



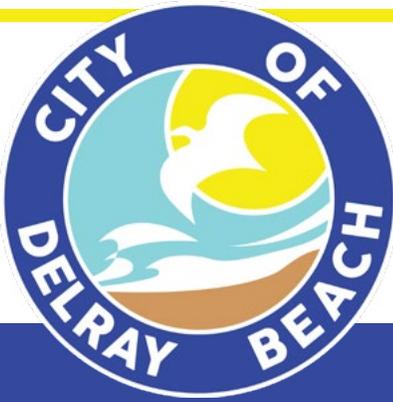
RFQ 2024-039

Proposal for Historic Marine Way Seawall, Roadway, and Drainage Improvements

Submitted by:

BAXTER & WOODMAN
Consulting Engineers

November 6, 2024



TAB 1
Introduction

November 6, 2024

Mr. Eugene Bitteker
Chief Procurement Officer
City of Delray Beach
434 S. Swinton Ave.
Delray Beach, FL 33444

Subject: RFQ No. 2024-039, Project No. 17-047 - Historic Marine Way Seawall, Roadway, and Drainage Improvements

Dear Mr. Bitteker:

The City of Delray Beach needs an experienced team to provide Owner's Representative services for the Historic Marine Way Seawall, Roadway, and Drainage Improvements project. Baxter & Woodman has extensive experience managing this type of construction project, especially in sensitive residential and commercial areas of the City. Our team has a wealth of construction management experience, working on City roadways, building seawalls, installing/updating pump stations, and coordinating with State and Federal funding agencies. The City can be confident our team will verify compliance with documentation and agency requirements to confirm that Delray Beach obtains the full project reimbursement from the FDEP Grant 23FRP42.

Our strategy is to work with the City and the Construction Manager at Risk (CMAR) as valued partners in order to accomplish your goals and objectives. Baxter & Woodman's approach is focused on achieving success for the City by providing:

FAMILIAR PROJECT MANAGER: A key aspect of Owner's Representative contracts is having a trusted point of contact for efficient communication, working as an extension of City's staff to oversee the coordination with Design Engineer and CMAR for the duration of this project. Baxter & Woodman has added Aaron Cutler, CGC, PMP of South Florida Engineering Services to our project team as the Project Manager. Aaron will be assisted by Andrew Capellini of Baxter & Woodman as the Assistant Project Manager. The entire team will be overseen by our experienced Owner's Representative **Craig Mitchell, PE**, Vice President of Construction. Craig and Aaron will work together to provide the City with the best team available to complete this important project. Aaron will direct the work and serve as the City's main point of contact. Aaron previously served as CEI Project Manager for the City's Atlantic Dunes Park Seawall, Osceola Park Neighborhood Phase I & II Improvements, as well as many other projects during his tenure at Baxter & Woodman. With Aaron and Craig's 58 years of construction management and inspection experience, and strong background in structures, construction, and public involvement, Craig and Aaron will take personal ownership of the project to confirm we exceed the City's expectations. Aaron will manage the project's daily operations and support our Communications team with public outreach efforts.

RESPONSIVE SERVICE: Due to our close proximity to the City's project site, we will provide prompt Owner's Representative services. We understand that timely action is key to resolving construction issues in the field and preventing delays with contractors. Having a full-time inspector on-site is the first step in

delivering the attention the City deserves, complemented by additional expertise and assets nearby. Baxter & Woodman has these resources just minutes from the site, and we have proven to the City our ability to utilize them while working on projects in the past. We take great pride in being immediately accessible and responsive to our client's needs. Our commitment to responsiveness is demonstrated in the 25+ General Consulting Contracts that we serve throughout South Florida, including for the City of Delray Beach. These contracts encompass design, design-build, construction management, and inspection services, and we are dedicated to confirming your project is completed efficiently and effectively.

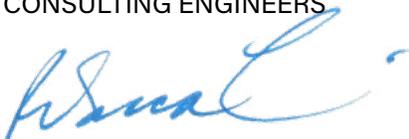
ROBUST PUBLIC OUTREACH STRATEGY: Baxter & Woodman has been proudly serving Delray Beach since 1999. Our highly knowledgeable staff is intimately familiar with the community, as well as the challenges faced by the City. We understand the vital importance of public involvement and have developed a robust public information strategy to keep residents and stakeholders informed during construction. Brad Stoecker will serve as our Outreach Coordinator and has proven his skills on past City projects, currently on the Lawson Boulevard project and recently the Beach Master Plan. Brad's experience with the City allows him to know the preferences for information dissemination, and as a Certified Drone Pilot, he knows the areas to highlight in weekly drone updates. Our strategy includes using a variety of communication methods, including public meetings, on-site signage, a custom project website, drone videos/stills, and social media updates. By promoting team-oriented interaction, the public will be well-informed of the project's progress and upcoming construction activity.

COMMITTED PROJECT PARTNERS: The City needs a consultant who can work as a proactive partner with your staff. At Baxter & Woodman, we have a proven track record of collaborating with local utility clients and delivering exceptional service. We structure our services to allow for a long-term commitment of dedicated staff, confirming a consistent and reliable level of expertise throughout the project's life cycle. By partnering with us, you can benefit from our extensive experience, as well as our commitment to building a strong and lasting relationship with your team.

At Baxter & Woodman, we understand the impacts that Sea Level Changes, King Tides, and outdated infrastructure can have on a community. This project aims to overcome these issues and we will fill the City's need for a reliable partner. We are confident that our extensive experience, local knowledge, and commitment to collaboration will enable us to provide the highest level of service to Delray Beach. Our dedicated team, led by Project Manager Aaron Cutler, will work closely with your team to confirm efficient communication, proactive problem-solving, and timely completion of the project. We look forward to partnering with you to deliver a successful outcome that meets your goals and exceeds your expectations. If the City has any questions after reviewing our statement of qualifications, please contact me at 561-425-7715 or via email at rtravis@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Rebecca Travis, PE, ENV SP
Executive Vice President



TAB 2

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City of Delray Beach

RFQ No. 2024-039, Project No. 17-047 - Historic Marine Way Seawall, Roadway, and Drainage Improvements

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The strength of Baxter & Woodman is our people and our purpose. Building community value with every project we do is the force that drives us, and our fundamental core values are the principles we live by.



Integrity. Act with honesty, integrity, and respect to all



Involvement. Promote a passion for environmental stewardship and community involvement.



Success. Strive for success for both our clients and Baxter & Woodman



Ingenuity. Foster a work environment that promotes creativity and ingenuity



Service. Deliver superior client service



Growth. Encourage continued learning and growth in our profession



TAB 3

Minimum Qualifications

Tab 3 - Minimum Qualifications

Florida Department of Business & Professional Regulation License

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION


 Department of Business & Professional Regulation
 HOME CONTACT US MY ACCOUNT

11:20:00 AM 4/18/2023

ONLINE SERVICES

- Apply for a License
- Verify a License
- View Food & Lodging Inspections
- File a Complaint
- Continuing Education Course Search
- View Application Status
- Find Exam Information
- Unlicensed Activity Search
- AB&T Delinquent Invoice & Activity List Search

LICENSEE DETAILS

Licensee Information

Name: BAXTER & WOODMAN, INC. (Primary Name)
 Main Address: 8678 RIDGEFIELD ROAD
 CRYSTAL LAKE Illinois 60012
 County: OUT OF STATE

License Information

License Type: Engineering Business Registry
 Rank: Registry
 License Number: 31795
 Status: Current
 Licensure Date: 08/11/2016
 Expires:

Special Qualifications Qualification Effective

Alternate Names

[View Related License Information](#)
[View License Complaint](#)

Florida Department of Transportation Prequalification


Florida Department of Transportation
 605 Suwannee Street
 Tallahassee, FL 32399-0450

RON DESANTIS GOVERNOR JARED W. PERDUE, P.E. SECRETARY

June 23, 2023

Louis Haussmann, Executive Vice President/COO
 BAXTER & WOODMAN, INC.
 477 South Rosemary Avenue, Suite 330
 West Palm Beach, Florida 33401

Dear Mr. Haussmann:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
 - 3.2 - Major Highway Design
- Group 4 - Highway Design - Bridges
 - 4.1.1 - Miscellaneous Structures
 - 4.1.2 - Minor Bridge Design
- Group 5 - Bridge Inspection
 - 5.1 - Conventional Bridge Inspection
- Group 6 - Traffic Engineering and Operations Studies
 - 6.1 - Traffic Engineering Studies
 - 6.2 - Traffic Signal Timing
 - 6.3.1 - Intelligent Transportation Systems Analysis and Design
- Group 7 - Traffic Operations Design
 - 7.1 - Signing, Pavement Marking and Channelization
 - 7.3 - Signalization
- Group 10 - Construction Engineering Inspection
 - 10.1 - Roadway Construction Engineering Inspection
 - 10.4 - Minor Bridge & Miscellaneous Structures CEI

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Group 13 - Planning

- 13.5 - Subarea/Corridor Planning
- 13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
165.67%	0.750%	Reimbursed	No	4.63%

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,


 Carliayn Kell
 Professional Services
 Qualification Administrator

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Conflict of Interest

Baxter & Woodman is not an employee of the City of Delray Beach. Baxter & Woodman does not own, directly or indirectly, any interest in the Proposer's firm or any of its branches. We do not have any conflicts of interest.

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (CITY AND STATE)

Historic Marine Way Seawall, Roadway, and Drainage Improvements

2. PUBLIC NOTICE DATE

September 12, 2024

3. SOLICITATION OR PROJECT NUMBER

RFQ No. 2024-039

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Rebecca Travis, PE, Executive Vice President

5. NAME OF FIRM

Baxter & Woodman, Inc.

6. TELEPHONE NUMBER

561-655-6175

7. FAX NUMBER

815-455-0450

8. EMAIL ADDRESS

rtravis@baxterwoodman.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

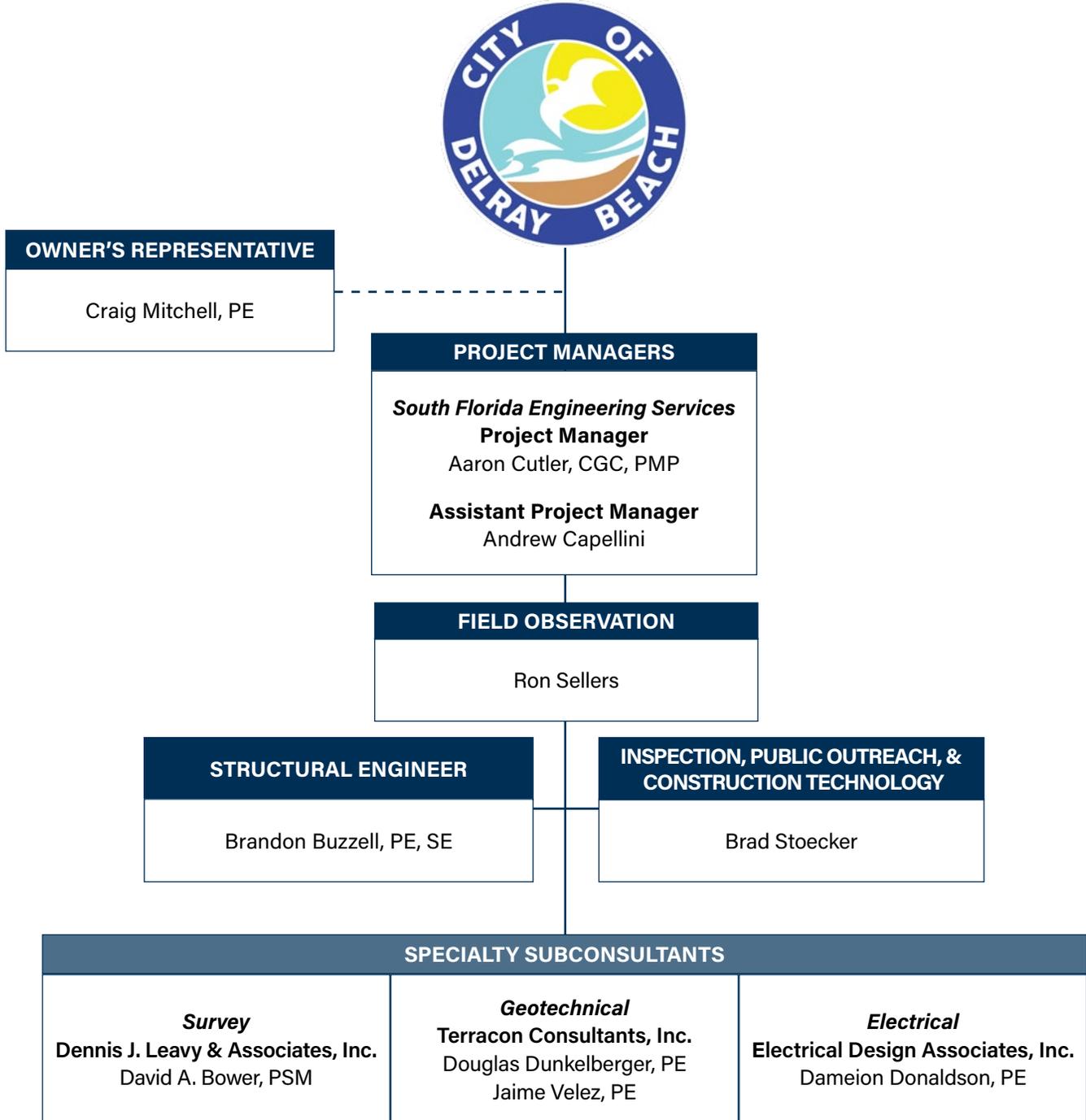
	PRIME	J-V PARTNER	SUBCON-TRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	<input checked="" type="checkbox"/>			Baxter & Woodman, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	1601 Forum Place Suite 400, West Palm Beach, FL 33401	Prime
b.			<input checked="" type="checkbox"/>	Dennis J. Leavy & Associates, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	460 Business Park Way, Royal Palm Beach, FL 33411	Survey
c.			<input checked="" type="checkbox"/>	Electrical Design Associates, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	7284 W. Palmetto Park Rd, Suite 302-S, Boca Raton, FL 33433	Electrical
d.			<input checked="" type="checkbox"/>	Terracon Consultants, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	1225 Omar Rd, West Palm Beach, FL 33405-1046	Geotechnical
e.			<input checked="" type="checkbox"/>	South Florida Engineering Services, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	1224 Haywagon Trail Loxahatchee, FL 33470	Construction Management Services
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
g.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ORGANIZATIONAL CHART

The success of the City’s project depends on our ability to collaborate with your staff and efficiently address your project goals. The City’s assurance of a committed project team comes from our dedication to providing practical, innovative, value-based solutions and delivering successful projects. The structure of our organization, and the teaming with Aaron Cutler of South Florida Engineering, is designed to provide Delray Beach with open and continual communication between the City and the project team.



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Craig D. Mitchell, PE	13. ROLE IN THIS CONTRACT Owner's Representative	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black;">a. TOTAL 35</td> <td style="width: 50%;">b. WITH CURRENT FIRM 20</td> </tr> </table>		a. TOTAL 35	b. WITH CURRENT FIRM 20
a. TOTAL 35	b. WITH CURRENT FIRM 20				
15. FIRM NAME AND LOCATION (City and State) Baxter & Woodman, Inc., Crystal Lake, IL					
16. EDUCATION (Degree and Specialization) B.S., Civil Engineering, Iowa State University		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Licensed Professional Engineer: Florida, Illinois, and Wisconsin			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Craig guides our construction staff through projects ranging from bridge construction, seawall installation, and infrastructure improvements from rehab to reconstruction as well as new construction projects.					

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Atlantic Dunes Park CEI Services - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Role: Construction Project Manager Construction Cost: \$847,843.00			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
b.	Osceola Park Neighborhood Improvements CEI Services Phase 2 - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
The project consisted of potable water main improvements, drainage improvements, sanitary sewer improvements, roadway reconstruction, roadway mill and overlay, pervious concrete alleyway improvements, signage and pavement marking improvements, curbing, sidewalk, and driveway improvements, decorative LED lighting improvements, and landscaping and irrigation improvements. Role: Construction Project Manager Construction Cost: \$4,114,878.00			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
c.	Key Haven Wastewater Force Main Improvements - Florida Keys Aqueduct Authority	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2023	2024
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for the wastewater force main and associated pump station upgrades. FCAA requested to extend the existing force main from the Key Haven subdivision west along US Highway 1 to connect to the Key West gravity sewer. A combination of installation methods was used, including directional drilling, slip-lining, and open cut. Existing pump stations was evaluated for necessary upgrades to accommodate the extension. Role: Construction Project Manager Construction Cost: \$3.1M			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
d.	Weiland Road Improvements (North and South) - Lake County Division of Transportation, IL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		N/A	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for STP-funded roadway improvements to two segments of Weiland Road totaling 2.25 miles. Project involved reconstructing the road from a two-lane to a five-lane asphalt pavement with two lanes in each direction and a center turn lane. Improvements include an 8-foot asphalt multi-use path, a 5-foot concrete sidewalk, bicycle friendly shoulder configuration, detention pond, culvert replacement, street lighting, and noise abatement wall. Role: Construction Project Manager Construction Cost: \$25M			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
e.	Randall Road Reconstruction - McHenry County Division of Transportation, IL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		N/A	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for pavement widening, reconstruction and resurfacing, sidewalk installation, pedestrian underpass, multi-use path, five retaining walls, traffic signal modernization, two new traffic signal installations, earth excavation, furnished excavation, Portland Cement Concrete (PCC) pavement, HMA pavement, curb and gutter, box culvert installation, landscaping, striping, storm sewers, lighting, and water main installation. Role: Construction Project Manager Construction Cost: \$46M			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Aaron Cutler, CGC, PMP	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)
South Florida Engineering Services, Inc. Loxahatchee, FL

16. EDUCATION (Degree and Specialization) A.A.S.- Civil Engineering Technology,	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Certified General Contractor - Florida
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Certifications: State of Florida Certified General Contractor, Project Management Professional Project Management Institute (PMI), Red Vector FDOT Asphalt Paving Level One Certification, Florida Department of Environmental Protection Stormwater Erosion and Sedimentation Control- Certified Stormwater Management Inspector (No. 21817)

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	FPL CWRC Effluent Reclaimed Pipeline Turkey Point - Homestead, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2023-2024	2024
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Joint venture Design-Build with Black & Veatch/Overland Contracting Group and Giannetti Contracting Corporation. Provided Project Management Oversight and Site Representative Oversight included full contract administrative tasks to ensure the project remained on schedule and compliant with all special conditions and requirements. Role: Construction Manager Construction Cost: \$ 34,217,577.28			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Seacrest Beautification FDOT LAP Project - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
CEI Construction Manager for B&W on this Full Roadway Replacement Project, Construction Administration, Public Outreach, and FDOT LAP Coordination, Sidewalk Replacement, Pedestrian crosswalks and dedicated bike lane improvements. Role: Construction Project Manager Construction Cost: \$ 1,735,860.00			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Beach Master Plan Phase II - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
CEI Construction Manager for Baxter & Woodman on this Beach Improvements and Decorative Roadway Intersection Replacement Project, Construction Administration, Public Outreach, and FDOT LAP Coordination, Sidewalk Replacement, Beach Access Pedestrian Fencing, ADA Ramps. Role: Construction Project Manager Construction Cost: \$ 5,500,000.00			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Atlantic Dunes Seawall Replacement - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for Baxter & Woodman on this Seawall Replacement Improvement Project. This project included Construction Management, Inspection Services, Contract Administration, Permitting Compliance, Outside Engineering Coordination, and Public Outreach. Role: Construction Manager Construction Cost: \$ 847,843.00			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	FKAA & Wade Trim Islamorada Transmission Main Replacement - Islamorada, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for Large Diameter Steel Welded 36-inch Transmission Water Main Replacement Project, Construction Administration, Public Outreach, FDOT Coordination, Roadway Replacement, Heritage Trail Replacement, and Direct Owner Purchase Administration, Design Engineer Coordination. Grant Administration. Role: Construction Manager Construction Cost: \$ 45,000,000.00			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Andrew A. Capellini	13. ROLE IN THIS CONTRACT Assistant Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 14	b. WITH CURRENT FIRM 3

15. FIRM NAME AND LOCATION (City and State)
Baxter & Woodman, Inc., West Palm Beach, FL

16. EDUCATION (Degree and Specialization) BAS, Supervision/Management, Palm Beach St. College, EXP 2024	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FDOT Concrete Field Inspector
--	---

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Andrew is experienced in Construction Project Management, Construction Documents, and Construction Administration. Also skilled in Microsoft Office, Microsoft Project, eBuilder, Project Information Management, Change Management, AutoCAD, Preconstruction, and Project Closeout.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Atlantic Dunes Park CEI Services - Delray Beach, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Construction Cost: \$847,843		
b.	Lakeside Gardens Drainage Improvements Value Design, Bidding, CEI - Boynton Beach, FL	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	The engineering services consists of successor engineering, constructability review, value engineering, permitting, bidding assistance, and construction management and part-time inspection services. Construction Cost: \$2,645,000		
c.	Key Haven Wastewater Force Main Improvements - Florida Keys Aqueduct Authority, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Construction inspection for the installation of a sewer collection system and potable water mains for the Key Haven service area. The new sewer was constructed so that the existing sewer collection system was staying in operation until replaced. Construction was sequenced to incorporate sewer flow bypassing and connections to the new system with zero disruption in service.		
d.	Palm Club Sanitary Sewer Design - Lauderdale-By-The-Sea, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Provided construction administration and inspection services related to sewerage of the Palm Club neighborhood. Provided design and construction administration for a conventional gravity sewer system that collects the wastewater and conveys it to a new lift station located near the Marina. The lift station force main piping pumps the wastewater to an existing 18-inch force main located in S.R. A1A. Approximately 100 residential units currently on septic tanks were sewerage under this project. Role: Construction Manager		
e.	Stock Island Distribution Pump Station - Florida Keys Aqueduct Authority, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project consisted of demolishing the existing horizontal split case centrifugal pump station, associated structures/equipment, maintenance building, and yard piping. Construction Management included meetings, drawing review, site visits, coordination with on-site Construction Inspector, Engineer of Record, and Client, review of Contractor's monthly payment request, responding to contractor's RFIs and clarifications, correspondence with local agencies, and review of record drawings. Role: Assistant Construction Manager		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Ron L. Sellers	13. ROLE IN THIS CONTRACT Field Observation	14. YEARS EXPERIENCE	
		a. TOTAL 47	b. WITH CURRENT FIRM 6

15. FIRM NAME AND LOCATION (City and State) Baxter & Woodman, Inc., West Palm Beach, FL
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16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
---	--

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 Ron brings extensive experience with the construction and maintenance of water and wastewater treatment facilities, lift stations, and stormwater pump stations. He is adept at performing construction layout, establishing elevation grades, and communicating with owners, engineers, and contractors.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Atlantic Dunes Park CEI Services - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Construction Cost: \$847,843.00		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) Water Treatment Plant High Service Pump Improvements - Lantana, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE The engineering services consist of the preparation of a technical memorandum, data collection, design permitting, bidding services, and site inspection for proposed improvements to the high service pumping station. Also prepared bid set documents. Construction Cost: \$1,778,964		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Pump Station S-140 Rehabilitation - South Florida Water Management District, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Work consisted of installation of 3-V12 diesel engines, 10' diameter vertical turbine pumps and a new bridge. Construction Cost: \$4.5M Role: Contractor Superintendent		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Intracoastal Water Way Water Main Crossing - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Construction Inspector for engineering design, permitting, bidding, construction administration and inspection services for Intracoastal Water Way Water Main Crossing.		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) Nottingham/Miller Drainage Improvements - West Palm Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Construction Inspector for the improvements to the roadways and infrastructure at the intersection of Nottingham Boulevard and Miller Avenue. Baxter & Woodman's project scope included preliminary design, detailed design, permitting, bidding, and construction management services; testing and certification of construction completion; and record drawings for the construction.		
		<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Brandon L. Buzzell, PE, SE	13. ROLE IN THIS CONTRACT Structural Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 14

15. FIRM NAME AND LOCATION (City and State) Baxter & Woodman, Inc., Naperville, IL

16. EDUCATION (Degree and Specialization) B.S., Civil Engineering, University of Illinois Urbana-Champaign	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Licensed Structural Engineer: Illinois, Licensed Professional Engineer: Florida
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Brandon has a wealth of experience in the transportation and structural engineering fields and has performed design work for numerous counties, municipalities, and agencies. Through his detailed and accurate plans, he has developed a reputation as a producer of high-quality plans.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Atlantic Dunes Park CEI Services - Delray Beach, FL	N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Construction Cost: \$847,843		
b.	Lowson Boulevard Construction and Inspection Services - Delray Beach, FL	N/A	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Structural Engineer for CEI services for the Lowson Boulevard roadway improvement project. The 2.4 mile project includes mill and overlay of a two-lane undivided roadway section, curbing, signage, pavement markings, signalization, drainage and swale improvements, construction of two pedestrian bridges, public involvement, and agency and utility coordination. Construction Cost: \$6.3M		
c.	Bliss/Main/Fabyan Intersection - Kane County Division of Transportation, IL	N/A	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Structural Engineer for Phase I Engineering and Environmental Studies and Phase II Design for the realignment of Bliss Road and Fabyan Parkway to create a new four-legged intersection. Evaluated several structures, including the new Bliss Road crossing, an existing 8-foot x 4-foot culvert, and a retaining wall on the north side of Main Street. Design included an 8-foot-wide hot mix asphalt (HMA) shoulder with curb and gutter along the length of the reinforced soil slope.		
d.	Bel Lido Bridge Rehabilitation - Highland Beach, FL	N/A	2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Performed a detailed inspection and summary report of the Bel Lido Bridge structure that outlined recommended repairs, along with a Cost Estimate of the recommendations. Developed a full set of Design Drawings and Specifications for Bidding of the recommended repairs. Provided construction management, inspection, and public outreach services.		
e.	Island Drive Bridge Rehabilitation - Delray Beach, FL	N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Provided CEI Services for the Island Drive Bridge rehabilitation. Construction improvements included: seawall replacement on the northwest corner of the bridge; concrete repairs of bridge piles; concrete delaminations, cracks and spall repairs on bridge deck, under deck, sidewalk, traffic barriers; repair, reinforced, and shot-crete abutments and wingwalls; and other associated work. Project also included drainage improvements, safety improvements, and sign relocation.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Brad Stoecker	13. ROLE IN THIS CONTRACT Inspection, Public Outreach, and Construction Technology	14. YEARS EXPERIENCE	
		a. TOTAL 34	b. WITH CURRENT FIRM 25

15. FIRM NAME AND LOCATION (City and State)
Baxter & Woodman, Inc., West Palm Beach, FL

16. EDUCATION (Degree and Specialization) B.S., Building Construction Technology, Morrison College	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Remote Pilot Cert., #4366310, FAA; MOT - Intermediate, ACI PCC Field Tester
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Brad has extensive experience in CEI services for municipal and FDOT-LAP projects. He is proficient in roadway, underground, streetscape, and structural construction inspections. Brad also provides daily reporting in the format of photography, video and visual arts which are uploaded to various social media platforms for public notification, design and construction status updates.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Beach Master Plan - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2020
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Construction Administration and Inspection for Atlantic Avenue and SR A1A Intersection & Pedestrian Crossing Improvements, ADA Crossings, Dune Deterrent Fencing, Beach Walkway Improvements, Turtle Friendly Beach Lighting. Role: Inspector Construction Cost: \$3,313,766			
b.	(1) TITLE AND LOCATION (City and State) Lake Shore Drive Drainage Improvements - Lake Park, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
The engineering services consisted of the design and construction of drainage and related improvements. The drainage system included ICPR4 modeling, sea level rise evaluation, drainage system and pump station improvements, and permitting. Included roadway replacement, ADA compliant sidewalk design and construction, landscaping, and street lighting. Construction Cost: \$6,019,149			
c.	(1) TITLE AND LOCATION (City and State) CEI Services for Seacrest Boulevard/NE 2nd Avenue Beautification Phase II - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2020
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Construction administration, resident representative services, public outreach, and FDOT LAP coordination for roadway, sidewalk, pedestrian crosswalk and dedicated bike lane improvements. Role: Construction Inspector Construction Cost: \$1,735,860			
d.	(1) TITLE AND LOCATION (City and State) Seacrest Boulevard Beautification NE 22nd Street to Gulfstream Boulevard Phase III - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Project consists of Construction Engineering and Inspection Services for reduction in travel lane width, sidewalks, dedicated bike lanes, pedestrian crosswalks and public outreach to the community. Role: Construction Inspector Construction Cost: \$1,935,826			
e.	(1) TITLE AND LOCATION (City and State) SW 4th Street/SW 6th Street/SW 7th Street Neighborhood Improvements - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Construction Inspection for the City's SW 4th Street/SW 6th Street/SW 7th Street Improvements. The project consisted of improvements to roadways, paved alleys, sidewalks, swales, stormwater system, sanitary sewer system, and street lighting. Role: Construction Inspector Construction Cost: \$5,648,785			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME David A. Bower, PSM	13. ROLE IN THIS CONTRACT Survey - Project Director	14. YEARS EXPERIENCE	
		a. TOTAL 37	b. WITH CURRENT FIRM 23
15. FIRM NAME AND LOCATION (City and State) Dennis J. Leavy & Associates, Inc., Royal Palm Beach, FL			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) State of Florida - Professional Surveyor & Mapper, LS #5888	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida Surveying and Mapping Society			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Town of Palm Beach Marina Project - Town of Palm Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Marina Renovation and Waterfront Improvements. Scope: Provide horizontal and vertical control, construction layout for utilities, parking, docks, bulkheads, and buildings. Prepare As-built / Record Drawings of completed infrastructure. Specific Role: Project Manager Project Cost / Size: \$161,000 +/- / 23.8 Acres +/-			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
b.	Lake Shore Drive Drainage Improvements - (ITB 106-2020) Palm Beach County, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Drainage, Utility, Roadway and landscaping Improvements. Scope: Provide construction layout for proposed improvements including roadway, stormwater, sanitary sewer, potable water, pump station, detention pond, sidewalks, and drives. Obtain field topography for new infrastructure. Prepare As-built/Record Drawings of completed infrastructure including roadway, drainage, sanitary, and water infrastructure. Prepare Topographic Survey. Specific Role: Project Manager Project Cost: \$116,000			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
c.	CEI Services for Seacrest Boulevard/NE 2nd Avenue Beautification Phase II - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		N/A	2020
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction administration, resident representative services, public outreach, and FDOT LAP coordination for roadway, sidewalk, pedestrian crosswalk and dedicated bike lane improvements. Role: Construction Inspector Construction Cost: \$1,735,860.47			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
d.	NW Neighborhood Drainage Improvements - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Roadway, Alley, and Utility Infrastructure Design and Improvement. Scope: Research plats and deeds of record; Obtain field topography; Locate above ground improvements and improved utilities; Prepare Topographic Survey; Prepare 103 Sketch & Descriptions for right-of-way acquisition. Specific Role: Project Manager Project Cost / Size: \$179,000 +/- / 14.5 miles +/-			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
e.	D2Y4 Roadway & Utilities Design Improvements - Lake Worth, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Roadway and Utilities Design and Improvement Project. Scope: Research Plats and Deeds of Record; Coordination with Utility Companies for underground utilities. Obtain field topography; Locate visible improvements and visible utilities; Prepare Topographic Survey. Specific Role: Project Manager Project Cost / Size: \$56,000 +/- / 7,775 linear feet +/-			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Dameion Donaldson, PE		13. ROLE IN THIS CONTRACT Electrical Engineer	14. YEARS EXPERIENCE	
			a. TOTAL 19	b. WITH CURRENT FIRM 14
15. FIRM NAME AND LOCATION <i>(City and State)</i> Electrical Design Associates, Inc., Boca Raton, FL				
16. EDUCATION <i>(Degree and Specialization)</i> B.S. Electrical Engineering, Florida International University, 2003		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Florida Professional Engineer #70851		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Florida Engineering Society (FES), Illuminating Engineering Society (IES)				

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	SW 4th Street, SW 6th Street, SW 7th Avenue and SW 3rd Court Neighborhood Improvements - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2019	2021
	(3) BRIEF DESCRIPTION <i>(Brief scope size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Electrical Design Associates, Inc. (EDA) was contracted to provide electrical design services for the referenced project. Our scope of work included a preliminary design report, photometric evaluations for SW 7th Avenue, SW 4th Street, SW 6th Street and SW 3rd Court utilizing the FPL Street Lighting program for the lighting along each roadway.			
b.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Boynton Beach Boulevard Street Lighting - Palm Beach County, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2018	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide electrical engineering services for the referenced project. Our scope included verifying conditions along Boynton Beach Boulevard originating at Hagen Ranch Road extending east to Jog Road, an approximate length of one-mile. Subsequently, EDA prepared a photometric evaluation based on pole locations, HPS type lights and LED type lights. All work was completed in accordance with the FPL Street Lighting Program.			
c.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Miramar Complete Streets - Miramar, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2017	2018
	(3) BRIEF DESCRIPTION <i>(Brief scope size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide a photometric evaluation and electrical design associated with the proposed pedestrian lighting, which was completed in accordance with the City ordinances, IES recommendations and the NEC. The design was based on Owner selected pedestrian type lighting.			
d.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Gun Club Road Street Lighting - Palm Beach County, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2018	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide electrical engineering services for the referenced project. Our scope included verifying conditions along Gun Club Road originating at Bosque Blvd extending east to Military Trail, an approximate length of .75 miles. Subsequently, EDA prepared a photometric evaluation based on pole locations, HPS type lights and LED type lights utilizing the approved fixtures within the FPL Street Lighting Program.			
e.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Okeechobee Boulevard Lighting - Royal Palm Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
		2018	2019
	(3) BRIEF DESCRIPTION <i>(Brief scope size, cost, etc.)</i> AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide electrical engineering services for the referenced project. EDA prepared a photometric plan utilizing cut-off type luminaires in accordance with FDOT lighting criteria and standards to determine a suitable design. EDA prepared electrical design documents based on the preliminary photometric evaluation and Village comments. Electrical design included all necessary service point locations, single line diagrams, voltage drop calculations and load tabulations.			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Douglas Dunkelberger, PE	13. ROLE IN THIS CONTRACT Geotechnical - Principal Engineer/QA/QC Reviewer	14. YEARS EXPERIENCE	
		a. TOTAL 45	b. WITH CURRENT FIRM 30

15. FIRM NAME AND LOCATION (City and State) Terracon Consultants, Inc., Tampa, FL
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16. EDUCATION (Degree and Specialization) M.S., Geotechnical Engineering, University of Florida, 1979	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: Florida: PE33317, (02/2025)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 Doug has specialized in the geotechnical engineering progressing for studies pertaining to subsurface characterization, foundation design, slope stability, embankment design, earthworks, dewatering, and geosynthetics. 44 years of experience in the role of chief geotechnical engineer for public works-related projects, planning, coordinating the field exploration efforts, and the laboratory soils testing programs.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Country Club Area Roads Assessment - Tequesta, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2022	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal QA/QC Reviewer. The Village planned to rehabilitate the existing pavement of various neighborhood roadways, approximately 5 miles (10 lane miles). Terracon performed subsurface exploration, geotechnical engineering, and a pavement study for the project. Terracon provided information and geotechnical engineering recommendations relative to subsurface soil conditions, groundwater conditions, and pavement remediation. Fee: \$15,000		
b.	(1) TITLE AND LOCATION (City and State) Silver Palm Park Seawall and Boat Ramp - Boca Raton, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. Terracon performed subsurface exploration and geotechnical engineering services for a proposed boat ramp extension, floating dock, and new seawall segment. The purpose of Terracon's services was to provide information and geotechnical engineering recommendations relative to subsurface soil conditions, timber pile design and construction, lateral earth pressures, and concrete pile design and construction. Fee: \$9,700		
c.	(1) TITLE AND LOCATION (City and State) Sea Pines Pump Station - Lantana, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. Terracon provided subsurface exploration and geotechnical engineering for the pumping station and associated piping. The scope of services included the advancement of engineering borings. Terracon furnished information and geotechnical engineering recommendations concerning subsurface soil conditions, groundwater conditions, excavation considerations, pipeline installation, foundation design and construction, dewatering considerations, and lateral earth pressures. Fee: \$9,700		
d.	(1) TITLE AND LOCATION (City and State) Woolbright Road New 24-inch Diameter Raw Water Main - Boynton Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. A new 24-inch diameter raw water main was planned to be installed using Horizontal Directional Drilling (HDD). Terracon performed subsurface exploration and geotechnical engineering services for the proposed new raw water main pipe. The geotechnical engineering scope of services for this project included the advancement of test borings to depths of 30 and 50 feet below existing site grade and laboratory testing. Fee: \$8,670		
e.	(1) TITLE AND LOCATION (City and State) Palm Club Sanitary Sewer - Lauderdale-by-the-Sea, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. The Town planned to install a new gravity sewer system to replace existing septic tanks. Terracon performed subsurface exploration and geotechnical engineering for the new gravity sewer system, with the advancement of 11 test borings. Provided information and geotechnical engineering recommendations for subsurface soil conditions, groundwater conditions, lift station foundation design, utility line installation, lateral earth pressures, and groundwater lowering. Fee: \$8,800		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Jaime Velez, PE	13. ROLE IN THIS CONTRACT Senior Geotechnical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 21

15. FIRM NAME AND LOCATION (City and State)
Terracon Consultants, Inc., West Palm Beach, FL

16. EDUCATION (Degree and Specialization) M.E. Engineering, University of Florida, 2003	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: Florida: PE66416, (02/2025)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Jaime serves as a senior project engineer in Terracon's South Florida region. He is a geotechnical engineer by education and experience. As a project geotechnical engineer, Jaime has more than 20 years of experience performing subsurface (geotechnical) studies throughout Florida for the design and construction of earth dams, earthen retaining walls, pump stations, underground piping, roadways, bridges and low to high-rise structures.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Country Club Area Roads Assessment - Tequesta, FL	2022	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Geotechnical Engineer. The Village planned to rehabilitate the existing pavement of various neighborhood roadways, approximately 5 miles (10 lane miles). Terracon performed subsurface exploration, geotechnical engineering, and a pavement study for the project. Terracon provided information and geotechnical engineering recommendations relative to subsurface soil conditions, groundwater conditions, and pavement remediation. Fee: \$15,000		
b.	Silver Palm Park Seawall and Boat Ramp - Boca Raton, FL	2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager. Terracon performed subsurface exploration and geotechnical engineering services for a proposed boat ramp extension, floating dock, and new seawall segment. The purpose of Terracon's services was to provide information and geotechnical engineering recommendations relative to subsurface soil conditions, timber pile design and construction, lateral earth pressures, and concrete pile design and construction. Fee: \$9,700		
c.	Sea Pines Pump Station - Lantana, FL	2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager. Terracon provided subsurface exploration and geotechnical engineering for the pumping station and associated piping. The scope of services included the advancement of engineering borings. Terracon furnished information and geotechnical engineering recommendations concerning subsurface soil conditions, groundwater conditions, excavation considerations, pipeline installation, foundation design and construction, dewatering considerations, and lateral earth pressures. Fee: \$9,700		
d.	Woolbright Road New 24-inch Diameter Raw Water Main - Boynton Beach, FL	2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Geotechnical Engineer. A new 24-inch diameter raw water main was planned to be installed using Horizontal Directional Drilling (HDD). Terracon performed subsurface exploration and geotechnical engineering services for the proposed new raw water main pipe. The geotechnical engineering scope of services for this project included the advancement of test borings to depths of 30 and 50 feet below existing site grade and laboratory testing. Fee: \$8,670		
e.	Palm Club Sanitary Sewer - Lauderdale-by-the-Sea, FL	2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager/Project Engineer. The Town planned to install a new gravity sewer system to replace existing septic tanks. Terracon performed subsurface exploration and geotechnical engineering for the new gravity sewer system, with the advancement of 11 test borings. Provided information and geotechnical engineering recommendations for subsurface soil conditions, groundwater conditions, lift station foundation design, utility line installation, lateral earth pressures, and groundwater lowering. Fee: \$8,800		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT: <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER: <div style="text-align: center; font-size: 1.2em; font-weight: bold;">1</div>
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21. TITLE AND LOCATION: <i>(City and State)</i> Atlantic Dunes Seawall CEI City of Delray Beach, FL	22. YEAR COMPLETED: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">PROFESSIONAL SERVICES: N/A</td> <td style="width: 50%; padding: 5px;">CONSTRUCTION: <i>(If applicable)</i> 2023</td> </tr> </table>	PROFESSIONAL SERVICES: N/A	CONSTRUCTION: <i>(If applicable)</i> 2023
PROFESSIONAL SERVICES: N/A	CONSTRUCTION: <i>(If applicable)</i> 2023		

23. PROJECT OWNER'S INFORMATION:

a. PROJECT OWNER: City of Delray Beach	b. POINTS OF CONTACT NAME: Isaac Kovner, PE	c. POINT OF CONTACT TELEPHONE NUMBER: 561-243-7322
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Baxter & Woodman provided CEI Services for the Atlantic Dunes Park Seawall Replacement, designed by Master Consulting Engineers, Inc. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. The services for the project located on the Intracoastal Waterway in the City of Delray Beach, included review of structural shop drawings, review of and response to contractor RFIs, periodic site visits and Certification of Construction Completion.

CONSTRUCTION COST: \$847,843.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Baxter & Woodman, Inc.	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, FL	(3) ROLE Prime
b.	(1) FIRM NAME South Florida Engineering Services, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Loxahatchee, FL	(3) ROLE Subconsultant
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<p style="text-align: center;">F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT: <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i></p>	<p>20. EXAMPLE PROJECT KEY NUMBER: 2</p>
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<p>21. TITLE AND LOCATION: <i>(City and State)</i> Lakeside Gardens Drainage Improvements City of Boynton Beach, FL</p>	<p>22. YEAR COMPLETED:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 5px;">PROFESSIONAL SERVICES: 2022</td> <td style="width:50%; padding: 5px;">CONSTRUCTION: <i>(If applicable)</i> 2023</td> </tr> </table>	PROFESSIONAL SERVICES: 2022	CONSTRUCTION: <i>(If applicable)</i> 2023
PROFESSIONAL SERVICES: 2022	CONSTRUCTION: <i>(If applicable)</i> 2023		

23. PROJECT OWNER'S INFORMATION:

<p>a. PROJECT OWNER: City of Boynton Beach</p>	<p>b. POINTS OF CONTACT NAME: Angela Prymas</p>	<p>c. POINT OF CONTACT TELEPHONE NUMBER: 561-742-6400</p>
--	---	---

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Baxter & Woodman was awarded engineering services including successor engineering, constructability review, value engineering, permitting, bidding assistance, and construction management and part-time inspection services.

The project was previously engineered by others including the 100% design phase drawings, technical specifications, estimated construction schedule, and cost estimate. The major work items for the project include the design of approximately 1,600 linear feet (LF) of drainage pipe, 25 drainage structures, a new gravity outfall, a discharge pipe for a portable emergency stormwater pump, and 1,130 LF of water main replacement. Ancillary items associated with the construction of the stormwater management system include but are not limited to sanitary and water service line adjustments, driveway replacements, curbing, roadway widening and restoration, and erosion control measures.

The project included the following streets in the Lakeside Gardens Community:

- Dimick Road
- Potter Road
- North Lake Drive
- Connections at North Federal Highway

CONSTRUCTION COST: \$2,645,441.75



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Baxter & Woodman, Inc.	West Palm Beach, FL	Prime
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT: <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER: 3
--	---

21. TITLE AND LOCATION: <i>(City and State)</i> Sea Pines Stormwater Pump Station Town of Lantana, FL	22. YEAR COMPLETED: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 5px;">PROFESSIONAL SERVICES: 2022</td> <td style="width:50%; padding: 5px;">CONSTRUCTION: <i>(If applicable)</i> Ongoing</td> </tr> </table>	PROFESSIONAL SERVICES: 2022	CONSTRUCTION: <i>(If applicable)</i> Ongoing
PROFESSIONAL SERVICES: 2022	CONSTRUCTION: <i>(If applicable)</i> Ongoing		

23. PROJECT OWNER'S INFORMATION:

a. PROJECT OWNER: Town of Lantana	b. POINTS OF CONTACT NAME: Eddie Crockett	c. POINT OF CONTACT TELEPHONE NUMBER: 561-540-5753
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Sea Pines residential neighborhood is located in the Town of Lantana, north of Hypoluxo Road and east of Interstate 95. This residential neighborhood was constructed in phases by a developer between 1978 and 1990. The Town has operation and maintenance responsibility of the utilities, roadway and drainage systems including a dry detention area. The project area is approximately 55 acres and includes approximately 224 homes.

The neighborhood experienced extended street flooding following the rain events in October and November of 2020. On October 26, 2020, the National Weather Service (NWS) had reported 8 - 10 inches of rainfall for the area over a one-week period. Additionally, for the month of October 2020, this area had received over 22 inches of precipitation, far exceeding the 4.25" monthly average for October.

Baxter & Woodman was selected to evaluate the entire watershed for which Sea Pines is a part of, design the recommended improvements and provide construction phase services.

A stormwater pump station was recommended and designed with electric submersible pumps along with downstream conveyance improvements sufficient to provide a three-year Level of Service for the roadways.

CONSTRUCTION COST: \$998,995



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Baxter & Woodman, Inc.	West Palm Beach, FL	Prime
b.	Electrical Design Associates, Inc.	Boca Raton, FL	Subconsultant
c.	Terracon Consultants, Inc.	West Palm Beach, FL	Subconsultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT: <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER: <p style="text-align: center; font-weight: bold; font-size: 1.2em;">4</p>
--	--

21. TITLE AND LOCATION: <i>(City and State)</i> Water Treatment Plant High Service Pump Improvements Town of Lantana, FL	22. YEAR COMPLETED: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 5px;">PROFESSIONAL SERVICES: 2019</td> <td style="width:50%; padding: 5px;">CONSTRUCTION: <i>(If applicable)</i> 2021</td> </tr> </table>	PROFESSIONAL SERVICES: 2019	CONSTRUCTION: <i>(If applicable)</i> 2021
PROFESSIONAL SERVICES: 2019	CONSTRUCTION: <i>(If applicable)</i> 2021		

23. PROJECT OWNER'S INFORMATION:

a. PROJECT OWNER: Town of Lantana	b. POINTS OF CONTACT NAME: Jerry Darr	c. POINT OF CONTACT TELEPHONE NUMBER: 561-540-5758
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Town of Lantana owns and operates their Water Treatment Plant (WTP), which includes a high service pumping system that distributes potable water to its customers. Baxter & Woodman prepared a technical memorandum that proposed the renewal and replacement of the Town's high service pumping system, due to age of the equipment and facilities. The Town reviewed and approved the technical memorandum, and subsequently contracted with Baxter & Woodman to provide engineering services (including data collection, design permitting and bidding services) for the proposed improvements to the high service pumping system.

The Baxter & Woodman team performed a site inspection to review the existing conditions, determine the specific details of the proposed improvements and "ground truth" the available record drawings by walking the site and comparing the record drawing survey information with the existing site conditions.

Based on the existing site conditions, Baxter & Woodman prepared engineering design drawings and technical specifications for the Town's review at the 60% and 90% design stages. After meeting with the Town to discuss comments, Baxter & Woodman incorporated these comments into a 100% (bid set) submittal. An opinion of probable construction cost was also included in the 60%, 90% and 100% (bid set) submittals. Baxter & Woodman conducted internal QA/QC reviews on the 60%, 90% and 100% (bid set) design documents (e.g. drawings, specifications, and cost estimate).



At the outset of the design phase, Baxter & Woodman determined permitting requirements and subsequently met with the Palm Beach County Health Department (PBCHD) for minor permit modifications for PWS components. Baxter & Woodman consulted with the appropriate authorities in each regulatory agency, and permit applications were completed as required for PBCHD and the Town of Lantana Building Department.

Baxter & Woodman prepared a bid advertisement for the Town and distributed contract documents to the prospective bidders. A pre-bid conference was conducted with interested contractors and Town Staff. Baxter & Woodman issued addenda providing supplemental information and bid clarification to prospective bidders. After attending the bid opening and reviewing received bid packages, Baxter & Woodman recommended award of contract to the lowest responsive bidder.

CONSTRUCTION COST: \$1,778,964

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Baxter & Woodman, Inc.	West Palm Beach, FL	Prime
b.	Electrical Design Associates, Inc.	Boca Raton, FL	Subconsultant
c.	WGI, Inc.	West Palm Beach, FL	Subconsultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT: <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER: <p style="text-align: center; font-size: 1.2em;">5</p>
--	--

21. TITLE AND LOCATION: <i>(City and State)</i> Lake Shore Drive Drainage Improvements Town of Lake Park, FL	22. YEAR COMPLETED: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 5px;">PROFESSIONAL SERVICES: 2021</td> <td style="width:50%; padding: 5px;">CONSTRUCTION: <i>(If applicable)</i> 2022</td> </tr> </table>	PROFESSIONAL SERVICES: 2021	CONSTRUCTION: <i>(If applicable)</i> 2022
PROFESSIONAL SERVICES: 2021	CONSTRUCTION: <i>(If applicable)</i> 2022		

23. PROJECT OWNER'S INFORMATION:

a. PROJECT OWNER: Town of Lake Park	b. POINTS OF CONTACT NAME: John Wille	c. POINT OF CONTACT TELEPHONE NUMBER: 561-881-3314, Ext. 647
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Town of Lake Park contracted with Baxter & Woodman to provide engineering services for the design of drainage and other related improvements on Lake Shore Drive starting from the entrance of the Lake Park Marina north 3,220 feet to Castlewood Drive. Lake Shore Drive was prone to frequent flooding with road elevations ranging from 2.0 to 3.2 feet, NAVD. An innovative drainage system was designed that includes pumping stormwater up into a dry detention area/bioswale for water quality treatment before discharging to the Lake Worth Lagoon. The project addressed flooding issues, King Tides and Sea Level Rise (SLR) as well as providing a completely new pedestrian friendly corridor for the area's residents. Baxter & Woodman also provided assistance with a Hurricane Mitigation Grant application for \$3.5M. Services include:



Drainage System Design

- ICPR4 Modeling
- Level of Service Assessment
- Sea Level Rise Evaluation
- Drainage System and Pump Station
- Water Quality Improvements
- Pollution Control Devices
- Bioswale
- Permitting with SFWMD and USCOE



Roadway Design

- Roadway Replacement/Mill and Overlay
- US 1 Corridor Coordination
- ADA Compliant Sidewalks and Shared Path
- Landscaping and Irrigation
- Street Lighting

Baxter & Woodman provided engineering design, permitting, and bidding services for certain utility and roadway drainage improvements to Lake Shore Drive. Baxter & Woodman also provided full construction management services with a construction manager and full time inspector to process pay applications, clarifications, shop drawings and as-builts.



CONSTRUCTION COST: \$6,019,149.40

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Baxter & Woodman, Inc.	West Palm Beach, FL	Prime
b.	Smith Engineering Consultants, Inc.	West Palm Beach, FL	Subconsultant
c.	WVLA, Inc.	West Palm Beach, FL	Subconsultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT: <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER: <div style="text-align: center; font-size: 1.2em; font-weight: bold;">6</div>
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21. TITLE AND LOCATION: <i>(City and State)</i> Beach Master Plan Improvements CEI Services Delray Beach, FL	22. YEAR COMPLETED: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">PROFESSIONAL SERVICES: N/A</td> <td style="width: 50%; padding: 5px;">CONSTRUCTION: <i>(If applicable)</i> 2020</td> </tr> </table>	PROFESSIONAL SERVICES: N/A	CONSTRUCTION: <i>(If applicable)</i> 2020
PROFESSIONAL SERVICES: N/A	CONSTRUCTION: <i>(If applicable)</i> 2020		

23. PROJECT OWNER'S INFORMATION:

a. PROJECT OWNER: City of Delray Beach	b. POINTS OF CONTACT NAME: Isaac Kovner, PE	c. POINT OF CONTACT TELEPHONE NUMBER: 561- 243-7322
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Baxter & Woodman provided construction administration and inspection services for the installation of beach pedestrian lighting for the beach promenade, and intersection improvements focusing on pedestrian roadway crosswalks along South Ocean Boulevard.

Project elements included:

- Atlantic Avenue and SR A1A intersection improvements
- Pedestrian crossing improvements
- ADA-compliant crosswalks
- Dune deterrent fencing
- Beach walkway improvements
- Turtle-friendly beach lighting
- Public outreach program, including a project-specific website, Twitter and Facebook pages, and public meetings
- Coordination with FDOT, FDEP/FWC, and multiple design engineers

Construction of the project was completed in January 2020.

CONSTRUCTION COST: \$3,300,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Baxter & Woodman, Inc.	West Palm Beach, FL	Prime
b.	Electrical Design Associates, Inc.	Boca Raton, FL	Subconsultant
c.	South Florida Engineering Services, Inc.	Loxahatchee, FL	Subconsultant

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Services Overview

The strength of the Baxter & Woodman team comes from the cohesive and cooperative work effort gained from having expertise in numerous disciplines. **We offer a full range of municipal services** from project inception to construction close-out. All necessary engineering services are provided in-house with the exception of geotechnical engineering and land acquisition.



What Makes Our Construction Staff Special?

Prepare, Coordinate, Communicate, Verify, Monitor, and Perform

These are the six most important tasks of an experienced construction professional. We perform this type of work daily and understand the issues prior, during, and post construction, thereby addressing concerns before they become problems. Construction professionals must answer the call when challenges are encountered in the field. Your Construction Team is present during construction and available 24 hours a day, 7 days a week! Our team has successfully filled this role on municipal construction projects for numerous communities over the past 78 years!

Communication is Essential

Our RPRs routinely pass out flyers and knock on doors to talk directly with residents and business owners. They are also savvy with on-line tools such as web pages, blogs, and Twitter to disseminate project information. The public is more likely to accept common inconveniences caused by construction projects when they are aware of scheduled events and progress.

Attention to Detail is Vital

Attention to detail is important for keeping residents, businesses, and permitting agencies informed and avoiding complaints typically associated with construction activities. Accurate layout, vigilance during construction, proper documentation, and Quality Control will be used to deliver a controlled, complete project.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

11/6/2024

33. NAME AND TITLE

Rebecca Travis, PE, Executive Vice President

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2A. FIRM (Or Branch Office) NAME Baxter & Woodman, Inc.			3. YR ESTABLISHED 1946	4. UNIQUE ENTITY IDENTIFIER 047569686
2B. STREET 1601 Forum Place, Suite 400			5. OWNERSHIP	
2C. CITY West Palm Beach			2D. STATE FL	2E. ZIPCODE 33401
6A. POINT OF CONTACT NAME AND TITLE Rebecca Travis, Pe, ENV SP, Executive Vice President			A. TYPE Corporation	
6B. TELEPHONE NUMBER 561-655-6175			6C. E-MAIL ADDRESS rtravis@baxterwoodman.com	
8A. FORMER FIRM NAME(S) (If any) Mathews Consulting, Inc.			8B. YR. ESTABLISHED 1998	8C. UNIQUE ENTITY IDENTIFIER
			B. SMALL BUSINESS STATUS N/A	
			7. NAME OF FIRM (If block 2a is a branch office) Baxter & Woodman, Inc.	

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	47	1	A12	Automation, Controls, Instrumentation	7
08	CADD Technician	20	2	B02	Bridges	3
12	Civil Engineer	70	0	C13	Computer Facilities, Computer Service	6
15	Construction Inspector	34	4	C14	Conservation & Resource Mgt.	4
16	Construction Manager	12	2	C15	Construction Mgt.	7
21	Electrical Engineer	44	0	E03	Electrical Studies & Design	2
23	Environmental Engineer	45	4	E10	Environmental & Natural Resource Mapping	3
29	GIS Specialist	11	0	G04	Geographic Information Systems	3
38	Land Surveyor	9	0	I03	Industrial Waste Treatment	3
42	Mechanical Engineer	1	0	S04	Sewage Collection, Treatment, Disposal	7
57	Structural Engineer	3	0	S09	Structural Design & Special Studies	2
58	Technical	31	0	X13	Stormwater Handling/Facilities	5
60	Transportation Engineer	40	0	T03	Traffic & Transportation Eng.	8
62	Water Resource Engineer	27	4	T04	Topographic Surveying	3
	OTHER EMPLOYEES	11	0	W02	Water Resources; Hydrology; Ground Water	5
	Total	405	20	W03	Water Supply; Treatment; Distribution	7

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	0
b. Non-Federal Work	10
c. Total Work	10

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- | | |
|---|---|
| 1. Less Than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

A. SIGNATURE 	B. DATE 11/6/2024
C. NAME AND TITLE Rebecca Travis, PE, ENV SP, Executive Vice President	



TAB 4

Proposer's Information

Tab 4 - Proposer's Information

Legal Contracting Name

The legal contracting name for our firm is Baxter & Woodman, Inc. Our State of Florida Department of State Certification No. F16000002059.

State of Incorporation

Baxter & Woodman was incorporated February 1, 1969 in the State of Illinois. The firm is authorized to transact business in the State of Florida under the Department of State Certification No. F16000002059.

Ownership Structure

Baxter & Woodman was organized as a Corporation in the State of Illinois.

W-9 & Federal Employer Identification Number

Baxter & Woodman's Federal Employer Identification Number (FEIN) is 36-2845242. A copy of the firm's W-9 is included to the right.

Corporate Headquarters

Contact information for Baxter & Woodman's corporate headquarters:

 8678 Ridgefield Road
Crystal Lake, Illinois 60012

 815-459-1260

Contact information for Baxter & Woodman's local office:

 1601 Forum Place Suite 400
West Palm Beach, FL 33401

 561-655-6175

State of Florida
Department of State

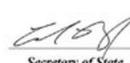
I certify from the records of this office that BAXTER & WOODMAN, INC. is an Illinois corporation authorized to transact business in the State of Florida, qualified on May 2, 2016.

The document number of this corporation is F16000002059.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on March 28, 2023, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Thirtieth day of May, 2023.


Secretary of State



Tracking Number: 3111509163C

To authenticate this certification the following, enter this number, and then follow the instructions displayed:
<https://services.usdoj.org/Filing/CertificatesOfStatus/CertificatesAuthentication>

W-9 Request for Taxpayer Identification Number and Certification

Form 990-Covered 2019
Department of the Treasury
Internal Revenue Service

Go to www.irs.gov/Form990 for instructions and the latest information.

Requester Name
Baxter & Woodman, Inc.

Business name (unrelated entity name, if different from above)

Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following boxes.

Individual (sole proprietor or single-member LLC)
 Partnership
 S Corporation
 Corporation
 Partnership
 Trust
 Estate
 Other (see instructions)

Exemption code (see instructions on page 2)

Exemption from FATCA reporting code (if any)

Address (street, apt., suite, or suite no.) See instructions.
8678 Ridgefield Road
Crystal Lake, IL 60012

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1. To avoid backup withholding, for individuals, this is generally your social security number (SSN), however, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, line 1. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN, later.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA (covered) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Signature
Signature of U.S. person
Date: 12/4/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/form990.

Purpose of Form

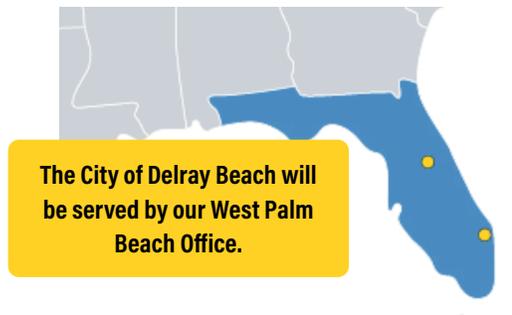
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) from you by your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), or report on information return the amount paid to you, or other amount reportable on information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-B (interest earned or paid)
- Form 1099-DIV (dividends), including those from stocks or mutual funds
- Form 1099-INT (various types of income, prizes, awards, or gross proceeds)
- Form 1099-MSB (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-NEC (miscellaneous income from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1099-MISC (miscellaneous income)
- Form 1099-C (canceled debts)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What to Backup Withholding, later.

Cat. No. 15231X Form W-9 (Rev. 10-2019)



Primary and Secondary Representative

Contact information for Baxter & Woodman's primary and secondary representatives:



■ **Primary Representative: Craig D. Mitchell, PE**

Vice President/Owner's Representative Manager
815-444-3278 | cmitchell@baxterwoodman.com
8678 Ridgefield Rd., Crystal Lake, IL 60012



■ **Secondary Representative: Rebecca Travis, PE, ENV SP**

Executive Vice President/Principal
561-425-7715 | rtravis@baxterwoodman.com
1601 Forum Place Suite 400, West Palm Beach, FL 33401

Ownership Changes

Mergers & Acquisitions

Baxter and Woodman, Inc. acquired Mathews Consulting, Inc. in 2016, Orlando-based engineering firm GTC Engineering Corporation in 2019, Houston-based engineering firm AEI Engineering in 2020, and Austin-based engineering firm Green Civil Design, LLC in 2023. As of November 6, 2024, the Mathews Consulting, GTC Engineering, and AEI Engineering are operating under the Baxter & Woodman, Inc. name. We anticipate Green Civil Design will be operating under the Baxter & Woodman, Inc. name on December 2, 2024.

Executive Leadership

The firm is governed by a Board of Directors who are elected annually by the shareholders. In April 2022, the firm's shareholders elected Sean O'Dell and Mike Kurzy to serve on the Board of Directors. Deborah Finn, who held the position of Executive Vice President and Chief Marketing Officer, retired and stepped down from the Board of Directors in January 2023. Mike Klein was elected in April 2024.

Principals of the Firm



John V. Ambrose, PE
CEO



**Louis D. Haussmann, PE,
PTOE, PTP**
President



Derek J. Wold, PE, BCEE
Executive Vice President &
Secretary



Michael A. Kurzy, PE
Executive Vice President &
Treasurer



Sean E. O'Dell, PE
Executive Vice President



Rebecca Travis, PE, ENV SP
Executive Vice President



Michael D. Klein, PE
Executive Vice President

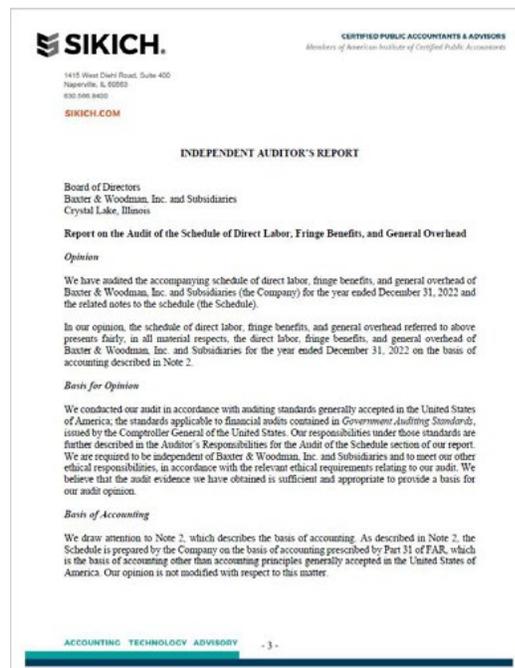
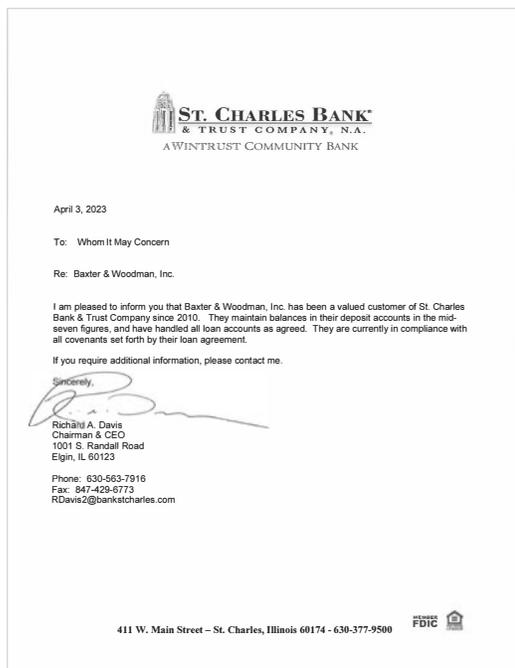
Litigation

As a large regional consulting engineering firm providing services in the states of Florida, Illinois, Wisconsin, and Texas, Baxter & Woodman, in the course of our business, occasionally becomes involved as a party in claims, disputes, or litigation. However, we can affirm that there is no pending or threatened claim, dispute, or litigation which could reasonably be anticipated to have an adverse impact on our financial or professional ability to perform the services contemplated by this proposal. Below is a list of litigations from the past five years.

Name and Location	Nature of Claim	Date of Claim	Resolution Date of Claim and How Resolved	Court Case; County; State	Active/Inactive
Anne W. Humbert vs. Oak Forest, Baxter & Woodman, Iroquois Paving Corporation, and Traffic Control Company	Personal injury.	2023	Case in discovery.	2023 L 007758H; Circuit Court, Cook County, IL	Active
John M. Hughes vs. Manusos General Contracting, Inc., Northwest Technical, Wunderlich-Malec Services, Baxter & Woodman, Inc., and Stantec Consulting Services, Inc.	Personal injury.	2023	Case in discovery.	2023 L 0035251; Circuit Court, Cook County, IL	Active
Steven W. Becker, Thomas J. Becker, and Jeffery C. Becker vs. Possibility Place Nursery, Inc., Connor B. Shaw, III; Tristan Shaw; Kelsay Shaw; Shaw Family Dec Trust; Saw Family Trust; County of Will; Will County Land Use Department; Tim Mack; Greg Ratajczak; Brian Radner; Nicole Roedl, Scott Killinger; Baxter & Woodman, Inc.; Donald Wauthler; and Berns, Clancy, and Associates, P.C.	Land dispute between two property owners.	2022	Baxter & Woodman submitted motion to dismiss.	22 CV 3875; United States District Court, Northern District of Illinois	Active
Cheryl Brown vs. Village of LaGrange, LaGrange Elementary School District 102, Board of Education of LaGrange School District 102, Commonwealth Edison Company d/b/a COMED, an Illinois corporation, Triggs Construction, Inc., Lindahl Brothers, Inc., and Baxter & Woodman, Inc.	Pedestrian tripped on sign post outside of right-of-way/on private property.	2022	INACTIVE - Settled 2024.	2021 L 007195; Circuit Court, Cook County, IL	Inactive
Charles McGill vs. Foster Marine; Baxter & Woodman	Pedestrian tripped over sand bags.	2022	INACTIVE - Settled 2023	0625-22539; Judicial Circuit Court of Palm Beach County, FL	Inactive
Raymond Miller vs. Len Cox & Sons; Baxter & Woodman; PT Ferro Co	Bicyclist fell in construction zone.	2020	INACTIVE - Settled 2023	2018 L 3422, 12th Judicial Circuit Court of Will County, IL	Inactive
John Melone vs. Village of Glenview	Construction worker injury.	2019	INACTIVE - Claim was denied, plaintiff failed to refile the claim. Case closed August 2022	2019 L 006916, Circuit Court of Cook County, IL	Inactive
Linda Bruno-Coffman and Richard Coffman vs. Southeastern Engineering Contractors, Inc., Murphy Pipeline Contractors, and Baxter & Woodman	Pedestrian tripped along sidewalk in construction zone.	2019	INACTIVE - Settled January 2021	17th Judicial Circuit Court of Broward County, FL CACE-19-003469	Inactive

Financial Statements

Baxter & Woodman, Inc. has been providing consulting engineering for 78 years. During this time, the firm has continued to grow in terms of staffing, clients served, and billings, which equals financial stability. We have included a copy of our Independent Auditor's Report and Consolidated Financial Statements.



Management's Responsibility for the Schedule

Management is responsible for the preparation and fair presentation of the Schedule in accordance with the basis of accounting practices prescribed by Part 31 of the Federal Acquisition Regulations (FAR). Management is also responsible for the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of the Schedule that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Schedule

Our objectives are to obtain reasonable assurance about whether the Schedule as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the Schedule.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the Schedule, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the Schedule.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the Schedule.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Company's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Restriction on Use

Our report is intended solely for the information and the use of the Company and government agencies or other customers related to contracts employing FAR cost principles and is not intended and should not be used by anyone other than these specified parties.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have issued a report dated May 31, 2023, on our consideration of the Company's internal controls over financial reporting as it relates to the Schedule and on our tests of its compliance with certain provisions of laws, regulations and contracts, including provisions of the applicable sections of Part 31 of FAR. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of the testing, and not to provide an opinion on internal controls over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting and compliance.

Stetich LLP

Naperville, Illinois
May 31, 2023

BAXTER & WOODMAN, INC. AND SUBSIDIARIES

CONSOLIDATED BALANCE SHEETS

December 31, 2022 and 2021

	2022	2021
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 6,647,091	\$ 6,289,137
Accounts receivable (net of reserve for bad debts of \$142,140 and \$53,802 and for 2022 and 2021, respectively)	10,702,827	8,814,322
Contract assets	4,758,397	3,977,014
Inventories	19,761	18,766
Prepaid expenses	1,466,102	2,360,517
Income tax receivable	-	21,976
Total current assets	23,594,178	21,481,732
PROPERTY, PLANT, AND EQUIPMENT		
Land	364,502	364,502
Building and improvements	7,390,707	7,172,496
Office furniture, fixtures, and equipment	4,948,711	4,732,254
Professional and scientific equipment	1,816,910	1,669,358
Leasehold improvements	1,343,442	1,118,191
Automobiles	1,248,847	922,114
Less accumulated depreciation and amortization	(11,494,385)	(10,895,812)
Net property, plant, and equipment	5,618,734	5,083,103
OTHER ASSETS		
Cash surrender value of officers' life insurance, net	2,292,619	3,024,573
Goodwill, net of accumulated amortization of \$2,092,112 and \$1,524,331 for 2022 and 2021, respectively	3,558,919	4,126,700
Right of use assets - operating leases	4,072,185	-
Note receivable	-	208,820
Investment in joint venture	-	-
Total other assets	9,923,723	7,360,093
TOTAL ASSETS	\$ 39,136,635	\$ 33,924,928

BAXTER & WOODMAN, INC. AND SUBSIDIARIES

CONSOLIDATED BALANCE SHEETS (Continued)

December 31, 2022 and 2021

	2022	2021
LIABILITIES AND STOCKHOLDERS' EQUITY		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 5,197,067	\$ 4,937,734
Current portion of notes payable	948,833	956,201
Current portion of stock redemption payable	280,990	195,985
Current portion of lease liabilities	1,224,509	-
Income tax payable	66,528	-
Current portion of deferred compensation	117,071	131,513
Voluntary compensation deferral	1,510,618	1,743,491
Contract liabilities	1,493,973	890,835
Total current liabilities	10,839,589	8,855,759
LONG-TERM LIABILITIES		
Deferred income taxes	2,264,929	1,829,280
Notes payable, net of current portion	2,628,521	3,319,217
Stock redemption payable, net of current portion	1,392,755	575,496
Lease liabilities, net of current portion	3,118,212	-
Deferred compensation, net of current portion	1,386,694	1,474,346
Total long-term liabilities	10,791,111	7,198,339
Total liabilities	21,630,700	16,054,098
STOCKHOLDERS' EQUITY		
Common stock		
Class A, nonvoting, no par value, \$2.65 stated value, 303,385 shares authorized, 217,135 and 243,135 shares issued and outstanding for 2022 and 2021, respectively	575,407	644,307
Class B, voting, no par value, stated value, 3,000,000 shares authorized, 1,928,840 and 1,962,740 shares issued and outstanding for 2022 and 2021, respectively	241,105	245,343
Stockholder advances	(439,041)	(206,779)
Paid-in surplus	3,600,708	2,766,626
Retained earnings	13,449,965	14,420,820
Accumulated other comprehensive income	77,791	513
Total stockholders' equity	17,505,935	17,870,830
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	\$ 39,136,635	\$ 33,924,928



TAB 5

Experience, Ability, and References

Tab 5 - Experience

Baxter & Woodman was founded 78 years ago with a focus on water, wastewater, and construction services. Since then, we have expanded our services and refined our procedures to provide our clients with the best possible engineering we can provide. Our company works on 80+ projects each year with construction values ranging from \$100,000 to \$65,000,000. We treat each project with the same attention to detail and provide superior service to all clients, no matter the size of the project. The projects we list for Boynton Beach, Lantana, Lake Park, and Delray Beach are just a few completed by our capable staff.

Owner's Representative Craig Mitchell, PE has over 35 years of experience constructing bridges, culverts, roadways, infrastructure improvements, and seawalls. He started his career as an owner when he worked with the DOT, and is now the Owner's Representative working with a variety of State Agencies, Counties, Municipalities, and Districts. Craig served as Project Manager for the City's Atlantic Dunes Improvements project, and worked to get a challenging contractor to complete the project on a revised schedule while staying on budget. His involvement resulted in a reset of the contractors attitude toward the project, and in the end, all parties were satisfied with the results. Craig will bring this same commitment and care to the City's Marine Way Seawall project.



Craig Mitchell, PE
Owner's Representative

Project Manager Aaron Culter, CGC, PMP from South Florida Engineering Services (SFES) has served as Construction Manager for numerous municipal infrastructure projects across Florida. Founder of SFES, Aaron has served South Florida municipal clients with elite level construction management services over the past 18 years.



Aaron Culter, CGC, PMP
Project Manager

Assistant Project Manager Andrew Capellini will assist Aaron with project management and will focus on permitting requirements and utility coordination. His past experience working as a contractor on municipal projects has sharpened his skills, and his contacts within different agencies will prove beneficial to this project.



Andrew Capellini
Assistant Project Manager

Ron Sellers will be the lead inspector for this project. With over 45 years of experience, Ron is a former contractor who built and rebuilt pump stations, lift stations, and treatment plants throughout southern Florida. Ron has the hands-on experience that many inspectors lack - he has turned the wrenches on the fittings to stop leaks, rerouted pipes to bypass flows, and made sure he was looking ahead on the work to identify and avert possible roadblocks. As a contractor, Ron completed the \$4.5M South Florida Water Management District Pump Station S-140 Rehabilitation. Ron now brings this experience to the inspection side, and will work for the City guarding your interests and working toward a successful project. In fact, Ron assisted the City on the Master Lift Station #1 when the bypass pumps went down. He was called to the station by the City to troubleshoot and assist the contractor with getting the pumps online and functioning. Ron took a literal hands-on approach and worked wrenches with the contractor, and helped the City coordinate the staging of pumps and vector trucks as an emergency resource. By 11PM, the pumps were working again, and the threat of an overflow was averted. Ron brings this passion and drive to all of his projects, and the Historic Marine Way Seawall project would greatly benefit from his involvement.



Ron Sellers
Field Observation

Brad Stoecker is assigned as the Public Outreach Representative, a position he is well suited to. As our drone pilot, he will be able to gather flights, post them, and provide information as requested. Brad will be the "one stop shop" for outreach and involvement. He has worked on numerous Delray Beach projects and is familiar with the City's communication preferences. Brad works with municipalities across the area and is praised for his interactions with businesses and residents. Brad also excels in roadway inspections, has completed numerous projects with the City of Delray Beach, and will be available as needed for the Marine Way Seawall project. His skill set spans multiple facets of the project and is a valued member of the team.



Brad Stoecker
*Inspection, Public Outreach,
& Construction Technology*

Construction Personnel's Experience

Our team is equipped with construction services professionals with **179 years** of combined experience. Delray Beach will be served by a familiar project team who has a strong understanding of your preference and is familiar with your community.



Aaron Cutler, CGC, PMP
Project Manager
23 Years Experience

- Seacrest Beautification FDOT LAP Project
- Beach Master Plan Phase II
- Atlantic Dunes Seawall Replacement



Craig Mitchell
Owner's Representative
35 Years Experience

- Atlantic Dunes Park CEI Services
- Osceola Park Neighborhood Improvements CEI Services - Phase II
- Catherine Drive Improvements
- NW Neighborhood Alleys
- SE 1st Avenue Improvements



Andrew Capellini
Assistant Project Manager
14 Years Experience

- Atlantic Dunes Park CEI Services
- Lawson Boulevard CEI Services
- Osceola Park Neighborhood Improvements CEI Services - Phase II
- NE 3rd Street/Avenue CEI Design Assistance
- Old School Square Crest Theater Design Build CEI
- Northwest Neighborhood Improvements
- SW 4th Street, SW 6th Street, SW 7th Avenue, SW 3rd Court Neighborhood Improvements
- Island Drive Bridge Rehabilitation CEI Services
- Catherine Drive Improvements
- NW Neighborhood Alleys
- SE 1st Avenue Improvements



Ron Sellers
Field Observation
47 Years Experience

- Atlantic Dunes Park CEI Services
- Beach Master Plan CEI Services - Phase II
- Island Drive Bridge Rehabilitation CEI Services
- Old School Square Crest Theater Design-Build CEI
- Reclaimed Water Expansion Area 12C Construction Services
- 58A and 87 FM Replacement CEI
- SW 4th Street, SW 6th Street, SW 7th Avenue, SW 3rd Court Neighborhood Improvements
- Lake Ida Force Main ARV Replacement Construction Services
- Water Main Subaqueous Crossings CEI Services
- Osceola Park Neighborhood Improvements CEI Services - Phase I
- Osceola Park Neighborhood Improvements CEI Services - Phase II
- NE 2nd Avenue/Seacrest Beautification Phase II CEI Services



Brad Stoecker
Inspection, Public Outreach,
Construction Technology
34 Years Experience

- Beach Master Plan CEI Services - Phase II
- SW 4th Street, SW 6th Street, SW 7th Avenue, SW 3rd Court Neighborhood Improvements
- NE 2nd Avenue/Seacrest Beautification Phase II CEI Services
- Seacrest Boulevard from NE 22nd to Gulfstream Boulevard - Phase III
- Lawson Boulevard CEI Services



Brandon Buzzell
Structural Engineer
26 Years Experience

- Atlantic Dunes Park CEI Services
- Island Drive Bridge Rehabilitation CEI Services
- Lawson Boulevard CEI Services

Construction Engineering Inspection Services & Construction Administration



What Makes Our Construction Staff Special?

Prepare, Coordinate, Communicate, Verify, Monitor, and Perform - These are the six most important tasks of an experienced construction professional. We perform this type of work daily and understand the issues prior, during, and post construction, so concerns are addressed before they become problems.

Communication is Essential - Our Inspectors routinely pass out flyers, and knock on doors to talk directly with residents and business owners.

Attention to Detail is Vital - Attention to detail is important in order to keep residents, businesses, and permitting agencies informed and avoid complaints.

Enhanced Construction Documentation

Level up your construction documentation by leveraging Baxter & Woodman's technologies to improve efficiency, accuracy, and transparency.

Digital Field Books

Baxter & Woodman's Construction Services team offers a cloud-based project progress reporting system, which places a strong emphasis on delivering concise image and data reports, available either daily or weekly. Users also have the flexibility to incorporate detailed or summarized commentary.

Advanced Digital Field Book

Elevate the quality of your Construction Documentation through our Advanced Digital Field Book that offers:

- Effortless monitoring of community interactions, resolutions, contractor deficiency statuses, and quantity tracking
- Mapping grade as-builts of new surface features
- Geo-referenced data and photos
- Bundled GIS smart data

Founded in 1946, Baxter & Woodman, Inc. provides consulting engineering and technology services to municipalities, state agencies, county governments, and sanitary districts throughout Florida, Illinois, Wisconsin, and Texas. Dedicated to promoting a sustainable future, our staff of more than 400 talented engineers, surveyors, technicians, and support personnel incorporates innovative techniques along with tried and true processes.

Baxter & Woodman's Construction Services Department includes degreed professionals and licensed engineers who are available to assist on projects ranging from simple layout to complex heavy construction.

Services Provided:

Bidding Assistance
 Cost Estimating
 Contract Documentation
 Budget Control
 Contract Administration
 Grant/Funding
 Documentation
 Construction Observation
 Field Staking/Layout
 Contractor Payment Requests
 Change Orders
 Shop Drawing Reviews
 Record Drawings
 Warranty Work
 Operation and Maintenance Manuals
 Social Media/Public Outreach Campaigns
 Drone Aerials/Progress Videos

Development

QA/QC for compliance with local, county and state ordinances and regulatory requirements

Transportation

Roadway Construction/Reconstruction
 Intersections
 Bridges
 Bicycle/Pedestrian Paths
 Parking Lots
 Lighting
 Streetscape Features & Furniture
 Restrooms/Rest Stops
 Bicycle Shelters & Racks
 Landscaping
 Signage

Infrastructure

Water Mains
 Sanitary Sewers
 Force Mains
 Pumping/Lift Stations
 Storm Sewers

Heavy Construction

Wastewater Treatment Plants
 Water Treatment Plants

Assisting the Baxter & Woodman team will be South Florida Engineering Services (SFES) and Aaron Cutler, CGC, PMP. SFES and Aaron bring construction experience for a wide range of projects, including:

- Full CEI Services
- Design Build
- Water-Sewer Infrastructure
- Treatment Plants
- FDOT LAP
- Owner's Representative
- Stormwater Systems
- Pump Stations
- Streetscape
- Neighborhood Improvement
- Transportation
- Beautification

Baxter & Woodman's Florida Construction Experience

Baxter & Woodman completes over 2,000 projects per year firm-wide. In 2023, we served 400+ clients with projects ranging from preliminary planning through substantial completion phases, with fees ranging from less than \$1,000 upwards into the millions. Baxter & Woodman is committed to serving the firm's existing clients. We carefully monitor existing and projected workloads for each of our employees. We understand the importance of being responsive to our clients' needs, and we always consider the impact an awarded project will have on the workload of our staff.

For the purpose of brevity, we've included a summary of our Florida Construction Experience of projects completed within the last four years. Additional information can be provided upon request.

CLIENT	PROJECT	CONTRACT VALUE
City of Delray Beach	CEI SW 4th Street, SW 6th Street	\$648,856.00
City of Delray Beach	WM Subaqueous Crossings CEI Services	\$219,040.10
City of Delray Beach	Lowson Boulevard CEI Services	\$730,582.64
City of Lake Worth Beach	D2Y4 Road Program CEI - CS	\$91,960.00
Florida Keys Aqueduct Authority	Stock Is Dist Sys PS-Collge Rd CEI	\$280,971.68
City of Boca Raton	LS #179 CMS	\$133,364.10
City of West Palm Beach	Lift Station No. 26	\$427,157.00
City of Delray Beach	Atlantic Dunes Seawall CEI	\$181,989.00
Palm Beach County Water Utilities	PBCWUD CMS For LS 393, 1023	\$693,575.63
Town of Lantana	WTP HSP CMS	\$184,415.73
Florida Keys Aqueduct Authority	Key Largo Cross Key WWTP CEI	\$283,814.82
City of Delray Beach	CEI Services for Osceola Park	\$491,203.95
Town of Lauderdale-By-The-Sea	Codrington Drive CMS	\$45,303.00
City of Delray Beach	Island Drive Bridge Rehabilitation	\$234,214.00
City of West Palm Beach	Structural Design-Walkways & Davit	\$107,180.35
Florida Keys Aqueduct Authority	Sigsbee NAS Master Lift Station	\$174,844.44
City of West Palm Beach	Drainage Inspections	\$344,160.00
Starlight Homes Florida LLC	Broadmoor Subdivision	\$26,500.00
Town of Gulf Stream	Bluewater Cove CMS	\$64,704.21
City of Delray Beach	Delray Beach Old School Square	\$129,738.00
O'Hara Kramer LLC	New Hope Road Development Ph I & II	\$64,120.00
City of West Palm Beach	Nora Streetscape and Utility Insp	\$121,160.00
Town of Lantana	Inspections	\$1,000.00

Public Involvement

Communication is Key!

Baxter & Woodman and SFES knows communicating the benefits of a project to stakeholders and managing their expectations is a vital part of any government or municipal project. Our team is well-versed in an assortment of communication tools that aid us in creating the most effective communication strategy for each project. Our staff knows how to successfully utilize tools to coordinate and promote positive public involvement.

Public Outreach Outlets

- Custom Project Websites
- Project Visualization Exhibits & Videos
- Drone Videos
- Social Media: X, Facebook
- Project Blogs
- Email Notifications
- Open-Houses/Public Meetings (Virtual and In-Person)
- On-Site Webcam
- Phone Hot Lines
- Door Hangers/Informational Flyers
- Construction Signage
- Changeable Message Boards
- Press Releases
- Public Progress Meetings during Construction

Drone Imagery & 3D Project Visuals

Baxter & Woodman has commercially certified drone pilots and drone industry experts on staff. These unmanned aerial vehicles can collect a wide variety of useful imagery for varying applications. Drones can take photos and videos to help monitor project progress, collect ortho-imagery (for mapping), and even conduct inspection work. These images can then be used by our staff to produce 3D project renderings, which results in enhanced input during design. Utilizing a variety of software (REVIT, AutoCAD MEP 3D, SketchUp, etc) the City, your staff, and the public can see the final product before it is constructed. During progress meetings, these representations can be used to visualize the project layout and discuss comments. Accurate drawings can also save money by allowing for easy identification of conflicts and elimination of potential change orders.

Progress and Public Service Videos

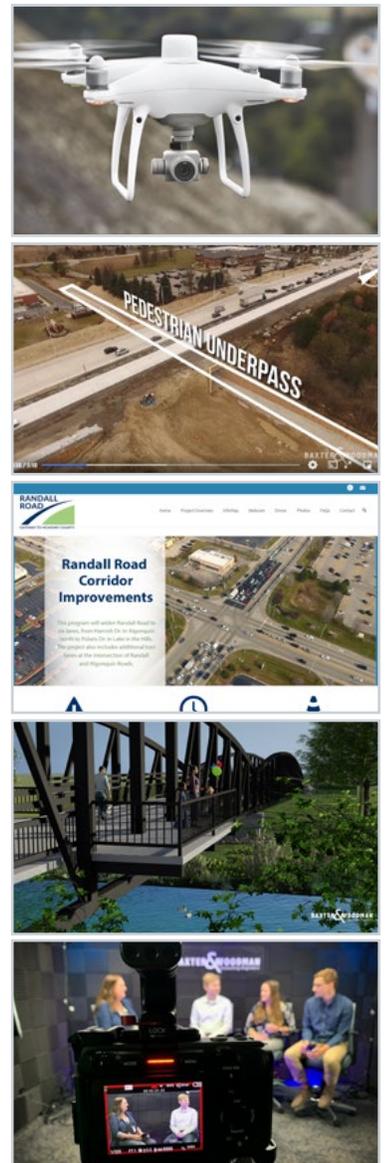
Baxter & Woodman prepares short, interactive progress and public service videos to be shared on social media platforms, project websites, and at meetings. The short videos introduce the public to the project team, underground work, a particular construction activity, or show the completed project. For example, Baxter & Woodman prepared a video for the completed Lake Shore Drive Drainage Improvements for the Town of Lake Park, Florida vimeo.com/709217823.

Custom Project Websites

Baxter & Woodman designs and manages numerous websites for various types of projects, one such is the Randall Road Corridor Improvements for McHenry County Department of Transportation (randallroad.info) and for a number of past projects for the City of Delray Beach. Project websites provide a designated online resource for stakeholders to receive up-to-date information on project progress, estimated schedules, project overviews, progress photos, FAQs, and more.

Visualization Studio

Baxter & Woodman has a cutting-edge Visualization Studio that is equipped to not only record high-quality podcasts, where clients can share insights, updates, and industry knowledge, but also to produce captivating video narratives that bring construction-related project updates to life. With our studio's capabilities, we empower our clients to connect with their communities and set new standards in communication within the construction industry.



References

City of Boynton Beach

Contact: **Jose Huertas, PE**
Engineer

Dates of Service: 2016-Ongoing

Email: huertasj@bbfl.us

Scope of Work: **Lakeside Gardens Drainage Improvements**

Address: 100 E. Ocean Avenue
Boynton Beach, FL 33435

Design of approximately 1,600 linear feet (LF) of drainage pipe, 25 drainage structures, a new gravity outfall, a discharge pipe for a portable emergency stormwater pump, and 1,130 LF of water main replacement. Construction of stormwater management system included sanitary and water service line adjustments, curbing, roadway widening/restoration, and erosion control measures.

Phone: 561-742-6487

Fax: 561-742-6298

Town of Lake Park

Contact: **John Wille**
Capital Improvements Manager

Dates of Service: 2018-2023

Email: jwille@lakeparkflorida.gov

Scope of Work: **Lake Shore Drive Drainage Improvements**

Address: 535 Park Avenue
Lake Park, FL 33403

Design and construction services for an innovative drainage system involving pumping stormwater into a dry detention area/bioswale for water quality treatment before discharging to the Lake Worth Lagoon. Project addressed flooding issues, King Tides and Sea Level Rise (SLR), as well as a new pedestrian friendly corridor for area residents. Assisted with a \$3.5M Hurricane Mitigation Grant application.

Phone: 561-881-3345 , Ext. 647

Fax: 561-881-3314

Town of Lantana

Contact: **Eddie Crockett**
Public Services Director

Dates of Service: 2016-2023

Email: ecrockett@lantana.org

Scope of Work: **Water Treatment High Service Pump Improvements**

Address: 510 W. Pine Street
Lantana, FL 33462

Prepared technical memorandum that proposed the renewal and replacement of the Town's high service pumping system. Provided engineering services (including data collection, design permitting and bidding services) for the proposed improvements. Performed a site inspection, prepared engineering design drawings and technical specifications, determined permitting requirements, coordinated with regulatory agencies, and prepared a bid advertisement.

Phone: 561-540-5753

Fax: 561-540-5759

Primary and Secondary Representative

Contact information for Baxter & Woodman’s primary and secondary representatives:



■ **Secondary Representative: Craig D. Mitchell, PE**

Vice President/Owner’s Representative
 815-444-3278 | cmitchell@baxterwoodman.com
 8678 Ridgefield Rd., Crystal Lake, IL 60012



■ **Primary Representative: Rebecca Travis, PE, ENV SP**

Executive Vice President/Principal
 561-425-7715 | rtravis@baxterwoodman.com
 1601 Forum Place Suite 400, West Palm Beach, FL 33401

Subconsultants

We are proposing the following subconsultants on our team:

Firm	Role	Address
South Florida Engineering Services, Inc.	Construction Management Services	1224 Haywagon Trail Loxahatchee, FL 33470
Dennis J. Leavy & Associates	Survey	460 Business Park Way Royal Palm Beach, FL 33411
Electrical Design Associates, Inc.	Electrical	7284 W. Palmetto Park Road, Suite 302-S, Boca Raton, FL 33433
Terracon Consultants, Inc.	Geotechnical	1225 Omar Road West Palm Beach, FL 33405

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Craig D. Mitchell, PE	13. ROLE IN THIS CONTRACT Owner's Representative	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black;">a. TOTAL 35</td> <td style="width: 50%;">b. WITH CURRENT FIRM 20</td> </tr> </table>		a. TOTAL 35	b. WITH CURRENT FIRM 20
a. TOTAL 35	b. WITH CURRENT FIRM 20				
15. FIRM NAME AND LOCATION (City and State) Baxter & Woodman, Inc., Crystal Lake, IL					
16. EDUCATION (Degree and Specialization) B.S., Civil Engineering, Iowa State University		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Licensed Professional Engineer: Florida, Illinois, and Wisconsin			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Craig guides our construction staff through projects ranging from bridge construction, seawall installation, and infrastructure improvements from rehab to reconstruction as well as new construction projects.					

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Atlantic Dunes Park CEI Services - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2023
(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Role: Construction Project Manager Construction Cost: \$847,843.00			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Osceola Park Neighborhood Improvements CEI Services Phase 2 - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2023
(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
The project consisted of potable water main improvements, drainage improvements, sanitary sewer improvements, roadway reconstruction, roadway mill and overlay, pervious concrete alleyway improvements, signage and pavement marking improvements, curbing, sidewalk, and driveway improvements, decorative LED lighting improvements, and landscaping and irrigation improvements. Role: Construction Project Manager Construction Cost: \$4,114,878.00			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Key Haven Wastewater Force Main Improvements - Florida Keys Aqueduct Authority	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2023	2024
(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Manager for the wastewater force main and associated pump station upgrades. FKA requested to extend the existing force main from the Key Haven subdivision west along US Highway 1 to connect to the Key West gravity sewer. A combination of installation methods was used, including directional drilling, slip-lining, and open cut. Existing pump stations was evaluated for necessary upgrades to accommodate the extension. Role: Construction Project Manager Construction Cost: \$3.1M			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Weiland Road Improvements (North and South) - Lake County Division of Transportation, IL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2021
(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Manager for STP-funded roadway improvements to two segments of Weiland Road totaling 2.25 miles. Project involved reconstructing the road from a two-lane to a five-lane asphalt pavement with two lanes in each direction and a center turn lane. Improvements include an 8-foot asphalt multi-use path, a 5-foot concrete sidewalk, bicycle friendly shoulder configuration, detention pond, culvert replacement, street lighting, and noise abatement wall. Role: Construction Project Manager Construction Cost: \$25M			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Randall Road Reconstruction - McHenry County Division of Transportation, IL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2022
(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Construction Manager for pavement widening, reconstruction and resurfacing, sidewalk installation, pedestrian underpass, multi-use path, five retaining walls, traffic signal modernization, two new traffic signal installations, earth excavation, furnished excavation, Portland Cement Concrete (PCC) pavement, HMA pavement, curb and gutter, box culvert installation, landscaping, striping, storm sewers, lighting, and water main installation. Role: Construction Project Manager Construction Cost: \$46M			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Aaron Cutler, CGC, PMP	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)
South Florida Engineering Services, Inc. Loxahatchee, FL

16. EDUCATION (Degree and Specialization) A.A.S.- Civil Engineering Technology,	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Certified General Contractor - Florida
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 Certifications: State of Florida Certified General Contractor, Project Management Professional Project Management Institute (PMI), Red Vector FDOT Asphalt Paving Level One Certification, Florida Department of Environmental Protection Stormwater Erosion and Sedimentation Control- Certified Stormwater Management Inspector (No. 21817)

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	FPL CWRC Effluent Reclaimed Pipeline Turkey Point - Homestead, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2023-2024	2024
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Joint venture Design-Build with Black & Veatch/Overland Contracting Group and Giannetti Contracting Corporation. Provided Project Management Oversight and Site Representative Oversight included full contract administrative tasks to ensure the project remained on schedule and compliant with all special conditions and requirements. Role: Construction Manager Construction Cost: \$ 34,217,577.28			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Seacrest Beautification FDOT LAP Project - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
CEI Construction Manager for B&W on this Full Roadway Replacement Project, Construction Administration, Public Outreach, and FDOT LAP Coordination, Sidewalk Replacement, Pedestrian crosswalks and dedicated bike lane improvements. Role: Construction Project Manager Construction Cost: \$ 1,735,860.00			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Beach Master Plan Phase II - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
CEI Construction Manager for Baxter & Woodman on this Beach Improvements and Decorative Roadway Intersection Replacement Project, Construction Administration, Public Outreach, and FDOT LAP Coordination, Sidewalk Replacement, Beach Access Pedestrian Fencing, ADA Ramps. Role: Construction Project Manager Construction Cost: \$ 5,500,000.00			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Atlantic Dunes Seawall Replacement - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for Baxter & Woodman on this Seawall Replacement Improvement Project. This project included Construction Management, Inspection Services, Contract Administration, Permitting Compliance, Outside Engineering Coordination, and Public Outreach. Role: Construction Manager Construction Cost: \$ 847,843.00			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	FKAA & Wade Trim Islamorada Transmission Main Replacement - Islamorada, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction Manager for Large Diameter Steel Welded 36-inch Transmission Water Main Replacement Project, Construction Administration, Public Outreach, FDOT Coordination, Roadway Replacement, Heritage Trail Replacement, and Direct Owner Purchase Administration, Design Engineer Coordination. Grant Administration. Role: Construction Manager Construction Cost: \$ 45,000,000.00			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Andrew A. Capellini	13. ROLE IN THIS CONTRACT Assistant Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 14	b. WITH CURRENT FIRM 3

15. FIRM NAME AND LOCATION (City and State)
Baxter & Woodman, Inc., West Palm Beach, FL

16. EDUCATION (Degree and Specialization) BAS, Supervision/Management, Palm Beach St. College, EXP 2024	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FDOT Concrete Field Inspector
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Andrew is experienced in Construction Project Management, Construction Documents, and Construction Administration. Also skilled in Microsoft Office, Microsoft Project, eBuilder, Project Information Management, Change Management, AutoCAD, Preconstruction, and Project Closeout.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Atlantic Dunes Park CEI Services - Delray Beach, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Construction Cost: \$847,843		
b.	Lakeside Gardens Drainage Improvements Value Design, Bidding, CEI - Boynton Beach, FL	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	The engineering services consists of successor engineering, constructability review, value engineering, permitting, bidding assistance, and construction management and part-time inspection services. Construction Cost: \$2,645,000		
c.	Key Haven Wastewater Force Main Improvements - Florida Keys Aqueduct Authority, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Construction inspection for the installation of a sewer collection system and potable water mains for the Key Haven service area. The new sewer was constructed so that the existing sewer collection system was staying in operation until replaced. Construction was sequenced to incorporate sewer flow bypassing and connections to the new system with zero disruption in service.		
d.	Palm Club Sanitary Sewer Design - Lauderdale-By-The-Sea, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Provided construction administration and inspection services related to sewerage of the Palm Club neighborhood. Provided design and construction administration for a conventional gravity sewer system that collects the wastewater and conveys it to a new lift station located near the Marina. The lift station force main piping pumps the wastewater to an existing 18-inch force main located in S.R. A1A. Approximately 100 residential units currently on septic tanks were sewerage under this project. Role: Construction Manager		
e.	Stock Island Distribution Pump Station - Florida Keys Aqueduct Authority, FL	PROFESSIONAL SERVICES N/A	CONSTRUCTION (If applicable) 2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project consisted of demolishing the existing horizontal split case centrifugal pump station, associated structures/equipment, maintenance building, and yard piping. Construction Management included meetings, drawing review, site visits, coordination with on-site Construction Inspector, Engineer of Record, and Client, review of Contractor's monthly payment request, responding to contractor's RFIs and clarifications, correspondence with local agencies, and review of record drawings. Role: Assistant Construction Manager		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Ron L. Sellers	13. ROLE IN THIS CONTRACT Field Observation	14. YEARS EXPERIENCE	
		a. TOTAL 47	b. WITH CURRENT FIRM 6

15. FIRM NAME AND LOCATION (City and State) Baxter & Woodman, Inc., West Palm Beach, FL
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16. EDUCATION (Degree and Specialization)	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 Ron brings extensive experience with the construction and maintenance of water and wastewater treatment facilities, lift stations, and stormwater pump stations. He is adept at performing construction layout, establishing elevation grades, and communicating with owners, engineers, and contractors.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Atlantic Dunes Park CEI Services - Delray Beach, FL	N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Construction Cost: \$847,843.00		
b.	Water Treatment Plant High Service Pump Improvements - Lantana, FL	2019	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The engineering services consist of the preparation of a technical memorandum, data collection, design permitting, bidding services, and site inspection for proposed improvements to the high service pumping station. Also prepared bid set documents. Construction Cost: \$1,778,964		
c.	Pump Station S-140 Rehabilitation - South Florida Water Management District, FL		
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Work consisted of installation of 3-V12 diesel engines, 10' diameter vertical turbine pumps and a new bridge. Construction Cost: \$4.5M Role: Contractor Superintendent		
d.	Intracoastal Water Way Water Main Crossing - Delray Beach, FL		
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Construction Inspector for engineering design, permitting, bidding, construction administration and inspection services for Intracoastal Water Way Water Main Crossing.		
e.	Nottingham/Miller Drainage Improvements - West Palm Beach, FL	N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Construction Inspector for the improvements to the roadways and infrastructure at the intersection of Nottingham Boulevard and Miller Avenue. Baxter & Woodman's project scope included preliminary design, detailed design, permitting, bidding, and construction management services; testing and certification of construction completion; and record drawings for the construction.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Brandon L. Buzzell, PE, SE	13. ROLE IN THIS CONTRACT Structural Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 14

15. FIRM NAME AND LOCATION (City and State)
Baxter & Woodman, Inc., Naperville, IL

16. EDUCATION (Degree and Specialization) B.S., Civil Engineering, University of Illinois Urbana-Champaign	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Licensed Structural Engineer: Illinois, Licensed Professional Engineer: Florida
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Brandon has a wealth of experience in the transportation and structural engineering fields and has performed design work for numerous counties, municipalities, and agencies. Through his detailed and accurate plans, he has developed a reputation as a producer of high-quality plans.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Atlantic Dunes Park CEI Services - Delray Beach, FL	N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm CEI Services for the Atlantic Dunes Park Seawall Replacement. The construction improvements consisted of demolition of existing seawall, and construction of new seawalls, including precast sheet piles and cast in place concrete pile cap. Construction Cost: \$847,843		
b.	Lowson Boulevard Construction and Inspection Services - Delray Beach, FL	N/A	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Structural Engineer for CEI services for the Lowson Boulevard roadway improvement project. The 2.4 mile project includes mill and overlay of a two-lane undivided roadway section, curbing, signage, pavement markings, signalization, drainage and swale improvements, construction of two pedestrian bridges, public involvement, and agency and utility coordination. Construction Cost: \$6.3M		
c.	Bliss/Main/Fabyan Intersection - Kane County Division of Transportation, IL	N/A	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Structural Engineer for Phase I Engineering and Environmental Studies and Phase II Design for the realignment of Bliss Road and Fabyan Parkway to create a new four-legged intersection. Evaluated several structures, including the new Bliss Road crossing, an existing 8-foot x 4-foot culvert, and a retaining wall on the north side of Main Street. Design included an 8-foot-wide hot mix asphalt (HMA) shoulder with curb and gutter along the length of the reinforced soil slope.		
d.	Bel Lido Bridge Rehabilitation - Highland Beach, FL	N/A	2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Performed a detailed inspection and summary report of the Bel Lido Bridge structure that outlined recommended repairs, along with a Cost Estimate of the recommendations. Developed a full set of Design Drawings and Specifications for Bidding of the recommended repairs. Provided construction management, inspection, and public outreach services.		
e.	Island Drive Bridge Rehabilitation - Delray Beach, FL	N/A	2023
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Provided CEI Services for the Island Drive Bridge rehabilitation. Construction improvements included: seawall replacement on the northwest corner of the bridge; concrete repairs of bridge piles; concrete delaminations, cracks and spall repairs on bridge deck, under deck, sidewalk, traffic barriers; repair, reinforced, and shot-crete abutments and wingwalls; and other associated work. Project also included drainage improvements, safety improvements, and sign relocation.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Brad Stoecker	13. ROLE IN THIS CONTRACT Inspection, Public Outreach, and Construction Technology	14. YEARS EXPERIENCE	
		a. TOTAL 34	b. WITH CURRENT FIRM 25

15. FIRM NAME AND LOCATION (City and State)
Baxter & Woodman, Inc., West Palm Beach, FL

16. EDUCATION (Degree and Specialization) B.S., Building Construction Technology, Morrison College	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Remote Pilot Cert., #4366310, FAA; MOT - Intermediate, ACI PCC Field Tester
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Brad has extensive experience in CEI services for municipal and FDOT-LAP projects. He is proficient in roadway, underground, streetscape, and structural construction inspections. Brad also provides daily reporting in the format of photography, video and visual arts which are uploaded to various social media platforms for public notification, design and construction status updates.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Beach Master Plan - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2020
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Construction Administration and Inspection for Atlantic Avenue and SR A1A Intersection & Pedestrian Crossing Improvements, ADA Crossings, Dune Deterrent Fencing, Beach Walkway Improvements, Turtle Friendly Beach Lighting. Role: Inspector Construction Cost: \$3,313,766			
b.	(1) TITLE AND LOCATION (City and State) Lake Shore Drive Drainage Improvements - Lake Park, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
The engineering services consisted of the design and construction of drainage and related improvements. The drainage system included ICPR4 modeling, sea level rise evaluation, drainage system and pump station improvements, and permitting. Included roadway replacement, ADA compliant sidewalk design and construction, landscaping, and street lighting. Construction Cost: \$6,019,149			
c.	(1) TITLE AND LOCATION (City and State) CEI Services for Seacrest Boulevard/NE 2nd Avenue Beautification Phase II - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2020
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Construction administration, resident representative services, public outreach, and FDOT LAP coordination for roadway, sidewalk, pedestrian crosswalk and dedicated bike lane improvements. Role: Construction Inspector Construction Cost: \$1,735,860			
d.	(1) TITLE AND LOCATION (City and State) Seacrest Boulevard Beautification NE 22nd Street to Gulfstream Boulevard Phase III - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Project consists of Construction Engineering and Inspection Services for reduction in travel lane width, sidewalks, dedicated bike lanes, pedestrian crosswalks and public outreach to the community. Role: Construction Inspector Construction Cost: \$1,935,826			
e.	(1) TITLE AND LOCATION (City and State) SW 4th Street/SW 6th Street/SW 7th Street Neighborhood Improvements - Delray Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2022
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Construction Inspection for the City's SW 4th Street/SW 6th Street/SW 7th Street Improvements. The project consisted of improvements to roadways, paved alleys, sidewalks, swales, stormwater system, sanitary sewer system, and street lighting. Role: Construction Inspector Construction Cost: \$5,648,785			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME David A. Bower, PSM	13. ROLE IN THIS CONTRACT Survey - Project Director	14. YEARS EXPERIENCE	
		a. TOTAL 37	b. WITH CURRENT FIRM 23
15. FIRM NAME AND LOCATION (City and State) Dennis J. Leavy & Associates, Inc., Royal Palm Beach, FL			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) State of Florida - Professional Surveyor & Mapper, LS #5888	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida Surveying and Mapping Society			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Town of Palm Beach Marina Project - Town of Palm Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Marina Renovation and Waterfront Improvements. Scope: Provide horizontal and vertical control, construction layout for utilities, parking, docks, bulkheads, and buildings. Prepare As-built / Record Drawings of completed infrastructure. Specific Role: Project Manager Project Cost / Size: \$161,000 +/- / 23.8 Acres +/-			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Lake Shore Drive Drainage Improvements - (ITB 106-2020) Palm Beach County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Drainage, Utility, Roadway and landscaping Improvements. Scope: Provide construction layout for proposed improvements including roadway, stormwater, sanitary sewer, potable water, pump station, detention pond, sidewalks, and drives. Obtain field topography for new infrastructure. Prepare As-built/Record Drawings of completed infrastructure including roadway, drainage, sanitary, and water infrastructure. Prepare Topographic Survey. Specific Role: Project Manager Project Cost: \$116,000			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	CEI Services for Seacrest Boulevard/NE 2nd Avenue Beautification Phase II - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		N/A	2020
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Construction administration, resident representative services, public outreach, and FDOT LAP coordination for roadway, sidewalk, pedestrian crosswalk and dedicated bike lane improvements. Role: Construction Inspector Construction Cost: \$1,735,860.47			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	NW Neighborhood Drainage Improvements - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Roadway, Alley, and Utility Infrastructure Design and Improvement. Scope: Research plats and deeds of record; Obtain field topography; Locate above ground improvements and improved utilities; Prepare Topographic Survey; Prepare 103 Sketch & Descriptions for right-of-way acquisition. Specific Role: Project Manager Project Cost / Size: \$179,000 +/- / 14.5 miles +/-			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	D2Y4 Roadway & Utilities Design Improvements - Lake Worth, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Roadway and Utilities Design and Improvement Project. Scope: Research Plats and Deeds of Record; Coordination with Utility Companies for underground utilities. Obtain field topography; Locate visible improvements and visible utilities; Prepare Topographic Survey. Specific Role: Project Manager Project Cost / Size: \$56,000 +/- / 7,775 linear feet +/-			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Dameion Donaldson, PE	13. ROLE IN THIS CONTRACT Electrical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 19	b. WITH CURRENT FIRM 14
15. FIRM NAME AND LOCATION (City and State) Electrical Design Associates, Inc., Boca Raton, FL			
16. EDUCATION (Degree and Specialization) B.S. Electrical Engineering, Florida International University, 2003		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida Professional Engineer #70851	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida Engineering Society (FES), Illuminating Engineering Society (IES)			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	SW 4th Street, SW 6th Street, SW 7th Avenue and SW 3rd Court Neighborhood Improvements - Delray Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	2021
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
Electrical Design Associates, Inc. (EDA) was contracted to provide electrical design services for the referenced project. Our scope of work included a preliminary design report, photometric evaluations for SW 7th Avenue, SW 4th Street, SW 6th Street and SW 3rd Court utilizing the FPL Street Lighting program for the lighting along each roadway.			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Boynton Beach Boulevard Street Lighting - Palm Beach County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2018	2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide electrical engineering services for the referenced project. Our scope included verifying conditions along Boynton Beach Boulevard originating at Hagen Ranch Road extending east to Jog Road, an approximate length of one-mile. Subsequently, EDA prepared a photometric evaluation based on pole locations, HPS type lights and LED type lights. All work was completed in accordance with the FPL Street Lighting Program.			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Miramar Complete Streets - Miramar, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2017	2018
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide a photometric evaluation and electrical design associated with the proposed pedestrian lighting, which was completed in accordance with the City ordinances, IES recommendations and the NEC. The design was based on Owner selected pedestrian type lighting.			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Gun Club Road Street Lighting - Palm Beach County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2018	2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide electrical engineering services for the referenced project. Our scope included verifying conditions along Gun Club Road originating at Bosque Blvd extending east to Military Trail, an approximate length of .75 miles. Subsequently, EDA prepared a photometric evaluation based on pole locations, HPS type lights and LED type lights utilizing the approved fixtures within the FPL Street Lighting Program.			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Okeechobee Boulevard Lighting - Royal Palm Beach, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2018	2019
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
EDA was contracted to provide electrical engineering services for the referenced project. EDA prepared a photometric plan utilizing cut-off type luminaires in accordance with FDOT lighting criteria and standards to determine a suitable design. EDA prepared electrical design documents based on the preliminary photometric evaluation and Village comments. Electrical design included all necessary service point locations, single line diagrams, voltage drop calculations and load tabulations.			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Douglas Dunkelberger, PE	13. ROLE IN THIS CONTRACT Geotechnical - Principal Engineer/QA/QC Reviewer	14. YEARS EXPERIENCE	
		a. TOTAL 45	b. WITH CURRENT FIRM 30

15. FIRM NAME AND LOCATION (City and State) Terracon Consultants, Inc., Tampa, FL
--

16. EDUCATION (Degree and Specialization) M.S., Geotechnical Engineering, University of Florida, 1979	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: Florida: PE33317, (02/2025)
--	--

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 Doug has specialized in the geotechnical engineering progressing for studies pertaining to subsurface characterization, foundation design, slope stability, embankment design, earthworks, dewatering, and geosynthetics. 44 years of experience in the role of chief geotechnical engineer for public works-related projects, planning, coordinating the field exploration efforts, and the laboratory soils testing programs.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Country Club Area Roads Assessment - Tequesta, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2022	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal QA/QC Reviewer. The Village planned to rehabilitate the existing pavement of various neighborhood roadways, approximately 5 miles (10 lane miles). Terracon performed subsurface exploration, geotechnical engineering, and a pavement study for the project. Terracon provided information and geotechnical engineering recommendations relative to subsurface soil conditions, groundwater conditions, and pavement remediation. Fee: \$15,000		
b.	(1) TITLE AND LOCATION (City and State) Silver Palm Park Seawall and Boat Ramp - Boca Raton, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. Terracon performed subsurface exploration and geotechnical engineering services for a proposed boat ramp extension, floating dock, and new seawall segment. The purpose of Terracon's services was to provide information and geotechnical engineering recommendations relative to subsurface soil conditions, timber pile design and construction, lateral earth pressures, and concrete pile design and construction. Fee: \$9,700		
c.	(1) TITLE AND LOCATION (City and State) Sea Pines Pump Station - Lantana, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. Terracon provided subsurface exploration and geotechnical engineering for the pumping station and associated piping. The scope of services included the advancement of engineering borings. Terracon furnished information and geotechnical engineering recommendations concerning subsurface soil conditions, groundwater conditions, excavation considerations, pipeline installation, foundation design and construction, dewatering considerations, and lateral earth pressures. Fee: \$9,700		
d.	(1) TITLE AND LOCATION (City and State) Woolbright Road New 24-inch Diameter Raw Water Main - Boynton Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. A new 24-inch diameter raw water main was planned to be installed using Horizontal Directional Drilling (HDD). Terracon performed subsurface exploration and geotechnical engineering services for the proposed new raw water main pipe. The geotechnical engineering scope of services for this project included the advancement of test borings to depths of 30 and 50 feet below existing site grade and laboratory testing. Fee: \$8,670		
e.	(1) TITLE AND LOCATION (City and State) Palm Club Sanitary Sewer - Lauderdale-by-the-Sea, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE Principal Engineer/QA/QC Reviewer. The Town planned to install a new gravity sewer system to replace existing septic tanks. Terracon performed subsurface exploration and geotechnical engineering for the new gravity sewer system, with the advancement of 11 test borings. Provided information and geotechnical engineering recommendations for subsurface soil conditions, groundwater conditions, lift station foundation design, utility line installation, lateral earth pressures, and groundwater lowering. Fee: \$8,800		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person)

12. NAME Jaime Velez, PE	13. ROLE IN THIS CONTRACT Senior Geotechnical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 21

15. FIRM NAME AND LOCATION (City and State)
Terracon Consultants, Inc., West Palm Beach, FL

16. EDUCATION (Degree and Specialization) M.E. Engineering, University of Florida, 2003	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: Florida: PE66416, (02/2025)
--	--

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Jaime serves as a senior project engineer in Terracon's South Florida region. He is a geotechnical engineer by education and experience. As a project geotechnical engineer, Jaime has more than 20 years of experience performing subsurface (geotechnical) studies throughout Florida for the design and construction of earth dams, earthen retaining walls, pump stations, underground piping, roadways, bridges and low to high-rise structures.

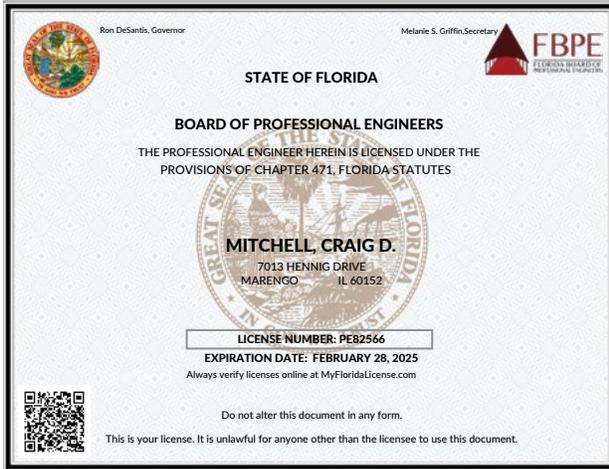
19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Country Club Area Roads Assessment - Tequesta, FL	2022	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Geotechnical Engineer. The Village planned to rehabilitate the existing pavement of various neighborhood roadways, approximately 5 miles (10 lane miles). Terracon performed subsurface exploration, geotechnical engineering, and a pavement study for the project. Terracon provided information and geotechnical engineering recommendations relative to subsurface soil conditions, groundwater conditions, and pavement remediation. Fee: \$15,000		
b.	Silver Palm Park Seawall and Boat Ramp - Boca Raton, FL	2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager. Terracon performed subsurface exploration and geotechnical engineering services for a proposed boat ramp extension, floating dock, and new seawall segment. The purpose of Terracon's services was to provide information and geotechnical engineering recommendations relative to subsurface soil conditions, timber pile design and construction, lateral earth pressures, and concrete pile design and construction. Fee: \$9,700		
c.	Sea Pines Pump Station - Lantana, FL	2021	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager. Terracon provided subsurface exploration and geotechnical engineering for the pumping station and associated piping. The scope of services included the advancement of engineering borings. Terracon furnished information and geotechnical engineering recommendations concerning subsurface soil conditions, groundwater conditions, excavation considerations, pipeline installation, foundation design and construction, dewatering considerations, and lateral earth pressures. Fee: \$9,700		
d.	Woolbright Road New 24-inch Diameter Raw Water Main - Boynton Beach, FL	2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Geotechnical Engineer. A new 24-inch diameter raw water main was planned to be installed using Horizontal Directional Drilling (HDD). Terracon performed subsurface exploration and geotechnical engineering services for the proposed new raw water main pipe. The geotechnical engineering scope of services for this project included the advancement of test borings to depths of 30 and 50 feet below existing site grade and laboratory testing. Fee: \$8,670		
e.	Palm Club Sanitary Sewer - Lauderdale-by-the-Sea, FL	2020	N/A
	(3) BRIEF DESCRIPTION (Brief scope size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager/Project Engineer. The Town planned to install a new gravity sewer system to replace existing septic tanks. Terracon performed subsurface exploration and geotechnical engineering for the new gravity sewer system, with the advancement of 11 test borings. Provided information and geotechnical engineering recommendations for subsurface soil conditions, groundwater conditions, lift station foundation design, utility line installation, lateral earth pressures, and groundwater lowering. Fee: \$8,800		

Copy of Licenses

Personnel Licenses

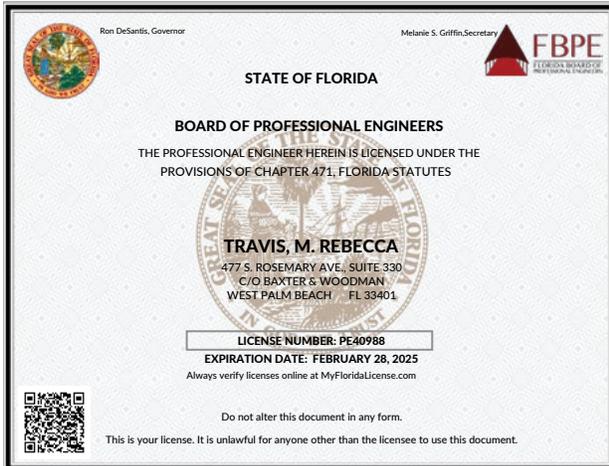
Owner's Representative - Craig Mitchell, PE



Assistant Project Manager - Andrew Capellini



Client Services - Rebecca Travis, PE, ENV SP



Structural Engineer - Brandon Buzzell, PE, SE



Company Licenses - Baxter & Woodman

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

dbpr Department of Business & Professional Regulation

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ONLINE SERVICES LICENSE DETAILS 11/20/2023 AM 4:19:02Z

Apply for a License
Verify a License
View Food & Lodging Inspections
File a Complaint
Continuing Education Course Search
View Application Status
Find Exam Information
Unlicensed Activity Search
ADAT Delinquent Notice & Activity List Search

LICENSEE DETAILS

Name Information
Name: BAXTER & WOODMAN, INC. (Primary Name)
Main Address: 8678 RIDGEFIELD ROAD
CRYSTAL LAKE, Illinois 60012
County: OUI OF STATE

License Information
License Type: Engineering Business Registry
Rank: Registry
License Number: 31795
Status: Current
License Date: 08/19/2016
Expires: [REDACTED]

Special Qualifications
Qualification Effective: [REDACTED]

Alternate Names
[REDACTED]

View Related License Information
View License Complaint

2023 FOREIGN PROFIT CORPORATION AMENDED ANNUAL REPORT

DOCUMENT# F1600002059

Entity Name: BAXTER & WOODMAN, INC.

Current Principal Place of Business:
8678 RIDGEFIELD ROAD
CRYSTAL LAKE, IL 60012

Current Mailing Address:
8678 RIDGEFIELD ROAD
CRYSTAL LAKE, IL 60012 US

FEI Number: 36-2845242

Name and Address of Current Registered Agent:
AMBROSE, JOHN V
477 S ROSEMARY AVENUE SUITE 330
WEST PALM BEACH, FL 33401-5798 US

Certificate of Status Desired: No

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: [REDACTED] Date: [REDACTED]

Electronic Signature of Registered Agent

Officer/Director Detail :

Title: CHAIRMAN/CEO	Name: AMBROSE, JOHN V	Title: EXECUTIVE VP, TREASURER	Name: HAUSSMANN, LOUIS D
Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]
City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]
Title: DIRECTOR/EXECUTIVE VP	Name: WOLD, DEREK J	Title: DEPUTY SECRETARY	Name: BIANCHIN, ANTHONY E
Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]
City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]
Title: DEPUTY SECRETARY, EXECUTIVE VP	Name: TRAVIS, REBECCA MARY	Title: DEPUTY SECRETARY	Name: DACHSTEINER, MARK L
Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]
City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]
Title: DEPUTY SECRETARY	Name: SCOTT, KYLE	Title: VP, DEPUTY SECRETARY	Name: CASSAGNOL, CLAUDE I
Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]
City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]

Continues on page 2

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath, that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes, and that my name appears above, or on an attachment with all other the employees.

SIGNATURE: JOHN V. AMBROSE PRESIDENT/CEO 03/02/2023

Electronic Signature of Signing Officer/Director Detail

**State of Florida
Department of State**

I certify from the records of this office that BAXTER & WOODMAN, INC. is an Illinois corporation authorized to transact business in the State of Florida, qualified on May 2, 2016.

The document number of this corporation is F1600002059.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on March 28, 2023, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the *Twenty-first day of May, 2023*



[Signature]

Secretary of State

Tracking Number: 311130916CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Officer/Director Detail Continued :

Title: ASSOCIATE VICE PRESIDENT	Name: HISCOCK, JEFFREY	Title: EXECUTIVE VICE PRESIDENT	Name: ODELL, SEAN
Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]	Address: [REDACTED]
City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]
Title: EXECUTIVE VICE PRESIDENT	Name: KURZY, MICHAEL		
Address: [REDACTED]	Address: [REDACTED]		
City-State-Zip: [REDACTED]	City-State-Zip: [REDACTED]		

Ann M. Cannon
Chief Financial Officer
Sunbiz.com

STATE OF FLORIDA
PALM BEACH COUNTY
2023: 2024 LOCAL BUSINESS TAX RECEIPT
LETR Number: 201013061
EXPIRES: 03/30/2024

Company Licenses - South Florida Engineering Services

Ben DeSantis, Governor
Melissa S. Griffin, Secretary

dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

CUTLER, AARON ISRAEL
SOUTH FLORIDA ENGINEERING SERVICES INC.
1224 HAYWAGON TRAIL
LOXAHATCHEE, FL 33470

LICENSE NUMBER: C001520912
EXPIRATION DATE: AUGUST 31, 2026
Always verify licenses online at MyFloridaLicense.com

ISSUED: 07/23/2024
Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

**State of Florida
Department of State**

I certify from the records of this office that SOUTH FLORIDA ENGINEERING SERVICES INC. is a corporation organized under the laws of the State of Florida, filed on November 10, 2022.

The document number of this corporation is P22000085704.

I further certify that said corporation has paid all fees due this office through December 31, 2022 and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the *Twenty-first day of November, 2022*



[Signature]

Secretary of State

Tracking Number: 2629217181CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Project Management Institute

THIS IS TO CERTIFY THAT

Aaron Cutler

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL CREDENTIAL

Project Management Professional (PMP)®

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

[Signature]

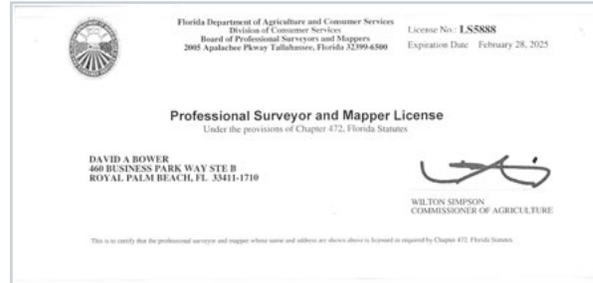
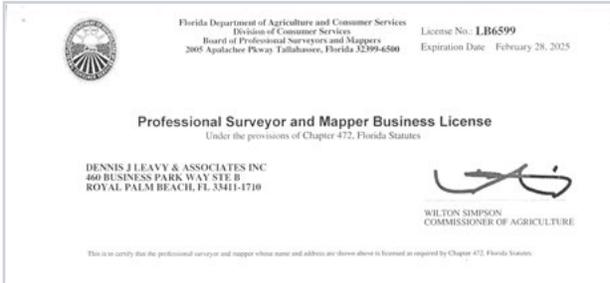
Lester Pizarro, PMP® (Chair, Board of Directors)

[Signature]

Phyllis LaMott, President & CEO

PMP Number: 203222 PMP Original Grant Date: 03 December 2022 PMP Expiration Date: 03 December 2026

Company Licenses - Dennis J. Leavy & Associates



Company Licenses - Electrical Design Associates

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Florida dbpr Department of Business & Professional Regulation

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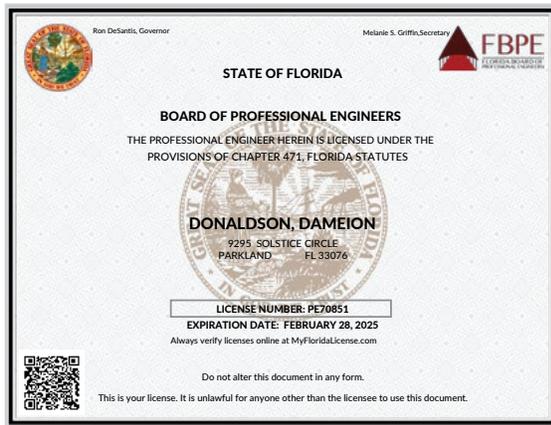
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LICENSEE SEARCH OPTIONS: 11:43:27 AM 7/29/2023

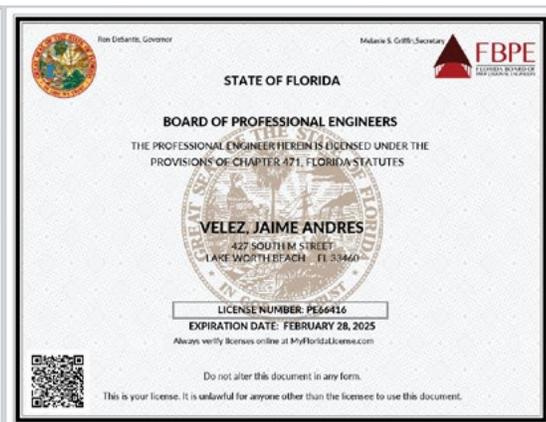
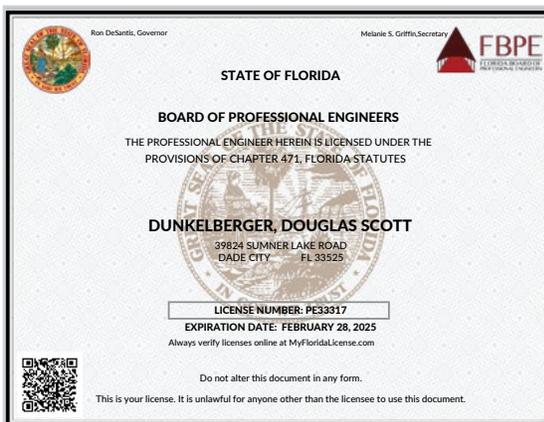
Data Contained in Search Results is Current As Of 07/26/2023 11:42 AM.

Search Results - 1 Records
Please see our [glossary of terms](#) for an explanation of the license status shown in these search results.
For additional information, including any complaints or discipline, click on the name.

License Type	Name	Name Type	License Number/Rank	Status/Expires
Engineering Business Registry	ELECTRICAL DESIGN ASSOCIATES, INC.	Primary	8079 Registry	Current



Company Licenses - Terracon



Commitment to Maintaining Accessibility and Availability for Meetings, Communications, and Supervision

Baxter & Woodman fully understands the importance of maintaining accessibility and availability for meetings, communications, and supervision throughout the duration of the City's project. We are committed to establishing clear lines of communication and confirming stakeholders are able to reach us whenever necessary.

We also provide a staffing redundancy for our clients. We have added Aaron Cutler to our team and assigned Andrew Capellini to provide support and assist Aaron with project management duties. Both Aaron and Andrew will be supported by Craig Mitchell, PE, who will have oversight over our team. Monthly in-person meetings will be held to update the project stakeholders, with additional meetings scheduled as required. These meetings will supplement the information gathering (look ahead schedules, issue discussions), but the main source of input will be our inspectors on-site. We propose bi-monthly meeting to be virtual to respect everyone's time constraints. At a minimum we will require two week look ahead schedules and more frequent updates at vital project milestones. Agendas and meeting minutes summarizing the issues discussed will be provided after each meeting. For the inspection side, Brad Stoecker will provide expertise and assistance to Ron Sellers when needed. We have numerous other resources in our West Palm Beach office that are available to help in whatever way is needed.

Accessibility for Meetings

Our team recognizes that effective communication and collaboration are essential for the success of any project. To facilitate accessibility for meetings, we will apply a flexible approach. Our team's proximity to Delray Beach promotes prompt response to impromptu meetings and site visits. Baxter & Woodman uses various communication methods to keep City staff involved and informed, including in-person meetings, conference calls, video conferences, or virtual meetings. We will adapt to the City's preferences to confirm we are exceeding your expectations.

Availability for Communications

Our team prioritizes timely responses to emails and phone calls from City staff and project stakeholders. Project Manager Aaron Cutler is familiar with the City's staff and nearby residents from his experience working with the City on projects in the past. Our local experience and focus on communication will result in smoother coordination and the ability to address specific concerns and requirements in a knowledgeable and efficient manner.

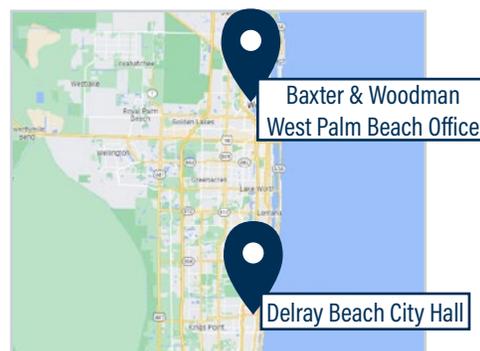
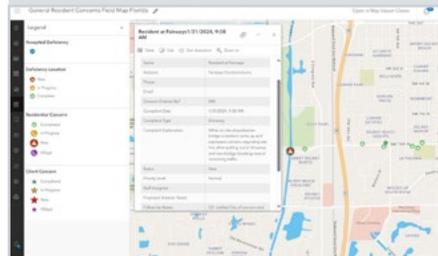
Supervision and Oversight

Baxter & Woodman recognizes the significance of effective supervision and oversight to confirm the project's progress aligns with the established goals and objectives. Aaron will oversee the day-to-day operations, closely monitor project activities, and confirm adherence to timelines and quality standards. Aaron is supported by Vice President Craig Mitchell, PE who oversees the firm's Florida Owner's Representative operations. Craig will support Aaron in confirming our team has the resources to complete your project on time and within budget.

Additionally, our team's regular reporting will keep the City informed of your project's progress. These reports will outline key milestones achieved, provide updates on any challenges encountered, and present proposed solutions or mitigation strategies. By maintaining this open line of communication, the City will have a comprehensive understanding of the project's status and be able to provide necessary feedback or guidance.

Real-Time Community Interactions and Resolution Tracking

We provide next level documentation and tracking of community interactions. From initial contact to final resolution, our customized applications provide detailed documentation supported by geo-referenced photos. This data is shared with our clients confirmign every project stakeholder has the latest project information possible.



Our West Palm Beach office is located 25 minutes away from City Hall, enabling our team to be readily available for on-site meetings and site visits.



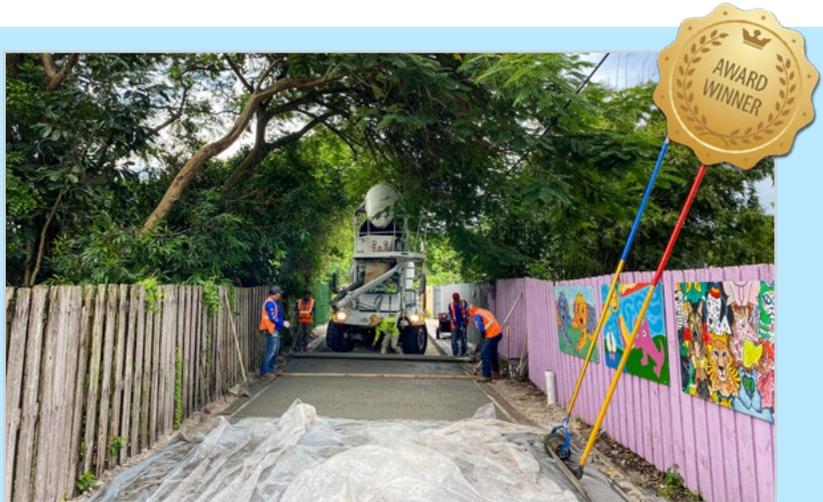
Brad Stoecker (right) regularly receives praise from residents for his excellent communication skills, saying: **"What a courteous and effective communicator!!!!"**

Award Winning Projects

Baxter & Woodman has provided reliable and cost-effective solutions to our client's real-world challenges. Many of these solutions have been recognized for their high level of achievements, value, and ingenuity by our peer associations. We are honored to be recognized for our past engineering accomplishments.

City of Delray Beach, FL Osceola Neighborhood Improvements

ACPA 2021 Sustainable
Practices Recognition Award



Town of Lake Park, FL Lake Shore Drive Drainage Improvements

APWA 2022 Florida Chapter
Consultant of the Year
Stormwater Award



Florida Keys Aqueduct Authority Duck Key Utility System Improvements

FICE 2014 Engineering
Excellence Grand Award





TAB 6

Organizational Structure and Capacity

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (CITY AND STATE)

Historic Marine Way Seawall, Roadway, and Drainage Improvements

2. PUBLIC NOTICE DATE

September 12, 2024

3. SOLICITATION OR PROJECT NUMBER

RFQ 2024-039

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Rebecca Travis, PE, Executive Vice President

5. NAME OF FIRM

Baxter & Woodman, Inc.

6. TELEPHONE NUMBER

561-655-6175

7. FAX NUMBER

815-455-0450

8. EMAIL ADDRESS

rtravis@baxterwoodman.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

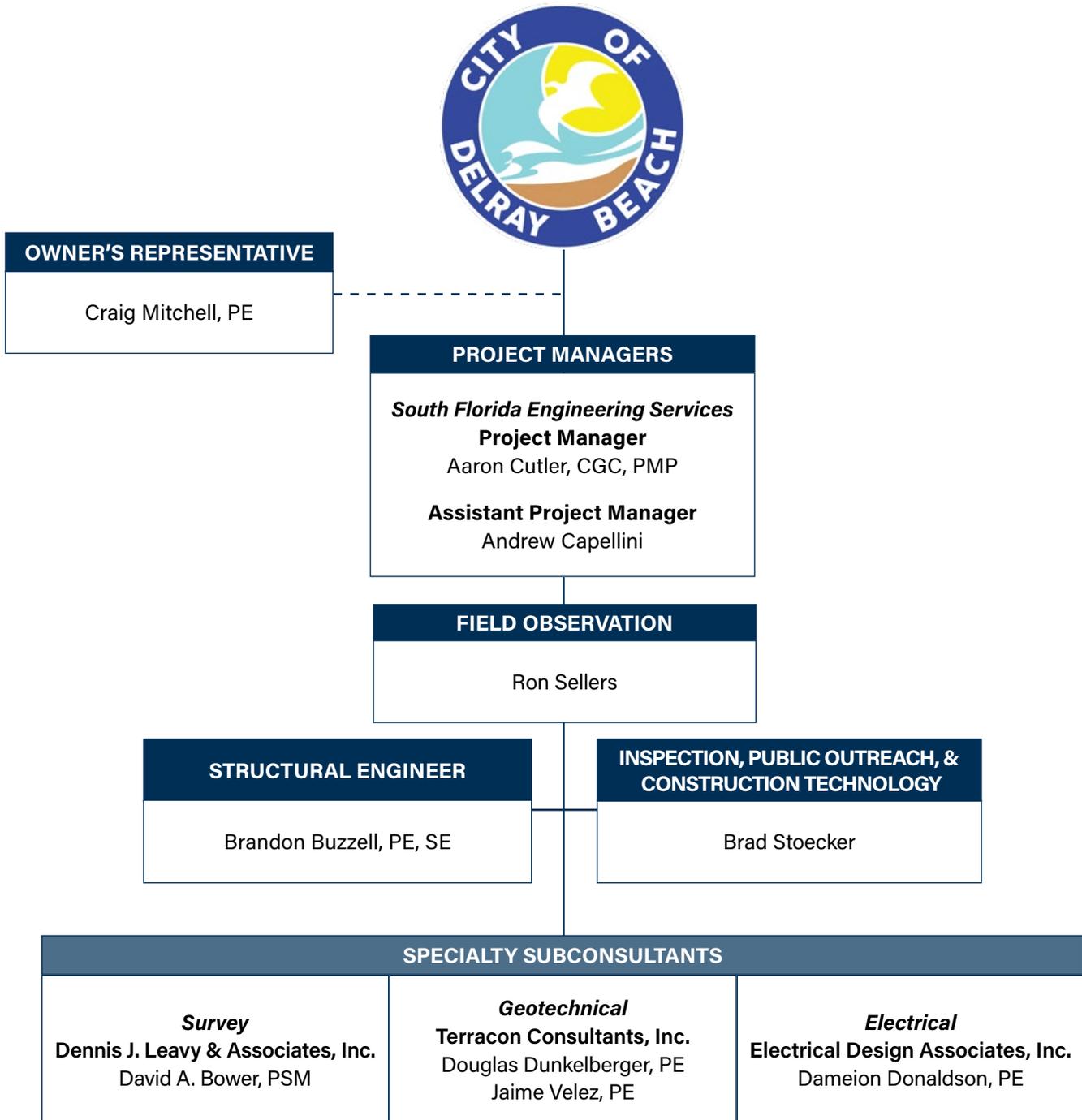
	PRIME	J-V PARTNER	SUBCON-TRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	<input checked="" type="checkbox"/>			Baxter & Woodman, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	1601 Forum Place Suite 400, West Palm Beach, FL 33401	Prime
b.			<input checked="" type="checkbox"/>	Dennis J. Leavy & Associates, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	460 Business Park Way, Royal Palm Beach, FL 33411	Survey
c.			<input checked="" type="checkbox"/>	Terracon Consultants, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	1225 Omar Rd West Palm Beach, FL 33405-1046	Geotechnical
d.			<input checked="" type="checkbox"/>	Electrical Design Associates, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	7284 W. Palmetto Park Road, Suite 302-S, Boca Raton, FL 33433	Electrical
e.			<input checked="" type="checkbox"/>	South Florida Engineering Services, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	1224 Haywagon Trail Loxahatchee, FL 33470	Construction Management Services
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
g.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ORGANIZATIONAL CHART

The success of the City’s project depends on our ability to collaborate with your staff and efficiently address your project goals. The City’s assurance of a committed project team comes from our dedication to providing practical, innovative, value-based solutions and delivering successful projects. The structure of our organization, and the teaming with Aaron Cutler of South Florida Engineering is designed to provide Delray Beach with open and continual communication between the City and the project team.



ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2A. FIRM (Or Branch Office) NAME			3. YR ESTABLISHED	4. UNIQUE ENTITY IDENTIFIER
Baxter & Woodman, Inc.			1946	047569686
2B. STREET			5. OWNERSHIP	
1601 Forum Place, Suite 400			A. TYPE	
2C. CITY	2D. STATE	2E. ZIPCODE	Corporation	
West Palm Beach	FL	33401	B. SMALL BUSINESS STATUS	
6A. POINT OF CONTACT NAME AND TITLE			N/A	
Rebecca Travis, Pe, ENV SP, Executive Vice President			7. NAME OF FIRM (If block 2a is a branch office)	
6B. TELEPHONE NUMBER			Baxter & Woodman, Inc.	
561-655-6175			6C. E-MAIL ADDRESS	
			rtravis@baxterwoodman.com	
8A. FORMER FIRM NAME(S) (If any)			8B. YR. ESTABLISHED	8C. UNIQUE ENTITY IDENTIFIER
Mathews Consulting, Inc.			1998	

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	47	1	A12	Automation, Controls, Instrumentation	7
08	CADD Technician	20	2	B02	Bridges	3
12	Civil Engineer	70	0	C13	Computer Facilities, Computer Service	6
15	Construction Inspector	34	4	C14	Conservation & Resource Mgt.	4
16	Construction Manager	12	2	C15	Construction Mgt.	7
21	Electrical Engineer	44	0	E03	Electrical Studies & Design	2
23	Environmental Engineer	45	4	E10	Environmental & Natural Resource Mapping	3
29	GIS Specialist	11	0	G04	Geographic Information Systems	3
38	Land Surveyor	9	0	I03	Industrial Waste Treatment	3
42	Mechanical Engineer	1	0	S04	Sewage Collection, Treatment, Disposal	7
57	Structural Engineer	3	0	S09	Structural Design & Special Studies	2
58	Technical	31	0	X13	Stormwater Handling/Facilities	5
60	Transportation Engineer	40	0	T03	Traffic & Transportation Eng.	8
62	Water Resource Engineer	27	4	T04	Topographic Surveying	3
	OTHER EMPLOYEES	11	0	W02	Water Resources; Hydrology; Ground Water	5
	Total	405	20	W03	Water Supply; Treatment; Distribution	7

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	0
b. Non-Federal Work	10
c. Total Work	10

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less Than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

A. SIGNATURE	B. DATE
	11/6/2024
C. NAME AND TITLE	
Rebecca Travis, PE, ENV SP, Executive Vice President	

Workload Capacity

Baxter & Woodman, Inc. is committed to serving our clients, and we carefully monitor the current and projected workload for each of our employees and discuss workloads of our partners on our team. We understand the importance of being responsive to our clients' needs, and we always consider the impact an awarded project will have on the workload of our staff.

Key staff members for the Historic Marine Way Seawall, Roadway, and Drainage Improvements are currently concluding activities on major projects. Based on both current and projected project workloads, our key and support staff will have adequate time and the necessary resources available to serve the City of Delray Beach.

We are confident that – with our resources, experience, and manpower – we will provide you with successful, efficient, and cost-effective engineering services.

South Florida Engineering Services, Inc.

South Florida Engineering Services is available to begin Owner's Representative and Project Management tasks associated with this contract immediately. Our experienced staff permits us to commit all of our necessary resources to Baxter & Woodman and the City of Delray Beach. South Florida Engineering Services is committed to assign the most qualified personnel to this project assignment. We provide our guarantee to meet the required schedules and budgets, and produce exceptional project results.

Aaron Cutler, PMP, CGC will be fully dedicated to this contract and to Baxter & Woodman and the City of Delray Beach to oversee the contractor and confirm that all project tasks are performed on time and within budget.



TAB 7

Methodology and Work Plan

Tab 7 - Methodology and Work Plan

This sub-section provides Baxter & Woodman's understanding of the project and the Owner's Representative services to be performed under this contract. Also included is a specific project approach that will be implemented to confirm the successful construction of this project included under this contract. We also describe the company project controls that are implemented for each project. Delray Beach will receive an experienced team with a strong understanding of the City's policies and procedures, public outreach preferences, and permitting requirements.

The City will benefit from our vast experience, regulatory knowledge, and professional reputation in South Florida of providing the most cost-effective engineering services based upon the following:



- Streamlined operations to implement projects efficiently.
- Partnering with City staff to negotiate CMAR Contract Award.
- Cost-effective engineering rates.
- Expert review of submitted change orders and schedule delays.
- Experience with grant administration and oversight.
- Utilizing public outreach, progress meetings, and face-to-face interactions with stakeholders to provide the most updated information available.
- Highly experienced team in the design and construction of sheet pile installation with concrete caps, seawall and structure construction, pump station construction, neighborhood infrastructure installations, and streetscape projects in residential neighborhoods and business districts.
- FDEP and other agency coordination experience on Delray Beach's CEI Services for Atlantic Dunes Seawall project and numerous Florida Keys Aqueduct Authority projects.
- "Good Neighbor" public relations program to keep residents, businesses, and elected officials informed of the project.
- Experience meeting and monitoring schedules with extended completion timeframes.
- Serving as an effective conduit between the Design Engineering team and CMAR contractors.
- Strong understanding of the local regulatory environment and a working relationship with permit reviewers confirms timely releases and certifications for construction.
- Ability to work with local utility agencies (e.g. electric, telephone, gas, cable TV, etc.) confirms that these utilities will be accounted for during construction activities.
- Maintaining continuity of project staff throughout duration of project.
- Successful track record of overseeing CMAR contracts.
- Readily accessible to serve you at a moment's notice.
- Getting the job done right "the first time."

Our project approach will provide the City with quality construction engineering management and inspection services at a cost-effective rate, while delivering on project deadlines and budget requirements.

Project Understanding

The City of Delray Beach is soliciting proposals from qualified firms to provide Owner's Representative services for the seawall, roadway, drainage, and streetscape improvements along the Historic Marine Way. This construction project will span from SW 1st Street heading north to Atlantic Avenue, with the installation of a pump station at SW 2nd Street, a shared-use paver road, on-site parking, decorative lighting (similar to the installation on the Beach Master Plan project we completed for the City), and a brick pedestrian walk under Atlantic Avenue. Our firm is confident in our ability to deliver high-quality Owner's Representative services that meet the City's needs and requirements.

With sea level rise, an issue that is becoming a serious reality, municipalities need to protect their infrastructure, residents, and businesses from these effects. The first step in guarding against this is the installation of the proposed seawall. The added freeboard will keep the King Tides from overtopping the wall and will reduce the effects of erosion. The second step is the upsizing of the storm sewers and the installation of the pump station. The final step is the streetscape element of the project. This entire package shows the City's commitment to guarding the public interests and beautifying the area.

There are many challenges to the success of this project: adjacent residences will be impacted by the construction; City services will have interruptions with the installation of the new storm, sanitary and water mains; adjacent boat dock access will be impacted during installation of the new wall; coordination with utilities for the installation of the seawall and pump station. The temporary construction impacts will be worth the discomfort when the new facilities are available for the community.

Project Approach

Baxter & Woodman has a long history of providing the City exemplary construction administration and engineering, inspection, public outreach, aerial documentation, administrative, and surveying services. The City of Delray Beach needs a familiar, trusted, and experienced construction team to facilitate the Historic Marine Way Seawall, Roadway, and Drainage construction improvements. We are providing a team of construction and communication professionals that:

- **Are familiar with City staff** and their individual preferences.
- **Understand the City's sewer, water, and roadway construction requirements**, and specific points of interest.
- **Have constructed seawalls for the City** and other communities.
- **Are knowledgeable of FDEP Grant and Army Corps of Engineers** requirements and funding reimbursement.
- **Have recently provided effective communication and coordination services** on other City projects, notably the Beach Master Plan.



Image source: Baxter & Woodman, Drone Services

Construction Start: Contingent upon Army Corps of Engineers Permitting.

- Anticipated Construction Start - 2025
- Substantial Completion to be reached in 730 calendar days
- Final Completion to be reached 30 days after Substantial Completion - 760 calendar days total

COMMUNICATION AND CLIENT PORTAL

- Baxter & Woodman uses a robust Project Status Communication Tool to provide our clients a detailed overview of the status of their project. Each update includes general comments, anticipated progress, and a breakdown of the budget and schedule details.

BAXTER & WOODMAN
 Village of Osceola
 Project: High Infrastructure Improvements
 Project Number: 210008.00
 03/2021

On Behalf of your project team, below is the current status of your project.

General Comments
 The Contractor has completed the installation of the new Inlet 3 and closed the Inlet 3 into service with the approval. This marks another key milestone in the process to meet the water provision needs for the area.

Anticipated Progress
 Work and construction will be completed while adjusting Inlet 3 and 2.

Cost Information
 The budget for this project is provided from the Contractor in the amount of \$240,000.

Milestone Name	Budgeted	Spent	% Budget Spent
Construction Engineering	\$240,000	\$240,000	100%
Change Orders	\$0	\$0	0%
Contingency	\$0	\$0	0%
Remaining to complete project	\$240,000	\$240,000	100%

Milestone Name	Initial Due	Start	Actual	Completion Date	Status	Comments
Water System Improvements	08/01/18	08/01/18	08/01/18	08/01/18	Complete	
Final O&M Meeting	03/15/21	03/15/21	03/15/21	03/15/21	Complete	The construction site began on 03/15/21 with the funding of the
Final Design and						

PROJECT WEBSITES

- Customized project web pages that work well for large-scale projects. Efficient to update, these sites keep anyone interested up to date!



CONSTRUCTION OPEN HOUSE & PROGRESS MEETINGS

- Public pre-construction open house to provide initial construction information.
- Monthly in-person progress meetings to monitor the progress and record the completion percentage in the minutes and on the website. Additional meetings can be held virtually to respect schedules and team time commitments.



COMMUNITY MEETINGS & VISITS

- Monthly "Coffee with the Crew" information sessions held once in the morning and again in the evening to accommodate the schedules of business owners, Chamber of Commerce staff, municipal and school officials, and other community leaders.
- Supplement with regular visits by staff to residents, individual businesses, schools, etc. to address concerns, and distribute flyers or other information.
- Attend local Chamber of Commerce meetings; provide information for their newsletter or weekly e-blast.



SOCIAL MEDIA UPDATES & ELECTRONIC ALERTS

- Post regular updates to dedicated project social media pages.
- Use a messaging program, such as TextCaster or Nixle, to provide real-time traffic notifications via text message and/or email.



Enhancing Safety, Accessibility, and Aesthetics

Marine Way is experiencing pavement failures resulting in uneven surfaces, asphalt cracking, and diminished rideability, as well as base erosion and instability of the area due to the frequent flooding that occurs. King Tides and storm surges are some of the causes, but the sea level rise will only add to this. Flooding and poor drainage means the community and businesses are adversely affected for days after each event. The frequency of these occurrences is evidenced by the standing water and the signs that are in place at SW 1st Street and Marine Way. Additionally, there is a lack of adequate street lighting, and areas of deficient landscaping and standing water. The drainage system improvements will provide a more reliable stormwater management system; while the new sanitary and watermain will provide the community with upgraded service for years to come. The roadway improvements along Marine Way are divided into two distinct sections:

From SW 2nd Street to SW 1st Street, a storm sewer is to be installed in the center of the road and the remaining areas will be milled and overlaid.

From SW 1st Street to Atlantic Avenue, new storm, sanitary, water, and street lighting will be installed along with a shared-use paver roadway.

The improvements will enhance safety for residents, pedestrians, and boaters docked along Marine Way. The Marine Way project will reduce flooding with a higher seawall, capture and transport stormwater away from the facilities, renew the City's infrastructure and roadway assets, improve pedestrian and vehicular safety throughout the corridor, enhance access for residents and community stakeholders, and reduce the City's maintenance liability - all while beautifying this historic area of Delray Beach.

Partner with City Staff to Negotiate CMAR Contract Award

Similar to the successful SE 3rd Avenue project, Baxter & Woodman will provide immediate assistance to the City to join up with the Contract Guarantee Max Price evaluation. We have vast experience bidding recent projects and are experts in evaluating current construction costs. We can also team with the City or CMAR contractor to provide constructability reviews and value engineer the portions of the project to maximize the City's construction expense.

Prioritizing Public Outreach During Construction

Baxter & Woodman will further the City and Engineer of Record's (EOR) work during planning and design to maintain consensus and keep the public notified and involved during construction. We are dedicated to the City's mission of improving public safety and beautification. We will work with the City, EOR, and contractor to maintain the area's character, improve access and safety, and minimize impacts to the properties along Historic Marine Way.

We will utilize proprietary ESRI ArcGIS applications to manage and document communication with City staff, the contractor, and area residents via a real-time Communication Dashboard. We will also use our proprietary ESRI ArcGIS applications to manage and share project deficiencies, contract quantities, and record drawings in real-time with the project team. Our use of spatial technology in construction services provides the entire project team with opportunities to obtain project insights and resolve conflicts remotely in real-time.

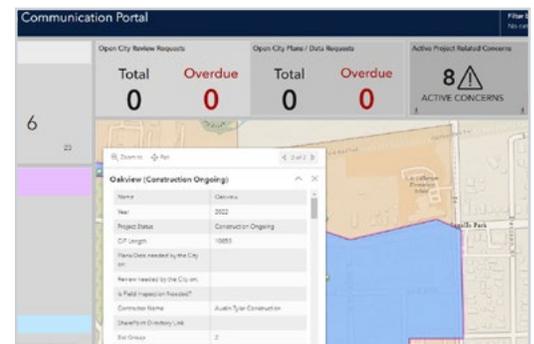
Baxter & Woodman has a strong understanding of the City's preferences from our experience completing numerous Owner's Representative contracts.



Standing water along pavement (west side) and between road and existing wall.



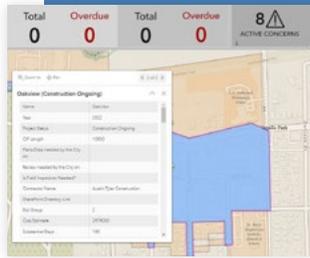
Signage warning of water on pavement.



Our GIS-based system helps document interactions and track resolution progress. This process helps anticipate where additional notifications or community engagement is warranted.

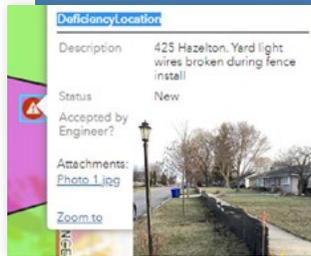
Beyond the Basics - Construction Field Technology

Baxter & Woodman offers unique tools to enhance your project, including Google Street View, drone footage, digital field books, and more.



Community Interactions

A GIS-based system that promotes communication between residents, contractors, and clients. This real-time, multi-user solution helps document interactions and track resolution progress. This process helps anticipate where additional notifications or community engagement is warranted. This workflow keeps all parties accountable.



Modern Construction Documentation

Our spatial technology equipment can capture real-time, multi-user spatial information including, photo support, tabulation of quantities, and deficiency documentation. This equipment modernizes construction services, reducing the back and forth of quantity agreement and deficiency tracking, allowing more time to focus on what's important to Delray Beach.



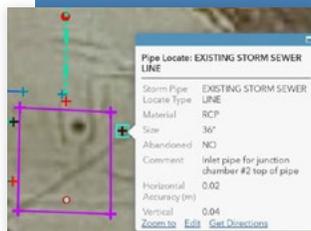
Google Street View

Baxter & Woodman can prepare videos using a 360-degree camera mounted to a car for pre-construction and post-construction documentation. The video zooms in on features and provides an up-to-date site document. Once work is completed, the post-construction video will be submitted to Google for review and to update their Street View platform.



Drone Flights

Baxter & Woodman can provide periodic drone flights of the project site to record progress for website updates, document completed work, and show construction traffic control, including detours. Aerial footage helps commuters understand the work done, particularly during underground activities. We suggest creating a "time lapse" video of the project's different stages, overlaid with drone footage. Our drone videos can be supplemented with ground photos and our 360-degree handheld camera.



Update Record Drawings in the Field

Utilizing specially configured field applications, our construction team can collect record drawings in the field to update CADD files and GIS databases. Our GIS-based system promotes recording of smart data, and when paired with our high accuracy GPS equipment confirms data is spatially accurate.

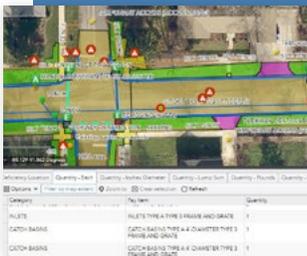


Real-Time Digital Field Book

A real-time digital field book can easily document traffic control, water main shutdowns, resident interactions, site visits, and other occurrences on the app. Other features include resident concern tracking, punch list creation, and a client-facing public portal. We can also provide GIS data for the underground utilities found in the field. This tool allows the City to create an updated atlas of their utilities observed during construction. With Baxter & Woodman’s familiarity with the City’s GIS system, integration will be seamless.

Inspector Ron Sellers will be assigned a GPS unit that will contain the levels of the digital design. This allows for precise layout reviews, assistance with field changes, and accurate documentation of the improvements. The information gathered using the GPS unit is utilized for quantity determinations as well as GIS data inputs for underground installations.

In the current digital age, contractors do not provide centerlines or other methods for determining station and offsets. Our team works with the same line work and data provided by the contractor, enabling us to verify their work and identify field adjustments. Knowing the exact locations of the rights-of-way and planned installations helps with corrections. With the equipment on-site, the as-built drawings will be kept up to date and available for submittal to the City.



Smart Data Delivered to Delray Beach

Smart data collection means compatibility and seamless connectivity with other systems. Upon completion of a project we will deliver all collected data. Our data is built using industry standard GIS data models which are compatible with many Asset Management Systems, as well as compatibility with most modern GIS data schemas.



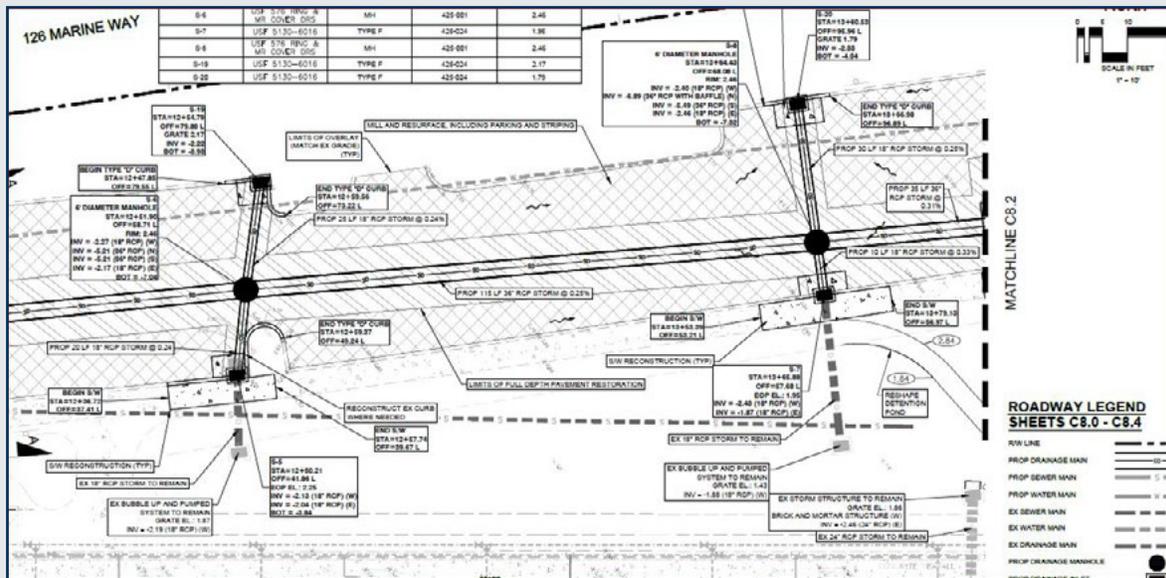
High Accuracy Positioning

Utilizing state-of-the-art equipment, as-built assets can be accurately captured. This approach enables clients and contractors the ability to efficiently recover utility assets previously located in field, saving time, and reducing costly conflicts with future construction.

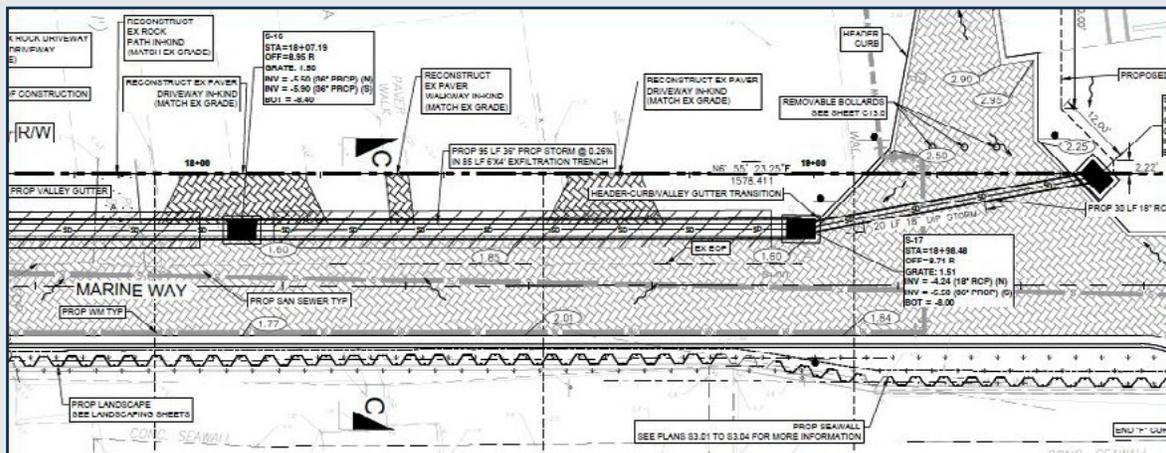
Project Challenges - Our Proactive Approach

The improvements involve several potential challenges for the City, residents, and local community stakeholders. Constructability Review and Value Engineering will start immediately and continue throughout the duration of construction. Baxter & Woodman will work to minimize these potential barriers through these pre-construction priorities:

CONSTRUCTION PRIORITIES: AREAS OF FOCUS



The installation of the storm sewer down the centerline of the roadway requires coordination with the City Marina, boat owners, and the surrounding community as access will be limited during the installation of the pipe.



The northern section has residents and a business within the work area, has installation of new municipal utilities, and is where the wall will be installed. The storm sewer is in the front yards of residents and their driveways will be impacted, requiring daily communications to keep them updated. At the north end adjacent to Atlantic Avenue, a business will have impacts as well and coordination with them will also be a daily occurrence.

CONSTRUCTION PRIORITIES: AREAS OF FOCUS CONTINUED



Private driveway and dock access disruptions must be minimized. Our team will coordinate with residents and boat owners who have restricted access, and local officials, to provide adequate alternative parking and access options.



The location of the pump station has utility crossings that must be accurately located and protected, with some needing to be incorporated into the construction.



Emergency and residential street access must be maintained north of SW 1st Street to the numerous residences. Communication with City staff, as well emergency services, will be critical when road access is disrupted.



Cost and schedule reduction opportunities will be value engineered prior to construction by Baxter & Woodman.



Constant communication with City, resident groups, utilities, permitting agencies, and community stakeholders will minimize unexpected disruptions and maintain productive consensus.

Project Kick-Off

The project requires coordination with a range of utilities and agencies we work with regularly. Baxter & Woodman is continuously working with these entities to provide communities with the precise communication and coordination required to keep the project on time and budget. We find proactive and regular communication with impacted stakeholders helps save time and money during construction.



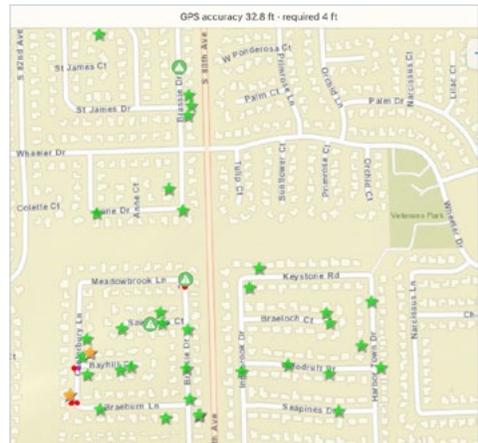
Project kick-off meeting will set the stage for a successful project!

Schedule & Accommodations for Stakeholders

Baxter & Woodman will actively review and manage progress against the contractor's schedule to confirm the work is completed in the time provided. We share the City's values, aiming to limit impacts to area residents and local stakeholders.

We will manage the kick-off and construction administration tasks to confirm the contractor can start work in 2025 (pending Army Corps permit), and can complete the project within the 760 calendar days allotted. We will make sure the site is well maintained during the busy season and work with the contractor to maintain a clean site and access to all stakeholders.

We have a strong history of working with the City to develop and facilitate Public Information Workshops before each phase of construction. These workshops will be further enhanced by our use of GIS spatial technology equipment and applications to obtain insight from real-time project progress data.



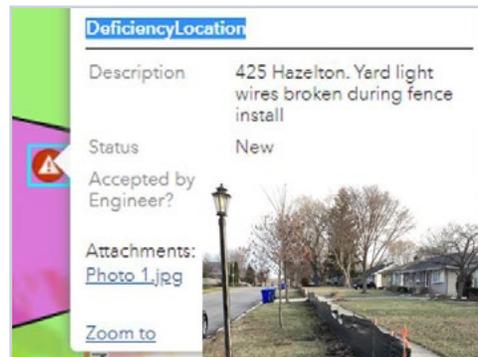
Our field staff uses a GPS-based data collector application on a tablet or smartphone as they work, storing:

- Locations and quantities for pay item work
- As-built information
- Maintenance of punch lists
- Resident/business concerns
- Photos linked to data entries

Proactive Engagement with City Staff, Community Stakeholders, Utilities, and Permitting Agencies

Working in residential and commercial areas presents many different challenges. After coordinating with residents and businesses in the area for decades, we have developed a proven approach to effectively coordinate and communicate with stakeholders impacted by construction.

Our variety of strategies for notifying residents, businesses, and municipalities includes a customized project website, social media pages, face-to-face canvassing, and virtual outreach. We prioritize personal interactions with stakeholders and are available to collaborate on solving concerns as they arise.



Our use of Spatial Technology in Construction Services can provide the entire project team and public with real-time project engagement.

Our team has been specifically picked for this project because of their past experience and strength in observations and communication. Installation of sheet piling for a seawall may seem straightforward, but there are many items to consider and prepare for. The existing utilities will be a major factor during the installation of the wall. Steel sheet piling will not stop if it encounters utilities and will cut through them. During design it is assumed that the utilities have been located accurately, but a pre-construction meeting with each utility will be held in the field to discuss the work being done, the equipment being used, and the depths of the improvements. This way each utility will know exactly what is being done and the locations of the work. It is much easier to adjust to a utility before it is damaged than after, and we will work to accurately gather this information.

Ron Sellers has experience with the installation of sheeting. As a former crane operator, he knows the equipment and requirements needed for its installation. Ron has also installed the other infrastructure improvements that are a part of this project and takes a proactive approach to the work. He looks ahead to what the contractors next steps are, using his experience to identify possible issues and help to solve them before they impact the project. During review of the plans, Ron has identified a possible cost savings for the cable running from the generator to the pump station. The extended distance from the generator to the station will require a lot of expensive cable to be run. If possible, moving the generator closer to the station would save money. A more extensive review of the plans and specifications will be completed when the final documents are available. We will also walk the site with the contractor prior to award to review any other possible savings or changes to the project.

Our familiarity with the City preferences, such as the lighting system the City utilizes, will be a benefit during installation. Our team has worked on projects in the past that cover each aspect of this project, including many for the City of Delray Beach. We will review the entire improvement plan with the contractor before construction starts to identify value-engineering opportunities, reduce impacts to private property (such as irrigation systems and landscaping), and limit impact to public assets such as access roads, trees and driveway approaches. We will work with the City to identify schedule issues early, resolve them quickly, and improve the design plans as the work occurs.

We will facilitate the preconstruction meeting, regular project progress meetings, monthly progress schedule meetings with the Contractor, monthly utility coordination meetings, and public outreach meetings as needed.

Maintenance of Traffic

Our priority will be managing access to residents and community stakeholders. Through the use of an interactive GIS map, hosted either on the City's website or a project website, we will maintain real-time project progress information, so the public is kept aware of closures and detours while we work with the contractor to maximize access to the public, pedestrians and motorists. Project progress information will be shared with the appropriate emergency and public service organizations, so that fire/rescue, police, waste disposal, and postal services are maintained at a high level throughout the project.



Baxter & Woodman developed an interactive info map for McHenry County DOT's \$45M Randall Road Improvement project. Visit the live map by visiting randallroad.info/infomap.

Baxter & Woodman has coordinated with many emergency service entities over the years to tailor access for emergency service equipment. A preconstruction open house provides initial construction information, but as schedules may change, stakeholders need to be updated. Regular communication with local residents, area churches, schools, and commercial property owners will require additional attention and notifications. During scheduled detours, we will work with emergency services to map out alternate routes and notify the public.

Public Involvement

We will look for opportunities to work with local community groups or schools to implement an educational component to the project. With a willing partner, we may develop an opportunity for the public or school children to engage in the construction directly to learn about the significance of the improvements to the neighborhood and City. We have had success developing an educational component on other projects, which enriches the community and provides an avenue for the City to shine a light on the work being done daily to serve the public.



Owner's Representative Craig Mitchell (second from right) at a Lake County DOT pre-construction open house.

Why Choose Baxter & Woodman

The City will benefit from our experienced construction services team by selecting Baxter & Woodman for the Historic Marine Way Seawall, Roadway, and Drainage Improvements project. Our proposed staff is local and eager to partner with you on the reconstruction of a major roadway in the City. From our previous roadway and infrastructure projects with the City, we have a strong understanding of how to exceed your expectations as well as unmatched local knowledge.



Baxter & Woodman has had success developing educational videos showcasing the proposed improvements, illustrating the effort involved in completing large-scale roadway/infrastructure improvements.

Inspector Ron Sellers has over 47 years of experience working as a consultant on similar roadway and infrastructure projects. He has worked on several City projects and is deeply familiar with City staff and preferences. He will be joined by Aaron Cutler and Brad Stoecker, with assistance from support staff that will be assigned as needed. Our proven team has a strong record of delivering similar projects for the City, and we will continue to provide the consistent Owner's Representative services and thorough public relations messaging that Baxter & Woodman is well-known for.

- LOCAL & FAMILIAR TEAM -

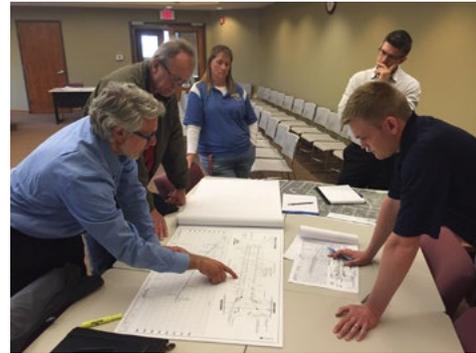
Craig Mitchell, Aaron Cutler, Ron Sellers, and Brad Stoecker have worked on the following projects for the City of Delray Beach:

- Atlantic Dunes Seawall
- Master Lift Station #1
- Island Drive Bridge Repair and Seawall Installation
- Germantown Road Lift Station
- Beach Master Plan
- Osceola Park Neighborhood Improvements CEI Services - Phase I
- Osceola Park Neighborhood Improvements CEI Services - Phase II
- SW 4th Street/SW 6th Street/SW 7th Street Neighborhood Improvements
- NE 2nd Avenue/Seacrest - Phase II
- Seacrest Boulevard from NE 22nd to Gulfstream Boulevard - Phase III
- NE 3rd Avenue Streetscape Improvements

Project Scope

Baxter & Woodman, as a qualified Owner's Representative services provider, will play a crucial role in the successful completion of the construction of Historic Marine Way for the City of Delray Beach. Baxter & Woodman agrees to the base scope of services as outlined in the RFP. The following are the specific services that we will provide to the City:

- **Represent the City in Guaranteed Max Price (GMP) Negotiations** with Awarded CMAR Team. As Owner's Representative, we will facilitate workshop meetings with the City and CMAR Team to reach a CMAR GMP Contract Value.
- **Conduct a field review of the contract drawings** with the awarded contractor to determine constructability issues and conflicts not shown.
- **Facilitate the pre-construction meeting** with the City's awarded contractor and City staff and coordinate with all associated permitting agencies to attend the meeting.
- **Receive, log, and review shop drawings and product submittals** for general conformance with the design intent and provisions of the contract documents.
- **Attend construction progress meetings** with the City and contractor and conduct at least one formal in-person progress meeting per month.
- **Review monthly payment applications** submitted in a format acceptable to the City and verify quantities and invoiced amount as represented on the pay request.
- **Assist with Grant Funding Administration.** We will oversee grant funding conditions including Davis/Bacon Interviews, Buy American clauses, certified payrolls, and quarterly reports.
- **Monitor the construction schedule** and report to the City conditions that may cause project delay.
- **Establish Lines of Communication.** We will be the main point of contact to route project issues and concerns. We will be the conduit between the CMAR Team, Design Engineer, Permit Agencies, and Public Stakeholders.
- **Respond in writing to contractor's Request for Information (RFI)** regarding the contract documents and coordinate with Engineer of Record (EOR) as required to issue design interpretations and clarifications of the contract documents.
- **Prepare, review, and negotiate City requested or contractor initiated Field Order (FO), Work Change Directive (WCD), or Change Order (CO)** during the construction period.
- **Develop a QA plan** and furnish the QA plan to the City's project manager for approval, maintain all necessary records for QA plan compliance, and initiate QA plan review to make any necessary revisions during the construction period.



Pre-construction meeting will confirm the successful project start.

Submittal Exchange Portal

A screenshot of a web-based software interface titled "Submittal Exchange Portal". The interface shows a navigation menu at the top with options like "Project Name", "Submittal & Categories", "Performance", and "Event History". Below the menu, there is a section for "Shop Drawings" with a search bar and filters. The main part of the screen is a large data table with multiple columns, including "Item", "Description", "Status", "Date", and "Action". The table contains several rows of data, likely representing submittal items and their progress.

Baxter & Woodman uses a cloud-based project progress reporting platform that offers real-time visibility and improved collaboration.

With Baxter & Woodman's Submittal Exchange Portal, you can access comprehensive updates on your project's progress right at your fingertips.

- **Track and oversee contractor’s testing lab** for specified material certifications, samples, and testing, while verifying chain of custody.
- **Notify the City and contractor in writing** once the project is deemed to meet contract completion milestones and certify that the project was constructed in general conformance with the contract documents and all permit conditions.
- **Assist the City project manager with public records requests** received regarding this project and provide all required information in a timely manner.
- **Make preliminary and final inspections** at Substantial Completion (SC) and Final Completion (FC), prepare a project completion “punch list” after preliminary inspection at SC and FC, and review completion of identified punch list items before final inspection.
- **Review monthly progressive as-built record drawings** from the contractor and provide comments to achieve the final set of signed and sealed as-built record drawings upon FC.
- **Provide a representative to coordinate** with City Utilities Department and private utility providing overhead and underground utilities, and attend utility coordination meetings.
- **Provide assistance to the contractor and City** to implement project commissioning and turnover to City’s O&M staff.
- **Review and deliver required contract documentation** to the City Project Manager to be submitted by the contractor as listed under the construction agreement and provide one complete set of final shop drawing submittals and the contractor’s field mark-up drawings demonstrating any construction deviations from the original construction plans.

Baxter & Woodman is committed to delivering these Owner’s Representative services to the highest standards of quality and professionalism to confirm that the City of Delray Beach’s construction project is completed successfully.



TAB 8
Attachments

Tab 8 - Attachments

City of Delray Beach
RFQ No. 2024-039
Owner's Representative for Historic Marine Way Seawall,
Roadway, Utility, and Drainage Improvements

ACKNOWLEDGEMENT OF ADDENDA

Please complete Part I or Part II, as applicable

PART I:

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated September 25, 2024

Addendum #2, Dated October 11, 2024

Addendum #3, Dated October 11, 2024

Addendum #4, Dated October 17, 2024

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

Addendum #9, Dated _____

Addendum #10, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS SOLICITATION

Baxter & Woodman, Inc.

Firm Name



Signature

Rebecca Travis, PE, ENV SP, Executive Vice President

Name and Title (Print or Type)

November 6, 2024

Date

PROPOSAL SUBMITTAL SIGNATURE PAGE

By signing this Proposal, the Proposer certifies that it satisfies all legal requirements as an entity to do business with the City, including all Conflict of Interest and Code of Ethics provisions.

Firm Name:

Baxter & Woodman, Inc.

Street Address:

1601 Forum Place, Suite 400, West Palm Beach, FL 33401

Mailing Address (if different from Street Address):

Telephone Number(s): (561) 655-6175

Fax Number(s): (815) 455-0450

Email Address: rtravis@baxterwoodman.com

Federal Employer Identification Number: 36-2845242

Prompt Payment Terms: 0 % 0 days' net 30 days

Signature:



(Signature of authorized agent)

Print Name: Rebecca Travis, PE, ENV SP

Title: Executive Vice President

Date: November 6, 2024

By signing this document, the Proposer agrees to all terms and conditions of this Solicitation and the resulting contract/agreement.

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL, FOR NOT LESS THAN ONE HUNDRED AND TWENTY (120) DAYS, AND THE PROPOSER'S UNEQUIVOCAL OFFER TO BE BOUND BY THE TERMS AND CONDITIONS SET FORTH IN THIS SOLICITATION. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE, BY AN AUTHORIZED REPRESENTATIVE, SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS PROPOSAL.

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, *Florida Statutes*. All Proposers must disclose within their Proposal: the name of any officer, director, or agent who is also an employee of the City of Delray Beach.

Furthermore, all Proposers must disclose the name of any City employee who owns, directly or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches.

The purpose of this disclosure form is to give the City the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any City duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for this Proposal.

The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

Baxter & Woodman, Inc.

Firm Name



Signature

Rebecca Travis, PE, ENV SP, Executive Vice President

Name and Title (Print or Type)

November 6, 2024

Date

City of Delray Beach
RFQ No. 2024-039
Owner's Representative for Historic Marine Way Seawall,
Roadway, Utility, and Drainage Improvements

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, *Florida Statutes*, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Proposal on a contract to provide any goods or services to a public entity; may not submit a Proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit Proposals on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Proposer, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Baxter & Woodman, Inc.

Firm Name



Signature

Rebecca Travis, PE, ENV SP, Executive Vice President

Name and Title (Print or Type)

November 6, 2024

Date

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City of Delray Beach
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Owner's Representative for Historic Marine Way Seawall,
Roadway, Utility, and Drainage Improvements

**NOTIFICATION OF PUBLIC RECORDS LAW PERTAINING TO PUBLIC CONTRACTS AND REQUESTS FOR
CONTRACTOR RECORDS PURSUANT TO CHAPTER 119, *FLORIDA STATUTES***

Pursuant to Chapter 119, *Florida Statutes*, Contractor shall comply with the public records law by keeping and maintaining public records required by the City of Delray Beach in order to perform the service. Upon request from the City of Delray Beach' custodian of public records, contract shall provide the City of Delray Beach with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract. If the Contractor does not transfer the records to the City of Delray Beach. Contractor upon completion of the contract, shall transfer, at no cost, to the City of Delray Beach all public records in possession of the Contractor or keep and maintain public records required by the City of Delray Beach in order to perform the service. If the Contractor transfers all public records to the City of Delray Beach upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City of Delray Beach, upon request from the City of Delray Beach' custodian of public records, in a format that is compatible with the information technology systems of the City of Delray Beach.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OFFICE OF THE CITY CLERK LOCATED AT 100 NW 1ST AVENUE, DELRAY BEACH, FLORIDA 33444, PHONE NUMBER (561) 243-7000, EMAIL ADDRESS: JOHNSONK@MYDELRAYBEACH.COM.

Acknowledged:

Baxter & Woodman, Inc.

Firm Name



Signature

Rebecca Travis, PE, ENV SP, Executive Vice President

Name and Title (Print or Type)

November 6, 2024

Date

City of Delray Beach
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DRUG-FREE WORKPLACE

Baxter & Woodman, Inc. is a drug-free workplace and has
(Company Name)
a substance abuse policy in accordance with and pursuant to Section 440.102, *Florida Statutes*.

Acknowledged by:

Baxter & Woodman, Inc.

Firm Name



Signature

Rebecca Travis, PE, ENV SP, Executive Vice President

Name and Title (Print or Type)

November 6, 2024

Date

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NON-COLLUSION AFFIDAVIT

STATE OF Florida
COUNTY OF Palm Beach

Before me, the undersigned authority, personally appeared Rebecca Travis, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that:

a. He/She is Rebecca Travis of Baxter & Woodman, Inc., the Proposer that has submitted a Proposal to perform work for the following:

RFQ No.: 2024-039 Title: Owner's Representative for Historic Marine Way Seawall, Roadway, Utility, and Drainage Improvements

b. He/She is fully informed respecting the preparation and contents of the attached Request for Qualifications, and of all pertinent circumstances respecting such Solicitation.

Such Proposal is genuine and is not a collusive or sham Proposal.

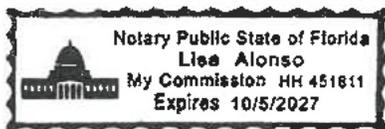
c. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Solicitation and contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such Solicitation and contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm, or person to fix the price or prices in the attached Proposal or any other Proposal, or to fix any overhead, profit, or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any person interested in the proposed contract.

d. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Rebecca Travis
Signature

Subscribed and sworn to (or affirmed) before me this 25th day of October 2024 by Rebecca Travis, who is personally known to me or who has produced _____ as identification.

SEAL



Notary Signature: [Signature]
Notary Name: Lisa Alonso
Notary Public (State): Florida
My Commission No: HH 451811
Expires on: 10/25/2027

City of Delray Beach
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Owner's Representative for Historic Marine Way Seawall,
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TRUTH – IN – NEGOTIATION CERTIFICATE

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreement and (ii) that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete, and current as of the date of the Agreement.

Name: Rebecca Travis, PE, ENV SP

Title: Executive Vice President

Date: November 6, 2024

Signature: 

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City of Delray Beach
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Owner's Representative for Historic Marine Way Seawall,
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SCRUTINIZED COMPANY CERTIFICATION

This certification is required pursuant to Florida State Statute Section 287.135.

As of July 1, 2011, a company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of \$1 million or more.

Companies must complete and return this form with its response.

Company: Baxter & Woodman, Inc. FID or EIN No.: 36-2845242

Address: 1601 Forum Place, Suite 400

City: West Palm Beach State: Florida Zip: 33401

I, Rebecca Travis, PE, ENV SP, as a representative of Baxter & Woodman, Inc.
certify and affirm that this company is not on the Scrutinized Companies with Activities in Sudan List or
the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.



Signature

Executive Vice President
Title

Rebecca Travis, PE, ENV SP
Printed Name

November 6, 2024
Date

CONDITIONS OF PURCHASE

1. **ACCEPTANCE:** This order is for the purchase of goods and/or services (herein referred to as "the Articles" described on the front side herein). The Buyer's offer to the Seller and the Seller's acknowledgment to the Buyer shall constitute Seller's acceptance of such order including all of the terms and conditions herein set out. In the absence of such acknowledgement, commencement of delivery of the Articles and/or services and acceptance of such deliveries by Buyer shall constitute a firm contract on the terms and conditions hereof. This order is subject to the following terms and conditions and no others unless there is a signed agreement between the parties providing otherwise. In the event of a conflict, Buyer's terms and conditions prevail.
2. **WARRANTY-PRODUCT:** The Seller expressly warrants that the Articles shall be merchantable within the meaning of Articles 2-314 (2) of the Uniform Commercial Code as provided by Florida Law and in effect on the date of this order. In addition to all warranties which may be prescribed by law the Articles shall conform to specifications, drawing, and description and shall be free from defects in materials and workmanship. Seller also warrants that the extent the Articles are not manufactured pursuant to detailed designs furnished by Buyer, that they will be free from defects in design. Such warranties, including warranties prescribed by law shall run to Buyer, its successor, assigns, and customers, and to users of the Articles for a period of one (1) year after delivery unless otherwise stated.
3. **INDEMNITY AND INSURANCE:** (a) Seller shall defend, indemnify and hold Buyer, its employees, its customers and users of the purchased Articles, harmless from any property damage, personal injuries, or death arising out of Seller's (or its subcontractor's) work or performance hereunder and shall procure and maintain liability insurance, including contractual liability coverage, with minimum limits of \$300,000 combined single limits to be effective during period of warranty with such higher limits as Buyer shall reasonably request of Seller. Seller shall on or before delivery of the Articles purchased hereunder, furnish to Buyer a Certificate of Insurance evidencing the foregoing coverage and limits. (b) Seller shall defend, indemnify and hold Buyer harmless from the assessments by any third party of any liquidated damages or proven actual damages arising out of the failure of Seller to timely deliver the Articles purchased hereunder. (c) Seller shall defend, indemnify and hold harmless Buyer, its officers, directors, agents and employees from and against any and all damages, charges, losses, (including the cost of any Articles lost by libel, condemnation, or voluntary recall) actions, and proceedings brought by the United States of America, or any State government or any agency or instrumentality thereof against Buyer, its officers, directors, agents and/or employees or assigns on such Articles by reason of any claim or findings by and said public authority that any such Articles are not as herein guaranteed.
4. **TERMINATION:** (a) Buyer may terminate this order, in whole or in part without liability to Buyer, if deliveries are not made at the time and in the quantities specified or in the event of a breach or failure of any of the other terms or conditions hereof. (b) Buyer may terminate this order in whole or in part, at any time for its convenience, by noticing to Seller in writing. On receipt by Seller of such notice, Seller shall, and to the extent specified therein, stop work hereunder and stop the placement of subcontractors, terminate work under subcontracts outstanding hereunder, and take any necessary action to protect property in Seller's possession in which Buyer has or may acquire an interest. Any termination claim must be submitted to Buyer within sixty (60) days after the effective date of the termination. (c) Any termination by Buyer, whether for default or otherwise, shall be without prejudice to any claims for damages or other rights of Buyer against Seller. (d) Buyer shall have the right to audit all elements of any termination claim and Seller shall make available to Buyer on request all books, records, and papers relating thereto.

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5. **COMPLIANCE WITH LAWS:** Seller guarantees to Buyer that the Articles comply with all federal, state, and local laws, regulations, declarations, interpretations, and orders issued thereunder.
6. **CONTROLLING LAW:** This order and the performance of the parties hereunder shall be controlled and governed by the law of the State of Florida, and the venue shall be in Palm Beach County, Florida.
7. **GENERAL:** All warranties shall be construed as conditions as well as warranties. No waiver of a breach or any provision of this order shall constitute a waiver of any other breach or provision. No modification or change in, or departure from, or waiver of the provisions of this order shall be valid or binding unless approved by Buyer in writing. This order shall constitute the entire agreement between the parties. The Seller expressly agreed that any terms or conditions contained on any form or agreement other than this agreement, unless specifically agreed to otherwise by Seller and Buyer, which are not in full accord with the above stated agreement and its terms, shall be null and void.
8. **ALLOCATION OF RISK:** This risk for any damage to or destruction of the goods shall be borne by the Seller at all times until delivery to the control of the Buyer, which shall be the point at which the Buyer actually receives the goods for use and has accepted such.
9. **COURSE OF PERFORMANCE:** The fact that a party may accept or acquiesce in a course of performance under this agreement does not affect the meaning of this agreement even though the accepting/acquiescing party knows of the nature of the performance and has an opportunity to object to it. (With respect to this course of performance provision. any time an individual attempts to perform under the contract in a manner which is not in accord with the terms of the contract, the City must promptly object to the manner of performance.)
10. **PAST PRACTICES:** The previous customs and practices of the parties hereto shall not be deemed a waiver or modification of the terms hereof.
11. **REPAIRS - NON ACCEPTANCE:** If any of the goods are delivered in a defective or non-working condition, efforts of the Buyer to correct such defect shall not constitute an acceptance where commercially reasonable in extent and cost, so that the Buyer may still reject the goods where the attempt to repair has proved unsuccessful.
12. **PLACE OF DELIVERY:** The goods shall be delivered to the City of Delray Beach, Florida, at address as stated on front.
13. **INSPECTION GOODS:** The Buyer shall have the right to inspect all goods before accepting delivery or making payment therefore. If rejected, the goods will be returned at Seller's risk, and all handling and transportation expenses, both ways, will be borne by and assumed by Seller. When material has been rejected by Buyer and returned for replacement it is essential that Seller receive new shipping instructions from Buyer before making the replacement. Inspection and approval for acceptance shall be made by the appropriate user department. The expense of inspection shall be borne by the Buyer except as to goods which are properly rejected as non-conforming. Inspection shall be made within fourteen (14) calendar days of the delivery of goods.
14. **NOTICE OF DEFECTS:** It is expressly agreed that all claims for alleged damages or defective goods, shortage, or other cause shall be deemed waived unless made in writing and sent by Buyer within twenty (20) calendar days after Buyer learns of the alleged defect, damage, shortage, or other cause giving rise to the claim, provided, however, that any defects incapable of discovery shall not be deemed waived by the provisions herein, and, provided further, that this provision shall not be deemed a waiver of any warranties set forth herein or in any modification to this agreement.
15. **FITNESS FOR PARTICULAR PURPOSE:** Buyer makes no warranties except as set forth herein, provided, however, that notwithstanding any other provisions to the contrary herein, Buyer may have sought the expertise of Seller with respect to the fitness for a particular purpose of the subject goods and in purchasing said goods, may have relied upon the representations of Seller

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as an expert with respect to the use of such goods. In that event, Seller hereby agrees that any document exhibiting a request by Buyer for goods for a particular purpose, a reliance by Buyer upon the expertise of Seller with respect to the use of the goods, or any other similar such request or reliance shall constitute a modification to the terms of this agreement which shall effect a warranty of fitness for a particular purpose.

16. **CONSEQUENTIAL DAMAGE:** Seller acknowledges that Buyer has informed him that the goods are to be used by Buyer and that failure of Seller to fulfill the terms of this contract may result in consequential damages to Buyer because of the intended use to be made of the goods to the Buyer.
17. **TAX EXEMPTION:** The City of Delray Beach is exempt from Federal Excise Taxes. Where tax applies invoice must show gross, price, amount of tax, net price. Exemption certificate will be signed upon request.

Name: Rebecca Travis, PE, ENV SP

Title: Executive Vice President

Date: November 6, 2024

Signature: 

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