



## Cover Memorandum/Staff Report

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**File #:** 24-1277

**Agenda Date:** 9/16/2024

**Item #:** 7.K.

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**TO:** Mayor and Commissioners  
**FROM:** Katerri Johnson, City Clerk  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** September 16, 2024

NOMINATION FOR AN APPOINTMENT TO THE HISTORIC PRESERVATION BOARD. BASED ON THE ROTATION SYSTEM, AN APPOINTMENT FOR ONE (1) QUALIFIED MEMBER TO SERVE A TERM ENDING AUGUST 31, 2026, WILL BE MADE BY DEPUTY VICE-MAYOR LONG (SEAT #2).

**Recommended Action:**

Motion to approve an appointment for one (1) qualified member to serve a term ending August 31, 2026.

**Background:**

At the August 19, 2024 City Commission meeting, an appointment of a qualified member needed to be made; however, a non-qualified member was appointed. At the September 3, 2024 City Commission meeting, it was discovered that the member was not qualified and the appointment of that non-qualified member was rescinded, leaving one (1) vacant seat on the board. An appointment for a qualified member is needed to serve a term ending August 31, 2026.

Pursuant to LDR Section 2.1.9(B), to qualify for appointment, a person shall either be a resident of or own property in the City and/or own a business within the City. The City Commission shall fill five (5) seats on the board with either an architect, landscape architect, civil engineer, general contractor, architectural historian, preservationist, land planner, or interior designer. **Three (3) of the required appointments must meet qualification requirements in accordance with the LDRs and one (1) appointment can be a layperson.** Laypersons of knowledge, experience, and judgment that have an interest in historic preservation shall comprise the balance of the board. Preference should be given to professional and laypersons who own property within historic districts or whose property is individually listed in the Local Register of Historic Places.

The following individuals have submitted applications and would like to be nominated for appointment:

(Applications are in alphabetical order; however, the applicants are placed in their respective categories.)

(See Exhibit "A" attached)

A check for code violations and/or municipal liens was conducted. None were found. Voter registration verification was completed, and all are registered.

