

EXHIBIT A
City of Delray Beach
FY 2025-26 Budget Amendment # 6 - Summary - Resolution # 55-26
3/9/2026

General Fund (001)			
Description	Increase	Decrease	Total
Revenues			
Parks & Recreation			
Inter-Fund Transfers Recd from Beautification Trust Fund	\$ 10,000.00	\$ -	\$ 10,000.00
Total Revenues	\$ 10,000.00	\$ -	\$ 10,000.00
<i>Transfer of \$10,000 for City Works record storage recovery related to new software</i>			
Total Revenues	\$ 10,000.00	\$ -	\$ 10,000.00
Expenditures			
Parks & Recreation			
Other Current Charges	\$ 10,000.00	\$ -	\$ 10,000.00
Repair/Maintenance	\$ -	\$ 7,780.00	\$ (7,780.00)
Machinery/Equipment	\$ 7,780.00	\$ -	\$ 7,780.00
Total Parks & Recreation	\$ 17,780.00	\$ 7,780.00	\$ 10,000.00
<i>Transfer of \$10,000 for City Works record storage recovery related to new software</i>			
<i>Transfer of \$7,780 to reclassify capital purchase</i>			
Public Works			
Building Maintenance	\$ -	\$ 15,000.00	\$ (15,000.00)
Other Repair Maintenance	\$ 15,000.00	\$ -	\$ 15,000.00
Total Public Works	\$ 15,000.00	\$ 15,000.00	\$ -
<i>Interdepartmental transfer of funds from the Building Maintenance Division to the Street Lighting Division to support the purchase of three (3) pedestrian light poles and fixtures for the beach promenade</i>			
Total Expenditures	\$ 32,780.00	\$ 22,780.00	\$ 10,000.00
Beginning General Fund (001)			\$ 201,106,067.00
03/09/2026 Budget Amendment			\$ 10,000.00
Ending General Fund (001)			\$ 201,116,067.00

EXHIBIT A
City of Delray Beach
FY 2025-26 Budget Amendment # 6 - Summary - Resolution # 55-26
3/9/2026

Beautification Trust Fund (119)

Description	Increase	Decrease	Total
Expenditures			
Parks & Recreation			
Operating Supplies-Chemicals	\$ -	\$ 10,000.00	\$ (10,000.00)
Non Operating Transfers to General Fund	\$ 10,000.00	\$ -	\$ 10,000.00
Total Parks & Recreation	\$ 10,000.00	\$ 10,000.00	\$ -
<i>Transfer of \$10,000 for City Works record storage recovery related to new software</i>			
Total Expenditures	\$ 10,000.00	\$ 10,000.00	\$ -

Beginning Beautification Trust Fund (119)	\$ 2,135,185.00
03/09/2026 Budget Amendment	\$ -
Ending Beautification Trust Fund (119)	\$ 2,135,185.00

Water & Sewer Fund (441)

Description	Increase	Decrease	Total
Expenditures			
Water & Sewer			
Regular Salaries	\$ -	\$ 15,600.00	\$ (15,600.00)
Special Pay Incentive Pay	\$ 15,600.00	\$ -	\$ 15,600.00
Total Water & Sewer	\$ 15,600.00	\$ 15,600.00	\$ -
<i>On 1/21/2026 Finance sent Q1 budget variance report GL account 441-36-259-536.15-50 found in negative</i>			
Total Expenditures	\$ 15,600.00	\$ 15,600.00	\$ -

Beginning Water & Sewer Fund (441)	\$ 55,382,186.00
03/09/2026 Budget Amendment	\$ -
Ending Water & Sewer Fund (441)	\$ 55,382,186.00

CITY OF DELRAY BEACH



100 NW 1st AVENUE · DELRAY BEACH, FLORIDA 33444 · 561/243-70

TO: Henry M Dachowitz, CPA, MBA, CFO
FROM: Amy Hanson, Assistant Director of Parks and Recreation
THROUGH: Samuel Metott, Director of Parks and Recreation
DATE: February 2, 2026
RE: Budget Amendment

The Parks & Recreation Department would like to request the following budget amendment for consideration:

Due to the recent switch from City Works for work tickets, we are requesting a transfer of \$10,000 from 119-72-730-572.52-30 to 001-72-738-572.49-90 to recover the documents needed to be kept on file.

The Tennis Center made a recent purchase to replace their ball machine that was no longer properly working, but was not labeled as a capital purchase to get an asset number. We are requesting a transfer from 001-75-780-575.46-40 to 001-75-770-575.64-90 in order to reclassify the purchase to issue an asset number.



City of Delray Beach
Budget Transfer / Amendment Form

Requested By (Name & Title): Sam Metott, Director

Date: 2/2/2026

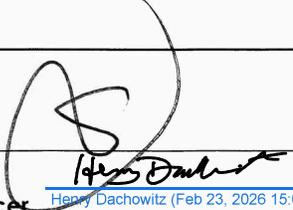
Department: Parks & Recreation

Journal: _____

ACCOUNT TYPE	GL ACCOUNT NUMBER	GL DESCRIPTION	PROJECT #	INCREASE \$	DECREASE \$
REVENUE	001-00-000-381-119	Inter-Fund Transfers Recd from Beautification Trust Fund		\$10,000.00	
	TOTAL REVENUE			\$ 10,000.00	\$ -
EXPENSE	001-72-738-572.49-90	Other Current Charges		\$10,000.00	
	001-75-780-575.46-40	Repair/Maintenance			\$ 7,780.00
	001-75-770-575.64-90	Machinery/Equipment		\$7,780.00	
	TOTAL EXPENSE			\$17,780.00	\$ 7,780.00

JUSTIFICATION:
 Transfer of \$10,000 for City Works record storage recovery related to new software
 Transfer of \$7,780 to reclassify capital purchase made at the Tennis Center

Approvals: _____ Budget Amendment (Y or N)? Y

Department Head  Budget Team Sabra H. Avery

Chief Financial Officer Henry Dachowitz (Feb 23, 2026 15:01:08 EST) City Manager 



City of Delray Beach
Budget Transfer / Amendment Form

Requested By (Name & Title): Sam Melott, Director

Date: 2/2/2026

Department: Parks & Recreation

Journal: _____

ACCOUNT TYPE	GL ACCOUNT NUMBER	GL DESCRIPTION	PROJECT #	INCREASE \$	DECREASE \$
REVENUE					
		TOTAL REVENUE		\$ -	\$ -
EXPENSE	119-72-730-572.52.30 119-91-910-581-91-15	Operating Supplies-Chemicals Non Operating Transfers to General Fund		\$10,000.00	\$ 10,000.00
		TOTAL EXPENSE		\$10,000.00	\$ 10,000.00

JUSTIFICATION:
 Transfer of \$10,000 for City Works record storage recovery related to new software
 Transfer of \$7,780 to reclassify capital purchase made at the Tennis Center

Approvals: _____ Budget Amendment (Y or N)? Y

Department Head  Budget Team Sabra H. Avery

Chief Financial Officer Henry Dachowitz (Feb 23, 2026 15:01:08 EST) City Manager 



MEMORANDUM BUDGET AMENDMENT MEMO REQUEST

TO: Henry M. Dachowitz, Chief Financial Officer

FROM: Missie Barletto, Public Works Director *Missie Barletto*

THROUGH: Terrence R. Moore, ICMA-CM

SUBJECT: Request to Amend Fiscal Year 2025-2026 Budget

DATE: February 3, 2026

The Public Works Department is submitting the following budget amendment for consideration:

Operating Budget (001-41) – Transfers Between Major Object Code Groups

Request to amend the FY 2025 – 2026 Operating Budget by transferring \$15,000.00 from Other Building Maintenance (46-20) from within the Building Maintenance Division to Other Repair Maintenance (46-40) in the Street Lighting Division. This amendment will support the purchase of three (3) pedestrian light poles and fixtures needed to replace inoperable lights along the beach promenade.

Budget Transfer & Amendment Policy

In accordance with Administrative Policies and Procedures BF-7, Rev 8.


Henry Dachowitz (Feb 19, 2026 10:38:38 EST)

Henry M. Dachowitz, Chief Financial Officer

Date



City of Delray Beach Budget Transfer / Amendment Form

Requested By (Name & Title): Amanda Skeberis, Budget Coordinator

Date: 2/3/2026

Department: Public Works

Journal: _____

ACCOUNT TYPE	GL ACCOUNT NUMBER	GL DESCRIPTION	PROJECT #	INCREASE \$	DECREASE \$
REVENUE					
		TOTAL REVENUE		\$ -	\$ -
EXPENSE	001-41-350-519.46-20 001-41-330-541.46-40	Building Maintenance Other Repair Maintenance	N/A N/A	\$ 15,000.00	\$ 15,000.00
		TOTAL EXPENSE		\$ 15,000.00	\$ 15,000.00

JUSTIFICATION: Interdepartmental transfer of funds from the Building Maintenance Division to the Street Lighting Division to support the purchase of three (3) pedestrian light poles and fixtures for the beach promenade.

Approvals:

Is this a Budget Amendment (Y or N)? Y

Department Head *Missie Barletto*
Missie Barletto (Feb 6, 2026 17:20:28 EST)

Budget Team *Sabra H. Avery*

Chief Financial Officer *Henry Dachowitz*
Henry Dachowitz (Feb 19, 2026 10:38:38 EST)

City Manager *[Signature]*

Instructions:

Fully complete each section to the best of your ability; for questions, contact Budget at 243-7120/243-7128 or email BudgetTeam@mydelraybeach.com
All budget requests must be balanced - e.g., expense & expense, revenue & expense, or revenue & revenue.
This form must be approved by your Department Head, then routed to the Budget Team for review via email: BudgetTeam@mydelraybeach.com
Once reviewed, the Budget team will route for further approvals, based on the current version of policy BF-7: [Budget Transfer and Amendment Policy BF-7, Rev. 8](#)



SESCO LIGHTING

FT LAUDERDALE

**6250 Coral Ridge Dr
Suite 200**

Coral Springs FL 33076

P 954-474-9888 | F: 954-474-9773

"If there is a problem with a SESCO product that you specified or we supplied, we will fix it... PERIOD"

To: CITY OF DELRAY BEACH Attn: FINANCE 100 NW 1ST AVE DELRAY BEACH FL 33444	Job/Project Name: BEACH LIGHTING REPLACEMENT FIXTURES
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Contractor:	Bid Date:	Location:
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Specifiers:	Contact Name:	Type:
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Remarks:

Qty	Type	Mfg	Description	Price
3		LUMINIS	SR135 LED FIXTURE, CUSTOM AMBER LED, 270 DEGREE BEACH SHIELD, CUSTOM COLOR	
-FREIGHT IS INCLUDED				
-SALES TAX IS NOT INCLUDED (CITY IS EXEMPT)				
-LEAD TIME = 14-16 WEEKS				
-INCLUDES AMBER LED FOR TURTLE COMPLIANCE				
TOTAL:				\$14,850.00

Qty	Type	Mfg	Description	Price
Prices Firm for Entry By:			Lead Time:	
30 Days			Varies by Mfg	
Printed By:		Email:	Date:	
Craig Grillo		cgrillo@sescolighting.com	12/9/2025	

STATEMENT ON TARIFFS

Please be advised that the prices quoted above are subject to change based on any applicable tariffs imposed by our manufacturer’s partners. At SESCO Lighting we strive to provide our customers with the most accurate pricing, but fluctuations in tariffs may affect the final cost. We will communicate any changes required promptly and appreciate your understanding as we navigate these external factors.

- > Price per BOM only
- > Complete quote must be used; no partials
- > Spare material, allowances, dimmers and sales tax NOT included unless noted
- > Prices include standard finishes only unless noted
- > Lamps are not included unless noted (This does not apply to fixtures with internal LED diodes)
- > Pole wind load calculations do not include structural base engineering
- > Project may include SESCO start-up services which consist of programming, testing, end user training and system configuration back up. These services are required for manufacturers warranty. To ensure this warranty, SESCO start-up costs are non-refundable
- > All warranties as per manufacturers terms
- > All shipments FOB origin
- > Deposits may be required as noted at time of breakdown
- > Quotation valid 30 days
- > Hold for Release orders do not secure project pricing but may be required for factory drawings
- > Additional costs will be charged to ship the Anchor Bolts and Template out ahead of time



**MEMORANDUM
BUDGET AMENDMENT MEMO REQUEST**

TO: Terrence R. Moore, ICMA-CM
FROM: Hassan Hadjimiry, P.E., Utilities Director 
SUBJECT: Request to Amend Utilities Fiscal Year 25-26 Budget
DATE: February 3, 2026

The Utilities Department (Utilities) is submitting the following budget amendment for consideration:

Utilities Fund 441

Utilities requests to transfer funds from the following:

- Utilities 441-36-050-536.12-10 Regular Salaries

Amount: **\$15,600** to:

- Utilities 441-36-259-536.15-50 Special Pay Incentive Pay

Utilities request to transfer funds to offset negative balance in 441-36-259-536.15-50 GL account, findings from Finance Q1 budget variance report.

Purchasing Policy

In accordance with PPM, Administrative Policies and Procedures BF-7 rev. 5

Signature: 

Terrence R. Moore, ICMA-CM
Email: Terrence.Moore@cityofdelraybeach.com

Date



**City of Delray Beach
Budget Transfer / Amendment Form**

Requested By (Name & Title): Susan DiMascio, Business Ops Admin

Date: February 2, 2026

Department: Utilities

Journal: _____

ACCOUNT TYPE	GL ACCOUNT NUMBER	GL DESCRIPTION	PROJECT #	INCREASE \$	DECREASE \$
REVENUE					
		TOTAL REVENUE		\$ -	\$ -
EXPENSE	441-36-050-536.12-10	Regular Salaries			\$15,600.00
	441-36-259-536.15-50	Special Pay Incentive Pay		\$15,600.00	
		TOTAL EXPENSE		\$ 15,600.00	\$ 15,600.00

JUSTIFICATION: On 1/21/26 Finance sent Q1 budget variance report GL account 441-36-259-536.15-50 found in negative.

Approvals:  Department Head _____

Is this a Budget Amendment (Y or N)? _____

Budget Team Sabra H. Avery

Chief Financial Officer _____ Signature: Henry Dachowitz City Manager _____ Signature: 

Instructions (effective January 6, 2025) **Email:** DachowitzH@mydelraybeach.com **Email:** moore@mydelraybeach.com

Fully complete each section to the best of your ability; for questions, contact Budget at 243-7120/243-7128 or email BudgetTeam@mydelraybeach.com

All budget requests must be balanced - e.g., expense & expense, revenue & expense, or revenue & revenue. This form must be approved by your Department Head, then routed to the Budget Team for review via email: BudgetTeam@mydelraybeach.com

Once reviewed, the Budget team will route for further approvals, based on the current version of policy BF-7; Budget Transfer and Amendment Policy BF-7, Rev. 8

Annual Totals YTD Reclass Journal Type Prior Year

Classification Personnel Services Fiscal Year 2026

Month	Amended Budget	Encumbrances	Amendments	Encumbrances	Expenses	YTD Balance	Percent Used
	\$0.00	\$0.00		\$15,600.00		-\$15,600.00	---
October	\$0.00	\$0.00	\$0.00	\$0.00	\$15,600.00	-\$15,600.00	---
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,600.00	---
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$15,600.00	-\$15,600.00	---
Unposted Transactions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,600.00)	---
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$15,600.00	(\$15,600.00)	---