138.45	138.96	145.00	124.00	146.00
	<i>Personnel Services Totals</i>	\$248,754.81	\$270,855.54	\$278,045.81	\$257,941.00	\$234,050.69	\$294,350.00
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	30.60	.00	.00	.00	.00	.00
34-10	Other Contractual Services Temporary Services	.00	2,358.85	3,829.51	4,170.00	.00	4,170.00
34-90	Other Contractual Services Other Contractual Services	.00	80,491.81	59,834.20	80,000.00	23,895.25	100,000.00
43-10	Utility Services Electricity	5,728.00	12,743.29	7,991.82	7,176.00	5,486.10	7,242.00
43-20	Utility Services Irrigation Water	99,136.65	112,886.00	101,157.88	109,479.00	79,910.82	103,095.00
44-30	Rentals & Leases Equipment	43.90	.00	.00	.00	.00	.00
44-45	Rentals & Leases Vehicle Rental / Garage	3,360.00	3,360.00	3,360.00	4,000.00	3,333.30	4,000.00
45-10	Insurance General Liability	14,730.00	13,410.00	12,290.04	13,250.00	11,041.70	13,970.00
46-10	Repair and Maintenance Service Vehicle Maintenance /	2,986.85	336.57	2,638.76	3,300.00	1,038.19	3,390.00
46-12	Repair and Maintenance Service Beautification	245,215.04	149,771.12	159,330.52	228,779.00	106,150.09	228,779.00
46-15	Repair and Maintenance Service Equipment	9,440.38	8,640.75	10,236.42	11,000.00	1,977.14	11,000.00
46-35	Repair and Maintenance Service Irrigation	8,043.63	10,513.16	34,093.49	14,000.00	7,121.36	14,000.00
46-40	Repair and Maintenance Service Other Repair	1,751.60	2,172.73	4,562.35	5,000.00	.00	5,000.00
48-16	Promotional Activities Employee Recognition Awards	.00	.00	.00	500.00	.00	500.00
49-35	Other Current Charges Share of Administrative	74,580.00	99,460.05	97,677.96	102,753.00	85,627.50	122,901.00
49-50	Other Current Charges Advertising	.00	.00	.00	1,300.00	.00	1,300.00
52-10	Operating Supplies Fuel & Lube	710.89	1,208.92	1,699.10	1,324.00	852.91	2,270.00
52-20	Operating Supplies General Operating Supplies	482.78	2,498.24	1,752.61	10,000.00	8,383.15	10,000.00
52-27	Operating Supplies Equipment < \$5,000	7,927.73	9,124.72	9,449.58	9,440.00	786.53	9,440.00
52-30	Operating Supplies Chemicals	4,444.83	9,701.50	1,186.22	42,440.00	342.87	42,440.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 119 - Beautification Trust Fund</b>							
<b>EXPENSE</b>							
52-33	Operating Supplies Uniform / Linen Service	3,166.26	4,241.40	6,830.40	12,000.00	2,472.80	12,000.00
52-41	Operating Supplies Gardening Supplies	49,490.54	29,367.48	7,533.60	57,000.00	2,594.33	20,000.00
<i>Operating Expenditures/Expenses Totals</i>		\$531,269.68	\$552,286.59	\$525,454.46	\$716,911.00	\$341,014.04	\$715,497.00
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery / Equipment	23,243.75	.00	.00	15,000.00	13,900.00	15,000.00
<i>Capital Outlay Totals</i>		\$23,243.75	\$0.00	\$0.00	\$15,000.00	\$13,900.00	\$15,000.00
<i>Other Uses</i>							
99-01	Other Non-Operating Contingency	936.00	.00	.00	60,338.00	.00	10,343.00
<i>Other Uses Totals</i>		\$936.00	\$0.00	\$0.00	\$60,338.00	\$0.00	\$10,343.00
Activity <b>572 - Parks &amp; Recreation Totals</b>		\$804,204.24	\$823,142.13	\$803,500.27	\$1,050,190.00	\$588,964.73	\$1,035,190.00
Division <b>730 - Parks Totals</b>		\$804,204.24	\$823,142.13	\$803,500.27	\$1,050,190.00	\$588,964.73	\$1,035,190.00
Department <b>72 - Parks &amp; Recreation Totals</b>		\$804,204.24	\$823,142.13	\$803,500.27	\$1,050,190.00	\$588,964.73	\$1,035,190.00
<b>EXPENSE TOTALS</b>		\$804,204.24	\$823,142.13	\$803,500.27	\$1,050,190.00	\$588,964.73	\$1,035,190.00

# General Obligation Debt Service Fund

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 220 - GO Bond Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Taxes</i>							
311-100	Ad Valorem Taxes Current Ad Valorem	.00	2,133,337.70	2,125,577.55	2,091,275.00	2,120,285.41	2,147,006.00
311-200	Ad Valorem Taxes Delinquent Ad	.00	.00	.00	623.00	.00	.00
<i>Taxes Totals</i>		\$0.00	\$2,133,337.70	\$2,125,577.55	\$2,091,898.00	\$2,120,285.41	2,147,006.00
<i>Other Source, Continued</i>							
301-100	Budgetary Account Prior Year Surplus	.00	.00	.00	.00	.00	.00
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division <b>000 - Administration Totals</b>		\$0.00	\$2,133,337.70	\$2,125,577.55	\$2,091,898.00	\$2,120,285.41	\$2,147,006.00
Department <b>00 - Administration Totals</b>		\$0.00	\$2,133,337.70	\$2,125,577.55	\$2,091,898.00	\$2,120,285.41	\$2,147,006.00
<b>REVENUE TOTALS</b>		\$0.00	\$2,133,337.70	\$2,125,577.55	\$2,091,898.00	\$2,120,285.41	\$2,147,006.00
<hr/>							
Fund <b>220 - GO Bond Fund Totals</b>		\$0.00	\$2,133,337.70	\$2,125,577.55	\$2,091,898.00	\$2,120,285.41	\$2,147,006.00
<hr/>							
Net Grand Totals		\$0.00	\$2,133,337.70	\$2,125,577.55	\$2,091,898.00	\$2,120,285.41	\$2,147,006.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>220 - GO Bond Fund</b>						
<b>EXPENSE</b>							
Department <b>85 - Debt Service</b>							
Division <b>850 - Debt Service</b>							
Activity <b>517 - Debt Service Payments</b>							
<i>Debt Service</i>							
71-35	Debt Service Principal 2005 G.O.B.	.00	820,000.00	860,000.00	895,000.00	895,000.00	940,000.00
71-36	Debt Service Principal 2013 G.O.B.	.00	820,000.00	840,000.00	855,000.00	855,000.00	880,000.00
72-35	Debt Service Interest 2005 G.O.B.	.00	304,402.50	301,806.04	233,127.00	152,954.15	237,060.00
72-36	Debt Service Interest 2013 G.O.B.	.00	145,173.00	127,162.00	108,771.00	59,024.00	89,946.00
	<i>Debt Service Totals</i>	<u>\$0.00</u>	<u>\$2,089,575.50</u>	<u>\$2,128,968.04</u>	<u>\$2,091,898.00</u>	<u>\$1,961,978.15</u>	<u>\$2,147,006.00</u>
Activity	<b>517 - Debt Service Payments</b>	<u>\$0.00</u>	<u>\$2,089,575.50</u>	<u>\$2,128,968.04</u>	<u>\$2,091,898.00</u>	<u>\$1,961,978.15</u>	<u>\$2,147,006.00</u>
	Division <b>850 - Debt Service</b> Totals	<u>\$0.00</u>	<u>\$2,089,575.50</u>	<u>\$2,128,968.04</u>	<u>\$2,091,898.00</u>	<u>\$1,961,978.15</u>	<u>\$2,147,006.00</u>
	Department <b>85 - Debt Service</b> Totals	<u>\$0.00</u>	<u>\$2,089,575.50</u>	<u>\$2,128,968.04</u>	<u>\$2,091,898.00</u>	<u>\$1,961,978.15</u>	<u>\$2,147,006.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$0.00</u>	<u>\$2,089,575.50</u>	<u>\$2,128,968.04</u>	<u>\$2,091,898.00</u>	<u>\$1,961,978.15</u>	<u>\$2,147,006.00</u>

# Beach Restoration Fund

## Mission Statement

The Beach Restoration program will provide the highest quality beach environment for upland property protection, habitat enhancement, and the recreational enjoyment of residents and visitors to Delray Beach.

**Program: Beach Restoration Fund**

The Public Works Department manages the Beach Renourishment Program, including funding applications, permit acquisition, consultant and construction contract supervision; management of the Sea Turtle Conservation Program, and professional advice and direction regarding issues relating to the coastline and its management. The main focus of this program is to provide for the protection and enhancement of the beach and coastal resources in accordance with State and Federal permits.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** (1) Maintain the beach and dune system at the optimum design section to provide an adequate recreation beach and storm protection and (2) implement and monitor the annual Sea Turtle Conservation Program which requires reporting nesting frequencies and nesting successes in Delray Beach.

**Objective:** Manage the beach renourishment project, ensuring that it is accomplished on schedule and within budget, without harming nesting turtles.

Implement required design and monitoring tasks	7	5	5
Sea Turtle Conservation Project	Mar.-Oct.	Mar.-Oct.	Mar.-Oct.
Sand Search & Engineering	N/A	09/30/19	9/30/20
Permitting	N/A	12/31/19	10/31/20
Construction Environmental	08/31/18	08/31/19	08/31/19
Fill Placement	N/A	N/A	N/A
Construction Loans	N/A	N/A	N/A
Post Construction Monitoring Physical Survey	11/30/18	11/30/19	12/31/20
Beach Tilling	03/01/18	03/01/19	03/01/20
Construction Management	N/A	N/A	N/A

**Objective:** To maintain or increase nesting frequency on the City beaches and dune systems.

Monitor, report and prepare yearly nesting activity report on the entire beach.	320 Nests	340 Nests <i>Estimated</i>	300 Nests
---	-----------	-------------------------------	-----------

**Objective:** To maintain or increase nesting success (number of nests divided by number of crawls onto the beach) on the City's beaches and dune systems.

Monitor, report and prepare yearly nesting success rate report on the entire beach.	30%	30%	30%
---	-----	-----	-----

**Goal:** Maximize State, Federal, and County reimbursements for beach nourishment.

**Objective:** To maintain the cost to the City for beach nourishment at a minimum through Federal, State and Local cost share reimbursement programs.

Portion of nourishment project costs paid by City	29%	26%	26%
---	-----	-----	-----

Staffing Levels	17-18	18-19	19-20
-----------------	-------	-------	-------

There are no positions within the City dedicated solely to this program.	0	0	0
--	---	---	---



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 332 - Beach Restoration Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Intergovernmental Revenue</i>							
331-700	Federal Grants Shore Protection Project	.00	.00	.00	632,418.00	.00	65,823.00
334-700	State Grants Shore Protection Project	105,112.00	.00	45,282.21	299,729.00	.00	25,515.00
337-140	Local Grants CRA/Shore	.00	.00	.00	245,142.00	.00	25,515.00
<i>Intergovernmental Revenue Totals</i>		<u>\$105,112.00</u>	<u>\$0.00</u>	<u>\$45,282.21</u>	<u>\$1,177,289.00</u>	<u>\$0.00</u>	<u>\$116,853.00</u>
<i>Other Sources</i>							
381-100	Inter-Fund Transfers Received from	15,000.00	66,735.00	52,446.96	237,511.00	197,925.80	254,447.00
<i>Other Sources Totals</i>		<u>\$15,000.00</u>	<u>\$66,735.00</u>	<u>\$52,446.96</u>	<u>\$237,511.00</u>	<u>\$197,925.80</u>	<u>\$254,447.00</u>
<i>Other Source, Continued</i>							
301-032	Budgetary Account Prior Year Surplus	.00	.00	.00	.00	.00	200,000.00
303-032	Prior Year Encumbrances Prior Year	.00	.00	.00	108,847.56	.00	.00
<i>Other Source, Continued Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$108,847.56</u>	<u>\$0.00</u>	<u>\$200,000.00</u>
Division <b>000 - Administration Totals</b>		<u>\$120,112.00</u>	<u>\$66,735.00</u>	<u>\$97,729.17</u>	<u>\$1,523,647.56</u>	<u>\$197,925.80</u>	<u>\$571,300.00</u>
Department <b>00 - Administration Totals</b>		<u>\$120,112.00</u>	<u>\$66,735.00</u>	<u>\$97,729.17</u>	<u>\$1,523,647.56</u>	<u>\$197,925.80</u>	<u>\$571,300.00</u>
<b>REVENUE TOTALS</b>		<u>\$120,112.00</u>	<u>\$66,735.00</u>	<u>\$97,729.17</u>	<u>\$1,523,647.56</u>	<u>\$197,925.80</u>	<u>\$571,300.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 332	<b>Beach Restoration Fund</b>						
	<b>EXPENSE</b>						
	Department <b>41 - Public Works</b>						
	Division <b>363 - Beach Renourishment</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Operating Expenditures/Expenses</i>						
31-10	Professional Services	150,591.60	52,867.00	93,048.98	1,187,505.02	693,373.82	280,000.00
34-90	Other Contractual Services Other Contractual	1,460.00	46,499.55	43,889.39	318,342.54	51,341.54	267,000.00
40-10	Travel & Per Diem Travel & Training	731.08	10.57	1,981.11	6,800.00	2,726.46	6,800.00
46-40	Repair and Maintenance Service Other Repair	4,289.00	.00	756.54	10,000.00	.00	10,000.00
54-13	Books Pubs Subs & Memberships	6,500.00	6,500.00	6,445.35	1,000.00	9,000.00	7,500.00
54-30	Books Pubs Subs & Memberships Training &	375.00	.00	750.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$163,946.68</u>	<u>\$105,877.12</u>	<u>\$146,871.37</u>	<u>\$1,523,647.56</u>	<u>\$756,441.82</u>	<u>\$571,300.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$163,946.68</u>	<u>\$105,877.12</u>	<u>\$146,871.37</u>	<u>\$1,523,647.56</u>	<u>\$756,441.82</u>	<u>\$571,300.00</u>
	Division <b>363 - Beach Renourishment Totals</b>	<u>\$163,946.68</u>	<u>\$105,877.12</u>	<u>\$146,871.37</u>	<u>\$1,523,647.56</u>	<u>\$756,441.82</u>	<u>\$571,300.00</u>
	Department <b>41 - Public Works Totals</b>	<u>\$163,946.68</u>	<u>\$105,877.12</u>	<u>\$146,871.37</u>	<u>\$1,523,647.56</u>	<u>\$756,441.82</u>	<u>\$571,300.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 332	<b>- Beach Restoration Fund</b>						
	<b>EXPENSE</b>						
	Department <b>85 - Debt Service</b>						
	Division <b>850 - Debt Service</b>						
	Activity <b>517 - Debt Service Payments</b>						
	<i>Debt Service</i>						
71-31	Debt Service Principal Beach	2,442,350.49	.00	.00	.00	.00	.00
72-31	Debt Service Interest Beach	19,454.85	.00	.00	.00	.00	.00
	<i>Debt Service Totals</i>	<u>\$2,461,805.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Activity <b>517 - Debt Service</b>	<u>\$2,461,805.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>850 - Debt Service Totals</b>	<u>\$2,461,805.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>85 - Debt Service Totals</b>	<u>\$2,461,805.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$2,625,752.02</u>	<u>\$105,877.12</u>	<u>\$146,871.37</u>	<u>\$1,523,647.56</u>	<u>\$756,441.82</u>	<u>\$571,300.00</u>

# City Marina Fund

## Mission Statement

The City Marina will provide a safe, clean, secure and nicely landscaped environment for Marina residents and visiting boaters.

**Program: City Marina**

---

The City's Marina provides 24 rental slips in a nicely landscaped environment on the Intracoastal Waterway. Marina residents are provided with a facility containing restrooms, showers, washer and dryer, ice machine and an open sitting/reading room. A credit card-operated wastewater pump is available for the convenience of all boaters on the Intracoastal, as well as marina residents. A dumpster is also available for solid waste disposal.

The Parks and Recreation Department maintains files on all residents, collects all fees and monitors operations and activities at the marina. The City allows live-aboard renters and provides a service box for each slip with connections for electricity, sewer, water, telephone, and cable TV. The electricity, sewer, and water are provided at no extra cost, but renters must arrange and pay for telephone and cable TV service.

---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Ensure safe and secure dockage services for live-aboard and other boaters and provide daily restroom and laundry room maintenance.

<b>Objective:</b> Conduct regular inspections and visits to ensure a high level of maintenance quality. Provide a pumpout station for boaters to safely dispose of wastewater.
--

Number of days Cleaning Company services marina building	312	312	0
Yearly gallons pumped/pumpout station	200,000	200,000	0

**Goal:** Maintain open communications with marina residents.

<b>Objective:</b> To respond to marina residents' requests within 24 hours and maintain an accurate and up-to-date waiting list.
--

Number of people on the City Marina waiting list	67	80	0
Maintain monthly occupancy rate	100%	100%	0%

---

Staffing Levels	17-18	18-19	19-20
No full time staff assigned to this program	0	0	0

---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2018 Actual Amount	Amount	Amount	Budget	Amount	Manager
Fund 426 - City Marina Fund							
<b>REVENUE</b>							
Department 00 - Administration							
Division 000 - Administration							
<i>Permits Fees and Special Assessments</i>							
329-050	Permits CO/Tree/Renewal Ext Applic. Fees	1,310.00	2,120.00	1,020.00	1,650.00	940.00	1,650.00
<i>Permits Fees and Special Assessments Totals</i>		\$1,310.00	\$2,120.00	\$1,020.00	\$1,650.00	\$940.00	\$1,650.00
<i>Intergovernmental Revenue</i>							
331-411	Federal Grants Dpt of Env Prot/Clean Vessel Act	9,512.65	.00	.00	.00	.00	.00
<i>Intergovernmental Revenue Totals</i>		\$9,512.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Charges for Services</i>							
347-960	Parks and Recreation Donation/WastW Pump/Pk	5,355.54	3,265.18	4,324.31	2,000.00	3,612.32	2,000.00
347-961	Parks and Recreation Kidfets / Marina Dockage Fees	216,676.53	235,889.69	248,199.56	140,421.00	135,379.50	140,421.00
347-962	Parks and Recreation Turkey Trot/Progrms Late	1,368.00	50.00	.00	50.00	.00	50.00
<i>Charges for Services Totals</i>		\$223,400.07	\$239,204.87	\$252,523.87	\$142,471.00	\$138,991.82	\$142,471.00
<i>Miscellaneous Revenues</i>							
361-100	Interest & Other Earnings Interest Investments	9,837.16	11,280.80	13,449.70	22,935.00	15,403.32	14,596.00
361-101	Interest & Other Earnings Int/Dividends	.00	.00	.00	.00	.00	22,935.00
361-400	Interest & Other Earnings Appreciation/Gain on	971.02	(5,953.91)	(10,185.60)	.00	.00	.00
362-900	Rents & Royalties Comm-King Coin Laundry(Mo	175.81	67.20	95.40	70.00	159.83	70.00
369-901	Other Miscellaneous Revenues PY Exp	744.18	355.63	.00	.00	.00	.00
<i>Miscellaneous Revenues Totals</i>		\$11,728.17	\$5,749.72	\$3,359.50	\$23,005.00	\$15,563.15	\$37,601.00
<i>Other Source, Continued</i>							
303-046	Prior Year Encumbrances Prior Years Encumbrances	.00	.00	.00	93,029.16	.00	.00
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$0.00	\$93,029.16	\$0.00	\$0.00
Division 000 - Administration Totals		\$245,950.89	\$247,074.59	\$256,903.37	\$260,155.16	\$155,494.97	\$181,722.00
Department 00 - Administration Totals		\$245,950.89	\$247,074.59	\$256,903.37	\$260,155.16	\$155,494.97	\$181,722.00
<b>REVENUE TOTALS</b>		\$245,950.89	\$247,074.59	\$256,903.37	\$260,155.16	\$155,494.97	\$181,722.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 426 - City Marina Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>750 - Marina</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Personnel Services</i>							
14-10	Overtime Overtime /Call-Out Pay	196.37	191.73	.00	2,000.00	201.96	2,000.00
21-10	FICA Taxes Employer FICA	15.03	13.95	.00	153.00	14.76	153.00
25-10	Other Employee Benefits Unemployment	.00	.12	.00	.00	.00	.00
<i>Personnel Services Totals</i>		<b>\$211.40</b>	<b>\$205.80</b>	<b>\$0.00</b>	<b>\$2,153.00</b>	<b>\$216.72</b>	<b>\$2,153.00</b>
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	14,294.69	46,560.68	56,798.43	93,029.16	33,802.02	.00
31-11	Professional Services Investment Services	728.83	676.75	988.15	900.00	421.30	900.00
31-90	Professional Services Other Professional Services	129.09	.00	.00	300.00	.00	300.00
32-10	Accounting & Auditing Audit & Accounting Fees	302.93	383.14	374.75	321.00	321.62	321.00
34-16	Other Contractual Services Pest Control Services	645.88	450.00	200.00	700.00	600.00	700.00
34-90	Other Contractual Services Other Contractual	(720.00)	.00	6,750.00	15,250.00	.00	15,250.00
40-10	Travel & Per Diem Travel & Training	69.98	76.02	1,739.13	1,343.00	913.20	1,350.00
43-10	Utility Services Electricity	18,884.65	16,145.73	15,007.64	14,999.00	10,222.02	15,529.00
43-15	Utility Services Water & Sewer	15,857.07	7,437.64	10,961.24	5,673.00	31,952.48	12,913.00
43-25	Utility Services Stormwater Assessment Fee	189.96	.00	.00	190.00	189.96	190.00
43-35	Utility Services Waste Collection & Disposal	996.71	954.89	982.77	980.00	947.92	948.00
45-10	Insurance General Liability	9,580.00	3,420.00	3,510.00	3,644.00	3,036.70	2,395.00
46-15	Repair and Maintenance Service Equipment	268.44	.00	272.70	1,000.00	3.18	1,000.00
46-20	Repair and Maintenance Service Building	652.13	.00	.00	.00	.00	.00
46-40	Repair and Maintenance Service Other Repair	8,634.84	8,782.18	27,299.30	21,840.00	.00	21,840.00
49-35	Other Current Charges Share of Administrative	7,780.00	12,540.00	22,398.00	23,801.00	19,834.20	13,158.00
52-20	Operating Supplies General Operating Supplies	819.88	1,001.81	1,984.22	2,000.00	1,179.56	2,000.00
52-35	Operating Supplies Building Materials	.00	.00	46.24	100.00	.00	100.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	.00	275.00	1,000.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$79,115.08</b>	<b>\$98,428.84</b>	<b>\$149,312.57</b>	<b>\$186,070.16</b>	<b>\$103,699.16</b>	<b>\$89,894.00</b>
Activity <b>575 - Special Recreation Facilities Totals</b>		<b>\$79,326.48</b>	<b>\$98,634.64</b>	<b>\$149,312.57</b>	<b>\$188,223.16</b>	<b>\$103,915.88</b>	<b>\$92,047.00</b>
Division <b>750 - Marina Totals</b>		<b>\$79,326.48</b>	<b>\$98,634.64</b>	<b>\$149,312.57</b>	<b>\$188,223.16</b>	<b>\$103,915.88</b>	<b>\$92,047.00</b>
Department <b>75 - Recreation Facilities Totals</b>		<b>\$79,326.48</b>	<b>\$98,634.64</b>	<b>\$149,312.57</b>	<b>\$188,223.16</b>	<b>\$103,915.88</b>	<b>\$92,047.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>426 - City Marina Fund</b>						
	<b>EXPENSE</b>						
	Department <b>81 - Depreciation</b>						
	Division <b>840 - Depreciation</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Operating Expenditures/Expenses</i>						
49-64	Other Current Charges Depreciation	9,179.40	9,179.40	9,179.40	.00	7,050.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$0.00</u>	<u>\$7,050.00</u>	<u>\$0.00</u>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$0.00</u>	<u>\$7,050.00</u>	<u>\$0.00</u>
	Division <b>840 - Depreciation Totals</b>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$0.00</u>	<u>\$7,050.00</u>	<u>\$0.00</u>
	Department <b>81 - Depreciation Totals</b>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$9,179.40</u>	<u>\$0.00</u>	<u>\$7,050.00</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>426 - City Marina Fund</b>						
	<b>EXPENSE</b>						
	Department <b>90 - Miscellaneous</b>						
	Division <b>900 - Miscellaneous Expenditures</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Other Uses</i>						
99-01	Other Non-Operating Contingency	.00	.00	.00	23,224.00	.00	32,956.00
	<i>Other Uses Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,224.00</u>	<u>\$0.00</u>	<u>\$32,956.00</u>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,224.00</u>	<u>\$0.00</u>	<u>\$32,956.00</u>
Division	<b>900 - Miscellaneous Expenditures Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,224.00</u>	<u>\$0.00</u>	<u>\$32,956.00</u>
Department	<b>90 - Miscellaneous Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,224.00</u>	<u>\$0.00</u>	<u>\$32,956.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>426 - City Marina Fund</b>						
	<b>EXPENSE</b>						
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	52,970.00	51,015.96	51,434.04	48,708.00	40,590.00	56,719.00
	<i>Other Uses Totals</i>	<u>\$52,970.00</u>	<u>\$51,015.96</u>	<u>\$51,434.04</u>	<u>\$48,708.00</u>	<u>\$40,590.00</u>	<u>\$56,719.00</u>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<u>\$52,970.00</u>	<u>\$51,015.96</u>	<u>\$51,434.04</u>	<u>\$48,708.00</u>	<u>\$40,590.00</u>	<u>\$56,719.00</u>
	Division <b>910 - Transfers Totals</b>	<u>\$52,970.00</u>	<u>\$51,015.96</u>	<u>\$51,434.04</u>	<u>\$48,708.00</u>	<u>\$40,590.00</u>	<u>\$56,719.00</u>
	Department <b>91 - Transfers Totals</b>	<u>\$52,970.00</u>	<u>\$51,015.96</u>	<u>\$51,434.04</u>	<u>\$48,708.00</u>	<u>\$40,590.00</u>	<u>\$56,719.00</u>
	<b>EXPENSE TOTALS</b>	<b>\$141,475.88</b>	<b>\$158,830.00</b>	<b>\$209,926.01</b>	<b>\$260,155.16</b>	<b>\$151,555.88</b>	<b>\$181,722.00</b>

# Sanitation Fund

## Mission Statement

The Sanitation Program will ensure the best possible solid waste collection service to both residential and commercial customers, to enforce compliance with service contracts, ensure that customer service problems are resolved within 24 hours, and provide effective litter control and graffiti abatement.

**Program: Sanitation (Including Neighborhood Stabilization)**

The Neighborhood Stabilization Program is under the direction of the Neighborhood & Community Services Department. The program administers the waste collector’s contract and serves as the department’s liaison with designated supervisors in collecting regular garbage, recycling, bulk, and vegetation and monitors neighborhoods for early trash set-outs. The program oversees the daily operation of Waste Management’s clam truck assigned to the Code Enforcement Division, and the delivery of carts and bins for City residents. The program includes the abatement of graffiti throughout the City and other nuisances that are non-reoccurring from time-to-time. Staff is assigned as support to grass root events throughout the year.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Ensure timely and efficient solid waste collection service to all residential customers, decrease the amount of nuisances appearing in neighborhoods, and ensure the desired level of performance is achieved.

<b>Objective:</b> To oversee and manage the Waste Management (WM) contract.			
Meet with WM Administration on a quarterly basis (4) to ensure contract compliance	100%	100%	100%
Inspect WM vehicles, equipment and location on a quarterly basis (4)	100%	100%	100%
Review contract for amendments on an annual basis (1)	100%	100%	100%
Ensure all funding is received for in-kind services on an annual basis (1)	100%	100%	100%
Conduct a customer satisfaction survey on WM performance annually (1)	100%	100%	100%

**Goal:** Bring awareness and educate the community on the City’s new Clean City Initiative which consists of litter abatement, recycling and environmental conservation.

<b>Objective:</b> Engage the City of Delray Beach residential, non-profit, faith-based business communities and Delray Beach Schools in the Clean City Initiative by establishing a strong volunteer base for Initiative projects.			
Coordinate at least 1 Adopt A Street clean-up on a monthly basis	100%	100%	100%
Create and distribute litter prevention/recycling material to schools, businesses and Neighborhood Associations twice a year.	100%	100%	100%
Coordinate or assist with providing 4 educational workshops	100%	100%	100%
Initiate or partner in 1 grant application submittal and or other funding resources for programs in line with our Clean City Initiative	100%	100%	100%

**Goal:** To provide excellent customer service to the residents of the City of Delray Beach.

<b>Objective:</b> To facilitate cost-effective and successful completion of special projects directed at maintaining a “Clean City”.			
Identify and address early set outs w/in 24 hours	100%	100%	100%
Daily abatement of hotspots (170 days); bus shelters, vacant lots, city rights-of-way and illegal dump sites.	100%	100%	100%
Identify and abate graffiti w/in 24 hours of notice	100%	100%	100%
Respond to citizen complaints w/in 24 hours of notice	100%	100%	100%

Staffing Levels	17-18	18-19	19-20
Nuisance Abatement Officer	3	3	3
Project Administrator	.5	.5	.5
	3.5	3.5	3.5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 433 - Sanitation Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Permits Fees and Special Assessments</i>							
329-050	Permits CO/Tree/Renewal Ext Applic. Fees	13,967.84	1,000.00	3,000.00	.00	.00	.00
<i>Permits Fees and Special Assessments Totals</i>		\$13,967.84	\$1,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00
<i>Intergovernmental Revenue</i>							
338-400	Shared Revenue from Loc Units Solid Waste-	42,860.98	79,275.63	25,349.09	60,000.00	12,603.08	60,000.00
<i>Intergovernmental Revenue Totals</i>		\$42,860.98	\$79,275.63	\$25,349.09	\$60,000.00	\$12,603.08	\$60,000.00
<i>Charges for Services</i>							
343-410	Physical Environment Residential Service Fees	3,379,466.51	3,513,607.28	3,579,566.13	3,629,697.00	3,007,819.61	3,785,322.00
343-420	Physical Environment Special Collections Fees	202,094.06	172,522.78	176,346.26	178,000.00	149,001.21	192,432.00
343-430	Physical Environment Roll-Off Fees	213,244.24	101,663.14	137,903.52	82,005.00	299,223.91	151,000.00
343-900	Physical Environment Annual Permit Fees	19,077.93	13,208.89	22,500.00	16,000.00	18,000.00	18,000.00
343-930	Physical Environment Franchise Fees	318,762.65	399,943.36	432,378.04	423,677.00	347,698.32	486,096.00
<i>Charges for Services Totals</i>		\$4,132,645.39	\$4,200,945.45	\$4,348,693.95	\$4,329,379.00	\$3,821,743.05	\$4,632,850.00
<i>Miscellaneous Revenues</i>							
361-400	Interest & Other Earnings Appreciation/Gain on	2,153.82	(13,206.27)	(22,592.48)	.00	.00	.00
361-904	Interest & Other Earnings PFM Interest	21,819.66	25,021.79	29,832.61	130,350.00	34,165.85	32,374.00
362-500	Rents & Royalties Transfer Station	135,669.60	137,524.17	140,802.75	150,000.00	99,000.00	150,000.00
369-100	Other Miscellaneous Revenues Miscellaneous	61,733.01	17,766.38	258,236.21	.00	.00	.00
<i>Miscellaneous Revenues Totals</i>		\$221,376.09	\$167,106.07	\$406,279.09	\$280,350.00	\$133,165.85	\$182,374.00
<i>Other Source, Continued</i>							
303-043	Prior Year Encumbrances Sanitation Fund	.00	.00	.00	10,353.82	.00	.00
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$0.00	\$10,353.82	\$0.00	\$0.00
Division <b>000 - Administration Totals</b>		\$4,410,850.30	\$4,448,327.15	\$4,783,322.13	\$4,680,082.82	\$3,967,511.98	\$4,875,224.00
Department <b>00 - Administration Totals</b>		\$4,410,850.30	\$4,448,327.15	\$4,783,322.13	\$4,680,082.82	\$3,967,511.98	\$4,875,224.00
<b>REVENUE TOTALS</b>		\$4,410,850.30	\$4,448,327.15	\$4,783,322.13	\$4,680,082.82	\$3,967,511.98	\$4,875,224.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 433	<b>Sanitation Fund</b>						
	<b>EXPENSE</b>						
	Department <b>34 - Sanitation</b>						
	Division <b>000 - Administration</b>						
	Activity <b>534 - Garbage / Solid Waste Control</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	153,194.88	209,771.16	169,547.29	174,537.00	141,963.01	184,301.00
14-10	Overtime Overtime /Call-Out Pay	7,832.41	4,426.11	3,760.48	4,000.00	795.60	4,000.00
15-60	Special Pay Other Taxable Pay	.00	75.00	140.05	.00	.00	.00
21-10	FICA Taxes Employer FICA	11,548.38	14,707.37	12,177.30	13,658.00	9,971.07	14,404.00
22-10	Retirement Contributions General Employees	17,599.74	16,996.72	15,960.00	12,513.00	10,139.14	12,525.00
22-20	Retirement Contributions ICMA Contributions	32.35	.00	.00	.00	.00	.00
22-99	Retirement Contributions GASB Statement	14,599.00	(2,138.00)	(6,999.00)	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	42,082.84	42,281.36	31,414.00	29,899.00	25,254.60	32,386.00
23-20	Life & Health Insurance Life Insurance	690.62	780.00	528.00	528.00	443.30	528.00
23-30	Life & Health Insurance Disability Insurance	348.42	277.47	338.67	391.00	331.95	377.00
24-10	Workers Compensation Workers Compensation	9,230.00	1,550.04	1,644.00	943.00	785.80	1,380.00
25-10	Other Employee Benefits Unemployment	133.17	143.64	117.60	118.00	98.30	115.00
27-10	Other Employee Benefits Employee Assistance	123.04	105.24	81.00	104.00	86.80	102.00
	<i>Personnel Services Totals</i>	\$257,414.85	\$288,976.11	\$228,709.39	\$236,691.00	\$189,869.57	\$250,118.00
	<i>Operating Expenditures/Expenses</i>						
31-11	Professional Services Investment Services	1,616.60	1,499.20	3,672.89	1,600.00	932.39	.00
31-90	Professional Services Other Professional Services	6,426.01	.00	.00	.00	.00	.00
32-10	Accounting & Auditing Audit & Accounting Fees	2,912.80	3,050.35	3,603.34	3,092.00	3,092.50	3,603.00
34-25	Other Contractual Services Residential Garbage	1,513,108.45	1,856,125.97	1,723,701.11	1,733,623.00	1,350,025.58	1,797,460.00
34-26	Other Contractual Services Residential Vegetation	260,305.00	312,377.25	350,759.04	297,410.00	209,576.69	307,177.00
34-27	Other Contractual Services Residential Recycling	781,397.12	908,926.51	866,476.54	904,613.00	724,252.11	936,014.00
34-28	Other Contractual Services Residential Bulk P/U	390,000.00	471,154.00	447,825.92	451,800.00	346,860.83	466,687.00
40-10	Travel & Per Diem Travel & Training	.00	.00	.00	.00	129.00	.00
41-10	Communication Services Telephone	224.13	64.55	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	779.24	932.54	.00	4,932.00	123.24	3,840.00
43-35	Utility Services Waste Collection & Disposal	43,484.94	74,815.34	74,985.56	101,368.82	64,741.79	79,820.00
44-45	Rentals & Leases Vehicle Rental / Garage	5,000.00	5,000.04	5,769.96	8,780.00	7,316.70	5,770.00
45-10	Insurance General Liability	4,880.00	4,220.04	3,900.00	3,285.00	2,737.50	3,392.00
46-10	Repair and Maintenance Service Vehicle	6,405.32	6,021.81	7,905.13	9,150.00	6,687.39	8,540.00
46-15	Repair and Maintenance Service Equipment	263.08	82.45	.00	.00	.00	.00
47-10	Printing & Binding Printing & Binding	220.90	.00	.00	4,000.00	426.95	4,000.00
48-17	Promotional Activities Refreshment / Food /	.00	.00	.00	2,000.00	1,002.48	2,000.00
49-15	Other Current Charges Bad Debt Expense	(793.69)	(649.05)	(666.60)	.00	(818.86)	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 433 - Sanitation Fund	EXPENSE						
49-36	Other Current Charges Hurricane Charges	.00	788,770.13	2,302,792.67	.00	11,367.00	.00
49-50	Other Current Charges Advertising	59.83	.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	65.00	.00	.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	5,161.29	6,681.46	6,453.74	6,673.00	4,366.54	7,350.00
52-20	Operating Supplies General Operating Supplies	2,984.55	1,767.43	1,876.20	3,000.00	469.30	3,000.00
52-27	Operating Supplies Equipment < \$5,000	346.28	.00	179.90	1,000.00	.00	1,000.00
52-33	Operating Supplies Uniform / Linen Service	559.85	459.66	460.46	1,650.00	1,100.00	1,800.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	.00	1,350.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		\$3,470,576.70	\$4,908,249.68	\$6,272,798.86	\$4,024,849.82	\$3,138,991.63	\$4,167,438.00
<i>Other Uses</i>							
99-01	Other Non-Operating Contingency	.00	.00	.00	217,754.00	.00	252,529.00
<i>Other Uses Totals</i>		\$0.00	\$0.00	\$0.00	\$217,754.00	\$0.00	\$252,529.00
Activity	<b>534 - Garbage / Solid Waste Control</b>	\$3,727,991.55	\$5,197,225.79	\$6,501,508.25	\$4,479,294.82	\$3,328,861.20	\$4,670,085.00
	Division <b>000 - Administration</b> Totals	\$3,727,991.55	\$5,197,225.79	\$6,501,508.25	\$4,479,294.82	\$3,328,861.20	\$4,670,085.00
	Department <b>34 - Sanitation</b> Totals	\$3,727,991.55	\$5,197,225.79	\$6,501,508.25	\$4,479,294.82	\$3,328,861.20	\$4,670,085.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>433 - Sanitation Fund</b>						
	<b>EXPENSE</b>						
	Department <b>81 - Depreciation</b>						
	Division <b>840 - Depreciation</b>						
	Activity <b>534 - Garbage / Solid Waste Control</b>						
	<i>Operating Expenditures/Expenses</i>						
49-64	Other Current Charges Depreciation	237.96	238.00	238.08	.00	158.72	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$237.96</u>	<u>\$238.00</u>	<u>\$238.08</u>	<u>\$0.00</u>	<u>\$158.72</u>	<u>\$0.00</u>
Activity	<b>534 - Garbage / Solid Waste Control</b>	<u>\$237.96</u>	<u>\$238.00</u>	<u>\$238.08</u>	<u>\$0.00</u>	<u>\$158.72</u>	<u>\$0.00</u>
	Division <b>840 - Depreciation Totals</b>	<u>\$237.96</u>	<u>\$238.00</u>	<u>\$238.08</u>	<u>\$0.00</u>	<u>\$158.72</u>	<u>\$0.00</u>
	Department <b>81 - Depreciation Totals</b>	<u>\$237.96</u>	<u>\$238.00</u>	<u>\$238.08</u>	<u>\$0.00</u>	<u>\$158.72</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 433 - Sanitation Fund							
	<b>EXPENSE</b>						
	Department 91 - Transfers						
	Division 910 - Transfers						
	Activity 581 - Inter-Fund Group Xfrs Out						
	Other Uses						
91-15	Non-Operating Transfers Transfers to General	125,270.00	107,684.04	92,637.96	91,788.00	76,490.00	91,786.00
91-20	Non-Operating Transfers Transfers to W & S Fund	112,000.00	108,000.00	74,000.04	109,000.00	90,833.30	113,353.00
91-81	Non-Operating Transfers Transfer to Garage Fund	19,934.25	.00	.00	.00	.00	.00
	<i>Other Uses Totals</i>	\$257,204.25	\$215,684.04	\$166,638.00	\$200,788.00	\$167,323.30	\$205,139.00
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	\$257,204.25	\$215,684.04	\$166,638.00	\$200,788.00	\$167,323.30	\$205,139.00
	Division 910 - Transfers Totals	\$257,204.25	\$215,684.04	\$166,638.00	\$200,788.00	\$167,323.30	\$205,139.00
	Department 91 - Transfers Totals	\$257,204.25	\$215,684.04	\$166,638.00	\$200,788.00	\$167,323.30	\$205,139.00
	<b>EXPENSE TOTALS</b>	\$3,985,433.76	\$5,413,147.83	\$6,668,384.33	\$4,680,082.82	\$3,496,343.22	\$4,875,224.00

# Municipal Golf Course

## Mission Statement

The Municipal Golf Course will provide an enjoyable, quality golf and dining experience (including banquets and special events) that afford our citizens service and quality at affordable, competitive rates.

**Program: Municipal Golf Course**

The Municipal Golf Course is an 18-hole public golf course with a full-service restaurant and a pro shop on 150 acres operated and maintained through the services of a golf course management firm. The golf course is supported by user fee charges and the sale of merchandise and food. The course also provides instruction to youth through the City's Parks & Recreation Department, Inner City Junior Programs, junior golf camps and leagues. The restaurant, bar and patio are available for lunch, breakfast and Sunday brunch. The restaurant area is also available for rental for banquets including weddings, bar mitzvahs, parties, card luncheons, and civic meetings.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

Goal: To provide the residents of Delray Beach and nearby communities a club with a restaurant, pro shop and golf course amenities.

Special Program Participants (minimum of 2,500) <i>After School, Juniors, Adults, Camps etc.</i>	1,858	2,500	2,750
Maintain Golf Rounds annually	53,780	60,000	66,000
Maintain Restaurant Attendees annually	33,692	35,000	38,500
Conduct annual Customer Satisfaction Survey	4		
Overall Satisfaction Rating (Golf Average of all)*	4.2	4	4
Customer Service Rating (Staff Friendliness)*	4.7	4.3	4.5
Course Condition Rating*	3.5	4.7	5.0
		3.7	4.0

\* Based on a 0 – 5 scale.

Objective: Continue to improve the public awareness of the club to meet the needs of all potential customers.

Goal: To maintain the golf course at a championship level while providing customer satisfaction at all skill levels.

Objective: Maintain high quality playing conditions overall to satisfy our customers' expectations.

Aerate Greens and Tees to reduce compaction of putting surface and promote better grass growth. (minimum)	3	3	4
Provide annual analysis of soil and water used for turf irrigation.	1	1	1
Top Dress greens a minimum of 16 times per year to provide consistent and smooth putting surface.	1	1	2
Apply pre-emergent to fairways for weed control.	2	2	2

Goal: To maintain a positive cash flow while generating income in excess of \$3.5 million and to increase the gross revenue of the clubhouse dining facility to at least \$1.2 million.

Objective: Increase revenue from golf fees, range income, merchandise sales and restaurant income.

Operating surplus (Net Income as per Comparative Income Statement)	Pending (Provided by finance dept)	Pending (Provided by finance dept)	Pending (Provided by finance dept)
---	---	---	---

Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Intergovernmental Revenue</i>							
335-900	State Revenue Sharing Refund State Gasoline	2,094.86	1,036.91	.00	1,750.00	.00	.00
<i>Intergovernmental Revenue Totals</i>		\$2,094.86	\$1,036.91	\$0.00	\$1,750.00	\$0.00	\$0.00
<i>Charges for Services</i>							
347-900	Parks and Recreation Programs /Ads /Golf	1,486,372.38	1,478,388.51	1,405,563.37	1,565,915.00	1,483,896.84	1,565,915.00
347-901	Parks and Recreation Prgm/SE/Vending Mach	2,772.19	2,355.89	1,108.42	.00	1,067.46	.00
347-902	Parks and Recreation LG Comp/Rest Misc	26,275.70	23,300.38	21,752.64	25,000.00	13,251.32	25,000.00
347-904	Parks and Recreation Special Events / League	14,259.28	10,936.25	11,948.31	12,000.00	10,063.00	12,000.00
347-905	Parks and Recreation Cult Recr / Handicap	943.91	1,559.10	1,341.65	1,500.00	1,010.23	1,500.00
347-907	Parks and Recreation Culture/Recreation	110,016.58	146,013.75	150,640.58	110,000.00	141,688.57	135,000.00
347-908	Parks and Recreation Cult Rec /Prepaid Green	71,875.00	90,980.00	70,985.00	70,000.00	68,854.80	70,000.00
347-920	Parks and Recreation Cult Rec/Sale of	109,464.09	108,680.51	119,300.50	110,000.00	116,599.36	120,000.00
347-930	Parks and Recreation Cult	638,637.68	634,894.22	620,194.70	640,000.00	500,871.43	640,000.00
347-931	Parks and Recreation Cult	145,784.55	128,535.77	124,901.19	140,000.00	116,405.64	140,000.00
347-940	Parks and Recreation Cult Rec/Rest/Food	106,750.45	110,968.53	95,479.53	90,000.00	77,564.13	90,000.00
347-941	Parks and Recreation Culture/Rec /Rest -	260,636.31	218,794.12	209,405.60	275,000.00	193,233.89	275,000.00
347-950	Parks and Recreation Catering / Catering	155,600.41	158,175.28	159,973.47	150,000.00	132,099.63	150,000.00
<i>Charges for Services Totals</i>		\$3,129,388.53	\$3,113,582.31	\$2,992,594.96	\$3,189,415.00	\$2,856,606.30	\$3,224,415.00
<i>Miscellaneous Revenues</i>							
362-000	Rents & Royalties Tower Rental	15,505.24	13,282.54	10,653.98	16,968.00	15,517.24	16,968.00
362-001	Rents & Royalties Tower Rental / Broadcasting	12,452.70	12,624.18	12,831.36	13,656.00	11,062.21	13,656.00
364-100	Sales Sale Of Surplus Property / Land	12,915.00	.00	.00	.00	.00	.00
369-904	Other Miscellaneous Revenues HDepot	44,404.24	28,764.48	30,602.50	30,930.00	31,434.97	30,930.00
369-910	Other Miscellaneous Revenues Taxable	2,768.14	2,793.78	1,808.64	.00	1,610.00	.00
369-920	Other Miscellaneous Revenues Over/Short-Pro	(174.97)	(65.44)	1,911.94	.00	(94.19)	.00
369-921	Other Miscellaneous Revenues Over/Short-	116.89	212.23	176.40	.00	78.97	.00
<i>Miscellaneous Revenues Totals</i>		\$87,987.24	\$57,611.77	\$57,984.82	\$61,554.00	\$59,609.20	\$61,554.00
<i>Other Sources</i>							
381-100	Inter-Fund Transfers Received from General	1,789,321.00	.00	.00	.00	.00	.00
<i>Other Sources Totals</i>		\$1,789,321.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division <b>000 - Administration Totals</b>		\$5,008,791.63	\$3,172,230.99	\$3,050,579.78	\$3,252,719.00	\$2,916,215.50	\$3,285,969.00
Department <b>00 - Administration Totals</b>		\$5,008,791.63	\$3,172,230.99	\$3,050,579.78	\$3,252,719.00	\$2,916,215.50	\$3,285,969.00
<b>REVENUE TOTALS</b>		\$5,008,791.63	\$3,172,230.99	\$3,050,579.78	\$3,252,719.00	\$2,916,215.50	\$3,285,969.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>150 - Operations</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
41-10	Communication Services Telephone	1,239.88	.00	(131.64)	.00	.00	.00
43-10	Utility Services Electricity	43,002.31	14,117.99	.00	.00	.00	.00
43-40	Utility Services Gas	11,157.87	1,727.22	.00	.00	.00	.00
45-45	Insurance Health Care Premiums	21,526.37	(5,975.75)	49,565.16	.00	283.74	.00
46-40	Repair and Maintenance Service Other Repair	183.15	577.09	.00	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	3,245.05	287.37	.00	.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	22,892.31	525.13	.00	.00	.00	.00
52-47	Operating Supplies Food	277,878.25	3,721.55	25,652.22	.00	.00	.00
52-49	Operating Supplies Restaurant Supplies	48,072.06	781.82	1,880.74	.00	.00	.00
52-50	Operating Supplies Beverages	92,558.19	2,206.93	59,077.04	.00	.00	.00
52-60	Operating Supplies Golf Merchandise	75,926.67	2,767.47	(5,154.34)	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$597,682.11</b>	<b>\$20,736.82</b>	<b>\$130,889.18</b>	<b>\$0.00</b>	<b>\$283.74</b>	<b>\$0.00</b>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<b>\$597,682.11</b>	<b>\$20,736.82</b>	<b>\$130,889.18</b>	<b>\$0.00</b>	<b>\$283.74</b>	<b>\$0.00</b>
	Division <b>150 - Operations Totals</b>	<b>\$597,682.11</b>	<b>\$20,736.82</b>	<b>\$130,889.18</b>	<b>\$0.00</b>	<b>\$283.74</b>	<b>\$0.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>151 - Pro Shop</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	272,934.21	259,433.63	262,159.50	271,400.00	226,182.41	274,660.00
34-90	Other Contractual Services Other Contractual Services	41,484.52	46,079.68	42,103.17	43,000.00	40,566.66	43,000.00
40-10	Travel & Per Diem Travel & Training	553.96	409.99	.00	750.00	.00	750.00
41-10	Communication Services Telephone	1,593.41	1,796.45	.00	.00	.00	.00
43-10	Utility Services Electricity	6,999.96	6,999.96	1,166.66	6,510.00	5,833.30	6,510.00
45-45	Insurance Health Care Premiums	6,488.43	6,031.17	1,859.37	7,700.00	145.51	15,400.00
46-15	Repair and Maintenance Service Equipment	1,598.62	879.34	232.75	1,800.00	1,265.99	1,800.00
46-20	Repair and Maintenance Service Building Maintenance	4,599.08	.00	.00	.00	.00	.00
47-10	Printing & Binding Printing & Binding	278.75	1,889.00	.00	2,100.00	2,105.00	2,100.00
48-20	Promotional Activities Other Promotional Costs	.00	763.25	428.10	2,300.00	339.94	2,300.00
49-50	Other Current Charges Advertising	200.00	.00	.00	300.00	.00	300.00
49-90	Other Current Charges Other Current Charges	3,999.96	3,999.96	3,999.96	4,000.00	3,333.30	4,000.00
51-15	Office Supplies Other Office Supplies	.00	1,198.61	1,717.04	1,500.00	1,102.51	1,500.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	500.00	423.11	500.00
52-20	Operating Supplies General Operating Supplies	12,817.31	21,582.12	26,617.10	24,000.00	17,586.19	24,000.00
52-33	Operating Supplies Uniform / Linen Service	3,347.18	3,552.77	2,486.03	4,000.00	2,888.16	4,000.00
52-60	Operating Supplies Golf Merchandise	.00	85,737.86	88,573.25	77,000.00	80,602.07	84,000.00
54-13	Books Pubs Subs & Memberships Memberships	.00	1,757.00	1,404.00	1,700.00	1,304.00	1,700.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$356,895.39</u>	<u>\$442,110.79</u>	<u>\$432,746.93</u>	<u>\$448,560.00</u>	<u>\$383,678.15</u>	<u>\$466,520.00</u>
Activity <b>575 - Special Recreation Facilities Totals</b>		<u>\$356,895.39</u>	<u>\$442,110.79</u>	<u>\$432,746.93</u>	<u>\$448,560.00</u>	<u>\$383,678.15</u>	<u>\$466,520.00</u>
Division <b>151 - Pro Shop Totals</b>		<u>\$356,895.39</u>	<u>\$442,110.79</u>	<u>\$432,746.93</u>	<u>\$448,560.00</u>	<u>\$383,678.15</u>	<u>\$466,520.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>445 - DB Municipal Golf Course Fund</b>						
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>152 - Restaurant</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	.00	599,988.69	593,851.96	683,630.00	529,186.99	683,630.00
34-90	Other Contractual Services Other Contractual Services	.00	458.44	.00	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	.00	55.70	.00	.00	.00	.00
41-10	Communication Services Telephone	.00	1,384.71	131.64	.00	.00	.00
43-10	Utility Services Electricity	.00	28,833.56	42,819.04	39,328.00	39,955.09	45,314.00
43-15	Utility Services Water & Sewer	.00	6,423.86	8,503.23	7,080.00	7,476.12	8,546.00
43-40	Utility Services Gas	.00	10,780.00	14,087.08	1,600.00	10,079.68	16,000.00
45-45	Insurance Health Care Premiums	.00	24,130.58	(17,027.48)	30,500.00	20,112.15	30,500.00
46-15	Repair and Maintenance Service Equipment	.00	4,296.03	6,752.02	5,000.00	3,977.42	5,000.00
46-40	Repair and Maintenance Service Other Repair	.00	1,634.60	232.68	3,600.00	2,200.74	3,600.00
47-10	Printing & Binding Printing & Binding	.00	39.75	.00	300.00	281.63	300.00
48-20	Promotional Activities Other Promotional Costs	.00	.00	222.25	2,350.00	281.61	2,350.00
49-50	Other Current Charges Advertising	.00	.00	780.58	300.00	.00	300.00
49-90	Other Current Charges Other Current Charges	.00	2,300.00	2,300.00	2,500.00	2,300.00	2,500.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	.00	3,700.00	1,196.06	3,700.00
52-20	Operating Supplies General Operating Supplies	.00	6,402.95	3,655.04	2,800.00	3,151.09	2,800.00
52-33	Operating Supplies Uniform / Linen Service	.00	22,527.09	26,946.80	28,000.00	20,375.95	28,000.00
52-47	Operating Supplies Food	.00	255,849.77	230,635.43	280,120.00	207,476.06	280,120.00
52-49	Operating Supplies Restaurant Supplies	.00	47,900.91	46,859.22	61,000.00	35,068.18	61,000.00
52-50	Operating Supplies Beverages	.00	81,382.20	21,435.60	89,250.00	71,656.36	89,250.00
54-30	Books Pubs Subs & Memberships Training &	.00	.00	1,665.00	1,900.00	1,357.00	1,900.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$1,094,388.84</u>	<u>\$983,850.09</u>	<u>\$1,242,958.00</u>	<u>\$956,132.13</u>	<u>\$1,264,810.00</u>
Activity <b>575 - Special Recreation Facilities Totals</b>		<u>\$0.00</u>	<u>\$1,094,388.84</u>	<u>\$983,850.09</u>	<u>\$1,242,958.00</u>	<u>\$956,132.13</u>	<u>\$1,264,810.00</u>
Division <b>152 - Restaurant Totals</b>		<u>\$0.00</u>	<u>\$1,094,388.84</u>	<u>\$983,850.09</u>	<u>\$1,242,958.00</u>	<u>\$956,132.13</u>	<u>\$1,264,810.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>153 - Course Maintenance</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	.00	362,917.39	397,226.32	429,380.00	323,888.55	440,360.00
41-10	Communication Services Telephone	.00	200.71	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	.00	924.98	754.84	860.00	724.08	1,224.00
43-10	Utility Services Electricity	.00	18,602.61	22,265.11	23,289.00	18,966.58	22,732.00
43-15	Utility Services Water & Sewer	.00	5,224.81	6,515.92	3,067.00	3,053.36	3,042.00
43-20	Utility Services Irrigation Water	.00	31,058.16	24,846.69	29,209.00	21,428.60	26,261.00
45-45	Insurance Health Care Premiums	.00	26,724.72	11,380.54	29,000.00	23,232.58	29,000.00
46-15	Repair and Maintenance Service Equipment	.00	37,382.77	31,213.04	36,000.00	37,948.77	36,000.00
46-35	Repair and Maintenance Service Irrigation	.00	10,087.89	28,320.16	25,000.00	25,357.66	25,000.00
49-90	Other Current Charges Other Current Charges	.00	4,800.00	4,800.00	4,800.00	4,000.00	4,800.00
52-11	Operating Supplies Fuel / Oil / Other	.00	29,881.00	39,566.18	26,090.00	34,474.69	40,000.00
52-20	Operating Supplies General Operating Supplies	.00	2,069.49	315.96	6,000.00	3,449.73	6,000.00
52-33	Operating Supplies Uniform / Linen Service	.00	1,908.57	2,563.40	3,500.00	2,208.77	3,500.00
52-41	Operating Supplies Gardening Supplies	.00	148,615.94	154,663.34	183,000.00	122,342.75	185,000.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	.00	700.00	380.00	700.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$0.00</u>	<u>\$680,399.04</u>	<u>\$724,431.50</u>	<u>\$799,895.00</u>	<u>\$621,456.12</u>	<u>\$823,619.00</u>
Activity <b>575 - Special Recreation Facilities Totals</b>		<u>\$0.00</u>	<u>\$680,399.04</u>	<u>\$724,431.50</u>	<u>\$799,895.00</u>	<u>\$621,456.12</u>	<u>\$823,619.00</u>
Division <b>153 - Course Maintenance Totals</b>		<u>\$0.00</u>	<u>\$680,399.04</u>	<u>\$724,431.50</u>	<u>\$799,895.00</u>	<u>\$621,456.12</u>	<u>\$823,619.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>250 - Environmental Compliance</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
41-10	Communication Services Telephone	192.29	.00	.00	.00	.00	.00
45-45	Insurance Health Care Premiums	18,192.97	4,597.14	12,465.09	.00	.00	.00
46-15	Repair and Maintenance Service Equipment	36,825.78	4,110.68	1,359.61	.00	.00	.00
46-35	Repair and Maintenance Service Irrigation	26,027.39	3,741.49	1,041.38	.00	.00	.00
52-41	Operating Supplies Gardening Supplies	170,830.10	6,803.42	(842.18)	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$252,068.53</u>	<u>\$19,252.73</u>	<u>\$14,023.90</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>575 - Special Recreation Facilities Totals</b>		<u>\$252,068.53</u>	<u>\$19,252.73</u>	<u>\$14,023.90</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>250 - Environmental Compliance Totals</b>		<u>\$252,068.53</u>	<u>\$19,252.73</u>	<u>\$14,023.90</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>300 - Capital Outlay</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
46-20	Repair and Maintenance Service Building Maintenance	47,127.49	.00	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	.00	79.00	.00	.00	.00	.00
51-15	Office Supplies Other Office Supplies	4,022.63	.00	.00	.00	.00	.00
51-20	Office Supplies Office Equipment < \$5,000	8,329.68	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$59,479.80</u>	<u>\$79.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Capital Outlay</i>							
64-90	Machinery & Equipment Other Machinery / Equipment	.00	45,211.93	.00	126,680.00	93,690.91	.00
<i>Capital Outlay Totals</i>		<u>\$0.00</u>	<u>\$45,211.93</u>	<u>\$0.00</u>	<u>\$126,680.00</u>	<u>\$93,690.91</u>	<u>\$0.00</u>
Activity <b>575 - Special Recreation Facilities Totals</b>		<u>\$59,479.80</u>	<u>\$45,290.93</u>	<u>\$0.00</u>	<u>\$126,680.00</u>	<u>\$93,690.91</u>	<u>\$0.00</u>
Division <b>300 - Capital Outlay Totals</b>		<u>\$59,479.80</u>	<u>\$45,290.93</u>	<u>\$0.00</u>	<u>\$126,680.00</u>	<u>\$93,690.91</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>445 - DB Municipal Golf Course Fund</b>						
	<b>EXPENSE</b>						
	Department <b>75 - Recreation Facilities</b>						
	Division <b>760 - Golf Course</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	117,590.06	119,199.09	132,250.38	123,370.00	90,493.83	123,370.00
32-10	Accounting & Auditing Audit & Accounting Fees	664.12	839.95	821.56	690.00	705.09	690.00
34-16	Other Contractual Services Pest Control Services	3,235.39	2,775.92	1,617.78	3,350.00	630.00	3,350.00
34-90	Other Contractual Services Other Contractual Services	175,488.56	183,164.13	174,946.17	186,360.00	168,766.28	242,062.00
40-10	Travel & Per Diem Travel & Training	784.00	365.08	797.68	800.00	684.33	800.00
41-10	Communication Services Telephone	1,082.96	1,183.15	.00	.00	.00	.00
41-12	Communication Services Internet Access	.00	.00	.00	1,580.00	.00	.00
42-10	Freight & Postage Services Postage	418.44	281.76	79.79	400.00	226.97	400.00
43-25	Utility Services Stormwater Assessment Fee	7,724.26	7,724.26	7,724.26	7,725.00	7,724.26	7,725.00
43-35	Utility Services Waste Collection & Disposal	11,957.66	11,455.94	11,790.42	11,790.00	11,372.32	11,372.00
45-10	Insurance General Liability	8,590.00	8,439.96	7,820.00	6,896.00	5,746.70	6,969.00
45-15	Insurance Other Insurance Costs	80,619.47	63,068.85	65,563.56	85,200.00	72,783.70	87,322.00
45-45	Insurance Health Care Premiums	11,161.17	4,811.47	4,698.88	8,500.00	6,412.44	11,000.00
46-15	Repair and Maintenance Service Equipment	7,563.76	2,634.11	1,937.87	8,850.00	3,999.85	8,850.00
46-20	Repair and Maintenance Service Building Maintenance	44,016.22	.00	.00	.00	.00	.00
47-10	Printing & Binding Printing & Binding	278.64	.00	241.98	300.00	614.88	300.00
49-50	Other Current Charges Advertising	27,571.41	22,925.00	18,750.44	30,000.00	12,645.00	30,000.00
49-90	Other Current Charges Other Current Charges	5,360.14	4,686.44	5,201.39	3,200.00	4,016.88	4,780.00
51-10	Office Supplies Stationery, Paper, Forms	991.22	.00	911.41	1,200.00	660.17	1,200.00
51-15	Office Supplies Other Office Supplies	1,436.86	2,156.91	1,781.63	3,100.00	1,809.29	3,100.00
51-20	Office Supplies Office Equipment < \$5,000	.00	.00	113.99	300.00	.00	300.00
52-20	Operating Supplies General Operating Supplies	737.17	1,676.95	394.39	1,300.00	359.87	1,300.00
54-13	Books Pubs Subs & Memberships Memberships	565.00	600.00	900.00	1,390.00	900.00	1,390.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$507,836.51</b>	<b>\$437,988.97</b>	<b>\$438,343.58</b>	<b>\$486,301.00</b>	<b>\$390,551.86</b>	<b>\$546,280.00</b>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other Machinery / Equipment	.00	(45,211.93)	.00	.00	.00	.00
	<i>Capital Outlay Totals</i>	<b>\$0.00</b>	<b>(\$45,211.93)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<b>\$507,836.51</b>	<b>\$392,777.04</b>	<b>\$438,343.58</b>	<b>\$486,301.00</b>	<b>\$390,551.86</b>	<b>\$546,280.00</b>
	Division <b>760 - Golf Course Totals</b>	<b>\$507,836.51</b>	<b>\$392,777.04</b>	<b>\$438,343.58</b>	<b>\$486,301.00</b>	<b>\$390,551.86</b>	<b>\$546,280.00</b>
	Department <b>75 - Recreation Facilities Totals</b>	<b>\$1,773,962.34</b>	<b>\$2,694,956.19</b>	<b>\$2,724,285.18</b>	<b>\$3,104,394.00</b>	<b>\$2,445,792.91</b>	<b>\$3,101,229.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 445 - DB Municipal Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>81 - Depreciation</b>							
Division <b>840 - Depreciation</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
49-64	Other Current Charges Depreciation	168,424.51	191,274.64	189,965.55	.00	132,129.46	.00
49-93	Other Current Charges Loss On Disposal of FA	1,079.51	.00	.00	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$169,504.02</u>	<u>\$191,274.64</u>	<u>\$189,965.55</u>	<u>\$0.00</u>	<u>\$132,129.46</u>	<u>\$0.00</u>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<u>\$169,504.02</u>	<u>\$191,274.64</u>	<u>\$189,965.55</u>	<u>\$0.00</u>	<u>\$132,129.46</u>	<u>\$0.00</u>
Division <b>840 - Depreciation Totals</b>		<u>\$169,504.02</u>	<u>\$191,274.64</u>	<u>\$189,965.55</u>	<u>\$0.00</u>	<u>\$132,129.46</u>	<u>\$0.00</u>
Department <b>81 - Depreciation Totals</b>		<u>\$169,504.02</u>	<u>\$191,274.64</u>	<u>\$189,965.55</u>	<u>\$0.00</u>	<u>\$132,129.46</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>445 - DB Municipal Golf Course Fund</b>						
	<b>EXPENSE</b>						
	Department <b>85 - Debt Service</b>						
	Division <b>850 - Debt Service</b>						
	Activity <b>517 - Debt Service Payments</b>						
	<i>Debt Service</i>						
71-33	Debt Service Principal Capital Lease	.00	.00	.46	36,271.00	27,106.51	37,319.00
71-43	Debt Service Principal General Construction Note	.00	.00	.00	50,784.00	51,017.00	.00
72-30	Debt Service Interest Capital Lease Int / 2002 GOB	.00	3,663.59	4,016.66	2,999.00	2,346.08	1,951.00
72-43	Debt Service Interest General Construction Note 2003	6,457.30	5,352.38	3,622.41	3,636.00	1,868.28	.00
72-62	Debt Service Interest 02 Util Tax	10,433.20	.00	.00	.00	.00	.00
73-11	Other Debt Service Costs Amortization Expense	14,064.00	.00	.00	.00	.00	.00
	<i>Debt Service Totals</i>	<b>\$30,954.50</b>	<b>\$9,015.97</b>	<b>\$7,639.53</b>	<b>\$93,690.00</b>	<b>\$82,337.87</b>	<b>\$39,270.00</b>
Activity	<b>517 - Debt Service Payments Totals</b>	<b>\$30,954.50</b>	<b>\$9,015.97</b>	<b>\$7,639.53</b>	<b>\$93,690.00</b>	<b>\$82,337.87</b>	<b>\$39,270.00</b>
	Division <b>850 - Debt Service Totals</b>	<b>\$30,954.50</b>	<b>\$9,015.97</b>	<b>\$7,639.53</b>	<b>\$93,690.00</b>	<b>\$82,337.87</b>	<b>\$39,270.00</b>
	Department <b>85 - Debt Service Totals</b>	<b>\$30,954.50</b>	<b>\$9,015.97</b>	<b>\$7,639.53</b>	<b>\$93,690.00</b>	<b>\$82,337.87</b>	<b>\$39,270.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>445 - DB Municipal Golf Course Fund</b>						
	<b>EXPENSE</b>						
	Department <b>90 - Miscellaneous</b>						
	Division <b>900 - Miscellaneous Expenditures</b>						
	Activity <b>572 - Parks &amp; Recreation</b>						
	<i>Other Uses</i>						
99-02	Other Non-Operating Contingency	.00	.00	.00	19,710.00	.00	110,859.00
	<i>Other Uses Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$19,710.00</u>	<u>\$0.00</u>	<u>\$110,859.00</u>
	Activity <b>572 - Parks &amp; Recreation Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$19,710.00</u>	<u>\$0.00</u>	<u>\$110,859.00</u>
	Division <b>900 - Miscellaneous Expenditures Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$19,710.00</u>	<u>\$0.00</u>	<u>\$110,859.00</u>
	Department <b>90 - Miscellaneous Totals</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$19,710.00</u>	<u>\$0.00</u>	<u>\$110,859.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>445 - DB Municipal Golf Course Fund</b>						
<b>EXPENSE</b>							
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	18,000.00	18,000.00	35,520.00	34,925.00	29,104.20	34,611.00
	<i>Other Uses Totals</i>	<u>\$18,000.00</u>	<u>\$18,000.00</u>	<u>\$35,520.00</u>	<u>\$34,925.00</u>	<u>\$29,104.20</u>	<u>\$34,611.00</u>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<u>\$18,000.00</u>	<u>\$18,000.00</u>	<u>\$35,520.00</u>	<u>\$34,925.00</u>	<u>\$29,104.20</u>	<u>\$34,611.00</u>
	Division <b>910 - Transfers Totals</b>	<u>\$18,000.00</u>	<u>\$18,000.00</u>	<u>\$35,520.00</u>	<u>\$34,925.00</u>	<u>\$29,104.20</u>	<u>\$34,611.00</u>
	Department <b>91 - Transfers Totals</b>	<u>\$18,000.00</u>	<u>\$18,000.00</u>	<u>\$35,520.00</u>	<u>\$34,925.00</u>	<u>\$29,104.20</u>	<u>\$34,611.00</u>
	<b>EXPENSE TOTALS</b>	<b>\$1,992,420.86</b>	<b>\$2,913,246.80</b>	<b>\$2,957,410.26</b>	<b>\$3,252,719.00</b>	<b>\$2,689,364.44</b>	<b>\$3,285,969.00</b>

# Lakeview Golf Course

## Mission Statement

The Lakeview Golf Club will be known as the best executive golf course in Palm Beach County. Lakeview Golf Club will be a youth golf development facility and also a place for senior golf leagues and recreation.



**Program: Lakeview Golf Course**

Lakeview Golf Course is an 18-hole, par 60, executive golf course with a snack bar and pro shop on approximately 45 acres operated through the service of a golf course management firm. The course is supported by user fee charges and the sale of merchandise and food. The course also provides youth programs. Lakeview allows golfers to walk 365 days a year, which provides City residents with a way to exercise and enjoy healthy recreation at a city owned facility. This course offers golf at very affordable rates encouraging families to play golf with their children and grandchildren.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Provide the community with the finest executive golf course in Palm Beach County.

**Objective:** Continue to maintain a positive public awareness of the club in order to meet the needs of all potential customers.

Increase annual rounds played from previous year	28,686	31,880	32,000
Conduct annual Customer Satisfaction Survey	3	4	4
Overall Satisfaction Rating (Average of all)*	4.3	4.5	5.0
Customer Service Rating (Staff Friendliness)*	5.0	5.0	5.0
Course Condition Rating*	4.2	4.3	4.5

\* Based on a 0 – 5 scale.

**Objective:** Increase awareness of Lakeview Golf Club through customer participation in tournaments and events.

Junior tournaments and events	556	560	616
Adult tournaments and events	2,515	2,520	2,772

**Goal:** To maintain a net operating surplus through increased income from daily golf fees.

**Objective:** To increase annual golf and merchandise revenue, thereby creating a stable income base.

Operating surplus (loss) (Net Income as per Comparative Income Statement)	(Provided by finance dept)	(Provided by finance dept)	(Provided by finance dept)
Daily green fees and cart income (includes pre-paid)	\$538,322	\$572,280	\$593,840

**Goal:** To continue improvements to the golf course in order to gain recognition as the best executive golf course in Palm Beach County.

**Objective:** Continue course improvements to ensure reliable and satisfactory playing conditions year-round.

Aerate greens and tees a minimum of twice per year to reduce compaction of putting surface and promote better grass growth	2	2	2
Perform annual bunker maintenance to ensure continuity of manmade hazards for consistent expectations during play	1	1	1

Staffing Levels	17-18	18-19	19-20
Contracted Service	n/a	n/a	n/a

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 446 - Lakeview Golf Course Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Intergovernmental Revenue</i>							
335-900	State Revenue Sharing Refund State Gasoline Tax	523.73	259.22	.00	400.00	.00	.00
<i>Intergovernmental Revenue Totals</i>		<u>\$523.73</u>	<u>\$259.22</u>	<u>\$0.00</u>	<u>\$400.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Charges for Services</i>							
347-900	Parks and Recreation Programs /Ads /Golf Fees	492,609.74	521,056.47	491,931.29	527,280.00	538,092.77	543,840.00
347-901	Parks and Recreation Prgm/SE/Vending Mach	1,186.48	1,097.98	1,325.30	1,500.00	1,165.80	1,500.00
347-902	Parks and Recreation LG Comp/Rest Misc	45,370.80	46,230.00	46,390.00	45,000.00	66,280.00	50,000.00
347-920	Parks and Recreation Cult Rec/Sale of Merch/Sp	27,158.60	25,713.95	33,733.57	30,000.00	32,527.00	32,000.00
347-930	Parks and Recreation Cult	27,946.57	36,963.96	42,208.89	32,200.00	36,882.11	38,000.00
347-940	Parks and Recreation Cult Rec/Rest/Food	16,630.32	15,328.53	22,076.90	18,000.00	20,152.79	20,000.00
<i>Charges for Services Totals</i>		<u>\$610,902.51</u>	<u>\$646,390.89</u>	<u>\$637,665.95</u>	<u>\$653,980.00</u>	<u>\$695,100.47</u>	<u>\$685,340.00</u>
<i>Miscellaneous Revenues</i>							
364-040	Sales Sale Of Surplus Property	5,165.00	.00	.00	.00	.00	.00
369-904	Other Miscellaneous Revenues HDepot Reb/Orig	3,044.88	401.86	(320.49)	.00	.00	.00
369-910	Other Miscellaneous Revenues Taxable Revenue	4,953.82	4,844.97	5,255.02	5,000.00	5,069.47	5,000.00
369-920	Other Miscellaneous Revenues Over/Short-Pro Shop	20.85	143.03	74.60	.00	14.57	.00
<i>Miscellaneous Revenues Totals</i>		<u>\$13,184.55</u>	<u>\$5,389.86</u>	<u>\$5,009.13</u>	<u>\$5,000.00</u>	<u>\$5,084.04</u>	<u>\$5,000.00</u>
<i>Other Sources</i>							
381-100	Inter-Fund Transfers Received from General Fund	1,193,403.00	.00	.00	.00	.00	.00
<i>Other Sources Totals</i>		<u>\$1,193,403.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division <b>000 - Administration Totals</b>		<u>\$1,818,013.79</u>	<u>\$652,039.97</u>	<u>\$642,675.08</u>	<u>\$659,380.00</u>	<u>\$700,184.51</u>	<u>\$690,340.00</u>
Department <b>00 - Administration Totals</b>		<u>\$1,818,013.79</u>	<u>\$652,039.97</u>	<u>\$642,675.08</u>	<u>\$659,380.00</u>	<u>\$700,184.51</u>	<u>\$690,340.00</u>
<b>REVENUE TOTALS</b>		<u>\$1,818,013.79</u>	<u>\$652,039.97</u>	<u>\$642,675.08</u>	<u>\$659,380.00</u>	<u>\$700,184.51</u>	<u>\$690,340.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>446 - Lakeview Golf Course Fund</b>							
	<b>EXPENSE</b>						
	Department <b>75 - Recreation Facilities</b>						
	Division <b>150 - Operations</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Operating Expenditures/Expenses</i>						
46-15	Repair and Maintenance Service Equipment	507.20	.00	.00	.00	.00	.00
52-20	Operating Supplies General Operating Supplies	2,687.96	.00	.00	.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	626.56	.00	.00	.00	.00	.00
52-47	Operating Supplies Food	16,564.25	(15.08)	.00	.00	.00	.00
52-50	Operating Supplies Beverages	5,401.87	(467.21)	.00	.00	.00	.00
52-60	Operating Supplies Golf Merchandise	17,739.79	(2,180.76)	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$43,527.63</u>	<u>(\$2,663.05)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity <b>575 - Special Recreation Facilities</b>	Totals	<u>\$43,527.63</u>	<u>(\$2,663.05)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>150 - Operations</b> Totals	<u>\$43,527.63</u>	<u>(\$2,663.05)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 446 - Lakeview Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>151 - Pro Shop</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	139,291.48	151,847.58	163,609.55	152,010.00	143,948.42	178,600.00
45-45	Insurance Health Care Premiums	8,985.25	12,607.78	6,077.23	13,500.00	6,031.59	13,500.00
46-15	Repair and Maintenance Service Equipment	.00	1,451.03	.00	2,500.00	377.50	4,800.00
52-20	Operating Supplies General Operating Supplies	.00	2,075.37	3,391.04	2,500.00	1,848.62	5,000.00
52-33	Operating Supplies Uniform / Linen Service	.00	489.31	1,053.35	1,000.00	824.17	2,000.00
52-60	Operating Supplies Golf Merchandise	.00	15,684.49	22,515.50	21,060.00	23,036.59	22,400.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$148,276.73</b>	<b>\$184,155.56</b>	<b>\$196,646.67</b>	<b>\$192,570.00</b>	<b>\$176,066.89</b>	<b>\$226,300.00</b>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<b>\$148,276.73</b>	<b>\$184,155.56</b>	<b>\$196,646.67</b>	<b>\$192,570.00</b>	<b>\$176,066.89</b>	<b>\$226,300.00</b>
	Division <b>151 - Pro Shop Totals</b>	<b>\$148,276.73</b>	<b>\$184,155.56</b>	<b>\$196,646.67</b>	<b>\$192,570.00</b>	<b>\$176,066.89</b>	<b>\$226,300.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>446 - Lakeview Golf Course Fund</b>							
	<b>EXPENSE</b>						
	Department <b>75 - Recreation Facilities</b>						
	Division <b>152 - Restaurant</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	.00	42.13	.00	.00	.00	.00
45-45	Insurance Health Care Premiums	.00	.00	1,996.37	.00	.00	.00
52-47	Operating Supplies Food	.00	15,211.30	18,499.68	17,880.00	16,863.07	21,725.00
52-49	Operating Supplies Restaurant Supplies	.00	.00	.00	.00	500.00	.00
52-50	Operating Supplies Beverages	.00	5,591.85	8,161.02	7,200.00	6,146.10	8,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$0.00</u>	<u>\$20,845.28</u>	<u>\$28,657.07</u>	<u>\$25,080.00</u>	<u>\$23,509.17</u>	<u>\$29,725.00</u>
Activity <b>575 - Special Recreation Facilities</b>	Totals	<u>\$0.00</u>	<u>\$20,845.28</u>	<u>\$28,657.07</u>	<u>\$25,080.00</u>	<u>\$23,509.17</u>	<u>\$29,725.00</u>
	Division <b>152 - Restaurant</b> Totals	<u>\$0.00</u>	<u>\$20,845.28</u>	<u>\$28,657.07</u>	<u>\$25,080.00</u>	<u>\$23,509.17</u>	<u>\$29,725.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 446 - Lakeview Golf Course Fund							
	EXPENSE						
	Department 75 - Recreation Facilities						
	Division 153 - Course Maintenance						
	Activity 575 - Special Recreation Facilities						
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	.00	84,981.43	92,534.31	146,140.00	124,436.90	146,140.00
43-10	Utility Services Electricity	.00	7,671.05	7,908.22	9,895.00	9,073.70	10,669.00
43-15	Utility Services Water & Sewer	.00	.00	1,373.41	.00	.00	.00
43-20	Utility Services Irrigation Water	.00	16,661.83	13,905.15	16,330.00	13,442.23	17,009.00
45-45	Insurance Health Care Premiums	.00	4,484.25	4,294.59	8,000.00	2,938.66	8,000.00
46-15	Repair and Maintenance Service Equipment	.00	9,283.22	8,911.41	9,000.00	7,341.19	9,000.00
46-35	Repair and Maintenance Service Irrigation	.00	8,535.48	7,355.44	10,000.00	6,500.61	10,000.00
46-40	Repair and Maintenance Service Other Repair	.00	1,814.03	.00	3,600.00	.00	3,600.00
52-11	Operating Supplies Fuel / Oil / Other	.00	13,586.98	13,571.09	9,784.00	10,354.81	15,000.00
52-20	Operating Supplies General Operating Supplies	.00	250.18	436.66	1,300.00	761.19	1,300.00
52-33	Operating Supplies Uniform / Linen Service	.00	538.91	960.90	1,400.00	484.87	1,400.00
52-41	Operating Supplies Gardening Supplies	.00	26,015.63	43,544.70	35,000.00	16,928.61	35,000.00
54-13	Books Pubs Subs & Memberships Memberships	.00	.00	110.00	680.00	.00	680.00
	<i>Operating Expenditures/Expenses Totals</i>	\$0.00	\$173,822.99	\$194,905.88	\$251,129.00	\$192,262.77	\$257,798.00
	Activity 575 - Special Recreation Facilities Totals	\$0.00	\$173,822.99	\$194,905.88	\$251,129.00	\$192,262.77	\$257,798.00
	Division 153 - Course Maintenance Totals	\$0.00	\$173,822.99	\$194,905.88	\$251,129.00	\$192,262.77	\$257,798.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>446 - Lakeview Golf Course Fund</b>						
	<b>EXPENSE</b>						
	Department <b>75 - Recreation Facilities</b>						
	Division <b>250 - Environmental Compliance</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Operating Expenditures/Expenses</i>						
45-45	Insurance Health Care Premiums	5,050.98	(984.14)	2,306.60	.00	.00	.00
46-15	Repair and Maintenance Service Equipment	7,027.96	.00	.00	.00	.00	.00
52-33	Operating Supplies Uniform / Linen Service	702.20	.00	.00	.00	.00	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$12,781.14</u>	<u>(\$984.14)</u>	<u>\$2,306.60</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<u>\$12,781.14</u>	<u>(\$984.14)</u>	<u>\$2,306.60</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Division	<b>250 - Environmental Compliance Totals</b>	<u>\$12,781.14</u>	<u>(\$984.14)</u>	<u>\$2,306.60</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 446 - Lakeview Golf Course Fund</b>							
<b>EXPENSE</b>							
Department <b>75 - Recreation Facilities</b>							
Division <b>760 - Golf Course</b>							
Activity <b>575 - Special Recreation Facilities</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	768.65	54.98	936.43	.00	921.27	.00
34-16	Other Contractual Services Pest Control Services	126.00	300.00	458.00	740.00	300.00	740.00
34-90	Other Contractual Services Other Contractual	39,243.68	39,616.13	39,641.68	44,040.00	35,638.72	44,040.00
40-10	Travel & Per Diem Travel & Training	132.88	.00	.00	350.00	.00	350.00
41-10	Communication Services Telephone	1,497.83	5,927.70	.00	.00	.00	.00
42-10	Freight & Postage Services Postage	.00	.00	.00	50.00	.00	50.00
43-10	Utility Services Electricity	7,238.88	7,390.32	5,785.81	6,933.00	5,367.19	5,995.00
43-15	Utility Services Water & Sewer	1,434.67	2,495.98	1,962.25	2,282.00	1,257.00	2,112.00
43-25	Utility Services Stormwater Assessment Fee	2,230.76	2,230.76	2,230.76	2,231.00	2,230.76	2,231.00
43-35	Utility Services Waste Collection & Disposal	5,978.83	5,727.97	5,895.21	5,900.00	5,686.16	5,686.00
44-30	Rentals & Leases Equipment	1,185.67	1,669.93	1,984.70	1,200.00	1,371.30	1,200.00
45-10	Insurance General Liability	1,850.00	1,740.00	2,151.00	1,523.00	1,269.20	1,990.00
45-15	Insurance Other Insurance Costs	21,131.78	15,070.20	12,204.05	19,470.00	20,039.69	21,470.00
45-45	Insurance Health Care Premiums	.00	(373.94)	(369.43)	.00	.00	.00
46-15	Repair and Maintenance Service Equipment	621.94	368.68	368.68	900.00	.00	900.00
46-20	Repair and Maintenance Service Building	2,727.39	95.12	.00	.00	.00	.00
49-50	Other Current Charges Advertising	4,080.00	5,515.00	1,640.00	6,200.00	225.00	6,200.00
49-90	Other Current Charges Other Current Charges	765.00	765.00	765.00	770.00	765.00	770.00
52-20	Operating Supplies General Operating Supplies	2,719.48	4,485.19	3,076.35	4,500.00	2,468.68	4,500.00
54-13	Books Pubs Subs & Memberships Memberships	585.00	935.00	948.00	830.00	525.00	830.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$94,318.44</b>	<b>\$94,014.02</b>	<b>\$79,678.49</b>	<b>\$97,919.00</b>	<b>\$78,064.97</b>	<b>\$99,064.00</b>
<i>Other Uses</i>							
99-01	Other Non-Operating Contingency	.00	.00	.00	40,955.00	.00	31,132.00
<i>Other Uses Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,955.00</b>	<b>\$0.00</b>	<b>\$31,132.00</b>
Activity <b>575 - Special Recreation Facilities Totals</b>		<b>\$94,318.44</b>	<b>\$94,014.02</b>	<b>\$79,678.49</b>	<b>\$138,874.00</b>	<b>\$78,064.97</b>	<b>\$130,196.00</b>
Division <b>760 - Golf Course Totals</b>		<b>\$94,318.44</b>	<b>\$94,014.02</b>	<b>\$79,678.49</b>	<b>\$138,874.00</b>	<b>\$78,064.97</b>	<b>\$130,196.00</b>
Department <b>75 - Recreation Facilities Totals</b>		<b>\$298,903.94</b>	<b>\$469,190.66</b>	<b>\$502,194.71</b>	<b>\$607,653.00</b>	<b>\$469,903.80</b>	<b>\$644,019.00</b>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>446 - Lakeview Golf Course Fund</b>						
	<b>EXPENSE</b>						
	Department <b>81 - Depreciation</b>						
	Division <b>840 - Depreciation</b>						
	Activity <b>575 - Special Recreation Facilities</b>						
	<i>Operating Expenditures/Expenses</i>						
49-64	Other Current Charges Depreciation	66,483.39	85,553.49	85,598.73	.00	55,941.33	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$66,483.39</u>	<u>\$85,553.49</u>	<u>\$85,598.73</u>	<u>\$0.00</u>	<u>\$55,941.33</u>	<u>\$0.00</u>
Activity	<b>575 - Special Recreation Facilities Totals</b>	<u>\$66,483.39</u>	<u>\$85,553.49</u>	<u>\$85,598.73</u>	<u>\$0.00</u>	<u>\$55,941.33</u>	<u>\$0.00</u>
	Division <b>840 - Depreciation Totals</b>	<u>\$66,483.39</u>	<u>\$85,553.49</u>	<u>\$85,598.73</u>	<u>\$0.00</u>	<u>\$55,941.33</u>	<u>\$0.00</u>
	Department <b>81 - Depreciation Totals</b>	<u>\$66,483.39</u>	<u>\$85,553.49</u>	<u>\$85,598.73</u>	<u>\$0.00</u>	<u>\$55,941.33</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund <b>446 - Lakeview Golf Course Fund</b>							
	<b>EXPENSE</b>						
	Department <b>85 - Debt Service</b>						
	Division <b>850 - Debt Service</b>						
	Activity <b>517 - Debt Service Payments</b>						
	<i>Debt Service</i>						
71-33	Debt Service Principal Capital Lease	.00	.00	.20	29,084.00	25,356.00	24,997.00
72-30	Debt Service Interest Capital Lease Int / 2002 GOB	4,836.99	3,192.76	1,814.33	1,343.00	.00	378.00
72-62	Debt Service Interest 02 Util Tax	2,446.80	.00	.00	.00	.00	.00
73-11	Other Debt Service Costs Amortization Expense	3,948.00	.00	.00	.00	.00	.00
	<i>Debt Service Totals</i>	<u>\$11,231.79</u>	<u>\$3,192.76</u>	<u>\$1,814.53</u>	<u>\$30,427.00</u>	<u>\$25,356.00</u>	<u>\$25,375.00</u>
Activity	<b>517 - Debt Service Payments Totals</b>	<u>\$11,231.79</u>	<u>\$3,192.76</u>	<u>\$1,814.53</u>	<u>\$30,427.00</u>	<u>\$25,356.00</u>	<u>\$25,375.00</u>
	Division <b>850 - Debt Service Totals</b>	<u>\$11,231.79</u>	<u>\$3,192.76</u>	<u>\$1,814.53</u>	<u>\$30,427.00</u>	<u>\$25,356.00</u>	<u>\$25,375.00</u>
	Department <b>85 - Debt Service Totals</b>	<u>\$11,231.79</u>	<u>\$3,192.76</u>	<u>\$1,814.53</u>	<u>\$30,427.00</u>	<u>\$25,356.00</u>	<u>\$25,375.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>446 - Lakeview Golf Course Fund</b>						
	<b>EXPENSE</b>						
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	5,000.00	5,000.04	21,663.00	21,300.00	17,750.00	20,946.00
	<i>Other Uses Totals</i>	<u>\$5,000.00</u>	<u>\$5,000.04</u>	<u>\$21,663.00</u>	<u>\$21,300.00</u>	<u>\$17,750.00</u>	<u>\$20,946.00</u>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<u>\$5,000.00</u>	<u>\$5,000.04</u>	<u>\$21,663.00</u>	<u>\$21,300.00</u>	<u>\$17,750.00</u>	<u>\$20,946.00</u>
	Division <b>910 - Transfers Totals</b>	<u>\$5,000.00</u>	<u>\$5,000.04</u>	<u>\$21,663.00</u>	<u>\$21,300.00</u>	<u>\$17,750.00</u>	<u>\$20,946.00</u>
	Department <b>91 - Transfers Totals</b>	<u>\$5,000.00</u>	<u>\$5,000.04</u>	<u>\$21,663.00</u>	<u>\$21,300.00</u>	<u>\$17,750.00</u>	<u>\$20,946.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$381,619.12</u>	<u>\$562,936.95</u>	<u>\$611,270.97</u>	<u>\$659,380.00</u>	<u>\$568,951.13</u>	<u>\$690,340.00</u>

# Stormwater

## Mission Statement

Stormwater Administration implements the requirements of our National Pollution Discharge Elimination System (N.P.D.E.S) permit, ensures accurate reporting of stormwater assessments to the Property Appraiser and maintains the drainage atlas and database.

**Program: Stormwater Administration**

---

Stormwater Administration is responsible for administering programs related to the National Pollution Discharge Elimination System (NPDES) permit; such as maintaining the stormwater atlas, maintaining the stormwater management system inventory database, verifying changes in assessments from year to year and providing community education. This program is also responsible for the annual preparation of the stormwater assessment roll as well as the annual NPDES Report. Activities also include identification of best management practices and new technologies with associated funding alternatives to ensure the sustained reduction of storm water pollution and implementation of related public outreach and education initiatives.

Stormwater Administration is responsible for overall development of the City's Stormwater Capital Program, including a comprehensive master plan and the recommendation of drainage improvements.

---



---

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Goal:** Maintain inventory of drainage systems and ensure that NPDES requirements are met.

**Objective:** Comply with NPDES operational and reporting requirements update and maintain both the drainage atlas, and preventive maintenance program data.

Incorporate changes to drainage atlas quarterly	100%	100%	100%
Respond to citizen inquiries within 5 business days	100%	100%	100%
Submit annual NPDES report within established timeframe	100%	100%	100%
Submit annual tax roll to Property Appraiser and Tax Collector within established timeframe	100%	100%	100%
Provide required public awareness by quarterly web page updates	4	4	4
Provide required public awareness/outreach through distribution of storm water education materials and education forums at public event	1	1	1
Address Comments received on NPDES Annual report	1	1	1

---

Staffing Levels	17-18	18-19	19-20
Project Manager I / Stormwater Administrator	1	1	1

---

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 448 - Stormwater Utility Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Charges for Services</i>							
343-700	Physical Environment Storm Water Charges	2,097,400.63	2,157,786.77	2,178,747.45	2,107,500.00	2,148,509.83	2,349,650.00
343-701	Physical Environment Delinquent Storm Water	13,716.47	2,340.33	2,802.63	3,000.00	.00	3,000.00
<i>Charges for Services Totals</i>		<u>\$2,111,117.10</u>	<u>\$2,160,127.10</u>	<u>\$2,181,550.08</u>	<u>\$2,110,500.00</u>	<u>\$2,148,509.83</u>	<u>\$2,352,650.00</u>
<i>Miscellaneous Revenues</i>							
361-101	Interest & Other Earnings Int/Dividends	2,646.88	300.00	138.44	.00	.00	.00
361-102	Interest & Other Earnings Interest Investments	46,883.47	53,763.82	64,100.71	32,065.00	73,411.52	69,562.00
361-400	Interest & Other Earnings Appreciation/Gain on	4,627.86	(28,376.07)	(48,544.06)	.00	.00	.00
361-702	Interest & Other Earnings Delinquent Stormwater	2,993.79	258.86	.00	.00	.00	.00
369-900	Other Miscellaneous Revenues PY Exp	7,002.31	.00	.00	.00	.00	.00
369-901	Other Miscellaneous Revenues PY Exp	15,984.51	11,239.05	.00	.00	12,403.64	32,706.00
<i>Miscellaneous Revenues Totals</i>		<u>\$80,138.82</u>	<u>\$37,185.66</u>	<u>\$15,695.09</u>	<u>\$32,065.00</u>	<u>\$85,815.16</u>	<u>\$102,268.00</u>
<i>Other Sources</i>							
389-800	Grants/Donations Capital Contributions	.00	65,810.00	349,371.40	.00	.00	.00
<i>Other Sources Totals</i>		<u>\$0.00</u>	<u>\$65,810.00</u>	<u>\$349,371.40</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Other Source, Continued</i>							
301-100	Budgetary Account Prior Year Surplus	.00	.00	.00	2,187,612.00	.00	1,684,750.00
303-049	Prior Year Encumbrances Prior Years	.00	.00	.00	899,037.45	.00	.00
<i>Other Source, Continued Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,086,649.45</u>	<u>\$0.00</u>	<u>\$1,684,750.00</u>
Division <b>000 - Administration Totals</b>		<u>\$2,191,255.92</u>	<u>\$2,263,122.76</u>	<u>\$2,546,616.57</u>	<u>\$5,229,214.45</u>	<u>\$2,234,324.99</u>	<u>\$4,139,668.00</u>
Department <b>00 - Administration Totals</b>		<u>\$2,191,255.92</u>	<u>\$2,263,122.76</u>	<u>\$2,546,616.57</u>	<u>\$5,229,214.45</u>	<u>\$2,234,324.99</u>	<u>\$4,139,668.00</u>
<b>REVENUE TOTALS</b>		<u>\$2,191,255.92</u>	<u>\$2,263,122.76</u>	<u>\$2,546,616.57</u>	<u>\$5,229,214.45</u>	<u>\$2,234,324.99</u>	<u>\$4,139,668.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 448 - Stormwater Utility Fund</b>							
<b>EXPENSE</b>							
Department <b>38 - Stormwater</b>							
Division <b>000 - Administration</b>							
Activity <b>538 - Flood Control/Stormwater Mgmt.</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	66,640.42	26,531.60	(4,371.31)	52,693.00	21,494.88	60,546.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	6,960.47	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	10,050.00	.00	.00	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	377.21	2,264.37	54.11	.00	245.81	.00
21-10	FICA Taxes Employer FICA	5,255.90	3,103.79	4.03	4,031.00	1,464.17	4,632.00
22-10	Retirement Contributions General Employees Retirement	7,039.72	4,107.76	5,074.97	4,759.00	1,941.43	5,218.00
23-10	Life & Health Insurance Health Insurance	12,661.17	5,107.24	7,510.00	8,543.00	3,648.48	9,253.00
23-20	Life & Health Insurance Life Insurance	209.85	98.88	.25	192.00	66.00	158.00
23-30	Life & Health Insurance Disability Insurance	133.64	48.21	1.24	118.00	38.84	125.00
24-10	Workers Compensation Workers Compensation	4,820.00	5,409.96	5,346.00	6,829.00	5,690.80	4,068.00
25-10	Other Employee Benefits Unemployment Compensation	44.93	19.16	.06	32.00	16.86	33.00
27-10	Other Employee Benefits Employee Assistance Program	39.76	14.29	.04	29.00	12.40	29.00
<i>Personnel Services Totals</i>		<b>\$107,272.60</b>	<b>\$53,665.73</b>	<b>\$13,619.39</b>	<b>\$77,226.00</b>	<b>\$34,619.67</b>	<b>\$84,062.00</b>
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	31,969.00	31,969.00	33,300.00	33,300.00	31,500.00	.00
31-90	Professional Services Other Professional Services	7,206.77	20,345.00	100,990.35	75,000.00	13,643.32	75,000.00
32-10	Accounting & Auditing Audit & Accounting Fees	1,934.10	2,446.18	2,392.61	2,010.00	2,053.42	2,010.00
40-10	Travel & Per Diem Travel & Training	311.82	1,142.60	.00	2,000.00	456.02	2,000.00
41-10	Communication Services Telephone	221.63	221.98	.00	.00	.00	.00
41-11	Communication Services Portable Phones / MDD	22.50	178.47	.00	.00	.01	540.00
42-10	Freight & Postage Services Postage	712.00	451.00	147.00	800.00	.00	800.00
43-10	Utility Services Electricity	1,658.65	1,561.74	1,505.74	1,683.00	990.37	1,625.00
43-25	Utility Services Stormwater Assessment Fee	1,137.83	1,327.94	1,327.94	1,328.00	1,137.98	1,328.00
44-30	Rentals & Leases Equipment	911.27	826.76	676.53	980.00	.00	4,415.00
45-10	Insurance General Liability	6,410.00	5,960.04	5,810.04	5,552.00	4,626.70	4,835.00
46-15	Repair and Maintenance Service Equipment Maintenance	545.00	2,398.00	.00	.00	.00	.00
47-20	Printing & Binding Reproduction Services	179.00	.00	.00	2,000.00	133.47	2,000.00
49-35	Other Current Charges Share of Administrative Expense	171,630.00	227,349.96	231,084.96	200,943.00	167,452.50	297,998.00
49-50	Other Current Charges Advertising	.00	1,579.00	939.50	1,500.00	141.00	1,500.00
49-90	Other Current Charges Other Current Charges	150.00	.00	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	825.98	2,173.43	740.30	1,000.00	565.03	1,000.00
51-15	Office Supplies Other Office Supplies	1,911.44	1,704.77	3,038.81	1,500.00	799.79	1,500.00
51-20	Office Supplies Office Equipment < \$5,000	.00	3,031.10	782.48	1,000.00	.00	1,000.00
52-20	Operating Supplies General Operating Supplies	1,920.37	3,734.46	6,555.38	3,411.92	1,947.00	1,000.00
52-33	Operating Supplies Uniform / Linen Service	160.00	581.74	3,310.99	300.00	.00	250.00
54-10	Books Pubs Subs & Memberships Books & Publications	.00	.00	.00	500.00	135.00	500.00
54-11	Books Pubs Subs & Memberships Suscriptions	125.00	.00	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
	<b>EXPENSE</b>						
	Department <b>38 - Stormwater</b>						
54-13	Books Pubs Subs & Memberships Memberships	964.95	1,735.00	1,100.00	.00	.00	.00
54-30	Books Pubs Subs & Memberships Training & Education Costs	469.00	.00	590.61	3,000.00	1,100.00	3,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$231,376.31</u>	<u>\$310,718.17</u>	<u>\$394,293.24</u>	<u>\$337,807.92</u>	<u>\$226,681.61</u>	<u>\$402,301.00</u>
Activity	<b>538 - Flood Control/Stormwater Mgmt.</b> Totals	<u>\$338,648.91</u>	<u>\$364,383.90</u>	<u>\$407,912.63</u>	<u>\$415,033.92</u>	<u>\$261,301.28</u>	<u>\$486,363.00</u>
	Division <b>000 - Administration</b> Totals	<u>\$338,648.91</u>	<u>\$364,383.90</u>	<u>\$407,912.63</u>	<u>\$415,033.92</u>	<u>\$261,301.28</u>	<u>\$486,363.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
<b>EXPENSE</b>							
Department <b>38 - Stormwater</b>							
Division <b>300 - Capital Outlay</b>							
Activity <b>538 - Flood Control/Stormwater Mgmt.</b>							
<i>Operating Expenditures/Expenses</i>							
31-10	Professional Services Engineering/Architectural	39,931.93	7,597.04	286.39	150,130.32	44,165.77	150,000.00
31-90	Professional Services Other Professional Services	.00	.00	177,746.00	20,727.00	1,835.00	.00
46-13	Repair and Maintenance Service Drainage Swales	486.00	203,034.29	17,537.54	100,000.00	.00	100,000.00
46-36	Repair and Maintenance Service LWDD L-33 Culvert	13,769.92	.00	.00	.00	.00	.00
46-38	Repair and Maintenance Service Seawall Repairs	21,799.97	16,578.32	1,656.97	869.74	.00	75,000.00
46-40	Repair and Maintenance Service Other Repair Maintenance	41,727.68	15,136.90	.00	.00	.00	.00
49-90	Other Current Charges Other Current Charges	.00	.00	.00	10,530.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$117,715.50</b>	<b>\$242,346.55</b>	<b>\$197,226.90</b>	<b>\$282,257.06</b>	<b>\$46,000.77</b>	<b>\$325,000.00</b>
<i>Capital Outlay</i>							
63-13	Capital Outlay SW Pipe Lining on Barrier Island	.00	.00	.00	750,000.00	.00	750,000.00
63-38	Capital Outlay Island Drive Drainage	.00	.00	.00	175,429.50	117,834.50	.00
63-90	Capital Outlay Other Improvements	.00	.00	.00	122,770.00	51,980.55	100,000.00
65-10	Capital Outlay Stormwater Masterplan/Other Imp	.00	.00	.00	60,051.06	53,557.74	100,000.00
68-10	Capital Outlay Software	.00	.00	.00	25,050.00	25,625.00	.00
68-18	Capital Outlay NE 2 Ave/Seacrest Beautific Impr	.00	.00	.00	185,461.17	117,616.44	.00
68-56	Capital Outlay Palm Trail Drainage	.00	.00	.00	.00	9,800.00	.00
68-62	Capital Outlay Storm Water Pump St Rehab	.00	.00	.00	890,813.85	134,073.50	900,000.00
68-64	Capital Outlay Reclaim Water Area 12C	.00	.00	.00	434,930.62	288,903.80	.00
68-82	Capital Outlay Delray Shores Wm	.00	.00	.00	159,800.00	.00	.00
69-41	Capital Outlay Marine Way Seawall Constr	.00	.00	.00	44,362.27	4,031.34	.00
<i>Capital Outlay Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,848,668.47</b>	<b>\$803,422.87</b>	<b>\$1,850,000.00</b>
Activity <b>538 - Flood Control/Stormwater Mgmt. Totals</b>		<b>\$117,715.50</b>	<b>\$242,346.55</b>	<b>\$197,226.90</b>	<b>\$3,130,925.53</b>	<b>\$849,423.64</b>	<b>\$2,175,000.00</b>
Division <b>300 - Capital Outlay Totals</b>		<b>\$117,715.50</b>	<b>\$242,346.55</b>	<b>\$197,226.90</b>	<b>\$3,130,925.53</b>	<b>\$849,423.64</b>	<b>\$2,175,000.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund 448 - Stormwater Utility Fund							
<b>EXPENSE</b>							
Department 38 - Stormwater							
Division 380 - Stormwater Maintenance							
Activity 538 - Flood Control/Stormwater Mgmt.							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular Salaries/Wages	210,471.86	215,863.79	141,286.13	190,365.00	128,634.77	242,997.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	16,947.60	.00	.00	.00	.00
13-10	Other Salaries/ Wages Part Time Wages	.00	12,428.05	28,532.50	.00	.00	.00
14-10	Overtime Overtime /Call-Out Pay	15,114.81	22,603.24	18,369.70	25,000.00	20,516.24	20,000.00
21-10	FICA Taxes Employer FICA	16,389.97	20,083.29	13,873.99	15,710.00	10,734.98	20,119.00
22-10	Retirement Contributions General Employees Retirement	10,439.57	18,656.07	18,575.03	17,193.00	11,618.19	20,938.00
22-99	Retirement Contributions GASB Statement Implementation	15,745.00	(1,841.00)	(10,274.00)	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	70,816.90	55,154.52	52,319.00	42,712.00	30,107.76	55,519.00
23-20	Life & Health Insurance Life Insurance	845.00	913.48	539.00	768.00	462.00	792.00
23-30	Life & Health Insurance Disability Insurance	450.31	312.62	287.08	427.00	299.27	502.00
24-10	Workers Compensation Workers Compensation	14,390.00	16,149.96	15,957.96	20,385.00	16,987.50	12,145.00
25-10	Other Employee Benefits Unemployment Compensation	182.16	196.43	176.40	196.00	118.02	197.00
27-10	Other Employee Benefits Employee Assistance Program	165.75	137.03	94.57	173.00	104.16	175.00
<i>Personnel Services Totals</i>		\$355,011.33	\$377,605.08	\$279,737.36	\$312,929.00	\$219,582.89	\$373,384.00
<i>Operating Expenditures/Expenses</i>							
31-15	Professional Services Medical	30.60	.00	.00	30.00	.00	30.00
34-45	Other Contractual Services Lot Mowing / Clearing	7,661.00	3,846.00	.00	95,000.00	12,820.00	95,000.00
34-90	Other Contractual Services Other Contractual Services	43,713.00	101,205.00	119,890.21	350,000.00	25,890.34	250,000.00
40-10	Travel & Per Diem Travel & Training	795.25	58.44	.00	2,000.00	110.15	1,645.00
41-11	Communication Services Portable Phones / MDD	1,800.61	1,785.46	402.47	2,280.00	657.32	2,280.00
43-10	Utility Services Electricity	20,102.25	17,561.65	28,400.81	18,005.00	23,449.71	27,900.00
43-20	Utility Services Irrigation Water	8,719.03	11,069.95	5,084.90	11,136.00	3,148.04	5,047.00
44-10	Rentals & Leases Land Rental / Lease	3,402.05	4,242.74	4,454.87	3,450.00	4,677.60	5,000.00
44-45	Rentals & Leases Vehicle Rental / Garage	79,420.00	87,410.04	94,959.96	107,260.00	89,383.20	103,240.00
45-10	Insurance General Liability	11,990.00	13,200.00	14,900.04	12,922.00	10,768.30	13,032.00
46-10	Repair and Maintenance Service Vehicle Maintenance / Garage	91,579.21	113,115.78	72,599.86	102,550.00	70,004.85	109,520.00
46-15	Repair and Maintenance Service Equipment Maintenance	1,294.48	2,229.01	.00	.00	.00	100,000.00
46-40	Repair and Maintenance Service Other Repair Maintenance	30,846.49	12,102.54	126,856.29	135,000.00	3,457.60	.00
49-53	Other Current Charges Commercial Driver License Renew.	.00	88.25	.00	.00	.00	.00
51-10	Office Supplies Stationery, Paper, Forms	51.42	.00	.00	.00	.00	.00
51-15	Office Supplies Other Office Supplies	484.09	477.89	.00	.00	.00	.00
51-20	Office Supplies Office Equipment < \$5,000	1,857.72	74.99	.00	.00	.00	.00
52-10	Operating Supplies Fuel & Lube	15,441.43	15,681.44	21,555.97	16,802.00	17,401.56	29,610.00
52-20	Operating Supplies General Operating Supplies	2,989.60	4,707.01	4,630.84	5,000.00	374.00	5,000.00
52-27	Operating Supplies Equipment < \$5,000	286.87	8,014.64	5,105.28	8,000.00	78.82	8,000.00
52-33	Operating Supplies Uniform / Linen Service	2,015.20	891.51	.00	2,500.00	1,651.81	3,000.00
52-35	Operating Supplies Building Materials	607.32	.00	.00	.00	.00	.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
	<b>EXPENSE</b>						
	Department <b>38 - Stormwater</b>						
52-41	Operating Supplies Gardening Supplies	2,192.00	586.00	.00	6,000.00	1,489.99	5,000.00
53-10	Road Materials & Supplies Repairs Roads	1,078.60	2,608.64	.00	.00	.00	10,000.00
53-11	Road Materials & Supplies Repairs / Drainage	3,745.32	2,099.40	.00	5,000.00	.00	20,000.00
53-15	Road Materials & Supplies Repairs / Other Road Materials	5,671.30	9,801.88	2,432.75	15,000.00	9,138.95	.00
54-30	Books Pubs Subs & Memberships Training & Education Costs	852.00	1,783.00	.00	1,450.00	.00	1,450.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$338,626.84</u>	<u>\$414,641.26</u>	<u>\$501,274.25</u>	<u>\$899,385.00</u>	<u>\$274,502.24</u>	<u>\$794,754.00</u>
	Activity <b>538 - Flood Control/Stormwater Mgmt.</b> Totals	<u>\$693,638.17</u>	<u>\$792,246.34</u>	<u>\$781,011.61</u>	<u>\$1,212,314.00</u>	<u>\$494,085.13</u>	<u>\$1,168,138.00</u>
	Division <b>380 - Stormwater Maintenance</b> Totals	<u>\$693,638.17</u>	<u>\$792,246.34</u>	<u>\$781,011.61</u>	<u>\$1,212,314.00</u>	<u>\$494,085.13</u>	<u>\$1,168,138.00</u>
	Department <b>38 - Stormwater</b> Totals	<u>\$1,150,002.58</u>	<u>\$1,398,976.79</u>	<u>\$1,386,151.14</u>	<u>\$4,758,273.45</u>	<u>\$1,604,810.05</u>	<u>\$3,829,501.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
<b>EXPENSE</b>							
	Department <b>81 - Depreciation</b>						
	Division <b>840 - Depreciation</b>						
	Activity <b>538 - Flood Control/Stormwater Mgmt.</b>						
	<i>Operating Expenditures/Expenses</i>						
49-64	Other Current Charges Depreciation	403,252.36	485,019.65	486,778.35	.00	350,976.69	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$403,252.36</u>	<u>\$485,019.65</u>	<u>\$486,778.35</u>	<u>\$0.00</u>	<u>\$350,976.69</u>	<u>\$0.00</u>
	Activity <b>538 - Flood Control/Stormwater Mgmt.</b> Totals	<u>\$403,252.36</u>	<u>\$485,019.65</u>	<u>\$486,778.35</u>	<u>\$0.00</u>	<u>\$350,976.69</u>	<u>\$0.00</u>
	Division <b>840 - Depreciation</b> Totals	<u>\$403,252.36</u>	<u>\$485,019.65</u>	<u>\$486,778.35</u>	<u>\$0.00</u>	<u>\$350,976.69</u>	<u>\$0.00</u>
	Department <b>81 - Depreciation</b> Totals	<u>\$403,252.36</u>	<u>\$485,019.65</u>	<u>\$486,778.35</u>	<u>\$0.00</u>	<u>\$350,976.69</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
<b>EXPENSE</b>							
	Department <b>85 - Debt Service</b>						
	Division <b>850 - Debt Service</b>						
	Activity <b>517 - Debt Service Payments</b>						
	<i>Debt Service</i>						
71-16	Debt Service Principal 2000 Revenue Note	.00	.00	.00	48,600.00	48,599.99	.00
72-16	Debt Service Interest 2000 Revenue Note	8,709.56	7,264.84	4,970.69	2,549.00	2,549.08	.00
72-25	Debt Service Interest 2007 Util Tax Bonds	75.00	.00	.00	.00	.00	.00
	<i>Debt Service Totals</i>	<u>\$8,784.56</u>	<u>\$7,264.84</u>	<u>\$4,970.69</u>	<u>\$51,149.00</u>	<u>\$51,149.07</u>	<u>\$0.00</u>
	Activity <b>517 - Debt Service Payments Totals</b>	<u>\$8,784.56</u>	<u>\$7,264.84</u>	<u>\$4,970.69</u>	<u>\$51,149.00</u>	<u>\$51,149.07</u>	<u>\$0.00</u>
	Division <b>850 - Debt Service Totals</b>	<u>\$8,784.56</u>	<u>\$7,264.84</u>	<u>\$4,970.69</u>	<u>\$51,149.00</u>	<u>\$51,149.07</u>	<u>\$0.00</u>
	Department <b>85 - Debt Service Totals</b>	<u>\$8,784.56</u>	<u>\$7,264.84</u>	<u>\$4,970.69</u>	<u>\$51,149.00</u>	<u>\$51,149.07</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
<b>EXPENSE</b>							
	Department <b>90 - Miscellaneous</b>						
	Division <b>900 - Miscellaneous Expenditures</b>						
	Activity <b>538 - Flood Control/Stormwater Mgmt.</b>						
	<i>Operating Expenditures/Expenses</i>						
31-11	Professional Services Investment Services	3,473.59	3,222.14	3,280.53	.00	2,004.40	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$3,473.59</u>	<u>\$3,222.14</u>	<u>\$3,280.53</u>	<u>\$0.00</u>	<u>\$2,004.40</u>	<u>\$0.00</u>
	Activity <b>538 - Flood Control/Stormwater Mgmt.</b> Totals	<u>\$3,473.59</u>	<u>\$3,222.14</u>	<u>\$3,280.53</u>	<u>\$0.00</u>	<u>\$2,004.40</u>	<u>\$0.00</u>
	Division <b>900 - Miscellaneous Expenditures</b> Totals	<u>\$3,473.59</u>	<u>\$3,222.14</u>	<u>\$3,280.53</u>	<u>\$0.00</u>	<u>\$2,004.40</u>	<u>\$0.00</u>
	Department <b>90 - Miscellaneous</b> Totals	<u>\$3,473.59</u>	<u>\$3,222.14</u>	<u>\$3,280.53</u>	<u>\$0.00</u>	<u>\$2,004.40</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>448 - Stormwater Utility Fund</b>						
<b>EXPENSE</b>							
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	416,580.00	352,358.04	307,044.00	419,792.00	349,826.70	310,167.00
	<i>Other Uses Totals</i>	<b>\$416,580.00</b>	<b>\$352,358.04</b>	<b>\$307,044.00</b>	<b>\$419,792.00</b>	<b>\$349,826.70</b>	<b>\$310,167.00</b>
Activity	<b>581 - Inter-Fund Group Xfrs Out Totals</b>	<b>\$416,580.00</b>	<b>\$352,358.04</b>	<b>\$307,044.00</b>	<b>\$419,792.00</b>	<b>\$349,826.70</b>	<b>\$310,167.00</b>
	Division <b>910 - Transfers Totals</b>	<b>\$416,580.00</b>	<b>\$352,358.04</b>	<b>\$307,044.00</b>	<b>\$419,792.00</b>	<b>\$349,826.70</b>	<b>\$310,167.00</b>
	Department <b>91 - Transfers Totals</b>	<b>\$416,580.00</b>	<b>\$352,358.04</b>	<b>\$307,044.00</b>	<b>\$419,792.00</b>	<b>\$349,826.70</b>	<b>\$310,167.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$1,982,093.09</b>	<b>\$2,246,841.46</b>	<b>\$2,188,224.71</b>	<b>\$5,229,214.45</b>	<b>\$2,358,766.91</b>	<b>\$4,139,668.00</b>

# **Delray Beach Florida**



**1993★2001★2017**

**This space left open for notes**



# Fleet Maintenance

## Mission Statement

The Fleet maintenance division exists solely for the purpose of providing a fleet of reliable, safe and well maintained vehicles and equipment to other City of Delray Beach Divisions, so they may efficiently and effectively perform their services for the citizens of Delray Beach. Fleet maintenance is committed to providing this fleet of vehicles in a cost-effective manner with quality and safety as our highest priority.

## **Program: Fleet Maintenance**

Fleet Maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 71 sedans, 129 pickups, 28 pieces of construction equipment/tractors, 26 vans, 29 utility vehicles, 8 medium trucks and 14 heavy duty trucks, 155 police patrol cars, 84 trailers, 14 golf carts, 7 ATV's, 7 motor cycles, 4 boats, 3 street sweepers, 1 bus, 3 trolleys, and 30 Heavy Fire/Rescue vehicles. Services include a comprehensive preventive maintenance inspection program, consisting of oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements for replacement vehicles. Fleet Maintenance will continue to expedite "Special Projects" for departments as time and resources are available.

<b>Performance Measures</b>	<b>2018 Actual</b>	<b>2019 Projected</b>	<b>2020 Projected</b>
-----------------------------	------------------------	---------------------------	---------------------------

**Goal:** To provide maintenance and repair to the City's vehicle and equipment fleet and fuel sites in a timely manner to ensure adequate fleet availability and fueling capabilities.

**Objective:** Minimize vehicle down time by ensuring timely completion of maintenance and repairs.

Total number of vehicles and equipment	604	613	630
Average percent of fleet in service	98%	98%	99%
Complete minor repairs in house within 24 hours	90%	90%	95%
Complete major repairs in house within 3 days	85%	85%	90%
Respond to emergency callout within 2 hours.	100%	100%	100%
Ensure uninterrupted supply of fuel at Public Works fuel site:			
Number of supply interruptions.	0	0	0
Provide for maintenance and repairs to fuel sites to ensure their reliable operation: Hours of unscheduled down time.	0	0	0

**Goal:** To ensure that the fleet is mechanically safe, in good repair, and meets or exceeds forecasted life.

**Objective:** To complete Preventive Maintenance Inspections (PMI) by scheduled due date.

Number of PMI's scheduled quarterly	2,416	2,416	2,488
PMI's for Fire Rescue Emergency Response 4 times per year	95%	97%	98%
PMI's for Police Patrol every 3,000 miles	98%	96%	98%
PMI's for Police Patrol take home vehicles every 3,000 miles	98%	98%	99%
PMI's for non-emergency vehicles 3 to 4 times per year	96%	98%	99%
PMI's for support equipment minimum 1 time per year	95%	98%	99%
Vehicles with extended life cycle due to low miles/LTD costs	25	23	20

<b>Staffing Levels</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
Administrative Assistant	1	1	1
Fleet Maintenance Superintendent	1	1	1
Fleet Supervisor	1	1	1
Senior Master Fleet Technician	1	1	1
Master Fleet Technician	2	2	2
Senior Fleet Technician	2	2	2
Fleet Mechanic	4	4	4
Parts Expediter	<u>1</u>	<u>1</u>	<u>1</u>
	13	13	13

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
<b>Fund 501 - Garage Fund</b>							
<b>REVENUE</b>							
Department <b>00 - Administration</b>							
Division <b>000 - Administration</b>							
<i>Intergovernmental Revenue</i>							
341-201	General Government Garage Revenue / Daily Rntl	17,765.00	5,530.00	5,420.00	10,000.00	5,035.00	10,000.00
341-205	General Government Garage Revenue / Pump Fee	72,717.52	80,197.07	75,738.59	100,032.00	59,188.78	120,000.00
341-207	General Government Garage Revenue / Parts	452,081.44	476,151.41	443,646.63	400,000.00	281,943.80	420,000.00
341-210	General Government Garage Revenue / Labor	636,550.98	724,874.37	827,242.29	992,912.00	587,195.14	998,000.00
341-215	General Government Garage Rev/Outside Srvc	393,461.67	431,201.31	450,428.55	400,000.00	289,340.56	420,000.00
341-220	General Government Garage Revenue / Fuel	727,026.29	801,835.94	756,936.52	900,287.00	592,457.41	900,000.00
341-256	General Government Intragvt Srv Rev/ Parts Fee	90,483.40	95,230.02	88,774.09	100,000.00	56,026.37	100,000.00
<i>Intergovernmental Revenue Totals</i>		\$2,390,086.30	\$2,615,020.12	\$2,648,186.67	\$2,903,231.00	\$1,871,187.06	\$2,968,000.00
<i>Miscellaneous Revenues</i>							
361-100	Interest & Other Earnings Interest Investments	30,505.66	34,982.48	41,708.37	56,155.00	83,653.10	79,267.00
361-101	Interest & Other Earnings Int/Dividends	3,011.21	(18,463.45)	(31,586.15)	.00	.00	.00
364-042	Sales Insurance Proceeds	.00	12,319.42	.00	.00	.00	.00
364-101	Sales Sale Of Surplus Property	77,673.76	59,345.92	98,074.70	60,000.00	198,524.56	60,000.00
365-100	Sales Scrap Sales (Taxable)	5,297.68	6,725.02	1,327.00	4,000.00	11,804.47	4,000.00
365-101	Sales Scrap Sales (Non-Taxable)	1,184.25	1,636.00	.00	.00	926.00	.00
365-102	Sales Scrap Sales DO NOT USE	2,560.00	.00	.00	.00	.00	.00
369-200	Other Miscellaneous Revenues Misc Rev/ Rec Beaut	2,092,190.00	2,146,929.96	2,519,299.80	2,591,090.00	2,159,241.60	3,326,290.00
369-900	Other Miscellaneous Revenues PY Exp	.00	.00	.00	.00	861.00	.00
369-901	Other Miscellaneous Revenues PY Exp	25,003.59	.00	.00	.00	.00	.00
<i>Miscellaneous Revenues Totals</i>		\$2,237,426.15	\$2,243,475.35	\$2,628,823.72	\$2,711,245.00	\$2,455,010.73	\$3,469,557.00
<i>Other Sources</i>							
381-100	Inter-Fund Transfers Received from General Fund	580,000.00	.00	79,160.00	.00	.00	.00
382-146	Contributions from Proprietary Funds Contribution	.00	98,915.00	.00	.00	.00	.00
389-900	Grants/Donations Capital Contributions	125,046.25	177,946.50	231,061.25	.00	.00	.00
<i>Other Sources Totals</i>		\$705,046.25	\$276,861.50	\$310,221.25	\$0.00	\$0.00	\$0.00
<i>Other Source, Continued</i>							
301-050	Budgetary Account City Garage Fund	.00	.00	.00	728,675.00	.00	375,348.00
303-050	Prior Year Encumbrances Prior Years	.00	.00	.00	1,436,522.51	.00	.00
<i>Other Source, Continued Totals</i>		\$0.00	\$0.00	\$0.00	\$2,165,197.51	\$0.00	\$375,348.00
Division <b>000 - Administration Totals</b>		\$5,332,558.70	\$5,135,356.97	\$5,587,231.64	\$7,779,673.51	\$4,326,197.79	\$6,812,905.00
Department <b>00 - Administration Totals</b>		\$5,332,558.70	\$5,135,356.97	\$5,587,231.64	\$7,779,673.51	\$4,326,197.79	\$6,812,905.00
<b>REVENUE TOTALS</b>		\$5,332,558.70	\$5,135,356.97	\$5,587,231.64	\$7,779,673.51	\$4,326,197.79	\$6,812,905.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
<b>EXPENSE</b>							
Department <b>43 - City Garage</b>							
Division <b>000 - Administration</b>							
Activity <b>549 - Other Transportation Services</b>							
<i>Personnel Services</i>							
12-10	Regular Salaries/Wages Regular	509,111.01	578,890.72	630,017.73	682,364.00	539,768.17	735,038.00
12-30	Regular Salaries/Wages Term. Pay Sick	26,017.69	.00	25,565.70	.00	2,791.66	.00
14-10	Overtime Overtime /Call-Out Pay	12,146.51	30,340.89	18,970.32	20,000.00	11,785.12	20,000.00
15-20	Special Pay Car Allowance	2,640.00	2,640.00	2,640.00	2,640.00	2,200.00	2,640.00
15-40	Special Pay Educational/Certification	54,688.15	61,914.96	73,690.68	73,856.00	59,479.61	77,280.00
15-60	Special Pay Other Taxable Pay	.00	(1,848.69)	.00	.00	.00	.00
15-65	Special Pay Other Non Taxable Pay	.00	.00	.00	.00	81.25	.00
21-10	FICA Taxes Employer FICA	43,266.68	48,129.81	56,392.17	59,567.00	45,114.18	64,060.00
22-10	Retirement Contributions General	48,360.38	41,412.42	45,290.00	53,397.00	35,547.46	47,454.00
22-20	Retirement Contributions ICMA	2,215.88	2,186.93	2,435.25	2,368.00	1,968.08	2,517.00
22-99	Retirement Contributions GASB	39,159.00	(6,167.00)	(19,596.00)	.00	.00	.00
23-10	Life & Health Insurance Health	137,569.50	107,749.88	116,985.00	93,965.00	82,938.72	111,038.00
23-20	Life & Health Insurance Life Insurance	1,648.40	1,741.35	1,655.75	1,724.00	1,430.90	1,779.00
23-30	Life & Health Insurance Disability	1,063.17	781.54	1,271.72	1,533.00	1,263.86	1,519.00
24-10	Workers Compensation Workers	18,030.00	20,229.96	19,989.96	25,535.00	21,279.20	15,213.00
25-10	Other Employee Benefits	356.04	360.88	417.20	425.00	351.25	427.00
27-10	Other Employee Benefits Employee	318.75	261.30	281.78	375.00	310.00	379.00
<i>Personnel Services Totals</i>		<b>\$896,591.16</b>	<b>\$888,624.95</b>	<b>\$976,007.26</b>	<b>\$1,017,749.00</b>	<b>\$806,309.46</b>	<b>\$1,079,344.00</b>
<i>Operating Expenditures/Expenses</i>							
31-11	Professional Services Investment	2,260.15	2,096.27	2,682.00	.00	586.56	.00
31-15	Professional Services Medical	.00	.00	.00	500.00	.00	500.00
31-90	Professional Services Other Professional	7,060.74	122.24	30.52	.00	.00	.00
32-10	Accounting & Auditing Audit &	2,353.54	2,991.41	2,911.49	2,450.00	2,498.74	2,450.00
34-10	Other Contractual Services Temporary	.00	414.00	.00	.00	1,000.00	.00
34-40	Other Contractual Services Waste	8,226.12	5,879.29	4,020.98	7,500.00	.00	7,500.00
34-90	Other Contractual Services Other	10,612.18	8,359.14	7,691.05	6,000.00	86,670.07	6,000.00
40-10	Travel & Per Diem Travel & Training	3,538.57	3,195.45	4,937.30	11,160.00	2,768.32	8,280.00
41-10	Communication Services Telephone	1,542.28	1,722.78	.00	.00	.00	.00
41-11	Communication Services Portable	852.16	1,248.73	1,015.66	1,604.00	746.87	1,604.00
42-10	Freight & Postage Services Postage	6.95	.00	.00	.00	.00	400.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
<b>EXPENSE</b>							
42-20	Freight & Postage Services Express	213.75	370.42	77.85	400.00	15.92	.00
43-10	Utility Services Electricity	14,307.98	14,890.09	14,348.67	14,363.00	11,209.38	15,245.00
43-15	Utility Services Water & Sewer	2,915.23	3,106.51	2,731.70	3,149.00	2,290.87	2,776.00
43-25	Utility Services Stormwater Assessment	1,499.72	1,499.72	1,499.72	1,500.00	1,499.72	1,500.00
43-35	Utility Services Waste Collection &	.00	3,035.06	.00	.00	.00	.00
44-30	Rentals & Leases Equipment	1,334.20	2,139.75	2,972.66	3,310.00	1,817.74	3,310.00
44-45	Rentals & Leases Vehicle Rental /	18,050.00	18,819.96	14,960.04	15,270.00	12,725.00	15,300.00
45-10	Insurance General Liability	55,420.00	55,610.04	48,210.00	45,244.00	37,703.30	47,571.00
46-10	Repair and Maintenance Service Vehicle	21,347.24	7,913.41	10,565.29	16,640.00	9,367.78	15,950.00
46-15	Repair and Maintenance Service	19,651.98	16,598.03	7,648.30	19,800.00	20,522.70	19,800.00
46-20	Repair and Maintenance Service	3,710.49	.00	811.22	.00	385.83	.00
46-40	Repair and Maintenance Service Other	3,960.00	.00	879.64	.00	.00	.00
49-49	Other Current Charges Auto	3,902.43	6,367.72	12,393.86	8,000.00	2,448.24	9,000.00
49-50	Other Current Charges Advertising	495.36	.00	.00	300.00	.00	300.00
49-53	Other Current Charges Commercial	.00	.00	250.31	300.00	81.25	300.00
49-90	Other Current Charges Other Current	200.00	750.00	125.00	900.00	715.00	1,050.00
51-10	Office Supplies Stationery, Paper,	73.19	1.65	53.59	200.00	132.94	200.00
51-15	Office Supplies Other Office Supplies	1,274.83	329.99	1,334.08	1,200.00	561.22	1,200.00
51-20	Office Supplies Office Equipment <	2,424.15	601.93	682.71	1,500.00	870.85	1,500.00
51-25	Office Supplies Computer Software	.00	.00	2,072.51	3,375.00	115.33	3,375.00
52-10	Operating Supplies Fuel & Lube	5,732.81	17,662.94	3,501.58	8,688.00	4,228.52	10,720.00
52-11	Operating Supplies Fuel / Oil / Other	.00	7,132.50	.00	.00	.00	.00
52-13	Operating Supplies C G Inventory -Fuel	706,490.38	857,598.92	867,676.78	1,000,319.00	725,686.21	1,072,500.00
52-20	Operating Supplies General Operating	11,517.72	11,643.91	4,421.87	11,600.00	6,797.95	11,600.00
52-27	Operating Supplies Equipment <	7,525.82	3,190.64	(302.07)	2,880.00	350.30	2,880.00
52-33	Operating Supplies Uniform / Linen	4,333.31	3,197.01	1,981.68	4,000.00	1,707.36	4,000.00
52-36	Operating Supplies Janitorial Supplies	353.31	414.62	25.98	700.00	.00	700.00
52-51	Operating Supplies C.G. - Outside	335,756.16	348,155.74	335,744.18	401,831.00	143,214.42	535,000.00
52-52	Operating Supplies External Parts	487,600.98	528,386.37	532,410.88	500,000.00	435,040.28	550,000.00
54-10	Books Pubs Subs & Memberships Books	327.05	200.00	545.95	500.00	25.95	500.00
54-11	Books Pubs Subs & Memberships	105.00	115.00	.00	120.00	.00	120.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
	<b>EXPENSE</b>						
54-30	Books Pubs Subs & Memberships	5,062.00	7,183.35	7,053.71	6,980.00	8,707.32	6,980.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$1,752,981.78</u>	<u>\$1,943,493.59</u>	<u>\$1,898,565.69</u>	<u>\$2,103,643.00</u>	<u>\$1,523,573.46</u>	<u>\$2,361,971.00</u>
	<i>Capital Outlay</i>						
64-90	Machinery & Equipment Other	.00	.00	.00	196,280.00	3,918.28	30,000.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$196,280.00</u>	<u>\$3,918.28</u>	<u>\$30,000.00</u>
Activity	<b>549 - Other Transportation</b>	<u>\$2,649,572.94</u>	<u>\$2,832,118.54</u>	<u>\$2,874,572.95</u>	<u>\$3,317,672.00</u>	<u>\$2,333,801.20</u>	<u>\$3,471,315.00</u>
Division	<b>000 - Administration Totals</b>	<u>\$2,649,572.94</u>	<u>\$2,832,118.54</u>	<u>\$2,874,572.95</u>	<u>\$3,317,672.00</u>	<u>\$2,333,801.20</u>	<u>\$3,471,315.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
<b>EXPENSE</b>							
Department <b>43 - City Garage</b>							
Division <b>390 - Vehicle Replacement</b>							
Activity <b>549 - Other Transportation Services</b>							
<i>Operating Expenditures/Expenses</i>							
46-10	Repair and Maintenance Service Vehicle	.00	39,671.31	.00	9,665.00	.00	.00
46-11	Repair and Maintenance Service Vehicle	25,751.77	8,890.10	61,114.55	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$25,751.77</u>	<u>\$48,561.41</u>	<u>\$61,114.55</u>	<u>\$9,665.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Capital Outlay</i>							
64-13	Machinery & Equipment Vehicle	.00	.00	.00	115,550.79	38,122.80	75,000.00
64-14	Machinery & Equipment Heavy	.00	(5,414.22)	5,414.22	3,391,828.90	509,611.90	1,985,000.00
64-20	Machinery & Equipment Automotive	.00	.00	.00	944,956.82	831,376.98	1,281,590.00
<i>Capital Outlay Totals</i>		<u>\$0.00</u>	<u>(\$5,414.22)</u>	<u>\$5,414.22</u>	<u>\$4,452,336.51</u>	<u>\$1,379,111.68</u>	<u>\$3,341,590.00</u>
Activity	<b>549 - Other Transportation</b>	<u>\$25,751.77</u>	<u>\$43,147.19</u>	<u>\$66,528.77</u>	<u>\$4,462,001.51</u>	<u>\$1,379,111.68</u>	<u>\$3,341,590.00</u>
Division	<b>390 - Vehicle Replacement</b>	<u>\$25,751.77</u>	<u>\$43,147.19</u>	<u>\$66,528.77</u>	<u>\$4,462,001.51</u>	<u>\$1,379,111.68</u>	<u>\$3,341,590.00</u>
Department	<b>43 - City Garage Totals</b>	<u>\$2,675,324.71</u>	<u>\$2,875,265.73</u>	<u>\$2,941,101.72</u>	<u>\$7,779,673.51</u>	<u>\$3,712,912.88</u>	<u>\$6,812,905.00</u>

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
<b>EXPENSE</b>							
Department <b>81 - Depreciation</b>							
Division <b>840 - Depreciation</b>							
Activity <b>549 - Other Transportation Services</b>							
<i>Operating Expenditures/Expenses</i>							
49-64	Other Current Charges Depreciation	1,770,039.58	1,997,536.57	2,278,814.43	.00	1,440,240.38	.00
49-93	Other Current Charges Loss On	26,184.83	5,461.00	76,025.25	.00	.00	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$1,796,224.41</u>	<u>\$2,002,997.57</u>	<u>\$2,354,839.68</u>	<u>\$0.00</u>	<u>\$1,440,240.38</u>	<u>\$0.00</u>
Activity <b>549 - Other Transportation</b>		<u>\$1,796,224.41</u>	<u>\$2,002,997.57</u>	<u>\$2,354,839.68</u>	<u>\$0.00</u>	<u>\$1,440,240.38</u>	<u>\$0.00</u>
Division <b>840 - Depreciation Totals</b>		<u>\$1,796,224.41</u>	<u>\$2,002,997.57</u>	<u>\$2,354,839.68</u>	<u>\$0.00</u>	<u>\$1,440,240.38</u>	<u>\$0.00</u>
Department <b>81 - Depreciation Totals</b>		<u>\$1,796,224.41</u>	<u>\$2,002,997.57</u>	<u>\$2,354,839.68</u>	<u>\$0.00</u>	<u>\$1,440,240.38</u>	<u>\$0.00</u>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
<b>EXPENSE</b>							
Department	<b>85 - Debt Service</b>						
Division	<b>850 - Debt Service</b>						
Activity	<b>517 - Debt Service Payments</b>						
	<i>Debt Service</i>						
72-28	Debt Service Interest Suntrust Capital	.00	28,945.00	31,858.10	.00	.00	.00
	<i>Debt Service Totals</i>	\$0.00	\$28,945.00	\$31,858.10	\$0.00	\$0.00	\$0.00
Activity	<b>517 - Debt Service Payments</b>	\$0.00	\$28,945.00	\$31,858.10	\$0.00	\$0.00	\$0.00
Division	<b>850 - Debt Service Totals</b>	\$0.00	\$28,945.00	\$31,858.10	\$0.00	\$0.00	\$0.00
Department	<b>85 - Debt Service Totals</b>	\$0.00	\$28,945.00	\$31,858.10	\$0.00	\$0.00	\$0.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>501 - Garage Fund</b>						
<b>EXPENSE</b>							
Department <b>91 - Transfers</b>							
Division <b>910 - Transfers</b>							
Activity <b>581 - Inter-Fund Group Xfrs Out</b>							
<i>Other Uses</i>							
91-15	Non-Operating Transfers Transfers to	19,240.00	.00	.00	.00	.00	.00
	<i>Other Uses Totals</i>	<u>\$19,240.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Activity	<b>581 - Inter-Fund Group Xfrs</b>	<u>\$19,240.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division <b>910 - Transfers Totals</b>	<u>\$19,240.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department <b>91 - Transfers Totals</b>	<u>\$19,240.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<b>EXPENSE TOTALS</b>	<b>\$4,490,789.12</b>	<b>\$4,907,208.30</b>	<b>\$5,327,799.50</b>	<b>\$7,779,673.51</b>	<b>\$5,153,153.26</b>	<b>\$6,812,905.00</b>

# Insurance Fund

## Mission Statement

The Risk Management Division will develop and manage cost-effective insurance programs, develop procedures and promote practices which provide group and mandated benefits to City employees, improve employee safety and health and maintain quality customer service to employees and the general public.

**Program: Risk Management**

The Insurance Fund provides for the City’s business insurance (including property damage, legal liability and workers’ compensation), all directly administered by the Risk Management Division. Administration includes developing and negotiating the City’s insurance policies and programs; accounting for the cost of insurance and claims; communicating and assisting employees in matters of workers’ compensation claims, investigating and settling liability property claims; monitoring claims development; monitoring and advising on loss control and safety matters; and communicating with all departments on insurance matters to minimize the overall risk of loss to the City.

Performance Measures	2018 Actual	2019 Projected	2020 Projected
----------------------	----------------	-------------------	-------------------

**Objective:** To satisfy the administrative requirements related to group and Property & Casualty matters.

Certificates of insurance issued	80	60	48
Annual monthly premium invoices paid or issued ( P&C)	25	25	25

**Objective:** To provide a safe public and employee work environment intended to minimize injury, property damage and related claims costs.

New employee “safety” orientations	12	26	26
Safety awareness/training sessions within depts/divisions	7	20	12
Accident investigation supervisor training	5	20	12
Field surveys related to employee and public safety, and claims	35	35	52
Workers’ comp claims administered	91	100	95
Auto liability claims administered	115	75	65
General liability claims administered	14	20	15
City property damage claims administered (excl. hurricane)	33	30	25
City building/contents, total insurable values	188,627,337	192,399,884	196,247,882

**Objective:** Ensure that employees have comprehensive and affordable benefits that meet their needs, and improve/promote health and well-being.

Goal: To manage the City’s comprehensive benefit program, Employee Health and Wellness Center and work-life programs

Employees participating in medical plan	856	874	889
Medical cost per participant	\$874	\$831	\$857
Percentage of patient satisfaction with Employee Health Center	95.2%	98%	98%

Staffing Levels	17-18	18-19	19-20
Risk Manager	1	1	1
Senior Claims Specialist	1	1	1
Benefits Manager	1	1	1
Safety Coordinator	1	1	1
HR Specialist Benefits	<u>1</u>	<u>1</u>	<u>1</u>
	5	5	5

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>REVENUE</b>						
	Department <b>00 - Administration</b>						
	Division <b>000 - Administration</b>						
	<i>Intergovernmental Revenue</i>						
341-230	General Government Intragovt Srvc/Liability Ins Prem	1,725,135.65	1,730,299.96	1,650,469.80	1,771,053.00	1,475,877.30	1,884,096.00
341-232	General Government Intragovt Srvc Rev/W Comp Prm	1,498,100.00	1,562,810.04	1,636,691.04	1,878,104.00	1,565,086.40	2,063,483.00
341-240	General Government Intragovt Srvc Rev/Life Ins Prm	166,535.34	168,402.18	151,800.72	191,126.00	136,317.75	172,294.00
341-241	General Government Intrgvvt/Whole Life-Provident Ins	9,173.92	9,889.94	6,535.20	.00	4,705.60	.00
341-245	General Government Intragov Srv/Disability Premium	95,648.23	65,180.37	100,715.73	126,408.00	102,751.86	128,604.00
341-246	General Government Disability Premium/Short Term	.00	14,245.62	17,171.91	17,000.00	20,472.39	25,260.00
341-251	General Government Intrgov Srv Rev/Health Premium	9,127,323.71	8,393,714.60	8,430,266.59	9,015,564.00	7,509,054.97	10,459,291.00
341-252	General Government Intrgov Srvc Rev/Legal Shield	.00	.00	10,902.23	9,612.00	10,456.55	12,996.00
341-255	General Government Intragovt Srv Rev/Dental Premium	251,836.47	312,145.30	296,268.56	295,440.00	287,484.54	344,220.00
341-260	General Government Supplemental Life Insurance	127,740.67	168,695.06	136,309.25	151,032.00	135,997.19	159,588.00
341-265	General Government Trustmark	183,778.28	235,320.90	184,667.35	191,616.00	159,402.71	193,968.00
341-270	General Government Unemployment Compensation	27,561.36	27,506.96	30,248.54	31,156.00	25,576.62	31,124.00
341-271	General Government Employee Assistance Prog	22,549.65	17,848.35	18,614.85	25,979.00	20,274.00	25,980.00
341-272	General Government Heart/Cancer Capital Amer	1,065.48	1,065.48	4,245.73	.00	3,468.52	.00
341-273	General Government FSA Administration	.00	193,930.46	207,929.40	.00	203,608.97	.00
341-274	General Government Vision Care	46,499.56	61,120.23	53,500.16	52,944.00	46,418.91	54,624.00
341-275	General Government Pet Assure	3,041.95	6,103.24	6,748.01	2,592.00	6,120.61	6,576.00
341-276	General Government New Legal Club	5,529.76	5,665.42	4,391.46	4,704.00	3,339.82	4,200.00
	<i>Intergovernmental Revenue Totals</i>	<b>\$13,291,520.03</b>	<b>\$12,973,944.11</b>	<b>\$12,947,476.53</b>	<b>\$13,764,330.00</b>	<b>\$11,716,414.71</b>	<b>\$15,566,304.00</b>
	<i>Charges for Services</i>						
341-103	General Government Intragovt Service Rev / Wellness	101.41	.00	.00	.00	.00	.00
341-277	General Government Liberty Mutual Insurance	2,837.34	3,303.04	2,683.72	.00	2,270.84	.00
	<i>Charges for Services Totals</i>	<b>\$2,938.75</b>	<b>\$3,303.04</b>	<b>\$2,683.72</b>	<b>\$0.00</b>	<b>\$2,270.84</b>	<b>\$0.00</b>
	<i>Miscellaneous Revenues</i>						
361-100	Interest & Other Earnings Interest Investments	5,273.49	(32,334.78)	(55,316.39)	.00	.00	.00
361-101	Interest & Other Earnings Int/Dividends Invstmnts/Gain on	53,424.14	61,264.34	73,043.34	6,875.00	9,497.11	9,705.00
369-231	Other Miscellaneous Revenues Refund Prior Years Expend	.00	.00	145,687.23	93,000.00	349.35	77,000.00
369-235	Other Miscellaneous Revenues Worker Comp Reimburs	88,038.66	61,630.01	125,501.45	.00	78,254.51	.00
369-240	Other Miscellaneous Revenues Hurricanes Insurance	.00	.00	2,208.37	.00	.00	.00
369-250	Other Miscellaneous Revenues Refund/Recovery Prior Years	303,663.25	231,139.68	77,482.26	.00	164,985.90	.00
369-900	Other Miscellaneous Revenues PY Exp Recovery/CDBG	67,268.72	4,459.65	.00	.00	.00	.00
	<i>Miscellaneous Revenues Totals</i>	<b>\$517,668.26</b>	<b>\$326,158.90</b>	<b>\$368,606.26</b>	<b>\$99,875.00</b>	<b>\$253,086.87</b>	<b>\$86,705.00</b>
	Division <b>000 - Administration Totals</b>	<b>\$13,812,127.04</b>	<b>\$13,303,406.05</b>	<b>\$13,318,766.51</b>	<b>\$13,864,205.00</b>	<b>\$11,971,772.42</b>	<b>\$15,653,009.00</b>
	Department <b>00 - Administration Totals</b>	<b>\$13,812,127.04</b>	<b>\$13,303,406.05</b>	<b>\$13,318,766.51</b>	<b>\$13,864,205.00</b>	<b>\$11,971,772.42</b>	<b>\$15,653,009.00</b>
	<b>REVENUE TOTALS</b>	<b>\$13,812,127.04</b>	<b>\$13,303,406.05</b>	<b>\$13,318,766.51</b>	<b>\$13,864,205.00</b>	<b>\$11,971,772.42</b>	<b>\$15,653,009.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>EXPENSE</b>						
	Department <b>13 - Finance</b>						
	Division <b>030 - Risk</b>						
	Activity <b>513 - Financial &amp; Administrative</b>						
	<i>Personnel Services</i>						
12-10	Regular Salaries/Wages Regular Salaries/Wages	274,513.00	271,795.38	285,595.11	324,880.00	249,913.07	333,741.00
12-30	Regular Salaries/Wages Term. Pay Sick & Vacation	.00	11,111.50	.00	.00	1,776.80	.00
14-10	Overtime Overtime /Call-Out Pay	175.73	295.66	5.61	.00	.00	.00
15-20	Special Pay Car Allowance	2,640.00	1,100.00	1,320.00	2,640.00	1,540.00	2,640.00
21-10	FICA Taxes Employer FICA	20,185.57	21,958.87	21,617.28	24,452.00	19,148.07	26,121.00
22-10	Retirement Contributions General Employees	20,542.40	22,258.38	21,470.00	28,440.00	22,469.17	28,758.00
22-20	Retirement Contributions ICMA Contributions	3,747.09	4,290.14	4,854.89	4,933.00	4,078.45	5,265.00
22-99	Retirement Contributions GASB Statement	15,240.00	(2,387.00)	(9,426.00)	.00	.00	.00
23-10	Life & Health Insurance Health Insurance	45,831.04	34,492.44	37,299.00	34,171.00	26,540.64	37,013.00
23-20	Life & Health Insurance Life Insurance	1,024.40	965.90	792.00	871.00	699.60	871.00
23-30	Life & Health Insurance Disability Insurance	595.32	386.22	554.99	707.00	585.57	689.00
24-10	Workers Compensation Workers Compensation	4,510.00	4,119.96	2,295.96	892.00	743.30	320.00
25-10	Other Employee Benefits Unemployment	154.56	143.64	154.00	168.00	132.07	164.00
27-10	Other Employee Benefits Employee Assistance	142.80	105.30	104.22	149.00	116.56	146.00
	<i>Personnel Services Totals</i>	<b>\$389,301.91</b>	<b>\$370,636.39</b>	<b>\$366,637.06</b>	<b>\$422,303.00</b>	<b>\$327,743.30</b>	<b>\$435,728.00</b>
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	34,323.05	.00	17,931.00	.00	2,148.00	.00
32-10	Accounting & Auditing Audit & Accounting Fees	4,660.48	5,909.13	5,765.32	4,948.00	4,948.00	4,948.00
34-90	Other Contractual Services Other Contractual	.00	20,082.95	30.52	.00	.00	.00
40-10	Travel & Per Diem Travel & Training	779.94	1,132.07	962.49	2,800.00	766.01	1,285.00
41-10	Communication Services Telephone	549.04	275.46	.00	.00	.00	.00
42-10	Freight & Postage Services Postage	1,067.43	441.97	383.48	650.00	286.31	500.00
42-20	Freight & Postage Services Express Charges /	11.12	.00	.00	100.00	.00	50.00
44-30	Rentals & Leases Equipment	1,433.60	1,306.91	910.88	1,800.00	1,537.35	1,800.00
45-10	Insurance General Liability	6,070.00	6,030.00	6,489.96	6,800.00	5,666.70	6,262.00
45-50	Insurance Property Claims	.00	2,400.00	.00	.00	.00	.00
46-15	Repair and Maintenance Service Equipment	340.20	340.20	141.75	340.00	.00	340.00
48-17	Promotional Activities Refreshment / Food /	8.98	.00	.00	200.00	.00	100.00
48-20	Promotional Activities Other Promotional Costs	1,500.00	.00	.00	1,575.00	.00	1,000.00
51-10	Office Supplies Stationery, Paper, Forms	539.06	591.17	134.17	500.00	124.94	500.00
51-15	Office Supplies Other Office Supplies	1,039.65	146.48	252.84	1,300.00	677.13	1,000.00

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>EXPENSE</b>						
51-20	Office Supplies Office Equipment < \$5,000	165.35	.00	.00	1,000.00	1,379.03	1,000.00
54-13	Books Pubs Subs & Memberships Memberships	1,110.00	1,035.00	1,185.00	1,250.00	385.00	1,250.00
54-30	Books Pubs Subs & Memberships Training &	290.00	300.00	.00	1,375.00	330.00	1,499.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$53,887.90</b>	<b>\$39,991.34</b>	<b>\$34,187.41</b>	<b>\$24,638.00</b>	<b>\$18,248.47</b>	<b>\$21,534.00</b>
Activity	<b>513 - Financial &amp; Administrative</b> Totals	<b>\$443,189.81</b>	<b>\$410,627.73</b>	<b>\$400,824.47</b>	<b>\$446,941.00</b>	<b>\$345,991.77</b>	<b>\$457,262.00</b>
	Division <b>030 - Risk</b> Totals	<b>\$443,189.81</b>	<b>\$410,627.73</b>	<b>\$400,824.47</b>	<b>\$446,941.00</b>	<b>\$345,991.77</b>	<b>\$457,262.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
<b>EXPENSE</b>							
Department <b>13 - Finance</b>							
Division <b>040 - Insurance</b>							
Activity <b>513 - Financial &amp; Administrative</b>							
<i>Operating Expenditures/Expenses</i>							
31-90	Professional Services Other Professional Services	7,090.37	46,422.00	44,623.40	47,900.00	45,800.00	47,900.00
45-11	Insurance General Liability	304,349.00	264,352.46	229,935.16	233,301.00	249,852.00	256,424.00
45-15	Insurance Other Insurance Costs	71,935.00	4,052.23	31,893.31	33,165.00	31,893.31	31,000.00
45-20	Insurance Claims Handling Costs	65,682.19	57,800.00	55,725.00	130,000.00	62,133.26	130,000.00
45-21	Insurance State Assessment Fees	36,392.11	34,574.89	42,787.28	42,800.00	44,192.20	36,606.00
45-31	Insurance Package Policy Premium	705,685.00	619,471.00	656,866.00	717,910.00	689,773.00	740,275.00
45-32	Insurance Excess Work/Comp Premium	141,825.00	159,688.34	170,640.00	187,400.00	216,429.00	219,337.00
45-33	Insurance Excess Property Premium	8,673.00	9,360.00	9,494.00	9,450.00	9,317.00	9,500.00
45-50	Insurance Property Claims	67,107.32	44,031.23	84,997.93	150,000.00	76,057.64	175,000.00
45-51	Insurance Liability Claims	327,359.15	631,430.26	634,792.44	405,000.00	797,306.29	425,000.00
45-52	Insurance Worker Comp Claims	971,536.27	1,084,403.09	945,308.88	1,304,000.00	669,352.06	1,469,000.00
45-53	Insurance Unemployment Comp Claims	10,353.50	17,973.27	17,161.50	31,156.00	9,840.56	31,165.00
<i>Operating Expenditures/Expenses Totals</i>		<b>\$2,717,987.91</b>	<b>\$2,973,558.77</b>	<b>\$2,924,224.90</b>	<b>\$3,292,082.00</b>	<b>\$2,901,946.32</b>	<b>\$3,571,207.00</b>
<i>Other Uses</i>							
99-01	Other Non-Operating Contingency	.00	.00	.00	41,165.00	.00	26,286.00
<i>Other Uses Totals</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41,165.00</b>	<b>\$0.00</b>	<b>\$26,286.00</b>
Activity <b>513 - Financial &amp; Administrative Totals</b>		<b>\$2,717,987.91</b>	<b>\$2,973,558.77</b>	<b>\$2,924,224.90</b>	<b>\$3,333,247.00</b>	<b>\$2,901,946.32</b>	<b>\$3,597,493.00</b>
Division <b>040 - Insurance Totals</b>		<b>\$2,717,987.91</b>	<b>\$2,973,558.77</b>	<b>\$2,924,224.90</b>	<b>\$3,333,247.00</b>	<b>\$2,901,946.32</b>	<b>\$3,597,493.00</b>



*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>EXPENSE</b>						
	Department <b>13 - Finance</b>						
	Division <b>041 - Health Insurance</b>						
	Activity <b>513 - Financial &amp; Administrative</b>						
	<i>Operating Expenditures/Expenses</i>						
31-90	Professional Services Other Professional Services	151,674.89	155,304.10	169,871.43	186,979.00	144,326.63	187,280.00
45-12	Insurance Legal Shield	.00	(1,803.36)	10,870.86	9,612.00	9,294.81	12,996.00
45-15	Insurance Other Insurance Costs	71,886.69	45,623.72	3,796.80	.00	4,290.56	.00
45-20	Insurance Claims Handling Costs	326,554.54	390,312.84	495,254.46	342,132.00	425,099.72	358,227.00
45-35	Insurance Aggregate Stop Loss Premium	54,720.24	55,514.23	58,393.15	67,181.00	51,689.39	68,531.00
45-36	Insurance Individual Stop Loss Prem	571,845.18	699,550.47	790,387.06	924,009.00	745,867.19	988,892.00
45-37	Insurance Supplemental Life Premium	143,554.66	197,961.79	126,898.30	151,032.00	103,223.67	159,588.00
45-40	Insurance Life Premium	173,283.59	138,864.38	151,787.07	191,126.00	142,949.02	172,294.00
45-41	Insurance Health Claims	6,512,235.45	6,054,997.35	6,976,381.40	6,487,622.00	7,048,382.59	7,657,108.00
45-42	Insurance Medicare Supplement	5,525.40	4,144.05	4,853.40	3,400.00	3,539.25	.00
45-43	Insurance Dental Plan	256,173.22	297,707.70	297,161.53	295,440.00	313,806.84	344,220.00
45-44	Insurance Disability Premiums	103,612.32	123,543.83	126,530.13	143,408.00	111,854.95	153,864.00
45-48	Insurance Flexible Spending Account	.00	248,622.13	198,152.41	.00	196,839.45	.00
45-49	Insurance Vision Care	47,536.88	61,081.28	53,797.59	52,944.00	45,670.17	54,624.00
45-55	Insurance Whole Life-Provident Ins	9,504.18	9,963.18	7,074.48	.00	4,631.48	.00
45-56	Insurance Heart Cancer Capital Amer	1,147.44	163.92	4,433.09	.00	3,468.19	.00
45-57	Insurance Pet Assure	2,918.00	5,603.70	6,532.50	2,592.00	5,749.00	6,576.00
45-58	Insurance New Legal Club	5,600.00	6,529.27	4,578.00	4,704.00	3,738.00	14,200.00
45-59	Insurance Liberty Mutual Insurance	2,845.91	3,979.16	2,681.76	.00	2,234.80	2,681.00
45-60	Insurance Trustmark	189,219.50	223,906.13	201,400.56	191,616.00	162,065.13	193,968.00
45-63	Insurance PPACA Fee Affordable Care	.00	.00	.00	4,361.00	.00	.00
52-20	Operating Supplies General Operating Supplies	.00	260.20	.00	.00	.00	1,000.00
	<i>Operating Expenditures/Expenses Totals</i>	<b>\$8,629,838.09</b>	<b>\$8,721,830.07</b>	<b>\$9,690,835.98</b>	<b>\$9,058,158.00</b>	<b>\$9,528,720.84</b>	<b>\$10,376,049.00</b>
Activity	<b>513 - Financial &amp; Administrative Totals</b>	<b>\$8,629,838.09</b>	<b>\$8,721,830.07</b>	<b>\$9,690,835.98</b>	<b>\$9,058,158.00</b>	<b>\$9,528,720.84</b>	<b>\$10,376,049.00</b>
Division	<b>041 - Health Insurance Totals</b>	<b>\$8,629,838.09</b>	<b>\$8,721,830.07</b>	<b>\$9,690,835.98</b>	<b>\$9,058,158.00</b>	<b>\$9,528,720.84</b>	<b>\$10,376,049.00</b>
Department	<b>13 - Finance Totals</b>	<b>\$11,791,015.81</b>	<b>\$12,106,016.57</b>	<b>\$13,015,885.35</b>	<b>\$12,838,346.00</b>	<b>\$12,776,658.93</b>	<b>\$14,430,804.00</b>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>EXPENSE</b>						
	Department <b>17 - Human Resource</b>						
	Division <b>020 - Health &amp; Wellness</b>						
	Activity <b>513 - Financial &amp; Administrative</b>						
	<i>Operating Expenditures/Expenses</i>						
34-90	Other Contractual Services Other Contractual	1,011,767.95	933,125.08	983,820.92	962,774.00	753,523.03	1,142,872.00
41-10	Communication Services Telephone	1,080.25	5,852.20	.00	.00	.00	.00
41-12	Communication Services Internet Access	1,768.19	1,798.20	1,648.35	1,780.00	1,512.50	1,700.00
43-10	Utility Services Electricity	3,516.09	3,321.48	3,193.13	2,985.00	2,485.25	3,144.00
44-11	Rentals & Leases Building Rental / Lease	46,326.39	45,192.53	51,457.41	51,000.00	46,592.04	52,984.00
51-15	Office Supplies Other Office Supplies	1,569.88	770.47	.00	2,000.00	59.73	2,000.00
51-20	Office Supplies Office Equipment < \$5,000	1,444.18	1,617.70	1,011.23	4,000.00	974.36	18,185.00
52-20	Operating Supplies General Operating Supplies	883.47	317.14	.00	1,320.00	108.75	1,320.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$1,068,356.40</u>	<u>\$991,994.80</u>	<u>\$1,041,131.04</u>	<u>\$1,025,859.00</u>	<u>\$805,255.66</u>	<u>\$1,222,205.00</u>
Activity	<b>513 - Financial &amp; Administrative Totals</b>	<u>\$1,068,356.40</u>	<u>\$991,994.80</u>	<u>\$1,041,131.04</u>	<u>\$1,025,859.00</u>	<u>\$805,255.66</u>	<u>\$1,222,205.00</u>
	Division <b>020 - Health &amp; Wellness Totals</b>	<u>\$1,068,356.40</u>	<u>\$991,994.80</u>	<u>\$1,041,131.04</u>	<u>\$1,025,859.00</u>	<u>\$805,255.66</u>	<u>\$1,222,205.00</u>
	Department <b>17 - Human Resource Totals</b>	<u>\$1,068,356.40</u>	<u>\$991,994.80</u>	<u>\$1,041,131.04</u>	<u>\$1,025,859.00</u>	<u>\$805,255.66</u>	<u>\$1,222,205.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>EXPENSE</b>						
	Department <b>81 - Depreciation</b>						
	Division <b>840 - Depreciation</b>						
	Activity <b>513 - Financial &amp; Administrative</b>						
	<i>Operating Expenditures/Expenses</i>						
49-64	Other Current Charges Depreciation	9,636.04	9,462.26	9,462.36	.00	6,308.24	.00
	<i>Operating Expenditures/Expenses Totals</i>	<u>\$9,636.04</u>	<u>\$9,462.26</u>	<u>\$9,462.36</u>	<u>\$0.00</u>	<u>\$6,308.24</u>	<u>\$0.00</u>
Activity	<b>513 - Financial &amp; Administrative Totals</b>	<u>\$9,636.04</u>	<u>\$9,462.26</u>	<u>\$9,462.36</u>	<u>\$0.00</u>	<u>\$6,308.24</u>	<u>\$0.00</u>
	Division <b>840 - Depreciation Totals</b>	<u>\$9,636.04</u>	<u>\$9,462.26</u>	<u>\$9,462.36</u>	<u>\$0.00</u>	<u>\$6,308.24</u>	<u>\$0.00</u>
	Department <b>81 - Depreciation Totals</b>	<u>\$9,636.04</u>	<u>\$9,462.26</u>	<u>\$9,462.36</u>	<u>\$0.00</u>	<u>\$6,308.24</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
<b>EXPENSE</b>							
Department <b>90 - Miscellaneous</b>							
Division <b>900 - Miscellaneous Expenditures</b>							
Activity <b>513 - Financial &amp; Administrative</b>							
<i>Operating Expenditures/Expenses</i>							
31-11	Professional Services Investment Services	3,958.19	3,671.32	3,189.57	.00	1,597.77	.00
<i>Operating Expenditures/Expenses Totals</i>		<u>\$3,958.19</u>	<u>\$3,671.32</u>	<u>\$3,189.57</u>	<u>\$0.00</u>	<u>\$1,597.77</u>	<u>\$0.00</u>
Activity <b>513 - Financial &amp; Administrative</b> Totals		<u>\$3,958.19</u>	<u>\$3,671.32</u>	<u>\$3,189.57</u>	<u>\$0.00</u>	<u>\$1,597.77</u>	<u>\$0.00</u>
Division <b>900 - Miscellaneous Expenditures</b> Totals		<u>\$3,958.19</u>	<u>\$3,671.32</u>	<u>\$3,189.57</u>	<u>\$0.00</u>	<u>\$1,597.77</u>	<u>\$0.00</u>
Department <b>90 - Miscellaneous</b> Totals		<u>\$3,958.19</u>	<u>\$3,671.32</u>	<u>\$3,189.57</u>	<u>\$0.00</u>	<u>\$1,597.77</u>	<u>\$0.00</u>

*City of Delray Beach, Florida*  
*2019-20 Proposed Budget*

Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 City Manager
Fund	<b>551 - Insurance</b>						
	<b>EXPENSE</b>						
	Department <b>91 - Transfers</b>						
	Division <b>910 - Transfers</b>						
	Activity <b>581 - Inter-Fund Group Xfrs Out</b>						
	<i>Other Uses</i>						
91-15	Non-Operating Transfers Transfers to General Fund	140.00	.00	.00	.00	.00	.00
91-81	Non-Operating Transfers Transfer to Garage Fund	10,965.00	.00	.00	.00	.00	.00
	<i>Other Uses Totals</i>	\$11,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Activity <b>581 - Inter-Fund Group Xfrs Out Totals</b>	\$11,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division <b>910 - Transfers Totals</b>	\$11,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Department <b>91 - Transfers Totals</b>	\$11,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>EXPENSE TOTALS</b>	\$12,884,071.44	\$13,111,144.95	\$14,069,668.32	\$13,864,205.00	\$13,589,820.60	\$15,653,009.00

# **Delray Beach Florida**



**1993★2001★2017**

**This space left open for notes**