



Cover Memorandum/Staff Report

File #: 25-1298

Agenda Date: 10/23/2025

Item #:

TO: Development Services Management Group
FROM: Allie Behrman, CPRP, SPecial Event Manager
THROUGH: Terrence R. Moore, ICMA-CM
DATE: October 23, 2025

APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "AC DELRAY RUSH CUP" TO BE HELD ON JANUARY 10-11, 2026, AT THE SEACREST SOCCER COMPLEX AND HILLTOPPER STADIUM; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Recommended Action:

Special Events Technical Advisory Committee (SETAC) recommends the Development Services Management Group (DSMG) approve the special event known as AC Delray Rush Cup to be held on January 10-11, 2026; and authorize the Special Event Manager (SEM) to take all actions necessary to effectuate the Special Event Permit.

Background:

AC Delray submitted a Special Event Application on September 8, 2025 for the event AC Delray Rush Cup to be held at Seacrest Soccer Complex on January 10-11, 2026. This event has been held for the previous 6 years without any issues. It was last held in March of 2025. This event is a soccer tournament for 7-11 year old children. A complete parking plan is attached in the back-up. The event is expecting 1000 people in attendance for the two days. The event will take place on Saturday, January 10, 2026 from 8:00am - 8:00pm and on Sunday, January 11, 2026 from 8:00am - 8:00pm. There will also be merchandise vendors at the event.

Special Event Technical Advisory Committee (SETAC):

SETAC recommends DSMG approve the event.
No special conditions are recommended by SETAC

Funding Source/Financial Impact:

AC Delray is a 501(c)(3) non-profit and will receive a 50% discount in soft costs.

Timing of Request:

The event producer would like to be able to begin advertising and inviting teams.