

MEMORANDUM

DATE: May 3, 2016

TO: City Council

THROUGH: City Manager Judie Zimomra

FROM: Public Works Director Keith Williams

RE: Sodium Hypochlorite Services

RECOMMENDATION: Approve purchase of Sodium Hypochlorite from Odyssey Manufacturing Company for the Donax plant for three years.

The Donax Water Reclamation Facility uses sodium hypochlorite (chlorine) during the treatment process for disinfection. The City currently purchases this chemical from the Odyssey Manufacturing Company at a cost of \$0.85/gallon for the Donax plant. The contract to purchase this chemical expires on June 30, 2016.

On March 21, 2016, an advertisement for bids to supply the sodium hypochlorite appeared in the Ft. Myers News-Press. The Odyssey Manufacturing Company submitted the only bid which was opened and read aloud on April 14, 2016, in the amount of \$0.74 for the next three years to supply the Donax facility with sodium hypochlorite. Present at the bid opening were Pavol Plecenik of Odyssey Manufacturing Company and Kelsey Reed and Scott Krawczuk from the City.

The annual usage at the Donax plant is 82,000 gallons, therefore, the annual cost of sodium hypochlorite will be approximately \$60,680 at the proposed rates.

Staff recommends that Council approve the purchase of sodium hypochlorite from the Odyssey Manufacturing Company for the Donax facility for a three year period, beginning July 1, 2016. Funding is available in Fund 450 (Utility Division) for the chemical.

CC: Finance Director Steve Chaipel
City Attorney Ken Cuyler