



# City of Delray

100 N.W. 1st Avenue  
Delray Beach, FL 33444

## Cover Memorandum/Staff

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File #: 19-271

Agenda Date: 3/12/2019

Item #: 7.F.

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**TO:** Mayor and Commissioners  
**FROM:** Jennifer Alvarez, Purchasing Director  
**THROUGH:** Chief Neal de Jesus, Interim City Manager  
**DATE:** March 12, 2019

APPROVAL OF RESOLUTION NO. 63-19 TO AWARD AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE DESIGN AND ENGINEERING PROFESSIONAL SERVICES FOR THE LOWSON BOULEVARD ROADWAY IMPROVEMENTS PURSUANT TO RFQ NO. 2019-013 - \$857,560

**Recommended Action:**

Motion to approve Resolution No. 63-19 to award an agreement with Kimley-Horn and Associates, Inc. (KHA) for design and engineering professional services for the Lowson Boulevard Roadway Improvements pursuant to RFQ No. 2019-013 in an estimated amount of \$857,560 (Project No. 17-004).

**Background:**

The Palm Beach Transportation Planning Agency (TPA) administers competitive grant application processes annually for the funding of projects located within Palm Beach County. The grant application process typically commences in January, when the TPA posts online application materials. The latest Long-Range Transportation Plan Directions 2040 carved out future allocations of TPA Surface Transportation funds to be used at the TPA's discretion. As a result, the Local Initiatives (LI) program was created as an annual application process to identify and evaluate potential funding for the better lower-cost, non-regionally significant transportation projects that our communities want, and our economies need. Approximately \$18 million has been allocated annually to fund projects under the Local Initiatives (LI) Program. Established by MAP-21, the federal Transportation Alternatives Program is a cost reimbursement program where projects are selected by the TPA but administered by the Florida Department of Transportation (FDOT).

The program funds on and off-road pedestrian and bicycle facilities; infrastructure for improving non-driver access to public transportation for enhanced mobility; community improvement activities; environmental mitigation; recreational trail projects; safe routes to school projects; and projects for planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former divided highways. Approximately \$3 million has been allocated annually to the City in recent years to fund Transportation Alternative (TA) projects.

The City of Delray Beach (City) identified a need to improve Lowson Boulevard between Military Trail east to SE 6<sup>th</sup> Avenue so City Staff applied and received monies from the TPA to perform the Lowson improvements. Thus, the City issued a Request for Qualifications (RFQ) No. 2019-013 to acquire a firm to provide design, engineering, and bid-related professional services related to the improvements of Lowson Boulevard. The project includes bicycle lanes (east/west) and other improvements along the 3.5 miles of roadway. Additionally, the project is partially funded through the Florida Department of Transportation (FDOT) Local Agency Program (LAP). City Staff has held several community meetings to obtain resident input on the proposed project. This information is

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being included in any design of the roadway.

On January 10, 2019, the City received four proposals pursuant to RFQ No. 2019-013. Proposals were evaluated by representatives from Public Works Engineering and Streets & Traffic Divisions. The Evaluation Committee Members evaluated the proposals, shortlisted to the top three firms, held interviews, then adjusted their scores accordingly. The final scores are below:

<u>Firm</u>	<u>Score</u>
KHA	276
Marlin Engineering	263.5
Kisinger Campo & Associates	250
Coastal Systems International	173

KHA submitted a lump sum proposal totaling \$857,560 based on the scope of services requested in the RFQ.

This motion is in accordance with Code of Ordinances Section 36.02 Commission Approval Required.

**Attachments:**

1. 2019-013 Agreement
2. Resolution No. 63-19
3. Legal Review Checklist
4. RFQ No. 2019-013
5. KHA Response
6. 2019-013 Scoring Summary

**City Attorney Review:**

Approved as to legal sufficiency.

**Funding Source:**

Funding is available from 334-41-340-541.69-38 (Capital Outlay Local Int-Lowson Mil Trai).