

AUTHORIZATION FORM



Do not write / CM Office Only

CMO Log #: _____

Rcv'd Date: _____

Originator:

Name Joel Burzynski Department Purchasing Ext. 7153 Date 6-28-2023

Description of Request: Bid Waiver Southeast truck Supply Specialist-Collision Repairs Fire Truck 201733

Department Leave Form ☐ Check Request Form ☐ Acquisition Approval ☐

Budget Transfer ☐ Grant Item ☐ Memorandum Service Authorization Approval ☐

☐ Other (Please Specify) _____

Truck 201733 has an approved Bid Waiver. The supplements call for an additional \$41,484.40, bringing the proposed PO/bid waiver total to \$84,905.16. With this increase it will go to City Commission.

Purchasing Manager: _____

Department Head Signature: _____

Finance Signature:(if request impacts budget) _____

Review Completed by Staff – Comments:

- ☐ RETURN TO ORIGINATOR FOR ADDITIONAL COMMENTS
- ☐ APPROVED FOR TERRENCE R. MOORE, ICMA-CM SIGNATURE
- ☐ APPROVED FOR JEFFREY ORIS, ACM SIGNATURE

TRACKING:

Returned to _____ Department for additional information on: _____

Forwarded to _____ Department for action on: _____



MEMORANDUM BID WAIVER ACQUISITION APPROVAL

TO: Terrence R. Moore, ICMA-CM

THROUGH: Missie Barletto, Public Works Director Missie Barletto
Missie Barletto (Aug 25, 2023 16:49 EDT)

FROM: Andrew Rayfield, Fleet Manager AR
AR (Aug 25, 2023 16:44 EDT)
Cynthia, Buisson, Assistant Public Works Director CyB

SUBJECT: Southeast Truck Supply Specialists – ADDITIONAL Collision Repairs to Fire Truck 201733

DATE: August 25, 2023

Background:

On April 25, 2023, the Fire Department's truck 201733 Pierce Pumper truck was struck from behind by another vehicle while providing aid on I-95. The truck suffered structural damage to the L/R body and equipment compartment. This truck is a custom-built body manufactured by Pierce and requires specific skills, equipment, and qualifications to perform the required fabrication and repairs needed. An independent vehicle damage appraisal service utilized by Risk Management (The Doan Group) provided an initial damage assessment to the truck in the amount of \$43,420.76.

On July 8, 2023, a bid waiver (BW 2023-006) was approved in accordance with PUR-15, Rev. 6. to facilitate repairs in the amount stated above with Southeast Truck Specialists (Southeast Truck). On August 7, 2023, the Fleet Division of Public Works (Fleet) received notification from Southeast Truck that a supplement to the original damage appraisal was required to restore the truck's operability. To facilitate the additional repairs, an increase of \$41,484.40 is required. Staff is seeking approval for a second bid waiver for the additional repairs.

Justification:

Southeast Truck has been repairing fire rescue trucks for many fire departments, including Delray Beach, for more than 25 years. They have the equipment, tools, qualified technicians, and facilities required for this type of repair to the custom-built bodies found on fire apparatuses. Truck 201733 was approved for repairs through a prior bid waiver and is currently with Southeast Truck for those repairs.

Market Research:

A recent poll was taken to determine how other surrounding cities were obtaining collision repair services for their specialty Fire Rescue apparatus. Many responded that they returned their apparatus to the original manufacturer for repairs, as sole source vendors. In this case, the representative dealer for Pierce Manufacturing is Ten-8 Fire Equipment. Although Ten-8 does have a service facility in Pompano Beach, they do not have any facilities at that location to repair collision damage. Their only facility that has that capability is in Sanford, Florida, more than 200 miles away.

☐ Need Additional Information


☐ Not Approved

Comments: _____



Approved

This Bid Waiver approval is valid for this purchase only.

 8/31/23
Chief Financial Officer Date

N/A

Information Technology (IT) Director

Date


City Manager

9/1/2023
Date



MEMORANDUM BID WAIVER ACQUISITION APPROVAL

TO: Terrence R. Moore, ICMA-CM

THROUGH: Missie Barletto, Public Works Director

FROM: Kevin G. Rumell, Fleet Maintenance Manager
Cynthia, Buisson, Assistant Public Works Director

SUBJECT: Southeast Truck Supply Specialists – Collision Repairs to Fire Truck 201733

DATE: June 19, 2023

Background:

Fire Department's truck 201733 Pierce Pumper truck was involved in an accident on 04/25/2023, being struck from behind by another vehicle on I-95. The truck suffered structural damage to the L/R body and equipment compartment. This truck is a custom-built body manufactured by Pierce and requires specific skills, equipment, and qualifications to perform the required fabrication and repairs needed. An independent vehicle damage appraisal service utilized by Risk Management (The Doan Group) has provided an initial damage assessment to the truck in the amount of \$43,420.76.

Justification:

Southeast Truck Specialist, located on 1291 SW 27th Avenue in Pompano Beach has been repairing Fire Rescue Trucks for many Fire Departments, including Delray Beach, for more than 25 years. They have the equipment, tools, qualified technicians, and facilities required for this type of repair to the custom-built bodies found on Fire Apparatus. Fire truck 201733 is a front-line emergency response vehicle, and it is critical to the Fire Department's ability to properly serve the community of Delray Beach that they have this vehicle return to service as quickly as possible.

Market Research:

A recent poll was taken to determine how other surrounding cities were obtaining collision repair services for their specialty Fire Rescue apparatus. Many responded that they returned their apparatus to the original manufacturer for repairs, as sole source vendors. In this case, the representative dealer for Pierce Manufacturing is Ten-8 Fire Equipment. Although Ten-8 does have a service facility in Pompano Beach, they do not have any facilities at that location to repair collision damage. Their only facility that has that capability is in Sanford, Florida, more than 200 miles away.

☐ Need Additional Information ☐ Not Approved

Comments _____

☒ Approved This Bid Waiver approval is valid for this purchase only


Chief Financial Officer
7/4/23
Date

N/A

Information Technology (IT) Director

Date


City Manager
7/8/2023
Date

Rumell, Kevin

Subject: FW: CLAIM: VA2023111372 Fire Truck #201773
Attachments: Completed_Report_VA2023111372.pdf

Good afternoon,

Per our conversation, attached is a copy of the vehicle appraisal. Please be reminded that purchasing guidelines and approvals still need to be followed.

PAULA WOLFE

Risk Management Coordinator | Risk Management
City of Delray Beach
100 NW 1st Avenue, Delray Beach, FL 33445
Tel (561) 243.7151 | pwolfe@cityofdelraybeach.com

PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

From: Jasmine Ford <jford@flcities.com>
Sent: Tuesday, May 23, 2023 12:37 PM
To: Rumell, Kevin <krumell@cityofdelraybeach.com>
Cc: Wolfe, Paula <pwolfe@cityofdelraybeach.com>, DeMicco, Edward <edemikko@cityofdelraybeach.com>, PL Mail <plmail@flcities.com>
Subject: RE: CLAIM: VA2023111372

****Please be cautious****

This email originated from outside of The City of Delray Beach. Do not click links or open attachments unless you recognize the sender and know the content is safe

Good afternoon, I received the estimate for the vehicle. Please keep in mind, the damages are below the deductible (\$100,000), however, once repairs began there is an estimated supplement of approx. \$20k+. I have attached the estimate for your review.

I will be treating this claim as report only

Thank you,

Jasmine Ford
Claims Representative I
Florida League of Cities, Inc.
407.367.1780

jford@flcities.com





The Doan Group, Corporate

5090 Hwy 212
Covington, GA 30016

Phone: (770) 788-8328 Fax: (770) 788-8115
Email: assign@doan.com

Date:	4/21/2023	Year:	2017
Reference #:	X2503003948	Make:	Pierce Manufacturing, Inc.
Estimated By:	Charles Chavira	Model:	Arrow XT
Name:	The City of Delray Beach	Unit #:	201712
Address:	434 S. Swinton Avenue	VIN:	4-18AAG12HA017302
City/State/Zip:	Delray Beach, FL 33444	Style:	Pumper Truck
Phone:	561-665-1115	Plate/State:	XJ8436 FL
Inspected Date:	8/15/2021	WM:	FIN
Inspected By:		Owner:	
Date of Loss:	4/25/2023	Color:	Red
Claim Contact:	Kevin Rummel	Date Of Loss:	4/25/2023
Contact Title:	Field Manager	Inspected At:	The City of Delray Beach
Contact Phone:	561-665-1115 x	Claim Number:	VA2023111372
Contact Email:		File Number:	06358021 MIA

Operation	Description	Part #	Type	Labor	Paint	-----Parts-----	Misc
----- Body Assy -----							
Replace	REAR WALL EXTENSION (REAR WALL DIVIDER) MET. TRAILER		New	1.00		1.00 \$101.75	\$101.75
Replace	REAR BACK WALL AND TOP AFTER BODY		New	1.00		1.00 \$184.75	\$184.75
Replace	REAR WALL VERT. ANGLE ALUM.		New	1.00	1.00	1.00 \$550.00	\$550.00
Replace	10 1/2" VERT. RAIL ALUM.		New	1.00		1.00 \$12.00	\$12.00
Replace	TUBE (UNDER REAR WALL) ALUM. (2)		New			1.00 \$35.00	\$35.00
Replace	POST SIDE SHEET (SUPPORT ALUM. 21 1/2" X 27 1/2" X 1/4")		New			1.00 \$35.00	\$35.00
Replace	REAR BODY (1) (25' X 10' X 1/4")		New	1.00	1.00		
Replace	RIGHT SHEET METAL ALUM. FENDER (1)		New	1.00	1.00	1.00 \$525.00	\$525.00
Replace	LEFT REAR WHEEL MOUNTING WITH SEAL		New	1.00		1.00 \$115.25	\$115.25
Replace	REAR BODY (1) (25' X 10' X 1/4")		New	1.00	1.00		
Replace	REAR BODY (1) (25' X 10' X 1/4")		New	1.00	1.00	1.00 \$280.50	\$280.50
Replace	LEFT REAR FENDER (1) (10' X 10' X 1/4")		New	1.00	1.00		
Replace	TRANSFER PARTS AND OFFER		New	1.00			
Replace	SHIPPING		New			1.00 \$500.00	\$500.00
Replace	UPPER STEP (DIAMOND PLATE) (1) (10' X 10' X 1/4")		New	4.00			
Replace	UPPER STEP (DIAMOND PLATE) (1) (10' X 10' X 1/4")		New	1.00			
Replace	UPPER STEP (DIAMOND PLATE) (1) (10' X 10' X 1/4")		New	1.00			
Replace	UPPER STEP (DIAMOND PLATE) (1) (10' X 10' X 1/4")		New	1.00			
----- Roll Up Door, Cargo Compartment -----							
Replace	DOOR (1) (10' X 10' X 1/4") (1) (10' X 10' X 1/4")		New	1.00			
Replace	DOOR (1) (10' X 10' X 1/4") (1) (10' X 10' X 1/4")		New	1.00			
----- Rear Bumper/Step -----							
Replace	Rear Bumper Assy. With support frame		New	1.00		1.00 \$1,495.00	\$1,495.00
----- Frame -----							
Replace	FRAME (REAR)		New	1.00			
Replace	FRAME (REAR)		New	1.00			



The Doan Group, Corporate

5090 Hwy 212
Covington, GA 30016

Phone: (770) 788-8328 Fax: (770) 788-0135

Email: assign@doan.com

Date	5/21/2023	Year	2017
Reference #	075030003948	Make	Pierce Manufacturing, Inc
Estimated By	Charlie Caraveia	Model	Arrow X1
Name	The City of Delray Beach	Unit #	201733

Repair	PULL TO SQUARE REAR BODY						
Repair	LT REAR TOWEYE						
----- Lighting -----							
Replace	LT REAR TAIL LIGHT	New	1.50	1.00	\$389.90		\$389.90
RST	LT SIDE AMBER LIGHT		0.30				
RST	LT SIDE RED EMERGENCY LIGHT		0.30				
RST	LT REAR EXT LIGHT WHITE		0.30				
R&T	LT REAR EXT LIGHT WHITE		0.50				
R&T	LT REAR EXT LIGHT WHITE		0.50				
R&T	REAR WIRING		12.00				
----- Outriggers -----							
Replace	LT REAR OUTRIGGER COMPARTMENT	New	3.00	1.00	\$925.00		\$925.00
----- Graphics -----							
Replace	REAR GRAPHIC DECAL 1 REFLECTIVE YELLOW	New	1.50	1.00	\$125.00		\$125.00
----- Calculated Values -----							
	Shop Supplies	Metris					\$733.20
	Hazardous Waste						\$3.00
	Truck Cover	Metris	0.50				
	Two stage paint			4.00			
	Paint Materials	Metris					\$988.00
An "*" indicates user change of database part and "M" indicates manually entered or custom database rows							

Estimate Notes:



The Doan Group, Corporate
5090 Hwy 212
Covington, GA 30016

Phone: (770) 788-8328 Fax: (770) 788-0135

Email: assign@doan.com

Date	5/21/2023	Year	2017
Reference #	025030003948	Make	Kenworth Manufacturing, Inc.
Estimated By	Charlie Caravella	Model	Arrow XT
Name	The City of Delray Beach	Unit #	291733

Summary	Amount	Rate	Disc	Total
BODY LABOR	129.4	\$155.00	0.00%	\$20,057.00
PAINT LABOR	41.7	\$155.00	0.00%	\$4,913.50
MECHANICAL	12.0	\$185.00	0.00%	\$2,220.00
FRAME	44.0	\$140.00	0.00%	\$6,120.00
MISS. LABOR	0.0	\$125.00	0.00%	\$0.00
PARTS	\$4,986.06		0.00%	\$4,986.06
MISS.				\$1,121.20
Subtotal				\$43,420.76
Sales Tax				0.00

Total	\$43,420.76
Benefitment	\$0.00
Deductible	\$100,000.00
Grand Total	\$56,579.24

Repair Facility
Address
Phone
Email
Approved With
License 1
License 2
Fed Tax ID
Registration #

Appraised By: Charlie Caravella
License #1
License #2
Phone: 954-980-7409
Email: assign@doan.com



The Doan Group, Corporate
5090 Hwy 212
Covington, GA 30016

Phone: (770) 788-8328 Fax: (770) 788-8135
Email: assign@doan.com

Date:	5/21/2023	Year:	2017
Reference #:	025030003948	Make:	Pierce Manufacturing, Inc.
Estimated By:	Charlie Caravella	Model:	Arrow XT
Name:	The City of Delray Beach	Unit #:	201733

TERMS & CONDITIONS

Authorization to Repair Disclaimer

This is a damage appraisal only, not an authorization to repair. The vehicle owner must authorize all repairs.

The above is an estimate based on inspection and does not cover additional parts or labor which may be required after the work has been started. Occasionally worn or damaged parts are discovered which may not have been evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

Signature: *Kevin Rumell*
Email: rumell@mydelraybeach.com

Signature: *[Signature]*
Email: FuentesC@mydelraybeach.com

Signature: *Missie Barletto*
Email: barlettom@mydelraybeach.com

Signed

Date

Adjustment

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Page 4 of 4



Southeast Truck Specialist, Inc.
1291 SW 27th Ave
Pompano Beach, FL 33069
(954) 970-3651 • Fax (954) 970-4201
Lic #: AR1891 • Lic #: 641 • MV-21961

Estimate

Date	Estimate #
8/6/2023	10008

Name / Address
CITY OF DELRAY BEACH 100 NW 1ST AVE DELRAY BEACH, FL 33444 PH 561-243-7333 FX 561-272-5366

Make	PIERICE	
Yr/Model	17/ENGINE	
VIN	4P1BAAGF2HAD17322	
Mileage		
Tech	P.O. No.	Terms
JG		NET 15

Description	Qty	Cost	Total
REF#025030003948 FILE # DG356021-MIA CLAIM #VA2023111372 *****SUPPLEMENT*****			
LABOR RATE DIDIFFERENCE FRAME LABOR -PAID AT \$180.00 OUR RATE \$185.00-34.00 HRS	34	5.00	170.00
FRAME REPAIR ESTIMATE LINE NUMBER #21- ADD TIME TO PULL AND ALIGN FRAME RAILS AND BODY STRUCTURE FRAMING	44	185.00	8,140.00
REFINISH PAINTED BODY STRUCTURE FRAMING AFTER REPAIR/PULL	6	155.00	930.00
FRAME REPAIR ESTIMATE LINE NUMBER #23-ADD TIME TO PULL AND SQUARE BODY	20	185.00	3,700.00
ALIGNMENT LABOR	1	575.00	575.00
LH REAR COMPARTMENT WALL AND FLOOR ESTIMATE LINES #3-7 ADD TIME TO BUILD WALL FLOOR AND DOOR TRACKS	35	155.00	5,425.00
R&I LH REAR UNIT FUEL FILLER HOUSING	8	155.00	1,240.00
ADD TIME CUT OPENING FOR STEPS GRAB HANDS AND EMERGENCY LIGHTS -REAR BODY FINISH PNL	6	155.00	930.00
REPAIR LH OUTER WHEELHOUSE AFTER PULL	8	155.00	1,240.00
The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this ,the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.I further agree that my vehicle may be driven by your employees for road test at my own risk. Customer will have 3 working day's after repair's are completed to pick up vehicle's before storage fee's are applied Signature	Subtotal		
	Sales Tax (0.0%)		
	Total		



Southeast Truck Specialist, Inc.
 1291 SW 27th Ave
 Pompano Beach, FL 33069
 (954) 970-3651 • Fax (954) 970-4201
 Lic #: AR1891 • Lic #: 641 • MV-21961

Estimate

Date	Estimate #
8/6/2023	10008

Name / Address
CITY OF DELRAY BEACH 100 NW 1ST AVE DELRAY BEACH, FL 33444 PH 561-243-7333 FX 561-272-5366

Make	PIERICE	
Yr/Model	17/ENGINE	
VIN	4P1BAAGF2HAD17322	
Mileage		
Tech	P.O. No.	Terms
JG		NET 15

Description	Qty	Cost	Total
ADD TIME TO R&I LH REAR WHEELHOUSE LINER/PAINTED	2	155.00	310.00
REPAIR LH REAR WHEELHOUSE LINER	3	155.00	465.00
REFINISH	2.8	155.00	434.00
REPAIR LH UPPER SIDE COMPARTMENT DECK AFTER PULL -REPAIR WELD	15	155.00	2,325.00
REFINISH LABOR	8	155.00	1,240.00
ESTIMATE LINE NUMBER #9 ADD TIME REPAIR REAR PNL	3	155.00	465.00
BODY FINISH LABOR AFTER INSTALL R&R OF NEW PARTS- FINISH PRIME BLOCK	16	155.00	2,480.00
ESTIMATE LINE #18-ADD TIME TO INSTALL DOOR TRACKS AND WIRING WARNING SENSOR	4	155.00	620.00
R&I REAR CENTER ROLL UP DOOR	6	155.00	930.00
REPAIR REAR CENTER COMPARTMENT WALL AND OPENING FRAME AFTER PULL	4	155.00	620.00
REFINISH/SPLATTER FINISH INNER WALL	3	155.00	465.00
ADD TIME TO REFINISH INNER COMPARTMENT SPLATTER FINISH	6	155.00	930.00
ESTIMATE LINE NUMBER #31 WIRING -ADD TIME R&I OF WIRING HARNESS SIDE COMPARTMENTS FRAME AND REAR BODY	12	185.00	2,220.00

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this ,the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.I further agree that my vehicle may be driven by your employees for road test at my own risk. Customer will have 3 working day's after repair's are completed to pick up vehicle's before storage fee's are applied

Signature

Subtotal

Sales Tax (0.0%)

Total



Southeast Truck Specialist, Inc.
 1291 SW 27th Ave
 Pompano Beach, FL 33069
 (954) 970-3651 • Fax (954) 970-4201
 Lic #: AR1891 • Lic #: 641 • MV-21961

Estimate

Date	Estimate #
8/6/2023	10008

Name / Address
CITY OF DELRAY BEACH 100 NW 1ST AVE DELRAY BEACH, FL 33444 PH 561-243-7333 FX 561-272-5366

Make	PIERCE	
Yr/Model	17/ENGINE	
VIN	4P1BAAGF2HAD17322	
Mileage		
Tech	P.O. No.	Terms
JG		NET 15

Description	Qty	Cost	Total
ESTIMATE LINE NUMBER #32 ADD TIME R&R OUTRIGGER HOUSINGS	3	155.00	465.00
ESTIMATE LINE NUMBER #33 REAR CHEVRON DECAL -LH SIDE ROLL UP DOOR DECALS AND GOLD LEAF STRIPES -	1	1,500.00	1,500.00
ESTIMATE LINE NUMBER #20 ADD TIME TO INSTALL TAILBOARD LIGHTS AND CENTER STEP	3	155.00	465.00
REFINISH TAILBOARD SUPPORT FRAME	2	155.00	310.00
ADD TIME NIB WET SAND BUFF	6	155.00	930.00
*****TOTAL LABOR*****			39,524.00
Paint Materials	33.8	58.00	1,960.40

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this ,the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.I further agree that my vehicle may be driven by your employees for road test at my own risk. Customer will have 3 working day's after repair's are completed to pick up vehicle's before storage fee's are applied

Signature

Subtotal	\$41,484.40
Sales Tax (0.0%)	\$0.00
Total	\$41,484.40