



Cover Memorandum/Staff Report

File #: 26-0459

Agenda Date: 4/21/2026

Item #: 6.D.

TO: Mayor and Commissioners
FROM: Duane D'Andrea, Director of Human Resources
THROUGH: Terrence R. Moore, ICMA-CM
DATE: April 21, 2026

APPROVAL OF AMENDMENT TO ORGANIZATIONAL CHART

Recommended Action:

Motion to Approve Amendment to City of Delray Beach Organizational Chart to establish a stand-alone Purchasing Department.

Background:

This reorganization reflects our commitment to elevating the procurement function and ensuring greater oversight of municipal spending. By establishing a dedicated department, we aim to streamline operations, enhance strategic sourcing, and provide the Chief Procurement Officer with the direct line of communication necessary to support the City's evolving infrastructure and service needs.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

001-13-019-513 - General Fund, Finance, Purchasing, Financial & Administrative

Timing of Request:

Timely approval of this organizational change is requested.