



## Cover Memorandum/Staff Report

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**File #:** 25-1208

**Agenda Date:** 10/14/2025

**Item #:** 9.B.

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**TO:** Mayor and Commissioners  
**FROM:** Anthea Gianniotis, Development Services Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** October 14, 2025

ORDINANCE NO. 23-25: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF DELRAY BEACH CODE OF ORDINANCES CHAPTER 2, "ADMINISTRATIVE PROVISIONS," ARTICLE 2.4, "DEVELOPMENT APPLICATION REQUIREMENTS," SECTION 2.4.11, "RELIEF," SUBSECTION (F), "IN LIEU OF PARKING FEE REQUEST," TO ELIMINATE THE PARKING MANAGEMENT ADVISORY BOARD; PROVIDING A SEVERABILITY CLAUSE; AUTHORITY TO CODIFY; AND PROVIDING AN EFFECTIVE DATE. (FIRST READING)

### **Recommended Action:**

Consider Ordinance No. 23-25, a City-initiated amendment to Section 2.4.11, "Relief," Subsection (F), "In-Lieu of parking fee request," of the Land Development Regulations (LDR) to eliminate the role of the Parking Management Advisory Board (PMAB) in reviewing in-lieu of parking fee requests.

### **Background:**

The Parking Management Advisory Board (PMAB) was created on December 9, 1997, via Resolution No. 88-97 "...for the purpose of advising and making recommendations to the City Commission with respect to parking management policy and related issues including, but not limited to, the planning, financing, development, construction and operation of parking facilities in accordance with the provisions of this resolution."

While PMAB was created to serve an important advisory role, over time, the creation of parking management plans, advances in parking-related technology providing real-time data, and the adoption of measurable standards to inform parking-related decisions have eliminated the need for the advisory board.

At its meeting on July 8, 2025, the City Commission directed staff to eliminate the Parking Management Advisory Board and streamline the review process of In Lieu of Parking Fee requests and other parking related matters.

Planning and Zoning Board heard the request at its September 16, 2025, meeting and voted 4 to 1 to recommend approval.

### **City Attorney Review:**

Ordinance No. 23-25 is approved as to form and legal sufficiency.

### **Funding Source/Financial Impact:**

Not applicable.

**Timing of Request:**

Ordinance No. 23-25 will be effective immediately at second reading, anticipated for November 4, 2025.