

**DISCLOSURE OF EX PARTE EMAIL COMMUNICATIONS**

Pursuant to Florida law, certain items are deemed “quasi-judicial” in nature, as indicated on the City Commission agenda, and thus, certain protocols are required to be followed for those items.

Any communication with any person concerning a quasi-judicial item needs to be disclosed prior to the public hearing on the matter. This form is designed to assist the Mayor and City Commissioners in declaring ex parte communications.

All documents disclosed as part of this form are part of the official record of the City in connection with the quasi-judicial matter.

To be completed by the City Clerk’s Office:

Meeting Date	September 15, 2025
Agenda Item Number	7.B.
Resolution/Ordinance Number	Resolution No. 152-25
Legistar File ID Number	25-1039
Date Range of Email Search	April 30, 2025 through September 14, 2025
Date Email Search Conducted	September 15, 2025
Terms Utilized for Search	152-25; 300 Grove Place; Grove Place; Grove Estates; Jeff Costello; Brian Grossberg; Right-of-Way Abandonment; Cason Court; Jeffery Costello; JC Planning Solutions; jcostello@jcplanningsolutions.com

To be completed by applicable Department Staff:

Project Name	300 Grove Place
Date Application was Received by City	04/30/2025
Address for the Project	300 Grove Place
Name of Property Owner	Cason Court, LLC
Name of Applicant/Agent	Jeffery Costello, AICP, FRA-RP, of JC Planning Solutions
Name of Applicant/Agent	
Known Email Address(es) for Owner and Applicant/Agent	jcostello@jcplanningsolutions.com
Name of Assigned Planner/Staff	Alexis Rosenberg

Additional Information:

As Item 7.B. on the September 15, 2025 agenda pertains to a quasi-judicial public hearing, the City has made a good faith effort to facilitate public access to written, potential ex parte communications located within the City’s email server.

To this end, the City has conducted a thorough search of its E-mail server and no records were located.

Form version 1, June 2, 2025