



Cover Memorandum/Staff Report

File #: 24-1021

Agenda Date: 8/5/2024

Item #: 6.K.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 5, 2024

APPROVAL OF AMENDMENT NO. 5 TO RFP NO. 2019-003 WITH SUNSHINE CLEANING SYSTEMS, LLC. FOR CITYWIDE JANITORIAL SERVICES TO INCREASE THE PRICING SCHEDULE IN THE AMOUNT OF \$22,995.72 FOR A REVISED CONTRACT TOTAL OF \$2,557,700.34

Recommended Action:

Motion to approve Amendment No. 5 to RFP No. 2019-003 with Sunshine Cleaning Systems, LLC. for Citywide Janitorial Services to increase the Pricing Schedule in the amount of \$22,995.72 for a revised contract total of \$2,557,700.34.

Background:

On May 19, 2020, the City Commission approved Resolution No. 66-20 with Sunshine Cleaning Systems, Inc. (Sunshine) for RFP 2019-003 Janitorial Services Citywide, in the estimated amount of \$1,382,551 for the agreement term.

On October 6, 2020, the City Manager approved Amendment No. 1 revising the agreement to amend the Pricing Schedule to add an additional location in the estimated value of \$23,390.20.

On July 13, 2021, the City Commission approved Amendment No. 2 revising the agreement to amend the Pricing Schedule for one year to add an additional location in the estimated value of \$39,412.00.

On October 25, 2022, the City Commission approved an Additional Spending Request due to Florida's minimum wage yearly increase law and for the addition of services at the City's golf courses in the amount of \$152,239.00.

On June 20, 2023, the City Manager approved Amendment No. 3 to reflect the vendor's name change from Sunshine Cleaning Systems, Inc. to Sunshine Cleaning Systems, LLC. and to renew the agreement for an additional year.

On August 15, 2023, the City Commission approved Amendment No. 4 revising the agreement to amend the Pricing Schedule to include additional services at the City's golf courses.

The vendor has requested to amend the Pricing Schedule to continue to comply with Florida's State Minimum Wage Law. Additionally, on July 2, 2024, the City retroactively renewed the agreement for the final one-year option beginning April 7, 2024. The contract was originally thought to be due for

renewal by June 28, 2024, however it was discovered the original agreement date was April 7 and therefore was due for renewal by April 7, 2024.

Attachments:

1. Amendment No. 5 to RFP No. 2019-003
2. Exhibit A
3. Legal Review for Amendment No. 5
4. Amendment No. 4
5. Amendment No. 3
6. Additional Spending Request #1
7. Amendment No. 2
8. Amendment No. 1
9. Agreement RFP No. 2019-003

This motion is in accordance with Code of Ordinances Section 36.02 Commission Approval Required.

City Attorney Review:

Approved as to form and legal sufficiency

Funding Source/Financial Impact:

Funding is available from 001-41-350-519.34-15 (Other Contractual Services Janitorial Services) in the amount of \$4,793.58 as well as from the contingency line on existing Purchase Order 2024-481 in the amount of \$3,292.46 for a total of \$8,086.04 for the remainder of the current fiscal year.

Timing of Request:

This is time sensitive to maintain services.