



Cover Memorandum/Staff Report

File #: 25-1458

Agenda Date: 1/6/2026

Item #: 7.C.

TO: Mayor and Commissioners
FROM: Allie Behrman, CPRP, Special Events Manager
THROUGH: Terrence R. Moore, ICMA-CM
DATE: January 6, 2025

RESOLUTION 13-26: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING AN IMPACT EVENT KNOWN AS THE 5TH ANNUAL DELRAY BEACH CONCOURS D'ELEGANCE 2026 TO BE HELD APRIL 17-19, 2026, IN AND AROUND THE OLD SCHOOL SQUARE CAMPUS AND ON NE 2ND AVENUE AND NE 1ST AVENUE; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES

Recommended Action:

Review and consider Resolution 13-26, approving an Impact Event known as the 5th Annual Delray Beach Concours d'Elegance to be held April 17-19, 2026, in and around the Old School Square Campus and on NE 2nd Avenue and NE 1st Avenue.

Background:

The Delray Beach Concours Foundation is seeking to host the 5th Annual Delray Beach Concours d'Elegance event in and around the Old School Square Campus. The event has expanded, to include part of the front lawn, from last years event held on April 27, 2025. The event in 2026 will also feature a VIP Cocktail Party on Saturday evening with alcohol as well as alcohol at the event on Sunday. The event will feature both classic and luxury vehicles, vendors, and entertainment on the grounds of Old School Square and on NE 2nd Avenue and NE 1st Avenue. This event is deemed an "Impact Event" under the City's Special Event Policy as one of the conditions of this determination is an event in which more than 3,500 persons are anticipated to attend on any one day. Delray Concours Foundation indicated in their Special Event Application that they anticipate an attendance of 9,000 persons. Delray Concours Foundation submitted a Life Safety Plan that was approved by Fire.

The event producer received an approval of use of the Front Lawn from the Parks and Recreation director before going to SETAC. SETAC met and reviewed the application on October 16, 2025 and made a motion to deny the event with the front lawn due to public safety concerns. Police had issues with the fact that people will be distracted while driving and also will be crossing mid-block on one of the busiest intersections in Delray Beach at Atlantic and Swinton. SETAC met again on November 6, 2025 and discussed the concerns and the fact that there will be a fence/barricades up around the event area including along the sidewalk by Atlantic Ave, police were ok with the event using the front lawn as long as the fence was set 25 ft back from the sidewalk.

DSMG reviewed the event on November 13, 2025 and decided to take no action on the item, stating

that the application needed to be revised with current information and possibly go back to SETAC for another review. SETAC met on December 4, 2025 and discussed the waiver the producer is requesting. The police department is not in favor of the waiver request for a 4ft barricade fence around the perimeter. Police would be ok if the waiver was only for 4ft fencing at the 3 entrances to the event area and 6ft fencing around the rest of the event. The event producer agreed to the modification and a recommendation of approval to DSMG was made.

DSMG reviewed this application again on December 11, 2025 and made a recommendation to the city commission for approval.

There will be no road closures on Friday or Saturday during set-up. The road closures of NE 2nd Ave and NE 1st Ave will only occur on Sunday, April 19, 2026 from 6am - 6pm.

SETAC and all departments have spent many hours to make this work for all parties involved. Many phone calls and emails in between SETAC meetings occurred to get to a solution for the event to have the fence up and to include the Front Lawn.

City Attorney Review:

The City Attorney has approved the document as to form and legal sufficiency.

Funding Source/Financial Impact:

As the Delray Concourse Foundation is considered a Non-Profit Entity under the Special Event Policy, the City will waive 50% of the City's soft costs for the event (the Delray Concourse Foundation is still required to pay 100% of any hard costs such as barricades, trash boxes, etc.) The current estimate for this event will have the following impact on the indicated departmental budgets:

Police Personnel \$ 4,440.46
Fire Rescue Personnel \$ 1,182.83
Fire Rescue Resources \$ 90.00
Public Works Personnel \$ 127.68
Public Works Resources \$ 187.97
Parks Maintenance Personnel \$ 762.24
Parking \$2,016.00
5% Administration on Overtime \$ 324.06

TOTAL ESTIMATED COSTS TO THE CITY: \$9,131.24

This is just an estimate of costs. Final cost will be calculated after the event.

Timing of Request:

The event producer would like to begin advertising and getting vendors in place.