



Advisory Board Agenda
Development Services Management Group

Thursday, February 13, 2025

2:00 PM

City Hall, 1st Floor Conference Room

Regular Meeting

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Minutes**

None

5. Consent Agenda

- A.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "AC DELRAY RUSH CUP" TO BE HELD ON MARCH 15-16, 2025, AT THE SEACREST SOCCER COMPLEX AND HILLTOPPER STADIUM; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments:

[Agenda Cover Report](#)

[Special Events Application AC Delray Rush Cup March 2025](#)

[Parking Plan AC Delray Rush Cup](#)

[Field Map tournament](#)

[Parking at Seacrest Soccer Complex \(1\)](#)

- B.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "PALM BEACH SHOWCASE 7 ON 7" TO BE HELD ON MARCH 29, 2025, AT THE SEACREST SOCCER COMPLEX; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments:

[Agenda Cover Report](#)

[Palm Beach Showcase_City of Delray Beach_Special Event Application](#)

[Delray Beach Site Map](#)

[Palm Beach Showcase_Parking Plan](#)

- C. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "COCOPLUM NATURE SCHOOL TASTING EVENT & SILENT AUCTION FUNDRAISER" TO BE HELD ON APRIL 26, 2025 AT ARTS WAREHOUSE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [Tasting Event fundraiser App & Map](#)

- D. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "2ND ANNUAL DELRAY IN WHITE HOLIDAY GARDEN PARTY" TO BE HELD ON DECEMBER 3, 2025, AT THE OLD SCHOOL SQUARE AMPHITHEATER; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
 [Delray in White Application 2025](#)
 [2nd Annual DIW Site Map](#)

- E. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "CHRISTMAS EVE CELEBRATION" TO BE HELD ON DECEMBER 24, 2025, AT THE OLD SCHOOL SQUARE PAVILION; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
 [Christmas Eve Celebration 2025 App](#)
 [Site Map Christmas Eve 2025](#)

6. New Business

- A. CONSIDERATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, OF A SPECIAL EVENT APPLICATION FOR THE NON-IMPACT EVENT KNOWN AS "BOUNCE BLOCK PARTY" TO BE HELD ON MARCH 15, 2025, AT NE 3RD AVENUE FROM ATLANTIC AVE TO SE 1ST STREET.

Attachments: Agenda Cover Report
 Bounce St. Patricks Day Festival-2
 Site Map 2

- B.** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "4TH ANNUAL DELRAY BEACH CONCOURS D'ELEGANCE 2025" TO BE HELD ON APRIL 27, 2025 AT THE OLD SCHOOL SQUARE AMPHITHEATER AND PARK AND ON NE 2ND AVE & NE 1ST AVE.

Attachments: [Agenda Cover Report](#)
[1DBC SETAC Concours April 2025 \(1\) \(1\)](#)
[3 2025 DBC Site Plan FRI-SAT \(1\)](#)
[3 Sunday 2025 DBC Site Plan No Expansion](#)

- C.** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH TO THE CITY ENGINEER FOR THE CONSIDERATION OF A 3' RIGHT-OF-WAY WIDTH REDUCTION FOR THE ALLEY ADJACENT TO 814 SE 2ND AVENUE.

Attachments: [814 SE 2nd Ave 3ft Alley Red DSMG Memo.docx](#)
[814 SE 2nd Ave Suvey from Applicant.pdf](#)
[814 SE 2nd Ave Applicant Request Letter.pdf](#)

7. Board Comments

8. Adjournment

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.