



## Cover Memorandum/Staff Report

File #: 24-986

Agenda Date: 8/5/2024

Item #: 6.D.

**TO: Mayor and Commissioners**  
**FROM: Hugh Dunkley, Chief Financial Officer**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: August 5, 2024**

RESOLUTION NO. 157-24 AMENDING THE FISCAL YEAR 2023-24 BUDGET ADOPTED BY RESOLUTION NO.145-23 ON SEPTEMBER 18, 2023.

### **Recommended Action:**

Motion to Approve Resolution No. 157-24 amending the Fiscal Year 2023-24 budget adopted on September 18, 2023.

### **Background:**

The purpose of this request is to amend the adopted Fiscal Year (FY) 2023-24 budget to account for items that were not anticipated, or measurable at the time of original budget adoption. Per Florida State Statute (FSS) 166.241, the City's Adopted Budget may be revised with a Budget Amendment approved by the City Commission.

Provided below is a summary of the budget changes staff is recommending. The attached Resolution and Exhibit A provide details of the proposed changes.

### **General Fund (001) \$2,020,775**

#### **1. Fire Department**

Request to amend the FY 2023-24 Fire Department to cover any salary shortage, FICA, and overtime for Year 1 of the Collective Bargaining Agreement (CBA) between the City of Delray Beach and the Professional Fire Fighters of Delray Beach. In November 2023, the City and Union negotiated a three-year agreement.

**The transfer amount requested is \$1,940,017**

Funding Source - Revenues: \$1,579,747(Increase) and Expenses:\$360,270(Decrease)

#### **2. Various Departments**

Request to amend the FY 2023-24 Budget City Manager - Finance - Miscellaneous and Transfers to cover the Fire Department salary and overtime due to the Fire CBA.

**The transfer amount requested is \$360,270**

Funding Source - Decrease in the following departments: City Manager -\$40,000; Finance - \$102,268; Non-Operating Contingency - \$50,000 - Transfers to CRA -\$168,002

#### **3. Police Department**

Request to amend the FY 2023-24 Police budget to purchase two vehicles for the new Clean and Safe Police Officers.

**The transfer amount requested is \$60,000**

Funding Source - No change in the General fund Budget

**3. Public Works (PW) Department/Parking Division**

Request to amend the FY 2023-24 PW budget to cover additional expenses for special event-related services provided by One Parking, the City's Parking management services contractor.60

**The transfer amount requested is \$20,758**

Funding Source - No change in the General fund Budget

**Sanitation Fund (433) \$42,981**

**Sanitation Department**

Request to amend the FY 2023-24 Sanitation fund budget to cover the cost of a new vehicle, equipment, machinery, and maintenance.

**The transfer amount requested is \$42,981**

Funding Source - No change in the Sanitation Fund

**Garage Fund (501) \$55,000**

**City Garage Department**

Request to amend the FY 2023-24 Garage Fund budget to cover increases for parts on aging vehicles.

**The transfer amount requested is \$20,065**

Funding Source - No change in Garage Fund

**Funding Source/Financial Impact:**

See Exhibit A appended to Resolution No. 157-24

**Timing of Request:**

Approval of this request will properly amend the budget, as listed in Exhibit A.