

# City of Delray Beach

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[www.delraybeachfl.gov](http://www.delraybeachfl.gov)



## Minutes - Draft

Monday, December 1, 2025

5:00 PM

Regular Meeting at 5:00 PM

Delray Beach City Hall or Watch on YouTube:

<https://www.youtube.com/@cityofdelraybeachfl/streams>

## City Commission

*Mayor Thomas F. Carney, Jr.*

*Vice Mayor Rob Long*

*Deputy Vice Mayor Angela Burns*

*Commissioner Tom Markert*

*Commissioner Juli Casale*

## 1. ROLL CALL

The December 1, 2025 Regular City Commission Meeting was called to order at 5:03 p.m. Alexis Givings, City Clerk, called the roll, and the following were present:

Terrence Moore, City Manager  
Lynn Gelin, City Attorney  
Alexis Givings, City Clerk

**Present:** 5 - Commissioner Tom Markert, Mayor Thomas F. Carney Jr., Deputy Vice Mayor Angela Burns, Commissioner Juli Casale, and Vice-Mayor Rob Long

## 2. PLEDGE OF ALLEGIANCE TO THE FLAG

## 3. AGENDA APPROVAL

### 3.A. Additions, Deletions, Substitutions

Lynn Gelin, City Attorney, requested the removal of Item No. 6.G.1 from the Consent Agenda. She explained that the applicant has filed an appeal regarding the denial and stated this item will be presented again to the Commission at the meeting on January 20, 2026.

**A motion was made by Commissioner Casale, seconded by Deputy Vice Mayor Burns, to approve the agenda as amended.**

all were in favor

## 4. PRESENTATIONS:

### 4.A. SPECIAL RECOGNITION IN HONOR OF OMICRON DELTA ZETA CHAPTER OF ZETA PHI BETA SORORITY, INC.

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)  
[Recognition - Omicron Delta Zeta Chapter of Zeta Phi Beta Sorority](#)

Deputy Vice Mayor Burns read the recognition into the record, and a photo was taken of her holding the plaque.

**This Recognition was approved.**

## 5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:

### 5.A. City Manager's response to inquiries and highlights

#### 5.A.1. CLARITY REGARDING IMPLEMENTATION OF ROADWAY RESURFACING PROGRAM

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)

Terrence Moore, City Manager, stated that Missie Barletto, Public Works Director, was present to provide an overview of the roadway reconstruction program in response to a public comment made by a resident during a previous meeting.

Ms. Barletto provided a presentation explaining that the City evaluates its streets using a Pavement Condition Index (PCI). This system allows for real-time assessments and updates of the PCI, which helps determine the appropriate treatment and maintenance for the roadways. She emphasized that this approach enables the City to prioritize the needs of each roadway effectively. She explained that the previous funding for road maintenance came from an infrastructure surtax, which has now expired. However, she mentioned that the City is considering implementing a new transportation surtax to replace the expired infrastructure tax. Ms. Barletto provided details on current road conditions, planned improvement levels for each location, and associated costs based on PCI ratings. She mentioned that many current roadway improvements were being funded through grants.

The Commission discussed the presentation and acknowledged the importance of securing funding to preserve and maintain the City's roads before they deteriorate to the point where repair costs increase significantly. The Commission thanked Ms. Barletto for her comprehensive presentation.

#### **5.A.2. CLARITY REGARDING FEDERAL HIGHWAY AND NE 1st STREET**

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)

Ms. Barletto provided details about the car crash that occurred in early November, noting that significant misinformation had circulated on social media. She emphasized that the accident did not involve traffic on NE 1st Street, as previously reported; instead, the collision occurred in front of Anthony's Coal Fired Pizza. She stated that the crash was caused by an individual making an unsafe lane change, resulting in a side-swipe that flipped over another vehicle in front of the restaurant. She further explained that the Commission directed Public Works to conduct a warrant study for a traffic light in that area, and was present to provide some of the data collected.

Darrell Hunter, Chief of Police, accompanied Ms. Barletto and stated that speed was not a contributing factor in the accidents at that intersection after observing over 48,000 vehicles during a 6-day period. He mentioned

that many of the crashes were the result of improper or illegal lane turns, poor visibility, running stop signs, and heavy traffic. He noted that other safety concerns included an existing bus shelter and high vegetation that blocks the sight line to the south.

Ms. Barletto stated that the City will coordinate with Palm Tran and the Florida Department of Transportation (FDOT) to relocate the bus stop. Additionally, the City will work with Code Enforcement to either remove or lower the vegetation's height.

Mr. Moore suggested that the City first relocate the bus shelter and remove the vegetation. This would enable a more accurate statistical analysis of the area before conducting a study to determine whether a traffic signal is necessary.

The Commission provided its consent for Mr. Moore to move forward as suggested.

5.B. From the Public

Laura Simon, Executive Director of the Downtown Development Authority (DDA)

Mentioned that December was designated as Shop Local Month and encouraged the public to shop in person instead of online.

## 6. CONSENT AGENDA: City Manager Recommends Approval

A motion was made by Commissioner Casale, seconded by Deputy Vice Mayor Burns, to approve the Consent Agenda as amended.

all were in favor

### 6.A. CITY COMMISSION MEETING MINUTES

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)  
[October 14, 2025 Regular Meeting Minutes - DRAFT.pdf](#)

The Minutes were approved.

- 6.B. ITEM(S) A1 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 300 GROVE PL.  
ITEM(S) A2 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 419 NW 3RD ST.  
ITEM(S) A3 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 704 N. SWINTON AVE.  
ITEM(S) A4 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 146 SE 7TH AVE.

ITEM(S) A5 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 326 NW 5THAVE.

**Sponsors:** Public Works Department

**Attachments:** [Agenda Cover Report](#)

[A1a - Right of Way Deed - 300 Grove PL - Cason Court LLC](#)

[A1b - Legal Review of Right of Way Deed - 300 Grove PL - Cason Court LLC](#)

[A2a - Right of Way Deed - 419 NW 3rd St - David Hargrove Jr.](#)

[A2b - Legal Review Right of Way Deed - 419 NW 3rd St - David Hargrove Jr](#)

[A3a - Right of Way - 704 N Swinton Ave - Harrington](#)

[A3b - Legal Review Right of Way Deed - 704 N Swinton Ave - Harrington](#)

[A4a - Right of Way Deed - 146 SE 7th Ave - Brian Kassab and Carla Cesario](#)

[A4b - Legal Review Right of Way Deed - 146 SE 7th Avenue - Carla Cesario and Brian Kassab](#)

[A5a - Right of Way Deed - 326 NW 5th Ave - Brian and Debra Hackett](#)

[A5b - Legal Review Right of Way Deed - 326 NW 5th Ave - Brian and Debra Hackett](#)

**This Request was approved.**

**6.C.** APPROVAL FOR ADDITIONAL SPENDING ON P2019-024 WITH KONE INC. FOR ELEVATOR MAINTENANCE, INSPECTION, AND MODERNIZATION IN THE AMOUNT OF \$260,000 FOR A REVISED AGREEMENT TOTAL OF \$1,822,847.00

**Sponsors:** Public Works Department and Purchasing Department

**Attachments:** [Agenda Cover Report](#)

[Quote - OSS Parking Garage Elevator #2](#)

[Renewal #1 P2019-024](#)

[Contract #EV2516 Renewal](#)

[Contract #EV2516 Amendment](#)

[Additional Spending Request #1](#)

[Amendment No.1 P2019-024 9.17.19](#)

[Agreement P2019-024](#)

[US Communities Contract](#)

**This Request was approved.**

**6.D.** APPROVAL OF GRANT APPLICATION AND AWARD/FDOT/SPEED/AGGRESSIVE DRIVING ENFORCEMENT PROGRAM

**Sponsors:** Police Department

**Attachments:** [Agenda Cover Report](#)  
[FDOT Aggressive Driving Grant - signed by Chief .pdf](#)  
[Legal Review Checklist\\_ 25\\_26 FDOT Speeding and Aggressive Driving Enforcement Subgrant.pdf](#)

**This Request was approved.**

**6.E. APPROVAL OF THE AFFILIATION AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES FOR SOCIAL WORK LEARNING EXPERIENCE**

**Sponsors:** Police Department

**Attachments:** [Agenda Cover Report](#)  
[Affiliation Agreement - signed by FAU.pdf](#)  
[Legal Review Checklist\\_Affiliation Agreement.pdf](#)

**This Request was approved.**

**6.F. PROCLAMATIONS:**

**6.F.1. PROCLAMATION - WORLD AIDS DAY**

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)  
[Proclamation - World AIDS Day - 2025](#)

**This Proclamation was approved.**

**6.G. REVIEW OF APPEALABLE LAND DEVELOPMENT BOARD ACTIONS:**

**6.G.1. REPORT OF APPEALABLE DEVELOPMENT APPLICATION ACTIONS FROM NOVEMBER 17, 2025 THROUGH NOVEMBER 24, 2025.**

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[PZB \(11-17\) 14145 S. Military Trl - Conklin Car Wash](#)

This item was removed from the agenda by the City Attorney.

**6.H. AWARD OF BIDS AND CONTRACTS:**

**6.H.1. APPROVAL OF RESOLUTION NO. 226-25 TO APPROVE AN AGREEMENT WITH ALLIED UNIVERSAL CORPORATION, FOR THE PURCHASE AND DELIVERY OF SODIUM HYPOCHLORITE; UTILIZING THE CITY OF FORT LAUDERDALE COOPERATIVE SOLICITATION IFB NO. 519-2, IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED**

\$2,440,000.

**Sponsors:** Utilities Department

**Attachments:** [Agenda Cover Report](#)

[2026--006 LR](#)

[MSA 2026-006](#)

[Resolution No. 226-25](#)

[Exhibit A Pricing](#)

[Exhibit 1- Solicitation](#)

[Sodium Hypochlorite co-op contract award 10-24-25](#)

**This Resolution was approved.**

## **7. REGULAR AGENDA:**

### **7.A.**

RESOLUTION NO. 265-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING A WAIVER TO SECTION 4.4.3(F)(2)(A) OF THE LAND DEVELOPMENT REGULATIONS TO ALLOW 34.2 PERCENT LOT COVERAGE; APPROVING A WAIVER TO SECTION 4.4.3(F)(2)(B) OF THE LAND DEVELOPMENT REGULATIONS TO ALLOW A FLOOR AREA RATIO OF 0.42 FOR THE PROPERTY LOCATED AT 417 LAKE DRIVE, AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. (QUASI JUDICIAL)

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)

[Res. No. 265-25 417 Lake Drive Lot Coverage Ig rev Final](#)

[417 LAKE DR WAIVER - JUSTIFICATION LETTER](#)

[417 LAKE DR PLANS](#)

[PROPOSED SURVEY 417 LAKE DRIVE](#)

[Simple Legal Review Lake Ida Waiver Reso](#)

Ms. Gelin entered Resolution No. 265-25 into the record.

Mayor Carney read the quasi-judicial rules into the record.

Alexis Givings, City Clerk, swore in those individuals who wished to provide testimony on this item.

Anthea Gianniotis, Development Services Director, entered Building Permit File No. 24-221112 and Planning and Zoning File No. 000336-2005 into the record.

Mayor Carney asked his colleagues to disclose any ex-parte

communications.

Mayor Carney: None.

Commissioner Casale: Spoke with staff and drove by the project.

Vice Mayor Long: Spoke with staff.

Commissioner Markert: Spoke with staff.

Deputy Vice Mayor Burns: None.

Albert Scartabello, 724 Sunshine Drive, Delray Beach, stated that he was present at the request of the Building Department regarding an internal audit conducted by the City. This audit revealed several errors in his permits related to the property at 417 Lake Drive. He noted that these permits had been reviewed and approved by the City Engineer and staff. Mr. Scartabello stated that he was informed that the permits did not account for the maximum allowed open-air space in the home. Although 99 percent of the work on the house has been completed, he was advised that he must appear before the Commission to request a waiver of lot coverage and floor area ratio to obtain a Certificate of Occupancy (CO) for the property at 417 Lake Drive.

Ms. Gianniotis presented a staff report regarding this item. She explained that the zoning regulations for Lake Ida homes include additional requirements that other single-family homes in the area do not have to comply with. She provided the regulations that define lot coverage, previously known as the ground-floor building area. Ms. Gianniotis stated that these regulations were long-standing and were put in place to maintain the character expected of Lake Ida. These regulations were not fully calculated, but were identified during the audit. She mentioned that if these waivers are approved, a CO will be issued.

Mayor Carney opened the floor to anyone who wished to provide public comment.

Seeing no one present, Mayor Carney closed public comment.

There was no cross-examination or rebuttal from either side.

The Commission engaged in a discussion on this item, and the majority agreed that the City's engineer and staff were primarily responsible for approving the permits. They concluded that the builder should not be penalized, as redesigning the home would incur significant costs.

Ms. Gianniotis emphasized the importance of comprehensive staff training on these issues. She also mentioned that the City no longer employs the engineer who approved this and other incorrect plans. Additionally, she

noted that the IT department and the Director of Communications will update the City's website to include the Lake Ida District requirements to prevent similar problems in the future.

**A motion was made by Commissioner Casale, seconded by Deputy Vice Mayor Burns, to approve Resolution No. 265-25. The motion carried by the following vote:**

**Yes:** 5 - Commissioner Markert, Mayor Carney Jr., Deputy Vice Mayor Burns, Commissioner Casale, and Vice-Mayor Long

**7.B. AUDIT OF DISBURSEMENTS, OSS (AUDIT REPORT NO. 2026-01)**

**Sponsors:** Internal Audit

**Attachments:** [Agenda Cover Report](#)  
[Final Audit Report](#)

Elena Georgiev, Internal Auditor, indicated that she was present to answer any questions that the Commission may have regarding her findings on the audit of the Downtown Development Authority's (DDA) financial management of the Old School Square Campus. Ms. Georgiev stated that although the audit was limited in scope, it demonstrated no malfeasance on the part of the DDA.

The Commission recognized that the audit revealed areas for improvement in their purchasing policies; however, there was no mishandling of taxpayer funds or wrongdoing on the part of the DDA.

Laura Simon, Executive Director of the DDA, approached the lectern to thank Ms. Georgiev for her hard work and professionalism. She mentioned that the DDA has already begun updating its policies and procedures regarding purchasing and procurement. Ms. Simon thanked the Commission.

**7.C. NOMINATIONS FOR APPOINTMENTS TO THE AFFORDABLE HOUSING ADVISORY COMMITTEE. BASED ON THE ROTATION SYSTEM, THE NOMINATIONS FOR APPOINTMENTS FOR TWO (2) REGULAR MEMBERS TO SERVE AN UNEXPIRED TERM ENDING JULY 31, 2026, WILL BE MADE BY VICE-MAYOR LONG (SEAT #2) AND COMMISSIONER CASALE (SEAT #3).**

**Sponsors:** City Clerk Department

- Attachments:** [Agenda Cover Report](#)  
[Exhibit A](#)  
[Board Member List](#)  
[2025 AHAC Attendance](#)  
[Brisson, Monica](#)  
[Forcier, Anick](#)  
[Holly, Ryan](#)  
[King Cara](#)

Vice Mayor Long nominated Monica Brisson.

**all were in favor**

Commissioner Casale nominated Ryan Holly.

**all were in favor**

Mayor Carney stated that a seconded vote was not required for nominations.

**7.D.** NOMINATION FOR APPOINTMENT TO THE SITE PLAN REVIEW AND APPEARANCE BOARD (SPRAB). BASED ON THE ROTATION SYSTEM, THE NOMINATION FOR ONE (1) REGULAR MEMBER TO SERVE AN UNEXPIRED TERM ENDING AUGUST 31, 2026, WILL BE MADE BY COMMISSIONER MARKERT (SEAT #1) .

**Sponsors:** City Clerk Department

- Attachments:** [Agenda Cover Report](#)  
[Exhibit A](#)  
[Board Member List](#)  
[2025 SPRAB Attendance](#)  
[Amani, Sandra - Qualified](#)  
[King, Cara - Qualified](#)  
[Kiselewski, Karen - Qualified](#)  
[Kiser, Mereida - At Large](#)  
[Talbot, Rettig - At Large](#)

Commissioner Markert nominated Rettig Talbot.

**all were in favor**

**7.E.** NOMINATIONS FOR APPOINTMENTS TO THE VISION 2035 COMMITTEE

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)

Mayor Carney discussed the number of applicants that Raftelis suggested appointing to the committee for their next session.

Commissioner Casale requested special permission to appoint Stephanie Immelman, President and CEO of the Greater Delray Beach Chamber of Commerce. She stated that although Ms. Immelman doesn't reside within the city limits, the Chamber represents over 800 businesses within the city's boundaries and possesses extensive knowledge of the city and its needs. Mayor Carney acknowledged that the conference was meant to prioritize residents' input and expressed his support for adhering to that plan. Commissioner Casale recognized that there had previously been consensus for the City's nonprofits to participate with Raftelis. Mayor Carney stated that any Chamber Board Member who resides in Delray would be welcome to participate.

Commissioner Markert requested clarification on whether the list of 15 additional people would be a subset of the 5 initially selected. Mayor Carney confirmed that an additional 15 people were needed and would be due at the next Commission Meeting on December 8, 2025.

Commissioner Markert stated that if Vice Mayor Long did not participate, the other Commissioners should be ready to provide additional names.

## **8. PUBLIC HEARINGS/SECOND READINGS:**

- 8.A.** ORDINANCE NO. 26-25: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE CITY OF DELRAY BEACH, TITLE 3, "ADMINISTRATION," CHAPTER 33, "POLICE AND FIRE-RESCUE DEPARTMENTS", TO IMPLEMENT PROVISIONS OF THE 2024-2027 COLLECTIVE BARGAINING AGREEMENTS BETWEEN THE CITY AND THE PALM BEACH COUNTY POLICE BENEVOLENT ASSOCIATION; AMENDING SECTIONS 33.64, "CONTRIBUTIONS" AND 33.685, "DEFERRED RETIREMENT OPTION PLAN" TO EXTEND THE DROP FROM FIVE YEARS TO EIGHT YEARS AND REQUIRE MEMBERS WHO PARTICIPATE IN THE DROP IN EXCESS OF 60 MONTHS TO CONTRIBUTE 3% TO THE PENSION TRUST FUND; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AUTHORITY TO CODIFY, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES. (SECOND READING)

**Sponsors:** City Attorney Department

**Attachments:** [Agenda Cover Report](#)  
[Ordinance 26-25 2nd Reading](#)  
[Simple Legal Review Pension Ordinance Changes Ord 26-25](#)  
[BIE Ord. No. 26-25 Implement Changes to CBA](#)

Ms. Gelin entered Ordinance No. 26-25 into the record.

Mayor Carney opened the floor to anyone who wished to speak on this item.

Seeing no one present, Mayor Carney closed public comment.

**A motion was made by Commissioner Casale, seconded by Deputy Vice Mayor Burns, to approve Ordinance No. 26-25. The motion carried by the following vote:**

**Yes:** 5 - Commissioner Markert, Mayor Carney Jr., Deputy Vice Mayor Burns, Commissioner Casale, and Vice-Mayor Long

## 9. FIRST READINGS:

**9.A.** ORDINANCE NO. 24-25: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF DELRAY BEACH CODE OF ORDINANCES CHAPTER 2, "ADMINISTRATIVE PROVISIONS," ARTICLE 2.1, "REVIEWING OFFICIALS AND AUTHORITIES," SECTION 2.1.1, "ADMINISTRATIVE OFFICIALS," TO INCLUDE THE APPROVAL OF PLATS TO THE RESPONSIBILITIES OF THE DIRECTOR OF DEVELOPMENT SERVICES; AMENDING SECTION 2.1.5, "THE PLANNING AND ZONING BOARD," TO REMOVE THE CERTIFICATION OF PLATS AND INCLUDE THE APPROVAL OF SUBDIVISION PLANS TO THE DUTIES AND RESPONSIBILITIES OF THE BOARD; AMENDING SECTION 2.1.9, "THE HISTORIC PRESERVATION BOARD," TO REMOVE THE CERTIFICATION OF PLATS AND INCLUDE THE APPROVAL OF SUBDIVISION PLANS TO THE DUTIES AND RESPONSIBILITIES OF THE BOARD; AMENDING ARTICLE 2.2, "GENERAL PROCEDURES," SECTION 2.2.2, "FINANCIAL GUARANTEES," TO REQUIRE A FINANCIAL GUARANTEE BEFORE APPROVAL OF A MAJOR PLAT AND BEFORE THE ISSUANCE OF A BUILDING PERMIT FOR A MINOR PLAT OR CERTIFIED SITE PLAN; AMENDING SECTION 2.2.4, "CERTIFICATION OF ACTIONS TAKEN," TO REQUIRE A FINANCIAL GUARANTEE BEFORE APPROVAL FOR A MAJOR PLAT AND BEFORE THE ISSUANCE OF A BUILDING PERMIT FOR A MINOR PLAT, REQUIRING THE PLAT TO BE RECORDED BY THE APPLICANT, AND ADDING AN EXPIRATION FOR SUBDIVISION PLANS; AMENDING ARTICLE 2.4, "DEVELOPMENT APPLICATION REQUIREMENTS," SECTION 2.4.8, "SUBDIVISIONS AND PLATS," MODIFYING THE PROCEDURE TO REVIEW AND APPROVE PLATS TO BE CONSISTENT WITH FLORIDA STATUTES SECTION 177.071;

AMENDING SECTION 2.4.10, "SITE PLAN APPLICATIONS (LEVEL 1, LEVEL 2, LEVEL 3, AND LEVEL 4) AND MASTER DEVELOPMENT PLANS," TO INCLUDE SUBDIVISION PLANS AND ADOPT PROCEDURES AND REQUIRED FINDINGS FOR APPROVAL THEREOF; AMENDING SECTION 2.4.12, "CERTIFICATE OF APPROPRIATENESS," TO REQUIRE A CERTIFICATE OF APPROPRIATENESS FOR SUBDIVISION PLANS FOR INDIVIDUALLY DESIGNATED STRUCTURES AND ALL PROPERTIES LOCATED WITHIN HISTORIC DISTRICTS; AMENDING CHAPTER 3, "PERFORMANCE STANDARDS," ARTICLE 3.2, "PERFORMANCE STANDARDS," SECTION 3.2.3, "STANDARDS FOR SITE PLAN AND/OR PLAT ACTIONS," TO REMOVE PLATS FROM AND ADD SUBDIVISION PLANS; AND BY AMENDING APPENDIX A, "DEFINITIONS;" TO AMEND THE DEFINITIONS FOR "MAJOR SUBDIVISION," "MINOR SUBDIVISION" AND "PLAT" AND TO ADD A DEFINITION FOR "SUBDIVISION PLAN;" PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AUTHORITY TO CODIFY, AND PROVIDING AN EFFECTIVE DATE. (FIRST READING)

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)

[Ord. No. 24-25 Amending Plat Process\\_11202025 lg rev final](#)

[PZB Staff Report, Subdivision Platting](#)

[Senate Bill No. 784](#)

[Ordinance Legal Review Form Ord. No. 24-25](#)

[BIE Form 10 01 2024 Ord. No. 24-25 rcbd](#)

Ms. Gelin entered Ordinance No. 24-25 into the record.

**A motion was made by Commissioner Casale, seconded by Deputy Vice Mayor Burns, to approve Ordinance No. 24-25.**

**all were in favor**

**9.B.**

ORDINANCE NO. 37-25: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF DELRAY BEACH CODE OF ORDINANCES CHAPTER 2, "ADMINISTRATIVE PROVISIONS," ARTICLE 2.4, "DEVELOPMENT APPLICATION REQUIREMENTS," SECTION 2.4.11, "RELIEF," SUBSECTION (E), "REQUESTS FOR ACCOMMODATION," TO REQUIRE A REASONABLE ACCOMMODATION REQUEST BE SUBMITTED IN WRITING, TO MODIFY THE AMOUNT OF TIME TO REQUEST ADDITIONAL INFORMATION AND TO MAKE A FINAL DETERMINATION, TO REQUIRE ANY DENIAL OF A REASONABLE ACCOMMODATION REQUEST TO STATE OBJECTIVE, EVIDENCE-BASED REASONS FOR THE DENIAL, TO COMPORT WITH RECENT CHANGES TO STATE LAW; PROVIDING

A CONFLICTS CLAUSE; A SEVERABILITY CLAUSE; AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES. (FIRST READING)

**Sponsors:** Development Services Department

- Attachments:** [Agenda Cover Report](#)  
[Ordinance No. 37-25, Reasonable Accommodations](#)  
[CSSB 954](#)  
[Legal Review, Ordinance No. 37-25](#)  
[Business Impact Estimate, Ordinance No. 37-25](#)

Ms. Gelin entered Ordinance No. 37-25 into the record.

A motion was made by Commissioner Casale, seconded by Deputy Vice Mayor Burns, to approve Ordinance No. 37-25.

all were in favor

**9.C.**

APPROVE AN ORDINANCE 29-25 OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, BY AMENDING TITLE IX, "GENERAL REGULATIONS," CHAPTER 95 "EMERGENCY MANAGEMENT", SECTION 95.07 OF THE CODE OF ORDINANCES OF THE CITY OF DELRAY BEACH, BY CREATING SECTION 95.07, "ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEMS (NIMS)"; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AUTHORITY TO CODIFY, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES. (FIRST READING)

**Sponsors:** Fire Rescue Department

- Attachments:** [Agenda Cover Report](#)  
[LEGAL REVIEW-NIMS Ordinance](#)  
[Ord. No. 29-25 Adoption of NIMS 8.22.25 lg rev 10-9-25](#)

Ms. Gelin entered Ordinance No. 29-25 into the record.

A motion was made by Commissioner Casale, seconded by Commissioner Markert, to approve Ordinance No. 29-25.

all were in favor

**10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:**

**A. City Manager**

None.

**B. City Attorney**

None.

## C. City Commission

**Vice Mayor Long:**

Congratulated Deputy Vice Mayor Burns for qualifying for her second term without any opponents.

**Commissioner Markert:**

Congratulated Deputy Vice Mayor Burns as well.

**Deputy Vice Mayor Burns:**

Stated that she enjoyed the firefighter cancer awareness event that she attended.

**Commissioner Casale:**

Expressed her gratitude to Missie Barletto, Public Works Director, for resolving a resident's issue with the State within 24 hours.

Thanked the Police Department for feeding needy students on Thanksgiving.

Recognized Police Chief Hunter for doing a fantastic job engaging with the community.

Acknowledged the Code Enforcement Department for distributing turkeys and hams.

Suggested that the Development Services Department look into incentives that are offered for specific projects.

Requested that Mr. Moore engage with the City's non-profit organizations to clarify the duration of the City's agreements with them. Ms. Gelin stated that she had updated all funding agreements with the non-profit organizations to 1-year terms to help ensure that everyone's expectations were clear. Mr. Moore stated that the non-profit agreements would be presented at the Commission Meeting on December 8, 2025, as promised. He mentioned that he and Mr. Oris would be happy to meet with the organizations afterward.

**Mayor Carney:**

Expressed his gratitude to the City and non-profit organizations for their efforts in making Thanksgiving memorable for those in need.

## 11. ADJOURNMENT

There being no further business to discuss, Mayor Carney adjourned the meeting at 6:42 p.m.

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.