

**EXHIBIT A**  
**City of Delray Beach**  
**FY 2025-26 Budget Amendment # 2 - Summary - Resolution # 220-25**  
**December 8, 2025**

| Recreation GO Bond Fund (382)   |               |          |       |              |
|---|---------------|----------|-------|--------------|
| Description   | Increase      | Decrease | Total |              |
| <u>Revenues</u>   |               |          |       |              |
| Parks & Recreation  |               |          |       |              |
| Budgetary Account Prior Year Surplus  | \$ 247,281.86 | \$ -     | \$    | 247,281.86   |
| Total Revenue   | \$ 247,281.86 | \$ -     | \$    | 247,281.86   |
| To cover the cost of shade structures at Weekes and Lakeview playgrounds as well as additional concrete slab at Mike Machek Boy Scout Park pavilion |               |          |       |              |
| Total Revenues  | \$ 247,281.86 | \$ -     | \$    | 247,281.86   |
| <u>Expenditures</u>   |               |          |       |              |
| Parks & Recreation  |               |          |       |              |
| Repair and Maintenance Service Other Repair Maintenance   | \$ 247,281.86 | \$ -     | \$    | 247,281.86   |
| Total Parks & Recreation  | \$ 247,281.86 | \$ -     | \$    | 247,281.86   |
| To cover the cost of shade structures at Weekes and Lakeview playgrounds as well as additional concrete slab at Mike Machek Boy Scout Park pavilion |               |          |       |              |
| Total Expenditures  | \$ 247,281.86 | \$ -     | \$    | 247,281.86   |
| Recreation GO Bond Fund @ 12/8/2025   |               |          | \$    | 4,450,000.00 |
| 12/8/2025 Budget Amendment  |               |          | \$    | 247,281.86   |
| Recreation GO Bond Fund @ 12/8/2025   |               |          | \$    | 4,697,281.86 |

**EXHIBIT A****City of Delray Beach****FY 2025-26 Budget Amendment # 2 - Summary - Resolution # 220-25****December 8, 2025****Water & Sewer Fund (441)**

| Description   | Increase             | Decrease             | Total                   |
|---|----------------------|----------------------|-------------------------|
| <b>Expenditures</b>   |                      |                      |                         |
| <b>Water &amp; Sewer</b>  |                      |                      |                         |
| Regular Salaries/Wages (256)  | \$ 143,997.48        | \$ -                 | \$ 143,997.48           |
| FICA/Retirement/Life & Health/unemployment/EAP (256)  | \$ 66,363.96         | \$ -                 | \$ 66,363.96            |
| Operating Supplies General Operating Supplies (256)   | \$ 6,289.83          | \$ -                 | \$ 6,289.83             |
| Operating Supplies Equipment < \$5,000 (256)  | \$ 2,000.00          | \$ -                 | \$ 2,000.00             |
| Operating Supplies Uniform/Linen Service (256)  | \$ 1,166.00          | \$ -                 | \$ 1,166.00             |
| Machinery & Equipment Other Machinery/Equipment (256)   | \$ 27,169.02         | \$ -                 | \$ 27,169.02            |
| Regular Salaries/Wages (257)  | \$ 143,161.56        | \$ -                 | \$ 143,161.56           |
| FICA/Retirement/Life & Health/unemployment/EAP (257)  | \$ 66,104.11         | \$ -                 | \$ 66,104.11            |
| Operating Supplies General Operating Supplies (257)   | \$ 6,289.82          | \$ -                 | \$ 6,289.82             |
| Operating Supplies Uniform/Linen Service (257)  | \$ 1,166.00          | \$ -                 | \$ 1,166.00             |
| Regular Salaries/Wages (259)  | \$ -                 | \$ 287,159.04        | \$ (287,159.04)         |
| FICA/Retirement/Life & Health/unemployment/EAP (259)  | \$ -                 | \$ 132,468.07        | \$ (132,468.07)         |
| Operating Supplies Uniform/Linen Service (259)  | \$ -                 | \$ 2,332.00          | \$ (2,332.00)           |
| Regular Salaries/Wages (50)   | \$ -                 | \$ 41,748.67         | \$ (41,748.67)          |
| Regular Salaries/Wages (249)  | \$ 44,085.00         | \$ -                 | \$ 44,085.00            |
| FICA/Retirement/Life & Health/unemployment/EAP (249)  | \$ 25,473.20         | \$ -                 | \$ 25,473.20            |
| Operating Supplies Uniform/Linen Service (249)  | \$ 783.00            | \$ -                 | \$ 783.00               |
| Regular Salaries/Wages (270)  | \$ -                 | \$ 44,085.00         | \$ (44,085.00)          |
| FICA/Retirement/Life & Health/unemployment/EAP (270)  | \$ -                 | \$ 25,473.20         | \$ (25,473.20)          |
| Operating Supplies Uniform/Linen Service (270)  | \$ -                 | \$ 783.00            | \$ (783.00)             |
| <b>Total Water &amp; Sewer</b>  | <b>\$ 534,048.98</b> | <b>\$ 534,048.98</b> | <b>\$ 0.00</b>          |
| <i>Transfer of four (4) employees: Utility Mechanic position 612-06, Utility Mechanic Sr., position 613-02, Instrumentation Tech Sr., position 662-02, and Electrician III position 554-02, from WTP division 259, to Water Maintenance 256 division, and Lift Station 257 division.</i><br><i>Transfer one (1) vacant position: Warehouse Clerk 043-01 from Wastewater Collection division 270 to Warehouse division 259</i> |                      |                      |                         |
| <b>Total Expenditures</b>   | <b>\$ 534,048.98</b> | <b>\$ 534,048.98</b> | <b>\$ 0.00</b>          |
| <b>Water &amp; Sewer Fund @ 12/8/2025</b>   |                      |                      | <b>\$ 55,382,186.00</b> |
| 12/8/2025 Budget Amendment  |                      |                      | \$ -                    |
| <b>Water &amp; Sewer Fund @ 12/8/2025</b>   |                      |                      | <b>\$ 55,382,186.00</b> |

# CITY OF DELRAY BEACH



TO: Henry M Dachowitz, CPA, MBA, CFO

FROM: Amy Hanson, Assistant Director of Parks and Recreation *AH*

THROUGH: Samuel Metott, Director of Parks and Recreation *SM*

DATE: October 21, 2025

RE: Budget Amendment

The Parks & Recreation Department would like to request the following budget amendment for consideration:

The recently installed playground at Leon Weekes, although enjoyed by neighborhood residents, would be much more enjoyable and last longer with a shade structure over it. We would like to request \$99,591.10 from the GO Bond Fund as a CIP project for the shade structure. (382-00-000.301-100)

The playground at Lakeview Park needs a shade covering to prolong the useful life of the structure, as well as provide a more comfortable environment for those using the playground. We would like to request \$122,991 from the GO Bond Fund as a CIP project for the shade structure. (382-00-000.301-100)

The replacement of the pavilion at Mike Machek Boy Scout Park requires an additional concrete slab not originally included. We are requesting \$24,699.76 from the GO Bond Fund as a CIP project addition.. (382-00-000.301-100)

# City of Delray Beach Budget Transfer Form

Departmental Line Transfer

Date: October 21, 2025

Interfund/Interdepartmental Transfer

Batch Number \_\_\_\_\_

Requested By: Parks & Recreation

| PROJECT # | ACCOUNT NUMBER             | DESCRIPTION                 | TRANSFER OUT | TRANSFER IN |
|-----------|----------------------------|-----------------------------|--------------|-------------|
|           | 382-00-000.301-100         | Prior Year Surplus          |              | 99,591      |
|           | 382-72-738-572.46-40 63-90 | Repair/Maintenance Services |              | 99,591      |
|           | 382-00-000.301-100         | Prior Year Surplus          |              | 122,991     |
|           | 382-72-738-572.46-40 63-90 | Repair/Maintenance Services |              | 122,991     |
|           | 382-00-000.301-100         | Prior Year Surplus          |              | 24,700      |
|           | 382-72-738-572.46-40       | Repair/Maintenance Services |              | 24,700      |
| TOTAL     |                            |                             | \$ -         | \$ 494,564  |

JUSTIFICATION: Shade Structures and Leon Weekes and Lakeview Park, concrete slab addition at Mike Machek Boy Scout Park

Department Head

Budget Office

*Sabra H. Avery* 11/3/2025

Chief Financial Officer

*Henry Dachsowicz*  
Henry Dachsowicz (Nov 4, 2025 13:53:47 EST)


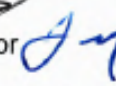
City Manager

*[Signature]*



**MEMORANDUM  
BUDGET AMENDMENT MEMO REQUEST**

**TO:** Terrence R. Moore, ICMA-CM

**FROM:** Hassan Hadjimiry, P.E., Utilities Director   
Juan Guevarez, P.E., Assistant Utilities Director 

**SUBJECT:** Request to Amend Utilities Fiscal Year 25-26 Budget

**DATE:** October 28, 2025

The Utilities Department (Utilities) is submitting the following budget amendment for consideration:

Utilities request to transfer four (4) employees from Water Treatment Plant (WTP) Division 259 to the following Water Maintenance Divisions:

| <b>Position #</b> | <b>Position Name</b>     | <b>To Division</b> | <b>Division Name</b>     |
|-------------------|--------------------------|--------------------|--------------------------|
| 613-02            | Utility Mechanic Sr.     | 256                | Water Maintenance        |
| 662-02            | Instrumentation Tech Sr. | 256                | Water Maintenance        |
| 612-06            | Utility Mechanic         | 257                | Lift Station Maintenance |
| 554-02            | Electrician III          | 257                | Lift Station Maintenance |

This transition of staff will assist Utilities in streamlining all maintenance activities under the Utility Water Maintenance Divisions.

Utilities requests to amend the Fiscal Year 2025-2026 budget adopted on September 15, 2025 under Resolution No. 198-25 for this transaction.

**Purchasing Policy**

In accordance with PPM, Administrative Policies and Procedures BF-7 rev. 5

**Funding Account Number: 441**

**Operating Budget transfer (see attached) multiple GL accounts from fund 441 totaling \$463,708.**



Terrence R. Moore, ICMA-CM

03/11/2025

Date



**City of Delray Beach  
Budget Transfer Form**

(1) Departmental Line Transfer: **Utilities 441**

(2) Date: **October 24, 2025**

(3) Interfund/Interdepartmental Transfer

(4) Batch Number: \_\_\_\_\_

(5) Requested By: **Sue DiMascio Utilities**



| PROJECT #                   | (6) ACCOUNT NUMBER       | (7) DESCRIPTION | (8) TRANSFER OUT     | (9) TRANSFER IN       |
|-----------------------------|--------------------------|-----------------|----------------------|-----------------------|
| <b>FROM<br/>DIV<br/>259</b> | 441-36-259-536.12-10     | Salaries        | 287,159.04           | <b>see next sheet</b> |
|                             | 441-36-259-536.21-10     | FICA            | 21,967.67            |                       |
|                             | 441-36-259-536.22-10     | Retirement      | 31,111.70            |                       |
|                             | 441-36-259-536.23-10     | Health Ins.     | 77,539.68            |                       |
|                             | 441-36-259-536.23-20     | Life Ins.       | 760.80               |                       |
|                             | 441-36-259-536.23-30     | Disability Ins. | 838.62               |                       |
|                             | 441-36-259-536.25-10     | Unemployment    | 140.16               |                       |
|                             | 441-36-259-536.27-10     | EE Assistance   | 109.44               |                       |
|                             | 441-36-259-536.52-33     | Uniforms        | 1,532.00             |                       |
|                             | 441-36-259-536.52-33     | Boots           | 800.00               |                       |
|                             | <b>Subtotal Division</b> |                 | <b>\$ 421,959.11</b> |                       |
| <b>FROM<br/>DIV<br/>50</b>  | 441-36-050-536.12-10     | Salaries        | 12,579.65            | <b>see next sheet</b> |
|                             | 441-36-050-536.12-10     | Salaries        | 27,169.02            |                       |
|                             | 441-36-050-536.12-10     | Salaries        | 2,000.00             |                       |
|                             | <b>Subtotal Division</b> |                 | <b>\$ 41,748.67</b>  |                       |
|                             |                          |                 |                      |                       |
|                             | <b>GRAND TOTAL</b>       |                 | <b>\$ 463,707.78</b> |                       |
|                             |                          |                 |                      |                       |

**JUSTIFICATION:** Transfer of four (4) WTP staff employees Utility Mechanic Position 612-06, Utility Mechanic Sr., Position 613-02, Instrumentatio Tech Sr., Position 662-02, and Electrician III Position 554-02, from division 259 to Water Maintenance (256) division and Lift Station (257) Division.

Department Head



Finance Director

[Henry Dachowitz \(Nov 3, 2025 18:07:40 EST\)](#)

Budget Administrator



City Manager

(11) Budget Revision Date \_\_\_\_\_

(12) Control Number \_\_\_\_\_

(13) Period \_\_\_\_\_

(14) Count \_\_\_\_\_

ORIGINAL-BUDGET

CANARY-PROJECT FILE

PINK-DEPARTMENT

**City of Delray Beach  
Budget Transfer Form**

(1) Departmental Line Transfer: **Utilities 441**

(2) Date: **October 24, 2025**

(3) Interfund/Interdepartmental Transfer

(4) Balch Number: \_\_\_\_\_

(5) Requested By: **Sue DiMascio Utilities**

*SD*

| PROJECT #                      | (6) ACCOUNT NUMBER           | (7) DESCRIPTION | (8) TRANSFER OUT | (9) TRANSFER IN      |
|--------------------------------|------------------------------|-----------------|------------------|----------------------|
| <b>TO<br/>Division<br/>256</b> | 441-36-256-536.12-10         | Salaries        |                  | 143,997.48           |
|                                | 441-36-256-536.21-10         | FICA            |                  | 11,015.82            |
|                                | 441-36-256-536.22-10         | Retirement      |                  | 15,652.44            |
|                                | 441-36-256-536.23-10         | Health Ins.     |                  | 38,769.84            |
|                                | 441-36-256-536.23-20         | Life Ins.       |                  | 380.40               |
|                                | 441-36-256-536.23-30         | Disability Ins. |                  | 420.66               |
|                                | 441-36-256-536.25-10         | Unemployment    |                  | 70.08                |
|                                | 441-36-256-536.27-10         | EE Assistance   |                  | 54.72                |
|                                | 441-36-256-536.52-20         | Radios          |                  | 6,289.83             |
|                                | 441-36-256-536.52.27         | Supplies        |                  | 2,000.00             |
|                                | 441-36-256-536.52-33         | Uniforms        |                  | 766.00               |
|                                | 441-36-256-536.52.33         | Boots           |                  | 400.00               |
|                                | 441-36-256-536.64-90         | Toro Workman    |                  | 27,169.02            |
|                                | <b>Subtotal Division 256</b> |                 |                  | <b>\$ 246,986.29</b> |
| <b>TO<br/>Division<br/>257</b> | 441-36-257-536.12-10         | Salaries        |                  | 143,161.56           |
|                                | 441-36-257-536.21-10         | FICA            |                  | 10,951.85            |
|                                | 441-36-257-536.22-10         | Retirement      |                  | 15,459.26            |
|                                | 441-36-257-536.23-10         | Health Ins.     |                  | 38,769.84            |
|                                | 441-36-257-536.23-20         | Life Ins.       |                  | 380.40               |
|                                | 441-36-257-536.23-30         | Disability Ins. |                  | 417.96               |
|                                | 441-36-257-536.25-10         | Unemployment    |                  | 70.08                |
|                                | 441-36-257-536.27-10         | EE Assistance   |                  | 54.72                |
|                                | 441-36-257-536.52-20         | Radios          |                  | 6,289.82             |
|                                | 441-36-257-536.52-33         | Uniforms        |                  | 766.00               |
|                                | 441-36-257-536.52-33         | Boots           |                  | 400.00               |
|                                | <b>Subtotal Division 257</b> |                 |                  | <b>\$ 216,721.49</b> |
| <b>grand total</b>             |                              |                 |                  | <b>\$ 463,707.78</b> |

**JUSTIFICATION:** Transfer of four (4) WTP staff employees Utility Mechanic Position 612-06, Utility Mechanic Sr., Position 613-02, Instrumentatio Tech Sr., Position 662-02, and Electrician III Position 554-02, from division 259 to Water Maintenance (256) division and Lift Station (257) Division.

Department Head

*[Signature]*

Budget Administrator

*[Signature]*

Finance Director

[Henry Dechowitz \(Nov 3, 2025 18:07:40 EST\)](#)

City Manager

(11) Budget Revision Date \_\_\_\_\_

(12) Control Number \_\_\_\_\_

(13) Period \_\_\_\_\_

(14) Count \_\_\_\_\_

ORIGINAL-BUDGET

CANARY-PROJECT FILE

PINK-DEPARTMENT



## *Human Resources*

# **M E M O R A N D U M**

**TO:** Duane D'Andrea, Human Resources Director  
**FROM:** Dot Bast, Assistant HR Director  
**DATE:** October 23, 2025  
**SUBJECT:** Reclassification of USW C to Warehouse Clerk

Human Resources has received a request from Hassan Hadjimiry, Utilities Director, to reclassify one vacant Utility Service Worker A position to a Warehouse Clerk. This change is intended to provide consistent support of the warehouse function with an employee who is specifically trained on warehouse protocols. Currently, various USW C's are assigned to work in the warehouse, which has been inefficient.

Thank you for your consideration.

| CURRENT STAFFING  | PROPOSED STAFFING   |
|---|---|
| Job Title: USW A<br>Job Grade: B08<br>FLSA: Non -Exempt<br>Salary range: \$17.73 – \$33.05<br>Incumbent: N/A vacant | Job Title: Warehouse Clerk<br>Job Grade: 105<br>FLSA: Non-Exempt<br>Salary range: \$18.43 - \$29.47<br>Incumbent: N/A |

☒ Approved ☐ Not Approved

  
\_\_\_\_\_  
Duane D'Andrea, HR Director

cc: Budget Team



**City of Delray Beach  
Budget Transfer Form**




(1) Departmental Line Transfer: Utilities 441

(2) Date: October 31, 2025

(3) Interfund/Interdepartmental Transfer

(4) Batch Number: \_\_\_\_\_

(5) Requested By: Sue DiMascio Utilities

| PROJECT #   | (6) ACCOUNT NUMBER   | (7) DESCRIPTION | (8) TRANSFER OUT | (9) TRANSFER IN     |
|---|----------------------|-----------------|------------------|---------------------|
| <b>FROM<br/>DIV<br/>270</b>   | 441-36-270-536.12-10 | Salaries        | 44,085.00        |                     |
|   | 441-36-270-536.21-10 | FICA            | 3,372.50         |                     |
|   | 441-36-270-536.22-10 | Retirement      | 4,421.73         |                     |
|   | 441-36-270-536.23-10 | Health Ins.     | 17,472.00        |                     |
|   | 441-36-270-536.23-20 | Life Ins.       | 15.85            |                     |
|   | 441-36-270-536.23-30 | Disability Ins. | 128.73           |                     |
|   | 441-36-270-536.24-10 | Workers Comp    | -                |                     |
|   | 441-36-270-536.25-10 | Unemployment    | 35.01            |                     |
|   | 441-36-270-536.27-10 | EE Assistance   | 27.38            |                     |
|   | 441-36-270-536.52-33 | Uniforms        | 383.00           |                     |
|   | 441-36-270-536.52-33 | Boots           | 400.00           |                     |
|   |                      |                 |                  | <b>\$ 70,341.20</b> |
| <b>TO<br/>DIV<br/>249</b>   | 441-36-249-536.12-10 | Salaries        |                  | 44,085.00           |
|   | 441-36-249-536.21-10 | FICA            |                  | 3,372.50            |
|   | 441-36-249-536.22-10 | Retirement      |                  | 4,421.73            |
|   | 441-36-249-536.23-10 | Health Ins.     |                  | 17,472.00           |
|   | 441-36-249-536.23-20 | Life Ins.       |                  | 15.85               |
|   | 441-36-249-536.23-30 | Disability Ins. |                  | 128.73              |
|   | 441-36-249-536.24-10 | Workers Comp    |                  | -                   |
|   | 441-36-249-536.25-10 | Unemployment    |                  | 35.01               |
|   | 441-36-249-536.27-10 | EE Assistance   |                  | 27.38               |
|   | 441-36-249-536.52-33 | Uniforms        |                  | 383.00              |
|   | 441-36-249-536.52-33 | Boots           |                  | 400.00              |
|   |                      |                 |                  |                     |
| <b>JUSTIFICATION:</b> Transfer of one position #043-01 from Waste Water Collection Division (270) to Utilities Warehouse Division (249)   |                      |                 |                  |                     |
| <div style="display: flex; justify-content: space-between;"> <div> <p>Department Head </p> <p>Finance Director </p> </div> <div> <p>Budget Administrator <u>Sabra H. Avery</u> 11/3/2025</p> <p>City Manager </p> </div> </div> |                      |                 |                  |                     |

(11) Budget Revision Date \_\_\_\_\_

(12) Control Number \_\_\_\_\_

(13) Period \_\_\_\_\_

(14) Count \_\_\_\_\_

ORIGINAL-BUDGET

CANARY-PROJECT FILE

PINK-DEPARTMENT