



DEVELOPMENT SERVICES

BUILDING | HISTORIC PRESERVATION | PLANNING & ZONING

PLANNING AND ZONING BOARD

Annual Infrastructure Improvement Hearing

Meeting	File No.	Application Type
April 21, 2025	N/A	Annual Infrastructure Improvement Hearing Report

Request

Review the public comments collected during the Annual Infrastructure Improvement Hearing process since the initiation hearing on February 24, 2025 and recommend which projects should be forwarded to City Staff for evaluation and inclusion in 2025-2029 Capital Improvements Plan (CIP).

Background Information

The Planning and Zoning Board (acting as the Local Planning Agency) initiated the City's Annual Infrastructure Hearing on February 24, 2025. The hearing reviewed the CIP process and began the public comment period. City staff has continued to gather public comments from residents and community stakeholders via email (attached) and in person at the initiation hearing. Input was requested from the public through the following avenues:

- The News section of the City website on February 18, 2025.
- Direct email notice to City email subscribers on February 14, 2025, including homeowner associations and condominium associations.
- Posted on the City's social media.
- Included on the February 24, 2025 and April 21, 2025 Planning and Zoning Board agendas.

This item is being processed pursuant to State of Florida requirements that an update to the 5-Year Schedule of Capital Improvements be adopted into the Comprehensive Plan on an annual basis. The following Objectives and Policies in the **Public Facilities Element** of the Comprehensive Plan apply to the implementation of the state requirement.

Objective PFE 1.1, Public Input and Involvement "Public information campaigns shall be used to provide public awareness of and encourage involvement in public improvement activities."

Policy PFE 1.1.2 Conduct an annual infrastructure public hearing (in the winter months) to solicit public input to identify those geographic areas that are most in need of improvements and specific infrastructure needs for the purposes of identifying and prioritizing project funding and scheduling. The public hearings shall be advertised and held before the Planning and Zoning Board (Local Planning Agency).

Policy PFE 1.1.3 In conjunction with the annual infrastructure hearing, provide opportunities for public input on needed improvements using a variety of methods of engagement, such as, email, online surveys, contacting neighborhood and homeowner associations, holding roundtable discussions, hosting booths at public events, etc.

The areas of concern identified by the public, and suggested improvements, provide the City with direction for projects that should be added to the CIP.

Description of the Request

The CIP is a 5-year schedule of capital improvements in Delray Beach with a cost of \$25,000 or more. The current, adopted FY 2024-2028 CIP is provided as an attachment for reference as to the type of projects and items already included in the capital improvements program.

Suggestions gathered from the public responses between February 24, 2025 and April 11, 2025 are provided in the attached document, along with a comment response document provided by Public Works. If any additional comments are submitted by the public after April 11, 2025 and prior to the meeting, an updated list with any new comments will be provided at the Board meeting. Comments relative to improvements valued at less than \$25,000 do not qualify for inclusion in the CIP, but are appreciated and will be noted or considered as items that may need to be programmed.

Additionally, this item is a Public Hearing, and the public will be allowed to provide additional input at the April 21, 2025 meeting.

Public and Courtesy Notices

☒ No Additional Notices Were Provided

☒ Public Notice was posted to the City's website, as outlined above.