



**DELRAY BEACH
COMMUNITY REDEVELOPMENT AGENCY**

**REQUEST FOR QUALIFICATIONS
CRA NO. 2024-04**

**NW 800 BLOCK OF WEST ATLANTIC AVENUE –
DESIGN-BUILD REDEVELOPMENT PROJECT**

**ISSUE DATE
WEDNESDAY, MAY 22, 2024**

**VOLUNTARY PRE-PROPOSAL MEETING
MONDAY, JUNE 3, 2024
11:00AM EST**

**QUESTION SUBMITTAL DEADLINE
WEDNESDAY, JUNE 19, 2024
5:00PM EST**

**PROPOSAL SUBMISSION DUE DATE AND TIME
WEDNESDAY, JULY 24, 2024
11:00AM EST**

CONTACT
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I. INVITATION

The Delray Beach Community Redevelopment Agency (“CRA”) is seeking proposals from qualified firms to design and modularly construct the redevelopment project located within the NW 800 Block of West Atlantic Avenue (“Project”) in accordance with the terms, conditions, and specifications contained in this Request for Qualifications (“RFQ”)

Interested firms, hereinafter referred to as Proposers, are invited to submit a complete Proposal for consideration. Any submitted Proposal must clearly address and contain all items and forms requested. The CRA reserves the right to accept any Proposal deemed to be in the best interest of the CRA, to waive any minor irregularities, scrivener’s errors, omissions, deviations, and/or technicalities in any Proposal, or to reject any or all Proposal, and to re-advertise for new Proposals.

Proposers are advised that Proposals submitted with irregularities, omissions, errors, deviations, and/or technicalities that, at the sole discretion of the CRA, do not meet the minimum requirements of the RFQ, may result in a non-responsive determination. Proposers will not be given the opportunity to cure any irregularity, omission, error, deviation, and/or technicality. It is at the sole discretion of the CRA to waive or not waive any irregularity, omission, error, deviation, and/or technicality.

The CRA is vested by the State of Florida pursuant to its powers under Florida Statutes, Chapter 163, Part III, the Community Redevelopment Act of 1969 as amended, with the authority to request proposals for the redevelopment of any area within its CRA District in order to effectuate redevelopment pursuant to the goals and objectives of the CRA Redevelopment Plan (<https://delraycra.org/wp-content/uploads/2019/04/Community-Redevelopment-Plan.pdf>).

Proposals will be evaluated based on the procedures and criteria stated within this RFQ.

The CRA intends to negotiate a Design-Build Agreement for the design and modular construction of the Project upon the award of this RFQ to the Proposer that best satisfies the evaluation criteria, *and* the selection of the Proposer is deemed to serve in the best interest of the CRA.

Proposers are required to submit one (1) original hard copy of their full Proposal in a hard cover binder, and one (1) electronic, searchable .pdf file of the full Proposal on a USB drive in a sealed package with the outside of the package marked “Request for Qualifications CRA No. 2024-04,NW 800 Block of West Atlantic Avenue Redevelopment Project.” All Proposals shall be delivered (mailed or hand-delivered) to the CRA at:

**CRA Office – 20 N Swinton Avenue, Delray Beach, Florida 33444
on or before 11:00AM EST on Wednesday, July 24, 2024.**

The responsibility for submitting a Proposal at the correct location before the stated due date and time is solely and strictly that of the Proposer. The CRA is not responsible for any delayed, late, misdelivered, or non-delivered Proposal(s), no matter the cause.

II. RFQ OVERVIEW

RFQ Issued	DATE: Wednesday, May 22, 2024
Cone of Silence Instituted	DATE: Wednesday, May 22, 2024
Pre-Proposal Meeting Date and Location	DATE: Monday, June 3, 2024 TIME: 11:00AM EST
Attendance is VOLUNTARY and is recommended but is not mandatory.	In person at: Delray Beach CRA Office 20 N Swinton Avenue Delray Beach, FL 33444
Question Submittal Deadline	DATE: Wednesday, June 19, 2024 TIME: 5:00PM EST Questions must be received before the Question Submittal Deadline and must be submitted in writing via email to: Christine Tibbs, Assistant Director tibbsc@mydelraybeach.com
Proposal Submission Due Date, Time, and Location	DATE: Wednesday, July 24, 2024 TIME: 11:00AM EST Drop-Off or Mail a Hard Copy of Proposals to: Delray Beach CRA Office Attention: Christine Tibbs 20 N Swinton Avenue Delray Beach, FL 33444
Evaluation Committee	TBD
Oral Presentations	TBD
CRA Board Meeting	TBD

- The CRA reserves the right to advance or delay the above scheduled dates.
- Mailed Proposals will be considered timely when **received** by the CRA at the stated Location on or before the stated Due Date. All Proposals will be timestamped by the CRA when received. Proposals not received by the CRA by the Due Date at the stated Location shall not be reviewed or considered by the CRA.

BROADCAST AND NOTIFICATION

All documents related to this RFQ, including any addenda, can be obtained from: (a) Periscope S2G: www.periscopeholdings.com/S2G; (b) the CRA's website: www.delraycra.org; or request via email: tibbsc@mydelraybeach.com.

Proposers who obtain solicitation/procurement information from sources other than those named above are cautioned that the RFQ package may be incomplete. The CRA will not evaluate incomplete Proposals or incomplete Proposals may be deemed non-responsive by the CRA. The CRA will not be responsible for information from a source other than those stated above. Periscope S2G is an independent entity and is not an agent or representative of the CRA. Communications to any independent entities does not constitute communications to the CRA. The CRA is not responsible for

errors and omissions occurring in the transmission or downloading of any documents, addenda, plans, or specifications from these websites. It is the Proposer's responsibility to verify the validity of all RFQ documents and information; Proposers are advised to closely examine all RFQ documents and information.

CONTACT PERSON

Any questions regarding the RFQ documents and/or solicitation process, clarifications, or for more information must be submitted in writing to Christine Tibbs, Assistant Director at tibbsc@mydelraybeach.com. Questions must be received prior to the Question Submittal Deadline. Oral explanations, information, and instructions shall not be considered binding on the CRA. All prospective Proposers are encouraged to independently verify the accuracy of any information provided. Neither the CRA nor any of its agents or employees shall be responsible for the accuracy of any oral information provided to any Proposer.

REQUIRED INFORMATION

This RFQ contains various sections which require submission of certain information and forms which require completion. The responsibility for submitting a complete Proposal at the correct location before the stated Proposal Submission Due Date and Time is solely and strictly that of the Proposer. It is the responsibility of the Proposer to ensure all pages, forms, and required information are included within its Proposal submission.

ADDENDA

Any interpretations, corrections, clarifications, modifications, or changes to this RFQ will be made by addenda. Sole issuing authority shall be vested in the CRA. Addenda will be posted and available through the CRA broadcast and notification methods stated above.

LATE PROPOSALS

Proposers must submit complete Proposals before the stated Proposal Submission Due Date and Time. Proposals received after the Proposal Submission Due Date and Time shall be returned unopened and shall be found non-responsive. It is the sole responsibility of Proposer to ensure its Proposal is received by the CRA by the stated Proposal Submittal Due Date and Time. The CRA is not responsible for any delayed, late, misdelivered, or non-delivered Proposal(s), no matter the cause.

SUBMITTAL FORMAT REQUIREMENTS

Proposals shall be submitted in the format as stated within this RFQ. Proposers are required to submit one (1) original hard copy of their full Proposal in a hard cover binder, and one (1) electronic, searchable .pdf file of the full Proposal on a USB drive in a sealed package with the outside of the package marked "Request for Qualifications CRA No. 2024-04, NW 800 Block of West Atlantic Avenue Redevelopment Project."

All Proposals shall be delivered (mailed or hand-delivered) to the CRA at the CRA Office located at 20 N Swinton Avenue, Delray Beach, Florida 33444 on or before the Proposal Submission Due Date and Time of Wednesday, July 24, 2024, at 11:00AM EST.

PROPOSAL OPENING

All proposals submitted on or before the Proposal Submission Due Date and Time shall be publicly opened at the CRA Office, located at 20 N. Swinton Avenue, Delray Beach, FL 33444, immediately after the Proposal Submission Due Date and Time.

PROPOSAL OMISSIONS, ERRORS, DEVIATIONS

Proposers are advised that Proposals submitted with irregularities, omissions, errors, deviations, and/or technicalities that, at the sole discretion of the CRA, do not meet the minimum requirements of the RFQ, may result in a non-responsive determination. Proposers will not be given the opportunity to cure any irregularity, omission, error, deviation, and/or technicality. It is at the sole discretion of the CRA to waive or not waive any irregularity, omission, error, deviation, and/or technicality.

EVALUATION

Proposals shall be evaluated in accordance with the procedures stated within this RFQ.

AWARD

The CRA reserves the right to accept or reject any or all Proposals, in whole or in part, with or without cause, to waive any minor irregularities, scrivener's errors, omissions, deviations, and/or technicalities in any Proposals, to award the Design-Build Agreement on such coverage and terms the CRA deems will best serve the interests of the CRA, to negotiate terms with the Successful Proposer; if all Proposals are rejected, the CRA reserves the right to cancel the RFQ and to re-issue the RFQ seeking new Proposals. The best interest of the CRA shall be determined solely by the CRA.

DEFINITIONS

The CRA will use the following definitions in its solicitation documents, agreement documents, and any other document used in the solicitation process and any resulting agreement:

- A. **BUSINESS DAY:** any day on which the CRA is open for regularly conducted business.
- B. **CRA** – shall refer to the Delray Beach Community Redevelopment Agency.
- C. **DESIGN-BUILDER** – Successful Proposer who executes a Design-Build Agreement with the CRA to provide the necessary design, construction, and management of the Project; also referred to as the “Prime”.
- D. **DESIGN-BUILD AGREEMENT** – The RFQ, all addenda issued thereto, all affidavits, the signed Design-Build Agreement, and all related documents issued by the CRA in connection with the Procurement or Project will comprise the totality of the Design-Build Agreement between the CRA and the Successful Proposer to perform the design services and modular construction described in this RFQ.
- E. **DESIGN-BUILD TEAM** – All entities listed by the Design-Builder as providing design, construction or project management services for the Project. The Design-Builder is required to list all entities that will be a part of the Design Build Team but is not required to list all staff/members employed by each entity. Members of the Design Build Team may also be referred to as “Team Members.”
- F. **KEY TEAM MEMBER** – Individuals who will be assigned to the Project who will play an important role in the design, construction, or project management of the Project. The Design-Builder is required to provide information, as required by this RFQ, for all Key Team Members.
- G. **PROCUREMENT** – The CRA's solicitation process for selecting a Design-Builder.
- H. **PROCUREMENT DOCUMENTS/SOLICITATION DOCUMENTS** – All documents issued by the CRA in connection with the Procurement or Project.

- I. PROJECTS OF SIMILAR SCOPE AND COMPLEXITY – Projects completed by the Proposer within the last ten (10) years and that have the following characteristics:
 - a. Projects of similar size that include design and construction of retail, commercial, open, and communal space utilizing shipping containers; and/or projects of similar size that include design and construction of retail, commercial, office, mixed use, open, and communal space utilizing modular construction and building methods, and modular construction and building materials.
 - b. Projects that require strong coordination and integration of the design and construction professionals and early involvement of the construction professionals during design.
 - c. Projects where the Design-Builder was selected prior to the establishment of the final price and schedule and where the Design-Builder collaborated with the owner to develop the final price and schedule.
 - d. Projects that require community outreach and engagement.
- J. PROJECT – Design, construction, and management of the commercial redevelopment project located within NW 800 Block of West Atlantic Avenue, as further specified within this RFQ.
- K. PROPOSER – A firm and/or entity submitting a Proposal.
- L. PROPOSAL – A Proposer’s response to this RFQ.
- M. REQUEST FOR QUALIFICATIONS (RFQ) – this solicitation, including all documentation and any and all addenda, issued by the CRA seeking qualified Proposers.
- N. RESPONSIVE PROPOSER – A Proposer whose Proposal conforms in all material respects to the terms, conditions, specifications, requirements included in the RFQ.
- O. RESPONSIBLE PROPOSER – A Proposer who meets the minimum qualification requirements and has the capability to perform and complete the RFQ requirements.
- P. SUCCESSFUL PROPOSER – Proposer who is awarded a Design-Build Agreement for the provision of services and construction of the Project as detailed in this RFQ.

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III. OVERVIEW OF PROJECT

GENERAL

The CRA is seeking Proposals from qualified firms and entities for consideration to provide progressive design-build services to the CRA for the design and modular construction of a commercial redevelopment project utilizing shipping containers to be located within the NW 800 Block of West Atlantic Avenue (“Project.”)

BACKGROUND

The Project is envisioned to create as a vibrant commercial destination that will house a diverse range of businesses, including retail stores, restaurants, cafes, and service providers, and flexible open space to meet the preferences, demands, and needs of, most importantly, the adjacent local community and, secondarily, visitors. The Project is supported through numerous goals, objectives and strategies stated within the CRA’s guiding documents.

In 2012, the West Atlantic Area Needs Assessment was conducted, and it identified a series of goals for the West Atlantic neighborhood, including accommodating retail space for local retailers. This Project helps to achieve those goals by activating vacant CRA-owned Properties along the main commercial corridor with activities and local enterprises designed to increase vibrancy and foot traffic – further achieving a long-standing goal within the CRA’s Community Redevelopment Plan of connecting pedestrians west to east and vice versa along the West Atlantic Avenue commercial corridor.

The CRA’s Community Redevelopment Plan further emphasizes that the redevelopment strategy for the West Atlantic Avenue Corridor area shall be to create a positive visual impact and emphasize its importance as the entrance to the downtown, to encourage development that is supportive of and compatible with adjacent neighborhoods, and to promote the development of small businesses and those that are locally owned.

Moreover, the Set Transformation Plan (West Atlantic Master Plan) provides for activation of vacant areas through innovative approaches, specifically including the use of shipping containers.

PROPERTIES

Fifteen (15) CRA-owned Properties will be developed as part of this Project. The Properties are located on the main commercial corridor of West Atlantic Avenue between NW 9th Avenue and NW 8th Avenue; the Properties are situated within the Sub-Area 3 of the Community Redevelopment District, which is also a part of “The Set.”

The Set community brand was identified by the long-standing residential and business communities surrounding the West Atlantic Avenue corridor, from I-95 to Swinton Avenue to signify and unify the area. The Set is predominately a single-family residential community with Delray Beach’s main streets of Atlantic and Fifth Avenues traversing the east-west and north-south corridors of the western end of Downtown Delray Beach. The Properties are just minutes from I-95 and approximately thirty minutes from Fort Lauderdale International Airport and Palm Beach International Airport. Further, the Properties are within walking distance of shops and restaurants in Downtown Delray Beach and two miles from the beach.

	Street Address	Parcel Control Number
1	805 West Atlantic Avenue	12-43-46-17-22-001-0090
2	West Atlantic Avenue	12-43-46-17-22-001-0101
3	West Atlantic Avenue	12-43-46-17-22-002-0140
4	West Atlantic Avenue	12-43-46-17-22-002-0130
5	West Atlantic Avenue	12-43-46-17-22-002-0100
6	West Atlantic Avenue	12-43-46-17-22-002-0090
7	NW 9 th Avenue	12-43-46-17-22-002-0010
8	23 NW 9 th Avenue	12-43-46-17-22-002-0040
9	NW 9 th Avenue	12-43-46-17-22-002-0050
10	15 NW 9 th Avenue	12-43-46-17-22-002-0080
11	NW 8 th Avenue	12-43-46-17-22-001-0030
12	8 th Ave S	12-43-46-17-22-001-0060
13	16 NW 8 th Avenue	12-43-46-17-22-001-0070
14	20 NW 8 th Avenue	12-43-46-17-22-001-0040
15	NW 8 th Avenue	12-43-46-17-22-001-0080

All Properties are vacant and all Properties have a Land Use Designation of Commercial Core and a Zoning Designation of Central Business District.

Exhibit A includes a Property Map for the CRA-owned Properties that will be developed as part of this Project.

ENVIRONMENTAL REMEDIATION

805 W. Atlantic Avenue is a Remediation Site. The CRA has been in regular contact with the Palm Beach County Department of Environmental Resources Management (ERM) and the Environmental Consultant tasked with the ongoing monitoring of the Remediation Site. Both the ERM staff and the Environmental Consultant concur that the site can be safely developed. Additionally, the Environmental Consultant is proactively seeking closure options for the Remediation Site. Based on this information, the Remediation Site has been incorporated into the Conceptual Design for the Project.

CONCEPTUAL DESIGN

Development of the Conceptual Design for the Project was initially included in the CRA's Budget & Work Plan for Fiscal Year 2021-2022.

At the April 27, 2021, CRA Board Meeting, the Board ratified a Work Assignment between the CRA and CPZ Architect, Inc. ("CPZ"), to develop a Conceptual Design for the CRA-owned properties located within the NW 800 Block of West Atlantic Avenue.

On July 15, 2021, the CRA Board provided input on the ongoing development of the conceptual design sketches and approved continuing the Conceptual Design and having CRA staff take the next steps to move the Project forward.

In August 2021, the CPZ was approved to perform the following tasks: complete review of the zoning and building codes, participation in community meetings, development of three ground level renderings and high-level cost estimates for the Project.

In October 2021, two (2) public outreach meetings were held to present the Project and to gather feedback from the community.

In December 2021, CRA staff also reached out requesting feedback from the Delray Beach Downtown Development Authority, the Greater Delray Beach Chamber of Commerce, and the City of Delray Beach's Economic Development Department.

On January 25, 2022, the CRA Board approved the next steps of the Project which included:

- Finalizing the Conceptual Design
- Developing a feasibility cost analysis
- Outlining the City's application and permitting process
- Evaluating infrastructure requirements
- Continuing with public outreach efforts

At the July 7, 2022, CRA Board Meeting, CRA staff provided an update on the draft conceptual design to gather CRA Board input. The CRA Board provided recommendations that were incorporated into the proposed final design that was approved by the CRA Board on September 29, 2022.

The Final Conceptual Design and an Informational Report that includes the Feasibility Cost Analysis, City Application and Permitting Process, and Infrastructure Requirements for the Project are included as Exhibit B and Exhibit C respectively.

GENERAL SCOPE

The CRA wishes to design and modularly construct a commercial development utilizing shipping containers that follows the approved Conceptual Design. The CRA hereby seeks Proposals from interested and qualified Design-Build firms to provide a turnkey Project. The included Conceptual Design, Information Report, and any other design criteria contain preliminary information for the Design-Build firm to complete design and construction of the Project.

The Scope of Work includes:

- Designing, permitting, constructing, and managing the Project.
- Reviewing City of Delray Beach Land Development Regulations and applying for any and all necessary text amendments, relief requests (waivers, variances, etc.), approvals, permits, etc.
- Incorporating the necessary infrastructure to facilitate the Project and eventual tenants, users, visitors, etc.
- Design shall include potential for electrical and water connection at the Remediation Site.
- Scope of Work shall be inclusive of all architectural, mechanical, electrical, plumbing, structural, civil, HVAC, geotechnical, landscape architectural, surveying, and all other related disciplines required.
- Scope of Work shall entail modular construction and building methods utilizing shipping containers.

- Scope of Work shall entail custom buildout of exterior and interior of shipping containers that will be used for a variety of retail and/or commercial purposes.
- Design and construction of the Project shall be governed by all applicable Federal, State, and local regulations.
- New services and underground utility connections will be required.

PROJECT OBJECTIVES

The CRA's objective for the Project is for a qualified Design-Builder and its Team to design and modularly construct a commercial redevelopment project utilizing shipping containers.

- The CRA expects the Project to be completed within a reasonable timeframe – to be determined by the Design-Builder and CRA.
- The CRA desires to establish a collaborative relationship with the Design-Builder that encourages innovation in the design (keeping in mind the Conceptual Design) and construction of the Project. The goal of innovation brought into the Project by the Design-Builder is to expedite the Project completion while optimizing the quality (design, materials, etc.) of the Project.
- Delivery of a high-quality Project such that the design incorporates the Conceptual Design, high quality materials and workmanship through selection of experienced Team Members, and sound design, engineering, and construction.
- The CRA desires a Project that considers issues related to operation and maintenance – durability, flexibility, security.
- The CRA anticipates that the progressive design-build process will deliver an end product that meets the capital cost budget for the Project but also considers operating and maintenance costs.

ESTIMATED PROJECT COST AND PROJECT BUDGET

The Final Conceptual Design and an Informational Report that includes the Feasibility Cost Analysis, City Application and Permitting Process, and Infrastructure Requirements for the Project are included as Exhibit B and Exhibit C respectively.

The Project is included in the CRA's FY 2023-2024 Budget and Workplan.

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IV. SCOPE OF SERVICES

Services shall be delivered via a progressive design-build delivery method with two (2) distinct phases.

Phase 1 - Pre-Construction/Design

Phase 1 will include the development of 100% design of the Project. The deliverables for Phase 1 will include all geotechnical engineering, surveys, site plan, all final design/engineering activities, 70% completion of design and construction drawings (including interior of shipping containers), determination and initiation of application approvals and permitting (including any necessary text amendments to the City's Land Development Regulations, requests for relief, etc.) cost estimates throughout design development, meetings with CRA staff, presentations to CRA Board, City Boards, and City Commission, and complete specifications for the Project. As part of Phase 1, the Design-Builder will develop a Guaranteed Maximum Price (GMP) for the construction of the Project. Development of the GMP by the Design-Builder will use an "open book" method, including competitive bids from qualified subcontractors and vendors.

The following is a general overview of the responsibilities of the Design-Builder and the CRA during Phase 1. The responsibilities will be more particularly described within the Design-Build Agreement between the Successful Proposer and the CRA.

Design-Builder

- Perform Project management activities in accordance with the Design-Build Agreement.
- Develop the Project execution plan, including Project schedule.
- Perform site investigations.
- Identify any concerns.
- Produce the Basis-of-Design Report.
- Develop the engineering design (including preparing and submitting intermediate design review packages) and value-engineering activities in coordination with the CRA. Design exhibits will include, but are not limited to, drawings, lists, and specifications completed to approximately a seventy percent (70%) level of completion.
- Prepare all technical components for reports and submittals necessary to obtain final permits.
- Prepare a project cost model, in a format established by the CRA, and provide detailed cost estimates as the design and design alternatives are advanced.
- Develop procurement documents for solicitation of competitive prices from suppliers and subcontractors (Phase 2 – Final Design and Construction).
- Submit and negotiate a GMP or lump-sum price for Phase 2 - Final Design and Construction services, with the understanding that the pricing shall be subject to review on an open-book basis.
- Support CRA community outreach and engagement activities, attend CRA Board meetings, attend City board and Commission meetings to provide input regarding technical components of the Project.
- Perform engineering studies to support design and cost estimating.
- Identify Project permitting requirements and initiate certain permitting activities.
- Attend regular meetings with the CRA on a mutually agreed upon schedule to communicate objectives, report on schedule and progress, discuss and resolve issues, obtain clarifications, etc.

- Enter into negotiations with the CRA to establish final scope and a GMP or lump sum price to perform final design and construction of the Project. Based upon successful negotiations, enter into an amendment with the CRA to perform Phase 2 - Final Design and Construction.

CRA

- Provide funding for the Project.
- Timely reviews of materials provided by the Design-Builder.
- Provide access to the Project site.
- Lead community outreach and engagement activities.

Phase 2 - Final Design and Construction

The GMP that is agreed upon by the Design Builder and the CRA at the conclusion of Phase 1 will serve as the basis for the Phase 2 portion of the Design-Build Agreement. The CRA will seek authorization from the CRA Board for the GMP and to execute an amendment to the Design-Build Agreement that comprises Phase 2- Final Design and Construction services with the Design Builder. The **CRA** reserves the right to reject the GMP and may determine, in its sole discretion, that it is not in the public interest to continue with Phase 1 or to move forward to Phase 2 of the Project. In the event of a rejection, the CRA will be liable for costs incurred to date.

The following is a general overview of the responsibilities of the Design-Builder and the CRA during Phase 2. The responsibilities will be more particularly described within the Design-Build Agreement between the Successful Proposer and the CRA.

Design-Builder

- Perform Project management activities in accordance with the Design-Build Agreement.
- Complete the final (100%) design documents (including interior of shipping containers) for the purposes of obtaining necessary permits and to utilize for construction and obtain City approval of design.
- Procure all labor, materials, equipment, and subcontractors necessary to complete construction of the Project.
- Secure necessary permits, including building permits.
- Complete construction of the Project (including interior of shipping containers).
- Supervise subcontractors and Design-Build personnel.
- Coordinate with the City and all utility providers for supply of power, telecommunications, and potable water.
- Maintain site security.
- Implement Project health and safety practices.
- Implement quality-management procedures.
- Complete Project documentation, including drawings conformed to the construction record.
- Provide warranty coverage.
- Attend regular meetings with the CRA on a mutually agreed-upon schedule to communicate objectives, report on schedule and progress, discuss and resolve issues, obtain clarifications, etc.
- Adhere to all permit requirements.

CRA

- Provide funding for the Project.
- Provide access to the Project site.
- Timely reviews of materials provided by the Design-Builder.
- Lead community outreach and engagement activities.

The preliminary list of responsibilities is not intended to describe all anticipated risks and responsibilities for the Project. As current Project development activities progress, the risk allocation may be expanded and revised as necessary to refine the CRA's approach to risk, and to ensure the most appropriate allocation of risk between the parties to the Design-Build Agreement. A draft Agreement containing the contractual terms and conditions and other provisions will be provided to the Successful Proposer.

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V. QUALIFICATION AND EXPERIENCE REQUIREMENTS

A. Qualification and Experience Requirements

The Proposer and its Team Members shall have the following mandatory minimum qualifications and experience as of the Proposal Submission Due Date and Time.

The Proposal shall demonstrate the Design-Build Team's ability to undertake the Project by providing the following qualification and experience requirements of the Proposer, Team Members, and individual Key Team Members. The Proposer is responsible for ensuring that contact information contained in their submitted Projects of Similar Scope and Complexity is correct. The inability to contact a reference may have a detrimental impact on the evaluating qualifications.

Emphasis will be placed on past performance and expertise in performing substantive work on projects that are of similar scope and complexity. The CRA reserves the right to award more points to projects that have more of the characteristics set forth in the definition of Projects of Similar Scope and Complexity. The CRA also reserves the right to award more points to successful projects in which the Proposer, Team Members, and/or individual Key Team Members had substantial responsibility for their respective scopes of work.

Proposer

- Proposer, as the Design-Builder, must be licensed, registered, and practicing and providing professional architectural services under Title XXXII, Regulation of Professions and Occupations, Florida Statutes, Chapter 481, "Architecture, Interior Design, and Landscape Architecture," as applicable to the named profession in the State of Florida for the last five (5) years under its current business name; and
- Proposer must have the ability to obtain a performance and payment bond in the amount of \$7,000,000 (seven million dollars.) Proposer shall provide a letter signed by an authorized representative of Proposer's surety company (or agent) confirming that the Proposer can meet this minimum requirement. Any Proposer who fails to meet this mandatory minimum requirement will be considered non-responsive and will not be considered further by the CRA in this Procurement process. The surety shall be a company authorized to conduct business in the State of Florida with a minimum rating of A- VII or better. Letters indicating "unlimited" bonding capability are not acceptable. NOTE: A Public Construction Bond will also be applicable during Phase 2; and
- Proposer must document that it has the ability to meet the minimum insurance requirements as set forth in the attached draft Insurance Requirements (Exhibit D). Proposer shall provide a letter from Proposer's insurance company or broker indicating that the Proposer is capable of complying with the insurance requirements. Any Proposer who fails to meet this mandatory minimum requirement will be considered to be non-responsive and will not be considered further by the CRA in this Procurement process. The insurer shall be a company authorized to conduct business in the State of Florida with a minimum rating of "A-" as to management and no less than "Class VII" as to financial strength by Best's Insurance Guide.

Design Build Team and Key Team Members

- Provide an Organization Chart (showing Team Members, Key Team Members, subconsultants/subcontractors) for each Phase of the Project from pre-design through final acceptance and warranty period. Be certain to identify specific individuals for key functions and show interrelationships and reporting hierarchy. Note whether Key Team Members will be performing multiple functions. At a minimum, identify the Key Team Members performing the functions identified below. To the extent that the Proposer has additional Key Team Members that will serve in roles not listed below, the Proposer should include those individuals.
 - **Project Manager** – Primary contact responsible for the overall delivery of the Project during all Phases - including planning, design, scheduling, construction, and close-out.
 - **Lead Architect** – Responsible for overseeing the completion of the design and construction documents and adherence to documents in Phase 2.
 - Must be licensed under Title XXXII, Regulation of Professions and Occupations, Florida Statutes, Chapter 481, “Architecture, Interior Design, and Landscape Architecture,” as applicable to the named profession in the State of Florida, for a minimum of five (5) years.
 - **Engineering Manager** – Responsible for delivery of all engineering services for the Project during all Phases.
 - - Must be licensed under Title XXXII, Regulation of Professions and Occupations, Florida Statutes, Chapter 471, “Engineering,” as applicable to the named profession in the State of Florida, for a minimum of five (5) years.
 - **Pre-Construction Manager** - Responsible for constructability review, permit setup, cost estimating, procurement, and Phase 2 price development.
 - **Construction Manager** - Responsible for the delivery of Phase 2 of the Project.
 - **Site Superintendent** – Responsible for managing and overseeing on site Project activities; assigned to the field to manage, make safe, and provide quality control for all day-to-day construction activities, trades, staff.
 - **Shipping Container/Modular Construction Manager** – Responsible for sourcing and customizing interior design and buildout of shipping containers.
- Provide an overview of the qualifications and experience of each entity comprising the Design-Build Team.
- Provide a thorough resume for all Key Team Members.

- Provide licenses and certification for all Team Members and Key Team Members, if required by the State of Florida, and if available.
- Describe the corporate structure of the Design-Builder and complete the Corporate Structure Questionnaire for the Design-Builder and all Team Members. If the prime Design-Builder is a Joint Venture, all Joint Venture partners must have functional responsibilities for the Project. Describe the duties of each Joint Venture partner.

Past Performance with Projects of Similar Scope and Complexity

- Proposers must demonstrate their qualification and experience performing design, construction, and project management services as that work relates to progressive design-build project delivery for modularly constructed commercial developments that utilized shipping containers as the building material. Projects of Similar Scope and Complexity will be evaluated in this context.

The Proposer's shall submit the following experience for the Design-Build Team:

- Describe the Design Build Team's past performance in successfully managing design, construction, project management services as that work relates to progressive design-build project delivery for Projects of Similar Scope and Complexity that include the use of shipping containers or similar modular construction building methods and materials.
- Describe the Design Build Team's management and communication as an integrated team of design consultants, engineering consultants, general contractors, specialty subcontractors, and trade contractors. Include a description of any issues or problems that arose on the projects and how those issues or problems were resolved.
- Describe the Design Build Team's past performance in developing integrated design and construction schedules for Projects of Similar Scope and Complexity.
- Describe the Design Build Team's past performance in developing and/or managing costs within a Guaranteed Maximum Price.
- Describe the Design Build Team's past performance working together and/or describe the steps the Design Build Team has taken to promote integration and a collaborative working environment. The CRA reserves the right to award more points to those teams who have worked together in a collaborative delivery model.
- Provide a list of **three (3)** Projects of Similar Scope and Complexity, including the planning, design, permitting, and construction administration, to the Project described in this RFQ. Proposer's Projects of Similar Scope and Complexity, should include the following information:
 - Name of Project of Similar Scope and Complexity
 - Owner/Customer
 - Location (include address)

- Owner/Customer Contact Name, Title, Phone Number, Email who can verify information submitted
- Proposer's Role
- Description of the delivery method and integration of design and construction
- Project description and applicability and relevance of the Project of Similar Scope and Complexity to the Project described in this RFQ;
- Name of each Key Team Member who is proposed for this Project who played a significant role on the Project of Similar Scope and Complexity, including a description of responsibilities and functions
- The initial contract price, the final contract price, and an explanation for any difference between the two amounts
- The initial date scheduled for substantial completion, the actual date of substantial completion, and an explanation for any difference between the two dates

Design-Build Design, Engineering, Permitting Past Performance and Approach

- Describe the Design-Build Team's past performance in managing the design process of a project utilizing modular construction materials such as shipping containers.
- Describe the Design Builder's Team's past performance with designing and permitting Projects of Similar Scope and Complexity. Include a description of any challenges that arose on the project and how those challenges were resolved.

Design-Build Construction Past Performance and Approach

- Describe the Design-Build Team's past performance with construction management and construction of Projects of Similar Scope and Complexity. Include a description of any challenges that arose on the projects and how those challenges were resolved.
- Include in the narrative the Design-Build Team's approach to the following:
 - Sequencing construction activities
 - Minimizing impacts of construction activities to adjacent residential communities
 - Assessing whether the Design-Builder has achieved performance requirements
 - Change orders

Project Understanding and Key Considerations

- The Proposer shall demonstrate it understands the CRA's goals and objectives for the Project. The Proposer shall identify any key considerations or challenges that could potentially impact the Project and discuss their approach to overcoming them in cooperation with the CRA. The Proposer shall format and provide content that meets the following requirements:
 - Project Understanding and Key Considerations – Provide a summary of the Proposer's understanding of the Project and discuss key issues to be addressed during the design, construction, and management of the Project.

- Collaborative Environment – Provide a narrative of Proposer’s proposed approach to coordinating with Team Members, the CRA, and the CRA’s Owner’s Representative. Discuss briefly, how the Proposer would establish procedures in the management plan that would assist in anticipating any major problems in the Project, and how the Proposer and its Team would work cooperatively with the CRA in approaching effective solutions.
- Project Management – Discuss aspects of the project management approach that would deliver a high-level of communication, teamwork, emphasis on quality, accurate documentation, and schedule and budget control.
- Schedule – Describe Proposer’s approach to the project schedule with specific focus on schedule development, considerations, concerns, issues, and challenges.
- GMP and Cost Control - Describe the Proposer’s approach to developing a verifiable cost model, process to open book costs, development approach to GMPs and how costs will be controlled throughout GMP development and construction to deliver the project scope within the Project Budget.
- Innovation - Describe potential innovative approaches for successfully completing the Project on time and within a fixed budget while meeting Project requirements without sacrificing quality, which may be employed on the Project.
- Quality – Provide a description of the Proposer’s approach to quality. Discuss how quality of equipment and materials will be considered during design and construction, and how Proposer will be involved in this process.

See Section VI, Submittal Requirements, for further direction on the required format and order of the Proposal submission and any additional requirements.

Failure of a Proposer to include the Team Members that can perform the full Scope of Services and meet the mandatory Qualification and Experience Requirements may be cause for determination that the Proposer’s Proposal is non-responsive and/or not responsible. Disqualification and/or rejection of such a Proposal will be at the sole and absolute discretion of the CRA.

The CRA may consider a Proposal responsive where a Proposer has less than the stipulated minimum number of years of experience under its current business name solely where the Proposer has undergone a name change and such change-of-name has been filed with the State of Florida, or where the Proposer has merged with another firm, company, corporation. Proposers must include documentation substantiating the name change or merger as part of its Proposal for the CRA to consider crediting the years of experience from the Proposer under its previous name, if applicable. **Failure to include such documentation with the Proposal may result in the Proposal being deemed non-responsive.**

B. Team Member Substitution

Subsequent to submission of a Proposal and prior to award of an Agreement, Team Members shall not be changed. Proposers shall not change any Team Member without just cause and prior written approval by the CRA. The CRA reserves the right to request additional documentation prior to making its determination. If the CRA does not accept the proposed change(s), the Proposal may be rejected and not considered for award.

THIS SECTION IS INTENTIONALLY BLANK.

VI. SUBMITTAL REQUIREMENTS

The following information and documents must be submitted with each Proposal. Failure to provide any of the information or documents, or failure to provide the information in the required format, may be cause for determination that the Proposer is non-responsive, at the sole and absolute discretion of the CRA. Proposals deemed non-responsive may be disqualified, rejected, and receive no further consideration at the sole and absolute discretion of the CRA.

Proposers must submit all documents and forms as required- fully completed and signed. Proposers shall prepare their Proposal utilizing the same format and order as outlined below in this Section. Each Proposal must contain a "Table of Contents" and each item listed within the Table of Contents must be separated by labelled tabbed divider.

The Proposer shall submit one (1) original hard copy of the full Proposal containing in a hard cover binder, and one (1) electronic, searchable .pdf file of the full Proposal on a USB drive. Double-sided printing is permitted, provided that the Proposal complies with the format and order set forth in this Section. Proposal Submission Format. Pages must be 8.5 x11 inches in size and font size should be no smaller than 12.

Do not include additional information not requested in this RFQ, unless specified in an Addendum. Proposers are not to submit any information in response to this RFQ that has not been specifically requested; the submission of such documentation may adversely affect the evaluation of the Proposal by the Evaluation Committee.

PUBLIC DISCLOSURE: All documentation and submittals provided to the CRA may be considered public documents under applicable laws and may be subject to disclosure. Proposers recognize and agree that the CRA will not be responsible or liable in any way for any losses that the Proposer may suffer from the lawful disclosure of information or materials to third parties. Any materials requested to be treated as confidential documents, proprietary information, or trade secrets must be clearly identified and readily separable from the balance of the Proposal. Such designations will not necessarily be conclusive, and Proposers may be required to justify why such material should not, upon written request, be disclosed by the CRA under the applicable public records act. Submission of any confidential information may be deemed a waiver of any confidentiality or other such protection, which would otherwise be available to the Proposer, except as specifically permitted under State of Florida Statutes.

This RFQ requires the use and submission of specific CRA forms. The CRA forms shall not be expanded or altered. Failure to utilize the CRA's forms will result in the rejection of the Proposal as non-responsive at the sole and absolute discretion of the CRA.

The CRA reserves the right to contact references (those provided by the Proposer and those not provided by the Proposer), investigate, and validate any and all information submitted by a Proposer. At its sole and absolute discretion, the CRA may disqualify any Proposer if the CRA determines that their Proposal does not sufficiently document qualifications and experience. Further, at its sole and absolute discretion, the CRA may request and require that additional information be provided by a Proposer.

The Proposal must be manually and duly signed by an authorized corporate officer, principal, or partner (as applicable) with an original signature in full. When a firm or partnership is the Proposer, the Proposal

shall be signed in the name of the firm by one or more of the partners. When a corporation is the Proposer, the officer signing shall set out the corporate name in full, beneath which he shall sign his/her name, give title of his/her office, and affix the corporate seal. Anyone signing the Proposal as an agent, must file legal evidence of signature authority with it. Proposers who are corporations shall furnish a copy of their authorization to transact business in the State of Florida with their Proposal. Failure to submit promptly this evidence of qualification to do business in the State of Florida may be a basis for rejection of the Proposal.

Proposer understands that submitting a Proposal to this RFQ does not constitute an agreement between the CRA and the Proposer. Proposer has no contract right or expectation by submitting to the CRA a response to this RFQ.

A. Proposal Requirements

1. Table of Contents

The Table of Contents should follow in sequential order as specified in this Section. Submission Format. All pages of the Proposal must be consecutively numbered and correspond to the Table of Contents.

2. Proposer's Information

Proposer shall complete and submit the CRA form provided in Section X, Required Forms.

3. Proposer - Additional Information

Proposer shall be a licensed, registered, and practicing and providing professional architecture services as an individual, firm, partnership, company, or corporation authorized to conduct business in the State of Florida for the last five (5) years under its current business name (current business name means the actual official name on file with the State of Florida of the business entity submitting the Proposal), and shall identify the Proposer's number of years of experience in the professional discipline for which a Proposal is submitted.

The following information is required and must be submitted with the Proposal:

- a) Copy of license to practice and provide architectural services under Title XXXII, Regulation of Professions and Occupations, Florida Statutes, Chapter 481, "Architecture, Interior Design, and Landscape Architecture"
- b) Description of the legal organizational structure of the Proposer (and its parent entity if it is a subsidiary) and all Team Members. Including state of organization or incorporation.
 - i. Submit Corporate Structure Questionnaire for Proposer and all Team Members
 - ii. If the prime Proposer is a Joint Venture, all Joint Venture partners must have functional responsibilities for the Project. Describe the duties of each Joint Venture partner.
- c) Identification of the Proposer's principals, partners, officers, directors, including names, addresses, emails, telephone and fax numbers.
- d) If the Proposer is a not-for-profit entity, a copy of the not-for-profit determination letter, or a copy of the application for 501(c)(3), tax exempt status submitted to the Internal Revenue Service.

- e) If the Proposer is a not-for-profit entity, a complete list of the Entity's Board of Directors including names, addresses and phone numbers and the name of the Entity's Executive Director. If the entity is affiliated with another entity, please provide a statement representing the nature of the affiliation along with the other entity's name, address, phone number, and a listing of the Board of Directors.
- f) Anyone signing a Proposal as an authorized agent, must submit legal evidence of signature authority with the Proposal.
- g) Proposers shall furnish a copy of their authorization to transact business in the State of Florida (registration with the State of Florida Division of Corporations)
- h) The Proposer must make available for inspection at their place of business, a current (audited, if available) financial statement which includes a balance sheet, a three-year statement of past income, and a projected one-year income statement for the current fiscal year for the Proposer (and its parent entity if it is a subsidiary). Tax returns may be substituted for financial statements.
- i) Disclosure of any bankruptcies and legal actions involving the Proposer or any of the above or related parties and/or entities during the past ten (10) years must be submitted with the Proposal (resolved and pending.) Information regarding any legal or administrative actions, past or pending, that might impact the capacity of the Proposer (or its principals or affiliates) to complete a project must be disclosed.
- j) Provide details of any ownership changes to Proposer's organization in the past five years or changes anticipated within six months of the Proposal Submission Due Date and Time (e.g., mergers, acquisitions, name changes, changes in executive leadership).
- k) Disclose the name of any principal, partner, officer, director, or agent who is also an employee of the CRA. Disclose the name of any CRA employee who owns, directly or indirectly, any interest in the Proposer or any of its branches. If no conflicts of interests are present, Proposer must submit a statement to that affect. Conflicts of interest may be grounds for the CRA to deem the Proposal non-responsive. See Conflict of Interest Form.

No company brochures are to be included as part of the Proposal.

4. Performance and Payment Bond

Proposer must have the ability to obtain a performance and payment bond in the amount of \$7,000,000 (seven million dollars.) Proposer shall provide a letter signed by an authorized representative of Proposer's surety company (or agent) confirming that the Proposer can meet this minimum requirement. Any Proposer who fails to meet this mandatory minimum requirement will be considered non-responsive and will not be considered further by the CRA in this Procurement process. The surety shall be a company authorized to conduct business in the State of Florida with a minimum rating of A- VII or better. Letters indicating "unlimited" bonding capability are not acceptable; and

5. Insurance

Proposer must document that it has the ability to meet the minimum insurance requirements as set forth in the attached draft Insurance Requirements (Exhibit D). Proposer shall provide

a letter from Proposer's insurance company or broker indicating that the Proposer is capable of complying with the insurance requirements. Any Proposer who fails to meet this mandatory minimum requirement will be considered to be non-responsive and will not be considered further by the CRA in this Procurement process. The insurer shall be a company authorized to conduct business in the State of Florida with a minimum rating of "A-" as to management and no less than "Class VII" as to financial strength by Best's Insurance Guide.

6. Narrative

Proposer shall include a general introduction statement, thorough overview of the qualifications and experience of each entity comprising the Design-Build Team, and why the Proposer and its Team Members are qualified and experienced to provide the Scope of Services as required under this RFQ.

7. Design Build Team Organizational Chart

Proposal shall include an organizational chart of the Proposer's Design Build Team (including Team Members, Key Team Members, Sub-Contractors/Sub-Consultants) for each Phase of the Project from pre-design through final acceptance and warranty period. Be certain to identify specific individuals for key functions and show interrelationships and reporting hierarchy. Note whether Key Team Members will be performing multiple functions. At a minimum, identify the Key Team Members performing the functions identified below. To the extent that the Proposer has additional Key Team Members that will serve in roles not listed below, the Proposer should include those individuals.

- **Project Manager** – Primary contact responsible for the overall delivery of the Project during all Phases - including planning, design, scheduling, construction, and close-out.
- **Lead Architect** – Responsible for overseeing the completion of the design and construction documents and adherence to documents in Phase 2.
 - Must be licensed under Title XXXII, Regulation of Professions and Occupations, Florida Statutes, Chapter 481, "Architecture, Interior Design, and Landscape Architecture," as applicable to the named profession in the State of Florida, for a minimum of five (5) years.
- **Engineering Manager** – Responsible for delivery of all engineering services for the Project during all Phases.
- - Must be licensed under Title XXXII, Regulation of Professions and Occupations, Florida Statutes, Chapter 471, "Engineering," as applicable to the named profession in the State of Florida, for a minimum of five (5) years.
- **Pre-Construction Manager** - Responsible for constructability review, permit setup, cost estimating, procurement, and Phase 2 price development.
- **Construction Manager** - Responsible for the delivery of Phase 2 of the Project.
- **Site Superintendent** – Responsible for managing and overseeing on site Project activities; assigned to the field to manage, make safe, and provide quality control for all day-to-day construction activities, trades, staff.

- **Shipping Container/Modular Construction Manager** – Responsible for sourcing and customizing interior design and buildout of shipping containers.

8. Provide a thorough resume for all Key Team Members.

9. Provide licenses and certification for all Team Members and Key Team Members, if required by the State of Florida, and if available.

10. Past Performance with Projects of Similar Scope and Complexity

See Section V, QUALIFICATION AND EXPERIENCE REQUIREMENTS, for required information.

Provide pictures, architectural renderings and/or plans, site plans, or other documents to thoroughly describe the submitted Project of Similar Scope and Complexity, especially as it pertains to modular construction and building methods, utilization of shipping containers in development construction projects, and project management experience on design-build projects, especially as it pertains to those involving public agencies.

Failure to submit proof of *at least three (3)* Projects of Similar Scope and Complexity shall result in a non-responsive determination for the Proposal.

11. Design-Build Design, Engineering, Permitting Past Performance and Approach

See Section V, QUALIFICATION AND EXPERIENCE REQUIREMENTS, for required information.

The Proposer should include any and all information they believe would be beneficial for the Evaluation Committee to consider when reviewing the Proposer's Proposal, especially as it pertains to modular construction and building methods, utilization of shipping containers in development construction projects, and project management experience on design-build projects, especially as it pertains to those involving public agencies.

12. Design-Build Construction Past Performance and Approach

See Section V, QUALIFICATION AND EXPERIENCE REQUIREMENTS, for required information.

The Proposer should include any and all information they believe would be beneficial for the Evaluation Committee to consider when reviewing the Proposer's Proposal, especially as it pertains to modular construction and building methods, utilization of shipping containers in development construction projects, and project management experience on design-build projects, especially as it pertains to those involving public agencies.

13. Project Understanding and Key Considerations

See Section V, QUALIFICATION AND EXPERIENCE REQUIREMENTS, for required information.

The Proposer should include any and all information they believe would be beneficial for the Evaluation Committee to consider when reviewing the Proposer's Proposal, especially as it pertains to modular construction and building methods, utilization of shipping containers in development construction projects, and project management experience on design-build projects, especially as it pertains to those involving public agencies.

14. Sub-Contractor(s)/Sub-Consultant(s) Information

The Proposer must clearly identify all Sub-Consultant(s)/Sub-Contractor(s) proposed to be used using the Sub-Contractor/Sub-Consultant Information Form as provided in Section X, Required Forms.

15. Certified Minority Business Enterprises

Proof of certification as required under State of Florida Statutes must be included as part of the submitted Proposal if the Proposer would like to have the certification considered by the Evaluation Committee.

16. Additional RFQ Forms

Additional forms not previously listed are required to be submitted by the Proposer. All required forms shall be signed by an official authorized to bind the Proposer to the provisions stated. The contents of the Successful Proposer's Proposal shall be incorporated within and included as part of the final agreement.

- a. Proposer Acknowledgement Form
- b. Conflict of Interest Disclosure Form
- c. Scrutinized Companies Certification Pursuant to Florida Statutes §287.135
- d. Notification of Public Entity Crimes Law
- e. Notification of Public Records Law
- f. Drug-Free Workplace
- g. Non-Collusion Affidavit
- h. Truth-In-Negotiation Certificate
- i. E-Verify Affidavit

B. Proposal Submission Format and Order

To facilitate and expedite review, and to ensure that all Proposals can be evaluated on an equitable basis, the CRA requires that all Proposers prepare and submit their Proposal in the format below. Failure to comply with this format may result in the Proposal being deemed non-responsive. All original hardcopy Proposal submissions shall be bound in a hard cover binder and tabbed, and all electronic Proposal submissions need to be in bookmarked and searchable .pdf file format on a USB drive.

- Table of Contents
- Proposer's Information
 - Proposer's Information Form
- Proposer's Additional Information
 - Corporate Structure Questionnaire
- Performance and Payment Bond
- Insurance
- Narrative

- Desing-Build Organizational Chart
- Key Team Members' Resumes
- Team Members' and Key Team Members' Licenses and Certifications
- Past Performance with Projects of Similar Scope and Complexity
 - Minimum of three (3) Projects of Similar Scope and Complexity
- Design-Build Design, Engineering, Permitting Past Performance and Approach
- Design-Build Construction Past Performance and Approach
- Project Understanding and Key Considerations
- Sub-Contractor(s)/Sub-Consultant(s) Information
 - Sub-Contractor/Sub-Consultant Information Form
- Certified Minority Business Enterprises
- Additional RFQ Forms
 - Proposal Acknowledgement Form
 - Conflict of Interest Disclosure Form
 - Scrutinized Companies Certification Pursuant to Florida Statutes § 287.135
 - Notification of Public Entity Crimes Law
 - Notification of Public Records Law
 - Drug-Free Workplace
 - Non-Collusion Affidavit
 - Truth-In-Negotiation Certificate
 - E-Verify Affidavit

C. Proposal Submission Due Date and Location

A complete Proposal for this RFQ shall be delivered (by hand or via mail) in accordance with the following:

Proposal Submission Due Date: Wednesday, July 24, 2024 by 11:00AM EST
Proposal Submission Location: CRA Office
20 N Swinton Avenue
Delray Beach, Florida 33444

Proposals must be submitted in a sealed package and clearly marked on the outside with:

RFQ CRA NO. 2024-04
NW 800 BLOCK OF WEST ATLANTIC AVENUE –
DESIGN-BUILD REDEVELOPMENT PROJECT

Proposals received at any other location than the aforementioned, or after the Proposal Submission Due Date, shall be deemed non-responsive, and shall not be considered. The responsibility for submitting a Proposal at the correct location before the stated Due Date is solely and strictly that of the Proposer. The CRA is not responsible for any delayed, late, misdelivered, or non-delivered Proposal(s), no matter the cause. Proposals not received by the CRA by the Due Date at the stated Location shall not be reviewed or considered by the CRA and will be returned to the Proposer unopened.

D. Additional Submittal Guidelines

Only one (1) Proposal from an firm/entity desiring to be the Design-Builder will be considered in response to this RFQ. Team Members, sub-consultants/sub-contractors may be included in more than one Proposal submitted by more than one Proposer. A firm/entity that submits a

Proposal shall not be a Team Member, or sub-consultant/sub-contractor on another Proposal submitted under this RFQ.

It is the policy of the CRA that as a condition of award of an agreement, the Successful Proposer and all Team Members, sub-consultants/sub-contractors obtain a City of Delray Beach Business Tax Receipt. It is the sole responsibility of Proposers to supply copies of all required Business Tax Receipts.

E. Changes/Modifications/Alterations to Submitted Proposals

A Proposer may submit a modified Proposal to replace all or any portion of a previously submitted Proposal or withdraw a Proposal at any time prior to the Proposal Submission Due Date. All modifications or withdrawals shall be made in writing, to Christine Tibbs, Assistant Director, via email at tibbsc@mydelraybeach.com. **Oral/Verbal modifications are prohibited, and they will be disregarded. Written modifications will not be accepted after the Proposal Submission Due Date. The CRA will only consider the latest version of the Proposal.**

THIS SECTION IS INTENTIONALLY BLANK.

VII. EVALUATION AND SELECTION

A. Evaluation and Selection Procedures

Sealed proposals may be submitted to the **CRA Office, 20 N Swinton Avenue, Delray Beach, Florida, 33444** until **11:00AM EST on Wednesday, July 24, 2024**. CRA Staff will open the timely received Proposals immediately after the Proposal Submission Due Date and Time and review them for responsiveness and compliance with submission requirements, including verification that each Proposal includes all information, documentation, and forms required. CRA Staff is responsible for the review of all Proposals for responsiveness before distributing them to the Evaluation Committee. However, responsiveness determinations may be made at any time prior to contract award.

Proposers are advised that Proposals submitted with irregularities, omissions, errors, deviations, technicalities, and/or failures to use or complete the required forms that, at the sole discretion of the CRA, do not meet the minimum requirements of the RFQ, may result in a non-responsive determination. Proposers will not be given the opportunity to cure any irregularity, omission, error, deviation, technicality, and/or failure to use or complete the required forms. It is at the sole discretion of the CRA to waive or not waive any irregularity, omission, error, deviation, technicality, and/or failure to use or complete the required forms. At any time during the evaluation process, the CRA may conduct any investigations, inquiries, or any other action it deems necessary to fairly review a Proposal. Each Proposer shall promptly provide the CRA with any additional information reasonably requested by the CRA.

The CRA will establish an Evaluation Committee to review and score all responsive Proposals in accordance with the requirements of this RFQ and criteria listed below. The Evaluation Committee will determine whether a Proposer is responsible, has the capacity to fully perform the Scope of Services as stated in this RFQ, and has the integrity and reliability that will ensure good faith performance. CRA Staff will calculate the total score for each responsive Proposal reviewed and scored by the Evaluation Committee.

- **REVIEW OF PROPOSALS FOR RESPONSIVENESS**
Each Proposal will be reviewed by CRA staff to determine if the Proposal is responsive to the submission requirements outlined in this RFQ. A responsive Proposal is one that follows the requirements of this RFQ and includes all documentation, is submitted in the format outlined, is of timely submission, and has the appropriate required signatures. Failure to comply with these requirements may result in the Proposal being deemed non-responsive.
- **REVIEW OF PROPOSALS FOR RESPONSIBILITY**
Each Proposer will be reviewed to determine if the Proposer is a responsible Proposer. A responsible Proposer is a Proposer which the Evaluation Committee and CRA Board affirmatively determines (prior to the Award) has the ability, capability, and skill to perform under the terms, conditions, and specifications of the RFQ; can provide the materials or service promptly within the time specified, without delay or interference; has a satisfactory record of integrity and business ethics; and meets the Minimum Qualification requirements in this RFQ.

The Evaluation Committee may shortlist Proposers deemed the most highly qualified to perform the required Scope of Services and ask those Proposers to hold brief oral presentations at a later date.

If oral presentations are conducted, the evaluation will be on the knowledge demonstrated by the Proposer and its Team Members, as well as the Team's ideas and vision for services for the CRA. Consideration will be given for qualified answers, comprehensive explanations of relevant experience, and understanding of the required services. Consideration will also be given for presentation style. Clarification information as well as information obtained during the oral presentation will be considered in the final evaluations and scores of Proposals.

Subsequent to oral presentations with the shortlisted Proposers, the Evaluation Committee will re-evaluate and re-score the Proposals, in conjunction with the oral presentations. CRA Staff will calculate the final score for each shortlisted Proposer and finalize the composite scores.

Please note that the Evaluation Committee does not need to request oral presentations. For this reason, each Proposer should ensure that its Proposal contains all the information and documentation requested in this RFQ.

The final composite scores will be used for a final ranking of all the Proposers (if oral presentations are conducted, the final composite scores of all short-listed Proposers will be used for the final ranking.)

The final scores will be forwarded to the CRA Executive Director. After which, the CRA Executive Director will place the RFQ onto a CRA Board meeting agenda.

The CRA Board will have the following options:

- a) Accept the Evaluation Committee's scores and award a Design-Build Agreement to the highest scoring Proposer; or
- b) Reject the Evaluation Committee's scores and select the Proposer that the CRA Board believes will serve in the CRA's best interests; or
- c) Cancel the RFQ at any time, and/or reject all submitted Proposals, and/or direct CRA Staff to re-issue the RFQ.

Proposers may be invited to make a presentation at a scheduled and advertised CRA Board Meeting. Please note that the Evaluation Committee and the CRA Board may select the Successful Proposer(s) without allowing any presentations or interviews by any Proposer. For this reason, each Proposer must ensure that its proposal contains all of the information requested in this RFQ.

The CRA reserves the right to negotiate such terms and conditions with the Successful Proposer as it is determined to be in the CRA's best interest, which is determined at the CRA's sole and absolute discretion. The CRA will negotiate a Phase 1 fee with the Successful Proposer. In the event an agreement is not negotiated to the CRA's satisfaction, the CRA may abandon such negotiations, and at its sole and absolute discretion, may commence negotiations with the next highest-scoring Proposer. The process may continue until an agreement acceptable to the CRA has been executed or all Proposals and/or Proposers are rejected. No Proposer shall have any rights against the CRA arising from such negotiation or termination thereof. All Proposers should be familiar with the requirements of Florida Statutes Chapter 163.380 to which this solicitation is subject.

Any and all decisions by the CRA to modify the schedule described herein, to request additional information from Proposers, to reject insufficient or unclear Proposals, to formulate an objective point system for review, to form the Evaluation Committee, to calculate the scores of the Proposals, to negotiate an agreement, to abandon negotiations, to approve an agreement, etc., shall be at the CRA's sole and absolute discretion. The CRA reserves its right to cancel this RFQ at any time, and/or reject any and/or all submitted Proposals at any time, and/or re-issue the RFQ. Submittal of a Proposal to this solicitation on the part of any and all Proposers constitutes acceptance of this policy.

B. Evaluation Criteria

Proposals have the possibility to receive a total maximum of 100 points. Proposals will be reviewed and scored by the Evaluation Committee according to the following requirements and respective weight:

REQUIREMENTS	POINTS
Qualifications and Experience of the Design Build Team and Key Team Members	24 Points
Inclusion of Certified Minority Business Enterprises (as defined by Florida Statute Section 288.703). Proof of such certification must be submitted with the Proposal.	1 Point
Design-Build Design, Engineering, Permitting – Past Performance and Approach	20 Points
Design-Build Construction – Past Performance and Approach	20 Points
Projects of Similar Scope and Complexity	20 Points
Project Understanding and Key Considerations	15 Points
	100 Total Points

C. Agreement

Any agreement resulting from this RFQ will be submitted to the CRA Board for approval, as appropriate. Notice will be provided once the CRA makes an award recommendation. The agreement award, if any, shall be made to the Proposer whose Proposal shall be deemed by

the CRA Board to be in the best interest of the CRA. Notwithstanding the rights of protest listed herein, the CRA's decision of whether to make the award and to which Proposer shall be final.

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VIII. GENERAL TERMS AND CONDITIONS

A. Addenda, Changes, Interpretations

Any interpretations, corrections, clarifications, or changes to this RFQ will be made by addenda. Sole issuing authority shall be vested in the CRA. Addenda will be posted and available through the CRA notification methods stated within this RFQ. All addenda are a part of the RFQ solicitation documents, and each Proposer shall be bound by such addenda. It is the responsibility of each Proposer to read and comprehend all addenda issued. Failure of any Proposer to acknowledge an issued addendum in its Response will not relieve the Proposer from any obligation contained therein.

B. Inspection of Site

Proposers should carefully examine the CRA District (<https://delraycra.org/property-map/>) before submission of a Proposal and make all necessary investigations to inform themselves thoroughly as to all difficulties involved in the completion of all services required pursuant to the mandates and requirements of this RFQ. No plea of ignorance of conditions or difficulties that may hereafter exist, or of conditions or difficulties that may be encountered in the execution of the services pursuant to the Proposal as a result of failure to make the necessary examinations and investigations, will be accepted as an excuse for a failure or omission on the part of the Successful Proposer to fulfill, in every detail, all of the requirements, as defined in the subsequent agreement, nor will they be accepted as a basis for any claims whatsoever for extra compensation or for an extension of time.

C. Compliance with Legal Requirements

This Procurement will be in accordance with the CRA's Purchasing Policies and Procedures and all applicable Federal, State, and local laws.

D. Cone of Silence/No Lobbying

As to any matter relating to this RFQ, any Proposer, team member, or anyone representing a Proposer is advised that they are prohibited from contacting or lobbying the CRA Chair, any CRA Commissioner, CRA Staff, or any other person working on behalf of the CRA on any matter related to or involved with this RFQ. For purposes of clarification, a Proposer's representatives shall include, but not be limited to, the Proposer's employees, partners, attorneys, officers, directors, consultants, lobbyists, or any actual or potential subcontractor or consultant of the Proposer and the Proposer's team. There will be an opportunity for inquiries to be made of CRA Staff during the scheduled voluntary Pre-Proposal Meeting. All inquiries must be in writing and directed to the CRA (tibbsc@mydelraybeach.com) prior to the Question Submittal Deadline. Any violation of this condition may result in rejection and/or disqualification of the Proposer. This "Cone of Silence/No Lobbying" is in effect from the date of issuance of this RFQ and shall terminate at the time the CRA Board selects a Proposer and awards an agreement, rejects all Proposals, or otherwise takes action which ends the solicitation process.

Communication with the CRA Chair, any CRA Commissioner, CRA Staff, or any other person working on behalf of the CRA regarding this RFQ or the Project may cause the firm involved to be disqualified from submitting a Proposal under this RFQ. Any verified allegation that a responding Proposer or Team Member or an agent or consultant of the foregoing has made such contact or attempted to influence the evaluation, ranking, and/or selection of short-listed

Proposers may be the cause for CRA to disqualify the Proposer from submitting an RFQ or Proposal, to disqualify the Team Member from participating in the Procurement, and/or to discontinue any further consideration of such Proposer or Team Member.

E. Questions

Questions and inquiries concerning this RFQ and the specifications contained herein, or the solicitation process shall be submitted in writing via email to Christine Tibbs, Assistant Director, at tibbsc@mydelraybeach.com no later than Wednesday, June 19, 2024, 5:00PM EST. Questions must be received prior to the Question Submittal Deadline. Late or misdelivered questions may not receive a response in a subsequent addendum.

Any discrepancies, errors, or ambiguities in the RFQ or addendum (if any) should also be reported in writing. If applicable, the CRA will issue a written addendum to the RFQ clarifying such conflicts or ambiguities. It is agreed that any such alleged discrepancies, errors, or omissions will not be construed against the drafting party.

CRA Staff will issue responses to timely received questions and any other clarifications the CRA deems necessary via written addendum prior to the Proposal Submission Due Date. Proposers should not rely on any representations, statements, or explanations other than those made in this RFQ and in any written addendum to this RFQ. Oral explanations, information and instructions shall not be considered binding on the CRA. Neither the CRA nor any of its agents or employees shall be responsible for the accuracy of any oral information provided to any Proposer. All prospective Proposers are encouraged to independently verify the accuracy of any information provided.

Where there appears to be conflict between the RFQ and any addendum issued, the last addendum issued shall prevail.

Any issued addendum will only be made available on the CRA webpage , www.delraycra.org, and at www.periscopeholdings.com/s2g, and via email at tibbsc@mydelraybeach.com. It is the Proposer's sole responsibility to ensure its review and receipt of all addenda.

F. Agreement Terms and Conditions

Proposers should note that certain provisions contained within a potential agreement with the CRA are non-negotiable. These include, without limitation, applicability, and compliance with applicable laws (e.g., Federal Statutes, State Statutes, County and City Codes), venue, hold harmless, duty to defend, indemnity and insurance, payment and performance bond, and cancellation for convenience or due to lack of funding by the CRA.

By submitting a Proposal, Proposer agrees to all terms and conditions in this RFQ, which incorporates all addenda, appendices, exhibits, attachments.

Once the CRA Board selects the Proposals and awards the RFQ, the CRA shall negotiate the Agreement with the Successful Proposers. The negotiated Agreement shall then be presented to the CRA Board for consideration.

G. Award of Agreement

An agreement may be awarded to the Successful Proposer for the Project by the CRA Board. The CRA reserves the right to execute or not execute, as applicable, an agreement with the Successful Proposer, when it is determined to be in the CRA's best interest. The CRA does not represent that any award will be made. The award and execution of an Agreement shall comply with Florida Statutes, as amended, the CRA's Purchasing Policies and Procedures, and the terms, conditions, and specifications stated herein.

H. Unauthorized Work

The Successful Proposer shall not begin work until the CRA issues a written Notice to Proceed ("NTP"). Such NTP shall constitute the CRA's authorization to begin work. Any unauthorized work performed by the Successful Proposer, prior to receiving the NTP, or during the term of the agreement, shall be deemed non-compensable by the CRA. The Successful Proposer shall not have any recourse against the CRA for prematurely performing any unauthorized work.

I. Substitution of Personnel

It is the intention of the CRA that the Successful Proposer's personnel proposed for the Agreement will be available for the term of the Agreement. In the event the Successful Proposer wishes to substitute personnel, Successful Proposer shall propose personnel of equal or higher qualifications and all replacement personnel are subject to CRA approval. In the event substitute personnel are not satisfactory to the CRA and the matter cannot be resolved to the satisfaction of the CRA, the CRA reserves the right to cancel the Agreement for cause. Such approval or disapproval shall not be reasonably exercised. Personnel shall include Sub-Contractors, Sub-Consultants, Design Build Team Members, Key Team Members.

J. Sub-Contractor(s)/Sub-Consultant(s)

For purposes of this RFQ, the terms "Sub-Consultant" and "Sub-Contractor" are used interchangeably. A Sub-Consultant or Sub-Contractor is any individual, firm, entity, or organization, other than the employees of the Proposer, who has or will have a contract with the Proposer to assist in the performance of Scope of Services required under this RFQ. A Sub-Consultant shall be paid directly by the Proposer and shall not be paid directly by the CRA. The Proposer must clearly identify in its Proposal the Sub-Consultants to be utilized to perform the Scope of Work. The CRA retains the right to accept or reject any Sub-Consultant proposed by the Proposer as part of its Proposal or proposed prior to execution of the agreement. Any and all liabilities regarding the use of a Sub-Consultant shall be borne solely by the Successful Proposer, and insurance for each Sub-Consultant must be approved by the CRA and maintained in good standing throughout the duration of the agreement. Neither the Successful Proposer nor any of its Sub-Consultants are considered employees, partners, affiliates, or agents of the CRA. Failure to list all Sub-Consultants and provide the required information may disqualify any unidentified Sub-Consultants from performing work under this RFQ. Proposers shall include in their Proposal the requested Sub-Consultant information.

K. Insurance

The CRA reserves the right to ensure and require that the insurance coverages provided by the Successful are proper and that the insurers are licensed or otherwise qualified to do business in

the State of Florida. If at any time during the term of the agreement, the CRA should determine that it is in its best interests to insist on an alternative insurance provider, it may do so and the Successful Proposer agrees to comply with the CRA's decision. The CRA also reserves the right to review, modify, or amend any required coverages, limits, and endorsements during the life of a contract and any extensions thereof. The CRA further reserves the right, but not the obligation, to review and reject any insurer providing coverage on the individuals', firms', partnerships', companies', or corporations' behalf because of the insurer's poor financial condition or due to the insurer's failure to operate legally in the State of Florida.

Insurance requirements are provided in Exhibit E.

L. Responsible Proposer Determination

Proposer is hereby notified that Section 287.05701, Florida Statutes, requires that the CRA may not request documentation of or consider a Proposer's social, political, or ideological interests when determining if the Proposer is a responsible Proposer.

M. Modification of Services

The CRA may require additional items or services of a similar nature, but not specifically listed in the Agreement. The Successful Proposer/Consultant agrees to provide such items or services and shall provide the CRA prices on such additional items or services based upon a formula or method, which is the same or similar to, that used in establishing the prices set for in the Agreement. If the price(s) offered are not acceptable to the CRA, the CRA reserves the right to procure those items or services from other suppliers, or to cancel the Agreement upon giving the Successful Proposer/Consultant thirty (30) days written notice.

N. Non-Exclusive Contract

Proposer agrees and understands that any resulting Agreement shall not be construed as an exclusive arrangement and further agrees that the CRA may, at any time, secure similar or identical services from another supplier at the CRA's sole option.

O. Protest

A Proposer that has submitted a response to this RFQ and is adversely affected by the decision to award, may file a formal written protest through filing a type-written protest with the CRA office. The Proposer shall file its type-written protest with the CRA, delivered to the CRA Executive Director, at 20 N Swinton Avenue, Delray Beach, Florida, 33444, Monday through Friday, between the hours of 8:00 AM EST and 5:00 PM EST, excluding legal holidays. Protests shall not be accepted through email. Protests shall contain the name, address, and phone number of the petitioner, name of the petitioner's representative (if any), and the title and number of the solicitation. Additionally, the protest shall be signed by an authorized agent of the Proposer and notarized. The protest shall specifically describe the subject matter, facts giving rise to the protest, and the action requested from the CRA. The protest shall be limited to 15 type-written pages. A written protest shall not challenge the specifications, scope of work/services, relative weight of evaluation criteria, a formula for assigning points, any request for additional information from Proposers, to reject insufficient and unclear Proposals, ranking of Proposals, to negotiate an agreement, to abandon negotiations, and to approve a agreement.

The written protest must be received within three (3) business days from the time of initial posting of the intended award. Notice of Intent to Award shall be posted on the CRA's website, www.delraycra.org, and on Periscope Holdings, www.periscopeholdings.com/s2g. Failure to file a timely formal written protest within the time period specified shall constitute a waiver by the Proposer of all rights of protest.

The letter of protest shall be accompanied by a non-refundable protest application fee of five thousand dollars (\$5,000). The protest application fee must be a cashier's check, a certified check, or an attorney's trust account check made payable to the Delray Beach Community Redevelopment Agency. Failure to provide the required protest application fee shall deem the protest as incomplete and invalid.

THIS SECTION IS INTENTIONALLY BLANK.

IX. DISCLOSURE AND DISCLAIMERS

This RFQ is being issued by the CRA. As more fully set forth in this RFQ, any action taken by the CRA in response to Proposals made pursuant to this RFQ, or in making any award or failure or refusal to make any award pursuant to such Proposals, or in any cancellation of award, or in any withdrawal or cancellation of this RFQ, either before or after issuance of an award, shall be without any liability or obligation on the part of the CRA.

In its sole and absolute discretion, the CRA may withdraw this RFQ either before or after receiving Proposals, may accept or reject Proposals, and may accept Proposals which deviate from this RFQ. In its sole discretion, the CRA may determine the qualifications and acceptability of any Proposer submitting Proposals in response to this RFQ.

Following submission of a Proposal, the Proposer agrees to promptly deliver such further details, information and assurances including, but not limited to, financial and disclosure data, relating to the Proposal and/or the Proposer, including the Proposer's affiliates, officers, directors, shareholders, partners and employees, as requested by the CRA.

The information contained herein is provided solely for the convenience of Proposers. It is the responsibility of the Proposer to assure itself that information contained herein is accurate and complete. Neither the CRA, nor its representatives, provide any assurances as to the accuracy of any information in this RFQ. Any reliance on the contents of this RFQ, or on any communications with CRA representatives shall be at each Proposer's own risk. Proposers should rely exclusively on their own investigations, interpretations and analyses in connection with this matter. This RFQ is being provided by the CRA without any warranty or representations, express or implied, as to its content, accuracy or completeness, and no Proposer or other party shall have recourse to the CRA if any information herein contained shall be inaccurate or incomplete. No warranty or representation is made by the CRA that any proposal conforming to these requirements will be selected for consideration, negotiation or approval.

The CRA shall have no obligation or liability with respect to this RFQ, or the evaluation and selection, and award processes contemplated hereunder. The CRA does not warrant or represent that any award or recommendation will be made as a result of the issuance of this RFQ. All costs incurred by a Proposer in preparing and responding to this RFQ are the sole responsibility of the Proposer. Any recipient of this RFQ who responds hereto fully acknowledges all the provisions of this Disclosure and Disclaimer and agrees to be bound by the terms hereof. Any Proposal submitted pursuant to this RFQ is at the sole risk and responsibility of the Proposer by submitting such a Proposal.

This RFQ is made subject to correction of errors, omissions, or withdrawal without notice. Information contained in the RFQ is for guidance only and each recipient hereof is cautioned and advised to independently verify all of such information. In the event of any differences between this Disclosure and Disclaimers and the balance of the RFQ, the provisions of this Disclosure and Disclaimers shall govern.

The CRA reserves the right to select the Proposal(s) which, in the opinion and sole discretion of the CRA, will be in the best interest and/or most advantageous to the CRA. The CRA reserves the right to waive any irregularities and technicalities and may, at its discretion, request re-submittal of Proposals. All expenses in preparing the Proposal and any re-submittals shall be borne by the Proposer.

The CRA and the Proposer will be bound only if and when a Proposal, as it may be modified, is approved and accepted by the CRA, and the applicable agreements pertaining thereto are approved,

executed and delivered by the Successful Proposer to the CRA, and then only pursuant to the terms of the agreements executed by the Proposer and the CRA. All or any responses to this RFQ may be accepted or rejected by the CRA for any reason, or for no reason, without any resultant liability to the CRA.

The CRA is governed by the Sunshine Law and the Public Records Law of the State of Florida and all Proposals and supporting data shall be subject to disclosure as required by such laws. All Proposals shall be submitted in sealed form and shall remain confidential to the extent permitted by the Public Record Law until the date and time selected for opening responses.

THIS SECTION IS INTENTIONALLY BLANK.

X. REQUIRED FORMS

The forms listed below must be completed by an official having legal authorization to contractually bind the Proposer and must be submitted with the Proposal. Each signature represents a binding commitment upon the Proposer to provide the goods and/or services stated within this RFQ and the Proposer's Proposal to the CRA if the Proposer is awarded an agreement and an agreement is successfully negotiated and executed.

- Proposal Acknowledgement Form
- Conflict of Interest Disclosure Form
- Scrutinized Companies Certification Pursuant to Florida Statutes § 287.135
- Notification of Public Entity Crimes Law
- Notification of Public Records Law
- Drug-Free Workplace
- Non-Collusion Affidavit
- Truth-In-Negotiation Certificate
- E-Verify Affidavit
- Proposer Information Form
- Sub-Contractor/Sub-Consultant Information Form
- Corporate Structure Questionnaire

PROPOSAL ACKNOWLEDGEMENT FORM

The Proposer hereby acknowledges and affirms to the contents of this RFQ, its response thereto, including without limitation, all addenda have been read, understood, and agreed to by assigning and completing the spaces provided below:

A. RFQ Addendum Acknowledgment

Addendum No. 1, Dated _____
Addendum No. 2, Dated _____
Addendum No. 3, Dated _____
Addendum No. 4, Dated _____
Addendum No. 5, Dated _____

- B. The undersigned certifies that they are authorized to sign for the Proposer (additional proof shall be submitted as required in this RFQ).
- C. The undersigned certifies that any and all information contained in response to this RFQ is true and correct.
- D. The Proposer certifies, by submission of a response to this solicitation, that neither it nor its principals or subcontractors are presently debarred or suspended by any Federal, State or City department or agency.
- E. THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL, FOR NOT LESS THAN 90 DAYS, AND THE PROPOSER'S UNEQUIVOCAL OFFER TO BE BOUND BY THE TERMS AND CONDITIONS SET FORTH IN THIS SOLICITATION. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED, BY AN AUTHORIZED AGENT, SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE CRA MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS PROPOSAL.

CRA RFQ 2024-04: NW 800 BLOCK OF WEST ATLANTIC AVENUE – DESIGN-BUILD REDEVELOPMENT PROJECT

Proposer's Name: _____

Principal Business Address: _____

Mailing Address: _____

Telephone Number(s): _____

Fax Number(s): _____

Email Address: _____

Authorized Agent Name and Title: _____

(Signature of authorized agent)

Date: _____

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, *Florida Statutes*. All Proposers must disclose within their Proposals: the name of any officer, director, or agent who is also an employee of Delray Beach Community Redevelopment Agency ("CRA").

Furthermore, all Proposers must disclose the name of any CRA employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Proposer's firm, partnership, company, or corporation or any of its branches.

The purpose of this disclosure form is to give the CRA the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any CRA duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

_____ To the best of our knowledge, the undersigned Proposer has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for this Proposal.

_____ The undersigned Proposer, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

Proposer Name

Authorized Agent Signature

Authorized Agent Name and Title (Print or Type)

Date

**SCRUTINIZED COMPANIES CERTIFICATION PURSUANT TO
FLORIDA STATUTES § 287.135**

I, _____, on behalf of _____,
Print Name and Title Proposer Name

certify that _____ does not:
Proposer Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The Delray Beach Community Redevelopment Agency (“DBCRA”) shall provide notice, in writing, to the Proposer of the DBCRA’s determination concerning the false certification. The Proposer shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Consultant does not demonstrate that the DBCRA’s determination of false certification was made in error then the DBCRA shall have the right to terminate the contract and seek civil remedies pursuant to *Florida Statutes § 287.135*.

Section 287.135, *Florida Statutes*, prohibits the DBCRA from:

- 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and
- 2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Proposer, I hereby certify that the company identified above in the section entitled "Proposer Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the DBCRA for goods or services may be terminated at the option of the DBCRA if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

PROPOSER NAME

AUTHORIZED AGENT SIGNATURE

PRINT NAME

TITLE

Must be executed and returned with the submitted Proposal to be considered.

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, *Florida Statutes*, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid/Proposal on a contract to provide any goods or services to a public entity, may not submit a Bid/Proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids/Proposals on leases or real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-vendor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Proposer Name

Authorized Agent Signature

Name and Title (Print or Type)

Date

PUBLIC RECORDS LAW

Notification of Public Records Law Pertaining to Public Contracts and Requests for Consultant Records Pursuant to Chapter 119, Florida Statutes

Pursuant to Chapter 119, *Florida Statutes*, Consultant shall comply with the public records law by keeping and maintaining public records required by the Delray Beach Community Redevelopment Agency ("CRA") in order to perform the service. Upon request from the CRA custodian of public records, contract shall provide the CRA with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law. Consultant shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract. If the Consultant does not transfer the records to the CRA, Consultant upon completion of the contract, shall transfer, at no cost, to the CRA all public records in possession of the Consultant or keep and maintain public records required by the CRA in order to perform the service. If the Consultant transfers all public records to the CRA upon completion of the contract, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the contract, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CRA, upon request from the CRA custodian of public records, in a format that is compatible with the information technology systems of the CRA.

IF THE AWARDED PROPOSER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AWARDED PROPOSER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, ASHLYN DARDEN, ESQ., AT THE DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY, 20 N. SWINTON AVE., DELRAY BEACH FLORIDA AND MAY BE CONTACTED BY PHONE AT 561-276-8640 OR VIA EMAIL AT DARDENA@MYDELRAYBEACH.COM.

Acknowledged by:

Proposer Name

Authorized Agent Signature

Name and Title (Print or Type)

Date

DRUG-FREE WORKPLACE

_____ is a drug-free workplace and has
(Proposer Name)
a substance abuse policy in accordance with and pursuant to Section 440.102, *Florida Statutes*.

Acknowledged by:

Proposer Name

Authorized Agent Signature

Name and Title (Print or Type)

Date

NON-COLLUSION AFFIDAVIT

STATE OF _____
COUNTY OF _____

Before me, the undersigned authority, personally appeared _____, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that:

a. He / She is _____ of _____, the Proposer that has submitted a Proposal to perform work for the following:

RFQ No.: _____ Title: _____

b. He / She is fully informed respecting the preparation and contents of the attached Request for Proposals, and of all pertinent circumstances respecting such Solicitation.

Such Proposal is genuine and is not a collusive or sham Proposal.

c. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Proposer, firm, company, partnership, corporation, or person to submit a collusive or sham Proposal in connection with the Solicitation and contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such Solicitation and contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm, company, partnership, corporation, or person to fix the price or prices in the attached Proposal or any other Proposal, or to fix any overhead, profit, or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the Delray Beach Community Redevelopment Agency or any person interested in the proposed contract.

d. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Authorized Agent Signature

Subscribed and sworn to (or affirmed) before me this _____ day of _____ 20__, by _____, who is personally known to me or who has produced _____ as identification.

SEAL

Notary Signature _____
Notary Name: _____
Notary Public (State): _____
My Commission No: _____
Expires on: _____

PROPOSER INFORMATION FORM

Provide all requested information below. And review all requirements listed in the RFQ to ensure all necessary information is submitted with the Proposal.

PROPOSER NAME:

PRINCIPAL OFFICE ADDRESS:

LOCAL OFFICE ADDRESS:

MAILING ADDRESS:

PHONE NUMBER:

AUTHORIZED AGENT:

AUTHORIZED AGENT TITLE:

AUTHORIZED AGENT EMAIL:

PROPOSER REPRESENTATIVE NAME (if different from Authorized Agent):

PROPOSER REPRESENTATIVE EMAIL (if different from Authorized Agent):

PROPOSER REPRESENTATIVE PHONE NUMBER: (if different from Authorized Agent):

FEDERAL EMPLOYER IDENTIFICATION NUMBER:

LEGAL STRUCTURE (Sole Proprietorship, Partnership, LLC, Corporation):

STATE OF ORGANIZATION OR INCORPORATION:

IF CORPORATION:

Date Incorporated:

Date Authorized in Florida:

IF PARTNERSHIP:

Date Organized:

Type:

ON A SEPARATE PAGE, PROVIDE CONTACT INFORMATION (NAME, EMAIL ADDRESSES, PHONE NUMBERS) OF PRINCIPALS, PARTNERS, OFFICERS, OWNERS, DIRECTORS, AND/OR MANAGERS.

ON A SEPARATE PAGE, DISCLOSE ANY OF ANY BANKRUPTCIES AND LEGAL ACTIONS INVOLVING THE PROPOSER OR ANY OF THE ABOVE OR RELATED PARTIES AND/OR ENTITIES DURING THE PAST TEN (10) YEARS (RESOLVED AND PENDING.) AND INFORMATION REGARDING ANY LEGAL OR ADMINISTRATIVE ACTIONS, PAST OR PENDING, THAT MIGHT IMPACT THE CAPACITY OF THE PROPOSER TO COMPLETE A PROJECT.

ON A SEPARATE PAGE, DISCLOSE ANY OWNERSHIP CHANGES WITHIN THE PAST FIVE YEARS OR ANTICIPATED CHANGES WITHIN SIX MONTHS OF THE PROPOSAL SUBMISSION DUE DATE AND TIME.

ABILITY TO PROVIDE INSURANCE IF AWARDED AN AGREEMENT? Yes ___ No ___

ABILITY TO PROVIDE FLORIDA PROFESSIONAL LIABILITY INSURANCE? Yes ___ No ___

ATTACH: LEGAL EVIDENCE OF SIGNATURE AUTHORITY FOR AUTHORIZED AGENT

ATTACH: AUTHORIZATION TO TRANSACT BUSINESS IN FLORIDA

ATTACH: LICENSE AS A PROVIDER OF PROFESSIONAL ARCHITECTURAL SERVICES OR LANDSCAPE ARCHITECTURAL SERVICES

REVIEW ALL PROCUREMENT DOCUMENTS TO ENSURE ALL REQUIRED INFORMATION IS INCLUDED WITH THE SUBMITTED PROPOSAL.

SUB-CONTRACTOR/SUB-CONSULTANT INFORMATION FORM

Instructions

This form is to be completed and submitted in accordance with the requirements of the RFQ to which the Proposer is responding. Do not leave any blanks or fail to provide any information or details that are required. Failure to submit this form or the use of any other form will result in the rejection of a proposal as non-responsive. The failure to provide the information or details required by the form may result in the rejection of a proposal as non-responsive.

CRA RFQ No. and Title: _____

Proposer: _____

Name of Sub-Consultant /Sub-Contractor	Address of Office Providing Services	Services to be Provided	License Numbers	Team Members from Sub-Consultant /Sub-Contractor

**DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY
E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES**

1. Definitions:

“Contractor” means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a vendor or consultant.

“Subcontractor” means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

“E-Verify system” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

- a) All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Delray Beach Community Redevelopment Agency (“CRA”). The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the CRA; and
- c) Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

3. Contract Termination

a) If the CRA has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.

b) If the CRA has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.

c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.

d) Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.

e) If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name:
Authorized Signature:
Print Name:
Title
Date:
Phone:

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of _____, _____, by _____ on behalf of _____ . He/she is personally known to me or has produced _____ as identification.

NOTARY PUBLIC

(Name of Notary Typed, Printed or Stamped)

Title or Rank

Serial number, if any

CORPORATE STRUCTURE QUESTIONNAIRE

1. Proposers shall complete the following information for the Proposed Design-Builder and all proposed Design-Build Team Members:



Legal Name	
Street Address	
Mailing Address	
Point of Contact	
Position	
Email	
Telephone Number	
Fax Number	
Type of Business	
Federal Tax Identification Number	
State Contractor's Registration Number (if applicable)	
State Business License Number (if applicable)	

2. If the Proposed Design-Builder is a Joint Venture, Proposer must:
- a. Submit the above information for the Joint Venture as well as for each member of the Joint Venture; and
 - b. Attach a copy of the Joint Venture Agreement to this form.

XI. EXHIBITS

- A. Property Map
- B. Conceptual Design
- C. Informational Report
- D. Insurance Requirements

Exhibit A – Location Map

-  Project Area (CRA-owned properties)
-  Remediation Site (CRA-owned property)

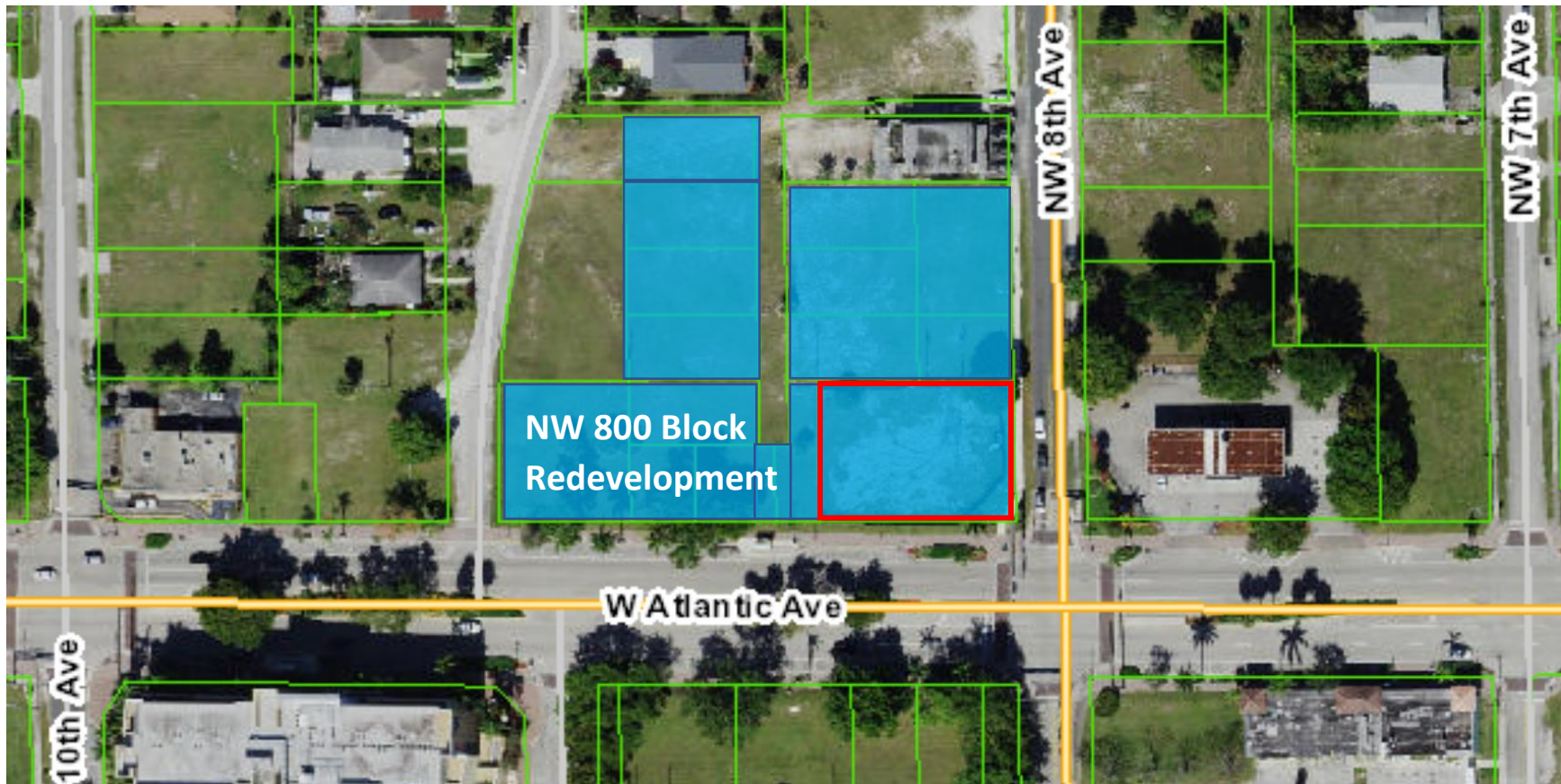


Exhibit B
 Proposed
 Final
 Conceptual
 Design





800 Block
W Atlantic Avenue, Delray Beach
Delray Shipping Container Business Park
Conceptual Design

September 23, 2022



CPZ ARCHITECTS, INC.

4356 WEST BROWARD BOULEVARD PLANTATION, FLORIDA 33317
200 N EL MAR DRIVE, SUITE 200B, JENSEN BEACH, FLORIDA 34957
TEL (954) 792-8525

AAF 2600685

WWW.CPZARCHITECTS.COM



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EXECUTIVE SUMMARY

The Delray Beach CRA has requested CPZ Architects to assist with the conceptual development of a container park within the 800 Block of Atlantic Avenue. The site is currently vacant.

Our services include conceptual design, the review of the existing conditions / site infrastructure, construction cost analysis, environmental review on SE corner of site, and confirming City Approval Process.

- Task 1 – Conceptual Design
- Task 2 – Site Infrastructure
- Task 3 – Cost Analysis
- Task 4 – Project Approvals Narrative

TASK 1 Conceptual Design - CPZ Architects, Inc. has further developed a conceptual design of the proposed container park with the feedback received from the CRA Board and its staff. This design is even further developed to incorporate the site’s infrastructure and recommendations from Mechanical, Electrical & Plumbing and Civil consultants along with City of Delray Beach Planning & Zoning staff.

Program:

Containers:

- Performance Stage
 - o 20’x40’ covered area
- Retail vs Food Service
 - o (12) @ 8.5’x20’ long
 - 6 food service
 - 6 retail
 - o 2 @ 8.5’x40’ long
 - 1 food service
 - 1 retail
 - o Sq Ft summary
 - food service 1,360sf
 - Retail 1,360sf
- Restrooms (4) @ 8.5’x20’
 - o Men’s (4) w/c, (2) urinals & (6) lavs
 - o Women’s (6) w/c & (6) lavs

Park:

- Dining - Seating areas throughout – approximately 1,800sf total
- Children’s play area
- Community Garden

Marketplace:

- Open air, under cover
- 60’x120’ 7,200sf
- 100% transient retail



Access to Park

- 39 parking spaces provided on site
- 37 parking spaces required - Parking requirements outlined by City Development Services staff via Staff Report dated 8/9/22 – see “Exhibit B” – final calculation to be reviewed and approved by City Planning & Zoning. A parking reduction request may be a consideration per LDR Section 4.6.9.
 - o Retail Containers – 1/500sf 1,360sf/500gsf = 2.72 spaces
 - o Retail Marketplace – 1/500sf 7,200sf/500gsf = 14.4 spaces
 - o Restaurant 6/1000sf 1,360sf@6/1000 = 8.16 spaces
 - o Dining areas 6/1000sf 1,800sf@6/1000= 10.8 spaces
- Community within walking / bicycle distance
- Public transportation, bus stop in front on Atlantic Avenue

The general site layout approach places the “noisy” activities along Atlantic and the quieter activities to the north. Site access will be focused to a main pedestrian entrance to the container park along Atlantic Avenue, a parking lot in the northeast corner with an additional access point to the market place along 8th Ave on the east.

Task 2 Site Infrastructure – We have reviewed existing site utilities with Delray Beach Utilities Department and have summarized findings and design guidelines in narratives for Civil, Mechanical, Electrical and Plumbing contained within this report.

Task 3 – Cost Analysis – CPZ was tasked with developing a construction cost estimate for the container park and a construction budget comparing it to a conventional commercial development. We have used the services of a construction cost estimator, CMS to assist in this budget. We have estimated the cost of construction for this container project to be approximately \$6.7m plus approximately 2.5% for Soft Costs. In comparison, a conventional development in similar function and scale is estimated to be \$10.7m for construction plus approximately 5% for soft costs. Attached construction cost estimate is contained within this report.

The anticipated conceptual duration for each type of project is as follows:

Container Project – 60-82 weeks

1. Design / Site Engineering (6-8 weeks)
 - a. Design / Engineering - Container & pre-engineered steel structure (4-6 weeks) -running concurrently with Site Engineering.
2. Permitting / Approvals (24-32 weeks)
3. Fabrication (6-10 weeks)
4. Transport & Logistics (3 weeks)
5. Installation & site amenities (20-28 weeks)

Conventional Project – (72-88 weeks)

1. Building Design / Site Engineering (12-16 weeks)
2. Permitting / Approvals (8 -12 weeks)
3. Construction (52-60 weeks)



Task 4 Project Approvals Narrative – We have reviewed existing ongoing environmental remediation with City staff and County consultants. We have also met with City Planning & Zoning to review City approval process. A summary is provided.

CONCEPTUAL DESIGN



LEGAL DESCRIPTION:

PARCEL ID 12-43-46-17-35-001-0080
LOT 8, BLOCK 1, J.G. FENNO'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF, LESS THE EAST 25 FEET FOR ROAD RIGHT OF WAY, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-001-0030
AND PARCEL ID 12-43-46-17-35-001-0040

LOTS 3, 4 AND 5, BLOCK 1, LESS THE EAST TWENTY-FIVE FEET OF SAID LOTS 4 AND 5 FOR ROAD RIGHT-OF-WAY, J.G. FENNO'S SUBDIVISION, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-001-0070
LOT SEVEN (7), BLOCK ONE (1), J.G. FENNO'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-001-0060
LOT 6, BLOCK 1, J.G. FENNO'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-001-0101
THE WEST 20 FEET OF LOTS 10 AND 11, BLOCK 1 AND THE EASTERLY ONE-HALF OF THE ABANDONED ALLEY LYING BETWEEN LOT 11, BLOCK 1 AND LOT 14, BLOCK 2 OF J.G. FENNO'S SUBDIVISION OF SOUTH 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4 OF SECTION 17, TOWNSHIP 46, RANGE 43, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, LESS THE ROAD RIGHT-OF-WAY FOR STATE ROAD 806, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-002-0090
AND PARCEL ID 12-43-46-17-35-002-0140

LOT 9, BLOCK 2, AND LOT 14, BLOCK 2 AND THE WEST 1/2 OF ABANDONED 20 FT STREET ADJACENT THERETO, J.G. FENNO'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-002-0080
LOT 8, BLOCK 2, OF J.G. FENNO'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-002-0050
LOT 5, BLOCK 2, OF J.G. FENNO'S SUBDIVISION, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-002-0040
LOT 4, BLOCK 2, J.G. FENNO'S SUBDIVISION, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA

TOGETHER WITH:

PARCEL ID 12-43-46-17-35-002-0130
LOT 13, BLOCK 2, J.G. FENNO'S SUBDIVISION OF THE CITY OF DELRAY BEACH, FLORIDA AS PER PLAT THEREOF ON TILE IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT, PALM BEACH COUNTY, FLORIDA, IN PLAT BOOK 2, PAGE 89,
LESS THAT PART OF SAID LOT 13 CONVEYED TO THE STATE OF FLORIDA IN OFFICIAL RECORD BOOK 1021, PAGE 408 TO WIT:
THAT PART OF LOT 13, BLOCK 2, ACCORDING TO THE PLAT OF J.G. FENNO'S SUBDIVISION OF SOUTH 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4 OF SECTION 17, TOWNSHIP 46, RANGE 43, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 2, PAGE 89, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA WHICH LIES WITHIN 53 FEET OF THE BASELINE OF SURVEY ACCORDING TO THE TIGHT-OF-WAY MAP OF SECTION 93550-2601, STATE ROAD S-806 AS FILED IN MAP BOOK 3 AT PAGE 2Y-30 IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT, PALM BEACH COUNTY, FLORIDA; SAID PART MEASURING 31.42 FEET ALONG THE EAST LINE OF SAID LOT 13 AND 32.10 FEET ALONG THE WEST LINE OF SAID LOT 13.

TOGETHER WITH:

PARCEL ID 12-43-46-17-22-002-0100
LOTS 10, 11 AND 12, BLOCK 2, J.G. FENNO'S SUBDIVISION OF SOUTH 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4 OF SECTION 17, TOWNSHIP 46, RANGE 43, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 2, PAGE 89, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.

ALTOGETHER BEING MORE PARTICULARLY DESCRIBED BY THE FOLLOWING:

BEGINNING AT THE NORTHWEST CORNER OF LOT 10, BLOCK 2, OF J.G. FENNO'S SUBDIVISION OF SOUTH 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4 OF SECTION 17, TOWNSHIP 46, RANGE 43, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 2, PAGE 89, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA;

THENCE RUN N89°32'46"E ALONG THE NORTH LINE OF LOT 10, BLOCK 2 FOR A DISTANCE OF 90.00 FEET;

THENCE RUN N01°26'39"W ALONG THE WEST LINES OF LOTS 8, 5, AND 4, OF BLOCK 2 FOR A DISTANCE OF 135.00 FEET TO THE NORTHWEST CORNER OF LOT 4;

THENCE RUN N89°32'46"E ALONG THE NORTH LINE OF LOT 4, BLOCK 2 FOR A DISTANCE OF 90.00 FEET TO THE NORTHWEST CORNER OF LOT 4;

THENCE RUN S01°26'39"E ALONG THE EAST LINE OF BLOCK 2 FOR A DISTANCE OF 180.00 FEET TO THE NORTHEAST CORNER OF LOT 14, BLOCK 2;

THENCE RUN N89°32'46"E FOR A DISTANCE OF 20.00 FEET TO THE NORTHWEST CORNER OF LOT 11, BLOCK 1;

THENCE RUN N01°26'39"W ALONG THE WEST LINE OF BLOCK 1 FOR A DISTANCE OF 180.00 FEET TO THE NORTHWEST CORNER OF LOT 3, BLOCK 1;

THENCE RUN N89°32'46"E ALONG THE NORTH LINE OF LOTS 3 AND 4 FOR A DISTANCE OF 155.00 FEET TO A POINT;

THENCE RUN S01°26'39"E ALONG A LINE 25.00 FEET WEST OF AND PARALLEL TO THE EAST LINE OF BLOCK 1 FOR A DISTANCE OF 135.00 FEET TO A POINT;

THENCE RUN S89°32'46"W ALONG THE SOUTH LINE OF LOTS 8 AND 7, BLOCK 1 FOR A DISTANCE OF 135.00 FEET TO A POINT;

THENCE RUN S01°26'39"E ALONG A LINE 20.00 FEET EAST OF AND PARALLEL TO THE WEST LINE OF BLOCK 1 FOR A DISTANCE OF 104.92 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF ATLANTIC AVENUE (STATE ROAD 806), LYING 53.00 FEET NORTH OF AND RUNNING PARALLEL TO THE BASELINE OF SURVEY AS SHOWN ON THE RIGHT OF WAY MAP OF SECTION 93030-2506;

THENCE RUN N89°35'03"W ALONG SAID NORTHERLY RIGHT OF WAY LINE FOR A DISTANCE OF 220.08 FEET TO A POINT ON THE WEST LINE OF LOT 11, BLOCK 2;

THENCE RUN N01°26'39"W ALONG THE WEST LINES OF LOTS 11 AND 10 OF BLOCK 2 FOR A DISTANCE OF 101.58 FEET TO THE POINT OF BEGINNING

CONTAINING 1.260 ACRES, MORE OR LESS.

SURVEYOR'S NOTES:

- 1. BEARINGS SHOWN ARE REFERENCED TO THE BASELINE OF ATLANTIC AVENUE (SR 806), BEARING S89°35'03"E AS PER FDOT R/W MAP SECTION 39030-2506. ALL OTHER BEARINGS ARE RELATIVE THEREUNTO.
- 2. ELEVATIONS SHOWN ARE REFERENCED TO NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88). BENCHMARK USED: FDOT BENCHMARK "C2" PER PROJECT NETWORK CONTROL SHEET 4138401, FDOT MONUMENT STAMPED "806-93-05-C02", ELEV=15.79'.
- 3. ALL COORDINATES AND DIMENSIONS ARE U.S. SURVEY FEET (12 METERS = 39.37 FEET), UNLESS SHOWN OTHERWISE.
- 4. ALL DIMENSIONS ARE CALCULATED UNLESS NOTED OTHERWISE.
- 5. ONLY ABOVE GROUND IMPROVEMENTS LOCATED. NO SUBSURFACE INVESTIGATIONS WERE PERFORMED DURING FIELDWORK.
- 6. THERE IS NO OBSERVED PHYSICAL EVIDENCE OF LAND USE INDICATING A CEMETERY, WASTE DUMP, OR LANDFILL ON PREMISES AT THE TIME OF FIELDWORK.
- 7. NO TITLE SEARCH WAS PERFORMED BY THIS FIRM, SURVEY PERFORMED WITHOUT BENEFIT OF DEED.
- 8. LEGAL DESCRIPTION SHOWN HEREON WAS PREPARED BY THIS FIRM.
- 9. PARCEL ID NUMBERS AND OWNERSHIP OF PARCELS SHOWN WERE DETERMINED FROM PALM BEACH COUNTY PROPERTY APPRAISER'S DATA.
- 10. ACCURACY OF SURVEY CONTROL VERIFIED BY REDUNDANT MEASUREMENTS EXCEEDS THAT OF COMMERCIAL/HIGH RISK LINEAR (1 FOOT IN 10,000 FEET), AS PER FLORIDA RULE 5J-17.051.
- 11. THIS MAP IS INTENDED TO BE DISPLAYED AT A SCALE OF 1:240 OR SMALLER

LAND TABULATIONS:
OVERALL PROPERTY AREA: 1.260 ACRES±
BUILDING AREA: NONE OBSERVED
PARKING SPACES: NONE OBSERVED

FEMA FLOOD ZONE DETERMINATION
FLOOD ZONE "X"
PANEL # 12099C 0979F
EFFECTIVE 10/05/2017
COMMUNITY # 125102 - CITY OF DELRAY BEACH

ABBREVIATIONS LEGEND

- POC = POINT OF COMMENCEMENT
- POB = POINT OF BEGINNING
- IP = IRON PIPE
- IR4 = 1/2" IRON ROD (#4 REBAR)
- IR5 = 5/8" IRON ROD (#5 REBAR)
- CM = CONCRETE MONUMENT
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- MAG = MAGNETIC NAIL
- FND = FOUND
- O/S = OFFSET
- TYP = TYPICAL
- PRM = PERMANENT REFERENCE MONUMENT
- PCP = PERMANENT CONTROL POINT
- BM = BENCHMARK
- EL OR ELEV = ELEVATION
- FFE = FINISHED FLOOR ELEVATION
- SF = SQUARE FEET
- AC = ACRES
- FNC = FENCE
- CLF = CHAIN LINK FENCE
- EOW = EDGE OF WATER
- UE = UTILITY EASEMENT
- FP&L = FLORIDA POWER AND LIGHT COMPANY
- FDOT = FLORIDA DEPARTMENT OF TRANSPORTATION
- CBS = CONCRETE BLOCK CONSTRUCTION
- S/T = SEPTIC TANK
- D/F = DRAINFIELD
- PP = POWERPOLE
- O/H = OVERHEAD
- MH = MANHOLE
- CB = CATCH BASIN
- F/H OR HYD = FIRE HYDRANT
- WM = WATER METER
- EOP = EDGE OF PAVEMENT
- BOC = BACK OF CURB
- R/W = RIGHT OF WAY
- R/R = RAILROAD
- C/L OR CL = CENTERLINE
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- PG = PAGE
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- LB = PROFESSIONAL SURVEYING AND MAPPING BUSINESS

SYMBOLS LEGEND

- ☉ = WOOD UTILITY POLE
- ⊗ = CONC. UTILITY POLE
- ☼ = LIGHT POLE
- ⋈ = GUY WIRE ANCHOR
- ⊠ = FIRE HYDRANT
- ⊞ = WATER VALVE
- ⊞ = WATER METER
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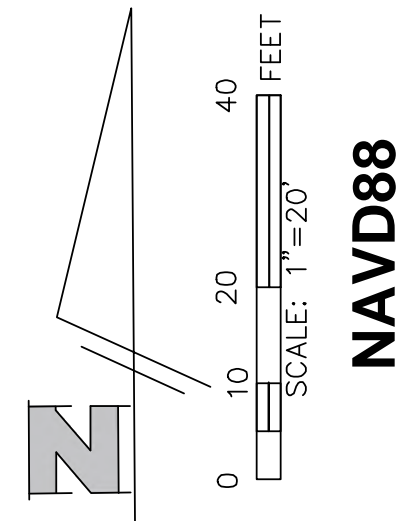
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- ∅ = DIAMETER AT BREAST HEIGHT (INCHES)
- CP = CABBAGE PALM
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- PALM = OTHER PALM
- BO = BLACK OLIVE
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- BB = BOTTLE BRUSH
- TAB = TABEBUIA
- UCAL = EUCALYPTUS
- FIG OR SF = STRANGLER FIG
- FIG = FIGUS
- GL = GUMBO LIMBO
- PINE = PINE TREE
- MAGN = MAGNOLIA
- CYP = CYPRESS
- MAPLE = MAPLE TREE
- HOLLY = HOLLY TREE
- JACA = JACARANDA
- UNK = UNKNOWN TREE
- ☼ = COMMON TREE TYPES (E.G., OAK)
- ☼ = SPEDIMEN TREE (E.G. TROPICAL HARDWOODS)
- ☼ = NEEDLE BEARING TREE (E.G., PINE OR CYPRESS)
- ☼ = CABBAGE PALM
- * = OTHER PALM

CERTIFIED TO:
1. DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY

SURVEYOR'S CERTIFICATE
I, WILLIAM J. WRIGHT, DO HEREBY CERTIFY THAT I AM A DULY LICENSED AND PRACTICING PROFESSIONAL SURVEYOR AND MAPPER IN THE STATE OF FLORIDA; ALSO THAT THE SKETCH OF THIS SURVEY MEETS THE STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD OF SURVEYORS AND MAPPERS, PURSUANT TO CHAPTER 5J-17 OF FLORIDA ADMINISTRATIVE CODE, AND THAT UNDER MY SUPERVISION DID MAKE AN ACTUAL SURVEY OF THE LAND DESCRIBED HEREIN, AND THAT SAID SURVEY WAS PHYSICALLY MADE ON THE GROUND PER RECORD DESCRIPTION AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

WILLIAM J. WRIGHT, P.S.M.
LICENSE NO. 6868, STATE OF FLORIDA
ELECTRONIC VERSION OF THIS SURVEY SIGNED AND SEALED BY WILLIAM J. WRIGHT, P.S.M., ON DATE SHOWN, USING AN SHA-1 AUTHENTICATION CODE. THE SHA-1 AUTHENTICATION CODE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.
PAPER COPIES OF THIS SURVEY NOT VALID WITHOUT ORIGINAL INK SIGNATURE AND RAISED SEAL.



NAVD88



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 - PINE = PINE TREE
 - MAGN = MAGNOLIA
 - CYP = CYPRESS
 - MAPLE = MAPLE TREE
 - HOLLY = HOLLY TREE
 - JACA = JACARANDA
 - UNK = UNKNOWN TREE
- COMMON TREE TYPES**
- ☉ = COMMON TREE TYPES (E.G., OAK)
 - ⊕ = SPECIMEN TREE (E.G., TROPICAL HARDWOODS)
 - ⊕ = NEEDLE BEARING TREE (E.G., PINE OR CYPRESS)
 - ⊕ = CABBAGE PALM
 - ⊕ = OTHER PALM

WrightPSM, LLC
PROFESSIONAL SURVEYING AND MAPPING
1248 SE 12TH AVE DEERFIELD BEACH, FL 33441
info@wrightpsm.com (772) 538-6658 www.wrightpsm.com
CERTIFICATE OF AUTHORIZATION NO. LB 8186

BOUNDARY AND TOPO SURVEY FOR
DELRAY BEACH
COMMUNITY REDEVELOPMENT AGENCY

Scale 1" = 20'
Drawn WJW
Checked WJW

By F.B.&P.G. Date of Survey
Description SEE SHEET 1





800 BLOCK
800 W ATLANTIC AVE. DELRAY BEACH, FL 33444

CPZ ARCHITECTS, INC.

4316 West Broward Boulevard, Plantation, FL 33317
200 N El Mar Drive, Suite 200, Jensen Beach, FL 34957
Tel (954) 792-8525 • www.cpzarchitects.com • AA# 26000685

A-1





800 BLOCK
800 W ATLANTIC AVE. DELRAY BEACH, FL 33444

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A-2















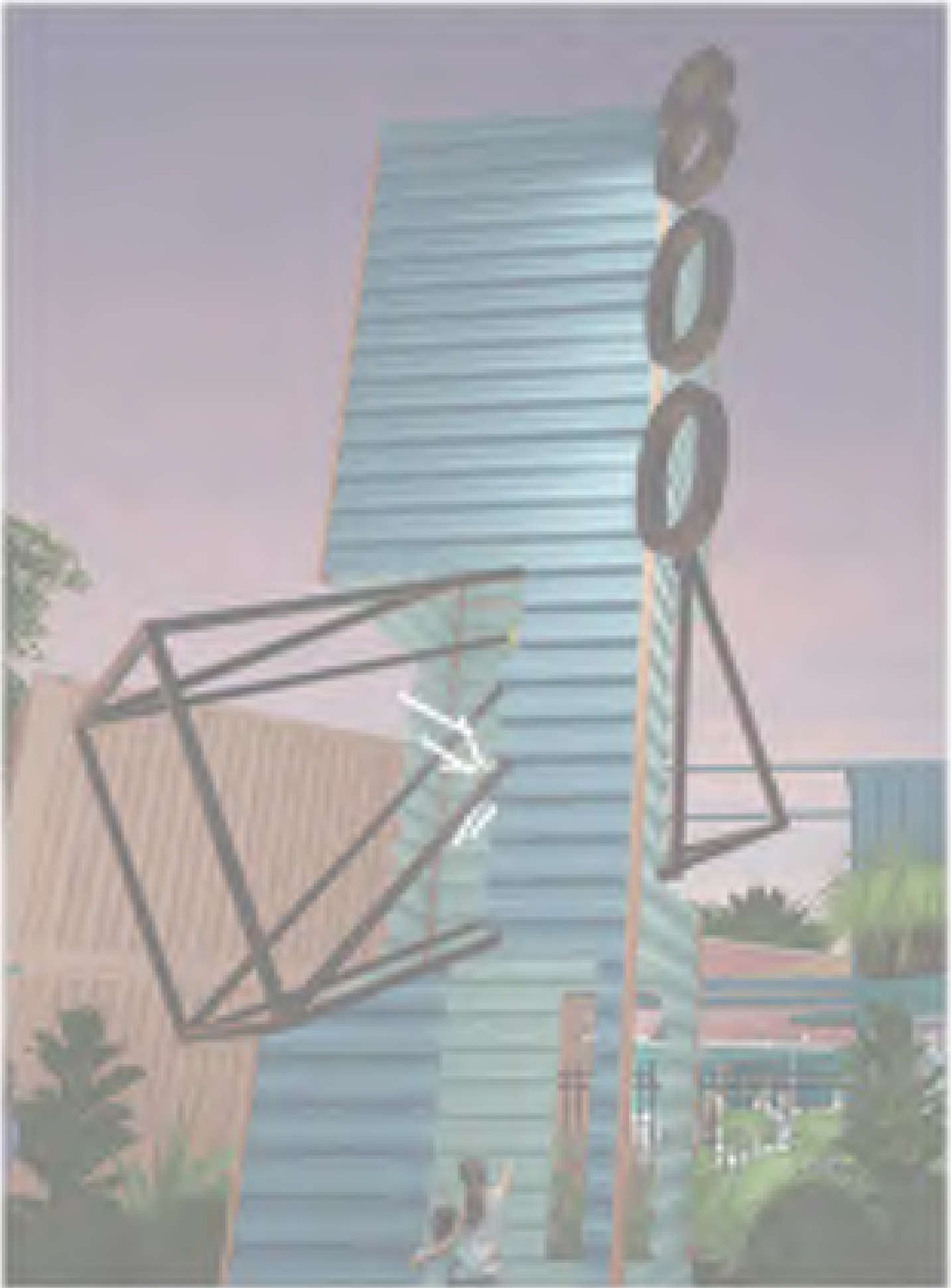








SITE INFRASTRUCTURE





800 DELRAY BLOCK SHIPPING CONTAINER BUSINESS PARK CONCEPTUAL DESIGN NARRATIVE

OVERVIEW:

- A. The following conceptual design narrative describes Electrical, HVAC, and Plumbing design for the proposed 800 Delray Block Shipping Container Business Park development in Delray Beach, FL.
- B. Summary: Conceptual design for the 800 Delray Block Shipping Container Business Park development includes the following spaces to be addressed by new Electrical, HVAC, and Plumbing services as described below. See Conceptual Design Drawings by CPZ Architects for space distribution.

HEATING, VENTILATING, AND AIR CONDITIONING

1. Codes and Standards:

The structures shall be provided with systems in accordance with:

- 2020 Florida Building Code 7th edition
- 2020 Florida Mechanical Code 7th edition
- 2020 Florida Energy Code 7th edition
- 2020 Florida Plumbing Code 7th edition
- 2020 Florida Fuel Gas Code 7th edition
- NFPA 90A (2018), 96 (2017), 101 (2018)

2. Design Conditions:

- Summer Outside: 90.0°F DB/ 78.1°F WB
- Winter Outside: 49.9°F
- Summer Inside: 75°F DB/ 50%RH
- Winter Inside: . 70°F

3. Building Envelope Criteria:

Cooling/heating load calculations are currently based on the 2020 Florida Building Code, Energy Conservation, prescriptive minimums for Climate Zone 2A (Palm Beach County, Florida):

- Climate Zone (Zone 2A)
- Roof: U-0.035, R-19 + R-11 LS
- Walls (Metal building): U-0.079, R-13 + R-6.5ci
- Slab-on-grade Floors: R-NR, F-0.73
- Fenestration (glazing): Solar Heat Gain Coefficient (SHGC)-0.25, U-0.65



4. Ventilation Requirements:

- Ventilation for all areas shall comply with ASHRAE 62.1
- Alternate compliance is per 2020 Florida Building Code, Mechanical - Chapter 4.

5. Internal Heat Gain Criteria:

- Per ASHRAE 90.1
- Equipment Power Densities per ASHRAE 90.1 User's Manual and 2021 ASHRAE Handbook of Fundamentals.

6. Noise Criteria (NC)

- Retail: NC 35
- Restaurants: NC 40

7. Building HVAC Systems:

The total building tonnage is estimated at 49 total tons:

- 30 Total tons for the 20' long containers with kitchen component.
- 7 Total tons for the 40' long container with kitchen component
- 6 Total tons for the 20' long retail containers.
- 2 Total tons for the 40' long retail container.
- 4 Total tons for the 20' long restroom containers.

Split DX Systems:

- The HVAC system will be made up of multiple split dx heat pump systems ranging from 1 ton to 5 tons.
- All condensing units shall be mounted on supports attached to the container.
- All condensers shall be coated with a min. 4000 hr salt resistance coating.
- All condensers shall be hurricane strapped to structure.
- All refrigerant piping located on the exterior of the building will be provided with a UV & corrosion resistant coating.
- All refrigerant piping located underground shall be installed in PVC carrier piping.
- All refrigerant piping located in exposed areas subject to damage shall be provided with embossed aluminum jacketing for protection.
- All refrigerant piping shall be supported every 6'-0" to prevent sagging in piping. Piping shall be properly supported and strapped to the container structure.



Ventilation System:

- A. Ventilation will be provided via a roof-mounted exhaust fans and will use the containers' prefabricated openings for air intake.
- B. All bathroom exhaust air will be handled by dedicated roof-mounted exhaust fans.

8. Retail & Kitchen Spaces:

- A. Spaces will be served by wall mounted fan coil units.
- B. Thermostats will be provided in each zone served by a fan coil unit.
- C. Kitchen hood exhaust will be ducted vertically to a roof-mounted grease-rated exhaust fan.
- D. Kitchen hood make-up air will be via a filtered roof-mounted supply fan.

PLUMBING

1. Codes and Standards:

The building shall be provided with systems in accordance with:

- 2020 Florida Building Code – Building
- 2020 Florida Building Code – Mechanical
- 2020 Florida Building Code – Energy Conservation
- 2020 Florida Building Code – Plumbing
- 2020 Florida Building Code – Fuel Gas

2. Domestic water:

Water Supply:

- A new 2-1/2" metered domestic water service shall be extended and brought into the site. Connection point, meter location, and pipe routing to be determined.
- A new domestic water service shall be extended to each shipping container from the new main on site. Estimated domestic water service size as follows:
 - Containers with kitchen service: 1"
 - 20' Containers without kitchen service: 3/4"
 - 40' Containers without kitchen service: 3/4"
 - Bathroom unit: 2"
- Each trailer connection will have a backflow preventer located outside the container.



Cold Water System:

- The water pipe entering the unit is to be connected to a PEX manifold. Each fixture will be provided with a dedicated pipe from the manifold (including the water heater).
- Cold water system is designed with a maximum velocity of 6 fps and a friction head loss criterion of 4psi per 100 ft of pipe.

Hot Water System:

- Hot water will be provided in each shipping container unit by a tank-less type electric water heater.
- The outlet pipe from the water heater is to be connected to a PEX manifold. Each fixture requiring hot water will be provided with a dedicated pipe from the manifold.
- Restrooms will have a dedicated water heater located in a coordinated location.
- Above ground common areas hot water piping shall be insulated.
 - a. 1" thick insulation to be provided to pipes with sizes from 1/2" to 1-1/4".
 - b. 1-1/2" thick insulation to be provided to pipes with sizes from 1-1/2" to 6"
- Hot water system is designed with a maximum velocity of 4 fps and a friction head loss criterion of 3psi per 100 ft of pipe.

3. Sanitary Waste and Vent:

- A new 4" sanitary waste main shall be extended and brought into the site. Connection point and pipe routing to be determined.
- Sanitary waste shall be collected from fixtures throughout the containers and directed via interior piping to locations 5' outside of the unit, where it shall ultimately be routed to the site system. Estimated sanitary waste size as follows:
 - Containers with kitchen service: 4"
 - Containers without kitchen service: 2"
 - Bathroom units: 4"
- Vent system will penetrate the roof 10 ft away from any HVAC system air intake.
- All floor drains will be provided with trap primers unless trap seals are preferred.



4. Grease Waste:

- Grease waste shall be collected from fixtures from the kitchens and directed via interior piping to locations 5' outside of the building, where it shall ultimately be routed by Civil Engineer to the site system.
- A Code compliant grease interceptor system will be designed for each of the kitchens.
 - Estimated grease interceptor size: 75 GPM / 125-gal liquid capacity.

5. LP Gas:

- At this point in time there is no natural gas service planned for the site.
- Each container, where required for specific use, will be fitted with an independent liquid propane tank on an exterior mounting bracket. A pressure regulator and main isolation valve shall be provided outdoors. The service shall be split to serve the kitchen (where applicable), and an emergency generator, if/as required.
- Shut off valves shall be provided at each appliance/equipment connection to the distribution system as required.

6. Plumbing Equipment:

- Hot water for units is to be provided by tank-less instantaneous electric water heater system.

7. Plumbing Materials:

- Domestic Water:
 - Main water distribution: Copper
 - Containers' distribution: PEX or CPVC
- Sanitary Waste and Vent:
 - Below ground: Sch 40 PVC
 - Above ground: Sch 40 PVC
- Grease Waste:
 - Below ground: Sch 40 PVC
 - Above ground: Sch 40 PVC
- LP Gas:



- Above ground: Black Steel

ELECTRICAL

1. Codes and Standards:

The building will be provided with systems in accordance with:

- 2020 Florida Building Code.
- 2020 Florida Energy Conservation Code
- 2017 National Electrical Code (NFPA 70)
- 2018 Life Safety Code (NFPA 101)
- Local applicable codes, ordinances, and standards.

2. Power Distribution

1. Retail Tenants, Restaurant Tenants, and House: The anticipated service size will be 1200A @ 240/120V, 1-phase (Available Voltage and Phase will be coordinated with utility during design). The service will feed through a CT Cabinet to an 1200A main disconnect attached to a wireway. The wireway will then be tapped by (2) 600A, 208/120V, 1-phase, NEMA-3R panelboards which will ultimately feed all the container tenants. New oil filled utility transformer shall be located on site. Utility transformer size and location will be coordinated and confirmed by the local utility company. The transformer and primary feeder duct bank will be installed by the contractor. The transformer, high voltage cable, and terminations will be provided by the utility company. Any connection charge associated with the new service will be paid for by the owner.
2. Power densities allowances will vary by use group. Estimated connected loads are indicated below:
 - Retail (21.0 w/sf) approximately: 1.5 w/sf for lighting, 1 w/sf for convenience power usage, 15 w/sf for HVAC, 2 w/sf for motors and 1.5 w/sf for miscellaneous systems
 - Restaurant (85 w/sf) approximately: 1.5 w/sf for lighting, 5 w/sf for convenience power usage, 35 w/sf for HVAC, 40 w/sf for kitchen equip, 2 w/sf for motors and 1.5 w/sf for miscellaneous systems.
 - Restrooms (14w/sf) approximately: 3 w/sf for lighting, 6w/sf for HVAC, 5w/sf miscellaneous systems.
 - Outdoor Amenity Spaces: (0.5 w/sf) approximately 0.5 w/sf for lighting.



3. Restaurant / Retail tenants will be provided empty conduits with pull strings run underground to the rear of their space for power and telephone/data. Tenant panel sizes will be determined during the tenant fit-out design.
4. A house panel will be provided for restrooms, site lighting, and amenity spaces.
5. All electrical equipment will be fully rated for the fault current available at their point of application in accordance with the NEC. Series rated equipment is not acceptable.
6. Bolt on breakers will be used for commercial panel boards & loadcenters. Typewritten circuit directories will be provided by the electrical contractor at the completion of the project and after load balancing.
7. Electrical equipment will be as manufactured by Eaton, Siemens, GE or Square D.
8. Surge protective devices will be provided for the (2) 600A panels.

3. WIRING DEVICES

1. Wiring devices will be specification grade type as manufactured by Hubbell, Pass & Seymour, Cooper Wiring Devices. GFCI type receptacles will be installed per NEC requirements. Cover plates will be screwless, of a break resistant "Noryl" type material. Exterior covers will be clear, "weatherproof while-in-use" type. Outlet boxes will be galvanized steel or plastic and will not be mounted back-to-back. USB receptacles will be used for convenience within amenity spaces.
 - Receptacles: NEMA WD6, configuration 5-20R, duplex.
 - Switches: quiet type, single or three-way, 20 Amp, 120/277 V.
2. Branch circuit design will be based on the following:
 - 20A, 120V branch circuit: 1920 W maximum.
3. Location of outlets will be as follows:
 - Public Toilet rooms: one GFCI duplex.
 - Near electrical and mechanical equipment.
 - Exterior doors: one GFCI duplex (weatherproof) within 6' of door.
 - Rooftop equipment: one GFCI duplex (weatherproof) within 25'.



4. WIRE, CABLE and RACEWAYS

1. All conductors will be copper with THHN/THWN insulation or SE type. Service, feeder, and branch circuit conductors will be color coded throughout for identification. All exposed wiring will be in conduit. Minimum conduit size for power and lighting circuits will be 3/4". Short lengths of flexible metal conduit can be used for connection to transformers, motors, and light fixtures.

5. LIGHTING SYSTEM

1. Lighting will be selected by the architect and reviewed for code compliance and design intent by the engineer. Light fixtures will be LED.
2. For lighting control, dual technology type occupancy sensors will be provided in areas where required to meet 2020 FECC requirements. Storage rooms will be controlled via vacancy sensors. Site lighting will be on a single photocell for on and time off control. Daylight harvesting will be used where required by 2020 FEC requirements.
3. Illumination Levels: (average maintained)
 - Restrooms 25 fc
 - Storage Rooms 20 fc
 - Shell spaces 1 fc minimum required along egress path
 - Site Lighting 1fc min
 - Egress Lighting 1fc avg

6. GROUNDING SYSTEM

1. Ground rods will be provided at the service entrance. The building steel as well as electrical and low voltage systems will be bonded to the building service entrance. A separate ground conductor will be provided in all feeder and branch circuit conduits. Ground busses will be provided in the main electrical room and all telecom rooms or closets.

Technology

- A. At this time there are no established requirements for technology.

Fire Alarm

- A. Fire alarm is not required but may be added at owner's request.



BASIS OF DESIGN-CIVIL ENGINEERING

To: City of Delray Beach, Florida
From: Kimley-Horn and Associates, Inc.
Date: September 2, 2022
Project: City of Delray Beach Block 800 Container Park

LANDSCAPING REQUIREMENTS

The proposed landscaping is to meet Florida-Friendly landscaping principals as well as the City of Delray Beach's requirements. Landscaping design is to take into consideration efficient watering, fertilization, mulching, wildlife attraction, and responsible maintenance practices, reduce stormwater runoff.

All landscaping areas are to be protected from vehicle encroachment with the use of car stops or curbing with islands no smaller than nine (9) feet in width excluding curbing widths.

The project will also be required to meet City streetscape requirements.

PARKING REQUIREMENTS

As per the City of Delray Beach's development code. See Architect's table estimate of the required parking spaces for the site in the Executive Summary.

Standard parking spaces for 45-degree parking are to be nine (9) feet wide and 19 feet deep with drive aisles no less than 15 feet. Handicap parking spaces for 45-degree angled parking is to be 12 feet wide and 21 feet deep.

FIRE PROTECTION

There are currently six (6) fire hydrants surrounding the site all providing the required 300 feet coverage of the site. However, additional hydrants will likely be needed within 100 feet of any required fire department connections (FDC).

The site will also need to provide circulation for a fire department vehicle with an outside turning radius of no less than 48 feet. A meeting with Fire Department to be scheduled as part of pre-application meetings.

UTILITIES

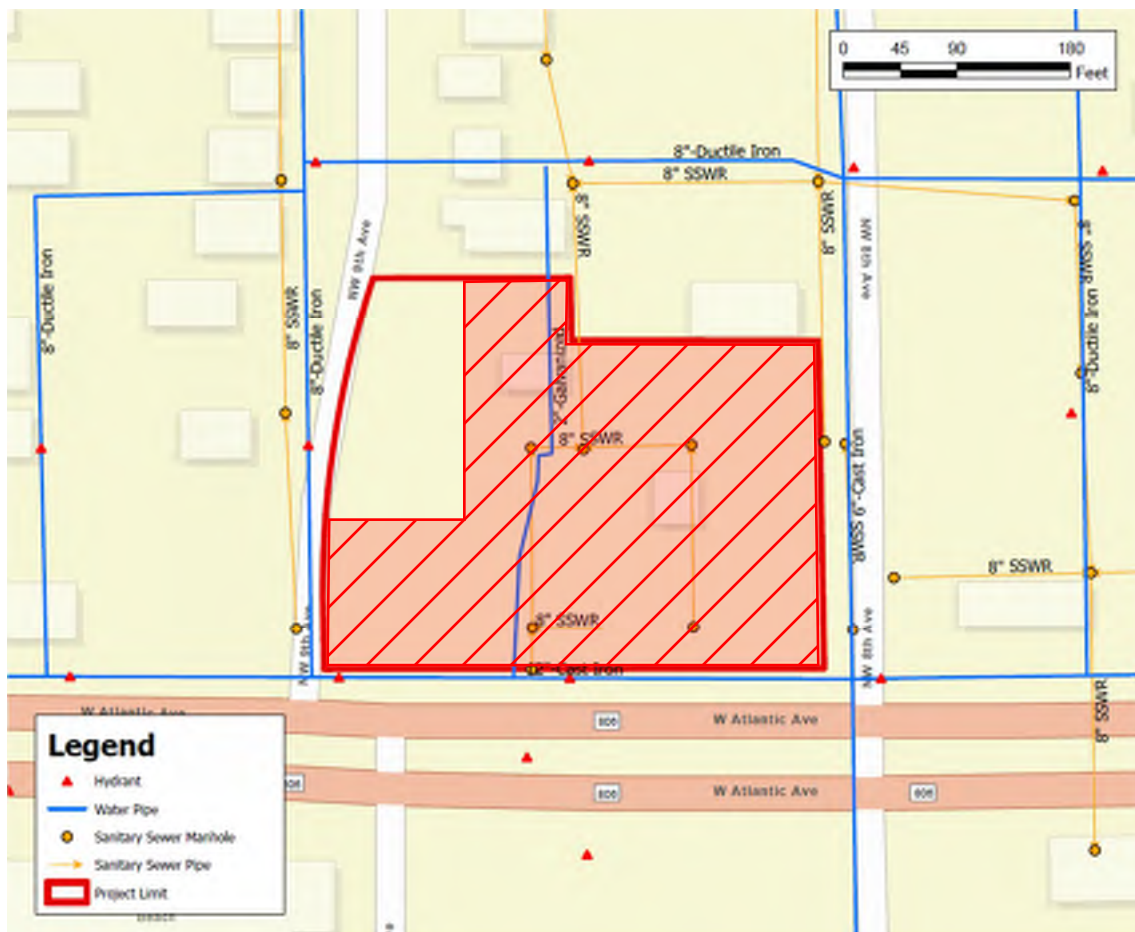
The project falls within the City of Delray Beach's Water Utility Department (DBWUD) jurisdiction. The project will likely require public utility water connection from the adjacent side streets or connection from

W. Atlantic Avenue and wastewater connection to onsite sanitary sewer mains. The City of Delray Beach has record of a 2" water pipe running through the site, however if this pipe is to be used to service the site, further investigation would be needed to verify it's location and conditions. infrastructure located on site.

Service Connections

According to GIS information received from the City of Delray Beach Utility Dept, there is an existing 6" cast iron water main east adjacent, a 12" cast iron water main south adjacent, ad 8" ductile iron water main west adjacent, and a 2" galvanized water pipe running through the center of the site. While connection to either of these pipes could service the site, the 2" galvanized pipe in the center of the site's location, condition, and capacity would need to be verified. Connection to the east and west adjacent water services would likely be sufficient to service the site. Should the design require that a connection to the south adjacent pipe be needed, the connection would need to be reviewed by Florida Department of Transportation since the water main is likely within FDOT's right-of-way.

There are five (5) sanitary sewer manholes located on the site connecting to 8" sanitary sewer mains that ultimately run north. The existing sanitary sewer piping on the site would likely be reconfigured to suit the site design ultimately tying back into the 8" sanitary sewer main leaving the site to the north.



The site is estimated to have the demands shown below.

	Unit	Usage	Unit for Water	Water Demand (GPD)	Unit for Wastewater	Wastewater Demand (GPD)
Food Service	1360 sf	Fast Food Service	473 GPD/1000 SF	643.28	385 GPD/1000 SF	523.60
Retail	1360 sf	Merchandising	37 GPD/1000 SF	50.32	30 GPD/1000 SF	40.80
Total Estimated Water Use Demand (GPD)				693.60		
Total Estimated Wastewater Use Demand (GPD)				564.40		

** Square footages are approximate quantities, subject to change*

Prior to preparing engineering drawings, it is recommended that a meeting is scheduled with DBWUD to determine connection points, requirements, and necessary easements.

DRAINAGE

The project Site is located within Lake Worth Drainage Districts (LWDD) and South Florida Water Management District (SFWMD). Therefore, the requirements for stormwater management system will need to comply with each regulatory agency. A geotechnical report for the Site will be required prior to any site development. The following design criteria shall be adhered to:

Private Roads And Parking Lot Flood Protection (SFWMD):

5-YEAR, 24-HOUR RAINFALL

A storm event with a return period of 5 years and a 24-hour duration shall be used for computing the minimum elevation of the proposed parking lot and access drive.

Offsite Discharge (SFWMD):

25-Year, 72-Hour Rainfall

Offsite discharge is to be limited to rates not causing adverse impacts to offsite properties as determined be either historic discharge rates, rates specified by SFWMD or discharge generated by the existing conditions for a storm event with return period of 25 years and a 72-hour duration. Should the proposed conditions exceed existing discharge rates or staging, a control structure or berm will be needed.

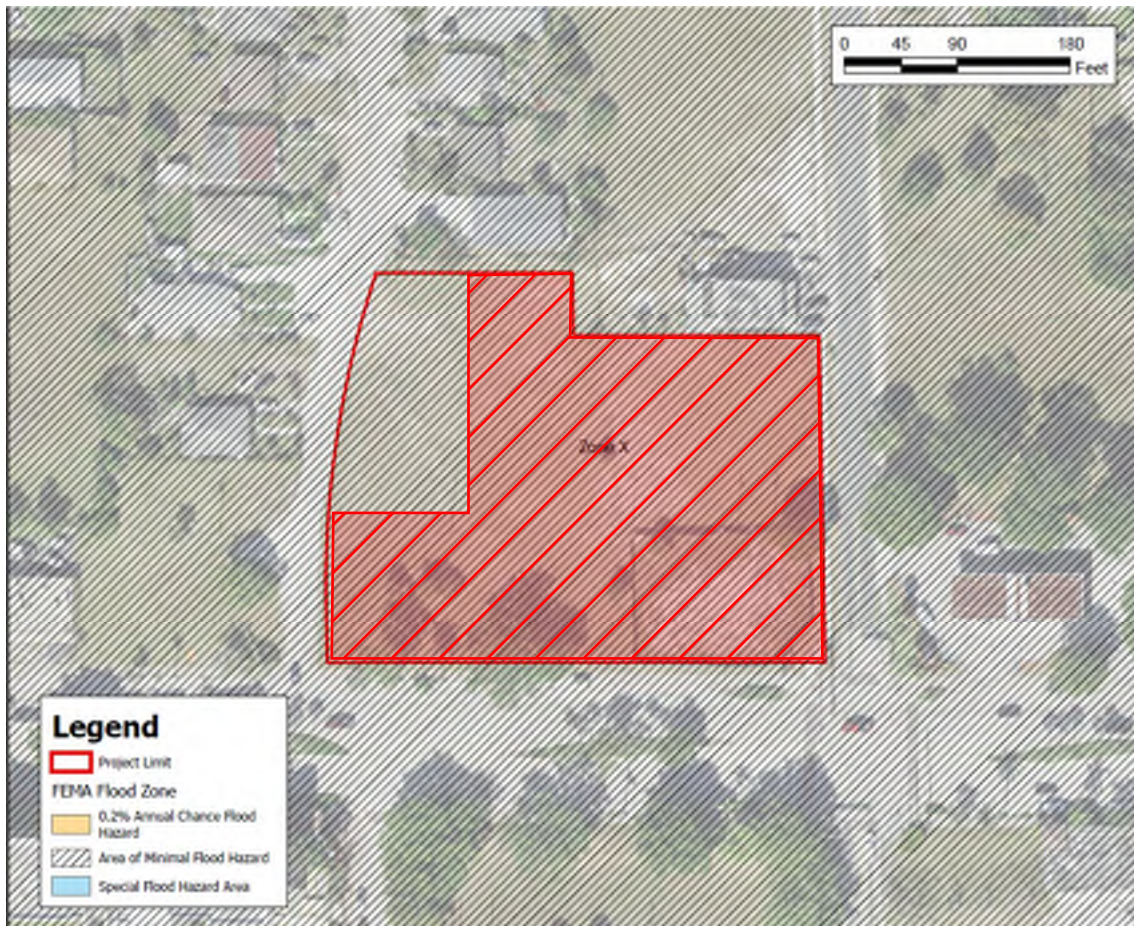
Building Flood Protection (SFWMD):

A minimum finished floor elevation for future development of all buildings within the permitted limits is to be established to provide flood protection for all buildings. For sites located within a FEMA flood hazard area, criteria based on building type, flood elevation, and specific flood zone will determine the minimum finished floor elevation as specified in the Florida Building Code and defined in ASCE 24-14 Flood Resistant Design and Construction. Flood elevation is to be determined by either the base flood elevation (BFE) or design flood elevation (DFE). Base flood elevation is to be determined by available flood studies (FEMA). A design flood elevation is to be determined through a site-specific flood study of a 100-year, 72-storm event with zero discharge.

FEMA Flood Zone

The proposed project site grade elevations will be designed to meet floodplain management criteria based on Federal, State, County, and City standards as follows:

The project is in COMMUNITY-PANEL NUMBERS 0979F (panel 979 of 1200, Map Number 12099C0979F) of the Flood Insurance Rate Map (FIRM), revised October 5, 2017. According to the National Flood Insurance Program, the Site is located within a FEMA flood Zone X with a 0.2% chance of annual flood hazard or less or areas of a 1% annual chance of flood with average depth less than one foot, there is no established BFE. Flood Zone X is not considered an area of Special Flood Hazard.



100-Year, 72-Hour Rainfall (Zero Discharge)

An analysis of the 100-year, 3-day storm event maximum stage will be required to determine the DFE and used as part of the flood criteria evaluation to determine the FFE of the proposed building(s).

Florida Building Code (ASCE 24-14 Flood Resistant Design & Construction)

Finish floor elevation shall be set base on SFWMD criteria and as well as Florida Building Code. Since no BFE was identified, a DFE will need to be established through drainage calculations for a 100-Year, 3-day storm event.

Water Quality (SFWMMD):

Water quality, likely in the form of dry retention such as swales, dry ponds or grassed depressions, or sub-surface exfiltration will need to be provide per SFWMMD. Volumetric requirements for water quality will need to be the greater of the first inch of storm runoff from the entire site, or the amount of 2.5 inches times the percentage of impervious area.

Upon completion of a general search in the SFWMMD and LWDD databases, no permits were identified within the project boundary.

PERMITTING AND APPROVALS

The following agency approvals are anticipated for the project: total duration anticipated is 6-8 months

- 1) City of Delray Beach
 - a) Planning and Zoning Board
 - b) Site Plan Review
 - c) Building Department
 - d) Water Utilities
 - 2) Florida Department of Environmental Protections
 - a) Water-if any proposed improvements to public water mains
 - b) Sewer-if any proposed improvements to public sanitary sewer mains
 - 3) Lake Worth Drainage District
 - 4) South Florida Water Management District
 - 5) Florida Department of Health in Palm Beach County
-

COST ANALYSIS





**CMS-CONSTRUCTION MANAGEMENT SERVICES, INC.
11555 HERON BAY BLVD, SUITE 204
CORAL SPRINGS, FLORIDA 33076
TELEPHONE (954) 481-1611**

**CITY OF DELRAY BEACH
DELRAY SHIPPING CONTAINER BUSINESS PARK
800 DELRAY BLOCK
FLORIDA 33405**

**CONCEPTUAL SITE PLAN 08/19/2022
COST ESTIMATE
August 17, 2022**

**PREPARED FOR:
CPZ ARCHITECTS, INC.**

**PREPARED BY:
CMS-CONSTRUCTION MANAGEMENT SERVICES, INC.
CMS FILE # 2357 SCHEMATIC**

MAIN SUMMARY

CMS-CONSTRUCTION MANAGEMENT SERVICES, INC.
 11555 HERON BAY BLVD, SUITE 204
 CORAL SPRINGS, FLORIDA 33076
 TELEPHONE (954) 481-1611
 CMS FILE # 2357 SCHEMATIC

CITY OF DELRAY BEACH
 DELRAY SHIPPING CONTAINER BUSINESS PARK
 800 DELRAY BLOCK
 FLORIDA 33405

CONCEPTUAL SITE PLAN 08/19/2022
 COST ESTIMATE
 August 17, 2022

PREPARED FOR:
 CPZ ARCHITECTS, INC.

MAIN SUMMARY

DIVISION	DESCRIPTION	AMOUNT	% of TOTAL
01 00 00	GENERAL CONDITIONS	see break-out below	
02 00 00	EXISTING CONDITIONS	\$ 42,161	0.63%
03 00 00	CONCRETE	\$ 284,800	4.26%
04 00 00	MASONRY	\$ -	0.00%
05 00 00	METALS	\$ 220,929	3.30%
06 00 00	WOOD AND PLASTICS	\$ -	0.00%
07 00 00	THERMAL & MOISTURE PROTECTION	\$ 82,844	1.24%
08 00 00	DOORS AND WINDOWS	\$ -	0.00%
09 00 00	FINISHES	\$ 25,000	0.37%
10 00 00	SPECIALTIES / SIGNAGE	\$ 39,000	0.58%
11 00 00	EQUIPMENT	\$ -	0.00%
12 00 00	FURNISHINGS	\$ -	0.00%
13 00 00	SPECIAL CONSTRUCTION	\$ 1,665,000	24.88%
14 00 00	CONVEYING SYSTEMS	\$ -	0.00%
21 00 00	FIRE	\$ -	0.00%
22 00 00	PLUMBING	\$ 35,500	0.53%
23 00 00	HVAC	\$ -	0.00%
26 00 00	ELECTRICAL	\$ 328,322	4.91%
27 00 00	COMMUNICATIONS	\$ 7,500	0.11%
28 00 00	ELECTRONIC SAFETY & SECURITY	\$ -	0.00%
31 00 00	EARTH WORK	\$ -	0.00%
32 00 00	EXTERIOR IMPROVEMENTS	\$ 931,678	13.92%
33 00 00	SITE UTILITIES	\$ 215,234	3.22%
	SUBTOTAL: DIRECT/HARD COSTS	\$ 3,877,967	57.94%
12.00%	GENERAL CONDITIONS	\$ 465,356	6.95%
	SUBTOTAL	\$ 4,343,323	64.90%
4.00%	G.C. OVERHEAD	\$ 173,733	2.60%
	SUBTOTAL	\$ 4,517,056	67.49%
6.00%	G.C PROFIT	\$ 271,023	4.05%
	SUBTOTAL	\$ 4,788,080	71.54%
1.29%	G.C. P&P BOND	\$ 61,766	0.92%
	TOTAL	\$ 4,849,846	72.46%
15.00%	ESCALATION	\$ 727,477	10.87%
	SUBTOTAL	\$ 5,577,323	83.33%
20.00%	CONTINGENCY	\$ 1,115,465	16.67%
	SUBTOTAL	\$ 6,692,787	100.00%
	TOTAL PROBABLE CONSTRUCTION COST	\$ 6,692,787	100.00%

QUALIFICATIONS

CMS-CONSTRUCTION MANAGEMENT SERVICES, INC.
11555 HERON BAY BLVD, SUITE 204
CORAL SPRINGS, FLORIDA 33076
TELEPHONE (954) 481-1611
CMS FILE # 2357 SCHEMATIC

CITY OF DELRAY BEACH
DELRAY SHIPPING CONTAINER BUSINESS PARK
800 DELRAY BLOCK
FLORIDA 33405

CONCEPTUAL SITE PLAN 08/19/2022
COST ESTIMATE
August 17, 2022

PREPARED FOR:
CPZ ARCHITECTS, INC.

QUALIFICATIONS

- | | |
|----|---|
| 1 | This cost estimate is based on standard open bid process. |
| 2 | If type of Contract is "CM -AT- RISK" add approximately 10 to 15% to the cost. |
| 3 | This estimate is based on Conceptual Site Plan dated 08/19/2022 by CPZ Architects. |
| 4 | Due to the present volatile nature of the construction market, construction material cost could change substantially prior to construction. |
| 5 | Utility Connection and Impact Fees are assumed to be BY OWNER and are NOT INCLUDED. |
| 6 | Off-site Storage is NOT INCLUDED. |
| 7 | Night Watchman/Security Guard Services are NOT INCLUDED. |
| 8 | Testing is NOT INCLUDED. |
| 9 | Petroleum or contaminate abatement / removal is NOT INCLUDED. |
| 10 | Assumed electrical, sewer, water drainage are existing & available for use on this project. |
| 11 | FPL transformer/primary service are NOT INCLUDED. |
| 12 | Unknown Conditions including muck/demucking, rerouting of major utilities (water, sewer, drainage, electrical) are NOT INCLUDED. |
| 13 | FF&E & speciality equipment is NOT INCLUDED. |
| 14 | An allowance to raise the site elevation is NOT INCLUDED. |
| 15 | Work related to the Bus Stop is NOT INCLUDED. |
| 16 | Lift Stations & Grease traps are NOT INCLUDED. |
| 17 | Emergency Generator is NOT INCLUDED. |

BUILDING ESTIMATE

	A	B	C	D	E	F	G
1			CMS-CONSTRUCTION MANAGEMENT SERVICES, INC.				
2			11555 HERON BAY BLVD, SUITE 204				
3			CORAL SPRINGS, FLORIDA 33076				
4			TELEPHONE (954) 481-1611				
5			CMS FILE # 2357 SCHEMATIC				
6							
7			CITY OF DELRAY BEACH				
8			DELRAY SHIPPING CONTAINER BUSINESS PARK				
9			800 DELRAY BLOCK				
10			FLORIDA 33405				
11							
12			CONCEPTUAL SITE PLAN 08/19/2022				
13			COST ESTIMATE				
14			August 17, 2022				
15							
16			PREPARED FOR:				
17			CPZ ARCHITECTS, INC.				
18							
19			DELRAY SHIPPING CONTAINER BUSINESS PARK				
20							
21	DIVISION	#	DESCRIPTION	QUANTITY	UNIT	\$/UNIT	AMOUNT
22							
23	01	01 00 00	GENERAL CONDITIONS				
24							
25			GENERAL CONDITIONS				SEE BELOW
26							
27	02	02 00 00	EXISTING CONDITIONS				\$ 42,161
28							
29			MOBILIZATION	1.00	LS	\$ 10,000.00	\$ 10,000
30							
35			DEMO. MISCELLANEOUS				
36			REMOVE MISC	1.00	LS	\$ 10,000.00	\$ 10,000
61							
101			EROSION CONTROL				
102			SF - INSTALL SILT FENCE	1,290.00	LF	\$ 2.88	\$ 3,709
103			CL - CHAIN LINK FENCE RENTAL	1,290.00	LF	\$ 10.90	\$ 14,064
104			CHAIN LINK FENCE GATE RENTAL	2.00	EA	\$ 641.70	\$ 1,283
106			CE - CONSTRUCTION ENTRANCE	600.00	SF	\$ 1.15	\$ 690
107			GSF - GRAVEL CURB INLET SEDIMENT FILTER	12.00	EA	\$ 201.25	\$ 2,415
129							
142	03	03 00 00	CONCRETE				\$ 284,800
143							
144			AT CONTAINER FOUNDATIONS				
145			RESTROOMS	224.00	LF	\$ 47.00	10,528
146			STAGE	168.00	LF	\$ 47.00	7,896
148			FOOD	336.00	LF	\$ 47.00	15,792
149			RETAIL	336.00	LF	\$ 47.00	15,792
150			FOOD (LONG)	96.00	LF	\$ 47.00	4,512
151			RETAIL (LONG)	96.00	LF	\$ 47.00	4,512
156			HALF CONTAINERS - PARK SEATING	216.00	LF	\$ 47.00	10,152
157			CONTAINER/SCULPTURE/SIGNAGE	64.00	LF	\$ 47.00	3,008
158			UPRIGHT CONTAINERS (AT MARKETPLACE ENTRY)	64.00	LF	\$ 47.00	3,008
159							
162			AT OPEN AIR MARKET				
163			FOOTINGS	24.00	EA	\$ 5,150.00	123,600
164			SLAB ON GRADE (IN HARDSCAPE - DIV 32)				IN DIV 32
165			COLUMNS	30.00	CY	\$ 2,700.00	81,000
166							
167			DEWATERING				
168			DEWATERING	1.00	LS	\$ 5,000.00	\$ 5,000
286							
316	04	04 0 00	MASONRY				\$ -
317							
329							
330	05	05 00 00	METALS				\$ 220,929
331							
403			MARKETPLACE ROOF STRUCTURE				
404			BEAMS/GIRDERS	480	LF	\$ 260.00	124,800
405							
409			ROOF TRUSS				
410			ROOF TRUSS	7920	SF	\$ 7.83	61,974
411							
457			METAL DECKING				
458			METAL DECK - ROOF	7920	SF	\$ 4.31	34,155
563							
578	06	06 00 00	WOOD & PLASTICS				\$ -
579							
674							
675	07	07 00 00	THERMAL & MOISTURE PROTECTION				\$ 82,844
676							
684			ROOF DECK INSULATION				
686			ROOF INSULATION	7920	SF	\$ 2.65	\$ 20,990
687							
688			ROOFING				
689			ROOF MEMBRANE	7920	SF	\$ 6.00	\$ 47,520
690							

	A	B	C	D	E	F	G
18							
19							
20							
21	DIVISION	#	DESCRIPTION	QUANTITY	UNIT	\$/UNIT	AMOUNT
22							
697			SHEET METAL FLASHING	360	SF	\$ 15.50	\$ 5,580
704			GUTTER	240	LF	\$ 24.15	\$ 5,796
705			RAINWATER DOWNSPOUT	180	LF	\$ 15.55	\$ 2,799
724							
734	08	08 00 00	OPENINGS (DOORS & WINDOWS)				\$ -
735							
782							
786	09	09 00 00	FINISHES				\$ 25,000
787							
924			EXTERIOR PAINTING				
927			PAINT EXTERIOR COLUMNS, CEILING, TRIM	1	LS	\$ 25,000.00	\$ 25,000
931							
932	10	10 00 00	SPECIALTIES & SIGNAGE				\$ 39,000
938							
939			SIGNAGE ALLOWANCE	1	LS	\$ 15,000.00	\$ 15,000
952							
953			RESTROOM SPECIALTIES	2	EA	\$ 12,000.00	\$ 24,000
1077							
1078	11	11000	EQUIPMENT				\$ -
1079							
1120							
1129	12	12 00 00	FURNISHINGS				\$ -
1130							
1148							
1149	13	13 00 00	SPECIAL CONSTRUCTION				\$ 1,665,000
1150							
1151			CONTAINERS				
1152			RESTROOMS - INCLUDING 3 WATER CLOSETS EA.	4.00	EA	\$ 75,000.00	300,000
1154			STAGE	3.00	EA	\$ 55,000.00	165,000
1156			FOOD	6.00	EA	\$ 80,000.00	480,000
1157			RETAIL	6.00	EA	\$ 45,000.00	270,000
1158			FOOD (LONG)	1.00	EA	\$ 115,000.00	115,000
1159			RETAIL (LONG)	1.00	EA	\$ 55,000.00	55,000
1162			DOUBLE HEIGHT (DASHED)	8.00	EA	\$ 5,000.00	40,000
1163			DOUBLE HEIGHT (LONG) DASHED LINE	3.00	EA	\$ 10,000.00	30,000
1164			HALF CONTAINERS - PARK SEATING	6.00	EA	\$ 2,500.00	15,000
1165			CONTAINER/SCULPTURE/SIGNAGE	2.00	EA	\$ 7,500.00	15,000
1166			UPRIGHT CONTAINERS (AT MARKETPLACE ENTRY)	2.00	EA	\$ 5,000.00	10,000
1167			TRANSPORT/LOGISTICS/ENGINEERING	1.00	LS	\$ 150,000.00	150,000
1168							
1169			DUMPSTER ENCLOSURE	1.00	LS	\$ 20,000.00	20,000
1170							
1171	14	14 00 00	CONVEYING SYSTEMS				\$ -
1172							
1176							
1177	21	21 00 00	FIRE				\$ -
1178							
1260							
1261	22	22 00 000	PLUMBING				\$ 35,500
1262							
1279			WATER HEATER - RESTROOMS	1.00	LS	\$ 10,000.00	10,000
1280			WATER HEATER - CONTAINERS	7.00	EA	\$ 2,500.00	17,500
1281			PEX MANIFOLD	8.00	EA	\$ 1,000.00	8,000
1282							
1283			LP GAS				NIC
1373							
1378	23	23 00 00	HVAC				\$ -
1379							
1642							
1643	26	26 00 000	ELECTRICAL				\$ 328,322
1644							
1738			POWER DISTRIBUTION				
1739			CT CABINET	1.00	EA	\$ 2,500.00	2,500
1740			800A MAIN DISCONNECT	1.00	EA	\$ 7,875.00	7,875
1741			DISTRIBUTION PANEL - 400A N3-R PANELBOARD	2.00	EA	\$ 5,000.00	10,000
1743			FEEDERS TO CONTAINERS/MARKETPLACE/RESTROOMS	1,470.00	LF	\$ 49.00	72,030
1744							
1745			LED LIGHT FIXTURES				
1748			MARKETPLACE	7,607.00	SF	\$ 9.00	68,463
1749			STRUNG LIGHTS	983.40	LF	\$ 35.00	34,419
1750			OLD FASHIONED 8' LIGHT POLES	8.00	EA	\$ 5,000.00	40,000
1751			STREET LIGHTS	4.00	EA	\$ 7,500.00	30,000
1752							
1753			CEILING FANS (AT MARKETPLACE)	10.00	EA	\$ 2,500.00	\$ 25,000
1761							
1773			LIGHTNING PROTECTION ALLOWANCE	7,607.00	SF	\$ 5.00	\$ 38,035
1859							
1860			EMERGENCY GENERATOR				NIC
1863							
1864	27	27 00 00	COMMUNICATIONS				\$ 7,500
1865							

	A	B	C	D	E	F	G
18	DELRAY SHIPPING CONTAINER BUSINESS PARK						
19							
20							
21	DIVISION	#	DESCRIPTION	QUANTITY	UNIT	\$/UNIT	AMOUNT
22							
1866			TELE/DATA/COMMUNICATIONS (EMPTY CONDUITS)	1.00	LS	\$ 5,000.00	\$ 5,000
1871							
1872			WIFI				
1873			WAP - WIRELESS ACCES POINTS	5.00	EA	\$ 500.00	\$ 2,500
1880							
1881	28	28 00 00	ELECTRONIC SAFETY & SECURITY				\$ -
1882							
1883			CCTV CAMERAS				NIC
1895							
1896			FIRE ALARM SYSTEM				NIC
1914							
1915	31	31 00 00	EARTH WORK				\$ -
1916							
1925							
1926	32	32 00 00	EXTERIOR IMPROVEMENTS				\$ 931,678
1927							
1933			GREENSPACE				
1945			TOTAL GREENSPACE (INCLUDES SOIL PREP, TOPSOIL/AMENDMENTS, SOD, GROUNDCOVERS, ETC.)	23,688.00	SF	\$ 4.00	94,752
1946							
1947			IRRIGATION	23,688.00	SF	\$ 1.75	41,454
1948							
1949			TREES				
1950			VERY LARGE	1.00	EA	\$ 5,000.00	5,000
1951			LARGE	13.00	EA	\$ 2,500.00	32,500
1952			MEDIUM	33.00	EA	\$ 1,250.00	41,250
1953			LARGE (SHOWN AS 2 CIRCLES)	8.00	EA	\$ 2,500.00	20,000
1954							
1955			1 MARKETPLACE ENTRY - SIGNAGE/GATES/ETC.	1.00	LS	\$ 10,000.00	10,000
1956			2 TENSILE SHADE STRUCTURE	3,858.00	SF	\$ 35.00	135,030
1957			3 HALF CONTAINERS (INCLS 2 AT MARKETPLACE ENTRY)	5.00	EA		IN
1958			4 PICNIC BENCH	23.00	EA	\$ 2,500.00	
1960			6 PLAYGROUND EQUIPMENT ALLOWANCE	1.00	LS	\$ 25,000.00	25,000
1963							
1973			HARDSCAPE (INCLUDES SLAB BELOW CONTAINERS)	29,098.00	SF		
1974			CONCRETE 90%	26,188.20	SF	\$ 8.00	209,506
1975			PAVERS 10%	2,909.80	SF	\$ 20.00	58,196
1976							
1977			ASPHALT PAVING AT PARKING LOT				
1978			3" BITUMINOUS PAVING WITH 10" GRAVEL BASE	39.00	CAR	\$ 1,710.00	66,690
1979							
1980			SITE FURNISHINGS				
1981			WASTE/RECYCLE RECEPTACLES	18.00	EA	\$ 1,500.00	27,000
1982			WATER FOUNTAINS	3.00	EA	\$ 5,000.00	15,000
1983			ADDITIONAL SITE FURNISHINGS - PICNIC BENCHES, HIGHTOPS, ETC	1.00	LS	\$ 60,000.00	60,000
1984							
1985			FENCE - SITE PERIMETER	1,290.00	LF	\$ 70.00	90,300
1986							
1987	33	33 00 00	SITE UTILITIES				\$ 215,234
1988							
1989			ELECTRIC				
1990			TRANSFORMER AND AND PRIMARY FEEDER DUCTBANK WILL BE INSTALLED BY CONTRACTOR	1.00	ALW	\$ 7,600.00	7,600
1991			SECONDARY SERVICE (FROM FPL PROVIDED TRANSFORMER)	120.00	LF	\$ 290.00	34,800
1992							
1993			SANITARY SEWER				
1994			CONNECTIONS	2.00	EA	\$ 5,000.00	10,000
1995			SEWER MAIN	440.00	LF	\$ 26.00	11,440
1996			SEWER LATERALS	260.00	LF	\$ 39.00	10,140
1997			GREASE TRAP	1.00	EA	\$ 25,000.00	25,000
1998							
1999			WATER				
2000			WATER METER 2-1/2"	1.00	EA	\$ 2,050.00	2,050
2001			BFP	1.00	EA	\$ 5,000.00	5,000
2002			WATER SERVICE	1,000.00	LF	\$ 15.75	15,750
2005							
2006			DRAINAGE				
2007			CATCH BASINS	4.00	EA	\$ 5,000.00	20,000
2008			PIPING	360.00	LF	\$ 68.90	24,804
2009			YARD DRAINS	10.00	EA	\$ 3,500.00	35,000
2010			PIPING	500.00	LF	\$ 27.30	13,650
2011			EXFILTRATION/RETENTION AREAS				NIC
2012							
2013			SUBTOTAL				\$ 3,877,967
2014		12.00%	GENERAL CONDITIONS				\$ 465,356
2015			SUBTOTAL				\$ 4,343,323
2016		4.00%	G.C. OVERHEAD				\$ 173,733
2017			SUBTOTAL				\$ 4,517,056
2018		6.00%	G.C PROFIT				\$ 271,023
2019			SUBTOTAL				\$ 4,788,080
2020		1.29%	G.C. P&P BOND				\$ 61,766

	A	B	C	D	E	F	G
18	DELRAY SHIPPING CONTAINER BUSINESS PARK						
19							
20							
21	DIVISION	#	DESCRIPTION	QUANTITY	UNIT	\$/UNIT	AMOUNT
22							
2021			TOTAL				\$ 4,849,846
2022		15.00%	ESCALATION				\$ 727,477
2023			SUBTOTAL				\$ 5,577,323
2024		20.00%	CONTINGENCY				\$ 1,115,465
2025			TOTAL PROBABLE CONSTRUCTION COST				\$ 6,692,787
2026							
2032			COST COMPARISON OF SIMILAR SCALE CONVENTIONAL COMMERCIAL PROJECT				
2033			DESCRIPTION	SF	UNIT	UNIT COST	TOTAL
2034			RETAIL	1,904.00	SF		
2035			FOOD	1,904.00	SF		
2036			RESTROOMS	952.00	SF		
2037			MARKETPLACE	10,080.00	SF		
2038			TOTAL	14,840.00	SF	\$ 600.00	8,904,000
2039			X 15%				\$ 10,239,600
2040			X 20%				\$ 12,287,520

Summary Budget Comparison:

Project	Construction Cost	Escalation 15%	sub-total	Contingency 20%	Total Probable Construction Cost
Container Project	\$4,849,846.00	\$ 727,476.90	\$ 5,577,322.90	\$ 1,115,464.58	\$ 6,692,787.48
Similar Scale Conventional Project	\$8,904,000.00	\$1,335,600.00	\$10,239,600.00	\$ 2,047,920.00	\$12,287,520.00

PROJECT APPROVALS NARRATIVE





Task 4 Project Approvals Narrative

805 W. Atlantic Avenue – Site Remediation

CRA and CPZ staff have held several meetings with Palm Beach County Department of Environmental Resources Management (PBC) staff and the environmental consultant tasked with the ongoing monitoring of the Remediation Site located at 805 West Atlantic Avenue. Below is a summary of the ongoing efforts:

- There are still three (3) monitoring wells (see map below) two (2) of them can be abandoned and the one (1) well on West Atlantic Avenue will remain active.



- Based on historical data, the environmental consultant has stated that they do not believe that the offsite hydrocarbon plume that has been linked to the Remediation Site has migrated beyond Atlantic Avenue. As such, CRA staff has requested the environmental consultant request a conditional Site Rehabilitation Completion Order (SRCO). PBC staff is in agreement with the conditional SRCO request and forwarded the request for the conditional SRCO and a No Further Action determination except for the active monitoring well located on West Atlantic Avenue to the Florida Department of Environmental Protection (FDEP).

CPZ ARCHITECTS, INC.

4316 WEST BROWARD BOULEVARD PLANTATION, FLORIDA 33317
200 N EL MAR DRIVE, SUITE 200, JENSEN BEACH, FLORIDA 34957
TEL (954) 792-8525



- FDEP responded stating that more groundwater monitoring south of West Atlantic Avenue is needed, before the conditional SRCO and No Further Action determination can be granted. FDEP is requiring the installation of temporary wells for a one day/time sampling and one (1) permanent well for monitoring for four (4) quarters (1 year) south of West Atlantic Avenue (south of the current permanent well on West Atlantic Avenue.)

City of Delray Beach Approval Process

CRA and CPZ staff have held the following meetings with City staff as part of the Pre-Application process:

- 3-31-22 Pre-Application meeting #1 with the Planning and Zoning Department.
- 5-16-22 Pre-Application meeting #2 with the Utilities and Engineering Departments.
- 8-9-22 Pre-Application meeting #3 with the Planning and Zoning Department.

See Civil narrative for permitting and approvals outline.

EXHIBIT D:
INSURANCE REQUIREMENTS