



## Cover Memorandum/Staff Report

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**File #:** 21-580

**Agenda Date:** 6/8/2021

**Item #:** 6.C.

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**TO:** Mayor and Commissioners  
**FROM:** Sammie L. Walthour, Interim Director, Neighborhood and Community Services  
**THROUGH:** Jennifer Alvarez, Interim City Manager  
**DATE:** June 8, 2021

### APPROVAL OF FY19-20 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT

#### **Recommended Action:**

Motion to approve the 2019-2020 Consolidated Annual Performance and Evaluation Report (CAPER) required by the United States Housing and Urban Development (HUD) for utilization of federal grant funds.

#### **Background:**

The Consolidated Annual Performance and Evaluation Report (CAPER) serves to meet performance reporting requirements by the Department of Housing and Urban Development (HUD) pursuant to the regulations established under 24 CFR 91.520. The CAPER covers the period of October 1, 2019 through September 30, 2020 in the reporting on HUD sponsored activities as specified in the City's 2019-2020 Action Plan. The CAPER further serves as an update on the goals and objectives identified in the City's Consolidated Annual Plan (2015-2019) five-year plan. In accordance with HUD requirements, the CAPER is available to the general public for review and commentary for a period of not less than five days (May 22, 2021 - May 27, 2021) prior to submittal to HUD. No public comments have been received during this time frame.

During FY2019-20, Community Development Block Grant funds were used to complete three (3) housing rehabilitation projects with four (4) underway expending \$141,012. Direct support was provided through the distribution of public service funds to an average of 159 individuals by various agencies funded. The Public Service Agencies are identified as Milagro Foundation and Legal Aid Society of Palm Beach County expending fifteen (15%) of the annual allocation. One hundred (100%) percent of the funds were made available to provide community identified priority needs benefiting very low and low-income residents. In response to the COVID-19 pandemic and to mitigate economic impacts caused by COVID-19, the City requested request waivers to simplifying the notification process to expedite the delivery of assistance. For the program year 2019 CAPER, the requirement that grantees submit a performance report within 90 days after the close of a jurisdiction's program year was waived, subject to the condition that within 180 days after the close of a jurisdiction's program year the jurisdiction shall submit its performance report.

#### **City Attorney Review:**

Not applicable.

#### **Finance Department Review:**

No Funding Necessary

**Funding Source:**

N/A

**Timing of Request:**

Report to be submitted by June 30, 2021 to U.S. Department of Housing and Urban Development.