

# CITY OF DELRAY BEACH

## Parks and Recreation Department

50 NW 1<sup>st</sup> AVENUE, DELRAY BEACH, FLORIDA 33444

### APPLICATION FOR SPECIAL EVENT

Submittal of this application does not guarantee approval for the event.

Please make sure that you fill out this application completely. **Do not forget to include a check for \$150.00 (non- refundable application fee) payable to the City of Delray Beach.**

Applicant: <u>Bounce Sporting Club Delray</u>	Website: <u>Bouncesportingclub.com</u>	
<i>Organization/Corporation</i>		
Address: <u>33 SE 3<sup>rd</sup> Ave</u>		
<i>Street Address</i>		<i>Apartment/Unit #</i>
<u>Delray Beach</u>	<u>FL</u>	<u>33483</u>
<i>City</i>	<i>State</i>	<i>Zip</i>
Phone: <u>561-846-7010</u>	Email: <u>Rtmurphy@branditgrp.com</u>	
Event Producer: <u>RT</u> <u>Murphy</u>		
<i>First</i> <i>Last</i>		Cell Phone: <u>239-404-4301</u>

Type of Event (**check** event type and **circle** organization type):

☐ Commercial (For-Profit/Non-Profit) ☒ Community (For-Profit/Non-Profit) ☐ Athletic (For-Profit/Non-Profit)  
SUNBIZ # M19000004785 *Please submit IRS non-profit letter with application.*

Event Name/Title: Bounce Block Party

Request Event Location: SE 3<sup>rd</sup> Ave from SE 1<sup>st</sup> Street to Atlantic Ave

Event Description: The Bounce Block Party will be a vibrant community celebration on St. Patrick's Day that promises to elevate the excitement of our city's lively parade! This festive event features satellite bars, a variety of vendors, a dunk tank, extra seating, and a bagpipe performance, all designed to create a memorable experience for everyone. A day filled with fun, laughter, and community spirit.

		March 15, 2025	Saturday	3:00 PM - 9:00 PM
		OR IN CONJUNCTION WITH THE CITY'S STREET CLOSURE TIMES		

Set-up will begin on: March 15, 2025 at 8:00 AM AM / PM  
*Date Time*

Breakdown will be completed by: March 15, 2025 at 7:00 PM AM / PM  
*Date Time*

Attendance Estimates:

Total Event Attendance: 500      Daily Attendance: 500      Peak Hourly Attendance: 300

Is this an Annual Event? ☒ Yes ☐ No

If yes, # of Years Held: First One If yes, # of Years Held in Delray Beach: N/A Last Held: N/A

Is this event produced in other cities: ☐ Yes ☒ No

If yes, please list what cities:

Is the event open to the public? ☒ Yes ☐ No Is

there an Admission Fee/Ticket Fee? ☒ Yes

☐ No

If yes, provide fees/ticket prices: Adult/General Admission: \$20 \_\_\_\_\_ \$ \_\_\_\_\_ Child: \$

Is fencing to be used (i.e. gated event)? ☒ Yes ☐ No

**ROAD CLOSURES**

Will your event require road closures? ☒ Yes ☐ No

If YES, please describe the streets and intersection you are requesting to be closed

	Date / Time	Date / Time
March-15-25 - <u>- SE 3<sup>rd</sup> Ave from SE 1<sup>st</sup> Street to Atlantic Ave</u>  <u>** Will conform to city's street closure timing</u>	Saturday March 15 at 11:00am	Saturday, March 15 at 11:00pm

General Event Components which may require a Temporary Permit or Code/LDR waiver (please select all that may apply and add others as needed)

☒ Alcohol (113.02)    ☒ Live Music /Amplified Music / Sounds (99.03(a)/99.05)

☐ Animals (101.27/LDR 2.4.6(f)(8))    ☒ Merchandise Vendors (118.04/110.15) (Local Businesses)  
☒ Cooking on Site/Open Flame (96.04) ☐ Offsite Parking (4.6.9(5)(b)) & (2.4.6. (F)(7) (2.4.6.(3)(e))  
☐ Fireworks (99.05/101.20/96.25)    ☒ Road Closure (F.S. Chapter 316 & 318)

☐ Food Trucks (120.01(c))    ☒ Signs & Banners (LDR 4.6.7(F)

- Amusement Games/Rides/Carnival (including inflatables/climbing walls, etc.) (LDR 2.4.6(f)(1))

*Please note that if approved, Amusement Rides must be inspected on-site after installation by the Florida Department of Agriculture and Consumer Services (FDACS) and a copy of the temporary amusement ride inspection letter must be provided to the City.*

☒ Other DUNK TANK & Mechanical Bull

Tents: ☒ Yes    ☐ No    If yes, how many total tents? 10

Size of tents: 10x10

*Please note that a tent permit is required for any tent that is over 10'x10'. Tent Permits are available through the City of Delray Beach Building Department and may take up to 30 days to process.*

Consumption/Sale of Alcoholic Beverages:    ☒ Yes ☐ No - Consumption, NOT Sale **x10**

If yes, what entity is obtaining the Alcohol License permit? List below. *(Copy of License and Alcohol Liability Insurance required 30 days prior to event. License holder must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)* Bounce Sporting Club

Onsite Cooking:    ☒ Yes    ☐ No

Please specify method: *(Fire Marshal inspections are required)*

☒ Gas/Compressed Gas

Electric

Fryers

Name of grease removal contractor: Restaurants responsible for own grease removal

Date & time of pickup at end of event:

Fireworks / Pyrotechnics:    ☐ Yes    ☒ No

***If yes, specify exact location on the site map of the pyrotechnics will be set-up and fall zone. (City Commission approval is required.)***

**Food and Beverage Vendors:**    ☐ Yes ☒ No    If yes, number of vendors anticipated at event: *Local restaurants.*

*(Health Department approval required along with City Business Tax Receipt or Vendor License. Full list will be required prior to event. Each vendor must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)*

**Food Trucks:**    ☐ Yes    ☒ No    If yes, number of food trucks

*(Food trucks must have current Florida and Health Department permits and inspections and provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)*

**Live Performances & Music:**    ☒ Yes    ☐ No

If yes, applicant agrees all entertainment will be family-friendly and contain no obscenities. List of all performers and DJs required before event permit is issued. Bag Pipes and DJ inside Bounce

**Merchandise Vendors:**    ☒ Yes    ☐ No    If yes, number of vendors anticipated at the event:

*(City Business Tax Receipt or Vendor License required. Each vendor must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)*

Performance Platform (30" high or less): ☐ **X** ☐ **No**

If yes, number of platforms: 12 x 12 x 2 (4 ft x 4 ft section) **Yes** (An additional stage permit may be required for anything over 30")

**Portable Toilets:** ☐ Yes ☒ **No**

If yes, how many? 0 Vendor providing service?

Use of Onsite City Restrooms during event: ☐ **Yes** ☒ **No**

If yes, location of requested restrooms & times being used:

(Please note that an additional cost may be incurred for use of City Restrooms which require an attendant.)

**Roadway Signage/Pole Banners:** ☐ Yes ☒ **No** (City fees and charges will be incurred with this request).

**Trash Boxes & Bags:** ☒ **Yes** ☐ **No**

If yes, the City will determine number needed / staffing.

**Access to City Power:** ☒ **Yes** ☐ **No** If yes, where: City poles along Atlantic Avenue need  
to be live with power by 8am for speakers.

**Event Purpose and Community/Public Benefits:** Describe the purpose of the event, how the event may meet local community needs, provide community benefits/promote community welfare, stimulate broad economic or cultural activities within a neighborhood or the Central Business District, and/or help build a sense of community.

The Bounce Block Party aims to enhance the City's St. Patrick's Day Parade with an unforgettable celebration! In a spirit of community support, Bounce will donate 10% of the block party's sales to The Delray Beach Fire Department and The Delray Beach Police Department. To honor our dedicated service members, we are pleased to offer free admission to all of them. Join us for a fantastic event that promises fun and festivities for the entire community!

- Please attach a clear and detailed map depicting your event site set-up and include start/finish lines, stages, performance platforms, portable toilets, tents, vendors, food trucks, activities, first aid stations, emergency access points, etc. Also include:

**Parking Plan for Attendees, Vendors, etc.:** ☒ **Yes** ☐ **No** (If yes, please indicate locations on site map) –  
Delray Beach Market Parking Garage

Use of City Owned-Metered Parking Spaces: ☒ **Yes** ☐ **No**

If yes, indicated how many and locations. (City fees and charges will be incurred with this request.)

SE 3<sup>rd</sup> Ave, from SE 1<sup>st</sup> Street to Atlantic Ave

**Are Valet Parking Services being Used?** ☐ **Yes** ☒ **No** (If yes, indicate Valet location on site map and indicate the name of the service provider.)

**Trash Removal Plan to be determined by the City based on each event.**

RM (Please initial here) Per City of Delray Beach Ordinance 10-19, plastic straws are banned.

Single-use plastics, including Styrofoam, are discouraged. This includes plastic cups, plates, and utensils. Please address locations for recycling and composting.

To ensure timely processing of your event application, the following must be submitted at time of application. Please ensure that you have included all the following items with your application:

X Completed Application

X Site Map

X Non-Refundable \$150.00 Applicable Fee

X Detailed COVID-19 Safety Plan

I certify that I have read the City of Delray Beach Special Events Policy and Guide and the answers provided above are true to the best of my knowledge and intentions. I also understand I may be asked for additional information relating to this application. Additionally, I agree to conform to all City, State, Federal laws and regulations. I also accept responsibility for the general cleaning and removal of trash, recycling, and all other items from the premises and agree to be accountable for any damage to the event site. Finally, I understand that all necessary fees, insurance, outside permits, and other requirements must be submitted before the issuance of the final event permit.

**ADA Compliance:** I am prepared and willing to grant all reasonable requests for accommodations for this event.

RM (Please initial here)

Signature: RT

Murphy

Date: February 8, 2025