



**CITY OF DELRAY BEACH  
EDUCATION BOARD MINUTES  
2nd DRAFT**

100 NW 1<sup>st</sup> Avenue  
Delray Beach, FL 33444

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Monday, March 13, 2023

5:30 p.m.

City Hall, 100 NW 1<sup>st</sup> Avenue

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**1. CALL TO ORDER**

The meeting was called to order by Jeff Oris at 5:41 p.m.

**2. ROLL CALL**

Present:

Mitchell Katz (absent)

Penny Butler-Schillinger

Donna Van Horn

Joan Dorow

Kendra Williams

Steven Berlanga (absent)

Raiko Knight

Marjorie Waldo

Kae Jonsons

Lori Dickerson (absent)

Angel Nevin (absent)

Cathleen Valenzuela (absent)

Timothy Tomas-Andres (absent)

Staff present:

Jeff Oris, Assistant City Manager, Board Liaison

Lawanda Warren, City Attorney

Roll was called and quorum was present.

**3. APPROVAL OF AGENDA**

**Motion** made by Ms. Marjorie Waldo, seconded by Ms. Kae Jonsons to approve the agenda. In a voice vote, the **motion passed** unanimously (7-0).

**4. PRESENTATIONS**

**Introduction of New Education and Workforce Development Coordinator,  
Janai R. Bowens**

Ms. Janai Bowens introduced herself to the Board and provided an overview of her background.

The Board members each introduced themselves to Ms. Bowens and provided brief backgrounds. Assistant City Manager Oris also introduced himself to Ms. Bowens.

**5. PUBLIC COMMENTS ON AGENDA & NON-AGENDA AGENDA ITEMS**

Amendment- Ms. Irene Revelas, consultant from Ohana Solutions, Inc., noted there were two mistakes in the March 13, 2023, meeting minutes. She noted she presented public comments when she presented the site plan and the resolution from the Delray Beach Preservation Trust related to Mr. Oris' comments regarding historical Carver. She will send the comments to the Board. She also stated under Old Business Delray Ready to Work is with WIN Learning and not with Ohana Solutions, Inc.

**6. OLD BUSINESS****A. Update on Delray Ready to Work Program**

Ms. Irene Revelas, consultant from Ohana Solutions, Inc., provided a brief historical background on the Delray Ready to Work program. She noted Ms. Bowens has met with Holly McFadden from WIN Learning, the partner for the program. She explained the Delray Ready to Work program is part of the larger Florida Ready to Work initiative and referenced materials in the packet outlining the certificate program. She stated the Delray Ready to Work program pivoted from Atlantic High School to community-based partnerships. She noted they received commitments from both EJS Project and Boys and Girls Club for 47-52 students. The Boys and Girls Club cohort will work from May 30-August 4 and the two EJS Project cohorts will work from April 1- June 30 (cohort 1) and June 1-August 30 (cohort 2). She stated they held the first implementation meeting. She summarized the program and modules.

Ms. Waldo inquired about the updated timeline for Phase 4. Ms. Revelas said they anticipate being able to do a debrief right after Labor Day. Ms. Revelas noted they would like to provide an April update for the first EJS Project cohort. She agreed they could do the full program debrief at the Board meeting in September. She further described the EJS Project cohort, and their Impact 100 grant. Ms. Revelas explained the purpose of the state-wide credentialing is that employers will have an objective way to confirm the youth workers have obtained the skills. She noted the students can continue their learning online even if they do not obtain the certificate.

Discussion ensued about the modules.

Ms. Revelas spoke about measuring the program success. She said the actual scores will indicate impact. Ms. Butler-Schillinger recommended defining the metrics for program success and sharing them with the Board at the April meeting.

Ms. Jonsons said the Board wants to be able to make budget recommendations for the next fiscal year, which goes before the Commission beginning in May.

Ms. Butler-Schillinger said the Board is interested in data, benchmarks, and student and program accomplishments. Ms. Revelas stated they are starting with the benchmark of the Atlantic High School graduation numbers. Discussion ensued about program benchmarking.

*Ms. Williams departed the meeting at 6:35 p.m.*

**B. Update on Historic Carver High School Campus**

Mr. Oris stated the Commission held a workshop on February 21 and received updates from the most recent meeting with School Board staff. Based on Board input, staff intends to present an item in the Capital Budget that the School Board retains ownership of all buildings, Building 12 will be turned into a technology center, Building 1 will house some form of a culinary program at some point, and they are still working on additional ideas at the site. He said it will be presented to the School Board at an upcoming workshop.

Ms. Knight expressed concern about the undefined nature of programming.

Ms. Jonsons stated she does not believe the School Board is scheduling community meetings through the City. She summarized the recent presentation by the School Board. She recommended the Education Board ask the School Board to directly interface with City staff regarding their plans for the property. Mr. Oris acknowledged that City staff have been engaged in conversations with the School Board.

Ms. Butler-Schillinger suggested the City revisit the memorandum of agreement with the School Board to ensure the City has a greater voice in what happens to the buildings.

Ms. Knight asked about updates on Village Academy.

Ms. Waldo said there is historical and organizational knowledge and work that is not being applied to the current and future plans.

Mr. Oris said the City Commission is aware that there is a different direction being contemplated by the School Board.

**7. NEW BUSINESS****A. School Advisory Committee (SAC) Assignments**

Mr. Oris noted the item will be tabled until the next meeting due to lack of quorum.

**8. OTHER BUSINESS****A. Comments by Board Liaison**

Mr. Oris had nothing to report.

**B. Comments by Board Attorney**

Ms. Warren had nothing else to report.

**C. Comments by Board Members**

Ms. Waldo requested updates at the next meeting on the budget to date and Village Academy K-12 school as it fits into the Carver High School campus.

Ms. Jonsons requested an update on the Education Master Plan.

Ms. Butler-Schillinger reiterated her request to review the memorandum of agreement document.

Ms. Bowens confirmed she met with Ms. Erica Whitfield and has a meeting scheduled with Mr. Ferguson tomorrow. She summarized her meeting with Ms. Whitfield and the questions she has for Mr. Ferguson.

Consensus was reached for the following requests: update on budget to date, invitation to Mr. Ferguson to attend a meeting, update on Village Academy, update on Education Master Plan, and school vouchers.

**9. ADJOURNMENT**

The meeting was adjourned at 7:05 p.m.

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Board Liaison

\_\_\_\_\_  
Date

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Board Chair

\_\_\_\_\_  
Date

[Minutes prepared by T. Baclawski, Prototype-Inc.]