



**ADVISORY BOARD MINUTES
PUBLIC ART ADVISORY BOARD
FINAL**

Tuesday, June 24, 2025

6:00 p.m.

City Hall, Commission Chamber

1. **CALL TO ORDER:**

The meeting was called to order by Board Chair Sarah Huang at 6:36 p.m.

2. **ROLL CALL:**

Present:

Montre Bennett, Vice Chair
Daniel Cianciotto
Bob Costello, Second Vice Chair
Sarah E. Huang, Chair
Michelle Kaplan

Absent:

James Amedeo
Andrea Sherman

Staff present:

Jeff Oris, Assistant City Manager / Board Liaison
William Bennett, Assistant City Attorney
Alessio Macpherson, Planner in Training
Rafik Ibrahim, Principal Planner
Marianne Rodriguez, Executive Assistant, City Clerk's Office

Roll was called and quorum was present.

3. **APPROVAL OF AGENDA:**

A Motion was made by Montre Bennett, seconded by Michelle Kaplan to approve the agenda. All in favor, no opposed. Motion **PASSED** unanimously (5-0).

4. **APPROVAL OF MINUTES:**

None

5. **PUBLIC COMMENTS**

None

6. OLD BUSINESS:

Assistant City Manager Jeff Oris advised the Board he would be reaching out to Second Vice Chair Bob Costello regarding the wrapping of the utility boxes. Further discussions ensued regarding the next steps.

7. NEW BUSINESS:**A. Consideration of File No. 2025-165: The installation of one mural located at 360 NE 4th Street**

Address: 360 NE 4th Street

PCN: 12-43-46-16-05-097-0011

Property Owner: 360 NE 4th Street, LLC, Jeremy Stein; js@ironvalorcrossfit.com

Designated Agent: 360 NE 4th Street, LLC, Jeremy Stein; js@ironvalorcrossfit.com

Board Chair read application File No. 2025-165 into the record.

William Bennett, Assistant City Attorney advised Board of the rules.

Marianne Rodriguez, Executive Assistant and Notary Public, swore in those wishing to speak.

Board Chair Sarah Huang read the Quasi-Judicial Rules prior to the discussion of the item.

Jeremy Stein, Iron Valor Crossfit, introduced himself to the Board. Mr. Stein shared a slide presentation which provided an overview of the proposed design for the mural and the artist Tiff Urquhart.

All Board members confirmed they have no ex parte communications regarding the project.

Vice Chair Montre Bennett questioned if people would see the mural when the bay doors were open. Mr. Stein responded that there is no mural on the inside therefore, people would not see the mural on the bay doors.

Second Vice Chair Bob Costello questioned how the artist would prepare the surface of the building for the mural. Mr. Stein responded the artist would follow all required preparations for the mural.

Alessio Macpherson, Planner in Training, introduced himself to the Board. Mr. Macpherson shared a slide presentation regarding the installation of one mural located at 360 NE 4th Street. He spoke on the background, mural location and existing versus proposed conditions of the building. Additionally, he elaborated on the Artist, the mural application steps and the maintenance plan for the mural.

Board Chair Sarah Huang opened the hearing for any members of the public to speak. No one wished to speak.

Board Chair Sarah Huang asked Mr. Stein if he had any additional questions or comments. Mr. Stein had none.

The Public Art Advisory Board opened for discussion.

Second Vice Chair Bob Costello stated the City's presentation explains how the surface will be prepared for the mural.

Vice Chair Montre Bennett stated the City's presentation states the text is limited to no more than 5 percent and questioned is there more than 5 percent.

Discussion ensued about the design of the mural.

Motion was made by Montre Bennett to **APPROVE** File No. 2025-165 to install one mural on the West elevation located at 360 NE 4th Street, by finding that the request is consistent with the Comprehensive Plan and meets criteria set forth in Chapter 8 of the Land Development Regulations, seconded By Daniel Cianciotto. **MOTION TO APPROVE.** All in favor, none opposed.

In a roll call vote, Motion **PASSED (5-0)**

8. **OTHER BUSINESS:**

A. Comments by Staff

Assistant City Manager introduced new Board Member Michelle Kaplan. Board Member Michelle Kaplan introduced herself and gave a short bio.

B. Comments By Board Members

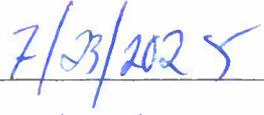
Second Vice Chair Bob Costello commented if Board Chair Sarah Huang could assist with the wrapping of the utility boxes project. William Bennett, Assistant City Attorney, reminded the Board of the rules. Assistant City Manager Jeff Oris commented he will work with both Board members and keep everyone informed.

Vice Chair Montre Bennett informed the Board that over the last three weeks the children's art has been removed from the Cornell Art Museum as space is limited and is on display in the lobby of City Hall and in the window at 98 NW 5th Avenue.

9. **ADJOURNMENT:**

The meeting was adjourned at 7:15 p.m.


Board Liaison


Date


Board Chair


Date