



VIA EMAIL AND U.S. MAIL

November 29, 2016

FILE COPY

JoAnn Peart
Universal Beach Service Corp.
107 NW 9th Street
Delray Beach, FL 33444

Subj: Agreement for Beach Cleaning Maintenance and Beautification Services

Ms. Peart;

The current agreement for the above subject line between Universal Beach Service Corp. and City of Delray Beach will expire on December 31, 2016.

According to City Ordinance 36.07 – Termination, Extension and Renewal, The City Manager may extend a City Commission approved contract for up to ninety (90) days.

The City is requesting a sixty (60) day extension of the agreement through March 3, 2017. All other terms and conditions will remain the same

Please provide your concurrence to this renewal request in the section below. Submit your response to my attention by December 2, 2016. If you have any questions, please contact me at dowdell@mydelraybeach.com

Sincerely,

Ja'Anal Dowdell, Buyer

Cc: Parks and Recreation Department

We agree to the 60 day renewal of the above referenced agreement under the same terms and conditions

☒ Agree to the renewal

☐ Do not agree to the renewal (Comments: _____)

Signature

Title

date

11-30-16