

## MASTER CONTRACTOR/SERVICES AGREEMENT

**THIS AGREEMENT** ("Agreement") is by and between the City of Delray Beach, a Florida municipal corporation (hereinafter referred to as "City") whose address is 100 NW 1<sup>st</sup> Avenue, Delray Beach, FL 33444 and **Shade Systems Inc.** (hereinafter referred to as "Contractor"), a Florida Corporation, whose address is 4150 S.W. 19<sup>th</sup> Street, Ocala, Florida 34474 this 12<sup>th</sup> day of August 2025.

**WHEREAS**, the City desires to procure sunshade structures and installation for City parks and playgrounds; and

**WHEREAS**, the City desires to procure these products and services from Contractor utilizing existing contract prices provided to School Board of Alachua County, Florida, pursuant to Invitation for Bid (IFB) 24-13; and

**WHEREAS**, in accordance with IFB 24-13, School Board of Alachua County, Florida entered into a two (2) year Agreement, Contract No. IFB 24-13, with Contractor for products and services effective October 4, 2023, through October 31, 2025, with the option to renew for two (2) one-year renewals; and

**WHEREAS**, the City desires to procure the aforementioned products and services from Contractor on the same terms, conditions, and pricing provided to School Board of Alachua County, Florida pursuant to IFB 24-13 subject to the terms and conditions of this Agreement, the City's Purchasing ordinance, and Florida law; and

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and other good and valuable consideration of which the parties hereto acknowledge, the parties agree as follows:

1. The above recitals are true and correct and are incorporated herein by reference.
2. The Contractor shall provide sunshade structures and installation and other miscellaneous outdoor accessories for the City in accordance with and pursuant to the same terms, conditions, and pricing of IFB 24-13 procured by School Board of Alachua County, Florida in accordance with the Contractor's Catalog Discount Summary attached hereto as Exhibit "A".
3. This Agreement shall terminate on October 31, 2025, unless IFB 24-13 is renewed by School Board of Alachua County, Florida. If IFB 24-13 is renewed, this Agreement shall automatically renew.
4. The City, at its sole discretion reserves the right to terminate this Agreement with or without cause immediately upon providing written notice to Contractor. Upon receipt of such notice, the Contractor shall not incur any additional costs under the Agreement. The City shall be liable only for the reasonable costs incurred by Contractor prior to the date of the notice of termination. The City shall be the sole judge of "reasonable costs."
5. The Contractor certifies that the price and rate represent the lowest price and rate for the products and services of any contract between the Contractor and any other governmental entity within

the State of Florida.

6. The Contractor shall indemnify and hold harmless the City and its officers, employees, agents, and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the City or its officer, employees, agents, or instrumentalities may incur as a result of claims, demands, suits, causes of actions, or proceedings of any kind or nature arising out of, relating to, or resulting from the performance of the agreement by the Contractor or its employees, agents, servants, partners, principals, or subcontractors. The Contractor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits, or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the City or its officers, employees, agents, and instrumentalities as herein provided the obligations of this section shall survive the term of this Agreement.

7. Whenever either Party desires to give notice to the other, such notice must be in writing, sent by certified United States Mail, postage prepaid, return receipt requested, or sent by commercial express carrier with acknowledgement of delivery, or by hand delivery with a request for a written receipt of acknowledgment of delivery, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until changed in writing in the manner provided in this section. For the present, the Parties designate the following:

For CITY:

City of Delray Beach  
100 N.W. 1st Avenue  
Delray Beach, Florida 33444  
Attn: City Manager

FOR CONTRACTOR:

Shade Systems, Inc.  
4150 SW 19<sup>th</sup> Street  
Ocala, FL 34474  
[alan@shadesystemsinc.com](mailto:alan@shadesystemsinc.com)  
Attn: Alan A. Bayman, President

8. Neither this Agreement nor any right or interest herein shall be assigned, transferred, or encumbered without the written consent of the other Party.

9. This Agreement shall be construed in accordance with the City of Delray Beach's Code of Ordinances and the laws of the State of Florida. Any dispute relating to this Agreement shall only be filed in a court of competent jurisdiction in Palm Beach County, Florida, and each of the parties to this Agreement submits itself to the jurisdiction of such court. It is hereby understood and agreed that in the event any lawsuit in the judicial system, federal or state, is brought to enforce compliance with this contract or interpret same, or if any administrative proceeding is brought for the same purposes, each party shall pay their own attorney's fees and costs, including appellate fees and costs.



**10. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY OF DELRAY BEACH, CITY CLERK, 100 N.W. 1<sup>ST</sup> AVE., DELRAY BEACH FLORIDA. THE CITY CLERK'S OFFICE MAY BE CONTACTED BY PHONE AT 561-243-7050 OR VIA EMAIL AT [CITYCLERK@MYDELRAYBEACH.COM](mailto:CITYCLERK@MYDELRAYBEACH.COM).**

- a. Contractor shall comply with public records laws, specifically to:
  - i. Keep and maintain public records required by the City to perform the service.
  - ii. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statute or as otherwise provided by law.
  - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Contractor does not transfer the records to the City.
  - iv. Upon completion of the Agreement, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.
  - v. If the Contractor does not comply with this section, the City shall enforce the contract provisions in accordance with the contract and may unilaterally cancel this contract in accordance with state law.

11. Contractor is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract and may demand and obtain records and testimony from Contractor and its subcontractors and lower tier subcontractors. Contractor understands and agrees that in addition to all other remedies and consequences provided by law, the failure of Contractor or its subcontractors and lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the

City to be a material breach of this Agreement justifying its termination.

12. The continuation of this Agreement beyond the end of any fiscal year shall be subject to both the appropriation and the availability of funds in accordance with Florida law.

13. By entering into this Agreement, Contractor acknowledges its obligation to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." Contractor affirms and represents it is registered with the E-Verify system, utilizing same, and will continue to utilize same as required by law. Compliance with this section includes, but is not limited to, utilization of the E-Verify System to verify the work authorization status of all newly hired employees and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply with this section will result in the termination of this Agreement, or if your subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If terminated for a violation of the statute by Contractor, the Contractor may be prohibited from conducting future business with the City or awarded a solicitation or contract for a period of 1 year after the date of termination. All costs incurred to initiate and sustain the aforementioned programs shall be the responsibility of the Contractor.

14. Pursuant to Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity. By execution of this Agreement, Contractor represents that it has not been placed on the discriminatory vendor list as provided in Section 287.134, Florida Statutes.

15. Pursuant to Section 287.135, Contractor is ineligible to enter into, or renew, this Agreement if Contractor is on the Scrutinized Companies that Boycott Israel List (as identified in Section 215.4725, Florida Statutes), or is engaged in a boycott of Israel.

- a. By entering into this Agreement, Contractor certifies that Contractor is not on the Scrutinized Companies that Boycott Israel List, and that Contractor is not engaged in a boycott of Israel.
- b. Contractor shall notify the City if, at any time during the term of this Agreement, Contractor is placed on the Scrutinized Companies that Boycott Israel List, or that Contractor is engaged in a boycott of Israel. Such notification shall be in writing and provided by Contractor to the City within ten (10) days of the date of such occurrence.
- c. In the event the City determines, using credible information available to the public, that Contractor has submitted a false certification or Contractor is found to have been placed on the Scrutinized Companies that Boycott Israel List or

engaged in a boycott of Israel, the City may, in its sole discretion, terminate this Agreement and seek a civil penalty, and other damages and relief, against Contractor, pursuant to Section 287.135, Florida Statutes. In addition, the City may pursue any and all other legal remedies against Contractor.

- d. Contractor shall not seek damages, fees, or costs against the City in the event the City terminates the Agreement pursuant to this provision.

16. By its execution of this Agreement, Contractor acknowledges that it has been informed by City of, and is in compliance with the terms of Section 287.133(2)(a) of the Florida Statutes which read as follows:

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

17. The Contractor and its services under this Agreement must comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations including, without limitation, American with Disabilities Act, 42 U.S.C. § 12101, Section 504 of the Rehabilitation Act of 1973, and any related federal, state, or local laws, rules, and regulations. The Contractor agrees to provide to the City all necessary certifications required by any federal, state, and local laws, ordinances, codes, rules and regulations. The Contractor's obligations under this Section shall survive termination, cancellation or expiration of this Agreement.

18. Pursuant to Fla. Stat. §286.101(3), where the amount of the Agreement is \$100,000.00 or more, Contractor shall disclose any current or prior interest of, any contract with, or any grant or gift received from a country of foreign concern with a value of \$50,000 or more that was received or in force during the previous five (5) years. Definitions, disclosure requirements and exceptions are found in Fla. Stat. §268.101. Contractor represents and warrants it has complied with Fla. Stat. §286.101, it has properly disclosed such interests, contracts, grants or gifts to the City before execution of this Agreement, and it will remain in compliance with Fla. Stat. §286.101 for the duration of this Agreement.

19. Section 287.138, Florida Statutes, prohibits the City from entering into a contract which would give access to an individual's personal identifying information with an entity with; a Controlling Interest (as that term is defined in sub-section 287.138(1)(a)), or full ownership, held by a Foreign Country of Concern (as that term is defined in sub-section 287.138(1)(c)), or with a principal place of business in a Foreign Country of Concern, unless the entity provides the City with an affidavit signed



by an officer or representative of the entity under penalty of perjury attesting that the entity does not meet any of the criteria in paragraphs (2)(a)-(c) of the statute. Upon submitting its Work Order, Contractor shall certify compliance with section 287.138, Florida Statutes, by executing the Proposer Certification regarding Entities of Foreign Countries of Concern, which is included in Attachment 2. The City reserves the right to terminate any agreement in which a CONTRACTOR provides a false certification or otherwise violates Section 287.138, Florida Statutes.

20. Contractor has fully complied with Florida Statute §787.06(13), which requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute as evidenced by affidavit provided to the City.

21. Contractor shall provide insurance in accordance with Exhibit “B” attached hereto.

22. The documents listed below are a part of this Agreement and are hereby incorporated by reference. In the event of inconsistency between the documents, unless otherwise provided herein, the terms of the following documents will govern in the following order of precedence:

- a. Terms and conditions as contained in this Agreement
- b. Terms and conditions of Contract No. SBCA IFB 24-13
- c. Contractor’s response to Solicitation No. IFB 24-13 and any subsequent information submitted by Contractor during the evaluation and negotiation process.

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IN WITNESS WHEREOF, the City and Contractor executed this contract as of the day and year first above written.

ATTEST:

By: Alexis Givings  
Alexis Givings, City Clerk

CITY OF DELRAY BEACH, FLORIDA  
Thomas F. Carney, Jr.  
Thomas F. Carney, Jr., Mayor

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

By: Lynn Gelin  
Lynn Gelin, City Attorney



SHADE SYSTEMS INC.

By: Alan Bayman

Print Name: ALAN BAYMAN

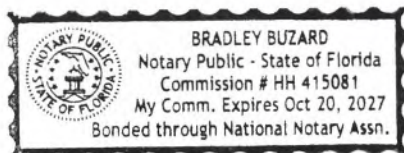
Title: PRESIDENT

(SEAL)

STATE OF FLORIDA  
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 23 day of JULY, 2025, by ALAN BAYMAN (name of person), as PRESIDENT (type of authority) for SHADE SYSTEMS, INC. (name of party on behalf of whom instrument was executed).

Personally known ☒ OR Produced Identification         
Type of Identification Produced N/A



Bradley Buzard HH415081  
Notary Public - State of FLORIDA

## EXHIBIT A

(Duplicate page as needed for each proposed manufacturer/brand category)

Bidder (Company) Name: Shade Systems, Inc.

**Bidder Instructions:** Bidder shall input a discount percentage (%) amount, out to the tenths digit (0.0%), for one or more manufacturers and/or product offerings below. Discount offered shall be applicable to all payment methods.

**Proposed Manufacturer (Print):** Shade Systems, Inc.

Catalog Title: Shade Systems, Inc Volume #: 2021 Effective Dates: 2021 to present

**Product Offering:** List by proposed manufacturer: Shade Systems, Inc. - Fabric Tensioned Shade Structures

**Discount:** Bids shall be submitted in the form of a percentage (%) discount amount, out to the tenths digit (i.e., 58.5%), deducted (-) from current, unaltered, published Manufacturers' Suggested Retail Prices (MSRP). Indicate "All Products" if discount offered applies to all products in manufacturer catalog. Multiple discounts may also be offered in lieu of a single discount based on defined manufacturer product/brand categories. Shipping and/or installation would be quoted before an order is placed.

#	Manufacturer/Product/Brand Category(s)	Discount (%) off MSRP/List Price
1.	All Products (See catalog and price lists included)	20.0 %
2.	Delivery method #1 (Materials only)	20.0 %
3.	Delivery method #2 (Installation included)	20.0 %
4.	Installation of products (Optional)	20.0 %
5.		%
6.		%

Is discount offered equal to or greater than that offered other school districts within the State of Florida of equal or greater size than District? ☒ Yes ☐ No

Does your firm represent proposed manufacturer product line on State of Florida Contract? ☒ Yes ☐ No

**Quantity Discount:** ☐ Not offered ☒ Offered on a quote basis at time of order or ☐ as follows:

#	Price Range Price range is: <input type="checkbox"/> MSRP <input type="checkbox"/> Net of discount	Discount (%) off MSRP/List Price
1.	\$ — \$	%
2.	\$ — \$	%
3.	\$ — \$	%
4.	\$ — \$	%
5.	\$ — \$	%
6.	\$ — \$	%



## CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: Master Contractor Agreement P2025-032 Sunshade structure and mi

Department: Parks and Recreation

Contact person: Joel Burzynski

City Manager approval ☐

City Commission approval ☐

Reviewed by Purchasing ☐

Agenda item #:

Agenda meeting date:

Resolution #:

Agreement Action:

New ☒

Renewal\* ☐

Amendment\* ☐

\*Renewal: Only change is the agreement term  
\*Amendment: For changes other than/in addition to term

Does the Contractor require the City to sign first?: No

Agreement Terms:	Comments/Specific Provision in Agreement
Term (Duration of Agreement)	Execution to October 31, 2025 and possible renewal
Termination Clause	Art. 4
Renewal Clause	Art. 3 only if the Agreement is renewed by SBAC
Insurance	City standard
Indemnification	City standard
Governing Law	Florida
Venue	Palm Beach County
Assignment	Art. 8
Attorney's fees	Art. 9
FL. Public Records Provision (2016)	Art. 10
Inspector General Provision	Art. 11
Fiscal Funding Requirement	Art. 12
Fla. Stat. 448.095 - E-verify	Art. 13
Fla. Stat. 287.134 - Disc. Vendor	Art. 14
Fla. Stat. 287.135 - Scrutinized Comp.	Art. 15
Fla. Stat. 287.133 - Convicted Vendor	Art. 16
ADA	Art. 17
Fla. Stat. 286.101 - Foreign Gifts	Art. 18
Fla Stat. 287.138 - Foreign Country	Art. 19
Fla. Stat. 787.06 - Non-Coercion	Art. 20

Business Principles:	Comments
Fees: Total Value	284,566
Fees: Per Fiscal Year	

Other Issues:	Comments
Non-Negotiable Issues/ Miscellaneous Issues/ Special Considerations	Piggyback

Consistent with applicable policies including, but not limited to, Procurement policies. Yes ☒

Attorney: Daniela Vega, Esq.

Reviewed and approved as to form and legal sufficiency only

RESOLUTION NO. 159-25

A RESOLUTION OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH SHADE SYSTEMS, INC., FOR THE PURCHASE AND INSTALLATION OF SUNSHADE STRUCTURES UTILIZING SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA INVITATION FOR BID 24-13; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AMENDMENTS AND/OR RENEWALS THERETO AND TAKE ANY AND ALL ACTIONS NECESSARY TO EFFECTUATE THIS AGREEMENT; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Delray Beach ("City") is authorized to enter into agreements to provide services, programming, and products in accordance with its Charter; and

WHEREAS, the City desires to procure sunshade structures and installation for City parks and playgrounds; and

WHEREAS, School Board of Alachua County, Florida issued Invitation for Bid (IFB) 24-13 to obtain sunshade structures and installation and other miscellaneous outdoor accessories; and

WHEREAS, in accordance with IFB 24-13, School Board of Alachua County, Florida entered into an agreement with Shade Systems, Inc. ("Contractor"); and

WHEREAS, the City desires to obtain these aforementioned goods by utilizing an existing Agreement with Contractor pursuant to School Board of Alachua County, Florida IFB 24-13; and

WHEREAS, in accordance with Section 25 of the City's Purchasing Policies and Procedures Manual, Piggybacking on State, County, other municipalities, and other government entity bids is permitted within the approval thresholds of the City Manager or City Commission, as applicable in accordance with the purchasing criteria set forth hererin; and.

WHEREAS, the City desires to enter into an agreement with Contractor, as a Piggyback, to obtain the aforementioned goods and services; and

WHEREAS, the City Commission deems approval of this Resolution to be in the best interest of the health, safety, and welfare of the residents and citizens of the City of Delray Beach and the public at large.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals are hereby affirmed and ratified.

Section 2. The City Commission of the City of Delray Beach has reviewed and hereby approves

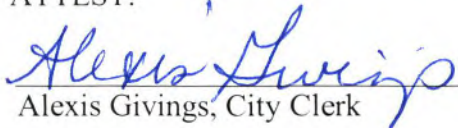
this Agreement between the City and Contractor, attached hereto and incorporated herein as Exhibit "A".

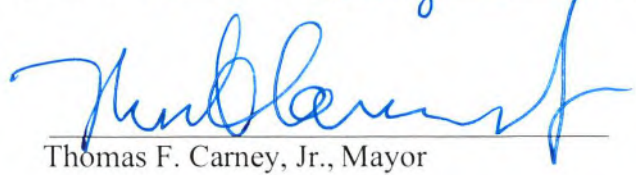
Section 3. The City Commission authorizes the City Manager to execute any amendments and take any action necessary to effectuate the intent of this Resolution.

Section 4. This Resolution shall become effective immediately upon adoption.

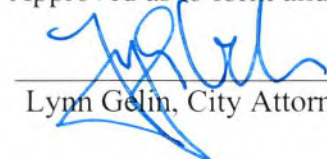
PASSED AND ADOPTED in regular session on the 12<sup>th</sup> day of August 2025.

ATTEST:

  
\_\_\_\_\_  
Alexis Givings, City Clerk

  
\_\_\_\_\_  
Thomas F. Carney, Jr., Mayor

Approved as to form and legal sufficiency:

  
\_\_\_\_\_  
Lynn Gelin, City Attorney

