



# CITY OF DELRAY BEACH EMPLOYEE OF THE MONTH NOMINATION FORM



(MUST BE SUBMITTED TO THE NOMINEE'S DEPARTMENT HEAD BY THE LAST FRIDAY OF THE MONTH)

Name of nominated employee: Fernando Ayrosa

Job Classification: Senior Technical Strategist Dept./Division: IT

Please select one or more of the following guidelines applicable to the nomination:

- Action, service, idea or method that resulted in organizational improvements (saved the City time or money by streamlining a process such as eliminating waste, significantly decreasing expenses or increasing efficiency), and/or;
- Outstanding action that brought public recognition to the City or enhanced the city or department's professional image (returned a citizen's personal property; recognized in the media for "going above and beyond" routine job responsibilities), and/or;
- Displaying overall excellent cooperation toward City goals and objectives (effectively communicating or sharing information/knowledge to other departments/co-workers to achieve a common goal), and/or;
- Going "above and beyond the call of duty" that exceeds nominee's job description (exemplary action outside of work routine that prevented a citizen or co-worker from serious injury or death), and/or;
- Other action warranting city wide recognition.

Please justify the nomination by providing **specific** details (use additional sheets if necessary):

Fernando Ayrosa was hired to implement our new electronic permitting software. With the failed  
implementation several years ago, many employees were skeptical to think that this would become a  
reality. With Fernando at the helm, it has become a reality and continues to do so. He has led the way in  
the Building Division to bring ProjectDox to fruition, making electronic plan review available to our Staff and  
customers and he is currently working with at least four divisions to replace the AS-400 with EnerGov. He  
does all this with a smile on his face and with a pocketful of patience. Fernando is a joy to work with. He  
has the ability to see things from the end-users' and residents' point of view. He is open to ideas and  
suggestions from Staff. He has an easy-going personality and a great sense of humor. Fernando Ayrosa  
definitely deserves Employee of the Month

<u>Kris Buzen</u> Submitted by (Print Name)	 Signature	<u>1/22/2024</u> Date
<u>Development Services/Building</u> Department / Division	<u>buzen@mydelraybeach.com</u> Email Address	

Anonymous or self-nominations will not be accepted



# CITY OF DELRAY BEACH EMPLOYEE OF THE MONTH NOMINATION FORM



(THIS SECTION TO BE COMPLETED BY DEPARTMENT HEAD)

**Instructions:** Select yes or no after each question and provide an explanation or comment. The Department Head is responsible to ensure the form is returned to the Human Resources Department by 5:00pm on the first business day of the month.

DESCRIPTION	YES	NO
Has the employee completed all regular and special duties as required including adherence to the City's Rules and Regulations?	X	
Has the employee maintained a positive attitude and overall excellent spirit of cooperation toward City goals and objectives?	X	
Has the employee been involved in any safety incident during this nomination year in which she/he was at fault?		X
Are there any disciplinary action pending involving this employee?		X

**Department Head Comments:** (use additional sheets if necessary)

Fernando was essential to the success of many technology projects, going above and beyond his technical role. One of the biggest obstacles to software implementation is getting an already overworked department to take on additional software implementation duties (e.g. testing and training). At key points in the project Fernando worked over the weekend to complete user acceptance testing when the department users were unable. Aside from the training provided by the outside implementers, Fernando would often work one-on-one with computer users to ensure they felt comfortable with the software. As stated above, his patience made even the most insecure employee feel confident. And all that on top of also programming and implementing innovative technical solutions to ensure a smooth go-live.

Jay Stacy  
Department Head

*Jay Stacy*  
Signature

1/23/2024  
Date

**This Area To Be Completed By Human Resources**

Human Resources will review the employee's file to verify eligibility

**Approved**
 **Disapproved**



1/29/24

Human Resources Director
 Signature
Date