



## Cover Memorandum/Staff Report

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**File #:** 24-1254

**Agenda Date:** 9/16/2024

**Item #:** 6.J.

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**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Public Works Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** September 16, 2024

APPROVAL OF RESOLUTION NO. 180-24 FOR THE ISSUANCE OF A PURCHASE ORDER TO ALAN JAY FORD LINCOLN MERCURY, INC., UTILIZING SOURCEWELL CONTRACT NO. #091521 -NAF FOR THE PURCHASE OF A NEW VEHICLE IN THE AMOUNT OF \$39,124

**Recommended Action:**

Motion to approve Resolution No.180-24 for the Issuance of a Purchase Order to Alan Jay Ford Lincoln Mercury, Inc., Sourcewell Contract No. 091521-NAF for the purchase of a new vehicle for the Neighborhood and Community Services Department in the amount of \$39,124.

**Background:**

The Community Redevelopment Agency (CRA) funds the Litter Prevention Program operated by the Neighborhood and Community Services Department. This new Ford F-150 truck will be utilized by Litter Prevention Specialists to conduct daily tours and abatement activities within the CRA District.

**Attachments:**

1. Resolution No. 180-24
2. Exhibit A - Quote
3. Legal Review
4. Sourcewell Contract #091521- NAF
5. Sourcewell Request For Proposal #091521

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding is available from 433-34-000-534.64.20 (Machinery & Equipment Automotive).

**Timing of Request:**

Timely approval is requested as a purchase order is required to secure this vehicle purchase.