



## Cover Memorandum/Staff Report

File #: 24-611

Agenda Date: 5/7/2024

Item #: 6.O.2.

**TO: Mayor and Commissioners**  
**FROM: Samuel Metott, Director, Parks and Recreation**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: May 7, 2024**

APPROVAL OF RESOLUTION NO. 112-24 TO AWARD AN AGREEMENT WITH SULLIVAN ELECTRIC & PUMP, INC. FOR THE PURCHASE, INSTALLATION, AND REPAIR OF IRRIGATION PUMP STATIONS AND REPAIRS IN THE AMOUNT OF \$240,000

**Recommended Action:**

Motion to award an agreement with Sullivan Electric & Pump, Inc. for the purchase, installation, and repair of irrigation pump stations and repairs utilizing Palm Beach County Invitation for Bid No. 23-017/MB in the not-to-exceed annual amount of \$240,000; authorizing the City Manager to execute any amendments and take all actions necessary to effectuate this agreement.

**Background:**

Palm Beach County issued Invitation for Bid (IFB) No. 23-017/MB to obtain irrigation pump stations and repairs services. Palm Beach County entered into a one-year agreement effective March 3, 2023 through March 2, 2024 with the option to renew for four (4) additional one (1) year renewals. On October 16, 2023, Palm Beach County exercised its first option to renew through March 2, 2025. The City of Delray Beach desires to enter into an agreement with Sullivan Electric & Pump, Inc. utilizing Palm Beach County IFB No. 23-017/MB at the same terms, conditions, and pricing for irrigation pump stations and repair services for the Delray Beach Municipal and Lakeview Golf Courses.

Sullivan Electric will remove the pumps at both Delray Beach Municipal Golf Course and Lakeview Golf Course to identify issues, replace motors and parts (if and when needed), and conduct preventative maintenance on the existing five (5) pumps. the agreement term is one (1) year with three (3) additional one (1) year renewal options. Should the City exercise the renewal options, the cumulative contract value is provided below.

Initial Term	March 7, 2024 - March 2, 2025	\$ 60,000
Renewal Term 1	March 3, 2025 - March 2, 2026	\$ 60,000
Renewal Term 2	March 3, 2026 - March 2, 2027	\$ 60,000
Renewal Term 3	March 3, 2027- March 2, 2028	\$ 60,000

Total Value: \$240,000

**City Attorney Review:**

Approved as to form and legal sufficiency

**Funding Source/Financial Impact:**

445-75-153-575.46-35; Delray Beach Municipal Golf Course

446-75-153-575.46-35; Lakeview Golf Course

**Timing of Request:**

This is time sensitive to avoid irrigation issues that could adversely affect golf course operations.