



Cover Memorandum/Staff Report

File #: 23-1140

Agenda Date: 9/18/2023

Item #: 6.C.

TO: Mayor and Commissioners
FROM: Hugh Dunkley, Chief Financial Officer
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 18, 2023

RESOLUTION NO. 178-23 AMENDING THE FISCAL YEAR 2022-23 BUDGET ADOPTED BY
RESOLUTION NO. 157-22 ON SEPTEMBER 19, 2022

Recommended Action:

Motion to Approve Resolution No. 178-23 amending the budget for Fiscal Year 2022-23 adopted on September 19, 2022.

Background:

The purpose of this request is to amend the adopted Fiscal Year (FY) 2022-23 budget to account for items that were not anticipated, or measurable at the time of original budget adoption. Per Florida Statute 166.241, the City's Adopted Budget may be revised with a Budget Amendment approved by City Commission. Provided below is a summary of the budget changes staff is recommending. The attached Resolution and Exhibit A provide details of the proposed changes.

General Fund (001) \$325,136

1. Public Works (PW) - Streets Division / Building Maintenance Division

Request to transfer funds from the Streets Division Operating Budget to the Building Maintenance Operating Budget to facilitate the replacement of the Variable Frequency Device (VFD) in the gun range at the Police Department as well as a secondary compressor in the chiller at City Hall.

The funding amount requested is \$24,602.

Funding Source - No increase in the General Fund Budget

2. Public Works - Parking Facility Division

Request to amend the PW-Parking Facility Division Operating Budget to pay the County for all on-site operation and maintenance costs of the Parking Facilities as described in the Agreement between the City, the Library, and the Community Redevelopment Agency ("CRA"). The City shall satisfy all outstanding invoices related to the Parking Facilities.

The funding amount requested is \$101,200.

Funding Source - State Revenue Sharing

3. Information Technology (IT) Department

Request to amend the IT Department Budget to replace the in-rack Air conditioner units in the IT Data Center.

The funding amount requested is \$199,334.

Funding Source - State Revenue Sharing

Special Projects Fund (115) \$66,871**Parks and Recreation**

Request to amend the Special Projects Fund budget to increase the Out of School Summer Camp program to account for contract rate increases. Staff is requesting a budget amendment in the amount of \$36,400 using prior year surplus amounts (\$24,400) and additional Contributions and Donations revenues (\$12,000). Additionally, staff is requesting to transfer \$30,471 to the After School Program from Promotional Activities - Special Events (\$27,971) and Promotional Activities - Refreshments (\$2,500).

The funding amount requested is \$66,871 - \$24,400 from Prior Year Surplus; \$12,000 from Contributions and Donations; and \$30,471 in transfers from various expense accounts.

Funding Source Prior Year Surplus and Contributions and Donations Revenues.

Neighborhood Services Fund (118) \$19,945**Solid Waste Authority (SWA) Blighted Grant Division**

Request to amend the Neighborhood Services Fund budget to cover the demolition of unsafe structure at the Neighborhood Resource Center phase 2.

The funding amount requested is \$19,945.

Funding Source - Local Grant /SWA Demolition

General Construction Fund (334) \$257,972**Osceola Park Neighborhood Improvements Project**

Request for additional funds as approved in the First Amendment to FY2022-23 Interlocal Agreement (ILA) between the City and the Delray Community Redevelopment Agency (CRA) for the Osceola Park Neighborhood Improvements project (City Project No. 16-095). The additional funds will result in a revised FY2022-23 project total of \$1,407,971.43.

The funding amount requested is \$257,972.

Funding Source - Funding Source CRA - Osceola Project

Stormwater Fund (448) \$50,000

Request to reallocate a portion of the funds originally approved in the FY2022-23 Capital Improvement Program (CIP) Stormwater Fund from the Stormwater Master Plan project to the Drainage Infrastructure Improvements project. Following approval of the reallocation, the revised project total for the Stormwater Master Plan will be \$200,000, and the revised project total for the Drainage Infrastructure Improvements project will be \$394,650.

The project amount requested is \$50,000.

Funding Source - No increase in Stormwater Fund Budget.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance Department recommends approval.

Funding Source:

See Exhibit A appended to Resolution No. 178-23

Timing of Request:

Approval of this request will properly amend the budget, as listed in Exhibit A.